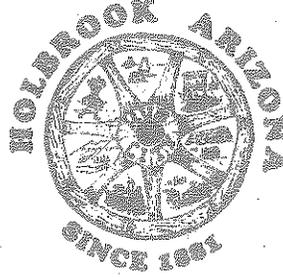

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

AGENDA
CITY COUNCIL WORK SESSION
FEBRUARY 19, 2013
IMMEDIATELY FOLLOWING REGULAR COUNCIL MEETING.

The items listed below are for discussion.

NEW BUSINESS:

- A. Hidden Cove Park.

Dated this 15th Day of February 2013.

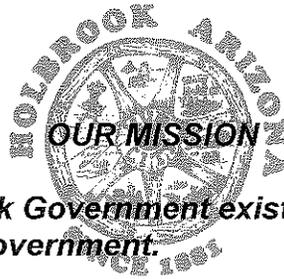
A handwritten signature in cursive script that reads "Cher Reyes, CMC, CPM".

Cher Reyes, CMC, CPM, City Clerk

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The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

FEBRUARY 19, 2013

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - A. Presentation to Mayor and Council from Larry Lorange.
 - B. Presentation to Holbrook Little League from the Holbrook Chamber of Commerce.
- 5) PUBLIC HEARING:
 - A. Public hearing regarding use of CDBG funds.(pg 4)
- 6) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 7) CONSENT AGENDA
 - A. Claims/payment approval for January 31, 2013 thru February 14, 2013: Documentation for claims is available at City Hall. (Pg 5)
 - B. Minutes of the special meeting held on January 31, 2013. (Pg 27)
 - C. Approval of Special Event Liquor License, Holbrook Elks, March 9, 2013. (Pg 31)

- D. Approval of Liquor License, Maverick, 1301 Navajo Blvd. (Pg 36)
- 8) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$2,124.10
(Pg 41)
- 9) REPORTS:
Mayor:
Council Members:
Manager:
- 10) OLD BUSINESS:
A. Discussion/possible action regarding appointment of Commissioners to Planning and Zoning to replace Lester Pate. (Pg 44)
- 11) NEW BUSINESS:
A. Resolution 13-02, adopting a residential antidisplacement and relocation assistance plan for FY13, as required of the Housing and Community Development Act. (Pg 47)
B. Resolution 13-03 authorizing the submission of an application for FY13 State Community Development Block Grant Funds. (Pg 50)
C. Resolution 13-04, to discontinue diversion of Highway User Revenue Funds (.Pg 53)
D. Discussion/possible action regarding agreement with Perkins Valley Homeowners Association for fire protection services-Manager Alley. (Pg 57)
E. Discussion/possible action regarding renewal of agreement with Amber Smith to provide Zumba dance-City Clerk Reyes. (Pg 60)
F. Discussion/possible action regarding bid results for booster pump replacements-Finance Director Sullivan.
G. Discussion/possible action regarding Physician recruitment-Vice Mayor Hausman.
H. Ordinance 13-01, authorizing the purchase of real property from Navajo County Publishers, parcel numbers 109-19-077 and 109-19-078, first reading. (pg 62)
I. Ordinance 13-02, authorizing the lease of real property to McPherson Collision, first reading. (pg 69)
J. Discussion/possible action regarding agreement with Coletta Keese to provide Massage Therapy-City Clerk Reyes. (pg 81)
K. Resolution 13-05, amending the fees for the Hidden Cove Golf Course. (Pg 83)
L. Discussion/possible action regarding request to expend funds to Pro Force as a sole source provider for ammunition in the amount of \$1239.11-City Clerk Reyes. (Pg 85)
- 12) EXECUTIVE SESSION:
A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 13) POST EXECUTIVE SESSION:
- 14) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

15) ADJOURNMENT:

Dated this 12th day of February 2013.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

**CITY OF HOLBROOK
PUBLIC HEARING REGARDING USE OF CDBG FUNDS**

The City of Holbrook is expected to receive approximately \$170,000 in FY13 federal CDBG funds from the Arizona Department of Housing Regional Account (RA). The City of Holbrook also intends to apply for \$300,000.00 in FY13 or FY14 CDBG funds from the State Special Projects (SSP) account.] CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. Based on citizen input as well as local and state planning objectives, several potential projects have been selected to be forwarded to the State of Arizona with a request for funding. A public hearing will be held at the regular City Council meeting at 6:00 p.m. on February 19, 2013 at 465 1st Avenue, Holbrook to discuss the potential projects. It is expected that the City Council will select the final project(s) at this hearing and adopt applicable resolutions. The potential CDBG projects are named and described as follows:

1. Holbrook Senior Citizens Center and Extended Care renovations.
- 2.
- 3.

To review the project proposals, file grievances, or learn more about the CDBG program contact:

***Cher Reyes, CMC, CPM, City Clerk
Box 970
Holbrook, AZ 86025
928-524-6225***

Persons with disabilities who require special accommodations may contact Cher Reyes at the above location at least 48 hours before the hearing.

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER EXCLUDING
WALT'S HARDWARE**

01/31/2013 THRU 02/14/2013

TOTAL

\$185,478.55

Report Criteria:

Invoice.Vendor No = 1-9699

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/5/2013												
BETTER COMMUNICATIONS CO				2430								
12379	1	Inv	RADIOS		12/05/2012 02/06/2013	4,125.95	0 No		.00		001-060-5071	2/13
DANA KEPNER CO.				4071								
4619826-00	1	Inv	PARTS		01/17/2013 02/20/2013	536.30	1 No		.00		002-091-5026	2/13
4619865-00	1	Inv	METERS		01/17/2013 02/20/2013	992.59	1 No		.00		002-091-5026	2/13
4619824-00	1	Inv	PARTS		01/09/2013 02/20/2013	660.48	1 No		.00		002-092-5026	2/13
4619929-00	1	Inv	SUPPLIES		01/23/2013 02/20/2013	869.93	1 No		.00		002-091-5026	2/13
Total 4071						3,059.30						
FERGUSON DOOR AND OPERATOR				4890								
11723	1	Inv	REPAIRS		01/30/2013 02/20/2013	66.61	0 No		.00		002-091-5058	2/13
11723	2	Inv	REPAIRS		01/30/2013 02/20/2013	66.60	0 No		.00		002-092-5058	2/13
Total 11723						133.21						
Total 4890						133.21						
MOHAVE ENVIRONMENTAL LAB				8270								
61600	1	Inv	TESTING		01/18/2013 02/20/2013	980.00	0 No		.00		002-092-5041	2/13
CARQUEST AUTO PARTS				2440								
02012013	1	Inv	PARTS		02/01/2013 02/20/2013	14.96	0 No		.00		001-040-5026	2/13
02012013	2	Inv	PARTS		02/01/2013 02/20/2013	22.55	0 No		.00		001-050-5024	2/13
02012013	3	Inv	PARTS		02/01/2013 02/20/2013	53.35	0 No		.00		001-031-5024	2/13
02012013	4	Inv	PARTS		02/01/2013 02/20/2013	23.65	0 No		.00		001-085-5024	2/13
02012013	5	Inv	PARTS		02/01/2013 02/20/2013	33.23	0 No		.00		002-092-5024	2/13
Total 02012013						147.74						
Total 2440						147.74						
CASELLE INC				3140								
47248	1	Inv	SUPPORT		02/01/2013 02/20/2013	885.67	0 No		.00		001-004-5049	2/13
MID-STATE PIPE & SUPPLY				8170								

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
190535	1	Inv	SUPPLIES		01/22/2013 02/20/2013	320.65	0 No		.00			2/13
				5580						002-091-5026		
GRAINGER 9047442513	1	Inv	PARTS		01/22/2013 02/20/2013	204.94	0 No		.00			2/13
										001-085-5058		
WASTE MGT / PAINTED DESERT L/F 11116-0462-3	1	Inv	LANDFILL FEES	9430	02/01/2013 02/06/2013	10,585.60	0 No		.00			2/13
										002-090-5047		
BRADCO 10442	1	Inv	DRUMS	2590	02/04/2013 02/06/2013	92.58	0 No		.00			2/13
										001-031-5026		
01312013	1	Inv	FUEL		01/31/2013 02/06/2013	8,147.58	0 No		.00			2/13
										007-087-5027		
Total 2590						8,240.16						
NAVAJO COUNTY HEALTH DEPT. 145	1	Inv	HEP B SHOTS	8710	01/30/2013 02/20/2013	87.50	0 No		.00			2/13
										002-091-5041		
145	2	Inv	HEP B SHOTS		01/30/2013 02/20/2013	87.50	0 No		.00			2/13
										002-092-5041		
Total 145						175.00						
Total 8710						175.00						
BRIMHALL SAND AND ROCK 34807	1	Inv	AB	2660	01/30/2013 02/06/2013	2,656.14	0 No		.00			2/13
										007-087-5026		
Total 2/5/2013						31,514.36						

02/05/2013 GL Period Summary

GL Period	Amount
2/13	31,514.36
	<u>31,514.36</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/6/2013												
UNISOURCE ENERGY SERVICES				3380								
02052013	1	Inv	UTILITIES		02/05/2013	349.22	0		.00			2/13
					02/05/2013		No			001-004-5048		
02052013	2	Inv	UTILITIES		02/05/2013	200.93	0		.00			2/13
					02/05/2013		No			002-090-5048		
02052013	3	Inv	UTILITIES		02/05/2013	509.44	0		.00			2/13
					02/05/2013		No			001-099-5048		
02052013	4	Inv	UTILITIES		02/05/2013	1,029.54	0		.00			2/13
					02/05/2013		No			002-090-5048		
02052013	5	Inv	UTILITIES		02/05/2013	512.42	0		.00			2/13
					02/05/2013		No			001-031-5048		
Total 02052013						2,601.55						
Total 3380						2,601.55						
ROUTE 66 LUMBER & HARDWARE				650								
02042013	1	Inv	SUPPLIES		02/04/2013	17.84	0		.00			2/13
					02/20/2013		No			002-091-5026		
FUTURE TIRE, INC.				5241								
W26247	1	Inv	REPAIRS		01/23/2013	15.00	2		.00			2/13
					02/20/2013		No			002-091-5024		
W26250	1	Inv	REPAIRS		01/28/2013	12.50	2		.00			2/13
					02/20/2013		No			002-091-5024		
W26283	1	Inv	REPAIRS		02/01/2013	15.00	2		.00			2/13
					02/20/2013		No			007-087-5024		
Total 5241						42.50						
ARIZONA STATE TREASURER				1380								
01312013	1	Inv	FARE 01/13		01/31/2013	330.82	0		.00			2/13
					02/06/2013		No			001-000-4710		
FRONTIER COMM TELE				3350								
02012013	1	Inv	UTILITIES		02/01/2013	145.68	0		.00			2/13
					02/06/2013		No			002-091-5048		
02012013	2	Inv	UTILITIES		02/01/2013	150.40	0		.00			2/13
					02/06/2013		No			001-060-5048		
02012013	3	Inv	UTILITIES		02/01/2013	1,150.10	0		.00			2/13
					02/06/2013		No			001-050-5048		
02012013	4	Inv	UTILITIES		02/01/2013	152.79	0		.00			2/13
					02/06/2013		No			001-084-5048		
02012013	5	Inv	UTILITIES		02/01/2013	153.82	0		.00			2/13
					02/06/2013		No			001-085-5048		
02012013	6	Inv	UTILITIES		02/01/2013	242.20	0		.00			2/13
					02/06/2013		No			001-093-5048		
02012013	7	Inv	UTILITIES		02/01/2013	540.15	0		.00			2/13
					02/06/2013		No			002-092-5048		
02012013	8	Inv	UTILITIES		02/01/2013	117.72	0		.00			2/13
					02/06/2013		No			001-020-5048		
02012013	9	Inv	UTILITIES		02/01/2013	135.68	0		.00			2/13
					02/06/2013		No			001-040-5048		

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 02012013					2,788.54						
Total 3350					2,788.54						
AZ DEPT OF REVENUE - UTIL TAX 1830											
01312013	1	Inv	UTILITIES TAX	01/31/2013 02/06/2013	3,020.98	0 No		.00		002-0002460	2/13
13010831478	1	Inv	UTILITIES TAX	01/30/2013 02/06/2013	92.98	0 No		.00		002-0002460	2/13
Total 1830					3,113.96						
ESSENTIAL DATA CONTROL SYSTEM 4771											
12313	1	Inv	DEPOSIT ON SCADA	01/18/2013 01/25/2013	35,772.00	2 No		.00		002-092-5058	2/13
NAVAJO COUNTY - COURT ADMIN 8660											
FY1213HB	1	Inv	TRAINIER	12/31/2012 02/20/2013	400.00	0 No		.00		029-098-5071	2/13
A.P.S. 70											
01232013	1	Inv	UTILITIES	01/23/2013 02/06/2013	35,517.75	0 No		.00		001-004-5048	2/13
VERIZON WIRELESS 530											
1157742104	1	Inv	UTILITIES	01/21/2013 02/06/2013	53.73	0 No		.00		001-031-5048	2/13
1157742104	2	Inv	UTILITIES	01/21/2013 02/06/2013	52.10	0 No		.00		002-091-5048	2/13
1157742104	3	Inv	UTILITIES	01/21/2013 02/06/2013	52.10	0 No		.00		002-092-5048	2/13
1157742104	4	Inv	UTILITIES	01/21/2013 02/06/2013	20.50	0 No		.00		002-091-5048	2/13
1157742104	5	Inv	UTILITIES	01/21/2013 02/06/2013	20.50	0 No		.00		002-092-5042	2/13
1157742104	6	Inv	UTILITIES	01/21/2013 02/06/2013	52.64	0 No		.00		001-060-5048	2/13
1157742104	7	Inv	UTILITIES	01/21/2013 02/06/2013	57.71	0 No		.00		002-091-5048	2/13
1157742104	8	Inv	UTILITIES	01/21/2013 02/06/2013	36.72	0 No		.00		002-091-5048	2/13
1157742104	9	Inv	UTILITIES	01/21/2013 02/06/2013	36.72	0 No		.00		002-092-5048	2/13
1157742104	10	Inv	UTILITIES	01/21/2013 02/06/2013	220.19	0 No		.00		002-092-5048	2/13
1157742104	11	Inv	UTILITIES	01/21/2013 02/06/2013	35.52	0 No		.00		001-050-5048	2/13
1157742104	12	Inv	UTILITIES	01/21/2013 02/06/2013	72.80	0 No		.00		001-005-5026	2/13
1157742104	13	Inv	UTILITIES	01/21/2013 02/06/2013	69.70	0 No		.00		002-090-5048	2/13
1157742104	14	Inv	UTILITIES	01/21/2013 02/06/2013	27.35	0 No		.00		001-031-5048	2/13
1157742104	15	Inv	UTILITIES	01/21/2013	34.11	0		.00			2/13

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1157742104	16	Inv	UTILITIES	02/06/2013 01/21/2013	80.01	No 0		.00		007-087-5048	2/13
1157742104	17	Inv	UTILITIES	02/06/2013 01/21/2013	37.47	No 0		.00		001-050-5048	2/13
1157742104	18	Inv	UTILITIES	02/06/2013 01/21/2013	68.78	No 0		.00		001-040-5048	2/13
1157742104	19	Inv	UTILITIES	02/06/2013 01/21/2013	31.87	No 0		.00		001-085-5048	2/13
				02/06/2013		No				002-090-5048	
Total 1157742104					1,060.52						
Total 530					1,060.52						
Total 2/6/2013					81,645.48						

02/06/2013 GL Period Summary

GL Period	Amount
2/13	81,645.48
	81,645.48

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/13/2013												
ECKRIGHT, EBERLE				4753								
287	1	Inv	REPAIRS		02/11/2013	31.88	0		.00			2/13
					02/14/2013		Yes			002-091-5049		
FUTURE TIRE, INC.				5241								
W26316	1	Inv	REPAIRS		02/05/2013	35.00	2		.00			2/13
					02/12/2013		No			002-091-5024		
W269314	1	Inv	REPAIRS		02/05/2013	35.00	2		.00			2/13
					02/20/2013		No			007-087-5024		
W26381	1	Inv	TIRE		02/12/2013	279.82	2		.00			2/13
					02/20/2013		No			001-050-5024		
Total 5241						349.82						
NATIONAL FIRE PROTECTION				8500								
2013	1	Inv	DUES		02/12/2013	165.00	0		.00			2/13
					02/20/2013		No			001-060-5043		
AUTO SAFETY HOUSE				1571								
3230420002	1	Inv	PARTS/REPAIRS		02/11/2013	7.20	2		.00			2/13
					02/20/2013		No			002-090-5024		
Total 2/13/2013						553.90						

02/13/2013 GL Period Summary

GL Period	Amount
2/13	553.90
	553.90

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/14/2013												
NAVAJO COUNTY FINANCE				8690								
113-00000039	1	Inv	JAIL CONTRACT		02/11/2013	5,233.40	0		.00			2/13
					02/20/2013		No			001-050-5050		
113-00000037	1	Inv	JAIL CONTRACT		02/11/2013	760.00	0		.00			2/13
					02/20/2013		No			001-050-5050		
113-00000038	1	Inv	JAIL CONTRACT		02/11/2013	850.00	0		.00			2/13
					02/20/2013		No			001-050-5050		
Total 8690						6,843.40						
HOLBROOK TRIBUNE NEWS				6240								
121856	1	Inv	ADVERTISEMENT		01/31/2013	257.76	0		.00			2/13
					02/20/2013		No			027-004-5049		
DANA KEPNER CO.				4071								
4619995-00	1	Inv	SUPPLIES		01/30/2013	85.64	1		.00			2/13
					02/20/2013		No			002-091-5026		
PERKINS PRECAST				9440								
11353	1	Inv	SUPPLIES		02/12/2013	604.59	0		.00			2/13
					02/20/2013		No			002-092-5026		
DIXON, TIM				4380								
02042013	1	Inv	PER DIEM		02/04/2013	186.00	0		.00			2/13
					02/20/2013		No			001-050-5045		
ANIMAL CARE EQUIPMENT				970								
16040	1	Inv	SUPPLIES		02/05/2013	50.50	0		.00			2/13
					02/20/2013		No			001-050-5026		
HOLBROOK TRIBUNE NEWS				6240								
BSCRIPTION	1	Inv	SUBSCRIPTION LIBRARY		02/06/2013	33.00	0		.00			2/13
					02/20/2013		No			001-020-5031		
NAVAJO COUNTY INFORMATION TECH				8722								
113-00000027	1	Inv	INTERNET SERVICE		02/01/2013	600.00	0		.00			2/13
					02/20/2013		No			001-020-5048		
DEMCO				4210								
4859803	1	Inv	SUPPLIES		01/25/2013	.00	0		.00			2/13
					02/20/2013		No			001-020-5021		
PENWORTHY				9433								
541927	1	Inv	SUPPLIES		01/23/2013	333.26	1		.00			2/13
					02/20/2013		No			001-020-5026		
ARIZONA 811				1110								
2013-AA0148	1	Inv	BLUE STAKE DUES		01/31/2013	189.43	0		.00			2/13
					02/20/2013		No			002-091-5043		
113-AA01489	1	Inv	BLUE STAKE DUES		01/31/2013	189.42	0		.00			2/13
					02/20/2013		No			002-092-5043		

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 1110						378.85						
BROWN & BROWN LAW OFFICE			2690									
27171	1	Inv	PROFESSIONAL SERVICE		02/12/2013 02/20/2013	926.31	0 Yes		.00		002-091-5041	2/13
UNISOURCE ENERGY SERVICES			3380									
02082013	1	Inv	UTILITIES		02/08/2013 02/14/2013	621.01	0 No		.00		001-060-5048	2/13
02072013	1	Inv	UTILITIES		02/07/2013 02/14/2013	235.40	0 No		.00		007-087-5048	2/13
02072013	2	Inv	UTILITIES		02/07/2013 02/14/2013	130.37	0 No		.00		001-093-5048	2/13
02072013	3	Inv	UTILITIES		02/07/2013 02/14/2013	161.50	0 No		.00		002-091-5048	2/13
02072013	4	Inv	UTILITIES		02/07/2013 02/14/2013	161.50	0 No		.00		002-092-5048	2/13
02072013	5	Inv	UTILITIES		02/07/2013 02/14/2013	561.08	0 No		.00		001-060-5048	2/13
02072013	6	Inv	UTILITIES		02/07/2013 02/14/2013	408.91	0 No		.00		001-050-5048	2/13
02072013	7	Inv	UTILITIES		02/07/2013 02/14/2013	259.48	0 No		.00		001-085-5048	2/13
02072013	8	Inv	UTILITIES		02/07/2013 02/14/2013	190.36	0 No		.00		001-084-5048	2/13
Total 02072013						2,108.60						
Total 3380						2,729.61						
CARQUEST AUTO PARTS			2440									
02122013	1	Inv	PARTS		02/12/2013 02/20/2013	370.50	0 No		.00		007-087-5024	2/13
02122013	2	Inv	PARTS		02/12/2013 02/20/2013	7.94	0 No		.00		002-091-5024	2/13
02122013	3	Inv	PARTS		02/12/2013 02/20/2013	55.61	0 No		.00		001-085-5024	2/13
02122013	4	Inv	PARTS		02/12/2013 02/20/2013	8.91	0 No		.00		001-040-5026	2/13
Total 02122013						442.96						
Total 2440						442.96						
UNISOURCE ENERGY SERVICES			3380									
02082013	2	Inv	UTILITIES		02/08/2013 02/14/2013	182.39	0 No		.00		002-091-5048	2/13
DEMCO			4210									
4859803	2	Inv	SUPPLIES		01/25/2013 02/20/2013	318.01	0 No		.00		001-020-5021	2/13

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 2/14/2013					13,972.28						

02/14/2013 GL Period Summary

GL Period	Amount
2/13	13,972.28
	<u>13,972.28</u>

Grand Total: 127,686.02

Report GL Period Summary

GL Period	Amount
2/13	127,686.02
	<u>127,686.02</u>

Vendor Number Hash: 251381
 Vendor Number Hash - Split: 355581
 Total Number of Invoices: 55
 Total Number of Transactions: 101

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	88,036.30	.00	88,036.30
1	NET 20	3,478.20	.00	3,478.20
2	NET 7	36,171.52	.00	36,171.52
		<u>127,686.02</u>	<u>.00</u>	<u>127,686.02</u>

Report Criteria:

Invoice.Vendor No = 1-9699

Report Criteria:

Invoice.Vendor No = 9701-21996

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1/31/2013												
			GATEWAY COMMUNITY COLLEGE		21354							
01312013	1	Inv	EXAMINATION FEES		01/31/2013	87.00	0		.00			1/13
					01/31/2013		No			002-092-5045		
Total 1/31/2013						87.00						

01/31/2013 GL Period Summary

GL Period	Amount
1/13	87.00
	87.00

Invoice No	Seq	Vendor Name Type	Vendor No	Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/5/2013												
WELLS FARGO REMITTANCE CENTER 20946												
12042012	1	Inv		SUPPLIES	12/04/2012	32.82	0		.00			2/13
					02/06/2013		No			001-085-5026		
12042012	2	Inv		TRAVEL	12/04/2012	19.80	0		.00			2/13
					02/06/2013		No			002-090-5045		
12042012	3	Inv		PARTS	12/04/2012	115.17	0		.00			2/13
					02/06/2013		No			001-040-5024		
12042012	4	Inv		PARTS	12/04/2012	181.32	0		.00			2/13
					02/06/2013		No			001-040-5024		
12042012	5	Inv		SUPPLIES	12/04/2012	27.44	0		.00			2/13
					02/06/2013		No			001-050-5026		
12042012	6	Inv		UNIFORMS	12/04/2012	43.99	0		.00			2/13
					02/06/2013		No			001-050-5023		
12042012	7	Inv		TRAVEL	12/04/2012	16.54	0		.00			2/13
					02/06/2013		No			001-050-5045		
12042012	8	Inv		TRAVEL	12/04/2012	45.10	0		.00			2/13
					02/06/2013		No			001-050-5045		
12042012	9	Inv		PARTS	12/04/2012	279.40	0		.00			2/13
					02/06/2013		No			001-040-5024		
12042012	10	Inv		TRAVEL	12/04/2012	72.80	0		.00			2/13
					02/06/2013		No			001-050-5045		
Total 12042012						834.38						
Total 20946						834.38						
HILL, JEFF A. 20996												
02012013	1	Inv		TRAVEL REIMBURSEMEN	02/01/2013	203.40	0		.00			2/13
					02/06/2013		No			001-001-5045		
RDO EQUIPMENT CO 10080												
01282013	1	Inv		PARTS	01/28/2013	1,714.79	2		.00			2/13
					02/04/2013		No			007-087-5024		
P46407	1	Inv		PARTS	01/29/2013	1,772.23	2		.00			2/13
					02/05/2013		No			007-087-5024		
P46000	1	Inv		PARTS	01/02/2013	1,366.94	2		.00			2/13
					01/09/2013		No			007-087-5024		
Total 10080						4,853.96						
LEWUS ELECTRIC CO., INC. 21827												
6336 U	1	Inv		PUMP REPAIRS	01/05/2012	1,801.84	0		.00			2/13
					02/06/2013		No			002-091-5026		
SAFEWAY, INC * 3189 10510												
01292013	1	Inv		SUPPLIES	01/29/2013	11.32	0		.00			2/13
					02/06/2013		No			001-050-5045		
USA BLUE BOOK 12482												
868021	1	Inv		PAINT	01/24/2013	758.26	1		.00			2/13
					02/20/2013		No			002-091-5026		
NEOFUNDS BY NEOPOST 21603												
02052013	1	Inv		ELECTIONS POSTAGE	02/05/2013	865.74	0		.00			2/13

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
					02/06/2013		No			001-001-5056		
FASTENAL AZFLA24779	1	Inv	SUPPLIES	21880	01/30/2013 02/20/2013	174.94	0		.00			2/13
							No			001-020-5021		
O'DELL, MICHAEL 01222013	1	Inv	SHIPPING	20987	01/22/2013 02/06/2013	17.79	0		.00			2/13
							No			001-005-5042		
HOLBROOK FIRST STEP 01312013	1	Inv	PROFESSIONAL SERVICE	21380	01/31/2013 02/06/2013	77.50	0		.00			2/13
							No			006-014-5041		
Total 2/5/2013						<u>9,599.13</u>						

02/05/2013 GL Period Summary

GL Period	Amount
2/13	<u>9,599.13</u>
	<u>9,599.13</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/6/2013											
O'REILLY AUTO PARTS			21622								
210191	1	Inv PARTS		02/04/2013	3.62	0		.00			2/13
				02/20/2013		No			001-050-5024		
209887	1	Inv PARTS		02/02/2013	255.95	0		.00			2/13
				02/20/2013		No			001-085-5024		
209424	1	Inv PARTS		01/30/2013	85.11	0		.00			2/13
				02/20/2013		No			001-031-5024		
209432	1	Inv PARTS		01/30/2013	42.41	0		.00			2/13
				02/20/2013		No			001-031-5024		
209500	1	Inv PARTS		01/31/2013	10.86	0	02/20/2013	.00			2/13
				02/20/2013		No			001-031-5024		
209435	1	Inv PARTS		01/30/2013	85.11	0		.00			2/13
				02/20/2013		No			001-031-5024		
Total 21622					312.84						
NAVAPACHE FENCE			21865								
1238	1	Inv FENCE		01/24/2013	7,088.03	0		.00			2/13
				02/06/2013		No			002-091-5073		
KANSAS CITY BBQ SOCIETY			21992								
1696	1	Inv SANCTIONING FEES		02/01/2013	350.00	0		.00			2/13
				02/20/2013		No			001-014-5057		
PEAK ENGINEERING			21791								
12COH02-02	1	Inv PROFESSIONAL SERVICE		02/04/2013	9,043.40	0		.00			2/13
				02/20/2013		No			002-192-5070		
T & J BODY SHOP			11630								
373	1	Inv TOWING		01/28/2013	236.00	0		.00			2/13
				02/20/2013		No			003-150-5071		
SOLOMON LAW OFFICES, P.C.			20955								
01312013	1	Inv PROFESSIONAL SERVICE		01/31/2013	362.00	0		.00			2/13
				02/06/2013		No			001-050-5041		
FORCEONE LLC			21725								
16286	1	Inv CARRIER		01/31/2013	468.91	0		.00			2/13
				02/20/2013		No			001-050-5023		
USU ANALYTICAL LABS			21993								
1301-0054	1	Inv SOIL SAMPLING		01/24/2013	320.00	0		.00			2/13
				02/06/2013		No			027-015-5053		
COLBY & POWELL, PLC			20954								
601766	1	Inv PROFESSIONAL FEES-AU		12/31/2012	11,300.00	0		.00			2/13
				02/06/2013		No			001-001-5049		
SANCHEZ, TOSHA R.			21994								
174512	1	Inv REFUND DEPOSIT		02/04/2013	76.50	0		.00			2/13
				02/06/2013		No			002-0002520		
RDO EQUIPMENT CO			10080								
P46526	1	Inv PARTS		02/05/2013	271.48	2		.00			2/13

Vendor Name			Vendor No		Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	R
Invoice No	Seq	Type	Description	Inventory No								
					02/20/2013		No			002-091-5024		
Total 2/6/2013						29,829.16						

02/06/2013 GL Period Summary

GL Period	Amount
2/13	29,829.16
	29,829.16

Vendor Name		Vendor No		Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Invoice No	Seq Type	Description Inventory No									
2/13/2013											
QUALITY READY MIX-CEMEX			9955								
9425527298	1 Inv	CON CRETE		02/07/2013 02/14/2013	1,327.60	8 No	02/22/2013	12.40		007-087-5026	2/13
RDO EQUIPMENT CO			10080								
P46598	1 Inv	PARTS		02/11/2013 02/20/2013	283.65	2 No		.00		002-091-5024	2/13
Total 2/13/2013					<u>1,611.25</u>						

02/13/2013 GL Period Summary

GL Period	Amount
2/13	<u>1,611.25</u>
	<u><u>1,611.25</u></u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/14/2013												
SMARTWORKSPPLUS, INC.			21532									
28	1	Inv	CONTRACT SERVICES		02/15/2013	.00	0		.00			2/13 Y
					02/15/2013		No			002-091-5049		
28	2	Inv	CONTRACT SERVICES		02/15/2013	.00	0		.00			2/13 Y
					02/15/2013		No			001-050-5049		
28	3	Inv	CONTRACT SERVICES		02/15/2013	.00	0		.00			2/13 Y
					02/15/2013		No			001-040-5049		
28	4	Inv	COTNRACT SERVICES		02/15/2013	2,723.72	0		.00			2/13 Y
					02/15/2013		No			001-005-5049		
Total 28						2,723.72						
Total 21532						2,723.72						
TIFCO INDUSTRIES			12040									
70832228	1	Inv	SUPPLIES		02/01/2013	312.09	0		.00			2/13
					02/20/2013		No			001-085-5026		
QUILL OFFICE PRODUCTS			9990									
9221057	1	Inv	SUPPLIES		02/05/2013	26.34	0		.00			2/13
					02/20/2013		No			001-001-5056		
9181426	1	Inv	SUPPLIES		02/04/2013	64.08	0		.00			2/13
					02/20/2013		No			006-014-5021		
Total 9990						90.42						
PRECISION ELECTRIC			21262									
1-066219	1	Inv	PUMP		02/06/2013	2,364.88	0		.00			2/13
					02/20/2013		No			002-091-5026		
HOLBROOK VETERINARY CLINIC			20796									
8986	1	Inv	VET SERVICES		02/07/2013	45.00	0		.00			2/13
					02/15/2013		No			001-050-5041		
8985	1	Inv	VET SERVICES		02/07/2013	90.00	0		.00			2/13
					02/15/2013		No			001-050-5041		
8984	1	Inv	VET SERVICES		02/07/2013	190.00	0		.00			2/13
					02/15/2013		No			001-050-5041		
Total 20796						325.00						
ARMSTRONG CONSULTANTS, INC			21494									
13-095910-01	1	Inv	CONSULTING SERVICES		01/31/2013	1,807.07	0		.00			2/13
					02/15/2013		No			027-093-5057		
WELDING SERVICES & SUPPLY			12815									
15233	1	Inv	SUPPLIES		02/07/2013	225.94	2		.00			2/13
					02/20/2013		No			007-087-5026		
SAFEWAY, INC * 3189			10510									
02062013	1	Inv	SUPPLIES		02/06/2013	13.73	0		.00			2/13
					02/20/2013		No			001-050-5021		
ELKS LODGE #2450			21324									
02062013	1	Inv	HASHKNIFE DINNER		02/06/2013	1,068.40	0		.00			2/13

R Column: Y = Recurring Payment

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
					02/20/2013		No				006-014-5057	
PRINT PLACE				9800								
82860	1	Inv	PRINTING		01/25/2013	35.00	0		.00			2/13
					02/20/2013		No				006-014-5057	
V.I.P. AWARDS				12590								
121112	1	Inv	PLAQUES		11/29/2012	360.03	0		.00			2/13
					02/20/2013		No				006-014-5057	
ADVANCED INFOR SYSTEMS				21240								
10249	1	Inv	UTILITY BILLING		01/31/2013	164.40	0		.00			2/13
					02/15/2013		No				002-092-5042	
10249	2	Inv	UTILITY BILLING		01/31/2013	164.40	0		.00			2/13
					02/15/2013		No				002-091-5042	
10249	3	Inv	UTILITY BILLING		01/31/2013	164.39	0		.00			2/13
					02/15/2013		No				002-090-5042	
Total 10249						493.19						
Total 21240						493.19						
CENTURY MANUFACTURING				21978								
517830	1	Inv	LIFT STATION DEGREASE		01/04/2013	296.46	0		.00			2/13
					02/20/2013		No				002-092-5026	
PRINT PLACE				9800								
32676	1	Inv	ELECTIONS		01/24/2013	448.11	0		.00			2/13
					02/20/2013		No				001-001-5056	
LARSON, YVONNE				21283								
11292012	1	Inv	SUPPLIES		02/07/2013	15.42	0		.00			2/13
					02/20/2013		No				006-014-5026	
WELDING SERVICES & SUPPLY				12815								
15231	1	Inv	SUPPLIES		02/07/2013	43.90	2		.00			2/13
					02/14/2013		No				001-031-5026	
PHOENIX NEWSPAPERS INC.				21995								
2013	1	Inv	SUBSCRIPTION		01/22/2013	350.37	0		.00			2/13
					02/15/2013		No				001-020-5026	
QUILL OFFICE PRODUCTS				9990								
9328818	1	Inv	SUPPLIES		02/08/2013	52.64	0		.00			2/13
					02/20/2013		No				001-050-5021	
NORTH COUNTRY HEALTHCARE				20979								
989306	1	Inv	PROFESSIONAL FEES		12/10/2012	96.00	0		.00			2/13
					02/20/2013		No				001-085-5041	
1000145	1	Inv	PROFESSIONAL FEES		01/22/2013	102.00	0		.00			2/13
					02/20/2013		No				006-014-5041	
Total 20979						198.00						
SAM'S CLUB 6604				10530								

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
02042013	1	Inv	SUPPLIES		02/04/2013 02/14/2013	133.60	0 No		.00		001-020-5026	2/13
O'REILLY AUTO PARTS				21622								
206942	1	Inv	PARTS		01/10/2013 02/20/2013	136.09	0 No		.00		001-085-5026	2/13
206730	1	Inv	PARTS		01/08/2013 02/20/2013	58.33	0 No		.00		001-031-5024	2/13
208077	1	Inv	PARTS		01/18/2013 02/20/2013	125.55	0 No		.00		001-031-5024	2/13
208083	1	Inv	PARTS		01/18/2013 02/20/2013	11.34	0 No	02/07/2013	.00		001-031-5024	2/13
206941	1	Inv	PARTS		01/10/2013 02/20/2013	34.69	0 No	01/20/2013	.00		001-085-5024	2/13
207767	1	Inv	PARTS		01/16/2013 02/20/2013	13.75	0 No		.00		001-085-5024	2/13
208498	1	Inv	PARTS		01/21/2013 02/20/2013	17.87	0 No		.00		001-085-5024	2/13
201783	1	Inv	PARTS		12/01/2012 02/20/2013	39.62	0 No		.00		006-014-5026	2/13
208639	1	Inv	PARTS		01/23/2013 02/20/2013	34.69	0 No		.00		001-085-5024	2/13
208768	1	Inv	PARTS		01/24/2013 02/20/2013	131.99	0 No		.00		001-085-5026	2/13
208834	1	Inv	PARTS		01/24/2013 02/20/2013	29.93	0 No		.00		001-031-5024	2/13
208836	1	Inv	PARTS		01/24/2013 02/20/2013	29.93	0 No		.00		001-031-5024	2/13
208782	1	Inv	PARTS		01/24/2013 02/20/2013	4.50	0 No		.00		001-050-5024	2/13
209044	1	Inv	PARTS		01/26/2013 02/20/2013	13.95	0 No		.00		001-085-5024	2/13
208613	1	Inv	PARTS		01/22/2013 02/20/2013	2.27	0 No		.00		001-060-5024	2/13
205785	1	Inv	PARTS		01/02/2013 02/20/2013	88.48	0 No		.00		001-050-5024	2/13
206091	1	Inv	PARTS		01/04/2013 02/20/2013	102.38	0 No		.00		001-050-5024	2/13
206242	1	Inv	PARTS		01/04/2013 02/20/2013	15.41	0 No		.00		001-050-5024	2/13
206092	1	Inv	PARTS		01/04/2013 02/20/2013	102.38	0 No		.00		001-050-5024	2/13
206311	1	Inv	PARTS		01/05/2013 02/20/2013	13.72	0 No		.00		001-085-5024	2/13
206165	1	Inv	PARTS		01/04/2013 02/20/2013	30.74	0 No		.00		001-050-5024	2/13
206690	1	Inv	PARTS		01/08/2013 02/20/2013	5.67	0 No		.00		001-085-5024	2/13
206100	1	Inv	PARTS		01/04/2013 02/20/2013	3.33	0 No		.00		001-050-5024	2/13
206112	1	Inv	PARTS		01/04/2013 02/20/2013	16.50	0 No		.00		001-050-5024	2/13
206811	1	Inv	PARTS		01/09/2013 02/20/2013	174.71	0 No		.00		001-085-5024	2/13
207083	1	Inv	PARTS		01/11/2013	113.00	0		.00			2/13

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
207088	1	Inv	PARTS		02/20/2013 01/11/2013	13.73	No 0		.00		002-091-5024	2/13
206098	1	Inv	PARTS		02/20/2013 01/04/2013	10.99	No 0		.00		002-091-5024	2/13
206728	1	Inv	PARTS		02/20/2013 01/08/2013	28.66	No 0		.00		001-085-5024	2/13
					02/20/2013		No				001-085-5026	
Total 21622						1,039.38						
HORNE AUTO CENTER				21996								
305218	1	Inv	REPAIRS		01/25/2013 02/20/2013	304.09	0 No		.00		001-050-5024	2/13
PRINT PLACE				9800								
32671	1	Inv	PRINTING		12/21/2012 02/20/2013	60.00	0 No		.00		006-014-5021	2/13
82825	1	Inv	PRINTING		11/20/2012 02/20/2013	70.00	0 No		.00		006-014-5021	2/13
Total 9800						130.00						
QUILL OFFICE PRODUCTS				9990								
9331838	1	Inv	SUPPLIES		02/08/2013 02/20/2013	8.77	0 No		.00		001-050-5021	2/13
O'REILLY AUTO PARTS				21622								
210557	1	Inv	PARTS		02/07/2013 02/20/2013	77.06	0 No		.00		001-085-5024	2/13
210302	1	Inv	PARTS		02/05/2013 02/20/2013	12.10	0 No		.00		001-085-5024	2/13
Total 21622						89.16						
QUILL OFFICE PRODUCTS				9990								
9117013	1	Inv	SUPPLIES		02/01/2013 02/20/2013	12.07	0 No		.00		001-004-5021	2/13
9119954	1	Inv	SUPPLIES		02/01/2013 02/20/2013	6.36	0 No		.00		001-004-5021	2/13
Total 9990						18.43						
PRO FORCE				21028								
163811	1	Inv	AMMUNITION		02/07/2013 02/20/2013	1,239.11	0 No		.00		001-050-5026	2/13
WELLS FARGO REMITTANCE CENTER				20946								
02042013	1	Inv	SUPPLIES		02/04/2013 02/14/2013	255.00	0 No		.00		001-004-5021	2/13
02042013	2	Inv	TRAVEL		02/04/2013 02/14/2013	22.33	0 No		.00		002-090-5045	2/13
02042013	3	Inv	SUPPLIES		02/04/2013 02/14/2013	151.16	0 No		.00		006-014-5026	2/13
02042013	4	Inv	SOFTWARE		02/04/2013 02/14/2013	49.49	0 No		.00		001-004-5021	2/13

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
02042013	5	Inv	TRAINING	02/04/2013 02/14/2013	179.00	0 No		.00		001-004-5045	2/13
02042013	6	Inv	TRAVEL	02/04/2013 02/14/2013	31.40	0 No		.00		001-050-5045	2/13
02042013	7	Inv	SUPPLIES	02/04/2013 02/14/2013	24.86	0 No		.00		001-050-5021	2/13
02042013	8	Inv	SUPPLIES	02/04/2013 02/14/2013	64.99	0 No		.00		001-050-5021	2/13
Total 02042013					778.23						
Total 20946					778.23						
FASTENAL			21880								
AZFLA24665	1	Inv	SUPPLIES	02/06/2013 02/20/2013	104.54	0 No		.00		001-020-5021	2/13
AZFLA24665	2	Inv	SUPPLIES	02/06/2013 02/20/2013	104.54	0 No		.00		002-091-5021	2/13
AZFLA24665	3	Inv	SUPPLIES	02/06/2013 02/20/2013	104.40	0 No		.00		001-004-5021	2/13
AZFLA24665	4	Inv	SUPPLIES	02/06/2013 02/20/2013	209.18	0 No		.00		001-031-5021	2/13
Total AZFLA24665					522.66						
AZFLA24639	1	Inv	SUPPLIES	01/07/2013 02/14/2013	161.19	0 No		.00		001-020-5021	2/13
AZFLA24639	2	Inv	SUPPLIES	01/07/2013 02/14/2013	161.19	0 No		.00		001-004-5021	2/13
AZFLA24639	3	Inv	SUPPLIES	01/07/2013 02/14/2013	161.19	0 No		.00		002-090-5021	2/13
AZFLA24639	4	Inv	SUPPLIES	01/07/2013 02/14/2013	161.18	0 No		.00		001-031-5021	2/13
AZFLA24639	5	Inv	SUPPLIES	01/07/2013 02/14/2013	161.19	0 No		.00		007-087-5021	2/13
Total AZFLA24639					805.94						
Total 21880					1,328.60						
QUILL OFFICE PRODUCTS			9990								
9112167	1	Inv	SUPPLIES	01/31/2013 02/20/2013	195.96	0 No		.00		001-001-5056	2/13
9112167	2	Inv	SUPPLIES	01/31/2013 02/20/2013	20.44	0 No		.00		002-091-5026	2/13
9112167	3	Inv	SUPPLIES	01/31/2013 02/20/2013	20.44	0 No		.00		002-092-5026	2/13
9112167	4	Inv	SUPPLIES	01/31/2013 02/20/2013	20.44	0 No		.00		007-087-5026	2/13
9112167	5	Inv	SUPPLIES	01/31/2013 02/20/2013	20.42	0 No		.00		001-040-5026	2/13
Total 9112167					277.70						
9071345	1	Inv	SUPPLIES	01/30/2013	36.91	0		.00			2/13

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9071345	2	Inv	SUPPLIES	02/20/2013 01/30/2013	18.24	No 0		.00		001-020-5021	2/13
9071345	3	Inv	SUPPLIES	02/20/2013 01/30/2013	10.36	No 0		.00		002-090-5021	2/13
9071345	4	Inv	SUPPLIES	02/20/2013 01/30/2013	10.36	No 0		.00		002-091-5021	2/13
9071345	5	Inv	SUPPLIES	02/20/2013 01/30/2013	18.68	No 0		.00		002-092-5021	2/13
				02/20/2013		No				001-040-5021	
Total 9071345					94.55						
Total 9990					372.25						
Total 2/14/2013					16,665.99						

02/14/2013 GL Period Summary

GL Period	Amount
2/13	16,665.99
	<u>16,665.99</u>
Grand Total:	<u>57,792.53</u>

Report GL Period Summary

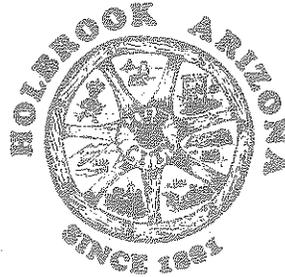
GL Period	Amount
1/13	87.00
2/13	57,705.53
	<u>57,792.53</u>

Vendor Number Hash: 1813837
 Vendor Number Hash - Split: 2489129
 Total Number of Invoices: 98
 Total Number of Transactions: 134

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	50,027.74	.00	50,027.74
1	NET 20	758.26	.00	758.26
2	NET 7	5,678.93	.00	5,678.93
8	1% 15TH, NET 30TH	1,327.60	12.40	1,315.20
		<u>57,792.53</u>	<u>12.40</u>	<u>57,780.13</u>

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

AGENDA
SPECIAL MEETING OF THE HOLBROOK CITY COUNCIL
JANUARY 31, 2013
5:15 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically.

The items on the following agenda are for discussion and possible consideration:

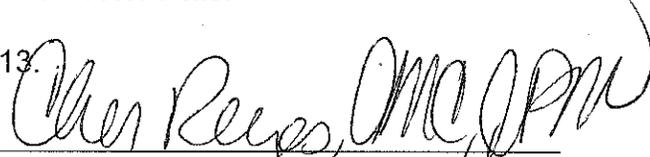
CONSENT AGENDA

- A. Claims/payment approval for January 10, 2013 thru January 30, 2013:
Documentation for claims is available at City Hall
- B. Special event liquor license-Knights of Columbus February 9, 2013.

NEW BUSINESS:

- A. Discussion/possible action regarding approval of payment to RDO Equipment for parts purchased as an emergency purchase in the amount of \$4,853.96 for the Streets Loader.
- B. Discussion/possible action regarding approval of payment to Better Communications for updated radio equipment for Holbrook Fire Department in the amount of \$4,125.95.
- C. Discussion/possible action regarding approval of payment to Lewus Electric for motors purchased as an emergency purchase for the Sun Valley well in the amount of \$1,801.84.
- D. Discussion/possible action regarding appointment of a commission to Planning and Zoning to replace Lester Pate.

Dated this 30th Day of January 2013.


Cher Reyes, CMC, CPM, City Clerk

1 MINUTES OF THE HOLBROOK CITY COUNCIL SPECIAL MEETING HELD ON
2 OCTOBER 23, 2012
3

4 CALL TO ORDER:

5 Councilmember Peterson called the meeting to order at 5:15 p.m.

6 Roll Call:

7 Mayor Jeff Hill (telephonically) Phil Cobb, Richard Peterson and, Myron Maxwell.

8 CITY STAFF:

9 City Clerk Cher Reyes.

10 CONSENT AGENDA:

11 A. Claims/payment approval for January 10, 2013 thru January 30, 2013.

12 B. Special event liquor license-Our Lady of Guadalupe Church, February 9, 2012.

13 Councilmember Cobb made a motion to approve the consent agenda. Mayor Hill
14 seconded and the motion carried unanimously.

15 NEW BUSINESS:

16 A. City Clerk Reyes stated that the Streets loader had broken down and needed
17 repairs immediately as it is the only loader the City has. City Clerk Reyes stated
18 that the parts were purchased from RDO in the amount of \$4,853.96 and asked
19 that the Council approve the purchase and payment, Councilmember Cobb
20 made a motion to approve the purchase and payment to RDO in the amount of
21 \$4,853.96. Mayor Hill seconded and the motion carried unanimously.

22 B. City Clerk Reyes stated that the past Fire Chief had purchased new radios for
23 the Fire Department through Better Communications as he thought they were
24 sole source provider and he did not bid them out. City Clerk Reyes stated that
25 all radios had to be changed over by January 1, 2013 to meet compliancy. City

1 Clerk Reyes asked that Council approve the purchase and payment in the
2 amount of \$4,125.95 to Better Communications. Mayor Hill voiced concerns that
3 radios had not been bid out and asked if the Manager was aware of this. City
4 Clerk Reyes stated that Staff was unaware of the purchase until the invoice
5 arrived. Mayor Hill made a motion to approve the purchase and payment.
6 Councilmember Cobb seconded and the motion carried unanimously.

7 C. City Clerk Reyes stated that both motors at Sun Valley went out on a Saturday
8 creating an emergency situation as there was no water for residents. City Clerk
9 Reyes stated that motors were purchased from Lewus Electric and installed on
10 that day to get service back to residents and asked for payment approval in the
11 amount of \$1,801.84 to Lewus Electric as an emergency purchase. Mayor Hill
12 made a motion to approve the payment to Lewus Electric in the amount of
13 \$1801.84. Councilmember Maxwell seconded and the motion carried
14 unanimously.

15 D. Councilmember Peterson made a motion to table this item as he believes it is
16 very important and that all Council should have a say in the matter. Mayor Hill
17 seconded and the motion carried unanimously. Mayor Hill asked that this item
18 be on the next regular Council agenda.

19 Adjournment:

20
21 There being no further business to come before the Council, Councilmember Peterson
22 adjourned the meeting by unanimous consent at 5:30 p.m.
23

24
25 _____
Richard Peterson, Councilman

1 Hill, Mayor

2 CERTIFICATION:

3 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
4 the Special Meeting of the Holbrook City Council held on the 31st day of January 2013.

5 I further certify that the meeting was duly called and held and that a quorum was
6 present.

7

8

9

10

Cher Reyes, CMC, CPM, City Clerk

State of Arizona Department of Liquor Licenses and Control
 800 W. Washington, 5th Floor
 Phoenix, AZ 85007
 www.azliquor.gov
 (602)542-5141

RECEIVED
 JAN 25 2013

APPLICATION FOR SPECIAL EVENT LICENSE

Fee = \$25.00 per day for 1-10 day events only

A service fee of \$25.00 will be charged for all dishonored checks (A.R.S. § 44-6852)

BY: LB

**NOTE: THIS DOCUMENT MUST BE FULLY COMPLETED OR IT WILL BE RETURNED.
 PLEASE ALLOW 10 BUSINESS DAYS FOR APPROVAL**

**Application must be approved by local government before submission to Department of Liquor Licenses and Control. (Section #20)

DLLC USE ONLY
 LICENSE #

1. Name of Organization: B.P.O.E. # 2450 (Holbrook Elks Lodge 2450)

2. Non-Profit/I.R.S. Tax Exempt Number: 09-008582-M

3. The organization is a: (check one box only)

- Charitable
- Fraternal (must have regular membership and in existence for over 5 years)
- Civic
- Political Party, Ballot Measure, or Campaign Committee
- Religious

4. What is the purpose of this event? Fund Raiser

5. Location of the event: 714 Elkdown Ave Holbrook Navado 86025
Address of physical location (Not P.O. Box) City County Zip

Applicant must be a member of the qualifying organization and authorized by an Officer, Director or Chairperson of the Organization named in Question #1. (Signature required in section #18)

6. Applicant: Allen Cindy I 2-7-60
Last First Middle Date of Birth

7. Applicant's Mailing Address: 611 W Buffalo St Holbrook AZ 86025
Street City State Zip

8. Phone Numbers: (928) 524-6789 (928) 524-6789 (928) 241-1796
Site Owner # Applicant's Business # Applicant's Home #

9. Date(s) & Hours of Event: (Remember: you cannot sell alcohol before 10:00 a.m. on Sunday)

	Date	Day of Week	Hours from A.M./P.M.	To A.M./P.M.
Day 1:	<u>3-9-13</u>	<u>Saturday</u>	<u>6 P.M.</u>	<u>1:00 am</u>
Day 2:				
Day 3:				
Day 4:				
Day 5:				
Day 6:				
Day 7:				
Day 8:				
Day 9:				
Day 10:				

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 0 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.

THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.

Name BPOE # 2450 100%
Percentage

Address 714 Elkdom Ave Holbrook AZ 86025

Name _____ Percentage

Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

 # Police Fencing
4 # Security personnel Barriers

Have City Police do Random Walk thoughts

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO

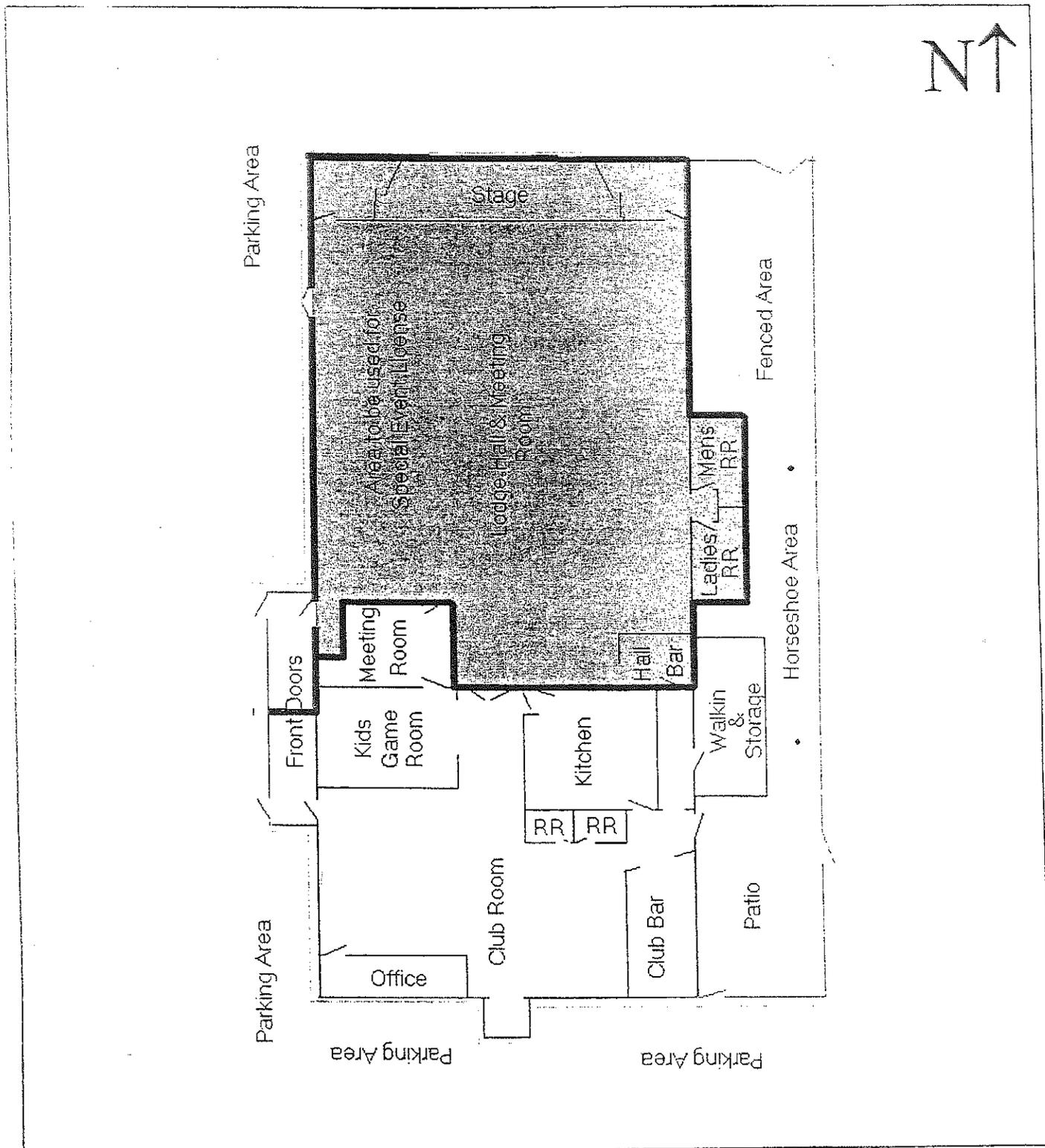
(ATTACH COPY OF AGREEMENT)

BPOE 2450 (928) 524-6789
Phone Number
Name of Business

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

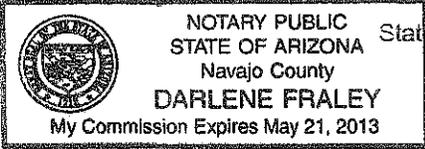
Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. I, Cindy F Allen declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Cindy F Allen Bar Manager _____ ()
 (Signature) (Title/Position) (Date) (Phone #)



State of Arizona County of Navajo
 The foregoing instrument was acknowledged before me this
23rd January 2013
 Day Month Year

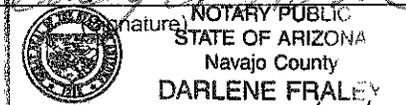
My Commission expires on: 5/21/2013 _____
 (Date) Darlene Fraley (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. I, Cindy F Allen declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Cindy F Allen _____
 (Signature)

State of Arizona County of Navajo
 The foregoing instrument was acknowledged before me this



23rd January 2013
 Day Month Year

My Commission expires on: 5/21/2013 _____
 (Date) Darlene Fraley (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
 (Government Official) (Title)
 on behalf of _____
 (City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

 (Employee) (Date)

APPROVED

DISAPPROVED

BY:

 (Title)

 (Date)

Holbrook Lodge No 2450
714 Elkom Drive
Holbrook AZ 86025

Arizona Department of Liquor Licenses & Control
800 W Washington 5th Floor
Phoenix AZ 85007-2934
(602) 542-5141

Subject: Agreement to Suspend

We Agree to Suspend our #14 liquor license in the area in which the special event license will be in use during the time period of the event.



Cindy I Allen
Agent

Arizona Department of Liquor Licenses and Control
800 West Washington, 5th Floor
Phoenix, Arizona 85007
www.azliquor.gov
602-542-5141

APPLICATION FOR LIQUOR LICENSE
TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, and Managers actively involved in the day to day operations of the business must attend a Department approved liquor license course and provide attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application:

- MORE THAN ONE LICENSE
- INTERIM PERMIT *Complete Section 5*
- NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- PERSON TRANSFER (Bars, Clubs, and Liquor Stores Only) *Complete Sections 2, 3, 4, 9, 13, 15, 16*
- LOCATION TRANSFER (Bars and Liquor Stores ONLY) *Complete Sections 2, 3, 4, 12, 13, 15, 16*
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE *Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)*
- GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

REDACTED

SECTION 2 Type of ownership:

- J.T.W.R.O.S. *Complete Section 6*
- INDIVIDUAL *Complete Section 6*
- PARTNERSHIP *Complete Section 6*
- CORPORATION *Complete Section 7*
- LIMITED LIABILITY CO. *Complete Section 7*
- CLUB *Complete Section 8*
- GOVERNMENT *Complete Section 10*
- TRUST *Complete Section 6*
- OTHER (Explain)

DEC 17 11:14 AM '12

SECTION 3 Type of license and fees LICENSE #(s):

1. Type of License(s): Series 10

2. Total fees attached: \$

Department Use Only

100.00

10093067

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.
The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: Mr. Merrett Lauren Kay
(Insert one name ONLY to appear on license) Last First Middle
2. Corp./Partnership/L.L.C.: Maverik Inc.
(Exactly as it appears on Articles of Inc. or Articles of Org.)
3. Business Name: Maverik
(Exactly as it appears on the exterior of premises)
4. Principal Street Location: 1301 Navajo Blvd Holbrook Navajo 86025
(Do not use PO Box Number) City County Zip
5. Business Phone: pending Daytime Contact: 602-738-1421
6. Is the business located within the incorporated limits of the above city or town? YES NO
7. Mailing Address: 736 S. Longmore St Chandler AZ 85224
City State Zip
8. Price paid for license only bar, beer and wine, or liquor store: Type _____ \$ _____ Type _____ \$ _____

DEPARTMENT USE ONLY

Fees: 100.00

Application

Interim Permit

Agent Change

Club

Finger Prints \$

100.00

TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? YES NO

Accepted by: JB

Date: 12-17-12

Lic. #

10093067

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

- CORPORATION Complete questions 1, 2, 3, 5, 6, 7, and 8.
 L.L.C. Complete 1, 2, 4, 5, 6, 7, and 8.

1. Name of Corporation/L.L.C.: Maverik Inc.
(Exactly as it appears on Articles of Incorporation or Articles of Organization)
2. Date Incorporated/Organized: 7/59 State where Incorporated/Organized: Wy
3. AZ Corporation Commission File No.: F-00144124 Date authorized to do business in AZ: 12/70
4. AZ L.L.C. File No.: _____ Date authorized to do business in AZ: _____
5. Is Corp./L.L.C. Non-profit? YES NO
6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
Call	Michael	Val	Pres	[REDACTED]	NSL Ut 84054
Call	Bradley	Franz	E.V.P.	[REDACTED]	Bountiful Ut 84010
Green	Roger	VAL	V.P.	[REDACTED]	Layton Ut 84040
Hewlett	Spencer	CLAWSON	VP, TREASURER & SEC.	[REDACTED]	Centerville Ut 84010

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip
MavCap LLC Whetten	Robert	Marco	33%	[REDACTED]	Salt Lake City Ut 84124
Maverik Retirement Plan Call	Michael	Val	15.10%	[REDACTED]	NSL Ut 84054

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners:

SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
(Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)
2. Is club non-profit? YES NO
3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

1. Current Business: Name _____
(Exactly as it appears on license) Address _____
2. New Business: Name _____
(Physical Street Location) Address _____
3. License Type: _____ License Number: _____
4. If more than one license to be transferred: License Type: _____ License Number: _____
5. What date do you plan to move? _____ What date do you plan to open? _____

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207 (B)(5))

12 DEC 17 11:41 AM 1041

1. Distance to nearest school: 6300 ft. Name of school Holbrook Unified Schools
Address 1008 N. 8th Ave Holbrook AZ 86025
City, State, Zip
2. Distance to nearest church: 2640 ft. Name of church Church of LDS
Address 1127 Helen Ave Holbrook AZ 86025
City, State, Zip
3. I am the: Lessee Sublessee Owner Purchaser (of premises)
4. If the premises is leased give lessors: Name _____
Address _____
City, State, Zip
- 4a. Monthly rental/lease rate \$ _____ What is the remaining length of the lease ___ yrs. ___ mos.
- 4b. What is the penalty if the lease is not fulfilled? \$ _____ or other _____
(give details - attach additional sheet if necessary)
5. What is the total **business** indebtedness for this license/location excluding the lease? \$ 0
Please list lenders you owe money to.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip

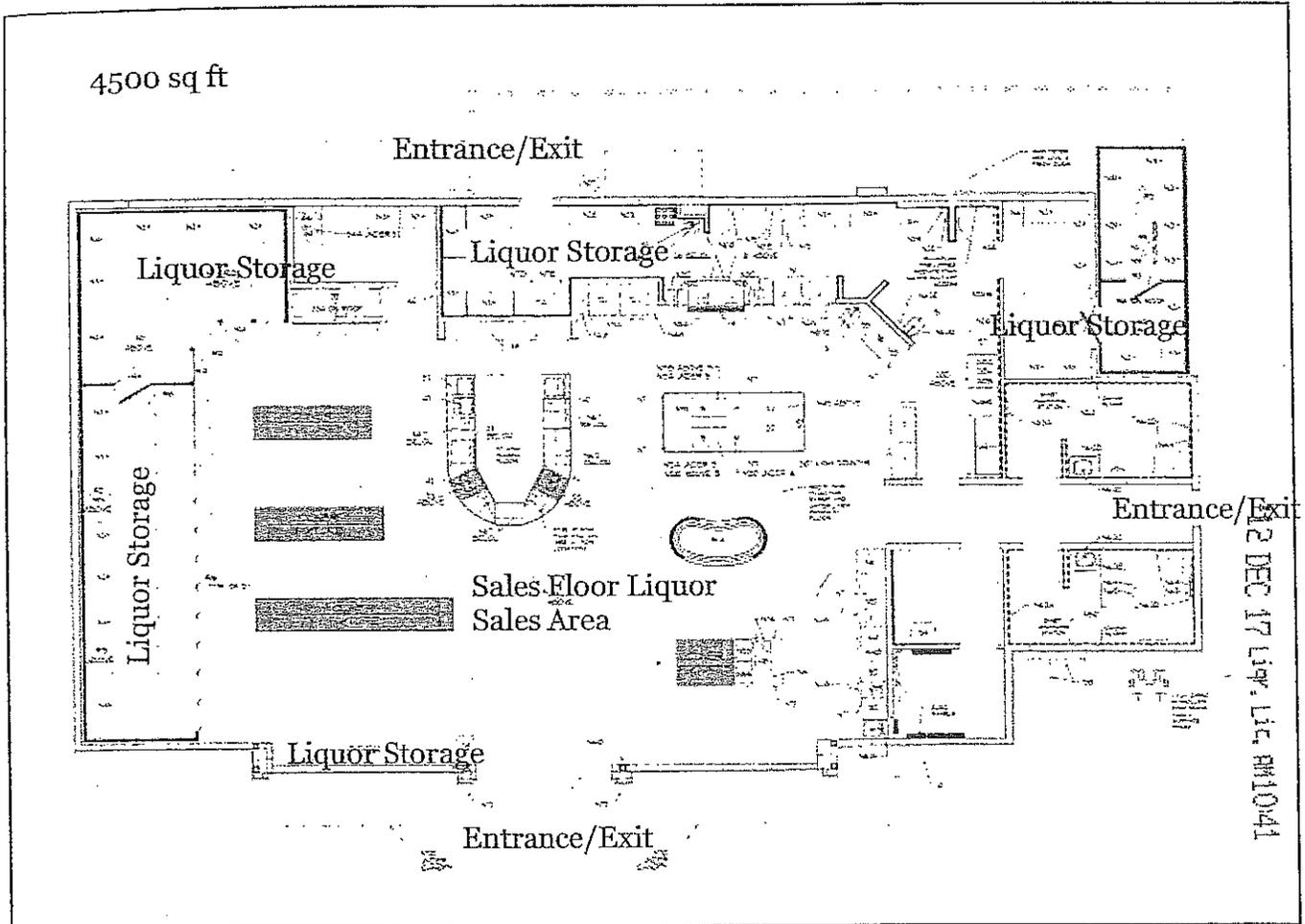
(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? Convenience Store

SECTION 15 Diagram of Premises

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.

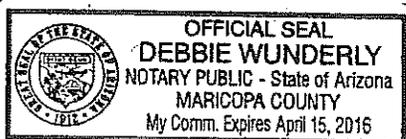


SECTION 16 Signature Block

I, Lauren Kay Merrett, hereby declare that I am the OWNER/AGENT filing this application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

X Lauren Kay Merrett
(signature of applicant listed in Section 4, Question 1)

State of ARIZONA County of MARICOPA



The foregoing instrument was acknowledged before me this

14 of DECEMBER, 2012
Day Month Year

Debbie Wunderly
signature of NOTARY PUBLIC

My commission expires on: 16 APRIL 2016
Day Month Year

ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 1/28-13 Date of Posting Removal: 2/18-13

Applicant Name: Merrett Lauren Key Maverick, Inc.
Last First Middle

Business Address: 1301 Nawajo Halbrooke 86025
Street City Zip

License #: 10093067

I hereby certify that pursuant to A.R.S. § 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Print Name of City/County Official

Title

Telephone #

Signature

Date Signed

Return this affidavit with your recommendation (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents.

If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

Individuals requiring special accommodations please call (602) 542-9027

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER WALT'S
HARDWARE**

01/31/2013 THRU 02/14/2013

TOTAL **\$2,124.10**

Report Criteria:

Invoice.Vendor No = 9700, 21997

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/6/2013												
WALT'S HARDWARE				9700								
01312013	1	Inv	SUPPLIES		01/31/2013	2.94	0		.00			2/13
					02/20/2013		No			001-014-5026		
01312013	2	Inv	SUPPLIES		01/31/2013	150.16	0		.00			2/13
					02/20/2013		No			002-091-5026		
01312013	3	Inv	SUPPLIES		01/31/2013	72.37	0		.00			2/13
					02/20/2013		No			001-031-5026		
01312013	4	Inv	SUPPLIES		01/31/2013	367.98	0		.00			2/13
					02/20/2013		No			002-092-5026		
01312013	5	Inv	SUPPLIES		01/31/2013	8.01	0		.00			2/13
					02/20/2013		No			001-099-5026		
01312013	6	Inv	SUPPLIES		01/31/2013	218.49	0		.00			2/13
					02/20/2013		No			001-040-5026		
01312013	7	Inv	SUPPLIES		01/31/2013	147.04	0		.00			2/13
					02/20/2013		No			001-050-5026		
01312013	8	Inv	SUPPLIES		01/31/2013	24.55	0		.00			2/13
					02/20/2013		No			001-084-5026		
01312013	9	Inv	SUPPLIES		01/31/2013	13.62	0		.00			2/13
					02/20/2013		No			002-090-5026		
01312013	10	Inv	SUPPLIES		01/31/2013	11.88	0		.00			2/13
					02/20/2013		No			001-014-5026		
01312013	11	Inv	SUPPLIES		01/31/2013	4.71	0		.00			2/13
					02/20/2013		No			001-099-5026		
01312013	12	Inv	SUPPLIES		01/31/2013	26.07	0		.00			2/13
					02/20/2013		No			001-004-5026		
01312013	13	Inv	SUPPLIES		01/31/2013	31.16	0		.00			2/13
					02/20/2013		No			001-060-5026		
01312013	14	Inv	SUPPLIES		01/31/2013	64.67	0		.00			2/13
					02/20/2013		No			007-087-5026		
01312013	15	Inv	SUPPLIES		01/31/2013	81.30	0		.00			2/13
					02/20/2013		No			002-091-5026		
01312013	16	Inv	SUPPLIES		01/31/2013	56.73	0		.00			2/13
					02/20/2013		No			001-085-5026		
01312013	17	Inv	SUPPLIES		01/31/2013	632.97	0		.00			2/13
					02/20/2013		No			001-085-5022		
01312013	18	Inv	SUPPLIES		01/31/2013	47.06	0		.00			2/13
					02/20/2013		No			001-093-5026		
01312013	19	Inv	SUPPLIES		01/31/2013	6.82	0		.00			2/13
					02/20/2013		No			002-092-5026		
01312013	20	Inv	SUPPLIES		01/31/2013	110.42	0		.00			2/13
					02/20/2013		No			001-040-5026		
01312013	21	Inv	SUPPLIES		01/31/2013	.56	0		.00			2/13
					02/20/2013		No			001-050-5026		
01312013	22	Inv	SUPPLIES		01/31/2013	65.00	0		.00			2/13
					02/20/2013		No			001-040-5026		
Total 01312013						2,014.51						
Total 9700						2,014.51						

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
2/14/2013											
WALT'S HARDWARE-CHAMBER BILLS 21997											
110700	1	Inv	SUPPLIES	11/16/2012	26.49	0		.00			2/13
				02/20/2013		No			006-014-5026		
110875	1	Inv	SUPPLIES	11/21/2012	83.10	0		.00			2/13
				02/20/2013		No			006-014-5026		
Total 21997					109.59						
Total 2/14/2013					109.59						

02/14/2013 GL Period Summary

GL Period	Amount
2/13	109.59
	109.59
Grand Total:	2,124.10

Report GL Period Summary

GL Period	Amount
2/13	2,124.10
	2,124.10

Vendor Number Hash: 53694
 Vendor Number Hash - Split: 257394
 Total Number of Invoices: 3
 Total Number of Transactions: 24

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	2,124.10	.00	2,124.10
		2,124.10	.00	2,124.10

Report Criteria:
 Invoice.Vendor No = 9700, 21997

Planning and Zoning Terms

Expires

Lester Pate

10-15-2015

Ted Julien

10-15-2013

Mike Sample

10-15-2013

Juan Florez

10-15-2014

Jerrie Paschal

10-15-2014

Jolyn Fox

10-15-15

Matthew Barger

10-15-2015

January 7, 2013

Ray Alley, City Manager
City of Holbrook
PO Box 970
Holbrook, AZ 86025

Re: Holbrook Planning and Zoning Commission, Letter of Interest

Dear Ray,

I am interested in serving as a member of the City of Holbrook's Planning and Zoning Commission. I started working at Navajo County in the Planning and Zoning division in 2005 as a Zoning/Building Inspector. I then worked for the Navajo County Flood Control District for 5 years where I was responsible for reviewing County P&Z Commission agenda material and provided support for the Navajo County Planning and Zoning Staff. I am currently working as the Planning and Zoning Manager for Navajo County. Some of my responsibilities in this position include scheduling and preparing the Public Hearings for the County Commission, preparing agenda items by gathering input from other reviewing agencies in addition to our own comments and presenting the agenda items to be heard by the County Planning Commission for possible approval.

I think it is important for everyone to be involved in their community, I am a firm believer in the quote "If you're not part of the solution then you are the problem". I have lived in Holbrook for close to 27 years, this is my hometown and I care about its future. I am interested in serving on Holbrook's Planning and Zoning Commission to become more involved with the future of our community. Given my years of experience in Planning and Zoning I feel that serving on Holbrook's Commission is the most natural way for me to give something positive back to the community. Thank you for considering my interest in this position.

Trent Larson



P.O. Box 374
Holbrook, AZ 86025
(928) 241-0896

December 27, 2012

Ms. Cher Reyes
City of Holbrook
P.O. Box 970
Holbrook, AZ 86025

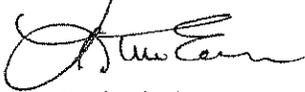
Dear Ms. Reyes,

I understand that there is an opening on the City of Holbrook Planning and Zoning Committee, and I would like to express interest in serving on this committee. I grew up in Holbrook, and after having moved away for seven years have returned to finish raising my children in the community that afforded me so much opportunity. I am currently serving as the Human Resources Director for Navajo County, and am looking for other opportunities to serve my community.

I understand that the purpose of this committee is to oversee the issuance of conditional use permits, zone changes, and other zoning items. This committee also makes recommendations to the City council on all zoning or rezoning amendments. With my background in Human Resources and my ability to interpret and create policies I would be a great asset not only to this committee, the city council, but the community as a whole.

Thank you for your consideration.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kimberly Eavenson', written in a cursive style.

Kimberly Eavenson

RELOCATION ASSISTANCE PLAN
as required under Section 104(d) of the
Housing and Community Development Act of 1974 as amended

RESOLUTION NO.13-02

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK ADOPTING A RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN FOR FY13, AS REQUIRED UNDER SECTION 104(d) OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974 AS AMENDED.

WHEREAS, Section 104(d) of the Housing and Community Development Act of 1974, as amended, and implementing regulations require that each applicant for Community Development Block Grant funds must adopt, make public and certify that it is following a residential antidisplacement and relocation assistance plan; and

WHEREAS, the City of Holbrook is submitting an application to the Arizona Department of Housing for Community Development Block Grant funds.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and Council of the City of Holbrook, do hereby adopt the residential antidisplacement and relocation assistance plan as described below.

RESIDENTIAL ANTIDISPLACEMENT AND RELOCATION ASSISTANCE PLAN

The [name of applicant] will replace all occupied and vacant occupiable low/moderate income dwelling units demolished or converted to a use other than as low/moderate income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974 as amended.

All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion.

Before obligating or expending funds that will directly result in such demolition or conversion, the [name of applicant] will make public and submit to the ADOH CDBG Program the following information in writing:

1. A description of the proposed activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as LM dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;

5. The source of funding and a time schedule for the provision of replacement dwelling units; and
6. The basis for concluding that each replacement dwelling unit will remain a LM dwelling unit for at least 10 years from the date of initial occupancy.
7. Information demonstrating that any proposed replacement of housing units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the State of Arizona's approved Consolidated Plan (ACP).

The [name of applicant] will provide relocation assistance, as described in the ACP and implementing regulations, to each LM household displaced by demolition of housing or by the conversion of a LM dwelling unit to another use as a direct result of assisted activities.

Consistent with the goals and objectives of activities assisted under the ACP, the City of Holbrook will take the following steps to minimize displacement of persons from their homes:

1. Coordinate code enforcement with rehabilitation and housing assistance programs.
2. Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
3. Stage rehabilitation of apartment units to allow tenants to remain in the building/complex during and after the rehabilitation, working with empty units first.
4. Arrange for facilities to house persons who must be relocated temporarily during rehabilitation.
5. Adopt policies to identify and mitigate displacement resulting from intensive public investment neighborhoods.
6. Adopt policies that provide reasonable protections for tenants faced with conversion to a condominium or cooperative.
7. Adopt tax assessment policies, such as deferred tax payment plans, to reduce impact of increasing property tax assessments on lower income owner-occupants or tenants in revitalizing areas.
8. Establish counseling centers to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.

Passed and adopted by the City Council of the City of Holbrook this 19th day of February, 2013.

Jeff A. Hill, Mayor

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

APPROVED AS TO FORM:

Sterling Solomon, City Attorney

NOTE:

This resolution is only required to be adopted by an applicant once every five years. However, if the applicant is aware that some component of the resolution adopted in a prior year is no longer accurate or applicable, then the applicant must adopt a revised resolution reflecting accurate information.

The application for funds must contain a copy of the Resolution adopted not more than 5 years from the submittal date to the Department of Housing CDBG Program.

**AUTHORIZATION TO SUBMIT APPLICATION(S)
AND IMPLEMENT CDBG PROJECTS**

RESOLUTION NO.13-03

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF HOLBROOK AUTHORIZING THE SUBMISSION OF AN APPLICATION(S) FOR FY12 STATE COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS, CERTIFYING THAT SAID APPLICATION(S) MEETS THE COMMUNITY'S PREVIOUSLY IDENTIFIED HOUSING AND COMMUNITY DEVELOPMENT NEEDS AND THE REQUIREMENTS OF THE STATE CDBG PROGRAM, AND AUTHORIZING ALL ACTIONS NECESSARY TO IMPLEMENT AND COMPLETE THE ACTIVITIES OUTLINED IN SAID APPLICATION.

WHEREAS, the City of Holbrook is desirous of undertaking community development activities; and

WHEREAS, the State of Arizona is administering the Community Development Block Grant Program; and

WHEREAS, the State CDBG Program requires that CDBG funds requested address one of the three Congressional mandated National Objectives; and

WHEREAS, the activities within this application(s) address the community's identified housing and community development needs, including the needs of low and moderate income persons; and

WHEREAS, an applicant of State CDBG funds is required to comply with the program guidelines and Federal Statutes and regulations.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and City Council of the Holbrook authorize application to be made to the State of Arizona, Department of Housing for FY13 CDBG funds, and authorize the Mayor to sign application and contract or grant documents for receipt and use of these funds for Holbrook Senior Citizens Center and Holbrook Extended Care, and authorize the Mayor to take all actions necessary to implement and complete the activities submitted in said application(s); and

THAT this application for State CDBG funds meets the requirements of low- and moderate-income benefit for activities justified as benefiting low- and moderate-income persons, aids in the prevention or elimination of slum and blight or addresses an urgent need which poses a threat to health; and

THAT, the City of Holbrook will comply with all State CDBG Program guidelines, Federal Statutes and regulations applicable to the State CDBG Program and the certifications contained in the(these) application(s).

Passed and adopted by the Holbrook City Council of 19th this February day of , 2013 .

Jeff A. Hill, Mayor

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

APPROVED AS TO FORM:

Sterling Solomon, City Attorney

REQUEST FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDING

Name: Cher Reyes	Date: 01/07/2013
Representing: City of Holbrook	Phone: 928-524-6225
The project is: Holbrook Senior Citizens Center and Holbrook Extended Care improvements	
<p><u>How will the CDBG funds be used?</u></p> <p>To replace heaters, roofing, commercial refrigerator and commercial mixer.</p>	
<p><u>Location and mailing address for the project:</u> 216 E. Joy Nevin P.O. Box 970 Holbrook, AZ 86025</p>	
<p><u>What is the problem that will be solved with the project?</u> Will provide a new roof that does not leak, furnaces and heaters so that the buildings are heated, refrigerator for food storage and a mixer for food prep, repair parking lot and sidewalks so that people can walk/wheel chair safely.</p>	
<p><u>Describe the persons who will benefit.</u> Holbrook area senior citizens, the Holbrook Food Bank, residents of Holbrook Extended Care and meals on wheels.</p>	
<p><u>At least 51% of the persons who benefit must be low-to-moderate income. What is the proof that they are low to moderate income?</u> (There must be solid statistical proof from the U.S. Census, a pre-approved survey, or other firm documentation.) Most programs offered by the Holbrook Senior Citizens Association are income based and persons must complete forms proving Federal poverty level.</p>	
Total number of persons who will benefit 300	Number of low-moderate income persons who will benefit: 270
<p>Estimated cost is at least \$ <u>130,000.00</u> and \$ <u>130,000.00</u> in CDBG funds is needed.</p>	
<p>How were the cost estimates derived? Estimates</p>	
<p>If other funds are needed for the project, what is their source?</p>	

Are the other funds legally committed to the project? If they are not legally committed by December 31, 2011, the project is not eligible. (You will need proof for the application.)

Contact Person for this project: Cher Reyes

Address: P.O. Box 970
Community: Holbrook

Zip: 86025

Phone: 928-524-6225

E-mail (if available): cher@ci.holbrook.az.us

Fax: 928-524-2159

I/we understand that the Council / Board of Supervisors may not prioritize my project at the top of the list for CDBG funding and I/we may not receive a CDBG allocation.

I/we have submitted, as appropriate (please check each that applies),

- Agency Operations Budget
- Project Operations Budget
- Firm Commitment of Financing
- Donation/Volunteer Pledge

I/we will submit all required back-up information at the request of the community. I/we understand that if the requested items are not received by the stated deadline, our request for funds will move to the bottom of the priority list and may not be funded.

If allocated CDBG funds, I/we certify that I/we will not engage in partisan politics or conduct religious proselytizing in the CDBG funded program or facility.

If allocated CDBG funds, I/we certify that I/we will continue the program for which CDBG funds are allocated for at least five years after grant close-out, which may be as long as eight years from now.

Authorized Signature

**THIS FORM MUST BE COMPLETE
UNSIGNED REQUESTS WILL NOT BE CONSIDERED
BY THE COUNCIL / BOARD**

Resolution No. 13-04

**A RESOLUTION OF THE
CITY OF HOLBROOK
THE ARIZONA LEGISLATURE AND GOVERNOR
TO DISCONTINUE DIVERSION OF HIGHWAY USER REVENUE FUNDS**

WHEREAS, transportation revenue streams are declining due to better vehicle fuel efficiency, higher fuel prices, reduced vehicle miles traveled, declining motor vehicle sales, and fuel taxes not being adjusted for inflation for nearly twenty years; and

WHEREAS, the State has diverted over \$1.7 billion in highway and road funding to pay for an increasingly larger portion of Department of Public Safety (DPS) operations over the past twelve years; and

WHEREAS, in spite of an annual statutory cap of \$20 million, approximately \$127 million in Highway User Revenue Funding (HURF) was diverted to fund DPS operations in the current fiscal year, while the State General Fund contributed only \$45 million; and

WHEREAS, due to the HURF diversions and revenue declines, \$350 million in previously planned highway construction and maintenance activity will need to be eliminated from the State's Five-Year Transportation Construction Program; and

WHEREAS, continued HURF diversions will result in long-term economic impacts to local governments through increased system maintenance and preservation expenses, cause the deferral or cancellation of planned transportation infrastructure investments, negatively impact highway safety, and increase vehicle maintenance and repair costs for both the general public and businesses; and

WHEREAS, the State's 25-year Long Range Transportation Plan, which considers such factors as pavement conditions, congestion levels and safety performance, projects a \$63 billion gap between needs and revenues; and

WHEREAS, over the past two years, state general fund revenues have surpassed forecasted levels and a budget surplus is highly anticipated for the current year weakening the rationale for subsidizing the state budget with HURF funds; and

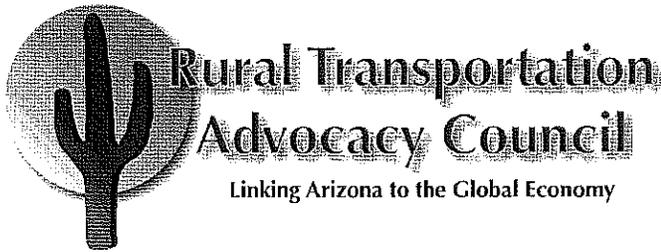
WHEREAS, eliminating the diversion of transportation funding is vital for developing and maintaining the quality infrastructure needed to protect public safety and the environment, support jobs and economic growth, and enhance the overall quality of life for Arizonans.

NOW THEREFORE, BE IT RESOLVED by the Holbrook City Council that the State Legislature and Governor are hereby urged to eliminate the diversion of transportation funding to the State General Fund and to direct dedicated funding such as HURF toward its intended uses.

Passed and adopted on this ____ day of _____ 2013.

Jeff A. Hill, Mayor

Ray Alley, Manager



Central Arizona Governments
Central Yavapai Metro. Planning Org.
Flagstaff Metropolitan Planning Org.
Northern Arizona Council of Gov'ts
Southeastern Arizona Governments Org.
Western Arizona Council of Gov'ts
Yuma Metropolitan Planning Org.

RTAC TRANSPORTATION UPDATE

February 4, 2013
2013 Update #2

TRANSPORTATION BILL MATRIX RELEASED: Attached is the first state transportation bill matrix of the year with a summary and status of all major transportation-related bills pending before the Legislature. The potential continued raiding of highway user revenue funding is still likely to be the biggest transportation-related legislative issue this session. Now is the time to engage the Governor and Legislators on protecting HURF yet we will not likely see drafted legislation involving potential HURF raiding until later when the budget bills are introduced so there are currently no bills related to this issue in the matrix.

IMPACT OF DECLINING REVENUES APPARENT IN NEW FIVE-YEAR PROGRAM: The work to update the state's five-year highway construction program is currently underway and received a jolt a couple of months ago when ADOT's Resource Allocation Advisory Committee (RAAC) determined that changes to the estimates of available future funding would necessitate eliminating \$350 million worth of currently programmed projects in years 2016 and 2017. The specific recommended cuts are likely to be disclosed this Wednesday at a scheduled meeting of ADOT's Priority Planning Advisory Committee (PPAC) and further discussed by the State Transportation Board at a study session likely to be called on February 12th. More details will follow as they emerge.

FEDERAL UPDATE: Congress must act on several major items very soon that could have major impacts on federal transportation funding. The continuing resolution funding the federal government is set to expire at the end of March requiring action to fund the second half of the federal fiscal year. After passing a two-month delay, sequestration, involving an 8-10% reduction in most federal discretionary programs, must be acted on again in March. Late last week, Congress suspended the debt ceiling until May 19th and further action to raise it could also involve some spending reductions. Despite the passage of the new surface transportation authorization bill last year, these other issues continue to cause a high degree of uncertainty regarding the future of federal transportation funding.

Despite the public essentially reelecting the status quo back in November, there will be several significant changes in Washington. Last week, Transportation Secretary Ray LaHood announced his resignation from the Cabinet. A successor has not been named. Also, Congressman John Mica was term-limited from leadership in the House Transportation and Infrastructure Committee and replaced as Chairman by Congressman Bill Shuster of Pennsylvania. Also, returning Arizona Congresswoman Ann Kirkpatrick was appointed to the Committee. Over the last two years of the previous Congress, Arizona had no representation on either of the two (House & Senate) primary surface transportation oversight committees.

Fwd: Perkins Valley Agreement



 **Ray Alley** <rayalley@ci.holbrook.az.us>
To: rayjoealley@gmail.com <rayjoealley@gmail.com>

Feb 6, 2013 8:27 AM

Sent from my Verizon Wireless 4G LTE Smartphone

----- Original message -----

From: Cary Simpson <simpson@holbrook.k12.az.us>
Date:
To: Ray Alley <rayalley@ci.holbrook.az.us>
Subject: RE: Perkins Valley Agreement

Ray,
It is my recommendation to approve and enter into this agreement with the Perkins Valley Homeowners Association.

Thanks
Cary

From: Ray Alley [<mailto:rayalley@ci.holbrook.az.us>]
Sent: Wednesday, February 06, 2013 7:58 AM
To: Cary Simpson
Subject: RE: Perkins Valley Agreement

Cary, I will list this on the agenda for feb 19 th , the only change I made is on section IV, you left off a sentence about Certificate of Insurance that is on the Mclaws Road agreement

Please send me an e mail showing that this is your recommendation to approve and enter into this agreement so I may put it in the councils packets.

Thanks
Ray

From: Cary Simpson [<mailto:simpson@holbrook.k12.az.us>]
Sent: Wednesday, February 06, 2013 7:38 AM
To: Ray Alley
Subject: RE: Perkins Valley Agreement

Let's try this one

Cary Simpson
Teacher, *Holbrook High School*
simpson@holbrook.k12.az.us

Holbrook School District
P.O. Box 640
Holbrook, AZ 86025
(928) 524-6144 ext 7000 Direct
(928) 654-3161 Fax

www.holbrook.k12.az.us

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From: Ray Alley [<mailto:rayalley@ci.holbrook.az.us>]
Sent: Wednesday, February 06, 2013 7:39 AM
To: Cary Simpson
Subject: RE: Perkins Valley Agreement

Cary, no attachment came through

Ray

Sent from my Verizon Wireless 4G LTE Smartphone

----- Original message -----

From: Cary Simpson <simpson@holbrook.k12.az.us>
Date:
To: Ray Alley <rayalley@ci.holbrook.az.us>
Subject: Perkins Valley Agreement

Ray,

Attached is the Agreement for Perkins Valley.

Cary Simpson
Teacher, *Holbrook High School*
simpson@holbrook.k12.az.us

Holbrook School District
P.O. Box 640
Holbrook, AZ 86025
 [\(928\) 524-6144](tel:(928)524-6144) ext 7000 Direct
 [\(928\) 654-3161](tel:(928)654-3161) Fax

www.holbrook.k12.az.us

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AGREEMENT FOR FIRE PROTECTION SERVICES

This agreement dated _____, 20__ between the PERKINS VALLEY HOMEOWNERS ASSOCIATION, hereinafter referred to as the "District", and the HOLBROOK FIRE DEPARTMENT, hereinafter referred to as the "Department", supersedes and replaces all other agreements. The consideration for this Agreement is an annual amount agreed upon by the District and the Department and the mutual promises and covenants of the parties and other good and valuable consideration the sufficiency of which is hereby acknowledged.

I.

The terms of this contract shall be for a one (1) year period beginning _____, 20__ and continuing through and including _____, 20__. This Agreement shall be deemed to be renewed by both the Department and the District every year on the anniversary of the effective date of this Agreement unless either party provides written notice of its intent to terminate this Agreement ninety days prior to the date of the annual renewal of the Agreement.

II.

The Department agrees to provide fire protection services to the geographic area of the District, (see Exhibit A). The District agrees to pay the Department an annual fee of \$4,000.00 (four-thousand) for said fire protection services.

The annual fee set forth herein shall be the exclusive compensation received by the Department for the services provided within the District. The Department shall not further charge the residents and taxpayers of the District for services the Department renders within the District.

III.

The Department agrees to take all necessary steps to maintain adequate staff and equipment to enable it to perform its obligation under this agreement. Department further agrees to utilize only sufficiently trained personnel to take all necessary steps that are reasonable and prudent to be taken to perform fire protection and prevention services for the residents within the geographic area of the District. The Department shall comply with all federal, state, and county laws at all times.

IV.

Each party shall indemnify and hold harmless the other parties from any liability resulting from the negligence, intentionally tortious, or otherwise wrongful misconduct of the indemnifying party's respective employees, officers, students, clients and agents. Notwithstanding any other provision of this Agreement to the contrary, any agreement by one party to indemnify or hold harmless another party shall be limited to, and payable only from, the indemnifying party's

available contractually assumed liability insurance coverage, if any, available as part of its general liability insurance program. The Department agrees to maintain insurance coverage at all times with minimum liability limits of \$1,000,000 per occurrence.

The Department agrees to furnish Perkins Valley Homeowners Association with a certificate of insurance naming Homeowners Ass. as additional insured.

ADD SECTION HERE

The Department shall keep a complete record of the number of its response within the boundaries of the District, and shall additionally maintain other reasonable records and reports relating to the Agreement that may be requested by the District.

VI.

This contract shall not be assigned by either party to a third party. It is agreed that the Department shall be an Independent Contractor in relations to the services performed hereunder.

VII.

If any term or provision of this Contract shall be held invalid or unenforceable, then the remainder of the Contract, other term and provision of this Contract shall be valid and enforceable to the fullest extent permitted by the law.

VIII.

All notices under this contract shall be in writing and delivered or sent certified mail to the current Chairman of the District or Chief of the Department.

IX.

This Contract embodies the whole agreement of the parties and supercedes all previous communications, representations, or agreements between the parties with respect to the matters contained herein. This agreement may be amended or modified only in writing signed by both parties hereto.

X.

The parties hereto acknowledge the provisions of A.R.S. 38-511, and said statute is incorporated in this agreement by reference. The parties understand that in the event of a conflict of interest, this agreement may be cancelled consistent with the provisions of that law.

XI.

Pursuant to Arizona Revised Statutes Section 35-297, the Department certifies that it does not have a scrutinized business operation in either Sudan or Iran.

Department certifies and warrants that it is in compliance with Arizona and Federal immigration law, including the requirement to utilize the E-Verify to ensure employees and eligible for

employment. Department shall allow the District to inspect its employment records to verify compliance. Failure of the Department to comply with state and federal immigration law or to allow reasonable inspections of employee records shall constitute a material breach of this agreement.

XII.

Pursuant to A.R.S 11-952, this Agreement shall be recorded with the Office of the Navajo County Recorder upon its execution by both parties.

SIGNED this _____ day of _____, 20__

BY: _____ PERKINS VALLEY HOMEOWNERS ASSOCIATION
Board Chairman

BY: _____ Holbrook Fire Department Fire Chief

BY: _____ Holbrook City Manager

Approved by the Holbrook City Council on the _____ day of _____, 20__

AGREEMENT

This Agreement is entered into this ____ day of _____, 2013, by and between the City of Holbrook, a municipal corporation, hereinafter referred to as "City" and Amber Smith, hereinafter referred to as "Smith". This agreement is for Zumba instruction at the City of Holbrook's Community Building.

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Smith agrees to the following:
 - A. To pay a fee of \$25.00 per month for rent.
 - B. To provide his/her own liability insurance coverage in the amount of \$1,000,000.00 for clients.

2. Holbrook agrees to the following:
 - A. To pay all utilities excluding phone service.
 - B. To provide a space of 400 square foot in the Holbrook Fitness Center for Zumba instruction.

3. This agreement shall be for a period of one year from the date the agreement is signed above; however, City or Smith may cancel the agreement for any reason upon sixty (60) days' written notice to the other party.

4. Smith shall maintain the facility and premises in as good condition as now exists, and upon expiration of this agreement, shall immediately surrender the same in said condition to City.

5. Smith shall not assign or sublet or transfer any interest in this agreement without the prior written consent of the City.

6. This agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, successors and assigns.

7. Smith shall indemnify and hold the City harmless from and against any liability, obligation or damage arising from the use of the premises by Smith, its agents or guests.

8. Smith shall procure appropriate liability insurance with the City as an additional insured thereunder, and shall deliver to City a certified copy of such policy within fifteen (15) days of the execution of this agreement.

11. In the event of any litigation to enforce the terms of this lease, the prevailing party

shall be entitled to recover its attorney's fees. The laws of the State of Arizona shall govern this agreement.

12. Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, certified mail, postage prepaid, addressed as follows:

- (1) CITY OF HOLBROOK: City Manager
City of Holbrook
P.O. Box 970
Holbrook, AZ 86025

- (2) SMITH: Amber Smith
Winslow, AZ 86047

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

IN WITNESS WHEREOF, the parties have set their hands the day and year first above written.

CITY OF HOLBROOK:

Jeff Hill, Mayor

Amber Smith

ATTEST:

Cher Reyes, City Clerk

ORDINANCE 13-01

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE
CITY OF HOLBROOK, ARIZONA, AUTHORIZING
THE PURCHASE OF REAL PROPERTY OF THE CITY OF HOLBROOK:
NAMELY PARCEL NUMBERS 109-19-077 AND 109-19-078, MORE FULLY
DESCRIBED IN EXHIBIT "A" ATTACHED HERETO

Recitals:

WHEREAS, owns property know as Parcel Number 109-19-077 and 109-19-078 more fully described in exhibit A; and

WHEREAS, the City of Holbrook is desirous of purchasing the property for municipal use; and

WHEREAS, an ordinance is required by the Holbrook City Charter, section 7.05(f) to sell any real property.

ENACTMENTS

NOW, THEREFORE, be it ordained by the Mayor and Council of the City of Holbrook, Arizona, as follows:

SECTION 1. The property more fully described in Exhibit A will be sold to the City of Holbrook pursuant to a separate agreement to be executed between the parties.

SECTION 2. The City Manager is authorized to sign all documents necessary to effectuate the sale between and the City of Holbrook.

Passed and adopted by the affirmative vote of not less six of the seven persons of the Mayor and the Council of the City of Holbrook, Arizona this _____ day of _____, 2013.

Jeff Hill, Mayor

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

Approved as to Form:

Sterling T. Solomon, City Attorney

ORDINANCE 13-01

EXHIBIT A

Parcel 109-19-077 ZUCK ADDN: LOT 9, BLOCK 22.... & 25' ALLEY BETWEEN LOTS 8 & 9 XGR-

Parcel 109-19-078 ZUCK ADDN: LOTS 10 & 11, BLOCK 22

AGREEMENT FOR SALE OF REAL PROPERTY

DATE: The effective date of this Agreement shall be the ____ day of _____, 2013.

PLACE: Holbrook, Arizona

PARTIES: NAVAJO COUNTY PUBLISHERS , Seller, hereinafter referred to as "NAVAJO COUNTY PUBLISHERS and CITY OF HOLBROOK, An Arizona Municipal Corporation, buyer, hereinafter known as "CITY."

PURPOSE: To set forth the rights, responsibilities, and duties of the parties in connection with the transfer of certain real property in Holbrook, Arizona, legally described on Exhibit "A" attached hereto and incorporated herein by reference.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **Sale of Property.** Navajo County Publishers agrees to sell to City the property more particularly described in Exhibit "A" and attached hereto and made a part hereof, in exchange for \$9900.00

2. **Conditions Precedent to Close.** Prior to close of escrow, a preliminary title report relating to the property will have been issued by Pioneer Title Agency Company, in a form which shows there are to be no exceptions to be contained therein other than the standard or usual exceptions, reservations, taxes, assessments, and easements for utilities, rights-of-way, and drainage easements common to that area, and which would not impair the ability of the City to use the property.

3. **Documents.** Navajo County Publishers and the City shall deposit in escrow all funds and other documents required prior to the close of escrow which are necessary to comply with the terms and conditions of this Agreement.

4. **Closing.** Escrow shall close on or before the ____ day of _____, 2013.

5. **Escrow.** Either prior to or within five (5) days following the execution of this Agreement, the parties shall cause an escrow to be opened at Pioneer Title Company for the purpose of carrying out the provisions of this Agreement.

5.1 Each party agrees to execute escrow instructions and any further instruments which may be necessary to consummate the transaction and effectively convey and assign the subject project from Navajo County Publishers to the City, and to deposit into escrow all sums and documents which the escrow instructions shall call for, then to deposit from time to time.

5.2 The following documents shall be deposited into escrow on or before closing:

- (a) Warranty Deeds in the customary form for the parcels of property being sold, duly executed, acknowledged, and recordable, in recordable form sufficient to convey the fee title to the subject property.
- (b) A standard owners' policies of title insurance issued by Pioneer Title Agency Company in the amount of the total purchase price, insuring the title of the parcel of property being sold, subject to the exceptions as set forth in Paragraph 4 above, or as approved by the City.

5.3 City and Navajo County Publishers, shall split the escrow fees and costs according to the customary practice in Navajo County, provide however that the City shall pay no more than the sales price stated herein.

5.4 The parties hereto do not intend that either the escrow instructions or the acts or actions of either of the parties in executing the same shall supersede or be construed as superseding

this Agreement; but such escrow instructions shall be deemed as merely supplemental to this Agreement as a means of carrying out and consummating the contract provided for in this Agreement.

6. **Passage of Title.** Navajo County Publishers, will immediately deed the property in exhibit A to the City upon close of escrow.

7. **Possession of Property.** The City shall be entitled to possession of the transferred property following close of escrow.

8. **Mutual Cooperation.** Each party covenants and agrees that it will cooperate reasonably with the other party to carry out this Agreement.

9. **Proration.** All real estate taxes, and any other item subject to proration, shall be prorated as of the close of escrow.

10. **Entire Contract.** This Agreement shall constitute the entire contract between the parties and may not be modified except by an instrument in writing, signed by each of them.

11. **Construction.** This contract shall be construed in accordance with the laws of the State of Arizona. This contract was drafted by City as a matter of convenience only and shall not be construed for or against either party.

12. **Notices.** Any notices required to be given to City or Navajo County Publishers under the terms of this Agreement shall be deemed given five (5) days after mailed by certified mail, postage prepaid, addressed to the appropriate party at their respective addresses:

If to City: CITY OF HOLBROOK
 Attention: City Manager
 P. O. Box 970
 Holbrook, AZ 86025

If to Navajo County Publishers, Inc:

13. **Time is of the Essence.** The parties acknowledge that the closing dates of escrow are important and agree that time shall be of the essence of the Agreement with reference to such closing date.

14. **Inconsistency.** In the event of any inconsistency between this Agreement and the escrow instructions, this Agreement shall govern.

15. **Attorney's Fees.** If any action is brought by either party in respect of its rights under this Agreement or the closing documents, the prevailing party shall be entitled to reasonable attorneys' fees and court costs.

16. **Binding on Successors.** This agreement shall be binding upon and inure to the benefit of the parties and any of their respective successors, assigns, representatives, agents or attorneys.

IN WITNESS WHEREOF, the parties hereunto have signed this agreement the day and year first above written.

NAVAJO COUNTY PUBLISHERS :

CITY:

THE CITY OF HOLBROOK

Navajo County Publishers

BY _____
Ray Alley, Manager, City of Holbrook

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

APPROVED AS TO FORM:

Sterling S. Solomon, City Attorney

ORDINANCE 13-02

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, AUTHORIZING THE LEASE OF REAL PROPERTY OF THE CITY OF HOLBROOK: NAMELY A PORTION OF PARCEL NUMBERS 109-24-001(EMPTY LOT ON NORTHWEST SIDE OF HUMANE SHELTER), MORE FULLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO.

Recitals:

WHEREAS, the City of Holbrook owns property know as Parcel Numbers 109-24-001 more fully described in exhibit A; and

WHEREAS, McPherson Collision is desirous of leasing land for their business; and

WHEREAS, an ordinance is required by the Holbrook City Charter, section 7.05(f) to lease any real property.

ENACTMENTS

NOW, THEREFORE, be it ordained by the Mayor and Council of the City of Holbrook, Arizona, as follows:

SECTION 1. The property more fully described in Exhibit A will be leased to McPherson Collision pursuant to a separate agreement to be executed between the parties.

SECTION 2. The City Manager is authorized to sign all documents necessary to effectuate the lease between McPherson Collision and the City of Holbrook.

Passed and adopted by the Mayor and Council of the City of Holbrook, Arizona this _____ day of _____, 2013.

Jeff Hill, Mayor

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

Approved as to Form:

Sterling Solomon City Attorney

ORDINANCE 13-02
EXHIBIT A

A portion of the property located at, Parcel # 109-24-001, 112 Airport Road, a vacant parcel of land of about .35 acres.

Tim and Kathy McPherson
McPherson Collision, LLC
405 West Vista Drive
Holbrook, AZ 86025
928-524-9888

PO Box 970
Holbrook, AZ 86025
City of Holbrook

1/30/2013

City of Holbrook,

We are interested in leasing the city property adjacent to our property on Airport Road. The piece of property is located between the animal shelter and the airport.

We will install a fence, clean, and maintain the property. We would like the cost of the fence to go toward the lease for the amount of time that the city determines fair.

Thank you for your time and consideration in this matter.

Tim McPherson
Kathy McPherson

Tim and Kathy McPherson

McPherson Collision, LLC

RECEIVED
FEB - 4 2013
BY: *[Signature]*

19 20

62
N 89°

30 NW COR
SEC 29

2640.00' N1°20' E

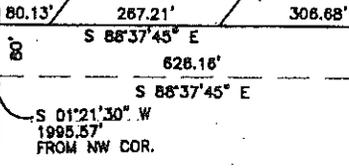
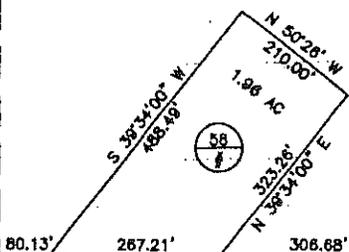
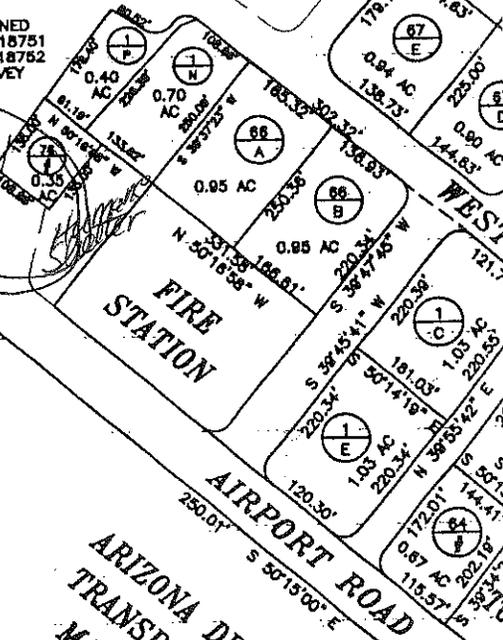
109-26

Property

N 38°18'00" E 5000.00'

75
(149.15 AC)

PREASSIGNED
SEE 00-18751
& 00-18752
SEE SURVEY
9-71



SEE SHEET 3

75
(149.15 AC)

ION LANE

ARIZONA DEPT. OF
TRANSPORTATION
MAINTENANCE
YARD

HUTCHINSON

AIRPORT ROAD

WEST

640-540

LEASE

THIS LAND LEASE (this "Lease"), executed to be effective as of the 22nd day of April 2013 (the "Effective Date"), is made and entered into by and between the CITY OF HOLBROOK, an Arizona municipal corporation ("Landlord"), and, MCPHERSON COLLISION an individual ("Tenant") (each, a "Party" and, collectively, the "Parties").

RECITALS:

A. Landlord is the fee owner of that certain improved real property in Holbrook, Arizona, being a portion of Navajo County Assessor's Parcel Number 109-24-001 (112 Airport Road), commonly known as (collectively, the "Premises").

B. Tenant desires to lease the Premises from Landlord, and Landlord desires to lease the Premises to Tenant, all in accordance with the terms and conditions set forth herein.

AGREEMENT:

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree and covenant as follows:

1. TERM; RENEWAL. The term of this Lease (the "Term") shall commence on the Effective Date and shall terminate on April 22, 2018 (the "Expiration Date"). After the five year term, lease can be renewed in three year intervals with a thirty (30) day termination notice required by either party.

2. RENT. Rent shall be \$0.00 per year. In exchange for rent the Tenant shall completely fence around the property, to and including gates wide enough to drive a regular size vehicle through. At the end of the lease the fencing and gates are to remain and become the Landlords property.

3. USE. Tenant shall use and occupy the Premises solely for the purpose of storage of vehicles and related uses (the "Permitted Uses"). Tenant shall not without Landlord's prior written consent use the Premises for any purpose other than the Permitted Uses Tenant, at Tenant's sole cost, shall operate its business on the Premises in conformity with all applicable laws, regulations, ordinances and licensing requirements.

4. UTILITIES.

4.1 Tenant shall pay for all utilities.

5. MAINTENANCE, REPAIRS AND REPLACEMENTS.

5.1 Tenant's Obligation to Maintain. During the Term, Tenant, at Tenant's sole cost, shall keep and maintain the ground and keep it free of weed and debris. Tenant shall

not cause any nuisance or cause or permit any waste or allow any trash to accumulate on or about the Premises.

5.2 Tenant's Obligation to Repair and Replace. During the Term, Tenant, at Tenant's sole cost, shall within a reasonable time make all necessary repairs and replacement of all non-structural elements on the Premises provided, however, that Tenant shall not be entitled to construct or attach any permanent fixtures, buildings, structures or other permanent improvements on the Premises without the prior written consent of Landlord, which consent may be given or withheld in Landlord's sole discretion.

6. INSURANCE.

6.1 Liability Insurance. Tenant, at Tenant's sole cost, shall obtain and keep in force during the Term a policy of comprehensive liability insurance in the amount of one million dollars, insuring Tenant, and naming Landlord as an additional insured, against any liability arising out of Tenant's use or occupancy of the Premises. Such insurance shall be in an amount reasonable and customary for similar businesses in the Holbrook or Navajo County, Arizona, area.

6.2 Waiver of Subrogation. Each Party hereby releases the other from any and all liability or responsibility to the other or anyone claiming through or under it by way of subrogation or otherwise for the loss or damage to property or for injury to persons caused by any insured peril, provided, however, that this release and waiver shall be effective only in the event and to the extent of actual recovery or payment under the applicable insurance policy or policies.

6.3 Certificate. Within 15 days of the Effective Date, Tenant shall provide to Landlord a certified copy of the policy evidencing the coverage required hereby.

7. INDEMNITY. Except for Landlord's negligence or breach of this Lease, Tenant shall and does hereby agree to defend, indemnify and hold harmless Landlord for, from and against any and all claims arising from: (i) Tenant's use or occupancy of the Premises; (ii) the conduct of Tenant's Business; (iii) any activity, work or things done, permitted or suffered by Tenant on the Premises; (iv) any breach or default of this Lease by Tenant; and (v) all reasonable costs, attorneys' fees and expenses and liabilities incurred in the defense of any such claim or any action or proceeding brought thereon.

8. NO LIENS. If the Premises or Tenant's leasehold interest therein shall at any time during the Term, or any renewal thereof, become subject to any mechanics', laborers' or materialmen's liens based upon the furnishing of material or labor to Tenant with regard to the Premises and contracted for by Tenant, Tenant shall cause the same, at Tenant's sole cost and expense, to be discharged within 10 days after notice thereof, unless the lien is then being litigated in good faith by Tenant and, in such event, Tenant shall and does hereby agree to defend, indemnify and hold Landlord harmless from and against any such lien and bond the same if required by Landlord.

9. NO ASSIGNMENT. Tenant shall not assign this Lease or assign or sublease any interest it may have hereunder, or sublet the Premises, or any portion thereof, without the prior written consent of Landlord, which consent may be granted or withheld in Landlord's sole discretion. If Landlord consents to any assignment, any such assignment shall not release Tenant hereunder and Tenant shall remain jointly and severally liable with any assignee, all of whom shall be required, in writing, to expressly assume Tenant's obligations hereunder. Consent to an assignment shall not be a waiver of Tenant's obligation to obtain Landlord's consent to any other assignment.

10. DEFAULT. The occurrence of any one or more of the following events (a "Tenant Event of Default") shall constitute a material default and breach of this Lease by Tenant:

10.1 the vacating or abandonment of the Premises by Tenant for 10 or more consecutive days;

10.2 the failure by Tenant to make any payment of any payment required to be made by Tenant hereunder within 5 days of Tenant's receipt of a written demand therefore from Landlord;

10.3 the failure by Tenant to observe or perform any of the covenants, conditions or provisions of this Lease to be observed or performed by Tenant, other than described in Paragraph 13.2 above, where such failure shall continue for a period of 15 days after Tenant's receipt of written notice thereof from Landlord to Tenant; or

10.4 (i) the making by Tenant of any general assignment, or general arrangement for the benefit of creditors; (ii) the filing by or against Tenant of a petition to have Tenant adjudged a bankrupt or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against Tenant, the same is dismissed within 30 days of Tenant's receipt of notice thereof; (iii) the appointment of a trustee or receiver to take possession of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where possession is not restored to Tenant within 60 days of Tenant's receipt of notice thereof; or (iv) the attachment, execution or other judicial seizure of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where such seizure is not discharged within 60 days of Tenant's receipt of notice thereof.

11. REMEDIES. In the event any Tenant Event of Default, Landlord may at any time thereafter, without limiting Landlord in the exercise of any other right or remedy which Landlord may have by reason of such default or breach:

11.1 choose not to re-enter but to hold Tenant responsible for all terms of this Lease subject to Landlord's mitigation obligations;

11.2 re-enter the Premises and terminate this Lease and hold Tenant responsible for all damages resulting from the breach of this Lease; and

11.3 any and all remedies at law or in equity.

12. INTEREST. In the event Tenant fails to fully and timely pay any sums due hereunder, Tenant agrees to pay interest thereon at the rate of 12% per annum from the date due until fully paid.

13. SUBORDINATION. This Lease shall be subject to and subordinate to the lien of any mortgage or deed of trust which now or hereafter may constitute a lien on the Premises held by a mortgagee, and to any agreements at any time made by Landlord, modifying, supplementing, extending or renewing any such first mortgage or first deed of trust. The provisions for the subordination of the Lease shall be self-operative and no further instrument shall be required to effect such subordination except that Tenant shall, upon at least 10 days' prior written request by the mortgagee at any time or times, execute and deliver any and all instruments that may be reasonable, necessary or proper to effect such subordination.

14. ESTOPPEL CERTIFICATES. Tenant, at any time and on at least 10 days' prior written notice by Landlord, shall execute, acknowledge and deliver to Landlord a written statement certifying that this Lease continues unmodified and in full force and effect (or if there have been modifications, that this Lease continues in full force and effect as modified and stating the modifications), and stating whether Landlord is in default in performing any covenants under this Lease, it being intended that any such statement delivered pursuant to this paragraph may be relied upon by Landlord or any prospective purchaser or mortgagee of the fee or any assignee of any mortgage on the fee of the Premises.

15. ENTIRE AGREEMENT; MODIFICATION. This Lease contains the entire agreement between the Parties with regard to the subject matter hereof and entirely supersedes any prior agreement or discussion between the Parties. No term or provision hereof may be changed, waived, discharged or terminated unless the same shall be in writing executed by the Parties.

16. TIME OF THE ESSENCE. Time is of the essence of each and every provision of this Lease.

17. APPLICABLE LAW; JURISDICTION. This Lease shall be governed by and construed and enforced in accordance with the laws of the State of Arizona without reference to conflict of laws principles. The Parties hereby submit to the sole jurisdiction of, and agree that proper venue shall be in, the Superior Court of Navajo County, Arizona (the "Court"), in regard to any matter arising under this Lease.

18. ATTORNEYS' FEES. In the event any suit is instituted by either Party against the other to enforce any right under this Lease, the successful Party, as determined by the Court, shall be entitled to recover as part of any judgment rendered therein its court costs and a reasonable sum for its attorneys' fees, which fees shall be determined by the Court.

19. AS IS/WHERE IS. Tenant is leasing the Premises "as is/where is."

20. NOTICES. All notices, demands and communication of any kind which may be or are required to be given by either party to the other under the terms of this Lease shall be in writing and shall be deemed delivered upon receipt if delivered in person or by overnight delivery by a nationally recognized overnight courier service (e.g., FEDEX, UPS, DHL) or two (2) days after being deposited in the United States mail registered or certified, return receipt requested, postage prepaid, addressed as follows:

If to Landlord:	City Manager City of Holbrook P.O. Box 970 Holbrook, Arizona 86025
If to Tenant:	MCPHERSON COLLISION

Either party may change its address for purposes of this Lease by giving written notice of such change to the other party in the manner set forth above for the giving of notices.

21. COUNTERPARTS. This Lease may be executed in multiple counterparts and all counterpart originals together shall constitute the whole when assembled.

22. SIGNS. Landlord shall have the right to place "for lease" signs (or signs of similar meaning or import) on or about the Premises at any time during the Term and without notice to Tenant.

23. SURRENDER OF POSSESSION. Tenant, at Tenant's sole cost, shall deliver possession of the Premises to Landlord on or before the Expiration Date, broom clean and free and clear of all tenants and other occupants, with Tenant: (i) having removed all of Tenant's personal property from the Premises; and (ii) having repaired any damage to the Premises caused by Tenant's removal of any improvements or fixtures owned by Tenant.

24. SUCCESSORS. This Lease is binding upon and shall inure to the benefit of the Parties and their respective heirs, successors and assigns.

25. COMPLIANCE WITH IMMIGRATION LAWS. Tenant hereby warrants that Tenant, in connection with Tenant's Business, complies with: (i) all Federal Immigration laws and regulations that relate to Tenant's employees; and (ii) Arizona Revised Statutes § 23-214(A) concerning the e-verify program. Tenant acknowledges that, pursuant to Arizona Revised Statutes § 41-4401, a breach of the foregoing warranty is a material breach of this Lease subject to penalties up to and including termination of this Lease, and that Landlord retains the legal right to inspect the papers of any Tenant's employee who works on any of Tenant's obligations hereunder to ensure compliance with the foregoing warranty. Landlord will not consider Tenant or any of its subcontractors in material breach of the foregoing warranty if Tenant and its subcontractors establish that they have complied with the employment verification provisions prescribed by 8 USCA § 1324(a) and (b) of the Federal Immigration and Nationality Act and the e-verify requirements prescribed by Arizona Revised Statutes § 23-214(A).

26. BUSINESS OPERATIONS IN SUDAN AND IRAQ. Tenant hereby certifies to Landlord that:

- (i) Tenant does not have "scrutinized" business operations in Sudan, as that term is defined in Arizona Revised Statutes § 35-391; and
- (ii) Tenant does not have "scrutinized" business operations in Iran, as that term is defined in Arizona Revised Statutes § 35-393.

Tenant acknowledges that, in the event either of the certifications to Landlord by Tenant contained in this section is determined by Landlord to be false, the Landlord may terminate this Lease and exercise other remedies as provided by law, in accordance with Arizona Revised Statutes §§ 35-391.06 and 35-393.06.

27. CONFLICT OF INTEREST. Pursuant to the provisions of Arizona Revised Statutes § 38-511, the Landlord may cancel this Lease, without penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating this Lease on behalf of the Landlord is, at any time while this Lease or any extension hereof is in effect, an employee of Tenant in any capacity or a consultant to Tenant with respect the subject matter of this Lease.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties have executed this Lease as of the Effective Date.

LANDLORD:

CITY OF HOLBROOK

Ray Alley, Manager

ATTEST:

Cher Reyes, City Clerk

APPROVED AS TO FORM

Sterling Solomon
City Attorney

TENANT:

AGREEMENT

This Agreement is entered into this ____ day of _____, 2013, by and between the City of Holbrook, a municipal corporation, hereinafter referred to as "City" and Coletta Keesee, hereinafter referred to as "Keesee". This agreement is for massage therapy service at the City of Holbrook's Fitness Center.

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Keesee agrees to the following:
 - A. To pay a fee of \$25.00 per month rent.
 - B. To provide her own insurance coverage for clients.
2. Holbrook agrees to the following:
 - A. To pay all utilities excluding phone service.
 - B. To provide a space of 225 square foot in the Holbrook Fitness Center for massage therapy services.
3. This agreement shall be for a period of two (2) years from the date the agreement is signed above; however, City or Keesee may cancel the agreement for any reason upon sixty (60) days' written notice to the other party.
4. Keesee shall maintain the facility and premises in as good condition as now exists, and upon expiration of this agreement, shall immediately surrender the same in said condition to City.
5. Keesee shall not assign or sublet or transfer any interest in this agreement without the prior written consent of the City.
6. This agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, successors and assigns.
7. Keesee shall indemnify and hold the City harmless from and against any liability, obligation or damage arising from the use of the premises by Keesee, its agents or guests.
8. Keesee shall procure appropriate liability insurance with the City as an additional insured thereunder, and shall deliver to City a certified copy of such policy within fifteen (15) days of the execution of this agreement.

11. In the event of any litigation to enforce the terms of this lease, the prevailing party shall be entitled to recover its attorney's fees. The laws of the State of Arizona shall govern this agreement.

12. Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, certified mail, postage prepaid, addressed as follows:

- (1) CITY OF HOLBROOK: City Manager
City of Holbrook
P.O. Box 970
Holbrook, AZ 86025

- (2) KEESEE: Coletta Keesee
1006 E. Florida
Holbrook, AZ 86025

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

IN WITNESS WHEREOF, the parties have set their hands the day and year first above written.

CITY OF HOLBROOK:

Jeff Hill, Mayor

Coletta Keesee

ATTEST:

Cher Reyes, City Clerk

RESOLUTION 13-05

A RESOLUTION OF THE CITY OF HOLBROOK, ARIZONA, AMENDING THE FEES FOR THE HIDDEN COVE GOLF COURSE IN THE CITY OF HOLBROOK.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, ARIZONA that the fees for the Hidden Cove Course within the City of Holbrook shall be as follows:

GOLF	9 HOLES	18 HOLES
Regular	\$5.00	\$10.00
Senior	\$5.00	\$10.00
Additional 9 holes	\$ 5.00	\$10.00
Additional 9 holes senior	\$ 5.00	\$10.00
Gas cart per rider	\$ 5.00	\$10.00
Additional 9 holes cart	\$ 5.00	\$ 5.00

Annual membership: Single \$360.00
 Family \$420.00
 Senior Single \$300.00
 Senior Family \$360.00

Family rate includes children under age 18 living at home and spouse.

Club House rental: \$250.00 for 4 hours. Time scheduled will be after golf day is done as to not interfere with business.

PASSED AND ADOPTED by the Mayor and Council of the City of Holbrook, Arizona, this 19th day of February 2013.

Jeff Hill, Mayor

Attest:

Cher Reyes, CMC, CPM, City Clerk

Approved as to form:

Sterling T. Solomon, City Attorney

CALIFORNIA OFFICE

655 BERRY STREET, SUITE H
 BREA, CA 92821
 TEL: (714) 257-9095
 FAX: (714) 257-9076

{ PLEASE REMIT PAYMENT TO
 CORPORATE ADDRESS BELOW }

PROFORCE
LAW ENFORCEMENT

INVOICE NO.	PAGE
163811	1
INVOICE DATE	
02/07/13	



INVOICE



ORDER: 175591
 FEDEX G

S HOLBROOK POLICE DEPARTMENT
L PO BOX 970
D
T HOLBROOK AZ 86025
D

S HOLBROOK POLICE DEPARTMENT
H LT JODY HARRELSON
I 120 EAST BUFFALO STREET
P HOLBROOK AZ 86025
T
D

QUANTITY	ITEM NUMBER / DESCRIPTION	UNIT PRICE	EXTENDED PRICE
50	44200/0204A-C TSR CART M26/X26 21FT Serial #: C31024C25	22.90	1,145.00
	C310249C4	C310249H8	
	C31024FYN	C310250D7	
	C310255TV	C31024CR2	
	C31024H0N	C31024EAY	
	C31024FXM	C3102559F	
	C3102480E	C31024AN7	
	C310255HX	C31024DFN	
	C310255YK	C310247F4	
	C310255H9	C31024K8V	
	C310254F6	C31024D9V	
	C31025EX4	C31024D20	
	C3102555V	C31024K8F	
	C310254CY	C31024KHN	
	C31025441	C31024F8C	
	C310247XK	C3102552H	
	C31024HYM	C3102556W	
	C31024K94	C31024F7E	
	C31024DDH	C31025ETK	
	C31024FR9	C31024FV2	
	C31024KAY	C31024CTN	
	C31025F75	C31024834	
	C31024CPC	C31024CRK	
	C31024CYR	C31024CNC	
	C31024FX3	C3102545V	
PLEASE READ ATTACHED:			
"Taser International Warranty Terms and Conditions, Release and Limitation of Remedies" as this attachment is to be			
CUSTOMER NO.	PURCHASE ORDER	ORDER DATE	SALE AMOUNT
			G.O.D. FEE
PAYMENT TERMS	SHIP VIA	INVOICE NO.	HANDLING
			SALES TAX
COMMENTS		FORM 4473	TOTAL
			CREDIT / PAYMENT
	SALESMAN	LOC.	AMOUNT DUE

PLEASE REMIT PAYMENT TO CORPORATE OFFICE AT:

3009 N. HIGHWAY 89 PRESCOTT, AZ 86301
 TEL: 928 776 7192 FAX: 928 445 3468 EMAIL: SALES@LAWGUN.COM WWW.PROFORCEONLINE.COM

Creative Document Solutions To Reorder: 866-389-4252 WZ178557 5-11 MC-IND

CALIFORNIA OFFICE

655 BERRY STREET, SUITE H
 BREA, CA 92821
 TEL: (714) 257-9095
 FAX: (714) 257-9076

{ PLEASE REMIT PAYMENT TO
 CORPORATE ADDRESS BELOW }



INVOICE NO.	PAGE
163811	2
INVOICE DATE	
02/07/13	



INVOICE



ORDER: 175591
 FEDEX G

S HOLBROOK POLICE DEPARTMENT
O PO BOX 970
L
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T
D

S HOLBROOK POLICE DEPARTMENT
O LT JODY HARRELSON
L 120 EAST BUFFALO STREET
D HOLBROOK AZ 86025
T
D

QUANTITY	ITEM NUMBER / DESCRIPTION	UNIT PRICE	EXTENDED PRICE
	an integral part of the terms of this quote. Please be aware that handling charges are not actual freight and are therefore subject to sales tax in California and Washington. ProForce Law Enforcement agrees to defend, indemnify and hold harmless its customer from claims for personal injury or property damages, to the extent arising from the negligent acts or omissions of ProForce Law Enforcement or its employees, agents or independent contractors.		
CUSTOMER NO.	PURCHASE ORDER	ORDER DATE	SALE AMOUNT
010438	DEPT LETTER	02/07/13	1,145.00
PAYMENT TERMS	SHIP VIA	INVOICE NO.	C.O.D. FEE
DUE NET 30 DAYS	FEDEX G	163811	.00
COMMENTS	FORM 4473	TOTAL	HANDLING
THANK YOU FOR CHOOSING PROFORCE	N/A	1,239.11	84.16
BY: JAKE SANDMAN	SALESMAN	CREDIT / PAYMENT	SALES TAX
	020		1,239.11
	LDC.	AMOUNT DUE	TOTAL
	A	1,239.11	.00

PLEASE REMIT PAYMENT TO CORPORATE OFFICE AT:
 3009 N. HIGHWAY 89 PRESCOTT, AZ 86301
 TEL: 928 776 7192 FAX: 928 445 3468 EMAIL: SALES@LAWGUN.COM WWW.PROFORCEONLINE.COM