

465 1st Avenue
P.O. Box 970
Holbrook, AZ 86025
Holbrookcity@ci.holbrook.az.us
Telephone 928-524-6225
Fax 928-524-2159

OUR MISSION

City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA REGULAR CITY COUNCIL MEETING 6:00 P.M. July 9, 2019

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the General public that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS: (Please limit to 10 minutes)
- 5) CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five-minute time limit per citizen.
- 6) CONSENT AGENDA:
 - A. Claims/payment approval for: June 20, 2019 - July 5, 2019.
Documentation for claims is available at City Hall.
 - B. Minutes of the work session held on June 11, 2019.
 - C. Minutes of the Regular meeting held on June 25, 2019.
- 7) SUMMARY OF CURRENT EVENTS:
Mayor:
Council Members:
City Manager:
- 8) OLD BUSINESS: None

- 9) **NEW BUSINESS:**
- A. Public Hearing - Resolution 19-14 - A resolution amending the water adjudication fee.
 - B. Resolution 19-14 - A resolution amending the water adjudication fee.
 - C. Resolution 19-15 - A resolution designating the chief fiscal officer (CFO) for the purpose of submitting the annual expenditure limitation report (AELR).
 - D. Interviews and selection of an individual to fill the vacant council seat.

10) **CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:**

The City Council welcomes public comment for items not listed on this Agenda. There is a three-minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

11) **SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:**

Requests to have an item discussed on the Agenda should be presented on the "Request & Petition of citizens to City of Holbrook Council" form during the Submission of Written Petition to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and a response will be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

12) **ADJOURNMENT:**

Dated this 3rd day of July 2019.


Cher Reyes, CMC, CRM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

BY GL NUMBER

06/20/2019 THRU 06/26/2019

TOTAL **\$67,932.14**

Report Criteria:

Report type: GL detail

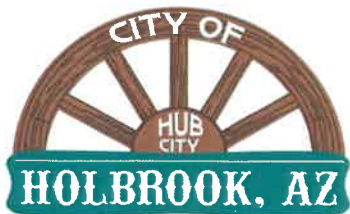
GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
26950									
06/19	06/26/2019	26950	708	AMCA-AZ MUNICIPAL CLERK A	19-20APP/R	1	001-004-5043	.00	145.00
Total 26950:								.00	145.00
26951									
06/19	06/26/2019	26951	21092	ARTHUR, CORINA	061919	1	002-0002520	.00	81.00
Total 26951:								.00	81.00
26952									
06/19	06/26/2019	26952	21659	BAKER, SCOTT	13328	1	001-000-4732	.00	300.00
Total 26952:								.00	300.00
26953									
06/19	06/26/2019	26953	3220	CHAMBER OF COMMERCE	200702	1	006-014-5059	.00	3,333.33
Total 26953:								.00	3,333.33
26954									
06/19	06/26/2019	26954	3855	CRAFCO INC	9402060379	1	007-087-5026	.00	19,971.50
Total 26954:								.00	19,971.50
26955									
06/19	06/26/2019	26955	4071	DANA KEPNER CO.	9812522.01	1	002-092-5026	.00	271.54
Total 26955:								.00	271.54
26956									
06/19	06/26/2019	26956	4771	ESSENTIAL DATA CONTROL SY	2212	1	002-092-5041	.00	522.50
06/19	06/26/2019	26956	4771	ESSENTIAL DATA CONTROL SY	2213	1	002-092-5041	.00	1,262.50
06/19	06/26/2019	26956	4771	ESSENTIAL DATA CONTROL SY	7012073	1	002-092-5041	.00	350.00
06/19	06/26/2019	26956	4771	ESSENTIAL DATA CONTROL SY	7012073	2	002-092-5041	.00	500.00
Total 26956:								.00	2,635.00
26957									
06/19	06/26/2019	26957	3353	FRONTIER COM LONG DISTAN	061519	1	001-050-5048	.00	71.13
Total 26957:								.00	71.13
26958									
06/19	06/26/2019	26958	5580	GRAINGER	WEB145005	1	002-092-5026	.00	467.70
Total 26958:								.00	467.70
26959									
06/19	06/26/2019	26959	6260	HOLBROOK VOL FIRE DEPT	200674	1	001-060-5015	.00	1,927.54
06/19	06/26/2019	26959	6260	HOLBROOK VOL FIRE DEPT	200674	2	001-060-5049	.00	3,442.66

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Total 26959:								.00	5,370.20
26960									
06/19	06/26/2019	26960	6490	IIMC INT'L INSTITUTE	MEMBERSHI	1	001-004-5043	.00	305.00
Total 26960:								.00	305.00
26961									
06/19	06/26/2019	26961	20984	KINLICHEENIE, SHANTINA	61914701	1	001-031-5047	.00	50.00
Total 26961:								.00	50.00
26962									
06/19	06/26/2019	26962	22010	LARSON WASTE	2012066	1	002-090-5049	.00	12,665.00
Total 26962:								.00	12,665.00
26963									
06/19	06/26/2019	26963	20124	LISTER, FAITH	061219	1	001-031-5047	.00	25.00
Total 26963:								.00	25.00
26964									
06/19	06/26/2019	26964	8270	MOHAVE ENVIRONMENTAL LA	90332	1	002-092-5041	.00	995.00
Total 26964:								.00	995.00
26965									
06/19	06/26/2019	26965	21534	NACOG CDBG	110-18	1	027-004-5049	.00	11,470.10
Total 26965:								.00	11,470.10
26966									
06/19	06/26/2019	26966	8720	NAVAJO COUNTY HISTORICAL	184	1	006-014-5057	.00	3,333.33
Total 26966:								.00	3,333.33
26967									
06/19	06/26/2019	26967	22616	NEFF EXTERMINATING	229086	1	001-050-5041	.00	100.00
Total 26967:								.00	100.00
26968									
06/19	06/26/2019	26968	20979	NORTH COUNTRY HEALTHCAR	2036956BAL	1	001-031-5041	.00	105.00
Total 26968:								.00	105.00
26969									
06/19	06/26/2019	26969	20088	SIMMONS, MELISSA	062719	1	001-031-5571	.00	125.00
06/19	06/26/2019	26969	20088	SIMMONS, MELISSA	062719	2	027-031-5018	.00	50.00
Total 26969:								.00	175.00
26970									
06/19	06/26/2019	26970	22039	SMITH, KATHLEEN	062419	1	001-031-5047	.00	25.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Check Amount
Total 26970:								.00	25.00
26971									
06/19	06/26/2019	26971	21221	U.S. POSTMASTER	122		1 002-090-5042	.00	700.00
Total 26971:								.00	700.00
26972									
06/19	06/26/2019	26972	3380	UNISOURCE ENERGY SERVICE	061919		1 001-031-5048	.00	33.68
06/19	06/26/2019	26972	3380	UNISOURCE ENERGY SERVICE	061919		2 001-020-5048	.00	34.39
06/19	06/26/2019	26972	3380	UNISOURCE ENERGY SERVICE	061919		3 001-031-5048	.00	1,586.12
06/19	06/26/2019	26972	3380	UNISOURCE ENERGY SERVICE	061919		4 001-050-5048	.00	59.48
Total 26972:								.00	1,713.67
26973									
06/19	06/26/2019	26973	12370	UNITED FIRE EQUIPMENT	709164		1 001-060-5052	.00	3,552.39
Total 26973:								.00	3,552.39
26974									
06/19	06/26/2019	26974	12620	VALLEY IMAGING SOLUTIONS	033378		1 001-050-5047	.00	21.25
Total 26974:								.00	21.25
26975									
06/19	06/26/2019	26975	20123	YAZZIE, LISA	062419		1 001-031-5047	.00	50.00
Total 26975:								.00	50.00
Grand Totals:								.00	67,932.14

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
0010002100	.00	67,932.14-	67,932.14-
001-000-4732	300.00	.00	300.00
001-004-5043	450.00	.00	450.00
001-020-5048	34.39	.00	34.39
001-031-5041	105.00	.00	105.00
001-031-5047	150.00	.00	150.00
001-031-5048	1,619.80	.00	1,619.80
001-031-5571	125.00	.00	125.00
001-050-5041	100.00	.00	100.00
001-050-5047	21.25	.00	21.25
001-050-5048	130.61	.00	130.61
001-060-5015	1,927.54	.00	1,927.54
001-060-5049	3,442.66	.00	3,442.66
001-060-5052	3,552.39	.00	3,552.39
002-0002520	81.00	.00	81.00
002-090-5042	700.00	.00	700.00
002-090-5049	12,665.00	.00	12,665.00



"HUB OF THE SOUTHWEST"

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AGENDA
CITY COUNCIL WORK SESSION
JUNE 11, 2019
5:00 PM

The items listed below are for discussion.

1. Discussion Fiscal Year 2019/2020 budget.

Dated this 4th Day of June 2019


Cher Reyes, CMC, CPM, City Clerk

1 MINUTES OF THE HOLBROOK CITY WORK SESSION
2 HELD ON JUNE 11, 2019
3

4
5 CALL TO ORDER:
6

7 Mayor Young called the meeting to order at 5:00 p.m.

8 ROLL CALL:

9 Mayor Merrill Young, Vice-Mayor Francie Payne, Councilmember's Adam Marsh, Mike
10 Nilsson and Tim Dixon. Councilmember Earl Kester was absent and excused due to
11 vacation.

12 ROLL CALL CITY STAFF:

13 City Manager Ted Soltis, Finance Director Randall Sullivan and City Clerk Cher Reyes.

14
15 FY 2019/2020 BUDGET:

16 Manager Soltis presented the Fiscal Year 2019/2020 budget to the
17 Council. Manager Soltis stated that Sales Tax is down and Public Safety
18 Retirement expenses are up substantially. Manager Soltis stated that
19 utility revenue will increase over the next year due to the changes that
20 were adopted earlier in 2019 but he needs to analyze the rate structure
21 to make sure all costs are being covered. Manager Soltis proposed that
22 the adjudication fee be increased as it is insufficient to cover the cost of
23 Attorney fees. Manager Soltis stated that Property Tax will also be
24 collected in this new budget and that the Treatment Plant loan will be
25 paid off next June. Manager Soltis stated that for FY 2019/2020 the city
26 will be in the deficit and will have to use reserve funds to cover

1 expenditures. Manager Soltis stated that by 2021 the City will be in good
2 shape again.

3 ADJOURNMENT:

4 There being no further business to come before the Council at this time Mayor Young
5 adjourned the Work Session at 6:05 p.m.

6

7

8

Merrill Young, Mayor

9 CERTIFICATION:

10 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
11 the work session of the Holbrook City Council held on the 11th day of June 2019. I
12 further certify that the meeting was duly called and held and that a quorum was present.

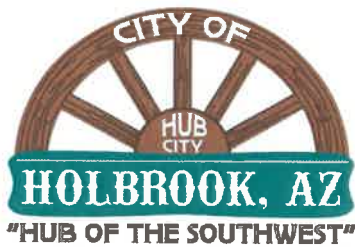
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16

Cher Reyes, CMC, CPM, City Clerk



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OUR MISSION

City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA REGULAR CITY COUNCIL MEETING 6:00 P.M. June 25, 2019

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the General public that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) **CALL TO ORDER:**
- 2) **ROLL CALL:**
- 3) **PLEDGE OF ALLEGIANCE/INVOCATION:**
- 4) **PUBLIC ANNOUNCEMENTS AND PRESENTATIONS: (Please limit to 10 minutes)**
- 5) **CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA:**
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five-minute time limit per citizen.
- 6) **CONSENT AGENDA:**
 - A. Claims/payment approval for: June 6, 2019 - June 19, 2019.
Documentation for claims is available at City Hall.
 - B. Corrected minutes of the regular meeting held on May 28, 2019.
 - C. Minutes of the regular meeting held on June 25, 2019
- 7) **SUMMARY OF CURRENT EVENTS:**
 - Mayor:
 - Council Members:
 - City Manager:
- 8) **OLD BUSINESS:**

9) NEW BUSINESS:

- A. Request to pay Patton Electric LLC DBA Enviro Tech Electric Solutions to rebuild WILO TR60-2.45-4/16 460-volt mixer at a cost of \$6,143.78 - Spencer.
- B. Resolution 19-10 - A Resolution approving and adopting an Intergovernmental Agreement with the Arizona Department of Revenue for the administration of the transaction privilege tax - Soltis.
- C. Resolution 19-11 - A Resolution approving and adopting an amendment to the Intergovernmental Agreement with Navajo County for Court Collection and Criminal Justice Services - Soltis.
- D. Resolution 19-12 - A Resolution approving and adopting an amendment to the Intergovernmental Agreement with Navajo County regarding the employment of the Magistrate Court Clerk - Soltis.
- E. Resolution 19-13 - A Resolution adopting the Tentative Budget of the City of Holbrook for Fiscal Year 2019-2020 - Soltis.

10) CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:

The City Council welcomes public comment for items not listed on this Agenda. There is a three-minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

11) SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:

Requests to have an item discussed on the Agenda should be presented on the "Request & Petition of citizens to City of Holbrook Council" form during the Submission of Written Petition to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and a response will be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

12) ADJOURNMENT:

Dated this 20th day of June 2019.



Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2
3 MINUTES OF THE REGULAR MEETING OF THE
4 HOLBROOK CITY COUNCIL HELD ON JUNE 25, 2019
5

6 CALL TO ORDER:

7
8 Mayor Young called the meeting to order at 6:00 p.m.

9 ROLL CALL:

10 Mayor Merrill Young, Councilmembers Tim Dixon, and Francie Payne and Earl Kester.

11 Councilmembers Mike Nilsson and Adam Marsh were absent and excused due to
12 vacation and work training.

13 PLEDGE OF ALLEGIANCE/INVOCATION:

14 The pledge was led by Councilmember Marsh and the invocation was given by
15 Councilmember Dixon.

16 CITY STAFF:

17 City Manager Ted Soltis, Finance Director/Water/Wastewater Supervisor Randy
18 Sullivan, Chief of Police Nathan Christensen and City Clerk Cher Reyes.

19 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

20 CONSENT AGENDA:

21 Vice-Mayor Payne made a motion to approve the consent agenda Claims/payment
22 approval June 6, 2019 thru June 19, 2019, the minutes of the regular meeting held on
23 May 28, 2019 and the minutes of the regular meeting held on June 25, 2019.
24 Councilmember Kester seconded. The motion carried with the following vote, Mayor
25 Young, "aye", Councilmember Dixon, "aye", Councilmember Payne, "aye" and
26 Councilmember Kester, "aye".

1 SUMMARY OF CURRENT EVENTS:

2 MAYOR:

3 Mayor Young reported that Councilmember Kester, Vice-Mayor Payne and himself had
4 attended the League Roadshow and were brought up to date on Legislative Issues.

5 Mayor Young reported that the most important thing they learned was that the State will
6 not be sweeping HURF funds this year and the City will receive a one-time HURF
7 payment in the amount of \$197, 802.00.

8 Mayor Young reported that he had attended the Meet and Greet for the First
9 Responders on Saturday and it was a great event.

10 COUNCILMEMBERS:

11 Vice-Mayor Payne reported that she also had attended the Meet and Greet for the First
12 Responders saying that it was a great event.

13 Councilmember Kester offered his congratulations to Patrick Serna for his success at
14 recent weightlifting competition.

15 MANAGER:

16 Manager Soltis reported that every residential customer will receive in the next billing
17 one trash coupon that will be good for one year. Manager Soltis stated that those who
18 receive their bills electronically will need to come in to City Hall to get their coupon.

19 Manager Soltis reported that City crews are working hard to get the City prepared for
20 the 4th of July and the monsoon season.

21 Manager Soltis reported that City crews will be cleaning up the Star Inn property.

22 Manager Soltis reported that the Golf Course signs will be painted soon.

23 Manager Soltis reported that the additional parking on Arizona Street is still in the

1 works.

2 Manager Soltis reported that the fog seal is complete and hopefully additional work will
3 be done in the fall.

4 Manager Soltis reported that Joshua Parra has resigned for the Police Department and
5 thanked him for his years of service to Holbrook.

6 NEW BUSINESS:

7 A. Wastewater Treatment Plant Operator Lance Spencer requested to be allowed to
8 expend funds in the amount \$6,143.78 for a brand new pump from Patton Electric who
9 is a sole source provider in Northern Arizona. Mr. Spencer stated that the other
10 provider is located in Tucson. Councilmember Dixon made a motion to approve the
11 expenditure. Councilmember Kester seconded. Councilmember Dixon asked if the
12 routine maintenance is being conducted on this pump. Mr. Spencer stated that it was
13 but the pump is submerged, Councilmember Dixon asked what the warranty would be
14 on new pump and Mr. Spencer replied 4 years. The Mayor called for the question and
15 the motion carried with the following vote, Mayor Young, "aye", Councilmember Dixon,
16 "aye", Councilmember Payne, "aye" and Councilmember Kester, "aye".

17 B. Mayor Young presented Resolution 19-10 captioned as follows:

18 **A RESOLUTION APPROVING AND ADOPTING AND INTERGOVERNMENTAL**
19 **AGREEMENT WITH THE ARIZONA DEPARTMENT OF REVENUE FOR THE**
20 **ADMINISTRATION OF THE TRANSACTION PRIVILEGE TAX.**

21 Manager Soltis informed Council that they have already approved the IGA for tax
22 collection but a Resolution or Ordinance is required as well and that this resolution will
23 meet the statutory requirements. Vice-Mayor Payne made a motion to adopt Resolution

1 19-10. Councilmember Dixon seconded. The motion carried with the following vote,
2 Mayor Young, "aye", Councilmember Dixon, "aye", Councilmember Payne, "aye" and
3 Councilmember Kester, "aye".

4 C. Mayor Young presented Resolution 19-11 captioned as follows:

5 **A RESOLUTION APPROVING AND ADOPTING AN AMENDMENT TO THE**
6 **INTERGOVERNMENTAL AGREEMENT WITH NAVAJO COUNTY FOR COURT**
7 **COLLECTION AND CRIMINAL JUSTICE SERVICES.**

8 Manager Soltis stated that Navajo County has updated this agreement already and now
9 it is time for all the participating communities to update it as well. Manager Soltis stated
10 that the agreement is straight forward they are amending municipal fees and they are
11 adding a termination date. Vice-Mayor Payne made a motion to adopt Resolution 19-
12 11. Councilmember Dixon seconded. Councilmember Dixon stated that he would like
13 to see some accountability as it discusses municipal cases that the prosecutor's office
14 prosecutes for the City. Councilmember Dixon asked how many cases have they
15 prosecuted. Manager Soltis stated he would get the answers to those questions.
16 Councilmember Dixon stated that he would like to see stats for the last year and next
17 year the same thing also. Vice-Mayor Payne stated that she thought Sterling Solomon
18 was prosecuting these cases. City Clerk Reyes stated that Mr. Solomon prosecutes
19 misdemeanor and civil cases for animal control. The motion carried with the following
20 vote, Mayor Young, "aye", Councilmember Dixon, "aye", Councilmember Payne, "aye"
21 and Councilmember Kester, "aye".

22 D. Mayor Young presented Resolution 19-12 captioned as follows:

23 **A RESOLUTION APPROVING AND ADOPTING AN AMENDMENT TO THE**

1 **INTERGOVERNMENTAL AGREEMENT WITH NAVAJO COUNTY REGARDING THE**
2 **EMPLOYMENT OF THE MAGISTRATE COURT CLERK.**

3 Manager Soltis stated that this amendment is an increase in the amount currently being
4 paid from \$45,000 to \$48,200. Councilmember Dixon made a motion to adopt
5 Resolution 19-12. Vice-Mayor Payne seconded. The motion carried with the following
6 vote, Mayor Young, "aye", Councilmember Dixon, "aye", Councilmember Payne, "aye"
7 and Councilmember Kester, "aye".

8 E. Mayor Young presented Resolution 19-13 captioned as follows:

9 **A RESOLUTION ADOPTING THE TENTATIVE BUDGET OF THE CITY OF**
10 **HOLBROOK FOR FISCAL YEAR 2019-2020.**

11 Manager Soltis stated that he has updated the State Shared Revenue numbers from
12 the budget which was presented at the work session and has also included the
13 \$197,802.00 HURF payment. Manager Soltis stated that Patrick Serna Streets
14 Supervisor will be coming to Council with additional work to be completed on the streets
15 with this funding. Manager Soltis stated that he had also removed the salary line item
16 from the Lodger's Tax budget as it is not needed and that he had updated the
17 population graph. Manager Soltis announced that there will be a public hearing on July
18 23 at 6 p.m. for the Final budget adoption. Vice-Mayor Payne made a motion to adopt
19 Resolution 19-13. Councilmember Kester seconded. The motion carried with the
20 following vote, Mayor Young, "aye", Councilmember Dixon, "aye", Councilmember
21 Payne, "aye" and Councilmember Kester, "aye".

22 CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:

23 ADJOURNMENT:

1 There being no further business to come before the Council at this time Councilmember
2 Kester made a motion to adjourn and Councilmember Dixon seconded. The meeting
3 was unanimously adjourned at 6:32 p.m.

4
5
6

Merrill Young, Mayor

7
8

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
9 the regular meeting of the Holbrook City Council held on June 25, 2019. I further certify
10 that the meeting was duly called and held and that a quorum was present.

11
12
13

Cher Reyes, CMC, CPM, City Clerk

RESOLUTION 19-14

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, NAVAJO COUNTY, ARIZONA AMENDING THE WATER ADJUDICATION FEE

WHEREAS, the City increased water adjudication fees by Resolution 19-05 on February 19, 2019; and

WHEREAS, the increase is insufficient to cover increased costs; and

WHEREAS, the City desires to increase the fee to cover the increased costs; and

WHEREAS, following public notice, the Mayor and City Council held a public hearing on July 9, 2019 at which meeting any rate payer could be heard in favor or against the water adjudication fee increase.

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF HOLBROOK:

Section 1: The Adjudication fee will increase from \$5.00 to \$8.00.

Section 2: The Mayor is authorized to execute this Resolution.

Section 3: The City Manager is authorized to take all necessary action to implement this increase.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, this 9th day of July, 2019.

APPROVED/EXECUTED:

APPROVED AT TO FORM:

J. Merrill Young, Mayor

Bradley A. Burns, City Attorney

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

RESOLUTION 19-15

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, NAVAJO COUNTY, ARIZONA DESIGNATING THE CHIEF FISCAL OFFICER (CFO) FOR THE PURPOSE OF SUBMITTING THE ANNUAL EXPENDITURE LIMITATION REPORT (AELR)

WHEREAS, Arizona Revised Statutes §41-1279.07(E) requires each city to annually provide to the Auditor General by July 31 the name of the CFO designated to submit the annual expenditure limitation report (AELR).

NOW THEREFORE, BE IT RESOLVED BY THE CITY OF HOLBROOK that Randall L. Sullivan Jr. is the CFO designated to submit the annual expenditure limitation report (AELR).

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, this 9th day of July, 2019.

APPROVED/EXECUTED:

APPROVED AT TO FORM:

J. Merrill Young, Mayor

Bradley A. Burns, City Attorney

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

Gretchen Herndon
1310 Smithson Drive
Holbrook, AZ 86025

Monday, June 17, 2019

J. Merrill Young
City of Holbrook Mayor
PO Box 970
Holbrook, AZ 86025

Dear Mayor Young and Holbrook City Council:

I am interested in serving Holbrook and the City Council for the vacant seat expiring in 2021.

To give you a little background on me, I received my Bachelor's degree from Utah State University in History and minor in political science. My interest in government started while in high school when I was selected by a local representative to the state legislature in Wyoming to be an aide during the legislative cycle. I learned a lot about the government while working that month in Cheyenne, Wyoming.

While living in Yuma, AZ, I received two Master's degrees from Northern Arizona University on their Yuma campus. One is in Bilingual Multicultural Education (teaching English as a Second Language), the other in Community Counseling. I have been working as a mental health therapist since 2006 in Yuma. When I first moved to the area in 2011, I did find employment in Apache County, but missed spending time with family. In 2014, I began working at what was then known as Community Counseling Centers (now ChangePoint Integrated Health) as the director to oversee the mental health needs in our community. Three years ago, I established roots with my family by purchasing a home in the community.

Although I am originally from Wyoming, Holbrook has grown on me and I am proud to call Holbrook home, where I have found it to be a great community for schools, activities and opportunities for its citizens. I have found many volunteer opportunities and have worked with the local Chamber of Commerce, on the Hulet PTSA, local AYSO, and through my local church congregation. I would like to combine my love for the government and my love for Holbrook into a position on the Holbrook City Council.

I appreciate the opportunity to express interest in his important role and vacant seat.

Sincerely,



Gretchen Herndon

6/25/19

TO THE CITY OF HOLBROOK,

I AM INTERESTED IN APPLYING FOR THE VACANT COUNCIL POSITION.

I AM A RESIDENT AND FORMER POLICE CHIEF OF THE CITY OF
HOLBROOK.

THANK YOU FOR YOUR CONSIDERATION.



Mark Jackson

1302 Spurlock Ave

Holbrook, Az. 86025

928-241-8909

5226. Florida St.
Holbrook, AZ 86025
June 27, 2019

City of Holbrook -

To Whom It May Concern:

My name is Jay Harvey Jurley - I have lived in Holbrook at current address since August 1968. Am retired from Navajo County Recorder's Office.

I would like (if accepted) to serve on the City Council -

Respectfully submitted:

Jay H. Jurley