



"HUB OF THE SOUTHWEST"

465 1<sup>st</sup> Avenue

P.O. Box 970

Holbrook, AZ 86025

[Holbrookcity@ci.holbrook.az.us](mailto:Holbrookcity@ci.holbrook.az.us)

Telephone 928-524-6225

Fax 928-524-2159

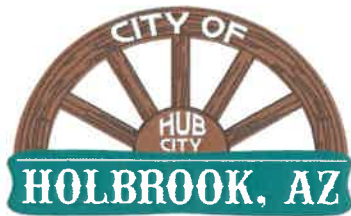
ADDENDUM TO AGENDA  
HOLBROOK CITY COUNCIL REGULAR MEETING  
MARCH 26, 2019  
6:00 p.m.

The items on the following agenda are for discussion or consideration and possible action:

5. CANVASS OF ELECTION:  
A. Swearing in of Mayor and Council.  
B. Election of Vice-Mayor.

Posted this 25th day of March 2019

  
Cher Reyes, CMC, CPM, City Clerk



**"HUB OF THE SOUTHWEST"**

465 1<sup>st</sup> Avenue

P.O. Box 970

Holbrook, AZ 86025

[Holbrookcity@ci.holbrook.az.us](mailto:Holbrookcity@ci.holbrook.az.us)

Telephone 928-524-6225

Fax 928-524-2159

### OUR MISSION

*City of Holbrook Government exists to provide ethical and responsible local government.*

### AGENDA

#### REGULAR CITY COUNCIL MEETING

6:00 P.M. MARCH 26, 2019

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the General public that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at [www.ci.holbrook.az.us](http://www.ci.holbrook.az.us).

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS: (Please limit to 10 minutes)
  - A. Proclamation "Happy Holbrook Month." (Pg 3)
  - B. Proclamation "Powertalk 21 Day." (Pg 4)
  - C. Proclamation "Child Abuse Prevention Month." (Pg 6)
- 5) CANVASS OF ELECTION:
- 6) CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA:  
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five-minute time limit per citizen.
- 7) CONSENT AGENDA:
  - A. Claims/payment approval for February 21, 2019 thru March 20, 2019: (Pg 8)  
Documentation for claims is available at City Hall.
  - B. Minutes of the Regular Meeting held on February 12, 2019. (Pg 60)

8) SUMMARY OF CURRENT EVENTS:

Mayor:  
Council Members:  
City Manager:  
Police Chief:  
Chamber of Commerce:

9) OLD BUSINESS:

A. Resolution 19-07 - Authorizing the renewal of the City of Holbrook's membership in the Rural Arizona Group Health Trust - Pat Nichols, Human Resources Director. (Pg 85)

10) NEW BUSINESS:

- A. Ordinance 19-05 - Authorizing the sale of real property, namely parcel 403-05-235 (Ranch of the Golden Horse, Snowflake) - 1<sup>st</sup> reading. (Pg 118)
- B. Economic development training report - Foutz.
- C. Pavement preservation training report - Patrick Serna.
- D. Discussion possible action regarding bid results for Street Sweeping Services-Manager Soltis. (Pg 122)

11) CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:

The City Council welcomes public comment for items not listed on this Agenda. There is a three-minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

12) SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:

Requests to have an item discussed on the Agenda should be presented on the "Request & Petition of citizens to City of Holbrook Council" form during the Submission of Written Petition to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and a response will be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

13) ADJOURNMENT:

Dated this 20<sup>th</sup> day of March 2019.

  
Cher Reyes, CMC/CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.



1 Vice-Mayor Peterson stated that he would like to make some statements before  
2 canvassing the election. Vice-Mayor Peterson stated that he is very happy with the  
3 outcome of the election and looking forward to working with the new Mayor. Vice-Mayor  
4 Peterson stated that the Addendum to the Agenda is asking the Council to do  
5 something that is in violation of the City Charter, State Statute and past practices. Vice-  
6 Mayor Peterson said that City Charter, the State Statute and past practices have always  
7 held that the new term for the Mayor and Councilmembers begins after the General  
8 Election. Vice-Mayor Peterson stated that since the Charter was drafted the City of  
9 Holbrook has always had a Primary and a General Election. On the 11<sup>th</sup> of November  
10 the City gave public notice that there would be a Primary Election on March 12, 2019  
11 and a General Election on May 21, 2019. The Charter, which the City has to work  
12 under, states that the newly elected Mayor and Councilmembers shall be inducted  
13 immediately after Council approval of the Canvass of the General Election. Vice-Mayor  
14 Peterson stated that prior practice has also had the newly elected Mayor and  
15 Councilmembers start their terms at the end of May or beginning of June. Vice-Mayor  
16 Peterson cited the Charter stating that the term for a Mayor or Councilmember is 4  
17 years. If they were to be sworn in tonight it would make their terms be 4 years and 2  
18 months. Vice-Mayor Peterson stated that the Council does not have the authority to  
19 extend the term from 4 years to 4 years and 2 months. Vice- Mayor Peterson reminded  
20 the Council that violations of the City Charter are a misdemeanor. Vice-Mayor Peterson  
21 also stated that another effect of swearing in the newly elected Mayor and  
22 Councilmembers tonight would be the removal of present Mayor and Councilmembers  
23 from their terms early, making their term of service 3 years and 10 months instead of 4

1 years. Vice-Mayor Peterson stated that, in effect it would make the Primary Election  
2 somewhat of a Recall Election. Vice-Mayor Peterson stated that the Council cannot take  
3 away two months of service from anyone. Vice-Mayor Peterson stated that someone  
4 can get elected if they receive more than half of the votes in the Primary and they do not  
5 have to stand another election but it does not say that the candidate immediately begin  
6 to serve. Vice-Mayor Peterson read Chapter 9-821.01d from the Arizona Revised  
7 Statutes, stating that a town may provide at the Primary election any candidate for the  
8 office of Mayor or City Council who receives a majority of all votes cast at that election,  
9 for that office, shall be declared elected to the office for which that person is a  
10 candidate, effective as of the date of the General Election. The City of Holbrook's  
11 website lists the end of the terms for the Mayor and for City Councilmembers in May.  
12 Vice-Mayor Peterson stated that the City Council cannot end a term early. Vice-Mayor  
13 Peterson stated that the action that is being asked for is a violation of the City Charter  
14 and that the Council, at this time should only canvass the election, as is allowed for in  
15 the Charter. Councilmember Dixon requested to get the City Attorney on the phone for  
16 legal advice. Councilmember Kester stated that the people that were elected, with the  
17 exception of the Mayor, are already serving terms and the offices are already decided in  
18 the Primary Election; a General Election will not be needed for the elected offices,  
19 therefore he feels that the elected officials should be sworn in at this time. The City  
20 Attorney, Brad Burns appeared telephonically. Mayor Cobb explained to Attorney Burns  
21 that the issue that the Council is seeking advice on is the canvassing of the election and  
22 the seating of newly elected members immediately as opposed to waiting until the date  
23 of the General Election. Mayor Cobb explained that the Vice-Mayor thinks that by

1 seating the new Mayor tonight it would be a violation of the City Charter. Attorney Burns  
2 asked Mayor Cobb if the meeting is in public session or executive session. Mayor Cobb  
3 answered by stating that the meeting is in public session. Attorney Burns stated that the  
4 capacity for him to share legal advice is very limited in public session. Attorney Burns  
5 stated that he would like to look in to what the City Charter states before he gives and  
6 opinion. Attorney Burns also stated that if the Council has concerns that it might be in  
7 violation of the City Charter each Councilmember would need to make their own  
8 decision about whether it does or doesn't. Councilmember Payne stated that she has a  
9 different prospective than the other Councilmembers because she served as the  
10 Chairman of the original Charter Committee and the two subsequent review  
11 committees. Councilmember Payne explained that State law makes it difficult to put a  
12 Charter together and that they had an elected group of 20 people to put the Charter  
13 together in a period of 90 days. The original Charter Committee reviewed about ½  
14 dozen Charters from other Cities that were comparable to Holbrook and they lifted  
15 sections. Councilmember Payne explained that what the City of Holbrook's Charter says  
16 is based on what another town had in their Charter. Councilmember Payne explained  
17 that she is not a big proponent of continuing to do something just because that is the  
18 way it has always been done. Councilmember Payne stated that she does not believe  
19 that a Primary Election is needed because the election is not a bi-partisan office and the  
20 State Constitution stated that a City shall have a Primary Election to elect a Democrat  
21 and a Republican. It is an old document but that is what it says and that is what a  
22 Primary Election is for. Councilmember Payne stated that the City of Holbrook has been  
23 spending an extra couple of thousand dollars every two years to have an election that is

1 really not needed. In the General Election this year there will be no candidates on the  
2 ballot. Councilmember Payne stated that in her opinion it is perhaps time to change  
3 some of these things. Councilmember Payne stated that she is not thrilled about racking  
4 up misdemeanors but if that is what it takes she thinks that it is really time  
5 to make a change. Vice-Mayor Peterson stated that the Charter is the citizens Charter  
6 and it is not up to the Council to disregard it. Vice-Mayor Peterson stated that the  
7 Primary, as it refers to Cities, specifically states that there are non-partisan Primary's.  
8 Councilmember Marsh stated that this section in the Charter is up for interpretation.  
9 There is no crystal clear language in either the Charter or the Arizona Revised Statute  
10 that states that in the case that elected officials are elected at the Primary Election that  
11 they are seated after the Primary or after the General Election. Councilmember Marsh  
12 stated that he does not feel that there is any section of the Charter that addresses the  
13 particular situation that is being discussed right now, so he believes that it is up for  
14 interpretation. Councilmember Dixon stated that he does not think that the Council  
15 should violate the Charter or State Statute. Councilmember Dixon then asked Attorney  
16 Burns if he had a chance to read the Charter section and the referenced Arizona  
17 Revised Statute. Attorney Burns read that reference Charter section which states that  
18 newly elected Mayor and Councilmembers shall be inducted or seated immediately after  
19 Council approval of the canvass of the General Election. Attorney Burns stated that  
20 there has not yet been a canvass of the General Election and in the absence of the  
21 canvass of the General Election the Council does not have anything to invoke section  
22 2.10 in the Charter. Even though the elected official may be uncontested in the General  
23 Election and may not even appear on the ballot Attorney Burns does not see a basis to



1 seat new uncontested elected officials until such time as the canvass of the General  
2 Election occurs. Attorney Burns also stated that section 9-821.01(d) of the Arizona  
3 Revised Statute allows a City or Town to make it so that an uncontested candidate is  
4 just automatically elected and does not show up on two ballots but it does state that it  
5 becomes effective on the date of the General Election. Attorney Burns stated that the  
6 "date of the General Election" is the key in both the Statute and the Charter. Attorney  
7 Burns stated that he does not see a basis to have the candidates take office before the  
8 date of the General Election in either the Charter or the Arizona State Statutes.

9 Councilmember Dixon asked Attorney Burns that even though there will be no  
10 candidates on the canvass of the General Election does the Council still need to wait  
11 until the General Election has occurred. Attorney Burns replied that the Council does  
12 not have a basis to declare the Primary Election as the General Election and the  
13 Charter and Statute both state that effective date will be after the date of the General  
14 Election. Councilmember Dixon stated to Attorney Burns that all of the newly elected  
15 Councilmembers are incumbents except the Mayor. Councilmember Dixon asked Mayor  
16 Cobb if he was planning to step down from the Mayor position tonight or wait until after  
17 the General Election. Mayor Cobb replied that it was always his intention to step down  
18 when he was no longer needed to perform the duties of the Mayor. Mayor Cobb stated  
19 that he would like to step down tonight and let the new Mayor take over.

20 Councilmember Dixon asked Attorney Burns what the procedure would be if Mayor  
21 Cobb stepped down tonight could the newly elected Mayor be appointed by the Council.  
22 Attorney Burns stated that under section 2.10 of the Charter he does not see a basis for  
23 seating a newly elected official early. Attorney Burns stated that if the Mayor resigned

1 tonight that it would create a vacancy that would probably be vacant until it is time for  
2 the newly elected Mayor to take office in May. Vice-Mayor Peterson stated that in  
3 section 2.12 in the Charter it states that in the case of a vacancy for whatever reason  
4 the Vice-Mayor shall act as the Mayor until such vacancy is filled. The Council, by a  
5 majority vote of its remaining members, shall within 31 days but no sooner than 15 days  
6 from the date the Council receives the notice of vacancy or accepts the resignation of  
7 the Mayor can fill that vacancy. Vice-Mayor Peterson explained that if Mayor Cobb  
8 resigned tonight the Council would not be able to assign someone to take that place for  
9 at least 15 days. Mr. Burns stated that he reviewed section 2.12 of the Charter and that  
10 it states that if the Mayor resigns he would be replaced by someone from the current  
11 Council not less than 15 days from now. Councilmember Kester stated to Mr. Burns that  
12 there is no canvass for the General Election because there won't be any candidates on  
13 the General Election ballot. Mr. Burns stated that it is a legal matter as to when the term  
14 ends and begins. Councilmember Dixon suggested to the Council that they table the  
15 swearing in of the Mayor until after the General Election and if Mayor Cobb would like to  
16 resign with 15 days remaining before the next Council Meeting then the Council could  
17 appoint the Mayor elect. Attorney Burns stated that the Council Meeting would have to  
18 be not less than 15 days away and that the Council could appoint someone from the  
19 current Council. Vice-Mayor Peterson stated that the vacancy would have to be filled by  
20 a member of the current Council so the Council would not be able to appoint the Mayor  
21 elect. Attorney Burns replied that Vice-Mayor Peterson was correct. Mayor Cobb  
22 requested a 5 minute recess. The recess began at 6:39 p.m. The meeting resumed at  
23 6:44 p.m. Mayor Cobb announced that he will not be resigning from his position of

1 Mayor at this time. Councilmember Dixon made a motion to table the swearing in of the  
2 Mayor and Council. Councilmember Nilsson seconded the motion. The motion passed  
3 with the following results: Councilmember Dixon "Aye", Councilmember Kester "Aye",  
4 Councilmember Marsh "Aye", Councilmember Nilsson "Aye", Councilmember Payne  
5 "Aye", Vice Mayor Peterson "Aye" and Mayor Cobb "Aye".

6 The Canvass of Election was read by Mayor Cobb. Vice-Mayor Peterson made a  
7 motion to approve the Canvass of Election. Councilmember Dixon seconded the  
8 motion. The motion passed with the following results: Councilmember Dixon "Aye",  
9 Councilmember Kester "Aye", Councilmember Marsh "Aye", Councilmember Nilsson  
10 "Aye", Councilmember Payne "Aye", Vice-Mayor Peterson "Aye" and Mayor Cobb "Aye".

11 CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA:

12 None.

13 CONSENT AGENDA:

14 Councilmember Dixon made a motion to approve the Consent Agenda which includes  
15 the following: A. Claims/payment approval for February 21, 2019 thru March 20, 2019;  
16 B. Minutes of the Regular Meeting held on February 12, 2019. Councilmember Marsh  
17 seconded the motion. The motion passed with the following results: Councilmember  
18 Dixon "Aye", Councilmember Kester "Aye", Councilmember Marsh "Aye",  
19 Councilmember Nilsson "Aye", Councilmember Payne "Aye", Vice-Mayor Peterson  
20 "Aye" and Mayor Cobb "Aye".

21 SUMMARY OF CURRENT EVENTS:

1 \*Mayor Cobb-Announced that Alan Grace had passed away and that he was a very  
2 caring member of the community. Mayor Cobb asked that in memory of Alan Grace  
3 everyone do a good deed for someone else.

4 \*Councilmember Nilsson added that Denise Scorce had also passed away.  
5 Councilmember Nilsson also read a letter that APS filed with ACC in regards to  
6 converting to a Biomass facility. Councilmember Nilsson encouraged everyone to  
7 support this initiative.

8 \*Vice-Mayor Peterson stated that the City recently attached the water billing to the  
9 Consumer Price Index and also the City's account with Larson Waste is attached to the  
10 Consumer Price Index. Vice-Mayor Peterson shared some hand outs about CPI and  
11 historical data with the other Councilmembers.

12 \*Councilmember Marsh said "Thank You" to everyone who voted

13 \*Councilmember Payne echoed Mayor Cobb's comments about their friend Alan Grace  
14 and shared that Mr. Grace was the first person selected as the "Happiest Person in  
15 Holbrook" during Happy Holbrook Month.

16 \*Manager Soltis thanked the Council for appointing him as the City Manager. Manager  
17 Soltis said that the City of Holbrook has a great Council, great Staff, a great Community  
18 and a very bright future. Manager Soltis thanked the Council for the discussion that they  
19 had regarding the Charter issue, he said it is important for the public to see that the City  
20 has a lot of things that need to be taken care of. It is time to review the Charter and fix  
21 the problems. Manager Soltis said that he looks forward to being a part of the Charter  
22 Review Committee and helping to fix the problems that Holbrook has. Manager Soltis  
23 shared that he has done a lot in the short time that he has been in Holbrook. He has

1 gone on department tours, he visited the Golf Course and said that it is beautiful and  
2 that there is a lot of potential out there. Manager Soltis also shared that there are some  
3 issues at the Golf Course. Manager Soltis share some of the issues: Water from the  
4 maintenance shop is going into the building; there is dirt against the building; there is a  
5 leak in the roof; there is mold growing; the drainage is going down into the septic tank;  
6 the septic tank is filled with water and the sign needs to be painted. Manager Soltis  
7 would like to replace the gate that goes into the Petroglyph Park, currently it has a  
8 barbed-wire fence that is dangerous and tacky looking. Manager Soltis shared that he  
9 has had a lot of people from the community come by and talk with him and share ideas  
10 with him. He said that there is a lot of talent in the community. Manager Soltis stated  
11 that he also visited the Waste Water Treatment Plant. When he visited the Plant the  
12 road was flooded so there must be some drainage issues. The levee in that area needs  
13 some maintenance he stated that it has not been maintained in a while. Manager Soltis  
14 also stated that the sign needs to be repaired and that he is in the process of evaluating  
15 what to do with the sludge. Manager Soltis also shared that he visited Sun Valley and  
16 that there are issues out there such as: new tank needed, hydrological testing needed;  
17 water issues and the agreement needs to be reviewed. Manager Soltis has talked with  
18 the Finance Director and is having him pull out the cost and the expenditures so that the  
19 City will have a better idea of how much it costing to provide water to Sun Valley.  
20 Manager Soltis visited the old dump site, he stated that it is the City's responsibility to  
21 maintain the cap on the old dump site and Manager Soltis said that unfortunately the  
22 City has not been maintaining it and some erosion has taken place. Manager Soltis  
23 visited the Maintenance shop. He said that there is a lot of used and old equipment

1 there and the City is doing a cleanup. Manager Soltis shared that he also visited the  
2 Airport and that there are a lot of issues there. One issue is: the base radio has gone  
3 out and the City opted to purchase a portable radio because it is cheaper and can be  
4 used for many more things than the base radio. Manager Soltis stated that he will be  
5 working with Armstrong Consultants to find grants for the Airport. Manager Soltis shared  
6 that Tim Kelley is doing a great job maintaining the regular levees. There have been  
7 many sports utility vehicles riding in the areas of the levees and this is not allowed.  
8 Manager Soltis will be doing some Public Service Announcements to educate the  
9 community. Manager Soltis shared that the Fire Department is in need of 30 SCBA's  
10 and that he is working with Chief Rose on applying for grants. Manager Soltis stated  
11 that the City of Holbrook needs to be making efficient, effective and sustainable  
12 decisions for the future of Holbrook. Manager Soltis stated that the City is administrating  
13 the CDBG grant for ADA compliance. Manager Soltis stated that overall the  
14 Departments are doing a great job with limited resources and dated equipment. It is  
15 Manager Soltis' goal to ensure that all employees are properly trained and that they  
16 have equipment and resources to provide efficient, effective and sustainable services to  
17 our community. Manager Soltis reviewed the City's most recent audit which reflected  
18 the following: The City has accumulated over \$182,000.00 in uncollectable receivables.  
19 The City should have been analyzing these every year and if the City could not collect  
20 them they should have been written off. The \$182,000.00 shows on the books as an  
21 asset. The Arizona Department of Revenue has a program set up that Manager Soltis  
22 would like to use where The Arizona Department of Revenue collects bad debt for the  
23 City. Manager Soltis stated that there are also many deficiencies in internal controls

1 which are called material weaknesses. There is no review process for cash  
2 disbursements. Manager Soltis would like to work with Bank of the West, as he did in  
3 Wilcox, to correct this deficiency, because, at this time the City does not have a review  
4 process for bank reconciliations, Manager Soltis will start reviewing them, as he did in  
5 Wilcox. The next issue has to do with misstatements requiring audit adjustments. The  
6 City needs to do a better job of doing audit adjustments prior to the auditor getting here.  
7 The City also has significant deficiencies because it does not have any formal written  
8 accounting policies or procedures. Manager Soltis stated that he is in the process of  
9 reviewing the City Code. The most recent Ordinances need to be incorporated.  
10 Manager Soltis had several meetings, he met with the County Manager and they  
11 discussed jail costs and he met with the Chamber and is hoping to have a very good  
12 working relationship with them. Manager Soltis address the concerns about the  
13 Magnusson Motel and assured everyone that the cleanup process will begin no later  
14 than the end of April.

15 \*Chief Christensen- Officer Hunsaker completed her FTO. The officer in the academy  
16 just started his 11<sup>th</sup> week and is also doing well. Chief Christensen's Department is  
17 working to increase the curb appeal of the Police Department. They will be painting and  
18 repairing the fascia. Inmates from the Sheriff's Office are still providing cleaning  
19 services on a bi-weekly basis.

20 \*Chamber of Commerce- Chamber Director Cindy Tafoya shared that one of the goals  
21 of the Chamber was to work with the businesses on customer service. The Chamber  
22 has partnered with NPC to provide a workshop on Exceptional Customer Service  
23 Environment- How to Create Them on April 27, 2019 in Showlow. Chamber Secretary

1 Colleen Dawes-Marsh shared 4 updates: The Chamber is working on it's Strategic Plan;  
2 The Chamber is continuing to foster networks in the community; On Thursday the  
3 Chamber will host a Lunch and Learn on Finance and Home buying programs from  
4 11:30 a.m. until 1:30 p.m at the Mesa Restaurant; Lastly, Ms. Dawes-Marsh reminded  
5 everyone of the open invitation to the Chamber monthly Strategic Planning Committee  
6 meetings which are held on the 1<sup>st</sup> Thursday of each month at 11:00 in the Council  
7 Chambers and to the Monthly Chamber meetings held on the 3<sup>rd</sup> Wednesday of every  
8 month usually at noon (the locations are posted on the agenda). Ms. Tafoya discussed  
9 the Chambers plans for Happy Holbrook Month in April. Businesses, Organizations and  
10 Government Entities are invited to post a Happy Holbrook Video on the Chamber face  
11 book page.

12 **OLD BUSINESS:**

13 A. Resolution 19-07 was read by Heading by Mayor Cobb:

14 **RESOLUTION 19-07**

15 **AN RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLBROOK,**  
16 **AUTHORIZING THE RENEWAL OF THE CITY OF HOLBROOK'S**  
17 **MEMBERSHIP IN THE RURAL ARIZONA GROUP HEALTH TRUST.**

18 Director of Administration Pat Nichols stated that it is the recommendation of the  
19 staff to approve this Resolution. Mr. Nichols shared information about RAGHT to  
20 the Councilmembers. Councilmember Kester made a motion to approve the  
21 Resolution. Councilmember Nilsson seconded the motion. The motion passed  
22 with the following results: Councilmember Dixon "Aye", Councilmember Kester



1 "Aye", Councilmember Marsh "Aye", Councilmember Nilsson "Aye",  
2 Councilmember Payne "Aye", Vice-Mayor Peterson "Aye" and Mayor Cobb "Aye"

3 **NEW BUSINESS:**

4 A. Ordinance 19-05 was read by heading by Mayor Cobb.

5 **ORDINANCE 19-05**

6 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF**  
7 **HOLBROOK, ARIZONA, AUTHORIZING THE SALE OF REAL PROPERTY BY**  
8 **THE CITY OF HOLBROOK: NAMELY PARCEL NUMBERS 403-05-235,**  
9 **MORE FULLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO.**

10 City Clerk Reyes requested to change the warranty deed to read \$2001.00  
11 instead of \$10.00. Vice-Mayor Peterson asked City Clerk Reyes if the buyers  
12 would pay the price of \$2001.00 and the closing costs. City Clerk Reyes replied  
13 yes.

14 B. Economic Development Training report- Grants Writer/Economic

15 Development/Code Enforcement Jason Foutz reported that in January he  
16 attended The Arizona Basic Economic Development Course in Phoenix for a  
17 week. Mr. Foutz reported that it was a 40 hour class plus about 4 hours per night  
18 (Monday-Thurs) of team exercises and project work. One of the points that the  
19 trainers touched on regularly all week was the importance in Economic  
20 Development to have a Strategic Plan so that you know where you want to go,  
21 what you want to do and how you want to be. Mr. Foutz also stated that he  
22 learned how important it is to involve the community in the Strategic Plan. Mr.  
23 Foutz stated that he learned that you should be prepared for Economic

1 Development which means to have infrastructure in place. Mr. Foutz shared that  
2 he met many people at the training that he will use as contacts for Economic  
3 Development.

4 C. Pavement Preservation Training report- Street Supervisor Pat Serna reported  
5 that he attended a training on Pavement Preservation in Las Vegas. With the  
6 information that Mr. Serna learned at the training he would like to revise his 5  
7 year plan for road improvements by including a rating system. Mr. Serna  
8 recommended that the City send one person from the Street Department to this  
9 training every year.

10 D. Discussion/possible action regarding bid results for Street Sweeping Services-  
11 Manager Soltis reported that the City received one bid from Precision Sweeping.  
12 Manager Soltis recommended approving the bid for a period of one year. After  
13 one year he would like to evaluate the services. Councilmember Marsh made a  
14 motion to award the contract to Precision Sweeping in the amount of \$18,700.00  
15 for one year. Councilmember Nilsson seconded the motion. The motion passed  
16 with the following results: Councilmember Dixon "Aye", Councilmember Kester  
17 "Aye", Councilmember Marsh "Aye", Councilmember Nilsson "Aye",  
18 Councilmember Payne "Aye", Vice-Mayor Peterson "Aye" and Mayor Cobb "Aye"

19 CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:

20 Lucia Sparks stated that she lives on the corner of W. Buffalo and 1<sup>st</sup> Avenue and  
21 the Church across the street from her has installed high intensity lights and she is no  
22 longer able to look out her kitchen or dining room window because she is prone to  
23 migraines and the light intensifies this. Ms. Sparks said that she has talked with the

1 Preacher at the Church to see if he will point the lights down a little or put them on a  
2 timer but he said that he can't do that.

3 ADJOURNMENT:

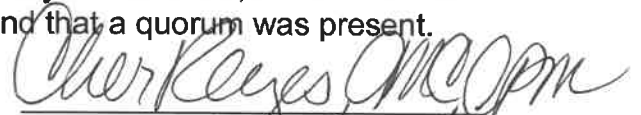
4 Councilmember Kester made a motion to adjourn. Councilmember Marsh seconded  
5 the motion. The motion passed with the following results: Councilmember Dixon "Aye",  
6 Councilmember Kester "Aye", Councilmember Marsh "Aye", Councilmember Nilsson  
7 "Aye", Councilmember Payne "Aye", Vice-Mayor Peterson "Aye" and Mayor Cobb "Aye".  
8 The meeting was adjourned at 7:37 p.m.

9 

10 Phil Cobb-Mayor

11 CERTIFICATION:

12 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of  
13 the Holbrook City Council Meeting held on the 8th day of March 26, 2019. I further  
14 certify that the meeting was duly called and held and that a quorum was present.

15 

16 Cher Reyes, CMC, CPM, City Clerk  
17  
18  
19