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OUR MISSION

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

SEPTEMBER 12, 2017

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA:

The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.

6) CONSENT AGENDA

- A. Claims/payment approval for August 17, 2017 thru September 7, 2017:
Documentation for claims is available at City Hall. (pg 4)

7) SUMMARY OF CURRENT EVENTS:

Mayor:
Council Members:
Manager:
Finance Director:
Police Chief:

8) OLD BUSINESS:

- A. Discussion/possible action regarding the Strategic Planning Session-Council.

9) NEW BUSINESS:

- A. Discussion/possible action regarding OpenAZ Unity pledge-Manager Sullivan. (pg 39)
B. Discussion/possible action regarding the Intergovernmental Agreement for the formation the Navajo-Gila County Information Technology Educational Consortium-Manager Sullivan. (pg 47)

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL-HOLBROOK TRIBUNE: \$0

13) CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) SUBMISSION OF WRITTEN PETITION TO THE COUNCIL FOR ITEMS NOT ON THE AGENDA:

Requests by citizens to have an item discussed on the City Council Agenda should be addressed to the Mayor and presented on the "Request & Petition of citizens to City of Holbrook Council form" during the Submission of Written Petition to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and response shall be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

15) ADJOURNMENT:

Dated this 8th day of September 2017.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

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3 MINUTES OF THE REGULAR MEETING OF THE
4 HOLBROOK CITY COUNCIL HELD ON SEPTEMBER 12, 2017
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6 CALL TO ORDER:

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8 Vice-Mayor Carlisle called the meeting to order at 6:01 p.m.

9 ROLL CALL:

10 Vice-Mayor Wade Carlisle, Councilmembers C.J. Wischmann, Richard Peterson, Earl
11 Kester and Francie Payne. Mayor Tyler was absent due to his son having surgery.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 The pledge was led by Councilmember Dixon and the invocation was given by Chris
14 Miller of the Sun Valley Indian School.

15 CITY STAFF:

16 Manager Randall Sullivan, Director of Administration/Human Resources Pat Nichols,
17 Events Coordinator Kathleen Smith and City Clerk Cher Reyes.

18 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

19 CALL TO THE AUDIENCE:

20 CONSENT AGENDA:

21 Councilmember Wischmann asked that the following be removed from the consent
22 agenda Verizon Wireless and Caveman. Councilmember Dixon seconded.
23 Councilmember Payne made a motion to approve the remainder of the consent
24 agenda, claims/payment approval for August 17, 2017 thru September 7, 2017.
25 Councilmember Dixon seconded and the consent agenda was approved unanimously.
26 Councilmember Wischmann stated that he wants clarification about the cell phone bills

1 as he understands some of staff receives income for cell phones. Manager Sullivan
2 stated some employees receive a stipend and some chose to use a City phone which is
3 provided. Councilmember Wischmann stated that if they are receiving a stipend they
4 won't be on Verizon bill. Manager Sullivan stated they won't. Councilmember
5 Wischmann asked why the variance on the bills. Manager Sullivan stated that he would
6 have to look and get back to Council on this. Councilmember Wischmann asked about
7 the Caveman bill when we do a project if the process combined or is it separated if it's
8 two separate jobs. Manager Sullivan stated that it is separated and that we will be
9 getting quotes for another fence as once they start using Lewis for baseball/softball he
10 can see balls flying everywhere. Councilmember Wischmann made a motion to
11 approve the Verizon Bill and Cavemen. Councilmember Dixon seconded and the
12 motion carried unanimously.

13 SUMMARY OF CURRENT EVENTS:

14 Mayor:

15 Council:

- 16 1. Councilmember Wischmann reported that the Navajo County Fair opens tomorrow.
- 17 2. Councilmember Wischmann reported that the movie crew that Mayor Tyler and he
18 met with are here until the end of October and will employ 30-60 people at the movie
19 site at Indian Wells.
- 20 3. Councilmember Dixon reported that the Navajo County Fair opens tomorrow and he
21 would like to see advertisement along the freeway for the Fair and other like events.
- 22 4. Vice-Mayor Carlisle reported that he had attended a NACOG Transportation Board
23 meeting and there are no changes on the horizon.

1 5. Councilmember Peterson reported that Saturday is the opening day for AYSO.

2 6. Councilmember Payne encouraged everyone to attend the Navajo County Fair and
3 relayed the message that the Fair Board had thanked her for all the City's help.

4 Manager:

5 1. Manager Sullivan reported that he met with Jason James of NACOG and the City
6 Engineer to look for funding ideas for road projects.

7 2. Manager Sullivan reported that Pre-Kinder Craft class will start Friday at Recreation
8 Center at 10:30 a.m.

9 3. Manager Sullivan reported that the new soccer field is well on its ways.

10 4. Manager Sullivan reported that the Streets Department and Water/Wastewater
11 Department worked on Fair items this week.

12 5. Manager Sullivan reported that the Splash Pad is closing at 6 p.m. now and will close
13 for summer on October 1.

14 5. Manager Sullivan reported that Staff will be meeting with the Engineer regarding the
15 fishing pond.

16 6. Manager Sullivan reported that the Zombie Run will be held on October 28 with a
17 movie to follow at the Roxie.

18 7. Manager Sullivan reported that the Auditor's had to reschedule due a death in one of
19 their families and will be here now the last week of September.

20 OLD BUSINESS:

21 A. Manager Sullivan stated that he placed this item on the agenda because he thought
22 all Council would be in attendance and since Mayor Tyler is absent perhaps Council will
23 want to table it. Vice-Mayor Carlisle stated they could move ahead on it without the

1 Mayor. Councilmember Peterson asked if everyone was going to participate as only 3
2 of the 7 completed the questionnaire. Councilmember Wischmann stated that he had
3 not completed the questionnaire because it did not have anything to do with projects
4 but rather personal information. Councilmember Payne stated that any questions that
5 she didn't want to complete she just didn't fill it out. Councilmember Payne stated that
6 she was happy with the questions and thought they made a good starting point.
7 Councilmember Wischmann stated that he agreed 100% but he thinks they could've
8 achieved this at the session itself and he wanted the Facilitator to have an open mind.
9 Manager Sullivan stated that Mr. Foutz was looking for a starting point instead of
10 coming in without a direction. Councilmember Wischmann stated that just because 4
11 Council did not respond did not mean the Council was not interested. Councilmember
12 Wischmann stated that he has no problem with listing the top 5 items. Councilmember
13 Wischmann stated it is very important to him to get this stuff out. Manager Sullivan
14 stated that he thought perhaps Mr. Foutz was frustrated as he had to take time away
15 from his family and if Council wasn't interested in holding the session why should he be.
16 Vice-Mayor Carlisle stated that he would like everyone to list a couple of items they
17 would like discussed that way Mr. Foutz will have a response from all Council.
18 Councilmember Kester: Transients, why are they here and how did they get here and
19 Tourism what can we do to improve it. Councilmember Wischmann: Needs
20 assessment of our infrastructure with a 5 year plan and how much it's going to cost,
21 Internal process to look at personnel process and how we do things so that we can be
22 in compliance with appropriate federal agencies and process of job descriptions.
23 Councilmember Dixon: Beautification of Holbrook to get the Wow Effect, Our presence

1 on the map, improvement of our web-site, Sister City project, Sign boards for events on
2 freeway, Little Colorado River area beautification. Councilmember Dixon stated we
3 have to get past the Splash Pad suggesting microbreweries at Bucket of Blood area,
4 grape vineyards, removing graffiti and empty bottles. Councilmember Dixon stated that
5 if a City employee sees something that is out of compliance they should take care of it
6 right away. Councilmember Peterson: Identify our real strengths and exploit them,
7 Review the City Code. Councilmember Payne: Look at infrastructure needs for present
8 and the future including sewer, water, streets and water rights, Code Enforcement with
9 Council backing, Assist what businesses we do have, encourage more partnerships
10 with businesses and organizations. Councilmember Wischmann stated that he did not
11 want to be limited to this list. Councilmember Wischmann stated that he wanted
12 someone to contact Mr. Foutz and see if he is available and if not Staff will have to find
13 someone else to conduct the session. Vice-Mayor Carlisle summarized: Zoning,
14 Personnel Policy, Tourism, Business Assistance and Infrastructure. Vice-Mayor
15 Carlisle stated that goal here is to drive down to 1 or 2 items to be the focus and then
16 Council will have to fund those items in the budget. Staff was instructed to obtain dates
17 that Mr. Foutz was available in October or November. Councilmember Wischmann
18 stated that we can't wait forever and if only 2 or 3 Council is available they need to
19 conduct the session and determine the projects. Councilmember Wischmann stated
20 that Council should come prepared at the September 26 meeting to choose a date and
21 perhaps have Mr. Foutz at meeting to make a decision. Councilmember Dixon made a
22 motion to direct Staff to get this moving for October or November on these items.
23 Councilmembers Wischmann seconded and the motion carried unanimously.

1 NEW BUSINESS:

2 A. Manager Sullivan stated that he had received an email asking the City to pledge to
3 the Unity Pledge to advance work place equality. Vice-Mayor Carlisle asked if we do
4 not encourage equality now. Councilmember Wischmann asked if there is evidence
5 that any cities have not received business from not taking the pledge. Councilmember
6 Wischmann stated that he was offended by this pledge as he doesn't think Holbrook
7 has a problem and he doesn't feel like he wants to be involved with this as he does not
8 see an issue. Councilmember Dixon agreed with Councilmember Wischmann and
9 stated that Mr. Sullivan has not presented any facts regarding discrimination. Manager
10 Sullivan stated that the group is going across the State asking cities, towns and
11 businesses to participate in the pledge. Councilmember Dixon asked if there was any
12 evidence that supports claims of this pledge. Councilmembers Dixon asked Mr.
13 Sullivan if he was familiar with the Human Rights Campaign. Councilmember Dixon
14 asked if Mr. Sullivan read the document in its entirety. Mr. Sullivan replied yes. Mr.
15 Sullivan stated if Council doesn't want to do it, don't do it. Councilmember Dixon stated
16 that he was trying to determine factual basis. Vice-Mayor Carlisle asked in what regard.
17 Councilmember Dixon stated that the Manager had placed the item on the agenda and
18 Council needs to know what they are passing. Vice-Mayor Carlisle stated that was fine
19 it could be asked what it is. Vice-Mayor Carlisle stated that the whole issue is that it
20 was placed on the agenda and they have the document to read and sign if they agree
21 to it like all the other cities and towns. Vice-Mayor Carlisle asked Councilmember Dixon
22 if he has any other point regarding the document. Councilmember Dixon stated that he
23 believes that the questions he is asking supports or does not support the document and

1 he wants everyone on the Council to understand the document. Vice-Mayor Carlisle
2 instructed Councilmember Dixon to not ask rhetorical questions. Councilmember
3 Peterson stated that this started in 2014 and if you read the document there are certain
4 things you agree to do such as posting to web-site, etc. Councilmember Payne stated
5 that she read it a little different than Councilmember Peterson and this is simply saying
6 that we support an open environment. Vice-Mayor Carlisle asked Councilmember
7 Peterson to read the items that were listed:

- 8 • Word of mouth.
- 9 • Pass this informational brochure on to your friends, families, and businesses that you
10 work with.
- 11 • Post the UNITY Pledge Badge on your website.
- 12 • Post the UNITY Pledge Text on your website.
- 13 • Post a favorable comment to Facebook (e.g., "Let's protect all Arizona employees,
14 residents and consumers from discrimination. Take the UNITY Pledge and support
15 ONE Community!").
- 16 • Spread the word through other social-media networks (e.g., LinkedIn and MySpace).

17 Councilmember Dixon stated that the pledge could become a defacto policy.

18 Councilmember Kester stated that he takes offense to this as we pledge to the flag and
19 the United States and agree to not discriminate. Due to a lack of a motion the item died.

20 B. Manager Sullivan stated that this is an agreement with Gila and Navajo County and
21 it will be perhaps easier to watch an informational video. Librarian Skevington stated
22 that the agreement will allow School and Libraries to apply for money as a large agency
23 to leverage money into bigger projects to increase our internet services. Librarian
24 Skevington stated that the grants are through the State Government and the Arizona
25 Corporation Commission. A short video from the Corporation Commission was
26 presented to Council which explained the Broadband expansion and the funding
27 sources. Councilmember Dixon asked if he could obtain the link to the video. Librarian

1 Skevington stated that we need better broadband in our area and we need to move into
2 the 21st century. Vice-Mayor Carlisle asked if there was a big project was applying for.
3 Ms. Skevington stated that there is but until the entity is formed it won't be named. Ms.
4 Skevington stated that the project is to get middle mile fiber out to us. Ms. Skevington
5 stated that First Mile fiber is the internet in the big cities such as New York and San
6 Francisco. Ms. Skevington stated once the RFP's are awarded she will have more
7 information such as how much Internet will cost each year. Ms. Skevington stated that
8 this IGA is not with the Navajo County Library District. Councilmember Wischmann
9 asked why we couldn't do this ourselves rather than join the consortium. Librarian
10 Skevington stated that the City of Holbrook does not have the expertise on Staff to plan,
11 initiate or negotiate a project of this size and we wouldn't be able to pay for it. Ms.
12 Skevington stated that every entity will be a member on the board and they will be
13 invited to attend meetings to vote on items. Councilmember Dixon asked when it would
14 go public so that other agencies could access it. Librarian Skevington stated that would
15 be after construction. Councilmember Wischmann made a motion to enter into the
16 Consortium agreement. Councilmember Dixon seconded and he motion carried
17 unanimously.

18 EXECUTIVE SESSION:


19 POST EXECUTIVE SESSION:

20 CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE:

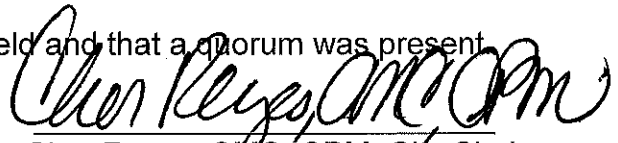
21 CALL TO THE AUDIENCE:

22 ADJOURNMENT:

1 There being no further business to come before the Council at this time Councilmember
2 Dixon made a motion to adjourn the meeting. Councilmember Kester seconded and
3 the meeting adjourned at 7:29 p.m.


Wade Carlisle, Vice-Mayor

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8 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
9 the regular meeting of the Holbrook City Council held on September 12, 2017. I further
10 certify that the meeting was duly called and held and that a quorum was present.


Cher Reyes, CMC, CPM, City Clerk

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