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### **OUR MISSION**

***The City of Holbrook Government exists to provide ethical and responsible local government.***

### AGENDA

#### REGULAR CITY COUNCIL MEETING

AUGUST 8, 2017

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at [www.ci.holbrook.az.us](http://www.ci.holbrook.az.us).

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
  1. Brandon Cook-United Heating and Cooling.
- 5) CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA:  
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.

- 6) CONSENT AGENDA
  - A. Claims/payment approval for July 20, 2017 thru August 3, 2017:  
Documentation for claims is available at City Hall.
  - B. Liquor License-Tyson Hatch for Hatch's Corner Gas, 404 Navajo Blvd.
- 7) SUMMARY OF CURRENT EVENTS:
  - Mayor:**
  - Council Members:**
  - Manager:**
  - Finance Director:**
  - Police Chief:**
- 8) OLD BUSINESS:
- 9) NEW BUSINESS:
- 10) EXECUTIVE SESSION:
  - A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 11) POST EXECUTIVE SESSION:
- 12) CLAIMS/PAYMENT APPROVAL-HOLBROOK TRIBUNE: \$0
- 13) CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:  
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

- 14) SUBMISSION OF WRITTEN PETITION TO THE COUNCIL FOR ITEMS NOT ON THE AGENDA:

Requests by citizens to have an item discussed on the City Council Agenda should be addressed to the Mayor and presented on the "Request & Petition of citizens to City of Holbrook Council form" during the Submission of Written Petition to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and response shall be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

- 15) ADJOURNMENT:

Dated this 2nd day of August 2017.

*Cher Reyes, CMC, CPM*  
Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

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3                   MINUTES OF THE REGULAR MEETING OF THE  
4                   HOLBROOK CITY COUNCIL HELD ON AUGUST 8, 2017  
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6   CALL TO ORDER:

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8   Mayor Tyler called the meeting to order at 6:00 p.m.

9   ROLL CALL:

10   Mayor Bobby Tyler, Vice-Mayor Wade Carlisle, Councilmembers C.J. Wischmann,  
11   Richard Peterson, Earl Kester and Francie Payne.

12   PLEDGE OF ALLEGIANCE/INVOCATION:

13   The pledge was led by Councilmember Wischmann and the invocation was given by  
14   Pastor Jared Burgess of Youth for Christ Ministry.

15   CITY STAFF:

16   Manager Randall Sullivan, Director of Administration/Human Resources Pat Nichols,  
17   Events Coordinator Kathleen Smith and City Clerk Cher Reyes.

18   PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

19   Brandon Cook of United Heating and Cooling LLC introduced himself and his business  
20   to the Council.

21   CALL TO THE AUDIENCE:

22   CONSENT AGENDA:

23   Councilmember Wischmann made a motion to approve the consent agenda,  
24   claims/payment approval for July 20, 2017 thru August 3, 2017 and a Liquor License-  
25   Tyson Hatch for Hatch's Corner Gas, 404 Navajo Blvd. Councilmember Carlisle  
26   seconded and the consent agenda was approved unanimously.

1 SUMMARY OF CURRENT EVENTS:

2 Mayor:

3 1. Mayor Tyler reported that he had attended the Mayor's Summit in Prescott and that  
4 one of the topics of discussion was the Public Safety Public Retirement System. Mayor  
5 Tyler stated that he would like the presenters from the Summit to come and speak to  
6 the Council so that they could get a better understanding of the retirement system.

7 2. Mayor Tyler reported at he had attended a meeting at Twin Arrows Resort presented  
8 by AT&T on broadband. Mayor Tyler reported that within 5 years broadband should be  
9 improved in our area through a Federal Grant.

10 Council:

11 1. Vice-Mayor Carlisle reported that he had attended the Rural Transportation Advisory  
12 Committee meeting and that there is zero interest in restoring HURF revenues.

13 2. Councilmember Wischmann reported that school has started at that citizens need to  
14 slow down to 15 mph in school zones. Councilmember Wischmann reported that there  
15 has been no enforcement of this speed in front of the Day Care which the Council  
16 declared a school zone last year.

17 3. Councilmember Peterson reported that the Historical Society had a meeting and that  
18 Nicole Young had been hired as Assistant Director. Councilmember Peterson reported  
19 that 3 times this year the Society has collected over \$1000.00 in donation box and that  
20 sales have increased.

21 4. Councilmember Payne reported that she had been informed that there had been  
22 some damage caused at the cemetery by an ATV. Councilmember Wischmann stated  
23 that this is an act of vandalism and a police report should be filed.

1 Manager:

- 2 1. Manager Sullivan reported that the street sweeper has been down and that as soon  
3 as it is repaired Doyce Stuart will be operating it.
- 4 2. Manager Sullivan reported that there is an insert in the water bills which contains 3  
5 vouchers for \$10 each to use at the transfer site. Manager Sullivan reported that  
6 anyone who does not receive a paper bill may come to City Hall to obtain their  
7 vouchers.
- 8 3. Manager Sullivan reported that on August 24 City crews will pick up white goods for  
9 free if they are placed in the alley or on curb. Manager Sullivan stated that these items  
10 consist of refrigerators, stoves, washers and dryers.
- 11 4. Manager Sullivan reported that the Auditors will be here the week of the fair, Sept.  
12 13-17.
- 13 5. Manager Sullivan reported that the Dirty Bird Mud Run will be held on August 19 at 8  
14 a.m.
- 15 6. Manager Sullivan reported that Dog Days at the Pool will be held on August 12 from  
16 12 p.m. to 2 p.m.
- 17 7. Manager Sullivan reported that the Wild West Slingers Disc Golf Tourney had been  
18 held at the Golf Course last weekend and that 27 players participated. Manager  
19 Sullivan reported that the course received many compliments.
- 20 8. Manager Sullivan reported that due to the recent rains some of the trails at the  
21 Petroglyph Park had to be repaired.
- 22 9. Manager Sullivan reported that the City had assisted ADOT with the drainage on  
23 Hopi and Navajo and that project is complete.

1 10. Manager Sullivan reported that work on the Fuel Farm at the Airport has started.  
2 Manager Sullivan reported that the AWOS and Lighting at Airport are not working due  
3 to a thunderstorm. Manager Sullivan stated that Staff is trying to secure a grant to get  
4 the lighting repaired.

5 11. Manager Sullivan reported that the Petrified Forest had donated 6 posters and  
6 hung them on the Bucket of Blood buildings. Manager Sullivan reported that these  
7 posters depict the history of Holbrook.

8 12. Manager Sullivan reported that the kiosk at the new dog park is completed.

9 OLD BUSINESS:

10 NEW BUSINESS:

11 EXECUTIVE SESSION:

12 POST EXECUTIVE SESSION:

13 CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE:

14 CALL TO THE AUDIENCE:

15 ADJOURNMENT:

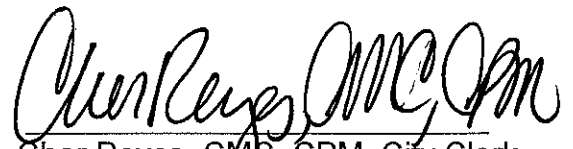
16 There being no further business to come before the Council at this time Mayor Tyler  
17 adjourned the meeting by unanimous consent at 6:30 p.m.

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Bobby Tyler, Mayor

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22 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of  
23 the regular meeting of the Holbrook City Council held on August 8, 2017. I further  
24 certify that the meeting was duly called and held and that a quorum was present.

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Cher Reyes, CMC, CPM, City Clerk