

"HUB OF THE SOUTHWEST"

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OUR MISSION

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

JUNE 26, 2018

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the General public that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) DISCUSSION/POSSIBLE ACTION AND INTERVIEWS TO REPLACE COUNCILMEMBER WADE CARLISLE. *Cpg 4D*
- 5) ELECTION OF VICE-MAYOR.

- 6) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- A. Holbrook Aircraft Owners and Pilots Association.
 - B. Navajo County Budget update.
 - C. "Ready Navajo County".
- 7) CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 8) CONSENT AGENDA
- A. Claims/payment approval for June 8, 2018 thru June 20, 2018:
Documentation for claims is available at City Hall. (pg 14)
 - B. Minutes of Special meeting held on June 19, 2018. (pg 36)
 - C. Minutes of Special meeting held on May 29, 2018. (pg 39)
 - D. Special event liquor license-Navajo County Fair-Sept. 12-15, 2018. (pg 42)
- 9) SUMMARY OF CURRENT EVENTS:
- Mayor:**
 - Council Members:**
 - Interim City Manager:**
 - Police Chief:**
- 10) OLD BUSINESS:
- A. Discussion/possible action regarding Fiscal Year 2018/2019 budget.
- 11) NEW BUSINESS:
- A. Discussion/possible action regarding Multi-agency mutual aid intergovernmental agreement-Chief Rose. (pg 48)
 - B. Discussion/possible action regarding bid results for 2019 Concrete bid-City Clerk Reyes. (pg 56)
- 12) EXECUTIVE SESSION:
- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
 - B. Pursuant to ARS 38-431.03 (A)(1), the Council may adjourn into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee.
Louis Baldonado Jr.
Phil Cobb
Rodney W. Gish
Adam Marsh
- 13) POST EXECUTIVE SESSION:
- 14) CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

15) SUBMISSION OF WRITTEN PETITION TO THE COUNCIL FOR ITEMS NOT ON THE AGENDA:

Requests by citizens to have an item discussed on the City Council Agenda should be addressed to the Mayor and presented on the "Request & Petition of citizens to City of Holbrook Council form" during the Submission of Written Petition to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and response shall be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

16) ADJOURNMENT:

Dated this 21st day of June 2018.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2
3 MINUTES OF THE REGULAR MEETING OF THE
4 HOLBROOK CITY COUNCIL HELD ON JUNE 26, 2018
5

6 CALL TO ORDER:

7
8 Mayor Tyler called the meeting to order at 6:00 p.m.

9 ROLL CALL:

10 Mayor Bobby Tyler, Councilmembers C.J. Wischmann, Richard Peterson, Tim Dixon,
11 Earl Kester. Councilmember Francie Payne was present telephonically.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 The pledge was led by Janet Dean of APS and the invocation was given by Jeff
14 Johnson of Peace Lutheran Church.

15 CITY STAFF:

16 Director of Administration/Human Resources Pat Nichols, Interim Police Chief Nathan
17 Christensen, Administrative Assistant Lisa Maestas and City Clerk Cher Reyes.

18 CALL TO THE AUDIENCE:

19 Mayor Tyler moved the Call to the Audience before the selection of a new
20 Councilmember by unanimous consent. Councilmember Peterson voiced concerns
21 that the agenda was published and persons who may have wanted to speak on the
22 candidates did not come tonight because they did not believe they would be allowed to.

23 Mayor Tyler stated that the City Attorney had informed him that this item could be
24 moved.

25 Leo Maestas petitioned the Council regarding the selection of Councilmember to
26 replace Vice-Mayor Carlisle. Mr. Maestas submitted a list of questions he wanted

1 asked of those being interviewed.

2 DISCUSSION/POSSIBLE ACTION AND INTERVIEWS TO REPLACE
3 COUNCILMEMBER WADE CARLISLE:

4 Council interviewed the following individuals: Phil Cobb, Rod Gish, Louis Baldonado Jr.
5 and Adam Marsh for the position vacated by Wade Carlisle. Phil Cobb introduced
6 himself to the Council saying that he had served 8 years on the Holbrook City Council
7 already, third term as Exalted Ruler at the Elks Lodge and he is a retired teacher. Vice-
8 Mayor Peterson asked for clarification on the interview process asking if the same
9 questions have to be asked of each candidate. Mayor Tyler replied yes. Vice-Mayor
10 Peterson asked if the questions had to be done in order or the ones they prefer. Mayor
11 Tyler replied to go in order. Questions were as follows: Why do you want to be on the
12 City Council, What do you believe are the 3 biggest challenges facing the City of
13 Holbrook in the coming 5 years and where would you like to see Holbrook in five years?
14 How do you plan to address those challenges? What are the biggest successes that
15 the City of Holbrook has achieved during the past 5 years? Do you have an ax to
16 grind? Will you be able to represent all the citizens of Holbrook, not just a select few?
17 Are you a member of any organization that can benefit from a decision you might
18 make? Can you make a decision that is in the best interest of all the people and stick
19 with you own mind? What are your top 3 priorities for the City of Holbrook in the
20 coming year? What policies and actions will you take to address these priorities?
21 Describe the proper relation between the Council and the City Staff under Holbrook's
22 form of government. Describe the "Open Meeting Law" and how it applies to the
23 Holbrook City Council and what do you hope to achieve by serving on the Council? Mr.

1 Cobb stated that he wanted to be on the Council to advance the City of Holbrook and
2 the citizenship. Mr. Cobb stated that the biggest challenge in Holbrook is advancement
3 in business. Mr. Cobb stated that for every business that begins it seems like one goes
4 out and this issue needs to be stabilized. Mr. Cobb stated that he hopes that Holbrook
5 is not the same as it is now within 5 years but still maintains its present friendliness and
6 the way people are, and he'd like to see advancement done properly. And he believes
7 that water is going to be an issue in the future. Mr. Cobb stated that he believed the
8 biggest success in the past 5 years is the improvement in the roads. Mr. Cobb stated
9 that he do not have an ax to grind and that he can provide equal representation to all
10 the citizens of Holbrook, not just a select few. Mr. Cobb stated that he is not a member
11 of any organization that can benefit from his decisions. Mr. Cobb stated that he could
12 make a decision and stick to his own mind. Mr. Cobb stated that the three priorities for
13 the coming year would be to balance the budget, maintain the Police Department as
14 best as we can and keep the citizens and City employees as happy as possible. Mr.
15 Cobb stated that the Council is to give direction to City Staff it is not appropriate to
16 order anyone to do anything particular. Mr. Cobb stated that we give advice and advise
17 and we will do our very best to advise the City Staff as to what is to be done. Mr. Cobb
18 stated that there were several laws within the Open Meeting Law but that a quorum
19 cannot discuss business outside of the chambers, the meetings that are going to be
20 held must be posted and in a timely fashion. Mr. Cobb stated that he is aware of the
21 open meeting laws. Mr. Cobb stated that he hopes to advance Holbrook while serving
22 on Council. Councilmember Dixon asked if he could be more specific. Mr. Cobb stated
23 advancing business, the lifestyle of the citizens in Holbrook, events and activities for

1 children and working with the School District and communications.

2 Mr. Rod Gish introduced himself saying that he has live in Holbrook for six years. Mr.

3 Gish stated that serving on the Council will allow him the opportunity to give back to the

4 community what has been given to him over the years and providing leadership and

5 setting an example that he hopes will better our community. Mr. Gish stated that he

6 believes that greatest challenges in Holbrook is the sufficient lack of provision for health

7 care and his sense is that Holbrook needs a hospital, the area of public safety is a

8 matter that is of importance and he believes that the police department should be

9 maintained as well as Fire and EMS, and infrastructure needs to be addressed. Mr.

10 Gish stated that he would work cooperatively with every entity possible to bring these

11 things about. Mr. Gish stated that the biggest successes for the past 5 years would be

12 we have maintained the Police Department, we have attracted some new businesses to

13 our community but we have lost businesses as well unfortunately and the street

14 improvements. Mr. Gish stated that he absolutely did not have an ax to grind. Mr. Gish

15 stated that he can represent all the citizens of Holbrook not just a select few and one of

16 his better skills is listening and he is willing to sit and listen. Mr. Gish stated that his is

17 not a member of any organization that can benefit from his decision and that he can

18 make a decision and stick to his own mind. Mr. Gish stated that the top three priorities

19 for the City for the next year would be maintenance of our public safety department and

20 the infrastructure and to find a solution for more adequate health care for the aging

21 population. Mr. Gish stated that the proper relationship between Council and Staff is

22 that the Council is advisory to the City Staff, Council is the legislative body of the City

23 which passes the ordinances and this is part of the guidance given to City Staff. Mr.

1 Gish stated that the Council provides direction and guidance to the Staff and it is totally
2 inappropriate to pigeon hole a Staff member and try to demand certain things from
3 them. Mr. Gish stated that his understanding of the Open Meeting Law is nebulous
4 however as he understands it simply means that meetings have to be advertised and
5 open to the public and a quorum cannot meet to talk about issues. Mr. Gish stated that
6 he hopes to be the vehicle to bring peace, stability and improvement to the City of
7 Holbrook.

8 Louis Baldonado Jr. introduced himself to the Council stating that he has lived in
9 Holbrook for 50 years and has been involved in the community since 1989 and has
10 been a part of the baseball coaching staff for Holbrook for the past 15 years. Mr.
11 Baldonado stated that he wanted to be on the Council to help make Holbrook a
12 destination he is tired of Holbrook just being a pit stop. Mr. Baldonado stated that he
13 believes that top 3 challenges for Holbrook in the next 5 years are infrastructure, water
14 infrastructure is in dire need of repairs and upgrade as is the wastewater. Mr.
15 Baldonado stated that he wants to see Holbrook as a destination in the next 5 years
16 and he plans to address these challenges by working with every single one of the
17 Council and the Citizens. Mr. Baldonado stated that the biggest successes Holbrook
18 has had in the past 5 years is that there has been a partial upgrade to the
19 Water/Wastewater System. Mr. Baldonado stated that the ax he has to grind is that
20 Holbrook has been stagnate for a long time and he wants to shake it out of that. Mr.
21 Baldonado stated that he can represent all the citizens of Holbrook as he has served as
22 a Coach and has served everyone's kids and parents. Mr. Baldonado stated that he
23 doesn't hate anybody and doesn't want to disrespect anyone. Mr. Baldonado stated

1 that he is a member of the Human Race that can benefit from decisions he makes. Mr.
2 Baldonado stated that he will do the best he can to make a decision that is in the best
3 interest of all people and his decision will be with all his heart and mind and not on the
4 fly or rash. Mr. Baldonado stated that the biggest priority for the next year will be
5 water/wastewater infrastructure, recreational opportunities that bring people to town and
6 building of relationships with Petrified Forest and other cities. Mr. Baldonado stated
7 that the Council provides guidance and direction and it needs to be fulfilled by City
8 Manager and Staff. Mr. Baldonado stated that without these requirements the citizens
9 have no say about what is done. Mr. Baldonado stated that there is a Charter and a
10 Personnel Policy and both these need to be abided by. Mr. Baldonado stated that there
11 are many facets to the open meeting law but the one he is going to abide by is he is
12 going to work with everyone not discuss with 1 or 2 people. Mr. Baldonado stated no
13 secret meetings and no behind doors. Mr. Baldonado stated that he wants to achieve
14 being a part of a team and work together. Mr. Baldonado stated that he wants to
15 achieve many things not only 1 thing.

16 Adam Marsh stated that he has worked at the Petrified Forest since 2013 and he and
17 his wife moved to Holbrook from Texas in 2016. Mr. Marsh stated that he appreciated
18 the talent and passion of all the other applicants and wished them luck this evening. Mr.
19 Marsh stated that he wants to be on the Council to offer honest, rationale and unique
20 prospective to the truth. Mr. Marsh stated that he has been a leader in many different
21 organizations and he feels that people who are leaders should sit back and get a
22 perspective on the situation. Mr. Marsh stated that the three biggest challenges for
23 Holbrook is outward expression of pride, replace key positions of City Manager and

1 Police Chief in a timely manner and bringing the right person in and to utilize all the
2 resources Holbrook has to do a lot more to bring people into town and make the
3 citizens more proud of where they are from. Mr. Marsh stated in the next five years he
4 would like to see stability in the City management, preparation for the closure of Cholla
5 and to determine tax turnover so there is not budget surprises. Mr. Marsh stated that
6 he plans to address these issues by active participation in the selection of the City
7 Manager, soliciting more opinions and increasing diversity in business. Mr. Marsh
8 stated there is no reason why Holbrook cannot be a gateway town. Mr. Marsh stated
9 that he did not have much budget experience but he does know that we should not
10 spend money we do not have. Mr. Marsh stated that the City of Holbrook should be
11 very proud of the recreation that brings people into town such as the Splash Pad,
12 racquetball and disc golf. Mr. Marsh stated that another success for Holbrook is the
13 increased diversity in business and our school system who invests in students. Mr.
14 Marsh stated that he did not have an ax to grind and that he can represent all the
15 people of Holbrook not just a select few. Mr. Marsh stated that he treats people with
16 respect and offers fairness and will represent the entire population of town. Mr. Marsh
17 stated that he works for the Petrified Forest but he will be working on Council as a
18 Citizen of Holbrook. Mr. Marsh stated that he can make a decision in the best interest
19 of all people and stick to his mind and as long as we are all truthful and honest and
20 open with each other we can come together in a powerful and meaningful way. Mr.
21 Marsh stated that his top priorities will be to lead as an example and we need to treat
22 our employees and citizens with respect and be honest and this will lead to trust, hiring
23 of a City Manager, someone the Council can trust and this is where best ideas can

1 come from and hiring of a Police Chief and figure out how to fill some of the open
2 positions on the force. Mr. Marsh stated that the City Council is elected positions and
3 are policy making and provide direction and the Charter states the Council hires the
4 manager and also they cannot interfere with the City Managers powers and duties. Mr.
5 Marsh stated that the Open Meeting Law requires a quorum to make a decision, all
6 official meetings must be posted at least 24 hours in advance and minutes must be
7 approved by Council. Mr. Marsh stated that he wants to achieve mutual pride and
8 respect for each other plus growth in the City. Mr. Marsh stated that by leading with
9 example he believes this is achievable and mutually beneficial for the entire City. Mr.
10 Marsh thanked Council for the opportunity.

11 Mayor Tyler recapped the interviews stating that they had all covered good topics.
12 Councilmember Peterson stated that he believed the choice was going to simple but
13 after listening to the candidates but instead it has gotten harder and his opinion of each
14 candidate has increased. Councilmember Peterson stated that any of the candidates
15 would be a good addition to the Council. Councilmember Wischmann echoed
16 Councilmember Peterson's opinion. Councilmember Kester stated he appreciated all
17 the candidates. Councilmember Dixon stated that he has been impressed by the
18 Candidates as well and was impressed with what they have had to say. Mayor Tyler
19 thanked all the candidates for their time. Council discussed the possible procedure for
20 selecting the replacement member. Attorney Holcomb stated they could vote for a
21 candidate or write their choice on a piece of paper and have City Clerk read results.
22 Councilmember Peterson asked if 3 is considered the amount needed to elect
23 someone or does it need to be 4. Mr. Holcomb stated that if there is a 3-3 tie a revote

1 will have to happen until someone gets the majority. Councilmember Dixon made a
2 motion to have each Councilmember write their choice on a piece of paper and for City
3 Clerk Reyes to tabulate. Attorney Holcomb stated that the ballots were no secret and
4 each Councilmember needs to put their name on the paper as well as their choice.
5 Councilmember Peterson seconded and the result of the votes was as follows:
6 Councilmember Payne "Adam Marsh", Councilmember Kester, "Adam Marsh",
7 Councilmember Dixon, "Rod Gish", Councilmember Wischmann, "Rod Gish",
8 Councilmember Peterson, "Adam Marsh" and Mayor Tyler "Louis Baldonado". Adam
9 Marsh was declared the new Councilmember and was sworn in by Judge Michaela
10 Ruechel.

11 ELECTION OF VICE-MAYOR:

12 Councilmember Dixon nominated C.J. Wischmann as Vice-Mayor, Mayor Tyler
13 seconded. Councilmember Payne nominated Richard Peterson Vice-Mayor and
14 Councilmember Kester seconded. No other nominations were made the vote for C.J.
15 Wischmann was as follows: Councilmember Dixon "aye", Councilmember Kester,
16 "nay", Councilmember Marsh, "nay", Councilmember Payne, "Nay", Councilmember
17 Peterson, "nay", Councilmember Wischmann, "Aye", Mayor Tyler, "aye". The vote for
18 Richard Peterson was as follows: Councilmember Dixon "nay", Councilmember Kester,
19 "aye", Councilmember Marsh, "aye", Councilmember Payne, "aye", Councilmember
20 Peterson, "aye", Councilmember Wischmann, "nay", Mayor Tyler, "nay". Richard
21 Peterson was named the Vice-Mayor.

22 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

23 A. Dan Eldridge, President of the Holbrook Aircraft Owners and Pilots Association gave

1 a presentation stating they have concerns about the Airport stating that it needs some
2 help and that it has phenomenal potential. Mr. Eldridge stated that to people who fly in
3 that is their first impression of Holbrook. Mr. Eldridge stated that they have concerns
4 with appearance issues and safety issues. Mr. Eldridge stated that the runway lights
5 have been out for a year and this is a safety issue. Mr. Eldridge stated that there is
6 gravel on the taxiway and runway. Mr. Eldridge stated that the walk through gate is
7 broken which needs to be operative in case the main gate won't work. Mr. Eldridge
8 stated that the helipad poles need to be lit or marked so that people know that the pad
9 is there. Mr. Eldridge stated the LED markers are needed for Helipad to assist EMS.
10 Mr. Eldridge stated that EMS has asked for remote control lighting for their use to turn
11 lights on from the ambulance. Mr. Eldridge stated that there are no night lights in the
12 office. Mr. Eldridge stated that the camera that is at the airport looks at the back of the
13 fuel pump and needs to be moved. Mr. Eldridge stated that the general appearance of
14 the airport needs to be improved. Mr. Eldridge stated that the carpet in the office is
15 horrid and the internet is unreliable. Mr. Eldridge stated that the ceiling needs repaired
16 in the office and asked that a pilot planning room be available and a vending machine
17 with water and some snacks. Mr. Eldridge stated that the airport needs an instrument
18 approach and also needs Planning and Zoning to not allow structures in the airport
19 traffic area. Mr. Eldridge stated that these are simple things. Mr. Eldridge stated that a
20 courtesy car is also needed. Mr. Eldridge stated they would like to see the Chamber of
21 Commerce get involved as well. Vice-Mayor Peterson stated that City Staff could be
22 instructed to meet with this organization to develop a plan. Vice-Mayor Peterson asked
23 if the first meeting of July would be too soon to report back. Pat Nichols, Human

1 Resources stated that if Mr. Eldridge would get him the list Staff will prepare something
2 and get it to Council by July 24. Councilmember Marsh asked that the safety issues be
3 placed at the top of the list. Pat Nichols stated that he would address the safety issues
4 on the 10th and the remainder of the items on the 24th if Mr. Eldridge would get the list
5 turned in.

6 B. Glenn Kephart County Manager congratulated the new Councilmember and Vice-
7 Mayor on their positions. Mr. Kephart stated that the County appreciates the
8 partnerships that they have with the City. Mr. Kephart turned the time over to Assistant
9 County Manager Bryan Layton. Mr. Layton gave an overview of the services the
10 County offers. Mr. Layton stated that the County's property tax rate is the 4th lowest in
11 the State along with property values. Mr. Layton stated that the County only keeps 8
12 cents on every dollar of property tax. Mr. Layton reminded Council what happened
13 during the recession, the costs the County had to take on from the State, leaning of the
14 County employees, lost \$200,000 in revenues when one unit closed at Cholla, lost \$11
15 million in sales tax and Public Safety Retirement increased. Mr. Layton stated that the
16 County adapted and he does not believe the residents saw much change. Mr. Layton
17 stated that the County had to cut another \$2.5 million out of this budget but they ran out
18 of places to cut so services were discontinued. Mr. Layton stated that another \$2.5
19 million has to be cut and as a County some services have to be provided they can't be
20 cut. Mr. Layton stated that the County is looking at all the services and informing
21 communities as to what they could look like in the future. Mr. Layton stated that there
22 could be a reduction of services. Mr. Layton stated that they are looking at Economic
23 Development possibilities and other revenue generating possibilities. Mr. Kephart

1 thanked the Council for allowing them to have the conversation and they will keep the
2 Council updated.

3 C. Catrina Roe, Navajo County Emergency Manager, gave a presentation on Ready
4 Navajo County alert system. Ms. Roe stated that the County could've sent out a
5 message during the second motel fire to all the residents of Holbrook to limit their water
6 use so that the Fire Department would have all the pressure they needed. Ms. Roe
7 stated that everyone can register their phone numbers so that they can receive
8 messages regarding incidents that are occurring or are anticipated such as severe
9 weather or a derailment. Ms. Roe asked the citizens to stay informed. Fire Chief Philip
10 Rose stated that the County will send out information for water breaks, loss of gas or
11 power outages as well and it is a really good tool. Ms. Roe stated that the service is
12 free, no cost for citizens to utilize and only takes a minute to enroll.

13 CONSENT AGENDA:

14 Councilmember Dixon made a motion to approve the consent agenda Claims/payment
15 approval for June 8, 2018 thru June 20, 2018, minutes of special meeting held on June
16 19, 2018, minutes of special meeting held on May 29, 2018 and the special event liquor
17 license, Navajo County Fair, Sept. 12-15, 2018V. Vice-Mayor Peterson seconded and
18 the consent agenda was approved on a 6 for 1 against vote with Councilmember
19 Wischmann casting the nay vote.

20 SUMMARY OF CURRENT EVENTS:

21 MAYOR:

22 Mayor Tyler reported that he had attended Officer Theobald's graduation from the
23 academy.

1 Mayor Tyler reported that he had attended Juneteenth in Flagstaff.

2 COUNCIL:

3 Vice-Mayor Peterson reported that he had visited the Splash Pad in Snowflake.

4 Councilmember Wischmann acknowledged the Chamber of Commerce Board stating
5 that the entire board was in attendance at this evenings meeting.

6 Councilmember Payne reported that the Chamber will host their first Food Truck Social
7 June 30 from 6-9 p.m.

8 MANAGER:

9 CHIEF OF POLICE:

10 Interim Chief Christensen introduce new officer Matthew Theobald to the Council.

11 Interim Chief Christensen reported that the Department has had several large cases in
12 the past few weeks. Interim Chief asked that if anyone see suspicious activity that they
13 please report it.

14 Interim Chief Christensen stated that the Department has 2 potential candidates.

15 Interim Chief Christensen stated that the County Sheriff's Department is still providing
16 his services as Interim thru July.

17 OLD BUSINESS:

18 A. Vice-Mayor Peterson stated that he notice that there is not much budgeted for the
19 Airport in the revised budget. Vice-Mayor Peterson stated that we can take funding
20 from somewhere else if additional funds are needed as only \$5,000 is budgeted.

21 Councilmember Wischmann stated that his understanding that as long as the bottom
22 line comes out money can be taken from another area and asked if HURF funds could
23 be used. Human Resources Director Nichols stated that he did not believe that HURF

1 funds could be used. Councilmember Wischmann stated that he would like to get a
2 report from the Finance Director as to where additional funding could come from.
3 Councilmember Dixon stated that he was taken back by the amount that was budgeted
4 for the Airport and the \$5,000 is not near enough and they had discussed in a previous
5 meeting \$15,000 to 20,000. Mr. Nichols stated that the Finance Director's job is to find
6 the funding to make sure the community is taken care of. Vice-Mayor Peterson state
7 that a plan needs to be prepared so the Council knows exactly how much needs to be
8 budgeted. Councilmember Wischmann stated that it needs to be someone who knows
9 what they're doing to give an estimate. Councilmember Wischmann stated that you
10 would not believe how many planes come into our airport per week. Councilmember
11 Wischmann suggested a vending machine be added. Councilmember Kester stated
12 that the Airport has always been a priority for him. Councilmember Dixon stated that
13 he wants a report on grant with Armstrong for \$312,000, where it stands and he wants
14 more funding in the budget for the Airport. Councilmember Dixon stated that we can
15 work on more than one project at a time and he would like to see bids for updating of
16 the Airport lobby. Councilmember Dixon stated that a list has been delivered to City
17 Hall before regarding repairs and asked Mr. Nichols if he has the list. Mr. Nichols
18 stated that he is unaware of a list. City Clerk Reyes stated that the total budget bottom
19 line cannot be changed but a budget amendment can be done to move funds.
20 Councilmember Payne stated that she felt the Finance Director should be asked to
21 increase the Airport budget by at least \$15,000.00 to get this done. Mr. Nichols stated
22 that he would like to take this list and apply some dollar figures to it and bring back to
23 Council on July 10. Councilmember Kester asked if the street sweeper is ever run on

1 the Airport. Councilmember Kester stated that he believes it needs to be swept soon
2 and reflective tape needs to be placed on Helipad poles. City Clerk Reyes told the
3 Council that there will be a special meeting on July 5 to adopt the final budget.

4 NEW BUSINESS:

5 A. Fire Chief Rose explained the I-40 Multi-Agency Master Mutual Aid IGA. Chief Rose
6 stated that they have been working on this agreement for several years. Chief Rose
7 stated that Fire Chief's along the I-40 corridor started meeting to discuss current issues,
8 training and plans. Chief Rose stated that in May of 2017 this group grew to become
9 the I-40 response group which includes Law Enforcement agencies, EMS, ADOT,
10 Dispatchers and Forestry Department to work together cohesively to save lives. Chief
11 Rose stated that this plan is to solidify the gentleman's handshake agreement that they
12 currently have. Councilmember Dixon asked who the Chair was. Chief Rose stated
13 that it is currently Rusty DeSpain. Councilmember Dixon asked if all entities listed in
14 the agreement comprise the group. Chief Rose replied yes. Councilmember Dixon
15 asked if our insurance covers our people if they respond outside our area. Chief Rose
16 stated that they would be covered under the insurance. Chief Rose stated that he is
17 not requesting approval this evening he is asking for Council input for changes that he
18 can take back to the group. Chief Rose stated that he hopes to try to bring back final
19 form at the end of August.

20 B. City Clerk Reyes presented the bid results for FY2018/2019 concreted. Ms. Reyes
21 stated that only one bid was received and she recommends awarding the bid to Quality
22 Ready-Mix. Councilmember Dixon asked what the concrete would be used for. City
23 Clerk Reyes replied for any city projects that require concrete including sidewalks, curb

1 and gutter or streets. Councilmember Dixon asked if there was a list of projects. City
2 Clerk Reyes stated there was not any specific projects at this time and this bid is just for
3 the purchase of concrete when needed. Councilmember Wischmann made a motion to
4 award the bid to Quality Red-Mix for FY 2018/2019. Councilmember Dixon seconded
5 and the motion carried with the following results: Councilmember Dixon “aye”,
6 Councilmember Kester, “aye”, Councilmember Marsh, “aye”, Councilmember Payne,
7 “aye”, Councilmember Peterson, “aye”, Councilmember Wischmann, “aye”, Mayor
8 Tyler, “aye”.

9 EXECUTIVE SESSION:

10 POST EXECUTIVE SESSION:

11 CALL TO THE AUDIENCE:

12 1. Janet Dean of APS petitioned the Council regarding the Next Gen Ballot Initiative
13 stating that it seeks an amendment to the Arizona State Constitution which will require
14 some Arizona utilities to obtain 50% of their energy from renewable sources by 2030.

15 Ms. Dean stated that this is bad for Arizona as it won't affect all utilities just the small
16 rural utilities and it is projected that it will double our electricity costs. Ms. Dean asked
17 that the Council review the item carefully before voting on it.

18 2. Frank Lucero petitioned the Council regarding getting medical care to Holbrook and
19 informed Council that Flagstaff Medical Center is interested in placing healthcare in
20 Holbrook. Mr. Lucero asked when his property is going to be cleaned as the City
21 dumped asphalt and concrete on his property and wants to know when it will be

1 cleaned out. Mr. Lucero stated that he also has a drainage issue that he wants
2 addressed.

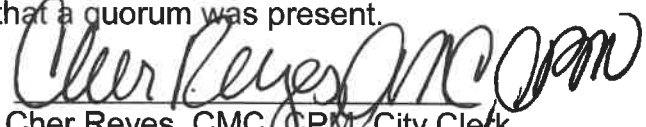
3 3. Rachelle Lacapa of Congressman O'Halloran's office introduced herself and
4 provided business cards to the Council.

5 ADJOURNMENT:

6 There being no further business to come before the Council at this time the meeting
7 was adjourned by unanimous consent at 9:18 p.m.

8 
9 Bobby Tyler-Mayor
10

11 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
12 the regular meeting of the Holbrook City Council held on June 26, 2018. I further certify
13 that the meeting was duly called and held and that a quorum was present.

14 
15 Cher Reyes, CMC, CPM, City Clerk
16
17