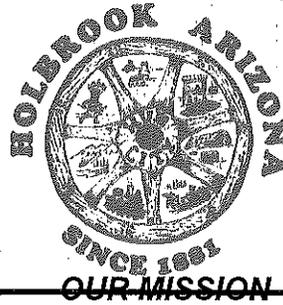


465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



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The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

FEBRUARY 9, 2016

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - A. Presentation of new City of Holbrook Logo-Mike Nilsson.
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for January 28, 2015 thru February 3, 2016:
Documentation for claims is available at City Hall.

- B. Minutes of the regular meeting held on January 15, 2013. Pg 24
- C. Minutes of the regular meeting held on October 27, 2015. Pg 35
- D. Minutes of the regular meeting held on December 8, 2015. Pg 46
- E. Special event liquor license-City of Holbrook Route 66 Days-June 11, 2016. Pg 61
- F. Special event liquor license-Holbrook Elks-March 5, 2016. Pg 65

7) SUMMARY OF CURRENT EVENTS:

Mayor:
Council Members:
Manager:
Finance Director:
Police Chief:
Events Coordinator: Update on events and tourism.

8) OLD BUSINESS:

9) NEW BUSINESS:

- A. Presentation and discussion with Jason Kelly of Northern Arizona Council of Governments.
- B. Discussion/possible action regarding cart use policy at Hidden Cove Golf Course-Manager Alley.
- C. Discussion/possible action regarding construction of golf cart storage-Manager Alley.
- D. Discussion/possible action regarding establishing a date and time for Manager Alley's annual review-City Clerk Reyes.
- E. Discussion/possible action regarding Manager Alley's contract-Manager Alley. Pg 67

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$2865.53 Pg 72

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$0

14) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later

date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

Dated this 2nd day of February 2016.


Cher Reyes, CMQ, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER EXCLUDING
WALT'S HARDWARE AND
HOLBROOK TRIBUNE**

01/28/2016 THRU 02/03/2016

TOTAL

\$110,401.59

Report Criteria:
Vendor.Vendor number = 1-9699

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date			PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
02/03/2016								
169 LEXIS-NEXIS								
74	1	Invoice	BACKGROUND CHECKS	02/01/2016	50.00	NET 7		.00
02/01/2016		None		02/16	001-004-5041		Yes	
			1.00	50.00	50.00	.00		
74	2	Invoice		02/01/2016	.00	NET 7		.00
02/01/2016		None		02/16			Yes	
			1.00	.00	.00	.00		
74	3	Invoice		02/01/2016	.00	NET 7		.00
02/01/2016		Nonemployee		02/16			Yes	
			1	1.00	.00	.00		
Total 74:					50.00			
Total 169 LEXIS-NEXIS:					50.00			
2430 BETTER COMMUNICATIONS CO								
7012120	1	Invoice	Radio Contract	02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16	001-004-5047		Yes	
			1.00	.00	.00	.00		
7012120	2	Invoice	Radio contract	02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16	001-031-5047		Yes	
			1.00	.00	.00	.00		
7012120	3	Invoice	Radio Contract	02/01/2016	529.90	Open Terms		.00
02/01/2016		None		02/16	001-050-5047		Yes	
			1.00	529.90	529.90	.00		
7012120	4	Invoice	Radio Contract	02/01/2016	312.63	Open Terms		.00
02/01/2016		None		02/16	001-060-5047		Yes	
			1	1.00	312.63	.00		
7012120	5	Invoice	Radio Contract	02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16	001-084-5047		Yes	
			2	1.00	.00	.00		
7012120	6	Invoice	Radio Contract	02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16	001-085-5047		Yes	
			3	1.00	.00	.00		
7012120	7	Invoice	Radio Contract	02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16	002-090-5047		Yes	
			4	1.00	.00	.00		
7012120	8	Invoice	Radio Contract	02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16	002-091-5047		Yes	
			5	1.00	.00	.00		
7012120	9	Invoice	Radio Contract	02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16	002-092-5047		Yes	
			6	1.00	.00	.00		
7012120	10	Invoice	Radio Contract	02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16	001-040-5047		Yes	
			7	1.00	.00	.00		
7012120	11	Invoice	Radio Contract	02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16	007-087-5047		Yes	
			8	1.00	.00	.00		
Total 7012120:					842.53			

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
Total 2430 BETTER COMMUNICATIONS CO:					842.53			
3220 CHAMBER OF COMMERCE								
200664	1	Invoice	MOU	02/01/2016	4,166.67	Open Terms		.00
02/01/2016		None		02/16	006-014-5059		Yes	
			1.00	4,166.67	4,166.67	.00		
200664	2	Invoice		02/01/2016	.00	Open Terms		.00
02/01/2016		None		02/16			Yes	
			1.00	.00	.00	.00		
Total 200664:					4,166.67			
Total 3220 CHAMBER OF COMMERCE:					4,166.67			
3960 CYBERTRAILS								
7312103	1	Invoice	EMAIL AND BACKUP	02/01/2016	92.65	NET 7		.00
02/01/2016		None		02/16	001-004-5047		Yes	
			1.00	92.65	92.65	.00		
7312103	2	Invoice		02/01/2016	.00	NET 7		.00
02/01/2016		None		02/16			Yes	
			1.00	.00	.00	.00		
Total 7312103:					92.65			
Total 3960 CYBERTRAILS:					92.65			
4771 ESSENTIAL DATA CONTROL SYSTEM								
7012033	1	Invoice	PROFESSIONAL SERVICES	02/01/2016	350.00	NET 7		.00
02/01/2016		Nonemployee		02/16	002-092-5041		Yes	
			1.00	350.00	350.00	.00		
7012033	2	Invoice	PROFESSIONAL SERVICES	02/01/2016	500.00	NET 7		.00
02/01/2016		Nonemployee		02/16	002-091-5041		Yes	
			1.00	500.00	500.00	.00		
Total 7012033:					850.00			
Total 4771 ESSENTIAL DATA CONTROL SYSTEM:					850.00			
6260 HOLBROOK VOL FIRE DEPT								
200634	1	Invoice	RETIREMENT	02/05/2016	1,916.59	Open Terms		.00
02/05/2016		None		02/16	001-060-5015		Yes	
			1.00	1,916.59	1,916.59	.00		
200634	2	Invoice	UNIFORMS	02/05/2016	3,343.24	Open Terms		.00
02/05/2016		None		02/16	001-060-5049		Yes	
			1.00	3,343.24	3,343.24	.00		
Total 200634:					5,259.83			
Total 6260 HOLBROOK VOL FIRE DEPT:					5,259.83			
6503 IKON FINANCIAL SERVICES								
9012114	1	Invoice	COPIER LEASE	02/01/2016	.00	IMMEDIATELY		.00
02/01/2016		None		02/16	001-004-5049		Yes	
			1.00	.00	.00	.00		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number	Quantity	Unit Price	Extended Price	Freight/Misc				
9012114	2	Invoice	COPIER MAINTENANCE CONTRACT	02/01/2016	.00	IMMEDIATELY		.00
02/01/2016	None			02/16	001-050-5047		Yes	
	1.00	.00	.00		.00			
Total 9012114:					.00			
Total 6503 IKON FINANCIAL SERVICES:					.00			
8720 NAVAJO COUNTY HISTORICAL								
151	1	Invoice	CONTRIBUTION	02/01/2016	3,306.67	Open Terms		.00
02/01/2016	None			02/16	006-014-5057		Yes	
	1.00	3,306.67	3,306.67		.00			
Total 151:					3,306.67			
Total 8720 NAVAJO COUNTY HISTORICAL:					3,306.67			
1830 AZ DEPT OF REVENUE - UTIL. TAX								
013116	1	Invoice		01/31/2016	2,224.01	Open Terms		.00
02/03/2016	None			02/16	002-0002460		No	
	1.00	2,224.01	2,224.01		.00			
Total 013116:					2,224.01			
Total 1830 AZ DEPT OF REVENUE - UTIL. TAX:					2,224.01			
2177 BANANA JONS								
15-2094	1	Invoice	RENTAL/MAINT	01/28/2016	175.00	NET 7		.00
02/03/2016	None			02/16	001-031-5047		No	
	1.00	175.00	175.00		.00			
Total 15-2094:					175.00			
Total 2177 BANANA JONS:					175.00			
2497 BLUE HILLS ENVIRONMENTAL								
01252016	1	Invoice	CONTRACTUAL SERVICES	01/25/2016	3,548.19	NET 7		.00
02/03/2016	None			02/16	002-090-5049		No	
	1.00	3,548.19	3,548.19		.00			
Total 01252016:					3,548.19			
Total 2497 BLUE HILLS ENVIRONMENTAL:					3,548.19			
2590 BRADCO								
45948	1	Invoice		01/27/2016	77.73	Open Terms		.00
02/03/2016	None			02/16	002-092-5026		No	
	1.00	77.73	77.73		.00			
Total 45948:					77.73			
Total 2590 BRADCO:					77.73			
2590 BRADCO								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date			PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
20124	1	Invoice		01/31/2016	163.23	Open Terms		.00
02/03/2016		None		02/16	001-004-5027		No	
			1.00	163.23	163.23	.00		
Total 20124:					163.23			
Total 2590 BRADCO:					163.23			
2590 BRADCO								
20124	2	Invoice		01/31/2016	58.64	Open Terms		.00
02/03/2016		None		02/16	001-005-5027		No	
			1.00	58.64	58.64	.00		
Total 20124:					58.64			
Total 2590 BRADCO:					58.64			
2590 BRADCO								
20124	3	Invoice		01/31/2016	97.54	Open Terms		.00
02/03/2016		None		02/16	001-031-5027		No	
			1.00	97.54	97.54	.00		
Total 20124:					97.54			
Total 2590 BRADCO:					97.54			
2590 BRADCO								
20124	4	Invoice		01/31/2016	30.64	Open Terms		.00
02/03/2016		None		02/16	001-040-5027		No	
			1.00	30.64	30.64	.00		
Total 20124:					30.64			
Total 2590 BRADCO:					30.64			
2590 BRADCO								
20124	5	Invoice		01/31/2016	37.75	Open Terms		.00
02/03/2016		None		02/16	001-048-5027		No	
			1.00	37.75	37.75	.00		
Total 20124:					37.75			
Total 2590 BRADCO:					37.75			
2590 BRADCO								
20124	6	Invoice		01/31/2016	1,125.14	Open Terms		.00
02/03/2016		None		02/16	001-050-5027		No	
			1.00	1,125.14	1,125.14	.00		
Total 20124:					1,125.14			
Total 2590 BRADCO:					1,125.14			

2590 BRADCO

Invoice Payment Due Date	Seq Part Number	Type	Description PO Number	1099	GL Posting Period	Invoice Date	Total Cost GL Account Number	Terms	Discount Date Recurring Payment	Discount Amount
			Quantity		Unit Price	Extended Price	Freight/Misc			
20124 02/03/2016	7 None	Invoice				01/31/2016 02/16	92.18 001-085-5027	Open Terms	No	.00
			1.00		92.18	92.18	.00			
Total 20124:							92.18			
Total 2590 BRADCO:							92.18			
2590 BRADCO										
20124 02/03/2016	8 None	Invoice				01/31/2016 02/16	299.61 007-087-5027	Open Terms	No	.00
			1.00		299.61	299.61	.00			
Total 20124:							299.61			
Total 2590 BRADCO:							299.61			
2590 BRADCO										
20124 02/03/2016	9 None	Invoice				01/31/2016 02/16	83.46 002-090-5027	Open Terms	No	.00
			1.00		83.46	83.46	.00			
Total 20124:							83.46			
Total 2590 BRADCO:							83.46			
2590 BRADCO										
20124 02/03/2016	10 None	Invoice				01/31/2016 02/16	339.42 002-091-5027	Open Terms	No	.00
			1.00		339.42	339.42	.00			
Total 20124:							339.42			
Total 2590 BRADCO:							339.42			
2590 BRADCO										
20124 02/03/2016	11 None	Invoice				01/31/2016 02/16	235.24 002-092-5027	Open Terms	No	.00
			1.00		235.24	235.24	.00			
Total 20124:							235.24			
Total 2590 BRADCO:							235.24			
2590 BRADCO										
20124 02/03/2016	12 None	Invoice				01/31/2016 02/16	83.83 001-099-5027	Open Terms	No	.00
			1.00		83.83	83.83	.00			
Total 20124:							83.83			
Total 2590 BRADCO:							83.83			

2440 CARQUEST AUTO PARTS

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number	Quantity	Unit Price	Extended Price	Freight/Misc				
2116	1	Invoice		02/01/2016	86.93	Open Terms		.00
02/03/2016	None			02/16	001-031-5024		No	
	1.00	86.93	86.93		.00			
Total 2116:					86.93			
Total 2440 CARQUEST AUTO PARTS:					86.93			
2440 CARQUEST AUTO PARTS								
2116	2	Invoice		02/01/2016	409.27	Open Terms		.00
02/03/2016	None			02/16	001-040-5024		No	
	1.00	409.27	409.27		.00			
Total 2116:					409.27			
Total 2440 CARQUEST AUTO PARTS:					409.27			
2440 CARQUEST AUTO PARTS								
2116	3	Invoice		02/01/2016	229.83	Open Terms		.00
02/03/2016	None			02/16	001-050-5024		No	
	1.00	229.83	229.83		.00			
Total 2116:					229.83			
Total 2440 CARQUEST AUTO PARTS:					229.83			
2440 CARQUEST AUTO PARTS								
2116	4	Invoice		02/01/2016	144.52	Open Terms		.00
02/03/2016	None			02/16	001-085-5024		No	
	1.00	144.52	144.52		.00			
Total 2116:					144.52			
Total 2440 CARQUEST AUTO PARTS:					144.52			
2440 CARQUEST AUTO PARTS								
2116	5	Invoice		02/01/2016	217.89	Open Terms		.00
02/03/2016	None			02/16	007-087-5024		No	
	1.00	217.89	217.89		.00			
Total 2116:					217.89			
Total 2440 CARQUEST AUTO PARTS:					217.89			
2440 CARQUEST AUTO PARTS								
2116	6	Invoice		02/01/2016	32.73	Open Terms		.00
02/03/2016	None			02/16	002-090-5024		No	
	1.00	32.73	32.73		.00			
Total 2116:					32.73			
Total 2440 CARQUEST AUTO PARTS:					32.73			

2440 CARQUEST AUTO PARTS

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
2116	7	Invoice		02/01/2016	31.38	Open Terms		.00
02/03/2016		None		02/16	002-092-5024		No	
			1.00	31.38	31.38	.00		
Total 2116:					31.38			
Total 2440 CARQUEST AUTO PARTS:					31.38			
2440 CARQUEST AUTO PARTS								
2116	8	Invoice		02/01/2016	27.81	Open Terms		.00
02/03/2016		None		02/16	001-099-5024		No	
			1.00	27.81	27.81	.00		
Total 2116:					27.81			
Total 2440 CARQUEST AUTO PARTS:					27.81			
2440 CARQUEST AUTO PARTS								
2116	9	Invoice		02/01/2016	15.48	Open Terms		.00
02/03/2016		None		02/16	007-087-5024		No	
			1.00	15.48	15.48	.00		
Total 2116:					15.48			
Total 2440 CARQUEST AUTO PARTS:					15.48			
3140 CASELLE INC								
70590	1	Invoice		01/19/2016	1,700.00	Open Terms		.00
02/03/2016		None		02/16	001-004-5047		No	
			1.00	1,700.00	1,700.00	.00		
Total 70590:					1,700.00			
Total 3140 CASELLE INC:					1,700.00			
4071 DANA KEPNER CO.								
4630606-00	1	Invoice		01/27/2016	275.70	NET 20		.00
02/03/2016		None		02/16	002-091-5028		No	
			1.00	275.70	275.70	.00		
Total 4630606-00:					275.70			
Total 4071 DANA KEPNER CO.:					275.70			
4263 DESERT SNOW								
4095	1	Invoice	TRAINING	01/26/2016	590.00	NET 7		.00
02/03/2016		None		02/16	001-050-5045		No	
			1.00	590.00	590.00	.00		
Total 4095:					590.00			
Total 4263 DESERT SNOW:					590.00			
4771 ESSENTIAL DATA CONTROL SYSTEM								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number	Quantity	Unit Price	Extended Price	Freight/Misc				
1662	1	Invoice		01/27/2016	261.25	NET 7		.00
02/03/2016		Nonemployee		02/16	002-091-5041		No	
	1.00	261.25	261.25	.00				
Total 1662:					261.25			
Total 4771 ESSENTIAL DATA CONTROL SYSTEM:					261.25			
3353 FRONTIER COM LONG DISTANCE								
4565817	1	Invoice	UTILITIES	01/20/2016	65.54	NET 7		.00
02/03/2016		None		02/16	001-050-5048		No	
	1.00	65.54	65.54	.00				
Total 4565817:					65.54			
Total 3353 FRONTIER COM LONG DISTANCE:					65.54			
5241 FUTURE TIRE, INC.								
22716	1	Invoice		02/02/2016	9.63	NET 7		.00
02/03/2016		None		02/16	001-031-5024		No	
	1.00	9.63	9.63	.00				
Total 22716:					9.63			
Total 5241 FUTURE TIRE, INC.:					9.63			
5241 FUTURE TIRE, INC.								
22716	2	Invoice		02/02/2016	539.95	NET 7		.00
02/03/2016		None		02/16	001-050-5024		No	
	1.00	539.95	539.95	.00				
Total 22716:					539.95			
Total 5241 FUTURE TIRE, INC.:					539.95			
5241 FUTURE TIRE, INC.								
22716	3	Invoice		02/02/2016	92.58	NET 7		.00
02/03/2016		None		02/16	002-090-5024		No	
	1.00	92.58	92.58	.00				
Total 22716:					92.58			
Total 5241 FUTURE TIRE, INC.:					92.58			
5241 FUTURE TIRE, INC.								
22716	4	Invoice		02/02/2016	12.50	NET 7		.00
02/03/2016		None		02/16	002-092-5024		No	
	1.00	12.50	12.50	.00				
Total 22716:					12.50			
Total 5241 FUTURE TIRE, INC.:					12.50			

5241 FUTURE TIRE, INC.

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date			PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
2216	1	Invoice		02/02/2016	326.11	NET 7		.00
02/03/2016		None		02/16	001-099-5024		No	
			1.00	326.11	326.11	.00		
Total 2216:					326.11			
Total 5241 FUTURE TIRE, INC.:					326.11			
4091 GOLDEN WEST INDUSTRIAL SUPPLY								
2073608	1	Invoice		01/21/2016	193.77	Open Terms		.00
02/03/2016		None		02/16	001-060-5026		No	
			1.00	193.77	193.77	.00		
Total 2073608:					193.77			
Total 4091 GOLDEN WEST INDUSTRIAL SUPPLY:					193.77			
5870 HATCH'S QUICK STOP								
2116	1	Invoice		02/01/2016	19.09	Open Terms		.00
02/03/2016		None		02/16	001-031-5027		No	
			1.00	19.09	19.09	.00		
Total 2116:					19.09			
Total 5870 HATCH'S QUICK STOP:					19.09			
5870 HATCH'S QUICK STOP								
2116	2	Invoice		02/01/2016	164.43	Open Terms		.00
02/03/2016		None		02/16	007-087-5027		No	
			1.00	164.43	164.43	.00		
Total 2116:					164.43			
Total 5870 HATCH'S QUICK STOP:					164.43			
6620 INGRAM								
91190133	1	Invoice		01/07/2016	300.89	Open Terms		.00
02/03/2016		None		02/16	001-020-5026		No	
			1.00	300.89	300.89	.00		
Total 91190133:					300.89			
Total 6620 INGRAM:					300.89			
6620 INGRAM								
91238948	1	Invoice		01/08/2016	62.79	Open Terms		.00
02/03/2016		None		02/16	001-020-5026		No	
			1.00	62.79	62.79	.00		
Total 91238948:					62.79			
Total 6620 INGRAM:					62.79			
6620 INGRAM								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
91253449	1	Invoice		01/10/2016	10.99	Open Terms		.00
02/03/2016		None		02/16	001-020-5026		No	
			1.00	10.99	10.99	.00		
Total 91253449:					10.99			
Total 6620 INGRAM:					10.99			
6620 INGRAM								
91670742	1	Invoice		01/28/2016	59.55	Open Terms		.00
02/03/2016		None		02/16	001-020-5026		No	
			1.00	59.55	59.55	.00		
Total 91670742:					59.55			
Total 6620 INGRAM:					59.55			
8270 MOHAVE ENVIRONMENTAL LAB								
2216	1	Invoice		02/02/2016	220.00	Open Terms		.00
02/03/2016		None		02/16	002-092-5041		No	
			1.00	220.00	220.00	.00		
Total 2216:					220.00			
Total 8270 MOHAVE ENVIRONMENTAL LAB:					220.00			
8270 MOHAVE ENVIRONMENTAL LAB								
2216	2	Invoice		02/02/2016	200.00	Open Terms		.00
02/03/2016		None		02/16	002-091-5041		No	
			1.00	200.00	200.00	.00		
Total 2216:					200.00			
Total 8270 MOHAVE ENVIRONMENTAL LAB:					200.00			
8270 MOHAVE ENVIRONMENTAL LAB								
2216	3	Invoice		02/02/2016	155.00	Open Terms		.00
02/03/2016		None		02/16	002-092-5041		No	
			1.00	155.00	155.00	.00		
Total 2216:					155.00			
Total 8270 MOHAVE ENVIRONMENTAL LAB:					155.00			
9330 PATRICK & CO								
24580	1	Invoice		01/27/2016	116.19	Open Terms		.00
02/03/2016		None		02/16	001-048-5026		No	
			1.00	116.19	116.19	.00		
Total 24580:					116.19			
Total 9330 PATRICK & CO:					116.19			

650 ROUTE 66 LUMBER & HARDWARE

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number	Quantity	Unit Price	Extended Price	Freight/Misc				
13116	1	Invoice		02/02/2016	70.21	Open Terms		.00
02/03/2016	None			02/16	006-014-5026		No	
	1.00	70.21	70.21		.00			
Total 13116:					70.21			
Total 650 ROUTE 66 LUMBER & HARDWARE:					70.21			
650 ROUTE 66 LUMBER & HARDWARE								
13116	2	Invoice		02/02/2016	141.83	Open Terms		.00
02/03/2016	None			02/16	001-031-5026		No	
	1.00	141.83	141.83		.00			
Total 13116:					141.83			
Total 650 ROUTE 66 LUMBER & HARDWARE:					141.83			
650 ROUTE 66 LUMBER & HARDWARE								
13116	3	Invoice		02/02/2016	6.39	Open Terms		.00
02/03/2016	None			02/16	007-087-5026		No	
	1.00	6.39	6.39		.00			
Total 13116:					6.39			
Total 650 ROUTE 66 LUMBER & HARDWARE:					6.39			
650 ROUTE 66 LUMBER & HARDWARE								
13116	4	Invoice		02/02/2016	95.72	Open Terms		.00
02/03/2016	None			02/16	006-014-5026		No	
	1.00	95.72	95.72		.00			
Total 13116:					95.72			
Total 650 ROUTE 66 LUMBER & HARDWARE:					95.72			
530 VERIZON WIRELESS								
9759217776	1	Invoice	UTILITIES	01/21/2016	53.76	Open Terms		.00
02/03/2016	None			02/16	001-060-5048		No	
	1.00	53.76	53.76		.00			
Total 9759217776:					53.76			
Total 530 VERIZON WIRELESS:					53.76			
530 VERIZON WIRELESS								
9759217776	2	Invoice	UTILITIES	01/21/2016	253.31	Open Terms		.00
02/03/2016	None			02/16	002-091-5048		No	
	1.00	253.31	253.31		.00			
Total 9759217776:					253.31			
Total 530 VERIZON WIRELESS:					253.31			

530 VERIZON WIRELESS

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date			PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
9759217776	3	Invoice	UTILITIES	01/21/2016	113.26	Open Terms		.00
02/03/2016	None			02/16	002-092-5048		No	
			1.00	113.26	113.26	.00		
Total 9759217776:					113.26			
Total 530 VERIZON WIRELESS:					113.26			
530 VERIZON WIRELESS								
9759217776	4	Invoice	UTILITIES	01/21/2016	87.84	Open Terms		.00
02/03/2016	None			02/16	001-031-5048		No	
			1.00	87.84	87.84	.00		
Total 9759217776:					87.84			
Total 530 VERIZON WIRELESS:					87.84			
530 VERIZON WIRELESS								
9759217776	5	Invoice	UTILITIES	01/21/2016	168.09	Open Terms		.00
02/03/2016	None			02/16	001-050-5048		No	
			1.00	168.09	168.09	.00		
Total 9759217776:					168.09			
Total 530 VERIZON WIRELESS:					168.09			
530 VERIZON WIRELESS								
9759217776	6	Invoice	UTILITIES	01/21/2016	18.39	Open Terms		.00
02/03/2016	None			02/16	007-087-5048		No	
			1.00	18.39	18.39	.00		
Total 9759217776:					18.39			
Total 530 VERIZON WIRELESS:					18.39			
530 VERIZON WIRELESS								
9759217776	7	Invoice	UTILITIES	01/21/2016	57.78	Open Terms		.00
02/03/2016	None			02/16	001-040-5048		No	
			1.00	57.78	57.78	.00		
Total 9759217776:					57.78			
Total 530 VERIZON WIRELESS:					57.78			
530 VERIZON WIRELESS								
9759217776	8	Invoice	UTILITIES	01/21/2016	151.23	Open Terms		.00
02/03/2016	None			02/16	002-090-5048		No	
			1.00	151.23	151.23	.00		
Total 9759217776:					151.23			
Total 530 VERIZON WIRELESS:					151.23			
530 VERIZON WIRELESS								

Invoice Payment Due Date	Seq Part Number	Type	Description 1099 PO Number Quantity	GL Posting Period Unit Price	Invoice Date Extended Price	Total Cost GL Account Number Freight/Misc	Terms	Discount Date Recurring Payment	Discount Amount
9759217776 02/03/2016	9 None	Invoice	UTILITIES		01/21/2016 02/16	82.25 001-085-5048	Open Terms	No	.00
			1.00	82.25	82.25	.00			
Total 9759217776:						82.25			
Total 530 VERIZON WIRELESS:						82.25			
530 VERIZON WIRELESS									
9759217776 02/03/2016	10 None	Invoice	UTILITIES		01/21/2016 02/16	18.39 001-004-5048	Open Terms	No	.00
			1.00	18.39	18.39	.00			
Total 9759217776:						18.39			
Total 530 VERIZON WIRELESS:						18.39			
4771 ESSENTIAL DATA CONTROL SYSTEM									
1662 02/03/2016	2 None	Invoice			01/27/2016 02/16	261.25 002-090-5041	NET 7	No	.00
			1.00	261.25	261.25	.00			
Total 1662:						261.25			
Total 4771 ESSENTIAL DATA CONTROL SYSTEM:						261.25			
Total 02/03/2016:						31,391.46			

2/3/2016 GL Period Summary

GL Period	Amount
02/16	31,391.46
Grand Totals:	31,391.46

Grand Totals: 31,391.46

Report GL Period Summary

GL Period	Amount
02/16	31,391.46
Grand Totals:	31,391.46

Vendor number hash: 135458
 Vendor number hash - split: 282444
 Total number of invoices: 31
 Total number of transactions: 86

Report Criteria:
 Vendor: Vendor number = 9701-99999

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
02/03/2016								
21221 U.S. POSTMASTER								
82	1	Invoice	UTILITY BILLING	02/01/2016	296.67	Open Terms		.00
02/01/2016		None		02/16	002-090-5042		Yes	
			1.00	296.67	296.67	.00		
82	2	Invoice	UTILITY BILLING	02/01/2016	296.67	Open Terms		.00
02/01/2016		None		02/16	002-091-5042		Yes	
			1.00	296.67	296.67	.00		
82	3	Invoice	UTILITY BILLING	02/01/2016	296.67	Open Terms		.00
02/01/2016		None		02/16	002-092-5042		Yes	
			1.00	296.67	296.67	.00		
Total 82:					890.01			
Total 21221 U.S. POSTMASTER:					890.01			
22010 LARSON WASTE								
2012026	1	Invoice	RESIDENTIAL CONTRACT	02/01/2016	12,665.00	Open Terms		.00
02/01/2016		None		02/16	002-090-5049		Yes	
			1.00	12,665.00	12,665.00	.00		
Total 2012026:					12,665.00			
Total 22010 LARSON WASTE:					12,665.00			
21240 ADVANCED INFOR SYSTEMS								
12793	1	Invoice	UTILITY BILLING	01/27/2016	87.70	Open Terms		.00
02/03/2016		None		02/16	002-090-5042		No	
			1.00	87.70	87.70	.00		
Total 12793:					87.70			
Total 21240 ADVANCED INFOR SYSTEMS:					87.70			
21240 ADVANCED INFOR SYSTEMS								
12793	2	Invoice	UTILITY BILLING	01/27/2016	87.70	Open Terms		.00
02/03/2016		None		02/16	002-091-5042		No	
			1.00	87.70	87.70	.00		
Total 12793:					87.70			
Total 21240 ADVANCED INFOR SYSTEMS:					87.70			
21240 ADVANCED INFOR SYSTEMS								
12793	3	Invoice	UTILITY BILLING	01/27/2016	87.70	Open Terms		.00
02/03/2016		None		02/16	002-092-5042		No	
			1.00	87.70	87.70	.00		
Total 12793:					87.70			
Total 21240 ADVANCED INFOR SYSTEMS:					87.70			

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
21412 AVESIS THIRD PARTY ADMIN INC								
1227324	1	Invoice	INSURANCE PREMIUM	02/01/2016	404.37	Open Terms		.00
02/03/2016		None		02/16	099-0002524		No	
			1.00	404.37	404.37	.00		
Total 1227324:					404.37			
Total 21412 AVESIS THIRD PARTY ADMIN INC:					404.37			
22506 CHEEMA, KAWAL								
12916	1	Invoice		01/29/2016	105.43	Open Terms		.00
02/03/2016		None		02/16	002-0002520		No	
			1.00	105.43	105.43	.00		
Total 12916:					105.43			
Total 22506 CHEEMA, KAWAL:					105.43			
21380 HOLBROOK FIRST STEP								
13116	1	Invoice	PROFESSIONAL SERVICES	01/31/2016	40.00	Open Terms		.00
02/03/2016		None		02/16	006-014-5049		No	
			1.00	40.00	40.00	.00		
Total 13116:					40.00			
Total 21380 HOLBROOK FIRST STEP:					40.00			
21622 O'REILLY AUTO PARTS								
12816	1	Invoice	PARTS	01/28/2016	26.15	Open Terms		.00
02/03/2016		None		02/16	001-031-5024		No	
			1.00	26.15	26.15	.00		
Total 12816:					26.15			
Total 21622 O'REILLY AUTO PARTS:					26.15			
21622 O'REILLY AUTO PARTS								
12816	2	Invoice	PARTS	01/28/2016	717.89	Open Terms		.00
02/03/2016		None		02/16	001-050-5024		No	
			1.00	717.89	717.89	.00		
Total 12816:					717.89			
Total 21622 O'REILLY AUTO PARTS:					717.89			
21622 O'REILLY AUTO PARTS								
12816	3	Invoice	PARTS	01/28/2016	34.65	Open Terms		.00
02/03/2016		None		02/16	001-085-5024		No	
			1.00	34.65	34.65	.00		
Total 12816:					34.65			
Total 21622 O'REILLY AUTO PARTS:					34.65			
21622 O'REILLY AUTO PARTS								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number	Quantity	Unit Price	Extended Price	Freight/Misc				
12816	4	Invoice	PARTS	01/28/2016	6.63	Open Terms		.00
02/03/2016	None			02/16	007-087-5024		No	
	1.00	6.63	6.63		.00			
Total 12816:					6.63			
Total 21622 O'REILLY AUTO PARTS:					6.63			
21622 O'REILLY AUTO PARTS								
12816	5	Invoice	PARTS	01/28/2016	340.57	Open Terms		.00
02/03/2016	None			02/16	002-092-5024		No	
	1.00	340.57	340.57		.00			
Total 12816:					340.57			
Total 21622 O'REILLY AUTO PARTS:					340.57			
21622 O'REILLY AUTO PARTS								
12816	6	Invoice	PARTS	01/28/2016	15.14	Open Terms		.00
02/03/2016	None			02/16	001-099-5024		No	
	1.00	15.14	15.14		.00			
Total 12816:					15.14			
Total 21622 O'REILLY AUTO PARTS:					15.14			
22505 PHILLIPS, MARY								
12916	1	Invoice		01/29/2016	143.50	Open Terms		.00
02/03/2016	None			02/16	002-0002520		No	
	1.00	143.50	143.50		.00			
Total 12916:					143.50			
Total 22505 PHILLIPS, MARY:					143.50			
9955 QUALITY READY MIX-CEMEX								
9432586449	1	Invoice		01/28/2016	611.59	1% 15TH, NET 30T	02/12/2016	5.76
02/03/2016	None			02/16	007-087-5026		No	
	1.00	576.43	576.43		.00			
Total 9432586449:					611.59			
Total 9955 QUALITY READY MIX-CEMEX:					611.59			
9955 QUALITY READY MIX-CEMEX								
9432569560	1	Invoice		01/21/2016	943.89	1% 15TH, NET 30T	02/05/2016	8.90
02/03/2016	None			02/16	007-087-5026		No	
	1.00	889.63	889.63		.00			
Total 9432569560:					943.89			
Total 9955 QUALITY READY MIX-CEMEX:					943.89			
9955 QUALITY READY MIX-CEMEX								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date	Part Number	1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
			Quantity	Unit Price	Extended Price	Freight/Misc		
9432575247	1	Invoice		01/27/2016	404.53	1% 15TH, NET 30T	02/11/2016	3.81
02/03/2016	None			02/16	007-087-5026		No	
			1.00	381.27	381.27	.00		
Total 9432575247:					404.53			
Total 9955 QUALITY READY MIX-CEMEX:					404.53			
10005 R.A.G.H.T.								
2116	1	Invoice	INSURANCE PREMIUMS	02/01/2016	59,829.05	NET 7		.00
02/03/2016	None			02/16	099-0002524		No	
			1.00	59,829.05	59,829.05	.00		
Total 2116:					59,829.05			
Total 10005 R.A.G.H.T.:					59,829.05			
21881 RICOH USA								
5040143858	1	Invoice	MAINTENANCE	01/21/2016	94.31	Open Terms		.00
02/03/2016	None			02/16	001-004-5047		No	
			1.00	94.31	94.31	.00		
Total 5040143858:					94.31			
Total 21881 RICOH USA:					94.31			
11270 STANDARD ELECTRIC								
40618	1	Invoice		01/05/2016	307.89	Open Terms		.00
02/03/2016	None			02/16	001-060-5026		No	
			1.00	307.89	307.89	.00		
Total 40618:					307.89			
Total 11270 STANDARD ELECTRIC:					307.89			
11270 STANDARD ELECTRIC								
40820	1	Invoice		01/27/2016	687.76	Open Terms		.00
02/03/2016	None			02/16	001-060-5026		No	
			1.00	687.76	687.76	.00		
Total 40820:					687.76			
Total 11270 STANDARD ELECTRIC:					687.76			
12815 WELDING SERVICES & SUPPLY								
13116	1	Invoice	SUPPLIES	01/31/2016	133.58	NET 7		.00
02/03/2016	None			02/16	007-087-5026		No	
			1.00	133.58	133.58	.00		
Total 13116:					133.58			
Total 12815 WELDING SERVICES & SUPPLY:					133.58			

12815 WELDING SERVICES & SUPPLY

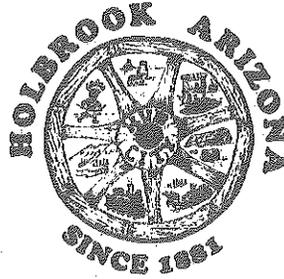
Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date			PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number	1099		Quantity	Unit Price	Extended Price	Freight/Misc		
13116	2	Invoice	SUPPLIES	01/31/2016	111.74	NET 7		.00
02/03/2016	None			02/16	002-092-5026		No	
			1.00	111.74	111.74	.00		
Total 13116:					111.74			
Total 12815 WELDING SERVICES & SUPPLY:					111.74			
12815 WELDING SERVICES & SUPPLY								
13116	3	Invoice	SUPPLIES	01/31/2016	16.88	NET 7		.00
02/03/2016	None			02/16	001-031-5026		No	
			1.00	16.88	16.88	.00		
Total 13116:					16.88			
Total 12815 WELDING SERVICES & SUPPLY:					16.88			
12815 WELDING SERVICES & SUPPLY								
13116	4	Invoice	SUPPLIES	01/31/2016	56.47	NET 7		.00
02/03/2016	None			02/16	001-085-5026		No	
			1.00	56.47	56.47	.00		
Total 13116:					56.47			
Total 12815 WELDING SERVICES & SUPPLY:					56.47			
22504 SEDONA FIRE DISTRICT								
2015122315	1	Invoice		12/23/2015	160.00	Open Terms		.00
02/03/2016	None			02/16	001-060-5045		No	
			1.00	160.00	160.00	.00		
Total 201512231580:					160.00			
Total 22504 SEDONA FIRE DISTRICT:					160.00			
Total 02/03/2016:					79,010.13			

2/3/2016 GL Period Summary

GL Period	Amount
02/16	79,010.13
Grand Totals:	79,010.13
Grand Totals:	79,010.13

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
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holbrookcity@ci.holbrook.az.us

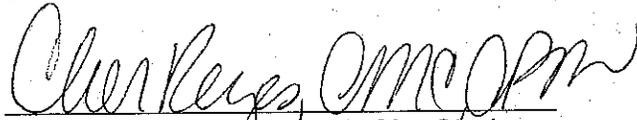
ADDENDUM TO
REGULAR CITY COUNCIL MEETING
JANUARY 15, 2013
6:00 P.M.

The items on the following agenda are for discussion or consideration and possible action:

NEW BUSINESS:

- I. Ratification of new Fire Chief-Cary Simpson.

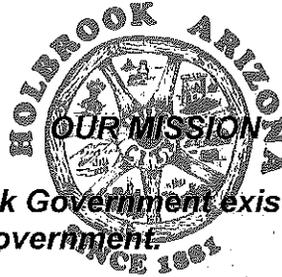
Posted this 10th day of January 2013


Cher Reyes, CMC, CPM, City Clerk

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK

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The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

JANUARY 15, 2013

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - A. Proclamation "Hashknife Pony Express Week".(Pg 3)
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for December 13, 2012 thru January 9, 2013: Documentation for claims is available at *City Hall. (Pg 4)*
 - B. Minutes of the regular meeting held on December 18, 2012.(Pg 42)
- 7) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$1,934.79 (Pg 59)
- 8) REPORTS:
Mayor:

Council Members:

Manager:

1. Update on new businesses.
2. Announcement of Community Event/Tourism Coordinator replacement.

9) OLD BUSINESS:

- A. Ordinance 12-10, amending the City Code, Chapter 1, Administration, Articles 1-4, purchasing policy, 2nd reading. (Pg 63)

10) NEW BUSINESS:

- A. Discussion/possible action regarding emergency purchase of parts for Sanitation Truck from Balar Equipment in the amount of \$1562.41- Manager Alley. (Pg 67)
- B. Discussion/possible action regarding agreement with Larson Waste for sanitation services-Manager Alley. (Pg 68)
- C. Discussion/possible action regarding repairs to Police vehicle which did not meet criteria of purchasing policy-Manager Alley. (Pg 96)
- D. Discussion/possible action regarding emergency purchase of parts for the Golf Course backhoe from RDO in the amount of \$2562.58. (Pg 107)
- E. Discussion/possible action regarding setting date and time for the annual review of City Manager Alley-City Clerk Reyes. (Pg 109)
- F. Resolution 13-01, amending the fees for the City of Holbrook Fitness Center. (Pg 111)
- G. Discussion/possible action regarding expenditure to The Pump Company in the amount of \$9,955.81 for pumps at Sun Valley Utilities-Finance Director Sullivan. (Pg 112)
- H. Discussion/possible action regarding short term investments-Finance Director Sullivan.

11) EXECUTIVE SESSION:

- A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

12) POST EXECUTIVE SESSION:

13) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

14) ADJOURNMENT:

Dated this 8th day of January 2013.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON JANUARY 15, 2013
4

5 CALL TO ORDER:
6

7 Vice-Mayor Haussman called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Vice-Mayor Charles Haussman, Councilmember's Richard Peterson, Myron Maxwell,
10 Wade Carlisle and Bobby Tyler. Mayor Jeff Hill was absent due to work and
11 Councilmember Phil Cobb was absent due to illness.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 Councilmember Tyler led the pledge of allegiance and Vice-Mayor Haussman gave the
14 invocation.

15 CITY STAFF:

16 City Manager Ray Alley, Finance Director Randall Sullivan, Chief of Police Mark
17 Jackson and City Clerk Cher Reyes.

18 CEREMONIALS/ANNOUNCEMENTS/PRESENTATION:

19 Vice-Mayor Haussman presented the proclamation for the Hashknife Pony Express
20 Week. Councilmember Carlisle made a motion to accept the proclamation.
21 Councilmember Tyler seconded and the week of January 27-31 was proclaimed
22 Hashknife Pony Express Week.

23 PETITIONS FROM THE PUBLIC:

- 24 1. Trent Larson representing the Holbrook Chamber of Commerce read a press
25 release inviting everyone to join the Chamber in celebrating the 55th Annual Ride
26 for the Hashknife. Mr. Larson stated that the annual send-off dinner would be

1 held on January 29 at the Holbrook Elks Lodge.

2 CONSENT AGENDA:

3 A. Claims/payment approval for December 13, 2012 thru January 9, 2103.

4 B. Minutes of the regular meeting held on December 18, 2012.

5 Councilmember Maxwell made a motion to approve the consent agenda.

6 Councilmember Peterson seconded and the motion carried unanimously.

7 CLAIMS/PAYMENT APPROVAL FOR: WALT'S HARDWARE:

8 Councilmember Carlisle recused himself from this item as he is the owner of Walt's Hardware.

9 Councilmember Peterson made a motion to approve the claims for Walt's Hardware in the
10 amount of \$1934.79. Councilmember Tyler seconded and the motion carried unanimously.

11 SUMMARY OF CURRENT EVENTS:

12 Mayor:

13 Councilmember:

- 14 1. Vice-Mayor Haussman stated that he would like to see the City help attract
15 Physicians.
- 16 2. Councilmember Carlisle reported that NACOG will be renewing the agreement
17 with Head Start.
- 18 3. Councilmember Tyler congratulated Tim Kelley on being elected to the Navajo
19 County Fair Board for a four year term.
- 20 4. Councilmember Peterson reported that 130 food baskets were distributed by the
21 Holbrook Food Bank for the Christmas Holiday.
- 22 5. Councilmember Maxwell asked if anyone would be attending the Mayor's and
23 Councilmembers meeting in Show Low on February 6 and offered to go if no one

1 else was planning on it.

2 6. Councilmember Maxwell reported that he and Vice-Mayor Hausmann had met
3 with Mr. Heward regarding his property and the 30 foot wall of dirt over the
4 drainage.

5 Manager's Report:

6 A. Manager Alley reported that Global Resources hopes to be drilling in August or
7 September for Potash. Manager Alley reported that their Air Quality Permit is being
8 submitted and they are seeking funding to begin operations.

9 B. Manager Alley reported that the new Maverick station should be open by the end
10 of March and will employ 27 people.

11 C. Manager Alley reported that Staff has received preliminary plans for the Tractor
12 Supply store that is to go where the Bashas's store was.

13 D. Manager Alley reported that a sign permit has been issued to Carl's Jr. at the old
14 KFC site.

15 E. Manager Alley reported that Teri Walker has resigned effective February 7, 2013
16 due to medical issues. Manager Alley reported that Kathleen Gardner Smith will
17 take her place and begin training on January 22, 2013.

18 F. Chief Jackson introduced Sean Tyler as the newest Holbrook Police Department
19 Officer.

20 OLD BUSINESS:

21 Vice-Mayor Hausmann presented Ordinance 12-10 for its second reading captioned as
22 follows:

23 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF**
24 **HOLBROOK, ARIZONA, AMENDING THE CITY CODE CHAPTER 1,**

1 **ADMINISTRATION, ARTICLES 1-4, PURCHASING POLICY BY AMENDING**
2 **SECTION 1-4-2; ESTABLISHING AND EFFECTIVE DATE; AND PROVIDING**
3 **FOR REPEAL AND SEVERABILITY**
4

5 Councilmember Carlisle made a motion to adopt Ordinance 12-10. Councilmember
6 Tyler seconded. A roll call vote was held with the following results: Councilmember
7 Carlisle, “aye”, Councilmember Maxwell, “aye”, Councilmember Peterson, “aye”,
8 Councilmember Tyler, “aye” and Vice-Mayor Haussman, “aye”.

9 **NEW BUSINESS:**

10 A. Manager Alley requested to be allowed to expend funds in the amount
11 of \$1562.41 for an emergency purchase of parts for the Sanitation truck
12 from Balar equipment. Councilmember Carlisle made a motion to
13 approve the expenditure to Balar in an amount not to exceed \$1562.41.

14 Councilmember Maxwell seconded and the motion carried
15 unanimously.

16 B. Manager Alley stated that Staff had bid garbage services as private
17 enterprises can usually do better for pricing than government. Manager
18 Alley stated that the bid had been awarded to Larson Waste by Council
19 and tonight’s item is the agreement with Larson Waste that needs to be
20 approved. Manager Alley stated that the agreement has been reviewed
21 by the Attorneys and himself and he feels comfortable with it. Manager
22 Alley stated that there were a few typos that were corrected. Manager
23 Alley stated that he is excited for this change and that the contract is a
24 three year contract with 5 one year renewals after that. Manager Alley
25 stated this will save the City 100’s of thousands of dollars, all billing will

1 go through the City, all complaints and concerns will go through the City
2 and the citizens will get new toters that won't blow over so easy.
3 Manager Alley stated the citizens shouldn't notice any difference other
4 than new toter. Manager Alley stated that there will only be two pickup
5 days now, Tuesdays and Thursdays, no Wednesday pickup. Manager
6 Alley stated that the conversion will begin tomorrow if the agreement is
7 approved tonight. Manager Alley stated that the transfer site and
8 recycling yards will remain open and the City will still pick up weeds and
9 trash in the alley and accept at the transfer site. Manager Alley stated
10 that no City employees will lose their jobs. Manager Alley introduced
11 Nolan Larson owner of Larson Waste. Mr. Larson stated that they have
12 been in business for quite a few years, they do some recycling and have
13 a permitted transfer station in Snowflake. Mr. Larson stated that he
14 hopes that the City and his business make a little money off this bid and
15 that he is hoping for a long term relationship with the City. Vice-Mayor
16 Hausman asked if the employees of Larson Waste receive safety
17 training and do they know how to operate in a municipal environment.
18 Manager Alley stated that they have to submit a Haz-Mat plan and
19 Safety Plan to the City as a part of the agreement. Manager Alley
20 stated that the average age of Larson's vehicles is 30 years and that
21 they have 3 collection vehicles. Manager Alley stated that the liability
22 insurance coverage amount was decreased from 5 million to 1 million as
23 per a standard contract with the City of Holbrook requires.

1 Councilmember Carlisle made a motion to approve the agreement and
2 the letter of reduction in insurance coverage. Councilmember Tyler
3 seconded and the motion carried unanimously.

4 C. Manager Alley stated that this item is for repairs to a police car that went
5 over the \$2500 limit. Chief Jackson stated that this vehicle needed a
6 complete paint job as it was silver and in bad shape. Chief Jackson
7 stated that the hood also had to be replaced. Chief Jackson said that
8 he had attempted to get three bids but Tanner's Body Shop refused to
9 bid on it. Manager Alley stated that since the Chief attempted to get
10 three bids this would meet the requirements of the purchasing policy.
11 Chief Jackson stated that the repairs will be paid for with impound fees.
12 Councilmember Carlisle made a motion to approve the payment of
13 repairs to McPherson Collison in the amount of \$2850.41.
14 Councilmember Tyler seconded and the motion carried unanimously.

15 D. Manager Alley explained to Council that the one and only backhoe at the
16 Golf Course is not working and asked to be allowed to expend funds in
17 the amount of \$2562.58 to RDO for parts to repair the equipment.
18 Manager Alley stated that the backhoe will be repaired in-house.
19 Councilmember Maxwell made a motion to expend t\$2562.58 to
20 purchase parts for the Golf Course backhoe. Councilmembers Peterson
21 seconded and the motion carried unanimously.

1 E. Clerk Reyes asked the Council to set a date when they can conduct the
2 annual review of Manager Alley. Council was in agreement to conduct
3 review on March 19, 2013 at 6 p.m.

4 F. Vice-Mayor Haussman presented Resolution 13-01 captioned as
5 follows:

6 **A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK,**
7 **ARIZONA, AMENDING THE FEES FOR THE CITY OF HOLBROOK FITNESS**
8 **CENTER**

9 Manager Alley informed Council that this Resolution allows for all members of
10 the Fitness Center to pay \$10 per month for fee instead of having several
11 different fees for different users. Councilmember Carlisle made a motion to
12 approve the Resolution. Councilmember Tyler seconded and the Resolution
13 was adopted unanimously.

14 G. Finance Director Sullivan stated that The Pump Company had been
15 awarded the bid for the work at Well #3 and while they were here on site
16 it was determined to have them look at the Sun Valley Well. Finance
17 Director Sullivan stated that Sun Valley currently is running on one well.
18 Finance Director Sullivan stated that this saved \$2,000 for a trip fee.
19 Finance Director Sullivan stated that the well was looked at by camera
20 and fractionized a process that helps loosen things up so the well
21 produces. Finance Director Sullivan stated that this well might be
22 salvageable which will save the City \$60-\$80 thousand dollars.
23 Councilmember Maxwell asked where the funds for this will come from.
24 Finance Director Sullivan stated that it will come from operating budget

1 of Water Department, professional and consulting and repairs and
2 maintenance line items. Finance Director Sullivan stated a new pump
3 has been placed in this well. Councilmember Maxwell made a motion to
4 approve the expenditure to The Pump Company in the amount of
5 \$9955.81. Councilmember Tyler seconded and the motion carried
6 unanimously.

7 H. Finance Director Sullivan stated that Multi-Bank Securities has
8 approached him regarding purchasing CD's and rolling them over to
9 earn more interest. Finance Director stated that the City currently has
10 \$250,000 in short term investments and the CD's earn more than the
11 short term. Finance Director Sullivan stated that he would like to invest
12 a small amount at a time and build it up to a larger amount. Vice-Mayor
13 Haussman stated that basically this company finds the banks that are
14 paying the highest interest on CD's. Finance Director Sullivan replied
15 yes and that they are an underwriter so they collect fees on the backside
16 from the banks. Vice-Mayor Haussman asked how much we have in
17 LGIP. Finance Director Sullivan stated that there is \$455,000 in one
18 account and \$800,000 in the other and they earn about 1.15% interest.
19 Finance Director Sullivan stated that he would like to be more
20 aggressive on trying to earn funds on the funds the City already has.
21 Vice-Mayor Haussman directed staff to present more information to
22 Council regarding this item at the next meeting.

1 I. Manager Alley reported that Cary Simpson has been elected as Fire
2 Chief for Holbrook Volunteer Fire Department and the position needs to
3 be ratified by Council. Councilmember Carlisle made a motion to ratify
4 Cary Simpson as Fire Chief. Councilmember Tyler seconded and the
5 motion carried unanimously.

6 EXECUTIVE SESSION:

7 POST EXECUTIVE SESSION:

8 CALL TO THE AUDIENCE:

9 ADJOURNMENT:

10 There being no further business to come before the Council at this time Vice-Mayor
11 Hausman adjourned the meeting by unanimous consent at 7:18 p.m.

12
13 _____
14 Jeff Hill, Mayor

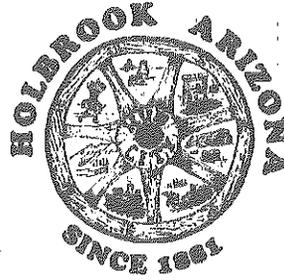
14 CERTIFICATION:

15 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
16 the regular meeting of the Holbrook City Council held on the January 15, 2013. I further
17 certify that the meeting was duly called and held and that a quorum was present.

18
19 _____
20 Cher Reyes, CMC, CPM, City Clerk

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
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ADDENDUM TO
REGULAR CITY COUNCIL MEETING
October 27, 2015
6:00 P.M.

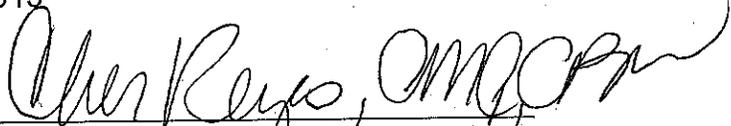
The items on the following agenda are for discussion or consideration and possible action:

EXECUTIVE SESSION:

B.

Pursuant to ARS 38-431.01(A)(4), the Council may adjourn into executive session for discussion or consultation with the City Attorney regarding contemplated litigation-Lenora Vargas

Posted this 22nd day of October 2015

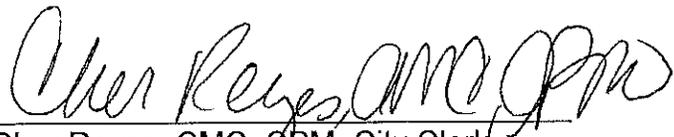

Cher Reyes, CMC, GPM, City Clerk

- 7) SUMMARY OF CURRENT EVENTS:
Mayor:
Council Members:
Manager:
Finance Director:
Police Chief:
- 8) OLD BUSINESS:
- 9) NEW BUSINESS:
- A. Discussion/possible action regarding the relocation of the green waste burn pile-Manager Alley
- B. Discussion/possible action regarding the request to expend funds not to exceed \$5385.00 to 10-8 Video for in-car camera systems-Chief Jackson.
- C. Discussion/possible action regarding bid results for trail construction at Hidden Cove Park-Events Coordinator Smith.
- D. Ordinance 15-08, authorizing the purchase of real property by the City of Holbrook, namely parcels 109-20-040A, 109-20-040B, 109-20-047, 109-20-052, 109-20-067, 1st reading.
- 10) EXECUTIVE SESSION:
A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 11) POST EXECUTIVE SESSION:
- 12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 50.38
- 13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$~~17~~29.76
- 14) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

- 14) ADJOURNMENT:

Dated this 20th day of October 2015.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

- 1 1. Councilmember Payne reported that she had attended the NPC house
2 groundbreaking on W. Florida.
- 3 2. Councilmember Wischmann reported that Victor Castillo had heart surgery.
- 4 3. Councilmember Wischmann reported that the Railroad Crossing looks good.
- 5 4. Councilmember Wischmann reported that the road needs to be patched at Iowa
6 and Navajo where the water break was.
- 7 5. Councilmember Wischmann reported that Claude Endfield and NPC had hosted
8 and Early Childhood Development event which over 250 people attended and
9 they were very happy and impressed with Holbrook. Councilmember Peterson
10 reported that he had attended a Grand Opening at the Seventh Day Adventist
11 School. Councilmember Peterson stated that the school has been in Holbrook
12 for 70 years. Councilmember Peterson stated that the school has a room with a
13 kitchen that can be used by the community.
- 14 6. Councilmember Peterson reported that the fall athletic season is coming to an
15 end this week with Football Senior night being held on Friday at the last home
16 game for the season.
- 17 7. Councilmember Maxwell thanked Ray and the railroad for fixing the crossing.
- 18 8. Vice-Mayor Carlisle reported that an update on the future of Cholla Power Plant
19 tomorrow at the plant with a tour to follow.
- 20 9. Councilmember Wischmann reported that Holbrook was on Channel 5 news last
21 night for 5 minutes.

22 MANAGER:

- 23 1. Manager Alley reported that the restrooms at Hunt Park are completed.

- 1 2. Manager Alley reported that Sanitation and Streets are working on weed
2 removal.
- 3 3. Manager Alley reported that Streets is working on crack sealing.
- 4 4. Manager Alley reported that the toys from the Splash Pad have been removed
5 and placed in storage for the winter. Manager Alley reported that the remainder of
6 the park will be open all year.
- 7 5. Manager Alley reported that Wastewater has been working on Romero and
8 Truck Stops of Americas lift stations.
- 9 6. Manager Alley reported that the new golf carts are in and people are still
10 messing with them to make them go faster.
- 11 7. Finance Director Sullivan reported that 82 people registered for the Petrified
12 Forest Marathon and 65 actually participated which is double from last year.
13 Finance Director Sullivan stated that the runners came from Japan, Italy, and
14 Ireland and from several states in the U.S.
- 15 8. Chief Jackson reported that the COPS grant was denied.
- 16 9. Chief Jackson reported that graffiti has been removed from Phil Cobb's building,
17 the drainage ditch on Navajo and Hunt Park.
- 18 10. Chief Jackson reported that the Department received another truck and a mini-
19 van from the 1033 program. Chief Jackson reported that two trucks will be
20 transferred to the City for use.
- 21 11. Chief Jackson reported that the Wi-Fi has been upgraded at the Police
22 Department to extend the range and so that the cameras are auto downloaded
23 when the officers pull into parking lot.

1 12. Chief Jackson reported that a Detective is attending class in Show Low which is
2 paid form with the RICO grant.

3 13. Chief Jackson reported that a digital sign was approved by ADOT for the bridge
4 and details with be forthcoming.

5 OLD BUSINESS:

6 NEW BUSINESS:

7 1. Manager Alley reported that the City burn pile for green waste will be moved to
8 an area behind the treatment plant. Manager Alley stated that a 50 yard bin will
9 be at the transfer site for green waste to be dropped off by citizens and the City
10 will haul this directly to burn area and burn it daily. Manager Alley stated that this
11 should alleviate the smell that hits town with the prevailing winds and that
12 burning daily will limit the amount of time there is smoke present.

13 Councilmember Wischmann asked Manager Alley if the City will continue to pick
14 up and haul green waste for citizens who do not have the means to do so.

15 Manager Alley replied "yes".

16 2. Chief Jackson asked to be allowed to purchase in-car cameras from 10-8 Video
17 in the amount of \$5385.00. Chief Jackson stated that the cameras that are
18 being used currently are breaking the visors. Chief Jackson stated that the
19 cameras he is requesting to purchase have been recommended by Bill Murray of
20 Navajo County MCAT program. Chief Jackson stated that these cameras
21 include rear facing cameras, 8 GB of storage plus 2 SD cards equaling 32 GB in
22 storage, front camera and a monitor camera. Vice-Mayor Carlisle asked if the
23 8GB will hold one shift worth of video. Chief Jackson replied "yes" plus they

1 have the two additional slots with the 32GB. Councilmember Wischmann made a
2 motion to approve the camera purchase from 10-8 video in the amount of
3 \$5385.00. Councilmember Peterson seconded. Councilmember Dixon stated
4 that on the invoice the amount for one of the cameras was already included in
5 claims approved earlier in the meeting by Council in the amount of \$1795.00 and
6 this invoice includes that amount plus the amount for two more cameras of
7 \$3590.00. City Clerk Reyes stated that the total amount needs to be approved
8 to meet the purchasing policy as it is over the \$4999 limit. Vice-Mayor Carlisle
9 repeated the motion stating that the \$1795 was approved under claims which
10 was inappropriate but the total amount for all three cameras is \$5385.00. Vice-
11 Mayor Carlisle called for the question and the motion carried unanimously.

- 12 3. Assistant Manager Sullivan presented bid results for Trails construction at the
13 Petroglyph Park. Assistant Manager Sullivan stated that previously the Council
14 had approved a grant through Arizona Trails that provided for trails, benches and
15 trash receptacles at the Petroglyph Park. Assistant Manager Sullivan stated that
16 the environmental review has been completed. Assistant Manager Sullivan
17 stated that Staff is recommending awarding the bid for 8500 foot of trails to
18 American Conservation Experience in the amount of \$21,760. Assistant Manager
19 Sullivan stated this will consist of two loops on the top. Assistant Manager
20 Sullivan stated that the construction materials will mainly consist of existing rock
21 at the site. Assistant Manager Sullivan stated that the entire amount for the grant
22 is \$105,000 with \$90,000 from Arizona Trails and the remaining \$15,000 being
23 in-kind services from the City. Councilmember Dixon asked if these trails are for

1 non-motorized use. Assistant Manager Sullivan stated that they are for foot
2 traffic only. Assistant Manager Sullivan stated that it is hoped to eventually bring
3 the loops to town. Assistant Manager Sullivan stated that these trails will be
4 used to determine what direction the rest of the park design will be like such as
5 different routes and extension into town based on increase in visitation. Vice-
6 Mayor Carlisle asked that a review of this grant be on the next agenda to help
7 the new Councilmembers understand what the grant entails. Councilmember
8 Maxwell stated that he was concerned with the security at the Park. Assistant
9 Manager Sullivan stated that visits are by appointment only with a City of
10 Holbrook employee guiding the visit. Councilmember Wischmann made a motion
11 to award the bid to American Conservation Experience for 8500 foot of trail in the
12 amount of \$21760.00. Councilmember Dixon seconded and the motion carried
13 unanimously.

- 14 4. Vice-Mayor Carlisle presented Ordinance 15-08 for its first reading captioned as
15 follows:

16 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK,**
17 **ARIZONA, AUTHORIZING THE PURCHASE OF REAL PROPERTY BY THE CITY**
18 **OF HOLBROOK: NAMELY PARCEL NUMBERS 109-20-040A, 109-20-040B, 109-**
19 **20-047, 109-20-052 AND 109-20-067, MORE FULLY DESCRIBED IN EXHIBIT "A"**
20 **ATTACHED HERETO**

21 Vice-Mayor Carlisle stated that Exhibit A needs to be revised to read Ordinance 15-08
22 not 15-10. Vice-Mayor Carlisle also stated that the Ordinance needs to be revised to
23 read Navajo County as the owner not Max Ortega. Manager Alley explained to the

1 Council that this is property under the bridge across the Little Colorado that has not had
2 taxes paid on it for over 7 years and that the County has offered it for sale at a reduced
3 price to the City. Manager Alley stated that the property may be of use to the City for
4 the Dyer walking park. Manager Alley stated that the amount for all the parcels is
5 \$2075.52

6 EXECUTIVE SESSION:

7 Councilmember Peterson made a motion to adjourn into executive session.

8 Councilmember Wischmann seconded and Council adjourned into executive session at
9 6:56 p.m.

10 POST EXECUTIVE SESSION:

11 Council reconvened into regular session at 7:12 p.m.

12 CALL TO THE AUDIENCE:

13 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$1729.76

14 Vice-Mayor Carlisle recused himself from this item as he is the owner of Walt's
15 Hardware and left the Chambers. Councilmember Wischmann made a motion to
16 approve the claims for Walt's Hardware in the amount of \$1729.76. Councilmember
17 Maxwell seconded and the motion carried unanimously.

18 CLAIMS/PAYMENT APPROVAL FOR HOBLROOK TRIBUNE: \$50.38

19 Councilmember Payne recused herself from this item as she is the Editor of the Tribune
20 and left the chambers. Councilmember Dixon made a motion to approve the claims to

1 the Holbrook Tribune in the amount of \$50.38. Councilmember Peterson seconded
2 and the motion carried unanimously.

3 ADJOURNMENT:

4 There being no further business to come before the Council at this time Councilmember
5 Dixon made a motion to adjourn the meeting. Councilmember Peterson seconded and
6 the meeting was adjourned at 7:14 p.m.

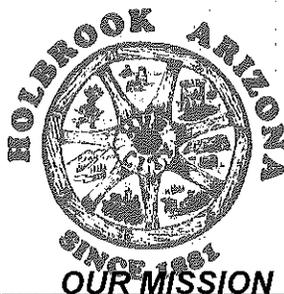
7
8 Wade Carlisle, Vice-Mayor

9
10 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
11 the regular meeting of the Holbrook City Council held on the October 27, 2015. I further
12 certify that the meeting was duly called and held and that a quorum was present.

13
14 Cher Reyes, CMC, CPM, City Clerk
15

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

DECEMBER 8, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - A. Proclamation "Hashknife Pony Express Week". (pg 4)
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for November 5, 2015 thru December 3, 2015:
Documentation for claims is available at City Hall. (pg 5)

7) SUMMARY OF CURRENT EVENTS:

Mayor:
Council Members:
Manager:
Finance Director:
Police Chief:

8) OLD BUSINESS:

9) NEW BUSINESS:

- A. Discussion/possible action regarding funds request from the Hashknife Sheriff's Posse. (pg 64)
- B. Discussion/possible action regarding request to purchase radios from Motorola Solutions in the amount not to exceed \$5,555.25-Chief Simpson. (pg 65)
- C. Discussion/possible action regarding request to purchase rescue equipment from Western States Fire Equipment in the amount not to exceed \$6743.19-Chief Simpson (pg 66)
- D. Discussion/possible action regarding Mission Lane annexation of 1988-Councilmember Payne. (pg 68)
- E. Ordinance 15-09, authorizing the lease of real property of the City of Holbrook Parcel namely a portion of parcel number 109-37-006A to First Southern Baptist Church, 1st reading. (pg 75)
- F. Discussion/possible action regarding renewal of contract with Colby and Powell as the City's Auditor-Finance Director Sullivan.

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 2595.20 (pg 78)

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$235.52 (pg 84)

14) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

Dated this 1st day of December 2015


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON DECEMBER 8, 2015
4

5 CALL TO ORDER:

6
7 Mayor Bobby Tyler called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Mayor Bobby Tyler, Vice-Mayor Wade Carlisle, Councilmembers C.J. Wischmann,
10 Francie Payne, Tim Dixon, Richard Peterson and Myron Maxwell.

11 PLEDGE OF ALLEGIANCE/INVOCATION:

12 The pledge was led by Vice-Mayor Carlisle and the invocation was given by Blaine
13 Hatch.

14 CITY STAFF:

15 Manager Ray Alley, Assistant Manager/Finance Director Randall Sullivan, Events
16 Coordinator Kathleen Smith, Police Chief Mark Jackson and City Clerk Cher Reyes.

17 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

18 Galen Knight of Holbrook AYSO thanked the City and Council for their support for this
19 year's season.

20 A. Mayor Tyler presented a proclamation for Hashknife Pony Express Week.

21 Captain Mark Reynolds thanked the Council for their support and reminded them
22 that the send-off dinner is January 26 and the departure is on January 27, 2016.

23 Vice-Mayor Carlisle made a motion to accept the proclamation. Councilmember
24 Peterson seconded and January 25-29, 2016 was proclaimed Hashknife Pony
25 Express Week.

26 CALL TO THE AUDIENCE:

1 CONSENT AGENDA:

2 Claims/payment approval for November 5, 2015 through December 3, 2015. Mayor
3 Tyler made a motion to approve the consent agenda. Councilmember Maxwell
4 seconded and the motion carried unanimously

5 SUMMARY OF CURRENT EVENTS:

6 MAYOR:

- 7 1. Mayor Tyler reported that the Parade of Lights and the Christmas Festival were
8 great and well attended.
- 9 2. Mayor Tyler reported that there will be an ADOT/ADEQ meeting tomorrow at the
10 Old Courthouse.

11 COUNCIL:

- 12 1. Councilmember Maxell reported that he had attended the Planning and Zoning
13 meeting on December 3 and that Atsuo Sakurai was granted a Conditional Use
14 Permit to produce Sake.
- 15 2. Councilmember Peterson reported that he had attended the Historical Society
16 Board Meeting and that they have hired an Administrative Assistant.
17 Councilmember Peterson reported that their book store sales have increased by
18 \$9,000.00.
- 19 3. Councilmember Peterson reported that he would like Council to consider moving
20 the Chamber of Commerce into the APS building across from City Hall.
- 21 4. Vice-Mayor Carlisle reported that NACOG/Headstart will be getting a new
22 director.
- 23 5. Councilmember Dixon reported that the BNSF fence has been repaired.

- 1 6. Councilmember Dixon reported that the demolition derby car is still on the
2 fairgrounds.
- 3 7. Councilmember Dixon reported that there is graffiti on 2nd Street between Erie
4 and Florida.
- 5 8. Councilmember Dixon asked when the concrete work will be done at the High
6 School as it is a hazard.
- 7 9. Councilmember Payne congratulated City Staff and the Chamber of the Festival
8 of Trees and the Parade of Lights.
- 9 10. Councilmember Payne offered condolences to the many families who have lost
10 loved ones in the past few weeks.

11 MANAGER:

- 12 1. Manager Alley reported that Streets crews are crack sealing with a rented
13 machine.
- 14 2. Manager Alley reported that Staff had put up Christmas lights, decorations and
15 the Christmas tree at Gillespie Park.
- 16 3. Manager Alley reported that the new burn area is being used.
- 17 4. Manager Alley reported that Vickie James is retiring and that Thursday is her last
18 day.
- 19 5. Assistant Manager Sullivan reported that the trails at the Petroglyph Park are
20 being finished this week.
- 21 6. Manager Alley reported that it will be easier for Staff if Council will bring their
22 laundry list to him before the Council meeting so that he can have an answer
23 available or be aware of the situation such as the graffiti and throwing out

1 Ordinances that he doesn't know what they pertain to.

2 OLD BUSINESS:

3 NEW BUSINESS:

4 A. Assistant Manager Sullivan stated that the funds request from the Hashknife is
5 \$4,000.00 and this is a budgeted item in this amount. Councilmember Payne
6 made a motion to donate \$4000 to the Hashknife Sheriff's Posse. Vice-Mayor
7 Carlisle seconded and the motion carried unanimously.

8 B. Manager Alley stated that Chief Simpson was unable to attend meeting tonight
9 as he had to take his father to the emergency room. Manager Alley stated that
10 Chief Simpson requested to be able to purchase three hand held radios from
11 Motorola a State Purchasing vendor in the amount of \$5555.25. Mayor Tyler
12 made a motion to purchase the radios from Motorola in the amount of \$5555.25.
13 Councilmember Peterson seconded and the motion carried unanimously.

14 C. Mayor Tyler presented the next item to the Council for the purchase of rescue
15 equipment for the Fire Department in the amount of \$6,743.19. Manager Alley
16 stated that he is not prepared for this item and cannot answer questions.
17 Assistant Manager Sullivan stated that it has been budgeted to purchase Jaws of
18 Life which this equipment is. Mayor Tyler stated that jaws had been discussed
19 last year and he thought they had been purchased. Mayor Tyler stated that this
20 equipment is similar to the jaws. Manager Alley stated that he didn't have any
21 answers. Councilmember Peterson made a motion to table this item until Chief
22 Simpson could be present. Vice-Mayor Carlisle seconded and the item was
23 tabled unanimously.

1 D. Councilmember Payne stated that she had requested that this item to be placed
2 on the agenda since Mr. Hudgens has petitioned the Council several times
3 regarding it and she wants to see the reality of it. Councilmember Payne stated
4 that Councilmember Wischmann had also wanted this item on the agenda.
5 Councilmember Wischmann stated that Mr. Hudgens' had some valid concerns
6 and questions and he wanted to know if they were going to be answered by
7 someone within the City. Councilmember Wischmann stated that he has a
8 budget in front of him to pave Mission Lane in the amount of 4 million and wants
9 to know why when the rest of the work is usually done by City Staff.
10 Councilmember Wischmann asked if the City Ordinance was updated to read
11 cement instead of Asphalt. Councilmember Wischmann stated that part of
12 Mission lane is asphalt and the remained is milling and he believes it needs to be
13 included in the plan to fix. Councilmember Wischmann stated that he would like
14 to see 4-5 streetlights place don Mission Lane to bring it out of the darkness.
15 Councilmember Wischmann stated that he believes the City is going to end up in
16 a lawsuit and that there will be major injuries. City Clerk stated that the Code
17 has not been updated and provided Manager Alley with a copy as he did not
18 know what Councilmember Wischmann was referring to. Manager Alley stated
19 that the Code that is being referred to states that the standards may be modified
20 with geotechnical investigation or engineering designs approved by the City
21 Council or the City Engineer. Manager Alley stated that previous Councils
22 approved concrete. Councilmember Wischmann asked if a geotechnical
23 investigation was conducted. Manager Alley stated that it was not and asked if

1 he answered Councilmember Wischmann's question. Councilmember
2 Wischmann replied "not really". Vice-Mayor Carlisle stated that he knows
3 Council approved concrete. Vice-Mayor Carlisle stated that we could do asphalt
4 if we bought lay down machine, a new truck a roller. Vice-Mayor Carlisle stated
5 that oil prices are low right now. Vice-Mayor Carlisle stated that concrete is not
6 cheaper than asphalt right now as they are both about \$107 a yard. Jim
7 Hudgens stated that the concrete is breaking up in a few spots. Manager Alley
8 stated that Mr. Hudgens is referring to the expansion grants which are filled with
9 a sealant. Manager Alley stated that other cracks will occur and they need to be
10 repaired with the flexible sealant. Manager Alley stated that with 5 ½ years of
11 history he has not seen any major failures with the concrete. Councilmember
12 Dixon asked how many of the equipment mentioned by Vice-Mayor Carlisle did
13 we buy for the McLaws Road project. Vice-Mayor Carlisle responded "none" as
14 the City did not do this project it was contracted out. Councilmember Carlisle
15 asked how much this project cost the City. Manager Alley replied about \$60,000
16 and the ADOT project for the one mile cost about \$800,000.00. Councilmember
17 Dixon stated that Manager Alley had said that the concrete is all in tack and it's
18 not he recommended that Manager Alley drive the section at Erie and 2nd Street.
19 Councilmember Dixon stated that driving the school bus over Erie gives him
20 pain in the back. Councilmember Peterson stated that the discussion was
21 getting off the agenda item. Manager Alley stated that the estimate was prepared
22 by an Engineer at the request of Councilmember Payne. Manager Alley stated
23 that he had Engineer look on Google Earth to help determine drainage and other

1 items. Manager Alley stated that if Mission Lane just the blacktop was replaced,
2 no curb and gutter or widening was done in-house by Staff in concrete it would
3 cost \$350,000-\$400,000. Councilmember Peterson stated that in reading the
4 1988 Annexation agreement he does not see where Mission Lane was placed as
5 a higher priority than any other area in town. Councilmember Peterson stated
6 that if someone had promised something during the annexation that would not
7 have been right. Councilmember Peterson stated that no one is saying that is
8 not a good project but the City has more good projects than money.

9 Councilmember Peterson stated that the Council trust the City Manager and his
10 Staff to determine what projects are priority and if Council is going to change that
11 they need to let citizens know they can come in, write letters to the editor, come
12 to meetings and perhaps be a little abrasive and get four members of the Council
13 to agree with you that becomes the priority. Councilmember Peterson stated
14 that he does not believe we want to do that. Councilmember Peterson stated that
15 it can be discussed with the Manager and he will determine why or why not
16 something can be done and explain it. Councilmember Peterson stated that
17 otherwise anyone can come in and petition the Council and get their way.

18 Councilmember Peterson stated that he can think of a lot of areas that need
19 lights in Holbrook saying that there are several dark streets. Councilmember
20 Peterson stated that this is not how to determine priority. Mayor Tyler stated that
21 Councilmember Peterson was correct and that Council had met about 5 weeks
22 ago to come up with a five year plan which they agreed upon and that is the
23 direction that will continue to move. Councilmember Wischmann stated that

1 you're lucky if you have one streetlight and it's dim because there is no light in
2 this area and a dim light is better than no light. Councilmember Wischmann
3 made a motion to expend funds to install 4 lights on Mission Lane.
4 Councilmember Peterson asked why make this area a priority as there may be
5 other neighborhoods that have no lights. Councilmember Wischmann agreed
6 saying that perhaps we should have someone go through the neighborhoods
7 and put up as many lights as it takes. Mayor Tyler asked what the cost of the
8 streetlights. Manager Alley stated that it depends on whether there is power
9 existing or not. Manager Alley stated that power is available it is around
10 \$1000.00. Manager Alley also stated that there is a clear zone around the
11 airport and it may not be possible to put lights in certain areas. Manger Alley
12 stated that he has people every day asking for streetlights. Manager Alley stated
13 that most streetlights are located in an intersection and he will do whatever
14 Council wants but he may not be able to put any by the airport. Vice-Mayor
15 Carlisle asked why they need lights. Mr. Hudgens said he would donate one.
16 Vice-Mayor Carlisle asked why. Mr. Hudgens said the people need that to walk
17 up and down. Vice-Mayor Carlisle asked why. Mr. Hudgens replied in the water
18 and mud. Mr. Hudgens said he would donate all of them if they were afraid.
19 Vice-Mayor Carlisle stated that he grew up on a ranch and there was no light and
20 Flagstaff limits lighting. Vice-Mayor Carlisle asked why the City would be liable if
21 a driver hits someone, where is there responsibility, what about their vehicle and
22 the vehicle lights. Councilmember Wischmann stated here again we are getting
23 another lecture. Mayor Tyler stated we are moving on and they are getting out of

1 control. Vice-Mayor Carlisle said let him discuss we are not finished discussing
2 and he has the right to discuss he made a motion. Vice-Mayor Carlisle asked
3 doesn't he have the right to rebut his comment. Councilmember Dixon seconded
4 the motion made earlier. Vice-Mayor Carlisle said now we have a second let's
5 have discussion he feels that we do not need lights up there and C.J. does so
6 he'd like to hear why. Councilmember Wischmann stated you have your opinion
7 and I have mine. Councilmember Dixon stated that the low lighting helps the
8 driver and bright lights will hinder. Councilmember Dixon stated that he doesn't
9 know about lights on a ranch he doesn't know what difference streetlights would
10 make for a bunch of cows. Councilmember Dixon stated why not do the right
11 thing if there are people walking up and down the street and they are unsafe.
12 Councilmember Dixon stated that if Vice-Mayor Carlisle is correct about
13 streetlights why we don't tear them down. Councilmember Dixon stated that if it
14 makes our City safer why not do the right thing. Councilmember Peterson stated
15 that with limited resources why this area right now as other streets may lack
16 lighting. Councilmember Peterson stated that if the City could do a survey light
17 survey to determine where they are needed. Councilmember Payne asked
18 where you place a streetlight on Mission Lane as the side of street just goes and
19 goes. Councilmember Payne is not prepared to make a decision. Mayor Tyler
20 called for the vote. Mayor Tyler, Councilmember Payne, Vice-Mayor Carlisle and
21 Councilmember Peterson voted no on the motion and Councilmember Maxwell,
22 Councilmember Dixon and Councilmember Wischmann vote aye. Motion did not
23 carry. Manager Alley stated that he would have APS come give a presentation

1 on lighting. Vice-Mayor Carlisle stated no APS but the City Engineer who will
2 conduct a lighting study. Manager Alley asked what the study would cost. Vice-
3 Mayor Carlisle stated he bet a couple hundred thousand. Councilmember Dixon
4 asked what that is based on and if Vice-Mayor is just throwing numbers out.
5 Manager Alley stated that he would try to have numbers for this at next meeting
6 as well as FAA restrictions.

7 E. Vice-Mayor Carlisle recused himself from this item as he is a member of the First
8 Baptist Church and left the Council Chambers. Mayor Tyler presented
9 Ordinance 15-09 captioned as follows for its first reading:

10
11 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE**
12 **CITY OF HOLBROOK, ARIZONA, AUTHORIZING**
13 **THE LEASE OF REAL PROPERTY BY THE CITY OF HOLBROOK:**
14 **NAMELY A PORTION OF PARCEL NUMBER 109-37-006A, MORE FULLY**
15 **DESCRIBED IN EXHIBIT "A" ATTACHED HERETO**
16

17 Manager Alley informed Council that this is the warehouse by the NAVIT building that
18 is currently leased by Operation 29:11. Manager Alley stated that Wings of Faith will no
19 longer provide the service of distributing food to the reservation and that First Southern
20 Baptist Church would like to provide the service.

21 F. Assistant Manager Sullivan requested that Council designate Colby and Powell
22 as the Auditors for the City for a period of three years. Assistant Manager
23 Sullivan stated that Charter requires this to be done for Audit services for a
24 period of three years. Assistant Manager Sullivan stated that since audit is
25 considered professional services it does not have to be bid but they have to be
26 designated. Assistant Manager Sullivan stated that when he first came to work

1 for the City he had another firm and they were rather difficult to work with so he
2 recommends renewal with Colby. Vice-Mayor Carlisle stated that by designating
3 a different firm it would provide different eyes looking at the books. Vice-Mayor
4 Carlisle asked how long they have been doing the City's audit. Assistant
5 Manager stated three years. Councilmember Dixon asked how much we pay
6 them. Assistant Manager Sullivan stated \$21,000.00 Councilmember Dixon
7 asked if they do a forensics audit. Vice-Mayor Carlisle replied "no".
8 Councilmember Payne made a motion to designated Colby and Powell as the
9 City's Auditors for the next three years. Councilmember Dixon seconded and the
10 motion carried unanimously.

11 EXECUTIVE SESSION:

12 Councilmember Peterson made a motion to adjourn into executive session.

13 Councilmember Wischmann seconded and Council adjourned into executive session at
14 6:56 p.m.

15 POST EXECUTIVE SESSION:

16 Council reconvened into regular session at 7:12 p.m.

17 CALL TO THE AUDIENCE:

18 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$2595.20

19 Vice-Mayor Carlisle recused himself from this item as he is the owner of Walt's
20 Hardware and left the Chambers. Councilmember Dixon made a motion to approve the
21 claims for Walt's Hardware in the amount of \$2595.20. Councilmember Wischmann
22 seconded and the motion carried unanimously.

1 CLAIMS/PAYMENT APPROVAL FOR HOBLROOK TRIBUNE: \$235.52

2 Councilmember Payne recused herself from this item as she is the Editor of the Tribune
3 and left the chambers. Mayor Tyler made a motion to approve the claims to the
4 Holbrook Tribune in the amount of \$235.52. Councilmember Peterson seconded and
5 the motion carried unanimously.

6 ADJOURNMENT:

7 There being no further business to come before the Council at this time Councilmember
8 Dixon made a motion to adjourn the meeting. Councilmember Peterson seconded and
9 the meeting was adjourned at 7:22 p.m.

10
11
12
13
14
15
16
17
18

Bobby Tyler, Mayor

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
the regular meeting of the Holbrook City Council held on the December 8, 2015. I
further certify that the meeting was duly called and held and that a quorum was present.

Cher Reyes, CMC, CPM, City Clerk



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLIC USE ONLY
Event Date(s):
Event time start/end:
CSR:
License:

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: City of Holbrook

SECTION 2 Non-Profit/IRS Tax Exempt Number: 86-6000251

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business	License Number	Phone (include Area Code)
------------------	----------------	---------------------------

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(If **not** using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: Gillespie Park

Address of Location: <u>100 W Hopi St</u>	<u>Holbrook</u>	<u>Navajo</u>	<u>AZ</u>	<u>86025</u>
Street	City	COUNTY	State	Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Smith Kathleen 05/07/1973
Last First Middle Date of Birth

2. Applicant's mailing address: 465 N 1st Ave Holbrook AZ 86025
Street City State Zip

3. Applicant's home/cell phone: (480) 415-5504 Applicant's business phone: (928) 524-6227

4. Applicant's email address: kathleens@ci.holbrook.az.us

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)

2. How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)

3. Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)

4. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name City of Holbrook Percentage: 25
 Address 465 N 1st Ave Holbrook AZ 86025
Street City State Zip

Name Holbrook Chamber of Commerce Percentage: 75
 Address 100 E Arizona St Holbrook AZ 86025
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

4 Number of Police 12 Number of Security Personnel Fencing Barriers

Explanation: Holbrook Police Department along with volunteer forces from the Holbrook PD and Navajo County Sheriff Axillary Volunteers will be patrolling the are the entire event. alcohol.

Their will be an identification check to receive a wristband that will allow someone to purchase

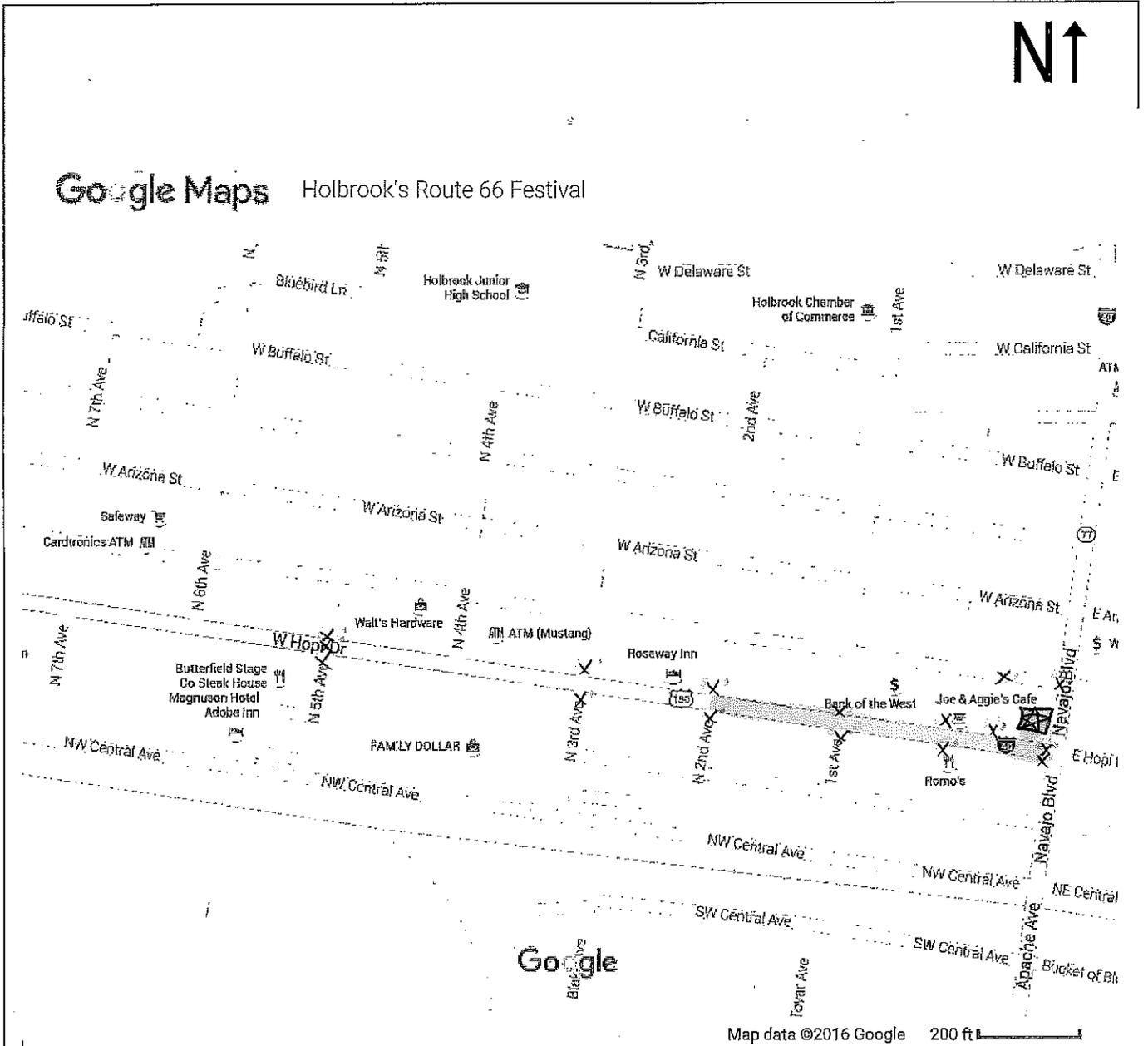
All alcoholic beverages will be served in a red solo cup only. All other alcohol is banned from the premises.

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.

See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>June 11, 2016</u>	<u>Saturay</u>	<u>9am</u>	<u>9pm</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

- **SECTION 12** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. The following space is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.



X Street closures - need barricades - Hopi Blvd closed from Navajo Blvd to 5th Ave
 Event held @ Gillespie Park

★ Event

Holbrook PD + SAV's will patrol entire event and will oversee street closures

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

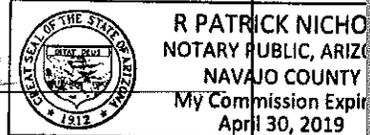
I, Kathleen Smith declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON
(Print Full Name)
appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event
Liquor License.

x Kathleen Smith Events Director 1-19-16 928-524-6227
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 20th Jan 2016
Day Month Year

State AZ County of Navajo

My Commission Expires on: 4-30-19 R. Patrick Nichols
Date Signature of Notary Public



SECTION 14 This section is to be completed only by the applicant named in Section 9.

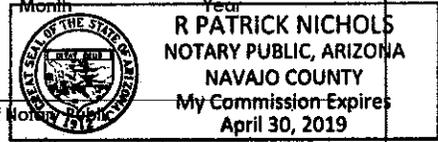
I, Kathleen Smith declare that I am the APPLICANT filing this application as
(Print Full Name)
listed in Section 9. I have read the application and the contents and all statements are true, correct and
complete.

x Kathleen Smith Events Director 1-19-16
(Signature) Title/ Position Date Phone #

The foregoing instrument was acknowledged before me this 20th Jan 2016
Day Month Year

State AZ County of Navajo

My Commission Expires on: 4-30-19 R. Patrick Nichols
Date Signature of Notary Public



Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction: http://www.azliquor.gov/assets/documents/homepage_docs/spec_event_links.pdf.

SECTION 15 Local Governing Body Approval Section

I, _____ recommend APPROVAL DISAPPROVAL
(Government Official) (Title)

on behalf of _____
(City, Town, County) Signature Date Phone

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

FOR DLIC USE ONLY	
Event Date(s):	
Event time start/end:	
CSR:	
License:	

APPLICATION FOR SPECIAL EVENT LICENSE
 Fee= \$25.00 per day for 1-10 days (consecutive)
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.

The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event. If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control (see Section 15).

SECTION 1 Name of Organization: BPOE #2450 (Holbrook Elks Lodge #2450)

SECTION 2 Non-Profit/IRS Tax Exempt Number: 09-008582-M

SECTION 3 The organization is a: (check one box only)

- Charitable Fraternal (must have regular membership and have been in existence for over five (5) years)
 Religious Civic (Rotary, College Scholarship) Political Party, Ballot Measure or Campaign Committee

SECTION 4 Will this event be held on a currently licensed premise and within the already approved premises? Yes No

Name of Business	License Number	Phone (include Area Code)
------------------	----------------	---------------------------

SECTION 5 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation (look in special event planning guide) and check one of the following boxes.

- Place license in non-use
 Dispense and serve all spirituous liquors under retailer's license
 Dispense and serve all spirituous liquors under special event
 Split premise between special event and retail location

(If not using retail license, submit a letter of agreement from the agent/owner of the licensed premise to suspend the license during the event. If the special event is only using a portion of premise, agent/owner will need to suspend that portion of the premise.)

SECTION 6 What is the purpose of this event? On-site consumption Off-site (auction) Both

SECTION 7 Location of the Event: 714 Elkdom Ave Holbrook - Elks Lodge 2450
 Address of Location: 714 Elkdom Ave Holbrook Navajo AZ 86025
Street City COUNTY State Zip

SECTION 8 Will this be stacked with a wine festival/craft distiller festival? Yes No

SECTION 9 Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Section 1. (Authorizing signature is required in Section 13.)

1. Applicant: Allen Cindy I 2-7-60
Last First Middle Date of Birth

2. Applicant's mailing address: 611 W Buffalo Holbrook AZ 86025
Street City State Zip

3. Applicant's home/cell phone: (928) 241-1794 Applicant's business phone: (928) 524-6789 Elks

4. Applicant's email address: Cindyallen760@yahoo.com

SECTION 10

- Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
 Yes No (If yes, attach explanation.)
- How many special event licenses have been issued to this location this year? 0
 (The number cannot exceed 12 events per year; exceptions under A.R.S. §4-203.02(D).)
- Is the organization using the services of a promoter or other person to manage the event? Yes No
 (If yes, attach a copy of the agreement.)
- List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name BPOE 2450 Holbrook EHS Percentage: 100%
 Address 714 Elkclown Ave Holbrook AZ 86025
Street City State Zip

Name _____ Percentage: _____
 Address _____
Street City State Zip

5. Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.
Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT UNLESS THEY ARE IN AUCTION SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE"

6. What type of security and control measures will you take to prevent violations of liquor laws at this event?
 (List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

0 Number of Police 4 Number of Security Personnel Fencing Barriers

Explanation: Will Ask Holbrook police to do a walk through

Dinner & Dance

SECTION 11 Date(s) and Hours of Event. May not exceed 10 consecutive days.
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>3/5/2016</u>	<u>Saturday</u>	<u>5 PM</u>	<u>1 AM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

SECTION 13 To be completed only by an Officer, Director or Chairperson of the organization named in Section 1.

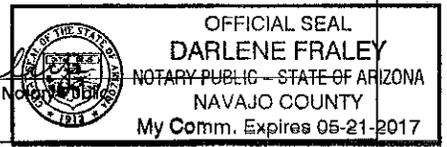
I, Cindy F Allen (Print Full Name) declare that I am an OFFICER, DIRECTOR, or CHAIRPERSON appointing the applicant listed in Section 9, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Cindy F Allen (Signature) Bar Manager (Title/ Position) 2/2/16 (Date) 928-241-1796 (Phone #)

The foregoing instrument was acknowledged before me this 2nd Day February Month 2016 Year
State Arizona County of Navajo

My Commission Expires on: 5-21-17 (Date)

Darlene Fraley (Signature of Notary Public)



SECTION 14 This section is to be completed only by the applicant named in Section 9.

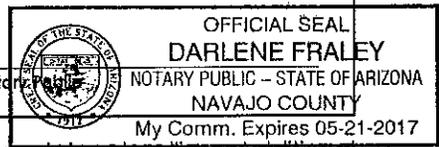
I, Cindy F Allen (Print Full Name) declare that I am the APPLICANT filing this application as listed in Section 9. I have read the application and the contents and all statements are true, correct and complete.

X Cindy F Allen (Signature) Bar Manager (Title/ Position) 2/2/16 (Date) 928-241-1796 (Phone #)

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State Arizona County of Navajo

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Darlene Fraley (Signature of Notary Public)



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SECTION 15 Local Governing Body Approval Section

I, _____ (Government Official) _____ (Title) recommend APPROVAL DISAPPROVAL
on behalf of _____ (City, Town, County) _____ (Signature) _____ (Date) _____ (Phone)

FOR DEPARTMENT OF LIQUOR LICENSES AND CONTROL USE ONLY

APPROVAL DISAPPROVAL BY: _____ DATE: _____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice
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F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.02.

CITY MANAGER EMPLOYMENT AGREEMENT

This Town Manager Employment Agreement (“Agreement”) is made and entered into this 9th day of February 2016, (yet became effective November 18, 2012 as more specifically described in Section 3 and 4 below) by and between the Mayor and City Council of Holbrook, and Arizona municipal corporation, hereafter referred to as “City” and Ray Alley, hereafter referred to as “Manager.”

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement and for other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, City and Manager (Collectively, the “Parties”, each a “Party”) agree as follows:

1. Employment. City hereby employs Manager as City Manager and Manager hereby accepts such employment from City upon the terms and conditions set forth herein.

2. Services and Duties. Manager’s duties as City Manager shall consist of those duties and obligations imposed upon the City Manager by the City of Holbrook Charter, City Code, ordinances and regulations of the City and those other duties and responsibilities delegated or assigned by the City Council, from time to time, to Manager. Manager shall faithfully, completely and accurately carry out and perform his duties in accordance with the highest professional and ethical standards of his profession and shall comply with all ordinances, rules, policies and regulations established or adopted by the City from time to time.

3. Term. The City does hereby agree to employ the Manager as its City Manager on an at will, month to month basis which began on November 18, 2012 and will continue on an at will, month to month basis.

4. Base Compensation. Due to the fact that the contract is an at will, month to month contract, the base compensation shall be equal to the amount of \$91,000.00 per year, paid only to the end of the month in which the Manger resigns, or the City dismisses the Manager, whichever comes first. The Manager understands and agrees that the City will never provide an increase in base compensation for the Manager and Manager agrees not to request/accept any increase in base compensation and the parties agree that the Manager shall never be eligible for an increase in base compensation. In exchange for the Manager’s agreement not to request/accept any increase in base compensation, the City agrees that for each month (from November 18, 2012) that the Manager remains employed by the City, as City Manager, the City shall allow the Manager to maintain the City’s *health, dental and vision insurance* benefits for that same number of months after the Manager resigns or the City ceases to employ the Manager, whichever comes first. (For example, if the Manager remains as City Manager for 10 months, from November 18, 2012 through September 17, 2013, then the City will allow

the Manager to maintain the City's health/dental/vision insurance for 10 additional months, from September 18, 2013 through July 17, 2014). This allowance to maintain the City's insurance shall be subject to the insurance premium provisions in Section 5 below.

5. Benefits. The base compensation above shall also include all benefits received by all full-time City personnel including, but not limited to, health, life, dental and vision insurance, sick leave and holiday benefits as set forth in the City's personnel rules. **THE MANAGER SHALL ACCRUE VACATION TIME IN THE AMOUNT EQUALING 6 WEEKS PER YEAR. THE MANAGER SHALL ALSO HAVE 2 WEEKS ADDED TO HIS VACATION BANK EFFECTIVE FEBRUARY 9, 2016.** The Manager shall accrue sick leave in the same manner and at the same rate as other administrative employees of the City. Manager is entitled to use the City's plan for cell phone equipment and usage. As health/dental/vision insurance premiums rise each year, the parties agree that the City shall only be responsible for five percent (5%) of any increased health/dental/vision insurance premium for the Manager each year. If the health/dental/vision insurance premiums rise by more than five percent (5%) each year, the Manager shall pay the difference, or the amount in excess of five percent (5%).

6. Automobile Allowance. Manager may use a City vehicle, if available, for City-related activities. If a City vehicle is not used for City-related activities, Manager shall receive fuel in the amount not to exceed 80 gallons per month **PLUS \$500.00** for compensation for use the Manager's **BUCKET TRUCK** and other expenses related to the duties of the Manager.

7. Termination of Agreement. Either party may terminate this Agreement pursuant to the following terms:

- a. Should the Manager desire to terminate this Agreement, Manager shall provide written notice of intent to terminate at least thirty (30) days prior to the actual date of termination. Council may, by the affirmative vote of four members of the Council, at a regular or special Council meeting, agree to allow the Manager to terminate the agreement on less than thirty (30) days written notice or to relieve the Manager of further duties at any time during the thirty (30) day period provided, however, that full compensation pro-rated on a month to month basis be paid to the Manager up to and including the Date of the Termination.
- b. Manager is employed at the will of City and nothing in this Agreement shall prevent, limit or otherwise interfere with the right of City to terminate Manager and this Agreement at any time, without cause, by delivery of written notice of such termination to Manager not less than thirty (30) days in advance of the Termination Date set forth in the notice, unless the Parties otherwise agree The City Council at any regular or special meeting

may terminate this agreement and shall establish at that meeting a Date of Termination, provided, however, that full compensation pro-rated on a month to month basis be paid to the Manager up to and including the Date of the Termination.

8. Amendment. Nothing herein shall prohibit the parties from amending the terms and conditions this agreement as long as the amendment is made in writing and is executed by both the City and Manager.

9. Outside Activities. Manager shall not engage in any non-City connected business activity during the normal business hours of the City, except while on vacation, without the prior written approval of the City's Mayor or direction of the City Council. City agrees that occasional teaching, writing, or consulting work may be performed by Manager on Manager's time off, provided that such non-City connected activities do not interfere with Manager's ability to faithfully, promptly and to the best of Manager's ability, experience and talent, perform all of his obligations under this Agreement, express or implied, to the satisfaction of City, in its reasonable discretion.

10. Tax Withholding. All amounts of Base Compensation and other compensation, any, payable to Manager under this Agreement shall be reduced by any amounts that City is required to withhold with respect to such payments under the then applicable provision of any state, federal or local income or other tax laws, the so-called "FICA" laws, regulations or statutes of a like nature or any and all other state, federal or local laws of any kind or nature.

11. Residency Requirement. During this Agreement, residency requirements shall be applied to and satisfied by Manager pursuant to the conditions stated in the City of Holbrook Charter, § 3.02.

12. Bonding. City shall bear the full cost of any fidelity or other bonds required of Manager under any law, ordinance or City Charter requirement Manager shall complete all necessary applications and otherwise cooperate with City in applying for and obtaining such bond.

13. Return of Property. On the Termination Date, regardless of how or why this Agreement is terminated, or whenever otherwise reasonably requested by City, Manager shall immediately return to City any or all of City's property, tangible or intangible, real, personal or mixed, including, but not limited to, any such property that is in Manager's possession or under his control or which is used, produced or created by Manager in rendering services under this Agreement or otherwise, all of which Manager hereby acknowledges and agrees is and shall be the property of City.

14. Remedies. Except as expressly provided herein, the event of a breach of this Agreement by either party, the non-breaching party shall have all rights and remedies available at law, in equity or under the terms of this Agreement; provided, however, that in no event shall Manager have any right to punitive, exemplary consequential or

multiple damages against City, except for treble damages which may be available to Manager under ARS § 23-355 relating to the failure to pay wages when due.

15. Employer Policies. To the extent not inconsistent with the Agreement, Manager acknowledges and agrees that he is bound by all of the City's employment policies applying generally to employees, as they may be adopted and/or modified by City from time to time in its sole discretion. In the event of an inconsistency between the City's employment policies applying generally to employees, and any provision of this Agreement, the terms of this Agreement shall control.

16. Governing Law; Choice of Forum. This Agreement is executed, delivered and will be performed in the State of Arizona and the substantive laws of the State of Arizona (without reference to choice of law principles) shall govern its interpretation and enforcement. Any action brought to interpret or enforce any provisions of this Agreement, or otherwise relating to or arising from this Agreement, shall be commenced and maintained in the Superior Court of the State Arizona in and for the County of Navajo and each of the Parties irrevocably consents to jurisdiction and venue in such Court for such purposes.

17. Construction. This Agreement is intended to express the intent of both Parties, and irrespective of the identity of the Party or counsel who prepared this Agreement or any draft of this Agreement, no rule of strict construction shall be applied against any Party. All words used in this Agreement shall refer to the appropriate number or gender, regardless of the number or gender stated.

18. Conflict of Interest. This Agreement is subject to, and may be terminated by City in accordance with, the provisions of A.R.S. § 38-511.

19. Prohibition of Doing Business with Sudan and Iran. Pursuant to A.R.S. §§ 35-391.06 and 35-393.06, each Party certifies that it does not have a scrutinized business operation, as defined in A.R.S. §§ 35-391 and 35-393, in either Sudan or Iran.

EXECUTED this ____ day of February 2016.

Bobby Tyler
Mayor

Ray Alley
Manager

Attest:

Approved as to Form:

Cher Reyes
City Clerk

Sterling Solomon Law Offices, P.C.
City Attorney

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER
WALT'S HARDWARE**

01/28/2016 THRU 02/03/2016

TOTAL

\$2865.53

Report Criteria:
 Vendor: Vendor number = 9700

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
02/03/2016								
9700 WALT'S HARDWARE								
12916	1	Invoice		01/29/2016	227.08	Open Terms		.00
02/03/2016		None		02/16	006-014-5026		No	
			1.00	227.08	227.08	.00		
Total 12916:					227.08			
Total 9700 WALT'S HARDWARE:					227.08			
9700 WALT'S HARDWARE								
12916	2	Invoice		01/29/2016	560.10	Open Terms		.00
02/03/2016		None		02/16	001-031-5026		No	
			1.00	560.10	560.10	.00		
Total 12916:					560.10			
Total 9700 WALT'S HARDWARE:					560.10			
9700 WALT'S HARDWARE								
12916	3	Invoice		01/29/2016	69.24	Open Terms		.00
02/03/2016		None		02/16	001-004-5026		No	
			1.00	69.24	69.24	.00		
Total 12916:					69.24			
Total 9700 WALT'S HARDWARE:					69.24			
9700 WALT'S HARDWARE								
12916	4	Invoice		01/29/2016	726.24	Open Terms		.00
02/03/2016		None		02/16	001-040-5026		No	
			1.00	726.24	726.24	.00		
Total 12916:					726.24			
Total 9700 WALT'S HARDWARE:					726.24			
9700 WALT'S HARDWARE								
12916	5	Invoice		01/29/2016	4.12	Open Terms		.00
02/03/2016		None		02/16	001-005-5026		No	
			1.00	4.12	4.12	.00		
Total 12916:					4.12			
Total 9700 WALT'S HARDWARE:					4.12			
9700 WALT'S HARDWARE								
12916	6	Invoice		01/29/2016	60.15	Open Terms		.00
02/03/2016		None		02/16	001-050-5026		No	
			1.00	60.15	60.15	.00		
Total 12916:					60.15			

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number GL Posting Period		GL Account Number		Recurring Payment	
Part Number			Quantity Unit Price Extended Price		Freight/Misc			
Total 9700 WALT'S HARDWARE:					60.15			
9700 WALT'S HARDWARE								
12916	7	Invoice		01/29/2016	132.73	Open Terms		.00
02/03/2016		None		02/16 001-060-5026			No	
			1.00 132.73 132.73		.00			
Total 12916:					132.73			
Total 9700 WALT'S HARDWARE:					132.73			
9700 WALT'S HARDWARE								
12916	8	Invoice		01/29/2016	52.18	Open Terms		.00
02/03/2016		None		02/16 001-084-5026			No	
			1.00 52.18 52.18		.00			
Total 12916:					52.18			
Total 9700 WALT'S HARDWARE:					52.18			
9700 WALT'S HARDWARE								
12916	9	Invoice		01/29/2016	1.37	Open Terms		.00
02/03/2016		None		02/16 001-085-5026			No	
			1.00 1.37 1.37		.00			
Total 12916:					1.37			
Total 9700 WALT'S HARDWARE:					1.37			
9700 WALT'S HARDWARE								
12916	10	Invoice		01/29/2016	395.60	Open Terms		.00
02/03/2016		None		02/16 007-087-5026			No	
			1.00 395.60 395.60		.00			
Total 12916:					395.60			
Total 9700 WALT'S HARDWARE:					395.60			
9700 WALT'S HARDWARE								
12916	11	Invoice		01/29/2016	25.76	Open Terms		.00
02/03/2016		None		02/16 002-091-5026			No	
			1.00 25.76 25.76		.00			
Total 12916:					25.76			
Total 9700 WALT'S HARDWARE:					25.76			
9700 WALT'S HARDWARE								
12916	12	Invoice		01/29/2016	610.96	Open Terms		.00
02/03/2016		None		02/16 002-092-5026			No	
			1.00 610.96 610.96		.00			
Total 12916:					610.96			
Total 9700 WALT'S HARDWARE:					610.96			

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		

Total 02/03/2016: 2,865.53

2/3/2016 GL Period Summary

GL Period	Amount
02/16	<u>2,865.53</u>
Grand Totals:	<u><u>2,865.53</u></u>

Grand Totals: 2,865.53

Report GL Period Summary

GL Period	Amount
02/16	<u>2,865.53</u>
Grand Totals:	<u><u>2,865.53</u></u>

Vendor number hash: 9700
 Vendor number hash - split: 116400
 Total number of invoices: 1
 Total number of transactions: 12

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	<u>2,865.53</u>	<u>.00</u>	<u>2,865.53</u>
Grand Totals:	<u><u>2,865.53</u></u>	<u><u>.00</u></u>	<u><u>2,865.53</u></u>

Report Criteria:

Vendor: Vendor number = 9700