

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

FEBRUARY 14, 2012

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

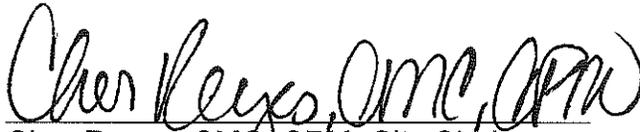
The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for January 19, 2012 thru February 8, 2012: Documentation for claims is available at City Hall. (Pg 3)
 - B. Minutes of the regular meeting held on January 24, 2012 (Pg 42)
 - C. Recommendation of approval of application for Bingo License for American Legion Post #37 Women's Auxiliary. (Pg 49)
- 7) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE \$ 2516.76(Pg 62)
- 8) REPORTS:

Mayor:
Council Members:
Manager:

- 9) OLD BUSINESS:
- 10) NEW BUSINESS:
- A. Discussion/possible action regarding requests for proposals for lease of City facility located at 410 E. Iowa-Manager Alley. (Pg 67)
 - B. Discussion/possible action regarding agreement with Kelly Young for Massage Therapy at the Holbrook Community Building-Manager Alley. (Pg 70)
 - C. Discussion/possible action regarding request for letter of support of payroll tax credit-City Clerk Reyes. (Pg 72)
 - D. Discussion/possible action regarding updating the range and job classification worksheet of the City of Holbrook Classification and Compensation Plan-Manager Alley. (Pg 78)
- 11) EXECUTIVE SESSION:
- A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 12) POST EXECUTIVE SESSION:
- 13) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.
- 14) ADJOURNMENT:

Dated this 7th day of February 2012.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER EXCLUDING
WALT'S HARDWARE**

01/19/2012 THRU 02/08/2012

TOTAL

\$262,352.49

Report Criteria:

Invoice.Vendor No = 9701-99999

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/23/2012												
PRINT PLACE 9800												
32263	1	Inv	PRINTING		01/06/2012 02/15/2012	471.23	0 No		.00			1/12 001-060-5046
RDO EQUIPMENT CO 10080												
P40539	1	Inv	PARTS		01/13/2012 02/15/2012	917.28	2 No		.00			1/12 007-087-5024
ARMSTRONG CONSULTANTS, INC 21494												
11-095910-01	1	Inv	CONSULTING SERVICES		11/30/2011 01/25/2012	14,456.56	0 No		.00			1/12 027-093-5057
PARKS, JAMES 21810												
01182012	1	Inv	REIMBURSEMENT		01/18/2012 01/25/2012	137.63	0 No		.00			1/12 001-060-5045
BELBECK TIMOTHY THOMAS 21774												
01192012	1	Inv	ABATEMENT		01/19/2012 01/25/2012	1,000.00	0 Yes		.00			1/12 001-005-5060
TATE'S AUTO CENTER 11670												
8824	1	Inv	PARTS		01/20/2012 02/15/2012	58.31	0 No		.00			1/12 001-084-5024
UPS - UNITED PARCEL SERVICE 12473												
0VW3943022	1	Inv	MAILINGS		01/14/2012 01/25/2012	46.91	2 No		.00			1/12 002-092-5042
REIDHEAD CUSTOM FARMING, INC. 20444												
1642	1	Inv	SLUDGE HAULING		01/20/2012 01/25/2012	5,940.00	0 No		.00			1/12 002-092-5049
WELDING SERVICES & SUPPLY 12815												
14860	1	Inv	SUPPLIES		01/19/2012 01/26/2012	30.67	2 No		.00			1/12 001-040-5026
JASKL 21003												
4168	1	Inv	HVAC REPAIRS		01/13/2012 01/25/2012	90.00	0 No		.00			1/12 001-014-5057
LITTLE COLORADO MEDICAL 21525												
389461-001	1	Inv	PROFESSIONAL SERVICE		08/09/2011 01/25/2012	765.15	0 No		.00			1/12 001-050-5041
O'REILLY AUTO PARTS 21622												
2652-156086	1	Inv	PARTS		01/19/2012 02/15/2012	10.66	7 No	02/08/2012	.00			1/12 001-060-5024
2652-156087	1	Inv	PARTS		01/19/2012 02/15/2012	39.22	0 No		.00			1/12 001-050-5024
2652-155852	1	Inv	PARTS		01/17/2012 02/15/2012	2.19	0 No		.00			1/12 007-087-5024

R Column: Y = Recurring Payment

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2652-156005	1	Inv	PARTS	01/18/2012 02/15/2012	25.07	0 No		.00		001-004-5024	1/12
2652-156106	1	Inv	PARTS	01/19/2012 02/15/2012	233.40	0 No		.00		001-050-5024	1/12
Total 21622					310.54						
SAFEWAY, INC * 3189			10510								
01192012	1	Inv	DOG FOOD	01/19/2012 01/25/2012	118.84	0 No		.00		001-050-5026	1/12
USA BLUE BOOK			12482								
575862	1	Inv	BLOWER	01/17/2012 02/15/2012	578.12	1 No		.00		002-092-5071	1/12
PRINT PLACE			9800								
32276	1	Inv	PRINTING	01/12/2012 02/15/2012	466.82	0 No		.00		001-050-5046	1/12
PUEBLO MECHANICAL & CONTROLS			21811								
8338	1	Inv	HVAC UNITS	01/20/2012 01/25/2012	22,225.26	0 No		.00		027-004-5001	1/12
GABALDON, DANIEL E.			21812								
150606	1	Inv	REFUND DEPOSIT	01/19/2012 01/25/2012	1.19	0 No		.00		002-0002520	1/12
SADLER, JERRY			21813								
01032012	1	Inv	REFUND GOLF MEMBERS	01/03/2012 01/25/2012	216.67	0 No		.00		001-000-4640	1/12
MCLAWS, JOHN			21814								
01032012	1	Inv	REFUND GOLF	01/03/2012 01/25/2012	270.80	0 No		.00		001-000-4640	1/12
O'REILLY AUTO PARTS			21622								
2652-155470	1	Inv	PARTS	01/13/2012 02/15/2012	41.83	0 No		.00		001-050-5024	1/12
Total 1/23/2012					48,143.81						

01/23/2012 GL Period Summary

GL Period	Amount
1/12	48,143.81
	<u>48,143.81</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/24/2012												
ADVANCED INFOR SYSTEMS				21240								
9129	1	Inv	UTILITY BILLING		01/24/2012	60.56	0		.00			1/12
					01/25/2012		No			002-090-5042		
9129	2	Inv	UTILITY BILLING		01/24/2012	60.56	0		.00			1/12
					01/25/2012		No			002-091-5042		
9129	3	Inv	UTILITY BILLING		01/24/2012	60.56	0		.00			1/12
					01/25/2012		No			002-092-5042		
Total 9129						181.68						
Total 21240						181.68						
NEOPOST INC				21282								
13615671	1	Inv	INK CARTRIDGE		01/19/2012	254.26	0		.00			1/12
					02/15/2012		No			001-004-5021		
CMI, INC				21561								
772786	1	Inv	INTOXIILIZER SUPPLIES		01/17/2012	146.28	0		.00			1/12
					02/15/2012		No			001-050-5026		
SENTRY FIRE PROTECTION				10670								
161157	1	Inv	INSPECTION		01/23/2012	436.11	0		.00			1/12
					02/15/2012		No			001-050-5052		
QUALITY READY MIX-CEMEX				9955								
9422984753	1	Inv	CONCRETE		01/20/2012	638.00	8	02/04/2012	5.86			1/12
					01/25/2012		No			007-087-5026		
9422984752	1	Inv	CONCRETE		01/18/2012	870.01	8	02/02/2012	7.99			1/12
					01/25/2012		No			007-087-5026		
9422952580	1	Inv	CONCRETE		01/13/2012	841.00	8	01/28/2012	7.72			1/12
					01/25/2012		No			007-087-5026		
Total 9955						2,349.01						
JACK'S MUSTANG				10250								
18518	1	Inv	PROPANE		01/24/2012	27.25	0		.00			1/12
					02/15/2012		No			001-084-5027		
SAM'S CLUB 6604				10530								
01132012	1	Inv	SUPPLIES		01/13/2012	65.11	0		.00			1/12
					01/25/2012		No			001-004-5021		
01132012	2	Inv	SUPPLIES		01/13/2012	58.17	0		.00			1/12
					01/25/2012		No			001-050-5021		
01132012	3	Inv	SUPPLIES		01/13/2012	58.17	0		.00			1/12
					01/25/2012		No			001-014-5057		
Total 01132012						181.45						
Total 10530						181.45						
ALEMAZKOUR, KRISTI L.				21815								
3003.09	1	Inv	REFUND DEPOSIT		01/24/2012	12.75	0		.00			1/12
					01/25/2012		No			002-0002520		

Vendor Name			Vendor No	Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	R
Invoice No	Seq	Type	Description Inventory No	Due Date		1099				GL Acct	
Total 1/24/2012					3,588.79						

01/24/2012 GL Period Summary

GL Period	Amount
1/12	3,588.79
	<u>3,588.79</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/25/2012												
GARRISON, GREG L.				21816								
120205	1	Inv	REFUND DEPOSIT		01/23/2012 01/25/2012	93.37	0 No		.00		002-0002520	1/12
RDO EQUIPMENT CO				10080								
P40654	1	Inv	PARTS		01/23/2012 02/15/2012	54.72	- 2 No		.00		007-087-5024	1/12
CROSS YOU WELL SERVICE				20967								
197	1	Inv	REPAIRS		01/20/2012 02/15/2012	216.46	0 No		.00		002-091-5049	1/12
NEOPOST-CMRS/USPS RELATIONSHIP				20909								
12-12-2011	7	Adj	POSTAGE		01/25/2012 01/25/2012	5.59	- 0 No		.00		001-098-5042	12/11
12-12-2011	8	Adj	POSTAGE		01/25/2012 01/25/2012	10.08	- 0 No		.00		001-014-5042	12/11
12-12-2011	9	Adj	POSTAGE		01/25/2012 01/25/2012	10.12	- 0 No		.00		002-091-5042	12/11
12-12-2011	10	Adj	POSTAGE		01/25/2012 01/25/2012	127.53	- 0 No		.00		001-004-5042	12/11
12-12-2011	11	Adj	POSTAGE		01/25/2012 01/25/2012	20.03	- 0 No		.00		001-050-5042	12/11
12-12-2011	12	Adj	POSTAGE		01/25/2012 01/25/2012	27.72	- 0 No		.00		001-005-5042	12/11
Total 12-12-2011						201.07	-					
Total 20909						201.07	-					
Total 1/25/2012						54.04						

01/25/2012 GL Period Summary

GL Period	Amount
1/12	255.11
12/11	201.07 -
	<u>54.04</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/26/2012												
QUALITY READY MIX-CEMEX			9955									
9423003986	1	Inv	CONCRETE		01/23/2012	1,151.97	8	02/07/2012	10.59			1/12
					02/01/2012		No			007-087-5026		
9423003987	1	Inv	CONCRETE		01/24/2012	585.93	8	02/08/2012	5.38			1/12
					02/01/2012		No			007-087-5026		
Total 9955						1,737.90						
WEST COAST EQUIP & PARTS			12845									
2507	1	Inv	BROOMS		01/23/2012	965.36	1		.00			1/12
					02/15/2012		No			007-087-5026		
UPS - UNITED PARCEL SERVICE			12473									
0VW3943032	1	Inv	MAILINGS		01/21/2012	16.99	2		.00			1/12
					02/01/2012		No			002-092-5042		
HAUSSMAN, CHARLES			19017									
01122012	1	Inv	MILEAGE		01/12/2012	44.40	3		.00			1/12
					02/01/2012		No			001-001-5045		
O'REILLY AUTO PARTS			21622									
2652-156724	1	Inv	PARTS		01/25/2012	12.10	0		.00			1/12
					02/15/2012		No			001-050-5024		
2652-156726	1	Inv	PARTS		01/25/2012	233.40	0		.00			1/12
					02/15/2012		No			001-050-5024		
2652-156727	1	Inv	PARTS		01/25/2012	206.10	0		.00			1/12
					02/15/2012		No			001-050-5024		
2652-156741	1	Inv	PARTS		01/25/2012	25.90	0		.00			1/12
					02/15/2012		No			001-084-5024		
Total 21622						477.50						
Total 1/26/2012						3,242.15						

01/26/2012 GL Period Summary

GL Period	Amount
1/12	3,242.15
	<u>3,242.15</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/30/2012												
PEAK ENGINEERING			21791									
12COH01-01	1	Inv	PROFESSIONAL SERVICE		01/24/2012	2,425.00	0		.00			1/12
					02/15/2012		No			001-004-5041		
00002	1	Inv	PROFESSIONAL SERVICE		01/24/2012	275.00	0		.00			1/12
					02/15/2012		No			001-004-5041		
Total 21791						2,700.00						
SIOUX VALLEY ENVIRONMENTAL			20264									
8160	1	Inv	SVENFLOC		01/25/2012	2,430.00	0		.00			1/12
					02/15/2012		No			002-092-5026		
TATE'S AUTO CENTER			11670									
8843	1	Inv	PARTS		01/30/2012	80.90	0		.00			1/12
					02/15/2012		No			002-091-5024		
JACK'S MUSTANG			10250									
18549	1	Inv	PROPANE		01/27/2012	24.23	0		.00			1/12
					02/15/2012		No			001-084-5027		
O'REILLY AUTO PARTS			21622									
2652-156206	1	Inv	PARTS		01/20/2012	12.42	0		.00			1/12
					02/15/2012		No			007-087-5024		
2652-156637	1	Inv	PARTS		01/24/2012	14.53	0		.00			1/12
					02/15/2012		No			001-060-5024		
2652-156227	1	Inv	PARTS		01/20/2012	13.21	0		.00			1/12
					02/15/2012		No			001-050-5024		
Total 21622						13.74						
PRINT PLACE			9800									
32281	1	Inv	PRINTING		01/17/2012	118.91	0		.00			1/12
					02/15/2012		No			001-014-5057		
32274	1	Inv	PRINTING		01/11/2012	66.06	0		.00			1/12
					02/15/2012		No			001-014-5057		
Total 9800						184.97						
SCHLECHTY, ANDREW M.			21818									
252005	1	Inv	REFUND DEPOSIT		01/27/2012	36.16	0		.00			1/12
					02/01/2012		No			002-0002520		
YONNIE, GWENDOLYN J.			21817									
2254.09	1	Inv	REFUND DEPOSIT		01/25/2012	111.17	0		.00			1/12
					02/01/2012		No			002-0002520		
NEOFUNDS BY NEOPOST			21603									
1212	1	Inv	POSTAGE		12/12/2011	5.59	0		.00			1/12
					02/01/2012		No			001-098-5042		
1212	2	Inv	POSTAGE		12/12/2011	10.08	0		.00			1/12
					02/01/2012		No			001-014-5042		
1212	3	Inv	POSTAGE		12/12/2011	10.12	0		.00			1/12
					02/01/2012		No			002-091-5042		
1212	4	Inv	POSTAGE		12/12/2011	127.53	0		.00			1/12

R Column: Y = Recurring Payment

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
					02/01/2012		No				001-004-5042	
1212	5	Inv	POSTAGE		12/12/2011	20.03	0		.00			1/12
					02/01/2012		No				001-050-5042	
1212	6	Inv	POSTAGE		12/12/2011	27.72	0		.00			1/12
					02/01/2012		No				001-005-5042	
Total 1212						201.07						
Total 21603						201.07						
PRINT PLACE				9800								
82546	1	Inv	PRINTING		01/19/2012	13.76	0		.00			1/12
					02/15/2012		No				001-014-5057	
Total 1/30/2012						5,796.00						

01/30/2012 GL Period Summary

GL Period	Amount
1/12	5,796.00
	5,796.00

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/31/2012												
QUILL OFFICE PRODUCTS				9990								
9654513	1	Inv	SUPPLIES		01/25/2012	40.50	0		.00			1/12
					02/15/2012		No			001-004-5021		
9654513	2	Inv	SUPPLIES		01/25/2012	20.24	0		.00			1/12
					02/15/2012		No			001-060-5021		
Total 9654513						60.74						
9682018	1	Inv	SUPPLIES		01/25/2012	10.27	0		.00			1/12
					02/15/2012		No			001-014-5057		
9682018	2	Inv	SUPPLIES		01/25/2012	36.08	0		.00			1/12
					02/15/2012		No			001-004-5021		
Total 9682018						46.35						
Total 9990						107.09						
E-470 PUBLIC HWY AUTHORITY				21798								
01312012	1	Inv	TOLL ROAD FEES		01/31/2012	5.10	0		.00			1/12
					02/01/2012		No			001-050-5045		
PRINT PLACE				9800								
32286	1	Inv	PRINTING		01/24/2012	246.57	0		.00			1/12
					02/15/2012		No			001-050-5046		
Total 1/31/2012						358.76						

01/31/2012 GL Period Summary

GL Period	Amount
1/12	358.76
	<u>358.76</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/1/2012												
ARIZONA PUBLIC SERVICE			21025									
53	1	Inv	STREETLIGHT AGREEME		02/01/2012 02/01/2012	566.46	0 No		.00		007-087-5048	2/12 Y
MOUNTAIN HIGH WATER, LLC			21154									
7012051	1	Inv	MONTHLY LEASE PAYME		02/01/2012 02/01/2012	1,350.00	0 No		.00		001-040-5047	2/12 Y
U.S. POSTMASTER			21221									
35	1	Inv	UTILTY BILLING		02/01/2012 02/01/2012	200.00	0 No		.00		002-090-5042	2/12 Y
35	2	Inv	UTILITY BILLING		02/01/2012 02/01/2012	200.00	0 No		.00		002-091-5042	2/12 Y
35	3	Inv	UTILITY BILLING		02/01/2012 02/01/2012	200.00	0 No		.00		002-092-5042	2/12 Y
Total 35						600.00						
Total 21221						600.00						
YESCO			21716									
6	1	Inv	MAINTENANCE		02/01/2012 02/01/2012	265.00	0 No		.00		001-014-5057	2/12 Y
SOLOMON LAW OFFICES, P.C.			20955									
01312012	1	Inv	PROFESSIONAL SERVICE		01/31/2012 02/01/2012	1,498.50	0 No		.00		001-004-5041	2/12
QUALITY READY MIX-CEMEX			9955									
9423029955	1	Inv	CONCRETE		01/30/2012 02/01/2012	820.31	8 No	02/14/2012	7.54		007-087-5026	2/12
9423029954	1	Inv	CONCRETE		01/26/2012 02/01/2012	639.99	8 No	02/10/2012	5.88		007-087-5026	2/12
Total 9955						1,460.30						
ABBOTT, DAVID D.			21819									
215403	1	Inv	UTILITY REFUND		02/01/2012 02/01/2012	111.00	0 No		.00		002-0002520	2/12
TATE'S AUTO CENTER			11670									
8840	1	Inv	PARTS		01/26/2012 02/15/2012	85.48	0 No		.00		002-091-5024	2/12
Total 2/1/2012						5,936.74						

02/01/2012 GL Period Summary

GL Period	Amount
-----------	--------

<u>GL Period</u>	<u>Amount</u>
2/12	<u>5,936.74</u>
	<u><u>5,936.74</u></u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/3/2012											
R.A.G.H.T. 10005											
02022012	1	Inv	INSURANCE PREMIUMS	02/02/2012 02/15/2012	51,758.73	2 No		.00		099-0002524	2/12
AMRRP 21086											
02012012	1	Inv	INSURANCE	02/01/2012 02/15/2012	578.00	0 No		.00		001-004-5051	2/12
HOLBROOK VETERINARY CLINIC 20796											
6336	1	Inv	VET SERVICES	02/01/2012 02/15/2012	105.00	0 No		.00		001-050-5049	2/12
6337	1	Inv	VET SERVICES	02/01/2012 02/15/2012	78.32	0 No		.00		001-050-5049	2/12
6338	1	Inv	VET SERVICES	02/01/2012 02/15/2012	70.00	0 No		.00		001-050-5049	2/12
Total 20796					253.32						
NACOG CDBG 21534											
2	1	Inv	NACOG ADMINISTRATION	01/24/2012 02/15/2012	3,500.00	0 No		.00		027-004-5049	2/12
O'REILLY AUTO PARTS 21622											
2652-156467	1	Inv	PARTS	01/22/2012 02/15/2012	14.65	0 No		.00		001-050-5024	2/12
2652-156872	1	Inv	PARTS	01/26/2012 02/15/2012	33.18	0 No		.00		002-091-5024	2/12
2652-157469	1	Inv	PARTS	01/31/2012 02/15/2012	34.08	0 No		.00		002-091-5024	2/12
2652-157517	1	Inv	PARTS	01/31/2012 02/15/2012	33.55	0 No		.00		002-092-5024	2/12
2652-156836	1	Inv	PARTS	01/26/2012 02/15/2012	33.02	0 No		.00		001-085-5021	2/12
2652-156951	1	Inv	PARTS	01/27/2012 02/15/2012	13.21	0 No		.00		001-050-5024	2/12
2652-157042	1	Inv	PARTS	01/27/2012 02/15/2012	5.04	0 No		.00		001-084-5024	2/12
2652-156860	1	Inv	PARTS	01/26/2012 02/15/2012	55.05	0 No		.00		001-050-5024	2/12
Total 21622					85.26						
ALBERT HOLLER & ASSOCIATES 21271											
01312012	1	Inv	AUDITING SERVICES	01/31/2012 02/15/2012	2,000.00	0 No		.00		001-004-5041	2/12
QUALITY READY MIX-CEMEX 9955											
9423053270	1	Inv	CONCRETE	02/01/2012 02/15/2012	767.97	8 No	02/16/2012	7.06		007-087-5026	2/12
ALEXANDER, DON AND JOYCE 21820											
02032012	1	Inv	TRAINING	02/03/2012 02/15/2012	92.00	0 No		.00		002-091-5045	2/12
02032012	2	Inv	TRAINING	02/03/2012	19.00	0		.00			2/12

R Column: Y = Recurring Payment

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
02032012	3	Inv	TRAINING	02/15/2012 02/03/2012	27.00	No 0		.00		007-087-5045	2/12
02032012	4	Inv	TRAINING	02/15/2012 02/03/2012	54.00	No 0		.00		001-050-5045	2/12
02032012	5	Inv	TRAINING	02/15/2012 02/03/2012	27.00	No 0		.00		002-092-5045	2/12
				02/15/2012		No				001-084-5045	
Total 02032012					219.00						
Total 21820					219.00						
WATSON, THOMAS ALLAN 21637											
2066.02	1	Inv	DEPOSIT REFUNDS	02/03/2012 02/15/2012	101.20	0 No		.00			2/12
Total 2/3/2012					59,263.48						

02/03/2012 GL Period Summary

GL Period	Amount
2/12	59,263.48
	<u>59,263.48</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/6/2012												
WELDING SERVICES & SUPPLY				12815								
14923	1	Inv	SUPPLIES		02/03/2012 02/15/2012	46.64	2 No		.00		002-090-5026	2/12
SAM'S CLUB 6604				10530								
020142012	1	Inv	SUPPLIES		02/04/2012 02/15/2012	37.25	0 No		.00		001-004-5021	2/12
KAGAK, AGHVIK A.				21821								
175113	1	Inv	REFUND DEPOSIT		02/03/2012 02/08/2012	9.54	0 No		.00		002-0002520	2/12
FANN CONTRACTING CO. INC				21822								
10072010	1	Inv	REFUND DEPOSIT		02/02/2012 02/08/2012	500.00	0 No		.00		002-0002520	2/12
HARDY, SYLVIA				21823								
244202	1	Inv	REFUND DEPOSIT		02/03/2012 02/08/2012	94.25	0 No		.00		002-0002520	2/12
WELDING SERVICES & SUPPLY				12815								
14911	1	Inv	SUPPLIES		02/02/2012 02/15/2012	163.52	2 No		.00		007-087-5024	2/12
O'REILLY AUTO PARTS				21622								
2652-157718	1	Inv	PARTS		02/02/2012 02/15/2012	97.75	0 No		.00		007-087-5024	2/12
2652-157875	1	Inv	PARTS		02/03/2012 02/15/2012	95.69	0 No		.00		001-085-5024	2/12
Total 21622						193.44						
COPIER PROGRAM DIVISION				21479								
31800161-30	1	Inv	COPIER LEASE		01/31/2012 02/15/2012	346.82	0 No		.00		001-004-5047	2/12
QUILL OFFICE PRODUCTS				9990								
9859205	1	Inv	SUPPLIES		02/01/2012 02/15/2012	16.40	0 No		.00		001-031-5021	2/12
9827834	1	Inv	SUPPLIES		02/01/2012 02/15/2012	85.97	0 No		.00		001-050-5021	2/12
Total 9990						102.37						
ADVANCED INFOR SYSTEMS				21240								
9161	1	Inv	UTILITY BILLING		01/31/2012 02/08/2012	166.20	0 No		.00		002-090-5042	2/12
9161	2	Inv	UTILITY BILLING		01/31/2012 02/08/2012	166.20	0 No		.00		002-091-5042	2/12
9161	3	Inv	UTILITY BILLING		01/31/2012 02/08/2012	166.20	0 No		.00		002-092-5042	2/12

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 9161						498.60						
Total 21240						498.60						
INFORMATION OUTSOURCE			21241									
87114	1	Inv	UTILITY MAILING		02/01/2012	205.00	0		.00			2/12
					02/15/2012		No			002-092-5042		
87114	2	Inv	UTILITY MAILING		02/01/2012	205.00	0		.00			2/12
					02/15/2012		No			002-091-5042		
87114	3	Inv	UTILITY MAILING		02/01/2012	205.00	0		.00			2/12
					02/15/2012		No			002-090-5042		
Total 87114						615.00						
Total 21241						615.00						
Total 2/6/2012						2,607.43						

02/06/2012 GL Period Summary

GL Period	Amount
2/12	2,607.43
	2,607.43

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/7/2012												
			O'REILLY AUTO PARTS	21622								
0582-154591	1	Inv	PARTS		01/06/2012	35.55	0		.00			2/12
					02/15/2012		No			002-090-5024		
			WELLS FARGO REMITTANCE CENTER	20946								
020220121	1	Inv	SUPPLIES		02/02/2012	377.89	0		.00			2/12
					02/08/2012		No			002-191-5072		
02022012	1	Inv	TRAVEL		02/02/2012	27.58	0		.00			2/12
					02/08/2012		No			001-050-5045		
02022012	2	Inv	SUPPLIES		02/02/2012	79.39	0		.00			2/12
					02/08/2012		No			001-050-5021		
02022012	3	Inv	TRAVEL		02/02/2012	28.38	0		.00			2/12
					02/08/2012		No			001-050-5045		
02022012	4	Inv	BOOKS		02/02/2012	429.04	0		.00			2/12
					02/08/2012		No			001-020-5026		
02022012	5	Inv	SUPPLIES		02/02/2012	222.24	0		.00			2/12
					02/08/2012		No			001-031-5021		
02022012	6	Inv	SUPPLIES		02/02/2012	901.93	0		.00			2/12
					02/08/2012		No			001-031-5026		
02022012	7	Inv	TRAVEL		02/02/2012	31.01	0		.00			2/12
					02/08/2012		No			002-091-5045		
02022012	8	Inv	REPAIRS		02/02/2012	1,719.00	0		.00			2/12
					02/08/2012		No			002-092-5047		
02022012	9	Inv	REPAIRS		02/02/2012	382.95	0		.00			2/12
					02/08/2012		No			007-087-5024		
02022012	10	Inv	SOFTWARE		02/02/2012	20.31	0		.00			2/12
					02/08/2012		No			001-085-5021		
02022012	11	Inv	SOFTWARE		02/02/2012	20.31	0		.00			2/12
					02/08/2012		No			001-084-5021		
02022012	12	Inv	SUPPLIES		02/02/2012	6.83	0		.00			2/12
					02/08/2012		No			002-091-5026		
02022012	13	Inv	SOFTWARE		02/02/2012	15.23	0		.00			2/12
					02/08/2012		No			002-091-5021		
02022012	14	Inv	SOFTWARE		02/02/2012	15.23	0		.00			2/12
					02/08/2012		No			002-092-5021		
02022012	15	Inv	SOFTWARE		02/02/2012	15.23	0		.00			2/12
					02/08/2012		No			001-060-5021		
02022012	16	Inv	SOFTWARE		02/02/2012	15.23	0		.00			2/12
					02/08/2012		No			001-004-5021		
02022012	17	Inv	SOFTWARE		02/02/2012	10.00	0		.00			2/12
					02/08/2012		No			002-091-5021		
02022012	18	Inv	SOFTWARE		02/02/2012	9.99	0		.00			2/12
					02/08/2012		No			002-092-5021		
02022012	19	Inv	SOFTWARE		02/02/2012	9.99	0		.00			2/12
					02/08/2012		No			001-085-5021		
02022012	20	Inv	SOFTWARE		02/02/2012	9.99	0		.00			2/12
					02/08/2012		No			001-004-5021		
Total 02022012						3,969.86						
Total 20946						4,347.75						
			USA BLUE BOOK	12482								
589906	1	Inv	PARTS		02/02/2012	385.86	1		.00			2/12

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
					02/15/2012		No				002-091-5026	
WELLS FARGO REMITTANCE CENTER				20946								
02022012	21	Inv	PARTS		02/02/2012	86.73	0		.00			2/12
					02/08/2012		No				002-092-5026	
02022012	22	Inv	TRUSSES		02/02/2012	467.00	0		.00			2/12
					02/08/2012		No				002-191-5072	
02022012	23	Inv	SUBSCRIPTION		02/02/2012	38.00	0		.00			2/12
					02/08/2012		No				001-020-5026	
Total 02022012						591.73						
Total 20946						591.73						
Total 2/7/2012						5,360.89						

02/07/2012 GL Period Summary

GL Period	Amount
2/12	5,360.89
	<u>5,360.89</u>
Grand Total:	<u>134,352.09</u>

Report GL Period Summary

GL Period	Amount
1/12	61,384.62
12/11	201.07 -
2/12	73,168.54
	<u>134,352.09</u>

Vendor Number Hash: 1951122
 Vendor Number Hash - Split: 2901752
 Total Number of Invoices: 110
 Total Number of Transactions: 157

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	73,126.49	.00	73,126.49
1	NET 20	1,929.34	.00	1,929.34
2	NET 7	52,926.02	.00	52,926.02
3	IMMEDIATELY	44.40	.00	44.40
7	1% 20, NET 30	10.66	.00	10.66
8	1% 15TH, NET 30TH	6,315.18	58.02	6,257.16

Vendor Name			Vendor No		Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	R
Invoice No	Seq	Type	Description	Inventory No								
				134,352.09	58.02	134,294.07						

Report Criteria:

Invoice.Vendor No = 9701-99999

Report Criteria:

Invoice.Vendor No = 1-9699

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/20/2012												
NAVAJO COUNTY HASHKNIFE POSSE			8700									
2012	1	Inv	DONATION		01/20/2012	1,500.00	0		.00			1/12
					01/25/2012		No			001-001-5035		
Total 1/20/2012						<u>1,500.00</u>						

01/20/2012 GL Period Summary

GL Period	Amount
1/12	1,500.00
	<u>1,500.00</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/23/2012												
BANANA JONS				2177								
11-6142	1	Inv	RENTAL/MAINT		01/16/2012 01/23/2012	272.00	2 No		.00		001-031-5047	1/12
MOHAVE ENVIRONMENTAL LAB				8270								
57553	1	Inv	TESTING		01/05/2012 02/15/2012	2,585.00	0 No		.00		002-092-5041	1/12
57611	1	Inv	TESTING		01/09/2012 02/15/2012	835.00	0 No		.00		002-092-5041	1/12
Total 8270						3,420.00						
BROWN & BROWN LAW OFFICE				2690								
25362	1	Inv	PROFESSIONAL SERVICE		01/17/2012 01/25/2012	1,832.38	0 Yes		.00		002-091-5041	1/12
A.P.S.				70								
01182012	1	Inv	UTILITIES		01/18/2012 01/25/2012	3,235.25	0 No		.00		007-087-5048	1/12
FRONTIER COMM TELE				3350								
01152012	1	Inv	UTILITIES		01/15/2012 01/25/2012	1.30	0 No		.00		001-050-5048	1/12
01152012	2	Inv	UTILITIES		01/15/2012 01/25/2012	5.56	0 No		.00		001-014-5048	1/12
Total 01152012						6.86						
Total 3350						6.86						
CANYON PIPE & SUPPLY				3039								
3305904.001	1	Inv	SUPPLIES		01/09/2012 02/15/2012	269.07	2 No		.00		002-091-5026	1/12
3293183.003	1	Inv	SUPPLIES		01/03/2012 02/15/2012	17.69	2 No		.00		002-091-5026	1/12
Total 3039						286.76						
NORTHERN SAFETY CO.				9004								
21028801011	1	Inv	SAFETY SUPPLIES		01/13/2012 02/15/2012	76.52	4 No	01/28/2012	1.53		002-090-5026	1/12
HOME DEPOT				6310								
01232012	1	Inv	SUPPLIES		01/23/2012 01/25/2012	483.07	2 No		.00		001-031-5026	1/12
AMERIGAS - HOLBROOK				920								
051-325316A	1	Inv	UTILITIES		01/13/2012 01/25/2012	270.11	2 No		.00		001-040-5048	1/12
Total 1/23/2012						9,882.95						

<u>GL Period</u>	<u>Amount</u>
------------------	---------------

01/23/2012 GL Period Summary

<u>GL Period</u>	<u>Amount</u>
1/12	<u>9,882.95</u>
	<u>9,882.95</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/24/2012												
AZ DEPT OF ECONOMIC SEC			1780									
01172012	1	Inv	UNEMPLOYMENT		01/17/2012	144.00	0		.00			1/12
					02/15/2012		No			001-040-5019		
01172012	2	Inv	UNEMPLOYMENT		01/17/2012	3,013.00	0		.00			1/12
					02/15/2012		No			001-050-5019		
Total 01172012						3,157.00						
Total 1780						3,157.00						
CARQUEST AUTO PARTS			2440									
01192012	1	Inv	PARTS		01/19/2012	11.18	4	02/03/2012	.00			1/12
					01/25/2012		No			001-085-5026		
01192012	2	Inv	PARTS		01/19/2012	5.73	4	02/03/2012	.00			1/12
					01/25/2012		No			001-084-5026		
01192012	3	Inv	PARTS		01/19/2012	36.09	4	02/03/2012	.00			1/12
					01/25/2012		No			007-087-5024		
01192012	4	Inv	PARTS		01/19/2012	59.93	4	02/03/2012	10,605.00			1/12
					01/25/2012		No			001-060-5024		
01192012	5	Inv	PARTS		01/19/2012	104.82	4	02/03/2012	.00			1/12
					01/25/2012		No			001-050-5024		
01192012	6	Inv	PARTS		01/19/2012	140.86	4	02/03/2012	.00			1/12
					01/25/2012		No			002-091-5024		
01192012	7	Inv	PARTS		01/19/2012	59.28	4	02/03/2012	.00			1/12
					01/25/2012		No			001-031-5024		
Total 01192012						417.89						
Total 2440						417.89						
CANYON PIPE & SUPPLY			3039									
3305633.001	1	Inv	SUPPLIES		01/09/2012	835.91	2		.00			1/12
					02/15/2012		No			002-091-5026		
3286657.003	1	Inv	NEW WELL		01/09/2012	2,246.79	2		.00			1/12
					02/15/2012		No			002-191-5072		
Total 3039						3,082.70						
Total 1/24/2012						6,657.59						

01/24/2012 GL Period Summary

GL Period	Amount
1/12	6,657.59
	6,657.59

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/25/2012												
GRAINGER												
9732267381	1	Inv	PARTS	5580	01/18/2012 02/15/2012	166.69	0 No		.00		001-014-5052	1/12
Total 1/25/2012						<u>166.69</u>						

01/25/2012 GL Period Summary

GL Period	Amount
1/12	<u>166.69</u>
	<u>166.69</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/26/2012												
A.P.S.												
R0440000840	1	Inv	LIGHT	70	01/18/2012 02/01/2012	1,009.62	0 No		.00	007-087-5048		1/12
MOHAVE ENVIRONMENTAL LAB												
57697	1	Inv	TESTING	8270	01/18/2012 02/15/2012	1,168.00	0 No		.00	002-092-5041		1/12
UNISOURCE ENERGY SERVICES												
01242012	1	Inv	UTILITIES	3380	01/24/2012 02/01/2012	765.44	0 No		.00	001-050-5048		1/12
01242012	2	Inv	UTILITIES		01/24/2012 02/01/2012	328.81	0 No		.00	001-020-5048		1/12
01242012	3	Inv	UTILITIES		01/24/2012 02/01/2012	17.42	0 No		.00	001-031-5048		1/12
01242012	4	Inv	UTILITIES		01/24/2012 02/01/2012	254.91	0 No		.00	001-031-5048		1/12
01242012	5	Inv	UTILITIES		01/24/2012 02/01/2012	1,399.15	0 No		.00	001-014-5048		1/12
01242012	6	Inv	UTILITIES		01/24/2012 02/01/2012	94.48	0 No		.00	001-031-5048		1/12
Total 01242012						2,860.21						
Total 3380						2,860.21						
Total 1/26/2012						5,037.83						

01/26/2012 GL Period Summary

GL Period	Amount
1/12	5,037.83
	<u>5,037.83</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/30/2012											
FUTURE TIRE, INC.											
			5241								
W22967	1	Inv	REPAIRS	01/27/2012	15.00	2		.00			1/12
				02/15/2012		No			007-087-5024		
BALAR EQUIPMENT CO											
			2160								
112105	1	Inv	PARTS	01/27/2012	47.00	0		.00			1/12
				02/15/2012		No			007-087-5024		
FRONTIER COM LONG DISTANCE											
			3353								
01202012	1	Inv	UTILITIES	01/20/2012	13.85	2		.00			1/12
				02/01/2012		No			001-004-5048		
01202012	2	Inv	UTILITIES	01/20/2012	74.15	2		.00			1/12
				02/01/2012		No			001-050-5048		
01202012	3	Inv	UTILITIES	01/20/2012	5.37	2		.00			1/12
				02/01/2012		No			001-084-5048		
01202012	4	Inv	UTILITIES	01/20/2012	.08	2		.00			1/12
				02/01/2012		No			007-087-5048		
01202012	5	Inv	UTILITIES	01/20/2012	7.48	2		.00			1/12
				02/01/2012		No			001-004-5048		
01202012	6	Inv	UTILITIES	01/20/2012	1.40	2		.00			1/12
				02/01/2012		No			007-087-5048		
01202012	7	Inv	UTILITIES	01/20/2012	2.54	2		.00			1/12
				02/01/2012		No			001-031-5048		
01202012	8	Inv	UTILITIES	01/20/2012	19.44	2		.00			1/12
				02/01/2012		No			001-020-5048		
01202012	9	Inv	UTILITIES	01/20/2012	1.44	2		.00			1/12
				02/01/2012		No			002-092-5048		
Total 01202012					125.75						
Total 3353					125.75						
A.P.S.											
			70								
01232012	1	Inv	UTILITIES	01/23/2012	524.91	0		.00			1/12
				02/01/2012		No			001-060-5048		
01232012	2	Inv	UTILITIES	01/23/2012	7,861.46	0		.00			1/12
				02/01/2012		No			002-091-5048		
01232012	3	Inv	UTILITIES	01/23/2012	10,226.33	0		.00			1/12
				02/01/2012		No			002-092-5048		
01232012	4	Inv	UTILITIES	01/23/2012	1,449.45	0		.00			1/12
				02/01/2012		No			001-031-5048		
01232012	5	Inv	UTILITIES	01/23/2012	1,934.55	0		.00			1/12
				02/01/2012		No			001-050-5048		
01232012	6	Inv	UTILITIES	01/23/2012	320.33	0		.00			1/12
				02/01/2012		No			001-093-5048		
01232012	7	Inv	UTILITIES	01/23/2012	1,022.76	0		.00			1/12
				02/01/2012		No			007-087-5048		
01232012	8	Inv	UTILITIES	01/23/2012	637.16	0		.00			1/12
				02/01/2012		No			001-040-5048		
01232012	9	Inv	UTILITIES	01/23/2012	80.21	0		.00			1/12
				02/01/2012		No			002-090-5048		
01232012	10	Inv	UTILITIES	01/23/2012	722.74	0		.00			1/12
				02/01/2012		No			001-099-5048		
01232012	11	Inv	UTILITIES	01/23/2012	182.51	0		.00			1/12

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
01232012	12	Inv	UTILITIES		02/01/2012 01/23/2012	403.54	No 0		.00	001-085-5048		1/12
01232012	13	Inv	UTILITIES		02/01/2012 01/23/2012	768.64	No 0		.00	001-004-5048		1/12
01232012	14	Inv	UTILITIES		02/01/2012 01/23/2012	60.35	No 0		.00	001-014-5048		1/12
01232012	15	Inv	UTILITIES		02/01/2012 01/23/2012	923.39	No 0		.00	001-084-5048		1/12
					02/01/2012		No			001-020-5048		
Total 01232012						27,118.33						
Total 70						27,118.33						
HOME DEPOT				6310								
01252012	1	Inv	SUPPLIES		01/25/2012 02/01/2012	37.06	2 No		.00	001-099-5048		1/12
01252012	2	Inv	SUPPLIES		01/25/2012 02/01/2012	153.06	2 No		.00	002-191-5072		1/12
Total 01252012						190.12						
Total 6310						190.12						
Total 1/30/2012						27,496.20						

01/30/2012 GL Period Summary

GL Period	Amount
1/12	27,496.20
	<u>27,496.20</u>

Vendor Name		Vendor No		Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Invoice No	Seq Type	Description Inventory No	Inv Date Due Date								
1/31/2012											
MOHAVE ENVIRONMENTAL LAB		8270									
57776	1 Inv	TESTING		01/24/2012	160.00	0		.00			1/12
				02/15/2012		No			002-091-5041		
AMERIGAS - HOLBROOK		920									
051-325550A	1 Inv	UTILITIES		01/24/2012	358.17	2		.00			1/12
				01/31/2012		No			001-040-5048		
CARQUEST AUTO PARTS		2440									
01302012	1 Inv	PARTS		01/30/2012	116.23	0		.00			1/12
				02/15/2012		No			001-085-5024		
01302012	2 Inv	SUPPLIES		01/30/2012	9.22	0		.00			1/12
				02/15/2012		No			002-090-5021		
01302012	3 Inv	PARTS		01/30/2012	.00	0		.00			1/12
				02/15/2012		No			001-050-5024		
01302012	4 Inv	PARTS		01/30/2012	6.60	0		.00			1/12
				02/15/2012		No			001-084-5024		
01302012	5 Inv	SUPPLIES		01/30/2012	24.95	0		.00			1/12
				02/15/2012		No			001-040-5026		
01302012	6 Inv	PARTS		01/30/2012	70.88	0		.00			1/12
				02/15/2012		No			001-060-5024		
01302012	7 Inv	PARTS		01/30/2012	17.33	0		.00			1/12
				02/15/2012		No			002-091-5024		
01302012	8 Inv	SUPPLIES		01/30/2012	49.11	0		.00			1/12
				02/15/2012		No			001-031-5026		
Total 01302012					196.10						
Total 2440					196.10						
CANYON PIPE & SUPPLY		3039									
3317938.001	1 Inv	SUPPLIES		01/25/2012	9.55	2		.00			1/12
				02/15/2012		No			002-091-5026		
3286657.004	1 Inv	SUPPLIES		01/20/2012	1,888.89	2		.00			1/12
				02/15/2012		No			002-191-5072		
Total 3039					1,898.44						
HOLBROOK TRIBUNE NEWS		6240									
119025	1 Inv	ADVERTISEMENT		01/25/2012	39.33	0		.00			1/12
				02/15/2012		No			001-004-5044		
Total 1/31/2012					2,652.04						

01/31/2012 GL Period Summary

GL Period	Amount
1/12	2,652.04

<u>GL Period</u>	<u>Amount</u>
	<u>2,652.04</u>

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/1/2012												
LEXIS-NEXIS (ACCURINT)				169								
26	1	Inv	BACKGROUND CHECKS		02/01/2012	50.00	2		.00			2/12 Y
					02/01/2012		No			001-004-5041		
26	2	Inv			02/01/2012	.00	2		.00			2/12 Y
					02/01/2012		No					
26	3	Inv			02/01/2012	.00	2		.00			2/12 Y
					02/01/2012		Yes					
Total 26						50.00						
Total 169						50.00						
BETTER COMMUNICATIONS CO				2430								
7012072	1	Inv	Radio Contract		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			001-004-5047		
7012072	2	Inv	Radio contract		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			001-031-5047		
7012072	3	Inv	Radio Contract		02/01/2012	529.90	0		.00			2/12 Y
					02/01/2012		No			001-050-5047		
7012072	4	Inv	Radio Contract		02/01/2012	312.63	0		.00			2/12 Y
					02/01/2012		No			001-060-5047		
7012072	5	Inv	Radio Contract		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			001-084-5047		
7012072	6	Inv	Radio Contract		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			001-085-5047		
7012072	7	Inv	Radio Contract		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			002-090-5047		
7012072	8	Inv	Radio Contract		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			002-091-5047		
7012072	9	Inv	Radio Contract		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			002-092-5047		
7012072	10	Inv	Radio Contract		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			001-040-5047		
7012072	11	Inv	Radio Contract		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			007-087-5047		
Total 7012072						842.53						
Total 2430						842.53						
CABLE ONE				2940								
10012070	1	Inv	UTILITIES		02/01/2012	49.00	0		.00			2/12 Y
					02/01/2012		No			001-060-5048		
10012070	2	Inv	UTILITIES		02/01/2012	105.95	0		.00			2/12 Y
					02/01/2012		No			001-050-5048		
10012070	3	Inv	UTILITIES		02/01/2012	.00	0		.00			2/12 Y
					02/01/2012		No			001-093-5048		
10012070	4	Inv	UTILITIES		02/01/2012	49.00	0		.00			2/12 Y
					02/01/2012		No			001-050-5048		
10012070	5	Inv	UTILITIES		02/01/2012	207.95	0		.00			2/12 Y
					02/01/2012		No			001-004-5048		

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 10012070						411.90						
Total 2940						411.90						
CYBERTRAILS				3960								
7312058	1	Inv	EMAIL AND BACKUP		02/01/2012	254.06	2		.00		2/12	Y
					02/01/2012		No			001-004-5047		
7312058	2	Inv			02/01/2012	.00	2		.00		2/12	Y
					02/01/2012		No					
Total 7312058						254.06						
Total 3960						254.06						
HOLBROOK VOL FIRE DEPT				6260								
200586	1	Inv	RETIREMENT		02/05/2012	1,916.59	0		.00		2/12	Y
					02/05/2012		No			001-060-5015		
200586	2	Inv	UNIFORMS		02/05/2012	3,343.24	0		.00		2/12	Y
					02/05/2012		No			001-060-5023		
Total 200586						5,259.83						
Total 6260						5,259.83						
IKON FINANCIAL SERVICES				6503								
9012070	1	Inv	COPIER LEASE		02/01/2012	.00	3		.00		2/12	Y
					02/01/2012		No			001-004-5049		
9012070	2	Inv	COPIER MAINTENANCE C		02/01/2012	.00	3		.00		2/12	Y
					02/01/2012		No			001-050-5047		
Total 9012070						.00						
Total 6503						.00						
NAVAJO COUNTY HISTORICAL				8720								
109	1	Inv	CONTRIBUTION		02/01/2012	2,400.00	0		.00		2/12	Y
					02/01/2012		No			001-014-5057		
BRADCO				2590								
174550	1	Inv	FUEL		01/31/2012	6,953.14	0		.00		2/12	
					02/01/2012		No			007-087-5027		
AZ DEPT OF REVENUE - UTIL. TAX				1830								
01312012	1	Inv	UTILITIES TAX		01/31/2012	1,796.24	0		.00		2/12	
					02/01/2012		No			002-0002460		
GALLS INCORPORATED				5270								
511925038	1	Inv	FLASHLIGHTS		01/20/2012	401.32	0		.00		2/12	
					02/15/2012		No			001-050-5033		
COPPERSTATE BOLT & NUT				3750								
S00044074	2	Adj	SUPPLIES		02/01/2012	163.36	0		.00		1/12	
					02/01/2012		No			007-087-5024		

R Column: Y = Recurring Payment

Vendor Name			Vendor No	Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	R
Invoice No	Seq	Type	Description								
Total 2/1/2012					18,205.66						

02/01/2012 GL Period Summary

GL Period	Amount
1/12	163.36 -
2/12	18,369.02
	<u>18,205.66</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/3/2012												
HOLBROOK TRIBUNE NEWS				6240								
119056	1	Inv	ADVERTISEMENT		01/31/2012 02/15/2012	386.45	0 No		.00		001-001-5044	2/12
119057	1	Inv	ADVERTISEMENT		01/31/2012 02/15/2012	32.75	0 No		.00		002-091-5044	2/12
Total 6240						419.20						
CASANOVA M.D., FRANCISCO				3120								
5595-185912	1	Inv	PHYSICALS		02/01/2012 02/15/2012	80.00	0 Yes		.00		001-085-5041	2/12
5595-185912	2	Inv	PHYSICALS		02/01/2012 02/15/2012	150.00	0 Yes		.00		002-090-5041	2/12
Total 185595-185912						230.00						
Total 3120						230.00						
NAVAJO COUNTY INFORMATION TECH				8722								
01200000017	1	Inv	INTERNET SERVICE		01/30/2012 02/15/2012	900.00	0 No		.00		001-020-5048	2/12
PENWORTHY				9433								
519627	1	Inv	BOOKS		01/20/2012 02/15/2012	211.23	1 No		.00		001-020-5026	2/12
INGRAM				6620								
03059315	1	Inv	BOOKS		01/19/2012 02/15/2012	524.00	0 No		.00		001-020-5026	2/12
KEITH'S CARPET				7180								
7035-40	1	Inv	SERVICES		02/01/2012 02/15/2012	65.00	0 No		.00		001-004-5048	2/12
REYES, CHERYL RAYE				3290								
020212	1	Inv	CAFETERAI		02/02/2012 02/15/2012	50.00	0 No		.00		099-0002522	2/12
HOME DEPOT				6310								
02012012	1	Inv	SUPPLIES		02/01/2012 02/15/2012	551.26	2 No		.00		002-191-5072	2/12
DANA KEPNER CO.				4071								
4617596-00	1	Inv	SUPPLIES		01/26/2012 02/15/2012	166.37	1 No		.00		002-091-5026	2/12
Total 2/3/2012						3,117.06						

02/03/2012 GL Period Summary

<u>GL Period</u>	<u>Amount</u>
2/12	3,117.06
	<u>3,117.06</u>

Invoice No	Vendor Name Seq Type	Vendor No	Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/6/2012											
ROUTE 66 LUMBER & HARDWARE		650									
01312012	1 Inv SUPPLIES			01/31/2012	11.73	0		.00			2/12
				02/15/2012		No			007-087-5026		
01312012	1 Inv SUPPLIES			01/31/2012	15.67	0		.00			2/12
				02/15/2012		No			001-020-5026		
01312012	2 Inv SUPPLIES			01/31/2012	231.93	0		.00			2/12
				02/15/2012		No			001-031-5026		
Total 01312012					247.60						
Total 650					259.33						
CARQUEST AUTO PARTS		2440									
02012012	1 Inv PARTS			02/01/2012	36.09	0		.00			2/12
				02/15/2012		No			002-090-5024		
02012012	2 Inv PARTS			02/01/2012	35.29	0		.00			2/12
				02/15/2012		No			002-091-5024		
02012012	3 Inv PARTS			02/01/2012	17.57	0		.00			2/12
				02/15/2012		No			001-085-5024		
Total 02012012					88.95						
Total 2440					88.95						
ADEQ - WASTEWATER		290									
59105	1 Inv FEES			12/23/2011	1,006.50	0		.00			2/12
				02/29/2012		No			002-092-5054		
VERIZON WIRELESS		530									
1050839234	1 Inv UTILITIES			01/21/2012	118.32	0		.00			2/12
				02/08/2012		No			001-031-5048		
1050839234	2 Inv UTILITIES			01/21/2012	41.94	0		.00			2/12
				02/08/2012		No			001-031-5048		
1050839234	3 Inv UTILITIES			01/21/2012	41.94	0		.00			2/12
				02/08/2012		No			002-092-5048		
1050839234	4 Inv UTILITIES			01/21/2012	55.39	0		.00			2/12
				02/08/2012		No			001-060-5048		
1050839234	5 Inv UTILITIES			01/21/2012	124.96	0		.00			2/12
				02/08/2012		No			001-050-5048		
1050839234	6 Inv UTILITIES			01/21/2012	55.39	0		.00			2/12
				02/08/2012		No			001-004-5048		
1050839234	7 Inv UTILITIES			01/21/2012	59.86	0		.00			2/12
				02/08/2012		No			002-090-5048		
1050839234	8 Inv UTILITIES			01/21/2012	43.21	0		.00			2/12
				02/08/2012		No			007-087-5048		
1050839234	9 Inv UTILITIES			01/21/2012	39.67	0		.00			2/12
				02/08/2012		No			001-040-5048		
1050839234	10 Inv UTILITIES			01/21/2012	71.98	0		.00			2/12
				02/08/2012		No			001-085-5048		
Total 1050839234					652.66						

Vendor Name		Vendor No		Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Invoice No	Seq Type	Description	Inventory No								
Total 530					652.66						
BRIMHALL SAND AND ROCK				2660							
323331	1 Inv	AB		01/17/2012	1,397.18	0		.00			2/12
				02/08/2012		No			007-087-5026		
IKON OFFICE SOLUTIONS				6510							
5022160752	1 Inv	RENTAL AGREEMENT		02/01/2012	62.85	0		.00			2/12
				02/08/2012		No			001-004-5047		
AMERIGAS - HOLBROOK				920							
051-325643A	1 Inv	UTILITIES		01/30/2012	230.65	2		.00			2/12
				02/08/2012		No			001-040-5048		
WASTE MGT / PAINTED DESERT L/F				9430							
10616-0462-3	1 Inv	LANDFILL FEES		02/01/2012	10,140.18	0		.00			2/12
				02/15/2012		No			002-090-5049		
UNISOURCE ENERGY SERVICES				3380							
02022012	1 Inv	UTILITIES		02/02/2012	446.06	0		.00			2/12
				02/08/2012		No			001-031-5048		
02022012	2 Inv	UTILITIES		02/02/2012	1,276.12	0		.00			2/12
				02/08/2012		No			002-090-5048		
02022012	3 Inv	UTILITIES		02/02/2012	150.32	0		.00			2/12
				02/08/2012		No			001-004-5048		
02022012	4 Inv	UTILITIES		02/02/2012	494.69	0		.00			2/12
				02/08/2012		No			001-099-5048		
02022012	5 Inv	UTILITIES		02/02/2012	121.31	0		.00			2/12
				02/08/2012		No			001-060-5048		
Total 02022012					2,488.50						
Total 3380					2,488.50						
ARIZONA BLUE STAKE				1110							
2012-AA143	1 Inv	DUES		01/31/2012	182.26	0		.00			2/12
				02/15/2012		No			002-092-5043		
2012-AA143	2 Inv	DUES		01/31/2012	192.27	0		.00			2/12
				02/15/2012		No			002-091-5043		
Total 2012-AA143					374.53						
Total 1110					374.53						
FRONTIER COMM TELE				3350							
02012012	1 Inv	UTILITIES		02/01/2012	146.61	0		.00			2/12
				02/08/2012		No			002-091-5048		
02012012	2 Inv	UTILITIES		02/01/2012	153.47	0		.00			2/12
				02/08/2012		No			001-060-5048		
02012012	3 Inv	UTILITIES		02/01/2012	1,287.68	0		.00			2/12
				02/08/2012		No			001-050-5048		
02012012	4 Inv	UTILITIES		02/01/2012	150.68	0		.00			2/12
				02/08/2012		No			001-084-5048		
02012012	5 Inv	UTILITIES		02/01/2012	151.80	0		.00			2/12
				02/08/2012		No			001-085-5048		

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
02012012	6	Inv	UTILITIES		02/01/2012 02/08/2012	239.11	0 No		.00		001-093-5048	2/12
02012012	7	Inv	UTILITIES		02/01/2012 02/08/2012	549.61	0 No		.00		002-092-5048	2/12
02012012	8	Inv	UTILITIES		02/01/2012 02/08/2012	115.73	0 No		.00		001-020-5048	2/12
02012012	9	Inv	UTILITIES		02/01/2012 02/08/2012	163.49	0 No		.00		001-040-5048	2/12
02012012	10	Inv	UTILITIES		02/01/2012 02/08/2012	632.53	0 No		.00		002-090-5048	2/12
Total 02012012						3,590.71						
Total 3350						3,590.71						
ROUTE 66 LUMBER & HARDWARE				650								
01312012	3	Inv	SUPPLIES		01/31/2012 02/15/2012	23.35	0 No		.00		001-084-5026	2/12
Total 2/6/2012						20,315.39						

02/06/2012 GL Period Summary

GL Period	Amount
2/12	20,315.39
	<u>20,315.39</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/7/2012											
COPPERSTATE BOLT & NUT 3750											
100074384	1	Inv	SUPPLIES	02/02/2012 02/15/2012	44.44	0 No		.00		007-087-5024	2/12
CANYON PIPE & SUPPLY 3039											
3286657.001	1	Inv	NEW WELL	12/27/2011 02/08/2012	4,979.84	2 No		.00		002-191-5072	2/12
NAVAJO COUNTY SHERIFF OFFICE 8735											
12-02	1	Inv	DISPATCH SERVICES	02/03/2012 02/08/2012	25,000.00	2 No		.00		001-050-5049	2/12
GABALDON, EDDIE 5255											
1218B	1	Inv	WELL HOUSE	02/07/2012 02/08/2012	2,085.00	2 Yes		.00		002-191-5072	2/12
Total 2/7/2012					32,109.28						

02/07/2012 GL Period Summary

GL Period	Amount
2/12	32,109.28
	<u>32,109.28</u>

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/8/2012												
DANA KEPNER CO.												
4817677-00	1	Inv	SUPPLIES	4071	02/06/2012 02/29/2012	859.71	1 No		.00		002-091-5026	2/12
Total 2/8/2012						859.71						

02/08/2012 GL Period Summary

GL Period	Amount
2/12	859.71
	859.71
Grand Total:	128,000.40

Report GL Period Summary

GL Period	Amount
1/12	53,229.94
2/12	74,770.46
	128,000.40

Vendor Number Hash: 287587
 Vendor Number Hash - Split: 486772
 Total Number of Invoices: 70
 Total Number of Transactions: 159

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	86,135.75	.00	86,135.75
1	NET 20	1,237.31	.00	1,237.31
2	NET 7	40,132.93	.00	40,132.93
3	IMMEDIATELY	.00	.00	.00
4	2% 15TH, NET 30	494.41	10,606.53	10,112.12 -
		128,000.40	10,606.53	117,393.87

Report Criteria:
 Invoice.Vendor No = 1-9699

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

JANUARY 24, 2012

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - A. Presentation by Joseph Winfield, National Park Service regarding the Holbrook Petroglyph Park.
 - B. Presentation by Holbrook Chamber of Commerce to the Holbrook Petroglyph Park Committee.
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for January 5, 2012 thru January 18, 2012: Documentation for claims is available at City Hall. (pg 3)
 - B. Minutes of the regular meeting held on January 10, 2012 (pg 22)
 - C. Special Event liquor license , Holbrook Elks, February 18, 2012. (pg 29)
- 7) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 2975.45 (pg 33)

8) REPORTS:

Mayor:

Council Members:

Manager:

9) OLD BUSINESS:

- A. Discussion/possible action regarding appointment of LuAnn Garbini as Interim Magistrate to handle conflict cases in the Holbrook Magistrate Court-Manager Alley.

10) NEW BUSINESS:

- A. Discussion/possible action regarding change order to contract for Safe Routes to School grant-Finance Director Sullivan. (pg 38)
B. Discussion/possible action regarding scheduling of work session with Holbrook Business Development Group-Manager Alley.

11) EXECUTIVE SESSION:

- A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

12) POST EXECUTIVE SESSION:

13) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

14) ADJOURNMENT:

Dated this 17th day of January 2012


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON JANUARY 24, 2012
4

5 CALL TO ORDER:
6

7 Mayor Hill called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Mayor Jeff Hill, Vice-Mayor Charles Haussman, Councilmember's Richard Peterson,
10 Myron Maxwell, Bobby Tyler and Phil Cobb. Councilmember Carlisle was absent and
11 excused.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 Manager Alley led the pledge of allegiance and Mayor Hill gave the invocation.

14 CITY STAFF:

15 City Manager Ray Alley, Finance Director Randall Sullivan and City Clerk Cher Reyes.

16 CEREMONIALS/ANNOUNCEMENTS/PRESENTATION:

17 Joe Winfield of the National Park Service gave a presentation on the Hidden Cove
18 Park. Mr. Winfield went over the Planning process and the alternative plans. Council
19 was presented with a birding list along with the planning documents. Mr. Winfield stated
20 that the Park could be a Birder's paradise due to the amount of birds on the list. Three
21 options for the Park were presented to the Council ranging from \$884,552 to
22 \$1,182,207. Mr. Winfield stated that there are several grants available and the group
23 will be trying to get these funding resources.

24 The Holbrook Chamber of Commerce presented the Petroglyph Committee with a
25 check for \$915.00. Emily Wheeler, Chamber Director stated that these funds were
26 raised during by an auction at the Fall Flavor event.

1 PETITIONS FROM THE PUBLIC:

2 Mike Hamby of the OK RV Park petitioned the Council telling them what a great asset
3 the Petroglyph Park is to the City and encouraged them to proceed with the
4 development of the Park.

5 Gloria Montoya from the Best Western Adobe petitioned the Council also telling that
6 what a great asset the Petroglyph Park is and also encouraged the Council to proceed
7 with the development of the Park.

8 CONSENT AGENDA

9 Councilmember Cobb made a motion to approve the items on the consent agenda.

10 A. Claims/payment approval for January 5, 2012 thru January 18, 2012.

11 B. Minutes of the regular meeting held on January 10, 2012.

12 Vice-Mayor Haussman seconded and the motion carried unanimously.

13

14 CLAIMS/PAYMENT APPROVAL FOR: Walt's Hardware:

15 Mayor Hill recused himself from this item as he is the owner of Walt's Hardware.

16 Councilmember Maxwell made a motion to approve the claims for Walt's Hardware in the
17 amount of \$2975.45. Councilmember Cobb seconded and the motion carried unanimously.

18 SUMMARY OF CURRENT EVENTS:

19 Mayor:

20 1. Mayor Hill thanked the public and Staff for their support over the past three
21 weeks.

22 Councilmembers:

23 1. Councilmember Tyler thanked Paul Ortega and his youth group for the clean up
24 that they conducted on Saturday. Councilmember Tyler stated that not only did

1 they clean up trash but they also picked up grocery carts.

- 2 2. Vice-Mayor Haussman stated that he had attended the Real AZ Corridor meeting
3 on January 12. Vice-Mayor Haussman stated that the group has a web-site
4 which is gaining international recognition.
- 5 3. Councilmember Maxwell reported that he has seen that the new well is
6 progressing.

7 Manager's Report:

8 1. Manager Alley reported that Staff is still working on curb and gutter and
9 will start street repair work on 12th Avenue and Florida.

10 2. Manager Alley reported that the water well floor has been poured and the
11 walls are ½ done. Manager Alley stated that trusses and roofing will be done
12 in house.

13 3. Manager Alley reported that about ½ of the wastewater study that is being
14 redone is complete. Manager Alley reported that wastewater staff is assisting
15 the Engineers on this project.

16 4. Manager Alley reported that the City is about ¾ complete with their share
17 of work on the Kiwanis Dog Park. After the City portion is complete the
18 Kiwanis will complete the work needed.

19 5. Manager Alley reported that he had hired a person to clean up limbs and
20 trash in the alley.

21

22 OLD BUSINESS:

- 23 A. City Magistrate Evelyn Marez asked that the Council appoint LuAnn Garbinin as

1 Interim Magistrate to handle conflict cases that come through the Court.

2 Magistrate Marez stated that utilizing Ms Garbini would be more cost effective as
3 she works in Holbrook. Ms Marez explained that if we use a Judge who is not in
4 Holbrook we will have to pay time and mileage at an average of \$45.81 per hour
5 for the pro-tem. Ms. Marez stated that most cases last only 15 minutes.

6 Councilmember Maxwell stated that he believes there is already a system in
7 place for Courts in the event of conflict cases. City Manager Alley stated that

8 Ms. Marez is the City Magistrate which is different from a regular court which
9 already has several judges. Councilmember Cobb made a motion to appoint

10 LuAnn Garbini as Interim Magistrate. Vice-Mayor Haussman seconded and the
11 motion carried unanimously.

12 NEW BUSINESS:

13 A. Finance Director Sullivan requested that Council approve a change
14 order in the amount of \$7500.00 for the Safe Route to Schools Grant.

15 Mr. Sullivan stated that this additional engineering fee is needed to get
16 the project to design stage and the fee will be grant paid. Finance

17 Director Sullivan explained that this grant will provide sidewalks and

18 ramps around the schools and the majority of the funds will be used for

19 speed limit signs which flash and are solar powered. Vice-Mayor

20 Haussman made a motion to approve the change order for GHD in the

21 amount of \$7500.00. Councilmember Tyler seconded and the motion

22 carried unanimously.

1 B. Mayor Hill made a motion to hold a work session on February 14, 2012
2 with the Holbrook Business Development Group at 5:30 p.m.
3 Councilmember Maxwell seconded and the motion carried unanimously.

4 EXECUTIVE SESSION:

5 POST EXECUTIVE SESSION:

6 CALL TO THE AUDIENCE:

7 ADJOURNMENT:

8 There being no further business to come before the Council at this time, adjourned the
9 meeting by unanimous consent at 6:47 p.m.

10

11

Jeff Hill, Mayor

12

CERTIFICATION:

13 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
14 the regular meeting of the Holbrook City Council held on the January 24, 2012. I further
15 certify that the meeting was duly called and held and that a quorum was present.

16

17

Cher Reyes, CMC, CPM, City Clerk

18

HOW TO APPLY FOR A BINGO LICENSE

This brochure is for general informational purposes only, to assist in compliance with current bingo laws and rules. In case of inconsistency or omission, the Arizona Revised Statutes and/or the Arizona Administrative Code will prevail over the language in this publication.

THE GAME OF BINGO

Bingo is a game of chance. Players pay to play in the hope of winning a prize. Anyone who conducts games of bingo with prizes and charges players to play bingo must obtain a bingo license.

The purpose of this brochure is to provide the basic information you will need to apply for and obtain a bingo license.

Bingo is legal in the State of Arizona for recreational purposes or to allow certain types of nonprofit organizations to generate funds to support their activities.

Special laws govern the way bingo is to be conducted. These laws are enforced by the Arizona Department of Revenue Bingo Section. Failure to comply with bingo laws and rules could lead to the loss of the license to conduct games. Because criminal charges could result from non-compliance, prospective licensees are encouraged to obtain copies of the bingo laws and rules and become familiar with the requirements.

A copy of the Arizona Revised Statutes and Arizona Administrative Codes that govern Bingo are available on the Departments' website: www.azdor.gov. From the homepage menu, click on "Business", then click on "Bingo". After reviewing this material, contact the Bingo Section to discuss any questions you have. The Bingo Section will help identify the type of license for which you qualify. All of the forms and instructions needed to apply for a Bingo license can be located on the website or will be furnished to you as requested.

THREE TYPES OF BINGO LICENSES

A new bingo license applicant may apply for either a Class A, Class B, or Class C license.

Class A License

1. The Class A license is designed for people who wish to play bingo primarily for recreational purposes.
2. While the Class A license is not intended for profit, there is no stipulation that you may not make a profit.
3. Any person or group may apply for a Class A license.
4. The Class A licensee is restricted to gross sales of \$15,600 per year or less. This limitation on the gross receipts represents an average of \$300 per week.
5. A Class A licensee has no membership or organizational requirements.
6. Bingo games may not be conducted with rented bingo equipment.
7. Licensing fees include a one-time fee of \$5 payable to the local governing body (such as a city or county) and an annual \$10 license fee payable to the Arizona Department of Revenue.
8. Class A licensees file an annual financial report and pay a tax of 2.5% on the amount of money left after paying bingo prizes.

Class B License

1. The Class B license is designed to allow qualified organizations to generate funds to help support their lawful activities.
2. Gross receipts may range up to \$300,000 per year. If a licensee finds that they are going to exceed \$300,000 gross receipts in a year, they must apply for Class C license.
3. The Class B license may be obtained only by qualified organizations. Qualified organization is defined as a homeowner's association or any bona fide charitable, social, fraternal, religious, veterans or volunteer fire fighters organization, or nonprofit ambulance service. A qualified organization must be non-profit.
4. Applicant organizations must have been in existence in Arizona continuously for two years immediately preceding the application for the license.

HOW TO APPLY FOR A BINGO LICENSE

5. All persons who participate in any manner in conducting games of bingo must be members of that organization.
6. Bingo games may not be conducted with rented bingo equipment.
7. Bingo funds may not be mixed with any other organization's funds and must be kept in a special bingo checking account.
8. Prize amounts are limited to \$1,000 for a single game and \$3,000 for the entire occasion unless a Special Bonus Game license has been obtained first.
9. Licensing fees include a one-time fee of \$25 payable to the local governing body and an annual \$50 license fee payable to the Arizona Department of Revenue.
10. Class B licensees file quarterly financial reports and pay 1.5% of their gross receipts as a bingo tax.

Class C License

A Class C license is required if the annual gross receipts exceed \$300,000; otherwise, all information is the same as for a Class B license except that the annual license fee payable to the Arizona Department of Revenue is \$200.

Qualified organizations applying for a new bingo license are urged to apply for a Class B license instead of a Class C license. This saves the organization money on its license and bingo tax. If the bingo operation grows sufficiently to require a Class C license, there is a simple procedure for upgrading the license at that time.

For further information or assistance, write or call the Bingo Section.

Arizona Department of Revenue Bingo Section

1600 W Monroe
Phoenix AZ 85007-2650
(602) 716-7801
www.azdor.gov

This publication is available in an alternative format upon request.



Arizona Department of Revenue • Bingo Section

Phoenix: (602) 716-7801

ENDORSEMENT BY LOCAL GOVERNING BODY

For Official Use Only

To be completed by the local governing body and returned to the Bingo Section pursuant to ARS §5-404.A.

<input checked="" type="checkbox"/> New Application	<input type="checkbox"/> Change of Location	LICENSE #	DATE
FROM (NAME OF LOCAL GOVERNING BODY) <i>City of Holbrook</i>		ADDRESS - NUMBER AND STREET, PO BOX <i>P.O. Box 9710</i>	
TELEPHONE NUMBER WITH AREA CODE <i>928-524-6225</i>		CITY <i>Holbrook</i>	STATE ZIP CODE <i>AZ 86025</i>

1. This is to certify that on _____, a hearing was conducted pursuant to Arizona Revised Statute, Title 5, Chapter 4, on the:

- Application for a bingo license by the following applicant
- Application for a bingo license location transfer

2. Name of applicant: *American Legion Post 37- Women's Auxiliary*

3. Location/address where games will be conducted: *290 E Iowa, Holbrook AZ 86025*

4. Days and times of games:

- Monday: _____ AM PM
- Tuesday: *6:30* AM PM
- Wednesday: _____ AM PM
- Thursday: _____ AM PM
- Friday: _____ AM PM
- Saturday: _____ AM PM
- Sunday: _____ AM PM

5. Background investigations:

- have
- have not been conducted on all individuals listed in the Bingo License Application.

6. Recommendation: The application be Approved Disapproved

7. Specific reasons for disapproval are hereby listed pursuant to ARS §5-404.1:

NOTE: This endorsement must be signed by a delegated authority of the local governing body.

PRINTED NAME _____

SIGNATURE _____ DATE _____ TITLE _____

Mail completed, signed form to: **Arizona Department of Revenue**
Bingo Section
1600 West Monroe, Room 520
Phoenix, AZ 85007



Arizona Department of Revenue • Bingo Section

Phoenix: (602) 716-7801

APPLICATION FOR BINGO LICENSE

Complete all information on this form. If you do not complete all information, your application will be returned. All information is subject to verification. If you need more space, attach additional sheets.

Falsification of information contained in this application constitutes a Class 6 felony.

All bingo licenses expire one year from the date of issue. To continue conducting bingo games, you must renew your license prior to the expiration date.

For Department of Revenue Use Only

Approved Disapproved

REVIEWER'S NAME (please print)	DATE
--------------------------------	------

License Classification: Class A Class B Class C

LICENSE NUMBER	TERM OF LICENSE: From: _____ To: _____
----------------	---

Type or print in black ink.

1 APPLICANT'S NAME <i>Women's American Legion Post 37-Auxiliary</i>	2 TELEPHONE NUMBER WITH AREA CODE <i>928 241 0447</i>
3a ADMINISTRATIVE OFFICE LOCATION	4a MAILING ADDRESS
3b CITY STATE ZIP CODE <i>Holbrook AZ 86025</i>	4b CITY STATE ZIP CODE

5 Class B and Class C license applicants only: If applying as a qualified organization, indicate the type of organization: Check one box:

- Charitable Social Religious Veterans
 Fraternal Volunteer Fire Department Homeowners Association Nonprofit Ambulance Service

6 Class B and Class C license applicants only: If applying as a qualified organization, give the name and address of your one parent or auxiliary:

PARENT 6a <i>American Legion Post 37</i>	AUXILIARY 6b <i>Women's Auxiliary</i>
ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO. <i>P O BOX 341</i>	ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO. <i>PoB 545</i>
CITY STATE ZIP CODE <i>Holbrook AZ 86025</i>	CITY STATE ZIP CODE <i>Holbrook AZ 86025</i>

7 Class B and Class C license applicants only: If applying as a qualified organization, indicate the date your organization was established in Arizona: 1919

14 List the name(s) of the person(s) who will serve as supervisor. If applying as a qualified organization, each person **must be a member** of the applicant. *Each person must submit an affidavit.*

NAME 14a GAVEN MARTINEZ	NAME 14b Brenda Gallegos
TITLE	TITLE
ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO. 312 W. FLORIDA	ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO. 310 Desert View
CITY STATE ZIP CODE Holbrook AZ 86025	CITY STATE ZIP CODE Holbrook AZ 86025
NAME 14c JACKI RUSNAK ORTEGA	NAME 14d
TITLE MEMBER	TITLE
ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO. 104 NAVAJO Blvd	ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO.
CITY STATE ZIP CODE Holbrook AZ 86025	CITY STATE ZIP CODE

15 List the name(s) of the person(s) who will serve as assistants. If applying as a qualified organization, each person **must be a member or new member** of the applicant. Except for "Class A" licensees, *each person must submit an affidavit.*

NAME 15a	NAME 15b
NAME 15c	NAME 15d
NAME 15e	NAME 15f
NAME 15g	NAME 15h

16 Street address of the physical location where bingo will be played:

290 E Iowa - Holbrook AZ 86025

17 Indicate the time on each respective day that bingo will be played:

Monday: _____ AM PM Friday: _____ AM PM

Tuesday: _____ AM PM Saturday: _____ AM PM

Wednesday: _____ AM PM Sunday: _____ AM PM

Thursday: _____ AM PM

18 List dates of proposed game cancellation if any:

ONLY MAJOR Holiday Close

19 Indicate the type of premises where bingo will be played. Check box (on page 4):

- a Neither rent nor mortgage will be paid from bingo funds.
- b Rented or leased. *Attach rental affidavit and copy of rental agreement.*

LANDLORD'S NAME	ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO.
TELEPHONE NUMBER WITH AREA CODE	CITY STATE ZIP CODE

c Owned solely by the organization. *Attach copy of mortgage, deed of trust, purchase agreement, escrow agreement, etc..*

HOLDER OF MORTGAGE	ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO.
TELEPHONE NUMBER WITH AREA CODE	CITY STATE ZIP CODE

14 List the name(s) of the person(s) who will serve as supervisor. If applying as a qualified organization, each person **must be a member** of the applicant. *Each person must submit an affidavit.*

NAME 14a <i>Phyllis Romo</i>	NAME 14b <i>Annette Zalenski</i>
TITLE <i>President</i>	TITLE <i>Secretary</i>
ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO. <i>321 E. Hopi Drive</i>	ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO. <i>316 MARIANA Dr</i>
CITY STATE ZIP CODE <i>Holbrook AZ 86025</i>	CITY STATE ZIP CODE <i>Holbrook AZ 86025</i>
NAME 14c <i>Marylou Romo</i>	NAME 14d
TITLE <i>Member</i>	TITLE
ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO. <i>1502 Sparlock</i>	ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO.
CITY STATE ZIP CODE <i>Holbrook AZ 86025</i>	CITY STATE ZIP CODE

15 List the name(s) of the person(s) who will serve as assistants. If applying as a qualified organization, each person **must be a member or new member** of the applicant. Except for "Class A" licensees, *each person must submit an affidavit.*

NAME 15a	NAME 15b
NAME 15c	NAME 15d
NAME 15e	NAME 15f
NAME 15g	NAME 15h

16 Street address of the physical location where bingo will be played: *290 E Iowa - Holbrook Az 86025*

17 Indicate the time on each respective day that bingo will be played:

Monday: _____ AM PM Friday: _____ AM PM

Tuesday: _____ AM PM Saturday: _____ AM PM

Wednesday: _____ AM PM Sunday: _____ AM PM

Thursday: _____ AM PM

18 List dates of proposed game cancellation if any: *only MAJOR holiday Close.*

19 Indicate the type of premises where bingo will be played. Check box (_____) on page 4):

- a Neither rent nor mortgage will be paid from bingo funds.
- b Rented or leased. *Attach rental affidavit and copy of rental agreement.*

LANDLORD'S NAME	ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO.
TELEPHONE NUMBER WITH AREA CODE	CITY STATE ZIP CODE

- c Owned solely by the organization. *Attach copy of mortgage, deed of trust, purchase agreement, escrow agreement, etc..*

HOLDER OF MORTGAGE	ADDRESS - NUMBER AND STREET, RURAL RT., APT. NO.
TELEPHONE NUMBER WITH AREA CODE	CITY STATE ZIP CODE



ARIZONA DEPARTMENT OF REVENUE
BINGO SECTION

AFFIDAVIT

This affidavit must be completed by each person who wishes to assist in any manner in the conduct of any game of bingo. If any information is blank or incorrect, the form will be returned to you. All information is subject to verification. Proof of membership term is required. Disclosure of Social Security number is voluntary. This information will be used to establish positive identification for purposes of criminal history background checks pursuant to Arizona Revised Statutes, Sections 5-404.C, D, E and F and R15-7-204.

TYPE OR PRINT IN BLACK INK

LICENSE NO: 86-6038151 LICENSEE NAME: American Legion Womens Auxiliary

MANAGER SUPERVISOR PROCEEDS COORDINATOR ASSISTANT

AFFIANT'S NAME: Brenda Gallegos
SOCIAL SECURITY: 1000-910-4900 AFFIANT'S PHONE NO: 928-241-0233

LIST ALL ADDRESSES FOR THE LAST TWO YEARS WITH TERM OF RESIDENCE

310 Desert View, Holbrook, AZ 86005 FROM 2010 TO 2012

1814 W. Hill Rd. Holbrook, AZ 86005 FROM 2008 TO 2010

PLACE OF BIRTH: Flagstaff, Arizona DATE OF BIRTH: 10/31/87

DRIVER'S LICENSE NO: D02952014 DATE JOINED ORGANIZATION: 5 years 19

SEX: F HAIR COLOR: Greenish Brown EYE COLOR: green HEIGHT: 5'4" WEIGHT: 140

CURRENT EMPLOYER: American Legion Post #37 LENGTH OF EMPLOYMENT: 2 yrs

EMPLOYER'S ADDRESS: PHONE: 928-524-1037

STATE: Arizona

COUNTY OF: Navajo } §

I, Brenda Gallegos, the above named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Section 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or any felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.

Brenda Gallegos Signature of Affiant

Subscribed and sworn to before me this 31st day of December 19 2012

My commission expires NOTARY PUBLIC STATE OF ARIZONA Navajo County KANDRA REESE My Commission Expires 10/21/14

Kandra Reese Signature of Notary Public



ARIZONA DEPARTMENT OF REVENUE
BINGO SECTION

AFFIDAVIT

This affidavit must be completed by each person who wishes to assist in any manner in the conduct of any game of bingo. If any information is blank or incorrect, the form will be returned to you. All information is subject to verification. Proof of membership term is required. Disclosure of Social Security number is voluntary. This information will be used to establish positive identification for purposes of criminal history background checks pursuant to Arizona Revised Statutes, Sections 5-404.C, D, E and F and R15-7-204.

TYPE OR PRINT IN BLACK INK

LICENSE NO: 86-6038151 LICENSEE NAME: AMERICAN Legion Womens Auxiliary

MANAGER [] SUPERVISOR [] PROCEEDS COORDINATOR [] ASSISTANT []

AFFIANT'S NAME: Gaven Francisco Martinez

SOCIAL SECURITY: 520-80-8934 AFFIANT'S PHONE NO: 928-241-4046

LIST ALL ADDRESSES FOR THE LAST TWO YEARS WITH TERM OF RESIDENCE

312 W. Florida FROM 1962 TO 2012

N/A FROM TO

PLACE OF BIRTH: Holbrook, Arizona DATE OF BIRTH: 10/10/1950

DRIVER'S LICENSE NO: D011940505 DATE JOINED ORGANIZATION: 1972

SEX: M HAIR COLOR: Brown EYE COLOR: Brown HEIGHT: 5'06" WEIGHT: 220

CURRENT EMPLOYER: Social Security / VA Disabilities LENGTH OF EMPLOYMENT: 11 years

EMPLOYER'S ADDRESS: PHONE:

STATE: Arizona

COUNTY OF: Navajo } §

I, Gaven F. Martinez, the above named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Section 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or any felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.

Signature of Affiant: Gaven F. Martinez

Subscribed and sworn to before me this 31st day of January, 2012

My commission expires: KANDRA REESE, NOTARY PUBLIC, STATE OF ARIZONA, Navajo County, My Commission Expires 10/21/14

Signature of Notary Public: Kandra Reese



ARIZONA DEPARTMENT OF REVENUE
BINGO SECTION

AFFIDAVIT

This affidavit must be completed by each person who wishes to assist in any manner in the conduct of any game of bingo. If any information is blank or incorrect, the form will be returned to you. All information is subject to verification. Proof of membership term is required. Disclosure of Social Security number is voluntary. This information will be used to establish positive identification for purposes of criminal history background checks pursuant to Arizona Revised Statutes, Sections 5-404.C, D, E and F and R15-7-204.

TYPE OR PRINT IN BLACK INK

LICENSE NO: 86-6038151 LICENSEE NAME: American Legion Womens Auxiliary

MANAGER SUPERVISOR PROCEEDS COORDINATOR ASSISTANT

AFFIANT'S NAME Annette P Zalenski

SOCIAL SECURITY AFFIANT'S PHONE NO: 928-241-2530

LIST ALL ADDRESSES FOR THE LAST TWO YEARS WITH TERM OF RESIDENCE

316 Mariana Dr Holbrook AZ 86025 FROM 5/01 TO Present

PLACE OF BIRTH Holbrook AZ DATE OF BIRTH 04/21/1966

DRIVER'S LICENSE NO. B14460029 DATE JOINED ORGANIZATION 1984

SEX F HAIR COLOR Rd/Blk EYE COLOR Br HEIGHT 5' WEIGHT 145

CURRENT EMPLOYER Crystal Forest Museum LENGTH OF EMPLOYMENT 7/11-present

EMPLOYER'S ADDRESS PO Box 850, Holbrook AZ 86025 PHONE 928-524-3500

STATE COUNTY OF } §

I, the above named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Section 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or any felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.

Annette P Zalenski Signature of Affiant

Subscribed and sworn to before me this 31 day of JAN, 19 2012

My commission expires NOTARY PUBLIC STATE OF ARIZONA Navajo County KANDRA REESE My Commission Expires 10/21/14

Kandra Reese Signature of Notary Public



ARIZONA DEPARTMENT OF REVENUE
BINGO SECTION

AFFIDAVIT

This affidavit must be completed by each person who wishes to assist in any manner in the conduct of any game of bingo. If any information is blank or incorrect, the form will be returned to you. All information is subject to verification. Proof of membership term is required. Disclosure of Social Security number is voluntary. This information will be used to establish positive identification for purposes of criminal history background checks pursuant to Arizona Revised Statutes, Sections 5-404.C, D, E and F and R15-7-204.

TYPE OR PRINT IN BLACK INK

LICENSE NO: 86-6038151 LICENSEE NAME: American Legion Women's Auxiliary

MANAGER [] SUPERVISOR [] PROCEEDS COORDINATOR [] ASSISTANT []

AFFIANT'S NAME Mary Lou Romo

SOCIAL SECURITY 527-48-0430 AFFIANT'S PHONE NO: 928-241-0559

LIST ALL ADDRESSES FOR THE LAST TWO YEARS WITH TERM OF RESIDENCE

1502 Spurlock Holbrook AZ 86025 FROM 1995 TO present

PLACE OF BIRTH McNary AZ DATE OF BIRTH 2/25/39

DRIVER'S LICENSE NO. A00260123 DATE JOINED ORGANIZATION June 1977

SEX F HAIR COLOR Blk EYE COLOR Brown HEIGHT 5" WEIGHT 145

CURRENT EMPLOYER Retired LENGTH OF EMPLOYMENT

EMPLOYER'S ADDRESS PHONE

STATE

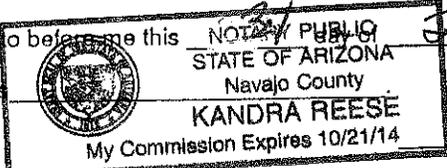
COUNTY OF } §

I, Mary Lou Romo, the above named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Section 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or any felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.

Mary Lou Romo Signature of Affiant

Subscribed and sworn to before me this 21st day of JAN 18 2012

My commission expires



Kandra Reese Signature of Notary Public



ARIZONA DEPARTMENT OF REVENUE
BINGO SECTION

AFFIDAVIT

This affidavit must be completed by each person who wishes to assist in any manner in the conduct of any game of bingo. If any information is blank or incorrect, the form will be returned to you. All information is subject to verification. Proof of membership term is required. Disclosure of Social Security number is voluntary. This information will be used to establish positive identification for purposes of criminal history background checks pursuant to Arizona Revised Statutes, Sections 5-404.C, D, E and F and R15-7-204.

TYPE OR PRINT IN BLACK INK

LICENSE NO: 86-6038151 LICENSEE NAME: American Legion Womens Auxiliary

Check appropriate blocks corresponding to positions to be held.
[] MANAGER [] SUPERVISOR [] PROCEEDS COORDINATOR [] ASSISTANT

AFFIANT'S NAME PHYLLIS ROMO

SOCIAL SECURITY 527-43-0943 AFFIANT'S PHONE NO: 928-241-0447

LIST ALL ADDRESSES FOR THE LAST TWO YEARS WITH TERM OF RESIDENCE

321 E Hapi DR. UR. PO BOX 363 FROM 1993 TO Current

PLACE OF BIRTH Holbrook AZ DATE OF BIRTH 11/29/1962

DRIVER'S LICENSE NO. B09933346 DATE JOINED ORGANIZATION 1990

SEX F HAIR COLOR BK EYE COLOR Brown HEIGHT 5" WEIGHT 160

CURRENT EMPLOYER Romo's Cafe LENGTH OF EMPLOYMENT 30 yrs

EMPLOYER'S ADDRESS 121 W Hapi DR. PHONE 928-524-2153

STATE AZ

COUNTY OF NAVAJO } §

I, PHYLLIS ROMO, the above named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Section 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or any felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.

Signature of Affiant

Subscribed and sworn to before me this 31 day of JAN, 2012

My commission expires

NOTARY PUBLIC STATE OF ARIZONA Navajo County KANDRA REESE My Commission Expires 10/21/14

Signature of Notary Public



ARIZONA DEPARTMENT OF REVENUE
BINGO SECTION

AFFIDAVIT

This affidavit must be completed by each person who wishes to assist in any manner in the conduct of any game of bingo. If any information is blank or incorrect, the form will be returned to you. All information is subject to verification. Proof of membership term is required. Disclosure of Social Security number is voluntary. This information will be used to establish positive identification for purposes of criminal history background checks pursuant to Arizona Revised Statutes, Sections 5-404.C, D, E and F and R15-7-204.

TYPE OR PRINT IN BLACK INK

LICENSE NO: 86-6038151 LICENSEE NAME: American Legion Womens Auxiliary

MANAGER [] SUPERVISOR [] PROCEEDS COORDINATOR [] ASSISTANT []

AFFIANT'S NAME Jackie Deahl

SOCIAL SECURITY [] AFFIANT'S PHONE NO: 928-524-2338

LIST ALL ADDRESSES FOR THE LAST TWO YEARS WITH TERM OF RESIDENCE

801 S. Apache Dr., Houbrook, AZ 86005 FROM 1995 TO 2012

PLACE OF BIRTH Cleveland, Ohio DATE OF BIRTH 2/15/64

DRIVER'S LICENSE NO. 274708512 DATE JOINED ORGANIZATION April 15 2006

SEX F HAIR COLOR BN EYE COLOR Blu HEIGHT 5'3" WEIGHT 135

CURRENT EMPLOYER self employed LENGTH OF EMPLOYMENT 20 years

EMPLOYER'S ADDRESS 108 Navajo Blvd, Houbrook, AZ 86005 PHONE 928-524-2338

STATE [] COUNTY OF [] §

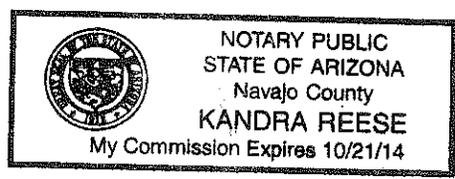
I, [] the above named affiant, under penalty of perjury, upon oath, depose and say that I will conduct or assist in conducting all bingo games in compliance with the terms of the license, Arizona Revised Statutes, Title 5, Section 4, and the rules of the licensing authority. I am of good moral character and have never been convicted of any misdemeanor involving moral turpitude or any felony. I have not and shall not receive any reward, compensation or recompense for my participation in the conduct of bingo games except as provided for by law. I hereby swear or confirm that I have read and understand the foregoing and verify that the information and statements made herein are true and correct to the best of my knowledge.

[Signature] Signature of Affiant

Subscribed and sworn to before me this 31 day of JAN 19 2012

My commission expires []

[Signature] Signature of Notary Public



CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER WALT'S
HARDWARE**

01/19/2012 THRU 02/08/2012

TOTAL **\$2,516.76**

Report Criteria:

Invoice.Vendor No = 9700

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/24/2012											
WALT'S HARDWARE 9700											
098874	1	Inv	JANITORIAL CONTRACT	01/18/2012	20.37	0		.00			1/12
				01/25/2012		No			001-050-5021		
098874	2	Inv	JANITORIAL CONTRACT	01/18/2012	20.33	0		.00			1/12
				01/25/2012		No			001-031-5021		
098874	3	Inv	JANITORIAL CONTRACT	01/18/2012	20.33	0		.00			1/12
				01/25/2012		No			001-050-5021		
098874	4	Inv	JANITORIAL CONTRACT	01/18/2012	20.33	0		.00			1/12
				01/25/2012		No			002-090-5026		
098874	5	Inv	JANITORIAL CONTRACT	01/18/2012	20.33	0		.00			1/12
				01/25/2012		No			001-085-5026		
098874	6	Inv	JANITORIAL CONTRACT	01/18/2012	20.33	0		.00			1/12
				01/25/2012		No			002-090-5026		
098874	7	Inv	JANITORIAL CONTRACT	01/18/2012	20.33	0		.00			1/12
				01/25/2012		No			002-092-5026		
Total 098874					142.35						
098104	1	Inv	JANITORIAL CONTRACT	12/29/2011	117.36	0		.00			1/12
				01/25/2012		No			002-090-5026		
098104	2	Inv	JANITORIAL CONTRACT	12/29/2011	70.84	0		.00			1/12
				01/25/2012		No			002-090-5026		
098104	3	Inv	JANITORIAL CONTRACT	12/29/2011	21.41	0		.00			1/12
				01/25/2012		No			002-092-5026		
098104	4	Inv	JANITORIAL CONTRACT	12/29/2011	11.25	0		.00			1/12
				01/25/2012		No			001-031-5026		
098104	5	Inv	JANITORIAL CONTRACT	12/29/2011	11.25	0		.00			1/12
				01/25/2012		No			002-090-5026		
098104	6	Inv	JANITORIAL CONTRACT	12/29/2011	11.25	0		.00			1/12
				01/25/2012		No			001-040-5026		
098104	7	Inv	JANITORIAL CONTRACT	12/29/2011	11.25	0		.00			1/12
				01/25/2012		No			001-020-5021		
Total 098104					254.61						
Total 9700					396.96						
Total 1/24/2012					396.96						

01/24/2012 GL Period Summary

GL Period	Amount
1/12	396.96
	<u>396.96</u>

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/31/2012												
01152012B	1	Inv	SUPPLIES		01/15/2012	10.23	0		.00			1/12
					02/15/2012		No			002-091-5026		
01152012B	2	Inv	SUPPLIES		01/15/2012	14.36	0		.00			1/12
					02/15/2012		No			001-050-5024		
01152012B	3	Inv	SUPPLIES		01/15/2012	76.18	0		.00			1/12
					02/15/2012		No			001-031-5026		
Total 01152012B						100.77						
Total 9700						100.77						
Total 1/31/2012						100.77						

01/31/2012 GL Period Summary

GL Period	Amount
1/12	100.77
	100.77

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/6/2012												
01152012C	1	Inv	SUPPLIES		01/15/2012	10.17	0		.00			2/12
					02/15/2012		No			001-060-5026		
01152012C	2	Inv	SUPPLIES		01/15/2012	23.67	0		.00			2/12
					02/15/2012		No			002-091-5026		
01152012C	3	Inv	SUPPLIES		01/15/2012	7.21	0		.00			2/12
					02/15/2012		No			002-090-5026		
01152012C	4	Inv	SUPPLIES		01/15/2012	48.12	0		.00			2/12
					02/15/2012		No			001-031-5026		
Total 01152012C						89.17						
01312012	1	Inv	SUPPLIES		01/31/2012	8.21	0		.00			2/12
					02/15/2012		No			001-005-5026		
01312012	2	Inv	SUPPLIES		01/31/2012	441.13	0		.00			2/12
					02/15/2012		No			001-031-5026		
01312012	3	Inv	SUPPLIES		01/31/2012	10.98	0		.00			2/12
					02/15/2012		No			002-091-5026		
01312012	4	Inv	SUPPLIES		01/31/2012	10.98	0		.00			2/12
					02/15/2012		No			002-092-5026		
01312012	5	Inv	SUPPLIES		01/31/2012	628.87	0		.00			2/12
					02/15/2012		No			002-091-5026		
01312012	6	Inv	SUPPLIES		01/31/2012	18.41	0		.00			2/12
					02/15/2012		No			002-090-5026		
01312012	7	Inv	SUPPLIES		01/31/2012	2.17	0		.00			2/12
					02/15/2012		No			001-004-5026		
01312012	8	Inv	SUPPLIES		01/31/2012	22.28	0		.00			2/12
					02/15/2012		No			002-091-5024		
01312012	9	Inv	SUPPLIES		01/31/2012	140.85	0		.00			2/12
					02/15/2012		No			002-092-5026		
01312012	10	Inv	SUPPLIES		01/31/2012	42.19	0		.00			2/12
					02/15/2012		No			001-099-5048		
01312012	11	Inv	SUPPLIES		01/31/2012	2.29	0		.00			2/12
					02/15/2012		No			001-020-5026		
01312012	12	Inv	SUPPLIES		01/31/2012	25.14	0		.00			2/12
					02/15/2012		No			001-099-5048		
01312012	13	Inv	SUPPLIES		01/31/2012	13.95	0		.00			2/12
					02/15/2012		No			007-087-5026		
01312012	14	Inv	SUPPLIES		01/31/2012	38.83	0		.00			2/12
					02/15/2012		No			001-040-5026		
01312012	15	Inv	SUPPLIES		01/31/2012	11.38	0		.00			2/12
					02/15/2012		No			001-085-5024		
01312012	16	Inv	SUPPLIES		01/31/2012	4.45	0		.00			2/12
					02/15/2012		No			001-031-5026		
01312012	17	Inv	SUPPLIES		01/31/2012	271.42	0		.00			2/12
					02/15/2012		No			001-084-5026		
01312012	18	Inv	SUPPLIES		01/31/2012	161.49	0		.00			2/12
					02/15/2012		No			001-050-5026		
01312012	19	Inv	SUPPLIES		01/31/2012	4.21	0		.00			2/12
					02/15/2012		No			001-031-5026		
01312012	20	Inv	SUPPLIES		01/31/2012	5.04	0		.00			2/12
					02/15/2012		No			002-091-5026		
01312012	21	Inv	SUPPLIES		01/31/2012	65.59	0		.00			2/12
					02/15/2012		No			001-031-5026		

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 01312012				1,929.86						
Total 9700				2,019.03						
Total 2/6/2012				2,019.03						

02/06/2012 GL Period Summary

GL Period	Amount
2/12	2,019.03
	2,019.03
Grand Total:	2,516.76

Report GL Period Summary

GL Period	Amount
1/12	497.73
2/12	2,019.03
	2,516.76

Vendor Number Hash:	48500
Vendor Number Hash - Split:	407400
Total Number of Invoices:	5
Total Number of Transactions:	42

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	2,516.76	.00	2,516.76
		2,516.76	.00	2,516.76

Report Criteria:

Invoice.Vendor No = 9700

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

REQUEST FOR PROPOSALS LEASE OF CITY FACILITY LOCATED AT 410 E. IOWA

The City of Holbrook is requesting proposals from interested parties to lease a City owned facility located at 410 E. Iowa (old EMS building). Minimum lease amount \$1000.00 per month. Lessee responsible for all utilities, liability insurance and maintenance of building.

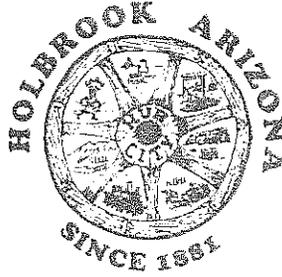
Proposals must be received by February 3, 2012 by 2:00 p.m. at City Hall, 465 1st Avenue, Holbrook, Arizona and must be marked "Building Lease". The City of Holbrook reserves the right to accept or reject any or all proposals, or any part or parts of any or all proposals. In making an award, the City of Holbrook reserves the right to consider all elements entering into the question determining the ability of the Bidder to supply the required items in a good and timely manner.

It is anticipated that the Holbrook City Council will make an award or reject all proposals February 14, 2012 at the Holbrook City Hall. However, the City of Holbrook, at its discretion, may postpone said action for such time as the Holbrook City Council may designate.

For further information or to receive specifications contact Ray Alley, City Manager at 928-241-8488 or rayalley@ci.holbrook.az.us.

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

City of Holbrook
Request for Proposal
Lease of Facility located at 410 E. Iowa
February 3, 2012, 2 p.m.

Present for opening:

Ray Alley, City Manager
Cher Reyes, City Clerk

One proposal received:

American West Potash

\$1,000.00 per month plus utilities

Cher Reyes

From: Patrick Avery [PAvery@ProspectGRI.com]
Sent: Thursday, January 19, 2012 10:21 AM
To: Cher Reyes
Cc: Jonathan Bloomfield
Subject: FW:
Attachments: 20120117145551841.pdf

Ms. Reyes, we would be very interested in leasing this building:

- Our subsidiary, American West Potash, is actively exploring and developing a potash resource in the Holbrook Basin
- This building would serve as our potash geology core storage, and our local office.
- Management, geologists and engineers would work at this location, and our primary work would include geological assessment, map review and storage, storage for equipment and meetings.
- The \$1000 per month plus utilities is acceptable. We would maintain the building to all requirements.
- We have General Liability Insurance.

Use of this building would be a great help in advancing our potash project. Please let me know if you have any questions.

Thanks



Pat Avery
600 17th St., Ste 2800 South
Denver, CO 80202
(o) 303-634-2239
(c) 720- 413-4520

From: Cher Reyes [mailto:cher@ci.holbrook.az.us]
Sent: Tuesday, January 17, 2012 4:04 PM
To: Patrick Avery
Subject:

AGREEMENT

This Agreement is entered into this ____ day of _____, 2012, by and between the City of Holbrook, a municipal corporation, hereinafter referred to as "City" and Kelly Young, hereinafter referred to as "Young". This agreement is for massage therapy service at the City of Holbrook's Fitness Center.

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Young agrees to the following:
 - A. To pay a fee of \$5.00 per 60 minute session or a fee proportionate to time of therapy.
 - B. To provide her own insurance coverage for clients.
2. Holbrook agrees to the following:
 - A. To pay all utilities excluding phone service.
 - B. To provide a space of 225 square foot in the Holbrook Fitness Center for massage therapy services.
3. This agreement shall be for a period of one (1) years from the date the agreement is signed above; however, City or Young may cancel the agreement for any reason upon sixty (60) days' written notice to the other party.
4. Young shall maintain the facility and premises in as good condition as now exists, and upon expiration of this agreement, shall immediately surrender the same in said condition to City.
5. Young shall not assign or sublet or transfer any interest in this agreement without the prior written consent of the City.
6. This agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, successors and assigns.
7. Young shall indemnify and hold the City harmless from and against any liability, obligation or damage arising from the use of the premises by Young, its agents or guests.
8. Young shall procure appropriate liability insurance with the City as an additional insured thereunder, and shall deliver to City a certified copy of such policy within fifteen (15) days of the execution of this agreement.

11. In the event of any litigation to enforce the terms of this lease, the prevailing party shall be entitled to recover its attorney's fees. The laws of the State of Arizona shall govern this agreement.

12. Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, certified mail, postage prepaid, addressed as follows:

- (1) CITY OF HOLBROOK: City Manager
City of Holbrook
P.O. Box 970
Holbrook, AZ 86025

- (2) YOUNG: Kelly Young
Holbrook, AZ 86025

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

IN WITNESS WHEREOF, the parties have set their hands the day and year first above written.

CITY OF HOLBROOK:

Jeff Hill, Mayor

Kelly Young

ATTEST:

Cher Reyes, City Clerk

Cher Reyes

From: Crystal Millemon [crystal@centerwestgroup.com]
Sent: Wednesday, February 01, 2012 3:18 PM
To: Cher Reyes
Subject: Wind Energy PTC Information
Attachments: Wind Energy PTC Background Memo.pdf; Save USA Wind Jobs PTC-Fact-Sheet.pdf; Holbrook City Council.docx

Hi Cher,

My name is Crystal Millemon and I contacted you earlier as a part of a grassroots effort by the wind industry to protect the Production Tax Credit (PTC) for wind energy. Thank you for taking the time to speak with me. I have attached a letter as well as some additional information for the City Council. I hope that they will consider signing this letter as the Dry Lake wind farm and Southwest Windpower are very important.

The payroll tax cut is set to expire shortly. A bipartisan group of 20 members of Congress will be assigned to a conference committee to strike a deal regarding the payroll tax cut and other tax provisions before February 29th.

As I mentioned, the PTC for Wind Energy drives \$10 to \$20 billion per year in capital investment into the United States. Without the PTC, this investment will dry up and energy diversity will decrease since no wind will be deployed in 2013 and beyond. Failure to extend the PTC beyond 2012 will have a significant negative impact on job creation, manufacturing, rural economic growth and U.S. energy diversity. With the threat of no extension to the PTC, wind project developers are not making plans in the U.S. and manufacturers are not receiving work orders.

I have attached a background memo that describes in greater detail the many benefits of extending the Production Tax Credit (PTC) in the final version of the Temporary Payroll Tax Cut Continuation.

If any member of the Council or the Mayor should decide that they would like to send this letter, please have them **sign and fax to 1-888-891-4142 or e-mail to me.**

Feel free to contact me with any questions. I look forward to hearing from you on this topic. I will follow up with you again soon.

Crystal Millemon
Project Coordinator
CenterWest Group
Phone: (888) 286-1138
Fax: (888) 891-4142

TELL YOUR CONGRESS MEMBER – WE NEED TO HOLD ON TO THE JOBS PRODUCED BY THE WIND ENERGY INDUSTRY!

The federal Production Tax Credit (PTC) for wind energy is an effective tool to keep electricity rates low and encourage development of proven renewable energy projects. The wind industry has lowered the cost of wind power by over 90% and provided power to 10 million American homes.

Economic Impact:

It is crucial that we keep the current tax policy as the PTC drives \$10 to \$20 billion per year in capital investment into the United States. The wind industry is one of the few industries that has answered the call to heavily invest in America. Every year that the PTC has been in effect, \$10 to \$15 billion has been invested in America. The U.S. Treasury has a favorable cost to benefit ratio of nearly 7 to 1 in keeping this industry stable.

Job Creation:

The wind industry has over 75,000 direct jobs and 420 factories across 43 states. Without this tax credit, investment will dry up and energy diversity will decrease as no wind will be deployed in 2013 and beyond. Under threat of PTC expiration, wind project developers have stopped making plans in the United States and American manufacturers are not receiving order. Job layoffs have already begun. **At a time of high unemployment, we cannot afford to lose this many jobs in such a dynamic and innovative industry.**

Reducing Our Dependence on Foreign Oil:

The PTC is also an important player in reducing our dependence on foreign oil. Currently, the United States is spending \$830 million per day on foreign oil. A solution to this problem will revolve around developing a diverse array of sources which includes wind energy. The wind industry is very close to achieving self-sufficiency – it is crucial that we help this industry in this pursuit.

The PTC is an initiative that works and embraces risk takers. The PTC is only awarded after successful private sector investment.

Send a letter to your member of Congress today!

SAVE USA WIND JOBS

FEDERAL PRODUCTION TAX CREDIT FOR WIND ENERGY

THE AMERICAN WIND INDUSTRY URGES CONGRESS TO TAKE IMMEDIATE ACTION TO PASS A FOUR-YEAR EXTENSION OF THE PTC

America needs a secure and diverse supply of homegrown energy resources to power the nation. We also need to put more people back to work. Wind energy delivers in both of these areas.

The federal Production Tax Credit (PTC) is an effective tool to keep electricity rates low and encourage development of proven renewable energy projects. Equipped with the PTC, the wind industry has been able to lower the cost of wind power by more than 90%, provide power to the equivalent of 10 million American homes, and foster economic development in all 50 states.

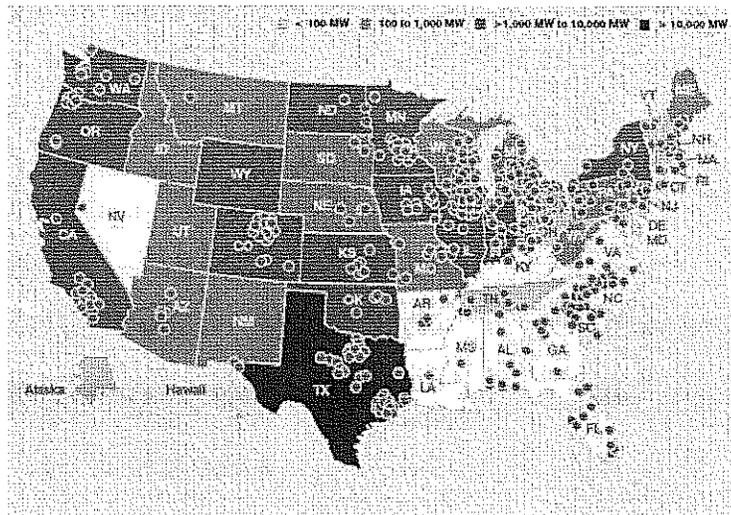
The PTC is set to expire at the end of 2012, and it is crucial that it be extended for at least four years. Failure to extend the PTC will lead to significant job losses and roll back progress that we have made as a nation to diversify the U.S. electricity portfolio.

THE PTC FOSTERS ECONOMIC SECURITY

A vote for a PTC extension is a vote for creating American jobs and investing in proven clean energy technology.

- With the support of the PTC, the U.S. wind energy industry has achieved impressive numbers:
 - Over 400 facilities across 43 states manufacture for the wind energy industry.
 - 60% of a wind turbine's value is now produced here in America, compared to 25% prior to 2005.
 - Over 90% drop in the price of wind power since 1980, benefiting utilities and consumers.
 - More than \$60 billion of investment since 2005.

Over 400 facilities manufacture for the wind energy industry



- With the threat of the PTC's expiration, wind project developers are not making plans in the U.S. and American manufacturers are not receiving orders. Job layoffs have started already. The wind industry is facing the recurrence of the boom-bust cycle it has seen in previous years when the PTC was allowed to expire. In the years following expiration, installations dropped between 73 and 93%, with corresponding job losses.

SAVE USA WIND JOBS

FEDERAL PRODUCTION TAX CREDIT FOR WIND ENERGY

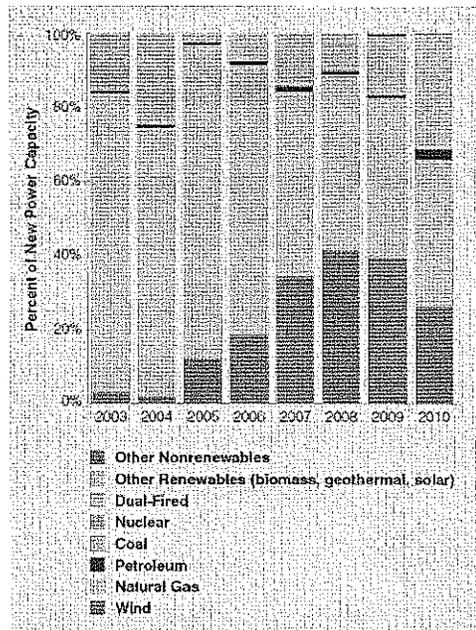
THE AMERICAN WIND INDUSTRY URGES CONGRESS TO TAKE IMMEDIATE ACTION TO PASS A FOUR-YEAR EXTENSION OF THE PTC

THE PTC FOSTERS ENERGY DIVERSITY

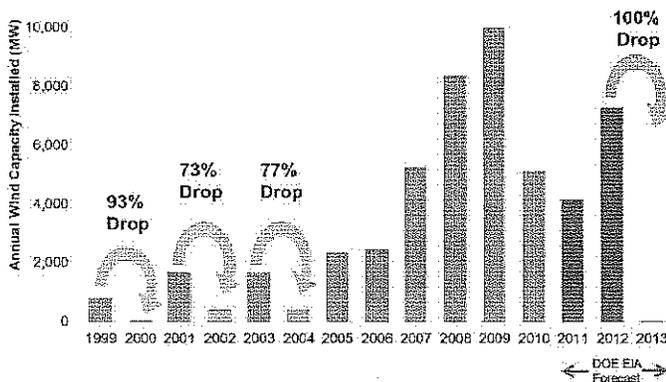
A vote for a PTC extension is a vote for growing clean, homegrown, affordable energy resources.

- The PTC drives energy diversity by allowing developers to secure private financing for wind projects and bring them to completion. If wind energy is to be part of America's energy mix, we must extend the PTC.
- With the PTC's financing support, and wind power's free supply of fuel, utilities and consumers see that wind power guarantees long-term stable electricity prices and are choosing to grow wind power in their electricity portfolios. In fact, wind provided 35% of all new U.S. power capacity in the last four years.
- The U.S. has generated 3.25% of its electricity from clean wind energy in the first half of this year. In Iowa, wind now generates 20% of the electricity year-round. The U.S. is capable of growing to Iowa's level by 2030, generating 20% of our electricity from wind power on a national scale and providing 500,000 American jobs in wind energy.

Wind provided 35% of all new U.S. power capacity in the last four years



Historic impact of PTC expiration on annual wind installation



Clean, affordable, homegrown American wind power is powering the U.S. economy with jobs and investment, and promoting the security and diversity of our energy supply. As Senator Chuck Grassley (R-Iowa), a leader in creating and extending the PTC over the years, said at the Ames Republican Straw Poll in August 2011, "considering that the U.S. spends \$830 million a day on foreign oil, we need an 'all of the above' energy strategy that includes wind."

Now is not the time to raise taxes on domestic renewable energy that makes America stronger.

February 1, 2012

The Honorable Jon Kyl
2200 East Camelback, Ste. 120
Fax: 602-957-6838

Dear Senator Kyl,

It is vital that the Production Tax Credit (PTC) for wind energy is continued as part of the payroll tax cut conference committee. Wind power is an important part of our community. There are two local wind projects nearby Holbrook called the Dry Lake and Dry Lake II wind projects. Dry Lake is Arizona's first modern, commercial-scale wind farm. These wind farms are located in between Holbrook and Heber. The project's wind turbines generate 63 megawatts of clean, renewable energy for the Salt River Project. It has been estimated by the Salt River Project that Dry Lake is producing enough wind energy to power 15,000 Arizona homes. We are in many ways "powering the future."

Wind energy is increasing in importance as our country is shifting towards renewable energy. The investment in this proven energy source is yet to be fully developed in Arizona. This initiative embraces risk takers. The PTC is only awarded after successful private sector investment. Without the continuation of the PTC, companies will cease their development initiatives and investment will greatly decrease in this industry.

The PTC is also an important player in job creation.

It is encouraged that you request of your fellow conference committee colleagues the continuation of this vital tax credit. Thank you for your representation.

Sincerely,

February 1, 2012

The Honorable Paul Gosar
550 N. 9th Place
Show Low, AZ 85901
Fax: 928-445-3414

Dear Representative Gosar,

It is vital that the Production Tax Credit (PTC) for wind energy is continued as part of the payroll tax cut conference committee. Wind power is an important part of our community. There are two local wind projects nearby Holbrook called the Dry Lake and Dry Lake II wind projects. Dry Lake is Arizona's first modern, commercial-scale wind farm. These wind farms are located in between Holbrook and Heber. The project's wind turbines generate 63 megawatts of clean, renewable energy for the Salt River Project. It has been estimated by the Salt River Project that Dry Lake is producing enough wind energy to power 15,000 Arizona homes. We are in many ways "powering the future."

Wind energy is increasing in importance as our country is shifting towards renewable energy. The investment in this proven energy source is yet to be fully developed in Arizona. This initiative embraces risk takers. The PTC is only awarded after successful private sector investment. Without the continuation of the PTC, companies will cease their development initiatives and investment will greatly decrease in this industry.

The PTC is also an important player in job creation.

It is encouraged that you request of your fellow members of Congress that are part of the conference committee the continuation of this vital tax credit. Thank you for your representation.

Sincerely,

HOLBROOK CITY COUNCIL
AGENDA ITEM

ISSUE/ITEM: Range and Job Classification Schedule

DATE OF MEETING: February 14, 2012

ACTION REQUESTED: Approve the updated range and job classification worksheet.

BACKGROUND: In preparation of the upcoming budget year, staff is trying to give employees a cost of living raise across the board. Many employees are at the maximum level and a cost of living raise would put them over the maximum. Staff is recommending amending the maximum of all ranges and job classifications which haven't been updated and increased since the 2005 salary plan.

GENERAL PLAN:

IF A BID, LIST VENDORS BID SENT TO:

Budget Line: Future Budget years

Funds Available: Future Budget years

Approvals (as required) _____

Attachments:
Pay Ranges and Classification list

Job Class	Occupational Job Families and Job Classes	Existing		
		Salary Range	Minimum	Midpoint

1000 Administrative and General Support Series

1100 Executive and Administrative Group

1101	City Manager	74	\$66,232	\$82,789	\$99,347
1102	Grant Proj Manager/Admin Assistant/Public Relations	54	\$40,419	\$50,524	\$60,629
1103	City Clerk	52	\$38,472	\$48,089	\$57,707
1110	Economic Development Director/Grants Administrator	52	\$38,472	\$48,089	\$57,707
1120	Office Specialist	31	\$22,905	\$28,632	\$34,358
1121	Office Assistant	21	\$17,894	\$22,367	\$26,841

1300 Fleet Services Group

1301	Fleet Manager	50	\$36,618	\$45,772	\$54,927
1303	Fleet Services Specialist	42	\$30,054	\$37,567	\$45,081
1305	Fleet Services Technician, Senior	36	\$25,915	\$32,394	\$38,873
1307	Fleet Services Technician	30	\$22,347	\$27,933	\$33,520

1400 Community Development Group

1401	Community Services Manager	52	\$38,472	\$48,089	\$57,707
1403	Facilities and Equipment Supervisor	34	\$24,667	\$30,833	\$37,000
1405	Zoning Administrator	46	\$33,174	\$41,467	\$49,761
1409	Code Enforcement Officer	38	\$27,227	\$34,034	\$40,841
1411	Building Inspector	38	\$27,227	\$34,034	\$40,841
1413	Construction Inspector/Safety Officer	30	\$22,347	\$27,933	\$33,520

2000 Finance and Accounting Series

2100 Finance Operations Group

2101	Finance Director	60	\$46,874	\$58,592	\$70,311
2102	Director of Administrative Services	52	\$38,472	\$48,089	\$57,707
2103	Accounting Specialist	34	\$24,667	\$30,833	\$37,000
2105	Accounting Assistant	32	\$23,478	\$29,348	\$35,217
2106	Grants Administrator	42	\$30,054	\$37,567	\$45,081

3000 Public Safety Services Series

3100 Police Operations Group

3101	Police Chief	63	\$50,478	\$63,098	\$75,717
3102	Police Lieutenant	52	\$38,472	\$48,089	\$57,707

3103	Police Sergeant	50	\$36,618	\$45,772	\$54,927
3105	Police Officer, Senior	43	\$30,805	\$38,507	\$46,208
3107	Police Officer	40	\$28,606	\$35,757	\$42,909
3109	Police Recruit	36	\$25,915	\$32,394	\$38,873
3200	Telecommunication Group				
3201	Telecommunications Supervisor	44	\$31,575	\$39,469	\$47,363
3203	Telecommunications Specialist	41	\$29,321	\$36,651	\$43,981
3205	Telecommunications Officer, Senior	38	\$27,227	\$34,034	\$40,841
3207	Telecommunications Officer	32	\$23,478	\$29,348	\$35,217
3300	Animal Control Group				
3301	Animal Control Supervisor	40	\$28,606	\$35,757	\$42,909
3303	Animal Control Officer, Senior	33	\$24,065	\$30,081	\$36,098
3305	Animal Control Officer	27	\$20,751	\$25,939	\$31,127
4000	<u>Leisure Services Series</u>				
4100	Parks and Recreation Group				
4101	Parks and Recreation Manager	47	\$34,003	\$42,504	\$51,005
4103	Parks Maintenance Foreman	37	\$26,563	\$33,204	\$39,845
4105	Parks Maintenance Worker, Senior	27	\$20,751	\$25,939	\$31,127
4107	Parks Maintenance Worker	17	\$16,211	\$20,264	\$24,316
4200	Library Group				
4201	Library Director	47	\$34,003	\$42,504	\$51,005
4203	Assistant Director, Library	30	\$22,347	\$27,933	\$33,520
4207	Library Assistant, Senior	21	\$17,894	\$22,367	\$26,841
4209	Library Assistant	16	\$15,815	\$19,769	\$23,723
4300	Recreation Program Group				
4301	Swimming Pool Supervisor	26	\$20,245	\$25,306	\$30,368
4303	Recreation Specialist	17	\$16,211	\$20,264	\$24,316
4307	Swimming Pool Lifeguard/Instructor, Senior	20	\$17,457	\$21,822	\$26,186
4309	Swimming Pool Lifeguard/Instructor	17	\$16,211	\$20,264	\$24,316
4700	Golf Course Group				
4701	Golf Course Manager	43	\$30,805	\$38,507	\$46,208
4703	Golf Course Club House Manager	38	\$27,227	\$34,034	\$40,841
4705	Golf Course Maintenance Worker, Senior	37	\$26,563	\$33,204	\$39,845
4707	Golf Course Maintenance Worker	22	\$18,341	\$22,926	\$27,512

4709	Golf Club House Attendant	20	\$17,457	\$21,822	\$26,186
5000	<u>Public Works Series</u>				
5100	Public Works Administration Group				
5101	Public Works Director	60	\$46,874	\$58,592	\$70,311
5103	Municipal Airport Operator	40	\$28,606	\$35,757	\$42,909
5104	Facilities Maintenance Manager	42	\$30,054	\$37,567	\$45,081
5105	Facilities Maintenance Worker, Senior	37	\$26,563	\$33,204	\$39,845
5107	Facilities Maintenance Worker	30	\$22,347	\$27,933	\$33,520
5109	Levee Maintenance Worker	18	\$16,616	\$20,770	\$24,924
5200	Street Maintenance Group				
5301	Street Maintenance Manager	42	\$30,054	\$37,567	\$45,081
5305	Street Maintenance Worker, Senior	37	\$26,563	\$33,204	\$39,845
5307	Street Maintenance Worker	30	\$22,347	\$27,933	\$33,520
5309	Street Sweeper	21	\$17,894	\$22,367	\$26,841
5311	Senior Citizens Center Van Driver	16	\$15,815	\$19,769	\$23,723
5400	Sanitation Group				
5401	Sanitation Manager	50	\$36,618	\$45,772	\$54,927
5405	Solid Waste Specialist	32	\$23,478	\$29,348	\$35,217
5407	Solid Waste Handler, Senior	25	\$19,751	\$24,689	\$29,627
5409	Solid Waste Handler	18	\$16,616	\$20,770	\$24,924
5411	Sanitation Transfer Site Operator	23	\$18,800	\$23,499	\$28,199
5413	Recycling Center Attendant	17	\$16,211	\$20,264	\$24,316
5500	Water and Wastewater Operations Group				
5501	Water/Wastewater Manager	47	\$34,003	\$42,504	\$51,005
5503	Water/Wastewater Treatment Chief Operator	42	\$30,054	\$37,567	\$45,081
5505	Water/Wastewater Treatment Operator	33	\$24,065	\$30,081	\$36,098
5507	Water Meter Reader	26	\$20,245	\$25,306	\$30,368
5600	Water and Wastewater Maintenance Group				
5601	Water/Wastewater Maintenance Crew Chief	33	\$24,065	\$30,081	\$36,098
5603	Water/Wastewater Maintenance Worker, Senior	30	\$22,347	\$27,933	\$33,520
5605	Water/Wastewater Maintenance Worker	23	\$18,800	\$23,499	\$28,199

Recommended	Recommended
New Maximum	New Maximum Hourly

109,282	52.54
66,692	32.06
63,478	30.52
63,478	30.52
37,794	18.17
29,525	14.19

60,419	29.05
49,589	23.84
42,760	20.56
36,872	17.73

63,478	30.52
40,700	19.57
54,737	26.32
44,925	21.60
44,925	21.60
36,872	17.73

77,342	37.18
63,478	30.52
40,700	19.57
38,739	18.62
49,589	23.84

83,289	40.04
63,478	30.52

60,419	29.05
50,829	24.44
47,199	22.69
42,760	20.56

52,099	25.05
48,379	23.26
44,925	21.60
38,739	18.62

47,199	22.69
39,707	19.09
34,239	16.46

56,106	26.97
43,829	21.07
34,239	16.46
26,748	12.86

56,105	26.97
36,872	17.73
29,525	14.19
26,095	12.55

33,404	16.06
26,748	12.86
28,804	13.85
26,748	12.86

50,829	24.44
44,925	21.60
43,829	21.07
30,263	14.55

28,804	13.85
--------	-------

77,342	37.18
--------	-------

47,199	22.69
--------	-------

49,589	23.84
--------	-------

43,830	21.07
--------	-------

36,872	17.73
--------	-------

27,416	13.18
--------	-------

49,589	23.84
--------	-------

43,829	21.07
--------	-------

36,872	17.73
--------	-------

29,525	14.19
--------	-------

26,095	12.55
--------	-------

60,419	29.05
--------	-------

38,739	18.62
--------	-------

32,590	15.67
--------	-------

27,417	13.18
--------	-------

31,019	14.91
--------	-------

26,748	12.86
--------	-------

56,105	26.97
--------	-------

49,589	23.84
--------	-------

39,707	19.09
--------	-------

33,404	16.06
--------	-------

39,707	19.09
--------	-------

36,872	17.73
--------	-------

31,019	14.91
--------	-------