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2
3 MINUTES OF THE REGULAR MEETING OF THE
4 HOLBROOK CITY COUNCIL HELD ON OCTOBER 24, 2019
5

6 CALL TO ORDER:

7
8 Mayor Young called the meeting to order at 6:00 p.m.

9 ROLL CALL:

10 Mayor Merrill Young, Councilmembers Tim Dixon, Earl Kester, Francie Payne, Mike
11 Nilsson and Mark Jackson. Councilmember Adam Marsh was absent and excused for
12 work.

13 PLEDGE OF ALLEGIANCE/INVOCATION:

14 The pledge was led by Vice-Mayor Payne and the invocation was given Kirby Meyers of
15 the Bread of Life Mission.

16 CITY STAFF:

17 City Manager Ted Soltis, Fleet Supervisor John Gerwitz, Street Supervisor Pat Serna,
18 Librarian Wendy Skevington and City Clerk Cher Reyes.

19 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

20 CONSENT AGENDA:

21 Councilmember Dixon made a motion to approve the consent agenda, the minutes of
22 the regular meeting held on September 26, 2019. Councilmember Jackson. The
23 motion carried with the following vote, Councilmember Dixon, "aye", Councilmember
24 Jackson "aye", Councilmember Kester "aye", Councilmember Nilsson, "aye", Vice-
25 Mayor Payne "aye" and Mayor Young, "aye"

26 SUMMARY OF CURRENT EVENTS:

1 MAYOR:

2 Mayor Young offered condolences to the families of Pete Tafoya, Charlie Cleveland,
3 Kent Heward and Terry Lacey.

4 Mayor Young reported the Councilmember Marsh, Manager Soltis and he had attended
5 the Mayor's and Councilmember's meeting in St. Johns.

6 Mayor Young reported that the Magnuson tear down is coming along very well.

7 COUNCILMEMBERS:

8 Councilmember Kester reported that the Haz-Mat from the Magnuson will be sorted
9 from the materials so that they can re-use none contaminated items.

10 MANAGER:

- 11 • Recently a number of class reunion volunteers assisted with cleanup of the
12 community. Volunteering for the betterment of the community is the key to
13 our success. Thank you, volunteers.
- 14
- 15 • The Eagle Scouts recently painted at the Animal Shelter. Thank you, Eagle
16 Scouts, for your assistance.
- 17
- 18 • Our crews recently finished painting and repairing the large pavilion roof and
19 fascia in Heward Park (West End Park). They will also be painting picnic
20 tables. The smaller pavilions will also be painted. In the future we will seek
21 grant funds for these structures and tables.
- 22
- 23 • We are also working on signage for Heward Park and the other parks.
- 24
- 25 • We have a potential buyer for land by the airport. The business owner plans
26 to hire a number of employees. This all takes time. I'll keep you posted as
27 we move through the process.
- 28
- 29 • We have a potential new business planning to locate in the old car dealership.
30 Details are not yet finalized. I'll keep you posted as we progress through the
31 process.

- 1
- 2 ● Recently our crews completed clean-up work on the Sun Valley water tank.
- 3 The tank needed a deep clean. Overtime sediment accumulates in the tank.
- 4 This can and did affect water quality. Following the clean-up, the water was
- 5 tested and meets applicable standards. Thank you to the crews for that work.
- 6
- 7
- 8 ● They also worked on the Romero lift station. Both projects will need long
- 9 term solutions. As our financial situation improves, we will be able to
- 10 implement more permanent solutions.
- 11
- 12 ● Thank you to the Chamber, City crews, and volunteers for helping make the
- 13 West Fest a success. Events like this are what small towns are about.
- 14
- 15 ● I attended the Holbrook Eagle Fest at Northern Pioneer College. They had
- 16 live music, food, interactive booths and exhibits showcasing programs they
- 17 offer. We were able to tour the facilities and talk with the teachers. I was
- 18 very impressed. We are fortunate to have this college in our community.
- 19
- 20 ● I also attended the “Walk with me to be Drug Free” event. The event
- 21 provided a good opportunity to stress the importance of being drug free. I
- 22 particularly enjoyed the speeches of the youth who reinforced the drug free
- 23 message.

24 **NEW BUSINESS:**

25 A. Chief of Police Nathan Christensen asked that the Council award the bid for the

26 Police cars to Show Low Ford as the most responsible bidder. Chief Christensen

27 stated that Show Low Ford was the only bid and the amount of the bid without the

28 electrical is \$109,125.96. Chief Christensen stated that the extra electrical is

29 unnecessary as Staff can install this in-house. Chief Christensen stated that this will be

30 fully funded by the Gila River Indian Community Grant. Chief Christensen stated that

31 the outfitting of the cars with light bars, etc. will be bid out once the cars are received

32 and will be paid for from regular operations and maintenance budget. Vice-Mayor

1 Payne made a motion to award the bid to Show Low Ford. Councilmember Nilsson
2 seconded and the motion carried with the following results: Councilmember Dixon,
3 "aye", Councilmember Jackson "aye", Councilmember Kester "aye", Councilmember
4 Nilsson, "aye", Vice-Mayor Payne "aye" and Mayor Young, "aye".

5 B. Streets Supervisor Pat Serna stated that the Street's Department loader is on its last
6 leg and it is an item that is used daily. Manager Soltis stated that \$100,000 was
7 budgeted for the loader but that the quotes came in a \$148,998.01 so the remainder of
8 the cost will come from Streets O&M. Fleet Supervisor John Gerwitz stated that the
9 price includes delivery to Holbrook. Councilmember Dixon asked about scheduled
10 maintenance for the machinery. Fleet Supervisor Gerwitz stated that maintenance is
11 conducted every 250 hours. Councilmember Nilsson made the motion to purchase the
12 loader from RDO who is a member of Sourcewell a cooperative purchasing program in
13 the amount of \$148,998.01. Vice-Mayor Payne seconded and the motion carried with
14 the following vote: Councilmember Dixon, "aye", Councilmember Jackson "aye",
15 Councilmember Kester "aye", Councilmember Nilsson, "aye", Vice-Mayor Payne "aye"
16 and Mayor Young, "aye".

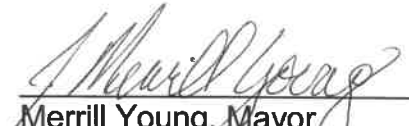
17 C. Librarian Wendy Skevington presented an annual report to the Council. Ms.
18 Skevington stated that the Library had 44, 042 visitors, hosted 271 events, checked out
19 39,443 items and accommodated 10,341 hours of community computer use. Ms.
20 Skevington stated that the Library partnered with Navajo County Library District, Gerifit,
21 the Franklin Institute, Arizona State Library and the Petrified Forest. Ms. Skevington
22 stated some of the events the Library hosted which include Teddy Bear Picnic and Dr.
23 Seuss event. Ms. Skevington stated that the Library also has summer events, Tales for

1 Tots and a Teen night. Councilmember Dixon asked if children can join an event or
2 program at any time or only at the beginning. Ms. Skevington stated they could come
3 at any time.

4 CALL TO THE AUDIENCE FOR ITEMS NOT ON THE AGENDA:

5 ADJOURNMENT:


6 Mayor Young thanked City Clerk Reyes for her 32 years of employment with the City
7 and presented her with a card and gift from the Council. There being no further
8 business to come before the Council at this time Councilmember Nilsson made a
9 motion to adjourn and Vice-Mayor Payne seconded. The meeting was unanimously
10 adjourned at 6:46 p.m.

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12
13

Merrill Young, Mayor

14
15 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
16 the regular meeting of the Holbrook City Council held on October 24, 2019. I further
17 certify that the meeting was duly called and held and that a quorum was present.

18
19
20

Cher Reyes, CMC, CPM, City Clerk


Deputy Clerk

