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AMENDED
AGENDA
CITY COUNCIL
MAY 29, 2018
6:00 P.M.

The items listed below are for discussion and possible action.

A. Recruitment/search for a City Manager.

Dated this 24th Day of May 2018


Cher Reyes, CMC, QPM, City Clerk

1 MINUTES OF THE HOLBROOK CITY COUNCIL SPECIAL
2 MEETING HELD ON MAY 29, 2018
3

4 CALL TO ORDER:
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6 Mayor Tyler called the meeting to order at 6:05 p.m.

7 Roll Call:

8 Mayor Bobby Tyler, Councilmembers Richard Peterson, Tim Dixon, Francie Payne, Earl
9 Kester, C.J. Wischmann and Wade Carlisle.

10 CITY STAFF:

11 City Clerk Cher Reyes and Lisa Maestas, Administrative Assistant

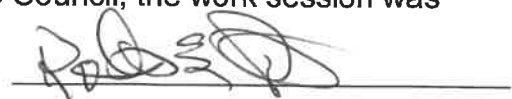
12 WORK SESSION:

13 Councilmembers reviewed a previous RFP. They also review the City Manager job
14 description and classification range. Mayor Tyler said that the job description for the City
15 Manager is vague and would like to look at job descriptions in other communities.

16 Councilmember Dixon shared a copy of the City Manager job description from
17 Scottsdale. Mayor Tyler asked City Clerk Cher Reyes to use a list of companies
18 provided by the League of Cities and Towns and to send out RFP's due by June 12,
19 2018 at 5:00 pm. Motion to set a Special Meeting scheduled for June 19, 2018 at 6:00
20 pm made by Councilmember Wischmann, seconded by Councilmember Peterson. The
21 motion carried unanimously. Councilmember Wischmann requested copies of salary
22 ranges from similar size cities.

23 Adjournment:

24 There being no further business to come before the Council, the work session was
25 Adjourned at 6:56 p.m.
26

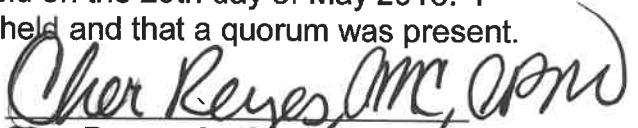


27 Bobby Tyler, Mayor

1 CERTIFICATION:

2 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
3 the Special Meeting of the Holbrook City Council held on the 29th day of May 2018. I
4 further certify that the meeting was duly called and held and that a quorum was present.

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Cher Reyes, CMC, CPM, City Clerk