

**"HUB OF THE SOUTHWEST"**

465 1<sup>st</sup> Avenue

P.O. Box 970

Holbrook, AZ 86025

[Holbrookcity@ci.holbrook.az.us](mailto:Holbrookcity@ci.holbrook.az.us)

Telephone 928-524-6225

Fax 928-524-2159

**OUR MISSION**

*City of Holbrook Government exists to provide ethical and responsible local government.*

**AGENDA**

**REGULAR CITY COUNCIL MEETING**

**6:00 P.M. August 13, 2019**

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the General public that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at [www.ci.holbrook.az.us](http://www.ci.holbrook.az.us).

The items on the following agenda are for discussion or consideration and possible action:

- 1) **CALL TO ORDER:**
- 2) **ROLL CALL:**
- 3) **PLEDGE OF ALLEGIANCE/INVOCATION:**
- 4) **PUBLIC ANNOUNCEMENTS AND PRESENTATIONS: (Please limit to 10 minutes)**
  - A. Presentation by the Equal Rights Amendment (ERA) Task Force. (Dianne Post)
- 5) **CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA:**

The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five-minute time limit per citizen.
- 6) **CONSENT AGENDA:** **Tab 1**
  - A. Claims approval. Documentation available at City Hall.
  - B. Minutes of the Regular meeting held on July 23, 2019.
  - C. Special Event License for an Elks event to be held on September 14, 2019.
- 7) **SUMMARY OF CURRENT EVENTS:**

Mayor:  
Council Members:  
City Manager:
- 8) **OLD BUSINESS:**
  - A. Ordinance 19-05 - 2<sup>nd</sup> Reading: An Ordinance maintaining the Privilege License Tax at the rate of three (3) percent. (Sullivan) **Tab 2**



- B. Resolution 19-20: A resolution levying a property tax. (Sullivan) Tab 3
  - C. Water Booster Pump purchase. (Sullivan) Tab 4
- 9) **NEW BUSINESS:**
- A. Resolution 19-21: A resolution changing the day of the Council Meetings. Tab 5
  - B. Award Concrete Bid for FY19-20. (Reyes) Tab 6

- 10) **CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:**  
 The City Council welcomes public comment for items not listed on this Agenda. There is a three-minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time. Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

- 11) **SUBMISSION OF WRITTEN PETITION FOR ITEMS NOT ON THE AGENDA:**  
 Requests to have an item discussed on the Agenda should be presented on the "Request & Petition of citizens to City of Holbrook Council" form during the Submission of Written Petition to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and a response will be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

- 12) **ADJOURNMENT:**

Posted the 8<sup>th</sup> day of August 2019.

  
 Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.



1  
2  
3                   MINUTES OF THE REGULAR MEETING OF THE  
4                   HOLBROOK CITY COUNCIL HELD ON AUGUST 13, 2019  
5

6   CALL TO ORDER:

7  
8   Mayor Young called the meeting to order at 6:00 p.m.

9   ROLL CALL:

10   Mayor Merrill Young, Councilmembers Tim Dixon, Adam Marsh, Mike Nilsson, Mark  
11   Jackson and Earl Kester. Vice-Mayor Payne was present telephonically.

12   PLEDGE OF ALLEGIANCE/INVOCATION:

13   The pledge was led by Councilmember Jackson and the invocation was given by Gloria  
14   Montoya of Daystar.

15   CITY STAFF:

16   Finance Director/Water/Wastewater Supervisor Randy Sullivan and City Clerk Cher  
17   Reyes. Manager Soltis was absent and excused due to illness.

18   PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

19   Dianne Post spoke to the Council regarding the Equal Rights Amendment. Ms. Post  
20   stated that she is hoping to get the City of Holbrook to pass a resolution asking the  
21   State of Arizona to ratify the Equal Rights Amendment. Ms. Post stated that 13 cities in  
22   Arizona have passed resolutions in support and they include: Sedona, Jerome,  
23   Springerville, Bisbee, Sawmill, Clifton, Quartzite, Cottonwood, Miami, Tolleson, Tempe,  
24   Superior and Tucson. Ms. Post stated that the wording of the actual amendment is  
25   "Equality of Rights under the law shall not be denied or abridged by the United States or  
26   by any state on account of sex." Ms. Post state that they have been trying to get the



1 Amendment passed for 96 years because women still do not have Constitutional  
2 equality. Ms. Post stated they want to get one more state on board and they want it to  
3 be Arizona. Councilmember Dixon asked why Ms. Post did not quote Section 2 of the  
4 ERA which states that Congress shall have the full power to enforce. Ms. Post stated  
5 that this is standard practice in every single amendment passed and it is nothing new.

6 CONSENT AGENDA:

7 Councilmember Marsh made a motion to approve the consent agenda Claims/payment  
8 approval, the minutes of the regular meeting held on July 23, 2019 and a special event  
9 liquor license for the Holbrook Elks-September 14, 2019. Councilmember Nilsson  
10 seconded. The motion carried with the following vote, Councilmember Dixon, "aye",  
11 Councilmember Jackson "aye", Councilmember Kester "aye", Councilmember Marsh  
12 "aye", Councilmember Nilsson, "aye", Vice-Mayor Payne "aye" and Mayor Young, "aye"

13 SUMMARY OF CURRENT EVENTS:

14 MAYOR:

15 Mayor Young thanked the Chamber for the food truck event and corn hole tournament.

16 COUNCILMEMBERS:

17 Councilmember Jackson reported that graffiti is popping up all over again and that  
18 vehicles are parking on sidewalks.

19 Councilmember Marsh also thanked the Chamber for the great event.

20 Councilmember Dixon thanked the Chamber for the Food Truck event saying it was  
21 very well attended.

22 Councilmember Kester reported that the sewer in the alley is 8" above dirt level by  
23 Dollar General.





1 Vice-Mayor Payne welcomed Gloria Montoya back after her illness.

2 MANAGER:

3 City Clerk Reyes read Manager Soltis's report:

- 4 • I attended the Proposition 421 (Jail District) informational meeting. The  
5 county did a good job of presenting the information. Thank you to the  
6 Mayor and Councilman Marsh.
- 7 • The Mayor and I will be attending the League Conference in Tucson next  
8 week. There are a number of important topics that will be discussed,  
9 including Public Safety Retirement System (PSPRS) and water rights.
- 10 • Therefore, the August 27th council meeting is cancelled.
- 11 • Our Levees were inspected. The inspection went well. Minor issues were  
12 pointed out. These items will be addressed. The next inspection will be in 5  
13 years. Thank you, Tim Kelley and other City employees, for the work on  
14 keeping our levees safe.
- 15 • I wanted to thank ADOT for removing some of the dead trees on Navajo  
16 Boulevard by the overpass.
- 17 • Thank you also to APS for trimming dead branches off of trees in Hunt Park.  
18 The dead branches presented a safety hazard. Thank you to staff for  
19 removing some additional dead trees.
- 20 • We have been updating information and repaired broken links on the City  
21 website. New pictures will soon be added.
- 22 • Tom and Suzie's restaurant is aiming to reopen at the end of the year.
- 23 • On July 9<sup>th</sup> I reported that we had sent a letter to the owners of the  
24 Magnusson. They have responded to the letter. Demolition will begin in  
25 early September with a completion date of early October.
- 26 • We have located the owner of the Star Inn. A letter similar to the one sent to  
27 the Magnusson will be sent.
- 28 • The pool pump motor went out again. An old part went out. Therefore,  
29 the Pool will be open extra days to make up for the closure.
- 30 • I attended the Food Truck Social fundraiser and corn hole competition this  
31 past weekend. It was a lot of fun.
- 32 • Finally, our City Clerk, Cher will be retiring October 26<sup>th</sup> after 32 years of



1 service with the City. I thank Cher for her years of service. She will be  
2 missed.

3 OLD BUSINESS:

4 A. Mayor Young presented Ordinance 19-05 for its second reading captioned as  
5 follows:

6  
7 **AN ORDINANCE OF THE CITY OF HOLBROOK, ARIZONA, MAINTAINING THE**  
8 **PRIVILEGE LICENSE TAX AT THE RATE OF THREE (3) PERCENT**

9  
10 Councilmember Marsh made a motion to adopt Ordinance 19-05. Councilmember  
11 Nilsson seconded and the motion carried with the following vote: Councilmember  
12 Dixon, "aye", Councilmember Jackson "aye", Councilmember Kester "aye",  
13 Councilmember Marsh "aye", Councilmember Nilsson, "aye", Vice-Mayor Payne "aye"  
14 and Mayor Young, "aye"

15 B. Mayor Young presented Resolution 19-20 captioned as follows:

16  
17 **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK,**  
18 **NAVAJO COUNTY, ARIZONA, LEVYING A PROPERTY TAX**

19  
20 Finance Director Sullivan stated that this resolution is a replacement of Resolution 19-  
21 19 which had the incorrect property tax rate in it. Councilmember Marsh made a motion  
22 to adopt Resolution 19-20. Councilmember Kester seconded. The motion carried on  
23 the following vote: Councilmember Dixon, "aye", Councilmember Jackson "aye",  
24 Councilmember Kester "aye", Councilmember Marsh "aye", Councilmember Nilsson,  
25 "aye", Vice-Mayor Payne "aye" and Mayor Young, "aye"

26 C. Water/Wastewater Supervisor Sullivan stated that he is asking Council to ratify the  
27 purchase of a new pump for the Booster station in the amount of \$14,456.22. Mr.  
28 Sullivan stated that the pump that burnt out was 10 years old but the motor is still good.



1 Councilmember Jackson made a motion to approve the purchase of the pump for the  
2 booster pump in the amount of \$14,456.22 from Willis Pump. Councilmember Nilsson  
3 seconded. Vice-Mayor Payne asked if the motion should include "plus freight".  
4 Water/Wastewater Supervisor Sullivan stated that it did not as he believes the amount  
5 requested will cover freight as well. The motion carried on the following vote:  
6 Councilmember Dixon, "aye", Councilmember Jackson "aye", Councilmember Kester  
7 "aye", Councilmember Marsh "aye", Councilmember Nilsson, "aye", Vice-Mayor Payne  
8 "aye" and Mayor Young, "aye"

9 NEW BUSINESS:

10 A. Mayor Young presented Resolution 19-21 captioned as follows:  
11

12 **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK,**  
13 **NAVAJO COUNTY, ARIZONA, CHANGING THE DAY OF THE COUNCIL MEETINGS**  
14

15 Councilmember Jackson made a motion to adoption Resolution 19-21 changing  
16 Council meeting to the second and fourth Thursday of each month. Councilmember  
17 Kester seconded. Councilmember Dixon asked when this would take effect and City  
18 Clerk Reyes replied on September 12, 2019. The motion carried with the following  
19 vote: Councilmember Dixon, "aye", Councilmember Jackson "aye", Councilmember  
20 Kester "aye", Councilmember Marsh "aye", Councilmember Nilsson, "aye", Vice-Mayor  
21 Payne "aye" and Mayor Young, "aye".

22 B. City Clerk Reyes presented the bid results for Concrete for the Fiscal Year to the  
23 Council. City Clerk Reyes recommended awarding the bid to the lowest most  
24 responsible bidder Quality Ready Mix. Councilmember Dixon made a motion to award  
25 the concrete bid to Quality Ready Mix. Councilmember Marsh seconded. The motion



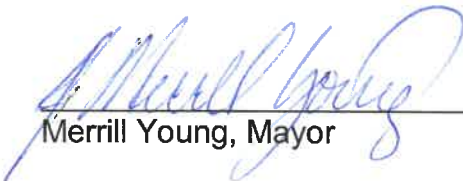
1 carried on the following vote: Councilmember Dixon, "aye", Councilmember Jackson  
2 "aye", Councilmember Kester "aye", Councilmember Marsh "aye", Councilmember  
3 Nilsson, "aye", Vice-Mayor Payne "aye" and Mayor Young, "aye"

4 CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:

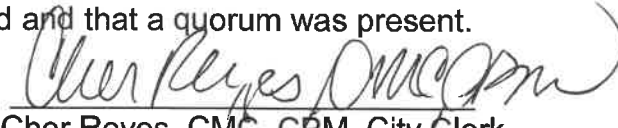
5 Colleen Marsh petitioned the Council regarding the Dog Days of Summer that was held  
6 at the Holbrook Pool. Ms. Marsh thanked the City and the lifeguards for hosting the  
7 event. Ms. Marsh commented that this was the largest event to date and that everyone  
8 had a wonderful time.

9 ADJOURNMENT:

10 There being no further business to come before the Council at this time Councilmember  
11 Kester made a motion to adjourn and Councilmember Marsh seconded. The meeting  
12 was unanimously adjourned at 6:34 p.m.

13  
14   
15 Merrill Young, Mayor

16  
17 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of  
18 the regular meeting of the Holbrook City Council held on August 13, 2019. I further  
19 certify that the meeting was duly called and held and that a quorum was present.

20   
21 Cher Reyes, CMC, CPM, City Clerk  
22

