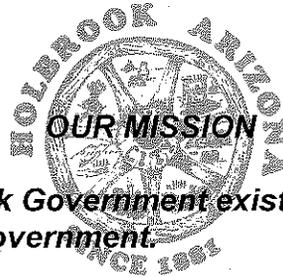


465 First Avenue  
P.O. Box 970  
Holbrook, AZ 86025

# CITY OF HOLBROOK

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Fax: (928) 524-2159  
holbrookcity@ci.holbrook.az.us



*The City of Holbrook Government exists to provide ethical and responsible local government.*

## AGENDA

### REGULAR CITY COUNCIL MEETING

APRIL 24, 2012

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
  - A. Proclamation "Youth Week". (Pg 3)
- 5) CALL TO THE AUDIENCE:  
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
  - A. Claims/payment approval for April 5, 2012 thru April 18, 2012: (Pg 4)  
Documentation for claims is available at City Hall.
  - B. Minutes of the regular meeting held on April 10, 2012. (Pg 25)

CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: NONE

- 8) REPORTS:  
**Mayor:**

**Council Members:  
Manager:**

9) OLD BUSINESS:

- A. Discussion/possible action regarding White Mountain Connector Transportation-Manager Alley. (Pg 36)

10) NEW BUSINESS:

- A. Ordinance 12-01, authorizing the lease of real property of the City of Holbrook, namely a portion of 109-37-006A (Old NPC Campus) to Native American Missions Support, 1<sup>st</sup> reading. (Pg 43)  
B. Discussion/possible action regarding Reel Perfection a sole source provider-Manager Alley. (Pg 51)  
C. Discussion/possible action regarding the State's Mutual Aid agreement-Manager Alley. (Pg 53)

11) EXECUTIVE SESSION:

- A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

12) POST EXECUTIVE SESSION:

13) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

14) ADJOURNMENT:

Dated this 17th day of April 2012.

  
Cher Reyes, CMC/CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

**PROCLAMATION  
RECOGNIZING YOUTH WEEK**

**WHEREAS, The Benevolent and Protective Order of Elks has designated the week beginning on the 1<sup>st</sup> Sunday in May, as Youth Week to honor America's Junior Citizens for their accomplishments, and to give fitting recognition of their services to Community, State and Nation; and**

**WHEREAS, BPOE 2450 will sponsor an observance during that week in tribute to the Junior Citizens of this Community; and,**

**WHEREAS, no event could be more deserving of our support and participation than one dedicate to these young people who represent the nation's greatest resource, and who in the years ahead will assume the reasonability for the advancement of our free society; and**

**WHEREAS, our Youth need the guidance, inspiration and encouragement which we alone can give in order to help develop those qualities of character essential for future leadership; and go forth to serve America; and**

**WHEREAS, to achieve this worthy objective we should demonstrate our partnership with Youth, our understanding of their hopes and aspirations and a sincere willingness to help prepare them in every way for the responsibilities and opportunities of citizenship:**

**NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of City of Holbrook, County of Navajo, State of Arizona, proclaims the week of May 1-7, 2012 as  
"YOUTH WEEK"**

And urge all departments of government, civic, fraternal and patriotic groups, and our citizens generally, to participate wholeheartedly in its observance.

**DONE IN CONCURRENCE WITH THE HOLBROOK CITY COUNCIL  
THIS 24th DAY OF APRIL 2012.**

\_\_\_\_\_  
Jeff Hill, Mayor

Attest:

Approved as to form:

\_\_\_\_\_  
Cher Reyes, CMC, CPM City Clerk

\_\_\_\_\_  
Sterling Solomon, Attorney

**CITY OF HOLBROOK**

**INVOICE APPROVAL REPORT**

**BY GL NUMBER EXCLDING  
WALT'S HARDWARE**

04/05/2012 THRU 04/18/2012

**TOTAL**

**\$216,878.69**

Report Criteria:

Invoice Vendor No = 1-9699

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/10/2012</b>												
HOME DEPOT				6310								
03292012	2	Adj			03/29/2012	44.74	0		.00			4/12
					04/11/2012		No			002-091-5026		
03292012	3	Adj			03/29/2012	44.71	0		.00			4/12
					04/11/2012		No			002-091-5026		
Total 03292012						.03						
Total 6310						.03						
IKON OFFICE SOLUTIONS				6510								
50226069475	1	Inv	RENTAL AGREEMENT		04/01/2012	62.85	0		.00			4/12
					04/11/2012		No			001-004-5047		
COPPERSTATE BOLT & NUT				3750								
I00127946	1	Inv	TOOLS		03/30/2012	158.67	0		.00			4/12
					04/24/2012		No			001-085-5022		
I00127946	2	Inv	TOOLS		03/30/2012	319.11	0		.00			4/12
					04/24/2012		No			002-091-5022		
Total I00127946						477.78						
Total 3750						477.78						
NAVAJO COUNTY TREASURER				8750								
03312012	1	Inv	2011 ADD'L ASSESSMENT		03/31/2012	18.48	0		.00			4/12
					04/11/2012		No			001-000-4710		
CANYON PIPE & SUPPLY				3039								
I3343178.001	1	Inv	SUPPLIES		04/02/2012	681.61	2		.00			4/12
					04/25/2012		No			002-091-5026		
I3343260.001	1	Inv	SUPPLIES		04/02/2012	461.39	2		.00			4/12
					04/09/2012		No			001-040-5026		
Total 3039						1,143.00						
WASTE MGT / PAINTED DESERT L/F				9430								
10691-0462-6	1	Inv	LANDFILL FEES		04/01/2012	10,031.91	0		.00			4/12
					04/11/2012		No			002-090-5049		
HOLBROOK TRIBUNE NEWS				6240								
119442	1	Inv	ADVERTISEMENT		03/28/2012	30.25	0		.00			4/12
					04/25/2012		No			001-050-5044		
119444	1	Inv	ADVERTISEMENT		03/28/2012	27.23	0		.00			4/12
					04/25/2012		No			007-087-5044		
Total 6240						57.48						
CARQUEST AUTO PARTS				2440								
04092012	1	Inv	PARTS		04/09/2012	942.46	0		.00			4/12
					04/25/2012		No			002-090-5024		

R Column: Y = Recurring Payment

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
04092012	2	Inv	PARTS		04/09/2012	2.96	0		.00			4/12
					04/25/2012		No			001-040-5024		
04092012	3	Inv	PARTS		04/09/2012	4.82	0		.00			4/12
					04/25/2012		No			007-087-5024		
04092012	4	Inv	PARTS		04/09/2012	154.12	0		.00			4/12
					04/25/2012		No			001-085-5022		
Total 04092012						1,104.36						
Total 2440						1,104.36						
HATCH CONSTRUCTION &				5860								
10263	1	Inv	COLD MIX		03/09/2012	1,076.07	9	03/19/2012	.00			4/12
					04/11/2012		No			007-087-5026		
DESERT GOLF CARS				4250								
21541	1	Inv	PARTS		04/02/2012	214.44	0		.00			4/12
					04/25/2012		No			001-040-5024		
FUTURE TIRE, INC.				5241								
W23282	1	Inv	REPAIRS		03/16/2012	108.06	2		.00			4/12
					04/25/2012		No			007-087-5024		
AUTHORIZED PUMP SYSTEMS				1560								
7628	1	Inv	REPAIRS		04/02/2012	8,622.04	0		.00			4/12
					04/11/2012		No			001-040-5052		
ARIZONA STATE TREASURER				1380								
03312012	1	Inv	FINES		03/31/2012	4,071.94	0		.00			4/12
					04/11/2012		No			001-000-4710		
FUTURE TIRE, INC.				5241								
W23451	1	Inv	REPAIRS		04/06/2012	927.25	2		.00			4/12
					04/25/2012		No			001-031-5024		
UNISOURCE ENERGY SERVICES				3380								
04032012	1	Inv	UTILITIES		04/03/2012	385.03	9	04/13/2012	.00			4/12
					04/11/2012		No			001-099-5048		
04032012	2	Inv	UTILITIES		04/03/2012	385.03	9	04/13/2012	.00			4/12
					04/11/2012		No			001-099-5048		
04032012	3	Inv	UTILITIES		04/03/2012	88.28	3	04/13/2012	.00			4/12
					04/11/2012		No			001-004-5048		
04032012	4	Inv	UTILITIES		04/03/2012	227.29	3	04/13/2012	.00			4/12
					04/11/2012		No			001-031-5048		
04032012	5	Inv	UTILITIES		04/03/2012	331.18	3	04/13/2012	.00			4/12
					04/11/2012		No			002-090-5048		
04032012	6	Inv	UTILITIES		04/03/2012	211.13	3	04/13/2012	.00			4/12
					04/11/2012		No			001-050-5048		
04032012	7	Inv	UTILITIES		04/03/2012	97.12	3	04/13/2012	.00			4/12
					04/11/2012		No			001-093-5048		
04032012	8	Inv	UTILITIES		04/03/2012	40.59	3	04/13/2012	.00			4/12
					04/11/2012		No			002-091-5048		
04032012	9	Inv	UTILITIES		04/03/2012	40.58	3	04/13/2012	.00			4/12
					04/11/2012		No			002-092-5048		
04032012	10	Inv	UTILITIES		04/03/2012	96.13	3	04/13/2012	.00			4/12

R Column: Y = Recurring Payment

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
04032012	11	Inv	UTILITIES	04/11/2012 04/03/2012	87.23	No 3	04/13/2012	.00	001-093-5048		4/12
04032012	12	Inv	UTILITIES	04/11/2012 04/03/2012	54.86	No 3	04/13/2012	.00	007-087-5048		4/12
				04/11/2012		No			002-090-5048		
Total 04032012					2,044.45						
Total 3380					2,044.45						
BRADCO			2590								
177248	1	Inv	FUEL	04/09/2012 04/25/2012	2,074.01	0 No		.00	001-040-5027		4/12
CASELLE INC			3140								
41698	1	Inv	SUPPORT	04/01/2012 04/25/2012	850.67	0 No		.00	001-004-5049		4/12
BANANA JONS			2177								
11-6480	1	Inv	RENTAL/MAINT	04/09/2012 04/11/2012	272.00	2 No		.00	001-031-5047		4/12
HOLBROOK TRIBUNE NEWS			6240								
119471	1	Inv	ADVERTISEMENT	03/31/2012 04/25/2012	51.30	0 No		.00	001-085-5044		4/12
119472	1	Inv	ADVERTISEMENT	03/31/2012 04/25/2012	369.36	0 No		.00	001-001-5044		4/12
119473	1	Inv	ADVERTISEMENT	03/31/2012 04/25/2012	51.30	0 No		.00	001-031-5044		4/12
Total 6240					471.96						
BORDER CONSTRUCTION SPECIALTIE			2540								
INV-3774727	1	Inv	REBAR	03/16/2012 04/25/2012	884.73	0 No		.00	007-087-5026		4/12
INV-3773498	1	Inv	SAW BLADE	04/14/2012 04/25/2012	109.34	0 No		.00	007-087-5026		4/12
Total 2540					994.07						
Total 4/10/2012					34,622.85						

04/10/2012 GL Period Summary

GL Period	Amount
4/12	34,622.85
	<u>34,622.85</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/11/2012</b>											
A.P.S.											
			70								
03212012	1	Inv UTILITIES		03/21/2012	526.33	0		.00			4/12
				04/11/2012		No			001-060-5048		
03212012	2	Inv UTILITIES		03/21/2012	6,431.62	0		.00			4/12
				04/11/2012		No			002-091-5048		
03212012	3	Inv UTILITIES		03/21/2012	11,973.06	0		.00			4/12
				04/11/2012		No			002-092-5048		
03212012	4	Inv UTILITIES		03/21/2012	1,608.67	0		.00			4/12
				04/11/2012		No			001-031-5048		
03212012	5	Inv UTILITIES		03/21/2012	2,109.60	0		.00			4/12
				04/11/2012		No			001-050-5048		
03212012	6	Inv UTILITIES		03/21/2012	298.18	0		.00			4/12
				04/11/2012		No			001-093-5048		
03212012	7	Inv UTILITIES		03/21/2012	1,002.39	0		.00			4/12
				04/11/2012		No			007-087-5048		
03212012	8	Inv UTILITIES		03/21/2012	333.34	0		.00			4/12
				04/11/2012		No			001-040-5048		
03212012	9	Inv UTILITIES		03/21/2012	120.21	0		.00			4/12
				04/11/2012		No			002-090-5048		
03212012	10	Inv UTILITIES		03/21/2012	754.24	0		.00			4/12
				04/11/2012		No			001-099-5048		
03212012	11	Inv UTILITIES		03/21/2012	245.95	0		.00			4/12
				04/11/2012		No			001-085-5048		
03212012	12	Inv UTILITIES		03/21/2012	442.60	0		.00			4/12
				04/11/2012		No			001-004-5048		
03212012	13	Inv UTILITIES		03/21/2012	560.37	0		.00			4/12
				04/11/2012		No			001-014-5048		
03212012	14	Inv UTILITIES		03/21/2012	58.34	0		.00			4/12
				04/11/2012		No			001-084-5048		
03212012	15	Inv UTILITIES		03/21/2012	763.16	0		.00			4/12
				04/11/2012		No			001-020-5048		
Total 03212012					27,228.06						
Total 70					27,228.06						
HATCH MOTOR CO.											
			5868								
04112012	1	Inv POLICE CARS DEPOSIT		04/11/2012	2,000.00	3		.00			4/12
				04/11/2012		No			001-050-5071		
Total 4/11/2012					29,228.06						

04/11/2012 GL Period Summary

GL Period	Amount
4/12	29,228.06
	29,228.06

<u>GL Period</u>	<u>Amount</u>
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Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/13/2012</b>												
BRADCO												
177248	2	Adj		2590	04/09/2012 04/25/2012	16.55	- 0 No		.00		001-040-5027	4/12
NAVAJO COUNTY INFORMATION TECH												
2-000100021	1	Inv	INTERNET SERVICE	8722	04/02/2012 04/25/2012	900.00	0 No		.00		001-020-5048	4/12
PENWORTHY												
523442	1	Inv	BOOKS	9433	03/14/2012 04/25/2012	329.30	1 No		.00		001-020-5026	4/12
Total 4/13/2012						<u>1,212.75</u>						

04/13/2012 GL Period Summary

GL Period	Amount
4/12	<u>1,212.75</u>
	<u><u>1,212.75</u></u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/16/2012</b>												
BRADCO 2590												
177528	1	Inv	FUEL		04/15/2012 04/25/2012	7,690.74	0 No		.00			4/12 007-087-5027
FUTURE TIRE, INC. 5241												
W23493	1	Inv	REPAIRS		04/11/2012 04/25/2012	10.00	2 No		.00			4/12 001-050-5024
AMERIGAS - HOLBROOK 920												
3007830459	1	Inv	UTILITIES		04/10/2012 04/17/2012	150.80	2 No		.00			4/12 001-040-5048
BRADCO 2590												
324447	2	Inv	FUEL		02/29/2012 03/07/2012	.00	0 No		.00			4/12 007-087-5027
176332	2	Inv	FUEL		03/15/2012 03/21/2012	7,686.91	0 No		.00			4/12 007-087-5027
176940	2	Inv	FUEL		03/31/2012 04/04/2012	7,116.45	0 No		.00			4/12 007-087-5027
03312012	1	Inv	FUEL		03/31/2012 04/17/2012	77.25	0 No		.00			4/12 001-004-5027
03312012	2	Inv	FUEL		03/31/2012 04/17/2012	47.91	0 No		.00			4/12 001-005-5027
03312012	3	Inv	FUEL		03/31/2012 04/17/2012	347.92	0 No		.00			4/12 001-031-5027
03312012	4	Inv	FUEL		03/31/2012 04/17/2012	148.11	0 No		.00			4/12 001-040-5027
03312012	5	Inv	FUEL		03/31/2012 04/17/2012	4,230.70	0 No		.00			4/12 001-050-5027
03312012	6	Inv	FUEL		03/31/2012 04/17/2012	204.77	0 No		.00			4/12 001-060-5027
03312012	7	Inv	FUEL		03/31/2012 04/17/2012	701.70	0 No		.00			4/12 001-084-5027
03312012	8	Inv	FUEL		03/31/2012 04/17/2012	422.38	0 No		.00			4/12 001-085-5027
03312012	9	Inv	FUEL		03/31/2012 04/17/2012	3,610.32	0 No		.00			4/12 007-087-5027
03312012	10	Inv	FUEL		03/31/2012 04/17/2012	3,119.47	0 No		.00			4/12 002-090-5027
03312012	11	Inv	FUEL		03/31/2012 04/17/2012	1,608.82	0 No		.00			4/12 002-091-5027
03312012	12	Inv	FUEL		03/31/2012 04/17/2012	284.01	0 No		.00			4/12 002-092-5027
Total 03312012						14,803.36						
Total 2590						.00						
UNISOURCE ENERGY SERVICES 3380												
04102012	1	Inv	UTILITIES		04/10/2012 04/17/2012	138.82	0 No		.00			4/12 002-090-5048
04102012	2	Inv	UTILITIES		04/10/2012 04/17/2012	243.41	0 No		.00			4/12 001-060-5048
04102012	3	Inv	UTILITIES		04/10/2012	415.95	0		.00			4/12

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
04102012	4	Inv	UTILITIES		04/17/2012 04/10/2012	17.42	No 0		.00		001-060-5048	4/12
04102012	5	Inv	UTILITIES		04/17/2012 04/10/2012	142.51	No 0		.00		001-084-5048	4/12
					04/17/2012		No				001-085-5048	
Total 04102012						958.11						
Total 3380						958.11						
Total 4/16/2012						8,809.65						

04/16/2012 GL Period Summary

GL Period	Amount
4/12	8,809.65
	<u>8,809.65</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/18/2012</b>											
FUTURE TIRE, INC.			5241								
W23541	1	Inv	TIRES	04/17/2012	2,941.55	2		.00			4/12
				04/25/2012		No			002-090-5024		
W23518	1	Inv	TIRES	04/13/2012	340.15	2		.00			4/12
				04/25/2012		No			007-087-5024		
Total 5241					3,281.70						
AZ DEPT OF ECONOMIC SEC			1780								
04092012	1	Inv	UNEMPLOYMENT	04/09/2012	770.77	0		.00			4/12
				04/25/2012		No			001-004-5019		
04092012	2	Inv	UNEMPLOYMENT	04/09/2012	818.00	0		.00			4/12
				04/25/2012		No			001-050-5019		
04092012	3	Inv	UNEMPLOYMENT	04/09/2012	544.08	0		.00			4/12
				04/25/2012		No			002-090-5019		
Total 04092012					2,132.85						
Total 1780					2,132.85						
VERIZON WIRELESS			530								
01290676001	1	Inv	SUPPLIES	04/09/2012	20.64	0		.00			4/12
				04/25/2012		No			001-004-5021		
NORTHERN SAFETY CO.			9004								
28332701035	1	Inv	SAFETY SUPPLIES	04/06/2012	6.78	4	04/21/2012	.00			4/12
				04/25/2012		No			001-005-5021		
28332701035	2	Inv	SAFETY SUPPLIES	04/06/2012	24.99	4	04/21/2012	.00			4/12
				04/25/2012		No			002-091-5026		
28332701035	3	Inv	SAFETY SUPPLIES	04/06/2012	24.99	4	04/21/2012	.00			4/12
				04/25/2012		No			002-092-5026		
28332701035	4	Inv	SAFETY SUPPLIES	04/06/2012	678.12	4	04/21/2012	13.56			4/12
				04/25/2012		No			007-087-5026		
28332701035	5	Inv	BATTERIES	04/06/2012	257.62	4	04/21/2012	.00			4/12
				04/25/2012		No			001-004-5021		
Total P328332701035					992.50						
Total 9004					992.50						
FREIGHTLINER ARIZONA, LTD.			5213								
03029006:01	1	Inv	PARTS	04/17/2012	142.16	2		.00			4/12
				04/25/2012		No			001-050-5024		
03029006:01	2	Inv	PARTS	04/17/2012	678.46	2		.00			4/12
				04/25/2012		No			002-090-5024		
Total X003029006:01					820.62						
Total 5213					820.62						
H&C STARTER			5740								
78191B	1	Inv	BATTERIES	04/17/2012	260.58	0		.00			4/12
				04/25/2012		No			001-050-5024		
78191B	2	Inv	BATTERIES	04/17/2012	202.28	0		.00			4/12

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
				04/25/2012		No				001-031-5024	
Total 78191B					462.86						
Total 5740					462.86						
Total 4/18/2012					7,711.17						

04/18/2012 GL Period Summary

GL Period	Amount
4/12	7,711.17
	7,711.17
Grand Total:	81,584.48

Report GL Period Summary

GL Period	Amount
4/12	81,584.48
	81,584.48

Vendor Number Hash: 196290  
 Vendor Number Hash - Split: 344369  
 Total Number of Invoices: 45  
 Total Number of Transactions: 98

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	68,428.73	.00	68,428.73
1	NET 20	329.30	.00	329.30
2	NET 7	6,713.43	.00	6,713.43
3	IMMEDIATELY	3,274.39	.00	3,274.39
4	2% 15TH, NET 30	992.50	13.56	978.94
9	3% 10TH	1,846.13	.00	1,846.13
		81,584.48	13.56	81,570.92

Report Criteria:  
 Invoice.Vendor No = 1-9699

Report Criteria:

Invoice.Vendor No = 9701-99999

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/10/2012</b>												
WELDING SERVICES & SUPPLY				12815								
15177	1	Inv	SUPPLIES		04/10/2012	577.17	2		.00			4/12
					04/24/2012		No			007-087-5026		
YORK TECHNICAL RESOURCES				20806								
391	1	Inv	MAINTENANCE		04/06/2012	1,111.62	0		.00			4/12
					04/11/2012		No			001-093-5041		
QUILL OFFICE PRODUCTS				9990								
2299798	1	Inv	SUPPLIES		04/04/2012	18.65	0		.00			4/12
					04/24/2012		No			001-031-5021		
43145938	1	Inv	SUPPLIES		03/30/2012	148.22	0		.00			4/12
					04/24/2012		No			001-050-5021		
Total 9990						166.87						
HOLBROOK VETERINARY CLINIC				20796								
6691	1	Inv	VET SERVICES		04/05/2012	45.00	0		.00			4/12
					04/11/2012		No			001-050-5049		
6690	1	Inv	VET SERVICES		04/05/2012	50.00	0		.00			4/12
					04/11/2012		No			001-050-5049		
Total 20796						95.00						
PASCHAL ELECTRIC				20969								
04092012	1	Inv	SERVICE LIGHTS		04/09/2012	88.00	0		.00			4/12
					04/11/2012		No			001-031-5041		
NEOPOST INC				21282								
04052012	1	Inv	POSTAGE		04/05/2012	3.07	0		.00			4/12
					04/11/2012		No			001-020-5042		
04052012	2	Inv	POSTAGE		04/05/2012	1.50	0		.00			4/12
					04/11/2012		No			001-098-5042		
04052012	3	Inv	POSTAGE		04/05/2012	5.75	0		.00			4/12
					04/11/2012		No			002-092-5042		
04052012	4	Inv	POSTAGE		04/05/2012	26.65	0		.00			4/12
					04/11/2012		No			001-004-5042		
04052012	5	Inv	POSTAGE		04/05/2012	2.10	0		.00			4/12
					04/11/2012		No			001-050-5042		
04052012	6	Inv	POSTAGE		04/05/2012	5.70	0		.00			4/12
					04/11/2012		No			001-001-5042		
Total 04052012						44.77						
Total 21282						44.77						
LEWUS ELECTRIC CO., INC.				21827								
6014T	1	Inv	PUMP REPAIRS		03/30/2012	1,540.48	0		.00			4/12
					04/25/2012		No			002-092-5026		
R.A.G.H.T.				10005								

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
04042012	1	Inv	INSURANCE PREMIUMS	04/04/2012 04/11/2012	51,758.73	2 No		.00		099-0002524	4/12
SAM'S CLUB 6604			10530								
04042012	1	Inv	TOILET PAPER	04/04/2012 04/25/2012	120.30	0 No		.00		001-014-5057	4/12
DARLEY & COMPANY			21302								
17016714	1	Inv	FIRE EQUIPMENT	03/13/2012 04/25/2012	410.27	0 No		.00		001-060-5023	4/12
GHD INC.			21523								
8309416	1	Inv	ENGINEERING SERVICES	03/24/2012 04/11/2012	3,250.00	0 Yes		.00		027-050-5078	4/12
RDO EQUIPMENT CO			10080								
P41675	1	Inv	PARTS	04/05/2012 04/25/2012	288.06	2 No		.00		001-040-5024	4/12
WELLS FARGO REMITTANCE CENTER			20946								
04032012	1	Inv	TRAVEL	04/03/2012 04/11/2012	95.04	0 No		.00		001-050-5045	4/12
04032012	2	Inv	DUES	04/03/2012 04/11/2012	250.00	0 No		.00		001-050-5043	4/12
04032012	3	Inv	SUPPLIES	04/03/2012 04/11/2012	39.99	0 No		.00		001-004-5021	4/12
04032012	4	Inv	SUPPLIES	04/03/2012 04/11/2012	129.00	0 No		.00		001-031-5026	4/12
04032012	5	Inv	SUPPLIES	04/03/2012 04/11/2012	400.46	0 No		.00		001-050-5022	4/12
04032012	6	Inv	SUPPLIES	04/03/2012 04/11/2012	196.00	0 No		.00		001-031-5026	4/12
04032012	7	Inv	SUPPLIES	04/03/2012 04/11/2012	161.70	0 No		.00		001-031-5026	4/12
04032012	8	Inv	TRAVEL	04/03/2012 04/11/2012	120.18	0 No		.00		001-050-5045	4/12
04032012	9	Inv	SUPPLIES	04/03/2012 04/11/2012	40.22	0 No		.00		001-050-5021	4/12
04032012	10	Inv	EQUIPMENT	04/03/2012 04/11/2012	1,555.22	0 No		.00		001-031-5071	4/12
04032012	11	Inv	SUPPLIES	04/03/2012 04/11/2012	95.87	0 No		.00		001-004-5021	4/12
04032012	12	Inv	SUPPLIES	04/03/2012 04/11/2012	134.56	0 No		.00		001-020-5026	4/12
04032012	13	Inv	SUPPLIES	04/03/2012 04/11/2012	355.80	0 No		.00		001-031-5026	4/12
04032012	14	Inv	SUPPLIES	04/03/2012 04/11/2012	20.55	0 No		.00		001-020-5021	4/12
04032012	15	Inv	SUPPLIES	04/03/2012 04/11/2012	275.98	0 No		.00		001-020-5022	4/12
Total 04032012					3,870.57						

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 20946					3,870.57						
O'REILLY AUTO PARTS			21622								
2652-165892	1	Inv PARTS		04/02/2012	17.36	0		.00			4/12
				04/25/2012		No			001-050-5024		
2652-166469	1	Inv PARTS		04/06/2012	51.69	0		.00			4/12
				04/25/2012		No			001-084-5024		
2652-166316	1	Inv PARTS		04/05/2012	52.72	0		.00			4/12
				04/25/2012		No			002-091-5024		
2652-165504	1	Inv PARTS		03/30/2012	1.10	0		.00			4/12
				04/25/2012		No			002-092-5026		
2652-165418	1	Inv PARTS		03/29/2012	15.38	7	04/18/2012	.00			4/12
				04/28/2012		No			002-092-5026		
2652-165429	1	Inv PARTS		03/29/2012	8.79	0		.00			4/12
				04/25/2012		No			002-092-5026		
Total 21622					147.04						
GALETON			21266								
1033992-00	1	Inv GLOVES AND SAFETY PR		04/03/2012	263.80	0		.00			4/12
				04/25/2012		No			002-091-5026		
1033992-00	2	Inv GLOVES AND SAFETY PR		04/03/2012	99.60	0		.00			4/12
				04/25/2012		No			007-087-5026		
Total 1033992-00					363.40						
Total 21266					363.40						
Total 4/10/2012					63,832.28						

04/10/2012 GL Period Summary

GL Period	Amount
4/12	63,832.28
	<u>63,832.28</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/11/2012</b>												
SMARTWORKSPPLUS, INC.			21532									
18	1	Inv	CONTRACT SERVICES		04/15/2012	.00	0		.00			4/12 Y
					04/15/2012		No			002-091-5049		
18	2	Inv	CONTRACT SERVICES		04/15/2012	2,537.98	0		.00			4/12 Y
					04/15/2012		No			001-050-5049		
18	3	Inv	CONTRACT SERVICES		04/15/2012	3,001.90	0		.00			4/12 Y
					04/15/2012		No			001-040-5049		
18	4	Inv	COTNRACT SERVICES		04/15/2012	2,719.72	0		.00			4/12 Y
					04/15/2012		No			001-005-5049		
Total 18						8,259.60						
Total 21532						8,259.60						
QUALITY READY MIX-CEMEX			9955									
9423472433	1	Inv	CONCRETE		04/05/2012	9,272.53	8	04/20/2012	85.07			4/12
					04/11/2012		No			007-087-5026		
9423472428	1	Inv	CONCRETE		04/03/2012	14,746.68	8	04/18/2012	135.29			4/12
					04/11/2012		No			007-087-5026		
9423472436	1	Inv	CONCRETE		04/09/2012	11,060.01	8	04/24/2012	101.47			4/12
					04/11/2012		No			007-087-5026		
Total 9955						35,079.22						
TARGET SPEC. PRODUCTS			11650									
1465644	1	Inv	CHEMICALS		04/05/2012	647.75	0		.00			4/12
					04/26/2012		No			001-005-5026		
Total 4/11/2012						43,986.57						

04/11/2012 GL Period Summary

GL Period	Amount
4/12	43,986.57
	<u>43,986.57</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/13/2012</b>												
REEL PERFECTION				20968								
180	1	Inv	SHARPENING		03/23/2012 04/25/2012	1,433.63	0 No		.00	001-040-5026		4/12
RDO EQUIPMENT CO				10080								
R00867	1	Inv	BACKHOE RENTAL		04/10/2012 04/25/2012	5,034.52	2 No		.00	007-087-5047		4/12
WELLS FARGO REMITTANCE CENTER				20946								
03212012	1	Inv	TRAINING		03/21/2012 04/18/2012	75.00	0 No		.00	001-060-5045		4/12
JACK'S MUSTANG				10250								
19571	1	Inv	PROPANE		04/11/2012 04/25/2012	23.92	0 No		.00	002-090-5027		4/12
WELLS FARGO REMITTANCE CENTER				20946								
03232012	1	Inv	PAPER		03/23/2012 04/18/2012	49.97	0 No		.00	001-014-5057		4/12
LEWUS ELECTRIC CO., INC.				21827								
6029	1	Inv	PARTS		04/09/2012 04/25/2012	122.50	0 No		.00	002-092-5026		4/12
QUALITY READY MIX-CEMEX				9955								
9423484454	1	Inv	CONCRETE		04/10/2012 04/18/2012	8,937.37	8 No	04/25/2012	81.99	007-087-5026		4/12
YESCO				21716								
TP38754	1	Inv	REPAIRS		04/09/2012 04/25/2012	1,974.28	0 No		.00	001-031-5047		4/12
QUILL OFFICE PRODUCTS				9990								
2330071	1	Inv	SUPPLIES		04/05/2012 04/25/2012	19.30	0 No		.00	001-014-5057		4/12
UNIQUE MANAGEMENT SERVICES INC				21441								
220889	1	Inv	COLLECTIONS		04/01/2012 04/25/2012	26.85	0 No		.00	001-000-4720		4/12
AMRRP - WORKERS' COMP FUND				20892								
03312012B	1	Inv	WORKMAN'S COMP		03/31/2012 04/18/2012	2,614.00	0 No		.00	099-0002360		4/12
TATE'S AUTO CENTER				11670								
9058	1	Inv	PARTS		04/12/2012 04/25/2012	134.72	0 No		.00	001-084-5024		4/12
WELDING SERVICES & SUPPLY				12815								
14925	1	Inv	SUPPLIES		04/14/2012 04/25/2012	35.52	2 No		.00	001-040-5026		4/12
ALBERT HOLLER & ASSOCIATES				21271								
04122012	1	Inv	AUDITING SERVICES		04/12/2012	2,000.00	0		.00			4/12

R Column: Y = Recurring Payment

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
				04/18/2012		No				001-004-5041	
Total 4/13/2012					22,481.58						

04/13/2012 GL Period Summary

GL Period	Amount
4/12	22,481.58
	<u>22,481.58</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/16/2012</b>												
ADT SECURITY SERVICES				21275								
63208096C	1	Inv	SECURITY SYSTEM		02/01/2012 04/18/2012	5.88	0 No		.00		001-004-5047	4/12
QUILL OFFICE PRODUCTS				9990								
2411863	1	Inv	UPS		04/10/2012 04/25/2012	142.73	0 No		.00		002-091-5026	4/12
2411863	2	Inv	UPS		04/10/2012 04/25/2012	142.73	0 No		.00		002-092-5026	4/12
Total 2411863						285.46						
2400377	1	Inv	SUPPLIES		04/10/2012 04/25/2012	46.09	0 No		.00		001-031-5026	4/12
2412153	1	Inv	SUPPLIES		04/10/2012 04/25/2012	779.03	0 No		.00		001-050-5021	4/12
2442990	1	Inv	SUPPLIES		04/11/2012 04/25/2012	29.63	0 No		.00		001-050-5021	4/12
Total 9990						1,140.21						
SOUTHWEST TRANSMISSION				11120								
11564	1	Inv	REPAIRS		04/10/2012 04/25/2012	537.84	0 No		.00		002-091-5024	4/12
11564	2	Inv	REPAIRS		04/10/2012 04/25/2012	537.84	0 No		.00		001-084-5024	4/12
Total 11564						1,075.68						
Total 11120						1,075.68						
O'REILLY AUTO PARTS				21622								
2652-167303	1	Inv	PARTS		04/12/2012 04/25/2012	56.28	0 No		.00		001-084-5024	4/12
2652-167128	1	Inv	PARTS		04/11/2012 04/25/2012	47.29	0 No		.00		001-084-5024	4/12
652-167262+	1	Inv	PARTS		04/12/2012 04/25/2012	18.71	0 No		.00		001-085-5026	4/12
2652-167044	1	Inv	PARTS		04/10/2012 04/25/2012	42.21	0 No		.00		002-091-5024	4/12
2652-167037	1	Inv	PARTS		04/10/2012 04/25/2012	26.29	0 No		.00		002-090-5024	4/12
2652-167123	1	Inv	PARTS		04/11/2012 04/25/2012	19.54	0 No		.00		001-050-5024	4/12
2652-167137	1	Inv	PARTS		04/11/2012 04/25/2012	138.83	0 No		.00		001-050-5024	4/12
2652-167255	1	Inv	PARTS		04/12/2012 04/25/2012	69.69	0 No		.00		001-084-5024	4/12
Total 21622						418.84						
Total 4/16/2012						2,640.61						

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<u>GL Period</u>	<u>Amount</u>
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04/16/2012 GL Period Summary

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<u>GL Period</u>	<u>Amount</u>
4/12	<u>2,640.61</u>
	<u>2,640.61</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>4/18/2012</b>												
QUILL OFFICE PRODUCTS				9990								
2475708	1	Inv	SUPPLIES		04/12/2012	65.84	0		.00			4/12
					04/25/2012		No			001-031-5021		
2475340	1	Inv	SUPPLIES		04/12/2012	14.92	0		.00			4/12
					04/25/2012		No			001-031-5021		
Total 9990						80.76						
UPS - UNITED PARCEL SERVICE				12473								
0VW3943152	1	Inv	MAILINGS		04/14/2012	18.36	2		.00			4/12
					04/21/2012		No			002-091-5042		
VINYL GRAPHICS				21845								
C INV030838	1	Inv	GRAPHICS		03/22/2012	256.52	0		.00			4/12
					04/25/2012		No			003-150-5071		
SOLOMON LAW OFFICES, P.C.				20955								
03312012	1	Inv	PROFESSIONAL SERVICE		03/31/2012	661.50	0		.00			4/12
					04/18/2012		No			001-004-5041		
SPRINT				21846								
LC-111845	1	Inv	DOCUMENT RETRIEVAL		09/07/2011	30.00	0		.00			4/12
					04/25/2012		No			001-050-5041		
BARELA, ESPERANZA & ISAAC				21847								
152205	1	Inv	REFUND DEPOSIT		04/18/2012	100.50	0		.00			4/12
					04/18/2012		No			002-0002520		
O'REILLY AUTO PARTS				21622								
2652-167422	1	Inv	PARTS		04/13/2012	.11	0		.00			4/12
					04/25/2012		No			001-085-5024		
2652-167444	1	Inv	PARTS		04/13/2012	3.46	0		.00			4/12
					04/25/2012		No			001-085-5024		
2652-167411	1	Inv	PARTS		04/13/2012	11.96	0		.00			4/12
					04/25/2012		No			001-085-5024		
Total 21622						15.53						
GILLESPIE, MARLIN				21848								
I0086774	1	Inv	FLAGS		04/06/2012	390.00	0		.00			4/12
					04/18/2012		No			001-004-5035		
Total 4/18/2012						1,553.17						

04/18/2012 GL Period Summary

GL Period	Amount
4/12	1,553.17

GL Period	Amount
	<u>1,553.17</u>
Grand Total:	<u>134,494.21</u>

Report GL Period Summary

GL Period	Amount
4/12	<u>134,494.21</u>
	<u>134,494.21</u>

Vendor Number Hash: 1153460  
 Vendor Number Hash - Split: 1660086  
 Total Number of Invoices: 66  
 Total Number of Transactions: 91

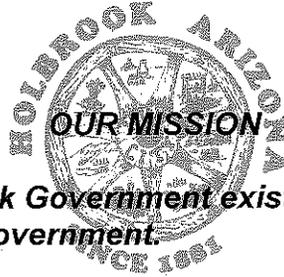
TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	32,749.88	.00	32,749.88
2	NET 7	57,712.36	.00	57,712.36
7	1% 20, NET 30	15.38	.00	15.38
8	1% 15TH, NET 30TH	44,016.59	403.82	43,612.77
		<u>134,494.21</u>	<u>403.82</u>	<u>134,090.39</u>

Report Criteria:  
 Invoice.Vendor No = 9701-99999

465 First Avenue  
P.O. Box 970  
Holbrook, AZ 86025

# CITY OF HOLBROOK

Telephone: (928) 524-6225  
Fax: (928) 524-2159  
holbrookcity@ci.holbrook.az.us



*The City of Holbrook Government exists to provide ethical and responsible local government.*

## AGENDA

### REGULAR CITY COUNCIL MEETING

APRIL 10, 2012

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:  
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
  - A. Claims/payment approval for March 22, 2012 thru April 4, 2012:  
Documentation for claims is available at City Hall. 9Pg 3)
  - B. Minutes of the regular meeting held on March 27, 2012. (Pg 29)
  - C. Liquor License application for Tom and Suzie's Diner 710 Navajo Blvd.  
(Pg 37)CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE \$5,278.79 (Pg 53)
- 8) REPORTS:  
**Mayor:**

**Council Members:**

**Manager:**

9) OLD BUSINESS:

10) NEW BUSINESS:

- A. Discussion/possible action regarding bid results for the Backhoe/Loader-Manager Alley.(Pg 57)
- B. Discussion/possible action regarding bid results for the Police Cars-Manager Alley. (Pg 62)
- C. Discussion/possible action regarding intergovernmental agreement with Navajo Community College for Northeastern Arizona Law Enforcement Training Academy-Manager Alley.(pg 69)
- D. Discussion/possible action regarding a request from Native American Missions Support for use of old NPC Campus-Manager Alley. (Pg 74)
- E. Discussion/possible action regarding White Mountain Connector Transportation-Manager Alley. (Pg 75\_
- F Discussion/possible action regarding the Fiscal year 2012-2013 Budget-Manager Alley.
- G. Discussion/possible action regarding the Hidden Cove Petroglyph Park-Manager Alley.

11) EXECUTIVE SESSION:

- A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

12) POST EXECUTIVE SESSION:

13) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

14) ADJOURNMENT:

Dated this 3rd day of April 2012.



Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1  
2                   MINUTES OF THE REGULAR MEETING OF THE  
3                   HOLBROOK CITY COUNCIL HELD ON April 10, 2012  
4

5 CALL TO ORDER:  
6

7 Councilmember Carlisle called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Councilmember's Wade Carlisle, Richard Peterson, Myron Maxwell, Bobby Tyler and  
10 Phil Cobb. Mayor Hill and Vice-Mayor Haussman were both absent and excused due  
11 to work.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 Councilmember Carlisle led the pledge of allegiance and gave the invocation.

14 CITY STAFF:

15 City Manager Ray Alley, Finance Director Randall Sullivan, Chief of Police Mark  
16 Jackson and City Clerk Cher Reyes.

17 CEREMONIALS/ANNOUNCEMENTS/PRESENTATION:

18 PETITIONS FROM THE PUBLIC:

19 CONSENT AGENDA

20 Councilmember Cobb made a motion to approve the items on the consent agenda.

- 21     A.    Claims/payment approval for March 22, 2012 thru April 4, 2012.  
22     B.    Minutes of the regular meeting held on March 27, 2012.  
23     C.    Liquor license application for Tom and Suzie's Diner, 710 Navajo Blvd.

24 Councilmember Tyler seconded and the motion carried unanimously.  
25

26 CLAIMS/PAYMENT APPROVAL FOR: Walt's Hardware:

1 Councilmember Carlisle recused himself from this item as he is the owner's of Walt's  
2 Hardware and left the Council Chambers. Councilmember Maxwell made a motion to approve  
3 the claims for Walt's Hardware in the amount of \$5,278.79. Councilmember Peterson  
4 seconded and the motion carried unanimously.

5 SUMMARY OF CURRENT EVENTS:

6 Mayor:

7 Councilmember:

- 8 A. Councilmmber Cobb reported that the next community clean up will be held on  
9 April 21, 2012 with everyone meeting at the Historic Courthouse.
- 10 B. Councilmember Cobb reported that the Special Olympic Regional games will be  
11 held on Saturday in Round Valley. Chief Jackson reported that the Special  
12 Olympics Torch Run will be held on April 16.
- 13 C. Councilmember Cobb reported that there will be a Fusion concert on April 27.
- 14 D. Councilmember Cobb reported that there will be a presentation of Bye Bye Birdie  
15 by the HHS Drama Club during April.
- 16 E. Councilmember Cobb reported that the shot clinic will be held on April 14.
- 17 F. Councilmember Cobb reported that he is growing his hair for "Locks of Love" and  
18 the haircutting event will be held in July. Councilmember Cobb stated that the  
19 funds raised will be used to establish a scholarship fund.
- 20 G. Councilmember Maxwell reported that the new well house looks very nice.
- 21 H. Councilmember Tyler reported that the new design on the police cars looks nice.
- 22 I. Councilmember Tyler reported that he watched City crews working at 13<sup>th</sup> and  
23 Florida and that it is a very good use of resources.

1        Manager's Report:

2        A. Chief Mark Jackson reported that the City is not eligible for the USDA grant for  
3        the police cars as the City's economic needs are not great enough.

4        B. Chief Jackson also reported that the new look of the police cars is part of the  
5        new image that he has wanted to create for the Holbrook Police Department.  
6        Chief Jackson stated that the cars are black and white with no stripes and look  
7        very professional. Chief Jackson stated that the cars are very recognizable as  
8        police cars.

9        C. Finance Director Sullivan reported that the equipment for the wet well at the Golf  
10       Course has been installed and the course is on a regular watering schedule  
11       again.

12       D. Finance Director Sullivan reported that the Senior Citizens Center currently owes  
13       the City \$63,500.00 on the original amount of \$67,675.00. Finance Director  
14       Sullivan stated that they are current on their payments.

15       OLD BUSINESS:

16       NEW BUSINESS:

17       A. Bid results for the backhoe/loader were presented. Manager Alley  
18       stated that three bids were received and Staff is recommending that the  
19       bid be awarded to RDO in the amount of \$83,540.13. Manager Alley  
20       stated that the funding for the backhoe is available this fiscal year so it  
21       will not have to be financed. Councilmember Cobb made a motion to  
22       award the bid for the Backhoe/Loader to RDO the lowest most

1 responsible bidder. Councilmember Peterson seconded and the motion  
2 carried unanimously.

3 B. Bid results for the Police cars were presented. Manager Alley stated  
4 that three bids were received with Hatch Motor Company being the low  
5 bidder. Manager Alley stated that Staff is recommending that the bid be  
6 awarded to Hatch. Manager Alley stated that the new cars will be  
7 Dodge Charger police packages. Councilmember Maxwell made a  
8 motion to award the bid to Hatch Motor Co. the lowest most responsible  
9 bidder in the amount of \$101,596.00. Councilmember Cobb seconded  
10 and the motion carried unanimously.

11 C. Chief Jackson stated that this IGA will provide a Law Enforcement  
12 Training Academy for reserve officers on the Holbrook NPC campus  
13 hopefully starting in August of 2012. Chief Jackson stated that it will be  
14 an 8 month course and when completed those who attend will be  
15 Certified Officers. Chief Jackson stated that fees to attend would be paid  
16 by the students and the Police Department would provide uniforms,  
17 equipment and weapons which would be returned to the Department.  
18 Chief Jackson stated that if Holbrook were to have a student in the class  
19 the Police Department would have to provide an instructor for a portion  
20 of the training. Councilmember Peterson made a motion to enter into  
21 the IGA with the Navajo County Community College District.  
22 Councilmember Cobb seconded and the motion carried unanimously.

1 D. Manager Alley presented a request from the Native American Missions  
2 Support to lease more of the old NPC campus to start a seminary level  
3 bible instruction institute. Manager Alley stated that if they continue  
4 growing and are serving a purpose he feels the City can help them.  
5 Manager Alley stated that they asked for use of the NAVIT Building, the  
6 NAU building and the old dorms. Manager Alley stated that he informed  
7 them that the first two buildings are not available and that the north wing  
8 of the dorms has too much structural damage. Manager Alley  
9 recommended to Council that they lease the south wing of the dorms as  
10 the north wing is structurally unsound. Councilmember Carlisle asked  
11 what terms we would be looking at. Manager Alley replied same terms  
12 as other lease. Councilmember Peterson made a motion to instruct  
13 Staff to prepare an agreement to bring back to the Council.  
14 Councilmember Maxwell seconded and the motion carried unanimously.

15 E. Manager Alley informed the Council that the White Mountain Connector  
16 Transportation began as a joint venture between Navajo County and  
17 several communities. Manager Alley stated that since its formation the  
18 County has paid the City of Holbrook's portion of the cost but due to  
19 budget constraints they will not be doing so this year. Manager Alley  
20 stated that the City's amount is \$9706.00 and in his opinion we are  
21 paying people not to come to Holbrook because the majority of riders  
22 are dropped off at County Complex and then have no way to make it  
23 into town. Manager Alley stated that it is up to the Council as it is a

1 policy decision and it is \$9700.00 which will come out of the next year's  
2 budget. Councilmember Maxwell stated that he has seen the bus and  
3 there are very few people who use it. Councilmember Cobb asked if we  
4 had some funds to draw from if Council determined to continue this.  
5 Councilmember Carlisle stated that we have the largest ridership going  
6 to Show Low for medical purpose. Councilmember Carlisle stated that if  
7 the Potash mines become a reality there will be a lot of lower paying  
8 jobs in Holbrook and we may have to draw labor from all over and this  
9 would provide an economical means for workers to get to Holbrook.  
10 Councilmember Maxwell asked if this is a responsibility of the City. After  
11 much discussion Council instructed Staff to do further research to see  
12 exactly what our benefits are and what happens if none of the  
13 communities pay their share what will happen to the line?

14 F. Finance Director Sullivan pointed out revenue changes in the 2012-2013  
15 budget: An increase in City Sales to reflect new batch plant revenues of  
16 \$180,000., State Sales increased due to State's projections by  
17 \$40,000.00, Urban Revenue increased by \$89,000.00 due to State's  
18 projections and VLT decreased by \$1100.00 due to State's projections.  
19 Finance Director Sullivan stated that the addition revenue will be  
20 transferred from General Fund to HURF for streets. Finance Director  
21 Sullivan stated that the parks budget was increased by \$40,000 to allow  
22 for more fencing and remodeling as well as the Airport budget for a new  
23 card lock system. Finance Director Sullivan stated that in the utility fund

1 the contingency was budgeted at \$200,000 for each department and  
2 any expenditure from this line item would come to Council. Finance  
3 Director Sullivan stated that he also budgeted \$40,000 for the backhoe  
4 in case we can't pay for it this year. Finance Director Sullivan stated  
5 that some numbers could still change for HURF and hopefully for the  
6 better. Manager Alley stated that Staff will have Lodger's Tax numbers  
7 at a later time.

8 G. Manager Alley stated that a meeting had been held at the Petroglyph  
9 Park before the last Council meeting for the purpose of discussing  
10 options for the park. Manager Alley stated that the City is facing difficulty  
11 trying to pay for maintenance to the already existing parks but he  
12 believes that the Petroglyph Park is an asset and it needs to be  
13 preserved. Manager Alley stated that perhaps one trail could be built  
14 and that tours would have to be scheduled for certain times with City  
15 Staff conducting the tours. Manager Alley stated that we cannot afford to  
16 have people visit the park unattended nor can we afford to man the park  
17 so scheduled tours would be the means to handle that. Finance Director  
18 Sullivan stated that Staff is looking for direction on the tours and  
19 perhaps a park fee to help recoup some of the costs for the tours.  
20 Finance Director Sullivan stated that a couple months ago alternatives  
21 were presented to Council and Staff would also like an alternative and a  
22 vision to assist in obtaining grants. Councilmember Cobb stated that the  
23 park needs to be stabilized and to keep people out as it is a limited

1 resource. Councilmember Cobb stated that he would like to keep trails  
2 on lower part of the mesa. Councilmember Maxwell asked if we have  
3 definite markings of property lines. Manager Alley stated that we do.  
4 Finance Director Sullivan stated that if there was one lower trail perhaps  
5 binoculars for viewing could be installed. Councilmember Maxwell  
6 stated the he would like to see something done continually as can be  
7 afforded. Manager Alley asked Council if they would like Staff to  
8 earmark a portion of the \$40,000 which was budgeted for parks  
9 improvements for the Petroglyph Park improvements. Manager Alley  
10 stated that gravel could be put on trail, install binoculars and park  
11 benches. Councilmember Carlisle stated that he would like to see Staff  
12 have discussions with the people with expertise in this area and then  
13 bring information back to Council. Councilmember Carlisle stated that a  
14 fee schedule needs to be made, a budget for this year which includes  
15 basics such as erosion mitigation and park promotion materials.  
16 Councilmember Carlisle stated that this is ecotourism and this item  
17 should be discussed with the Chamber as the bed tax funds are  
18 specifically for tourism and a portion should be used to promote this  
19 ecotourism. Manager Alley asked if it would be acceptable to Council to  
20 discuss nothing but Lodger's Tax in a work session after next regular  
21 meeting. Council agreed to the work session. Joe Winfield asked the  
22 Council to decide on an Alternative so that grants could be applied for.  
23 Mr. Winfield stated that it is rather difficult to move forward without

1 direction as to where the Council wants to go with the park.  
2 Councilmember Cobb made a motion to approve Alternative #1 or A and  
3 phase up 2, 3 and etc. Councilmember Tyler seconded and the motion  
4 carried unanimously.

5 EXECUTIVE SESSION:

6 POST EXECUTIVE SESSION:

7 CALL TO THE AUDIENCE:

8 Dusty Parsons, candidate for Navajo County Treasurer introduced himself to the  
9 Council.

10 ADJOURNMENT:

11 There being no further business to come before the Council at this time,  
12 Councilmember Cobb made a motion to adjourn the meeting. Councilmember Tyler  
13 seconded and the meeting was adjourned at 7:29 p.m.

14  
15 \_\_\_\_\_  
16 Wade Carlisle, Councilman

17 CERTIFICATION:

18 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of  
19 the regular meeting of the Holbrook City Council held on the April 10, 2012. I further  
20 certify that the meeting was duly called and held and that a quorum was present.

21 \_\_\_\_\_  
22 Cher Reyes, CMC, CPM, City Clerk

## White Mountain Connection Bus Schedule

		MORNING RUN	MID-DAY RUN	EVENING RUN
NORTHBOUND	Pinetop-Lakeside	TIME	Pinetop-Lakeside	TIME
	Safeway	6:30	Safeway	11:20
	Show Low		Show Low	
	Summit HealthCare/Walmart*	6:40	Summit HealthCare/Walmart*	11:30
	DES	6:45	DES	11:35
	Taylor		Taylor	
	Basha's	7:10	Basha's	12:00
	Snowflake		Snowflake	
	NPC	7:15	NPC	12:05
	West First St.	7:25	West First St.	12:15
Holbrook		Holbrook		
County Complex	7:50	County Complex	12:45	
Old County Courthouse	7:55	Old County Courthouse	12:50	
NPC	8:05	NPC	12:55	
Circle K/Greyhound Station	8:10	Circle K/Greyhound Station	1:00	
Buffalo/Navajo	8:20	Buffalo/Navajo	1:05	
County Complex	8:30	County Complex	1:10	
Snowflake		Snowflake		
West First St.	9:00	West First St.	1:40	
NPC	9:10	NPC	1:50	
Taylor		Taylor		
Basha's	9:15	Basha's	1:55	
Show Low		Show Low		
DES	9:40	DES	2:25	
Summit HealthCare/Walmart*	9:45	Summit HealthCare/Walmart*	2:30	
Pinetop-Lakeside		Pinetop-Lakeside		
Safeway	10:00	Safeway	2:45	
Pinetop-Lakeside		Pinetop-Lakeside		
Safeway	6:45	Safeway	6:45	

\* estimated

The rates are as follows:		Longer-term bus passes are available for the following rates:		A 20-Punch Pass is available for Seniors and Disabled for \$10. Each punch is good for a \$0.50 fare, so a trip from Holbrook to Show Low would take five punches at a cost of \$2.50.
Within the same town	\$1	Monthly Pass (unlimited rides)	\$60	
To the next town	\$3	Monthly Pass (for Snowflake or Taylor)	\$30	
Anywhere else on the route	\$5	Student Semester Pass	\$70	
All Day Pass	\$8			

The All Day Pass provides a free transfer to Four Seasons connection in Show Low.

For more information, contact Thomas Hakenewerth at 928 537-0627

## **Cher Reyes**

---

**From:** Ray Alley  
**Sent:** Wednesday, April 04, 2012 7:40 AM  
**To:** Cher Reyes  
**Subject:** Fw: White Mountain Connection FY13 Funding Commitments  
**Attachments:** 2012-2013 Budget Breakdown.pdf; WMC Ridership Summary.pdf; WMC - May 2009-February 2012 Summary.xls

**Importance:** High

*Council, here is  
the Bus Line  
Info A*

*Sent from my Verizon Wireless Droid*

—Original message—

**From:** Pete Erlenbach <perlenbach@ci.show-low.az.us>  
**To:** "jeanne.swarhout@npc.edu" <jeanne.swarhout@npc.edu>, "dski@ci.pinetop-lakeside.az.us" <dski@ci.pinetop-lakeside.az.us>, "gus@tayloraz.org" <gus@tayloraz.org>, "luke.stephen.smith@gmail.com" <luke.stephen.smith@gmail.com>, "mark.vest@npc.edu" <mark.vest@npc.edu>, "paulw@ci.snowflake.az.us" <paulw@ci.snowflake.az.us>, Ray Alley <rayalley@ci.holbrook.az.us>, "tthomas@ci.pinetop-lakeside.az.us" <tthomas@ci.pinetop-lakeside.az.us>, "eduthie@tayloraz.org" <eduthie@tayloraz.org>, "James.Jayne@navajocountyaz.gov" <James.Jayne@navajocountyaz.gov>, "kudall@ci.pinetop-lakeside.az.us" <kudall@ci.pinetop-lakeside.az.us>  
**Cc:** "rcrittenden@cableone.net" <rcrittenden@cableone.net>, "thakenewerth@mvtransit.com" <thakenewerth@mvtransit.com>, Ed Muder <emuder@ci.show-low.az.us>, Joel Weeks <jweeks@ci.show-low.az.us>, Doug Sandstrom <dsandstrom@ci.show-low.az.us>, Ray Herbel <rherbel@ci.show-low.az.us>, "cwaldo@brusd.k12.az.us" <cwaldo@brusd.k12.az.us>  
**Sent:** Thu, Mar 29, 2012 23:09:47 GMT+00:00  
**Subject:** White Mountain Connection FY13 Funding Commitments

Dear TAC member/participant:

We missed you yesterday at our quarterly 5311 Rural Transportation Program Transit Advisory Committee (TAC) meeting.

One of the critical agenda items that we covered, and one in which I need to ensure remains in the forefront of everyone's awareness, is the continued funding for the White Mountain Connection (WMC). It is my understanding that the County will not be picking up the local cost-shares this coming fiscal year. Attached is a summary of the local cost-share budget for 2013, as well as ridership data for the WMC.

I need to have funding commitments no later than the end of April. The MV Transportation five-year transit service contract expires this year (following two additional one-year renewal options), and I must issue a new request for proposals (RFP) for transit service in May. I remain optimistic that this RFP will be inclusive of the WMC route.

It is my expectation that advertising revenues will increase on the WMC. We are reevaluating our processes and exploring more opportunities. As these revenues increase, the WMC local cost-share will be proportionally reduced. And, we also plan on including all community's logos on the buses with the message that this service is provided by your local city/town government.

Additionally, we have six new bus shelters to place on the WMC route and I am asking for assistance to finalize the locations and coordinate the emplacements. The proposed locations for the bus shelters are:

- 1) Taylor @ NPC
- 2) Snowflake @ "The Rock"
- 3) Holbrook @ NPC
- 4) Holbrook @ Circle K/Greyhound
- 5) Holbrook @ NCIS
- 6) Holbrook @ NC Child Support Complex

I have been fortunate to step into a very well-run, regionally cooperative transit program that has a huge impact on community residents (county-wide ridership for the last five months was 85,000!). I hope to build upon this and look forward to working with all our partners.

Respectfully,

Pete Erlenbach

Peter Erlenbach, CECD, AICP  
Grants & Transit Manager  
City of Show Low, Arizona  
928-532-4097  
Cell: 928-503-0263  
[perlenbach@showlowaz.gov](mailto:perlenbach@showlowaz.gov)

*"The time is always right to do the right thing" MLK*

# CITY OF SHOW LOW

## 5311 Rural Transportation Program

### Budgeted Expenditures

10/1/12 - 9/30/13  
(93% / 7% Capital)

	ADOT	Snow Low	Pinelcp- Lakeside	NPC	Taylor	Snowflake	Holbrook	Navajo County	Other	Total
<b>Four Seasons Connection</b>										
Administrative Costs	87,120	10,890	10,890							108,900
Operating Costs	212,280	58,360	58,360						37,000	366,000
Capital Expenditures	239,940	9,030	9,030							258,000
<b>Total</b>	<b>539,340</b>	<b>78,280</b>	<b>78,280</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>37,000</b>	<b>732,900</b>
<b>White Mountain Connection</b>										
Administrative Costs	9,680	242	242	242	242	242	242	242		12,100
Operating Costs	107,880	7,812	7,812	7,812	7,812	7,812	7,812	7,812		186,000
Capital Expenditures	219,480	1,652	1,652	1,652	1,652	1,652	1,652	1,652		236,000
<b>Total</b>	<b>337,040</b>	<b>9,706</b>	<b>9,706</b>	<b>9,706</b>	<b>9,706</b>	<b>9,706</b>	<b>9,706</b>	<b>9,706</b>	<b>-</b>	<b>434,100</b>
<b>Combined</b>										
Administrative Costs	96,800	11,132	11,132	242	242	242	242	242		121,000
Operating Costs	320,160	86,172	86,172	7,812	7,812	7,812	7,812	7,812		552,000
Capital Expenditures	459,420	10,682	10,682	1,652	1,652	1,652	1,652	1,652		494,000
<b>Total</b>	<b>876,380</b>	<b>87,986</b>	<b>87,986</b>	<b>9,706</b>	<b>9,706</b>	<b>9,706</b>	<b>9,706</b>	<b>9,706</b>	<b>37,000</b>	<b>1,167,000</b>

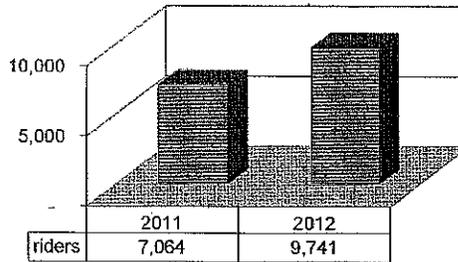
## WHITE MOUNTAIN CONNECTION

Ridership Summary

October 1, 2011 to February 29, 2012

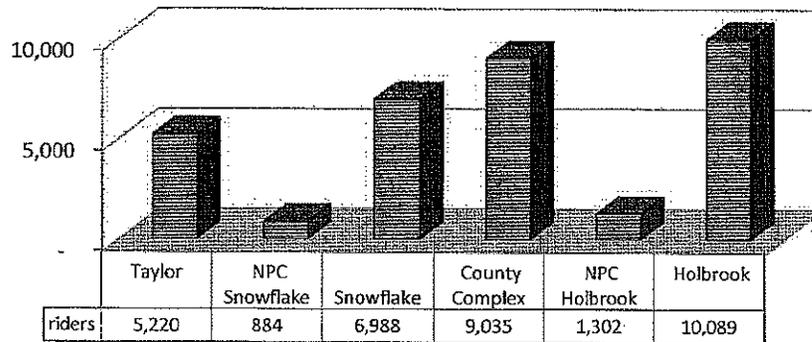
	White Mtn. Connection		
	2010-2011	2011-2012	Increase
October	1,341	2,145	59.96%
November	1,333	1,967	47.56%
December	1,406	1,682	19.63%
January	1,512	1,987	31.42%
February	1,472	1,960	33.15%
<b>Total Riders</b>	<b>7,064</b>	<b>9,741</b>	<b>37.90%</b>

### White Mountain Connection



38% RIDERSHIP INCREASE

### White Mountain Connection



RIDERSHIP TOTAL MAY 2009 - FEBRUARY 2012

# White Mountain Connection

MV Public Transportation, Inc.  
 Number of Passenger Boardings  
 May 2009 - February 2012

	Feb	Jan. 12	Dec	Nov	Oct	Sep	Aug	Jul	Jun	May	Apr.	Mar.	Feb	Jan. 11	Dec. 10	Nov
Safeway - Pinetop-Lakeside	196	235	213	227	249	211	246	198	223	180	192	200	157	158	160	149
Summitt Health Care	162	181	150	168	196	190	206	161	208	181	171	189	155	147	142	116
D. E. S. - Show Low	162	201	126	222	221	218	242	156	194	214	187	211	194	208	197	184
Basha's - Taylor	114	129	95	120	168	154	150	120	153	143	109	110	77	86	79	64
N. P. C. - Snowflake	54	38	29	32	25	11	6	1	5	18	29	28	25	22	6	14
Social Hall - Snowflake	239	246	195	211	266	236	262	198	259	241	247	258	198	232	172	184
County Complex (North-bound)	88	76	65	88	65	63	54	60	53	60	58	49	41	40	20	48
Old Court House	59	42	37	36	25	39	31	21	32	66	45	17	25	15	21	12
N. P. C. - Holbrook	49	44	35	78	94	80	58	40	55	49	29	39	33	11	12	30
Circle K/Greyhound	303	283	239	250	255	217	210	170	222	233	204	193	128	156	181	136
Buffalo St. Complex	184	173	181	190	202	213	212	157	159	147	127	150	109	115	93	98
County Complex (South-bound)	237	243	223	237	262	244	271	232	268	254	247	286	248	258	225	224
Social Hall - Snowflake	29	42	23	35	36	42	34	37	35	24	53	49	17	9	20	26
Snowflake Police Dept.	3	-	-	2	-	3	4	2	5	1	-	-	-	1	-	-
N. P. C. - Snowflake	4	4	2	3	1	-	14	17	4	4	5	3	4	3	4	4
Basha's - Taylor	77	50	62	78	82	70	103	66	73	78	51	48	60	51	73	44
D. E. S. - Show Low	-	-	7	-	-	2	1	2	2	1	2	-	1	-	1	-
Summitt Health Care	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Safeway - Pinetop-Lakeside	1,960	1,987	1,682	1,977	2,137	1,993	2,104	1,638	1,950	1,894	1,756	1,830	1,472	1,512	1,406	1,333

*Don't forecast  
 its going to Windsor  
 because of funding issues*

*19:45 County  
 19:50  
 19:55  
 19:00  
 19:05 County  
 19:10*

*4:35  
 4:50  
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**ORDINANCE 12-01**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE  
CITY OF HOLBROOK, ARIZONA, AUTHORIZING  
THE LEASE OF REAL PROPERTY OF THE CITY OF HOLBROOK:  
NAMELY A PORTION OF PARCEL NUMBER 109-37-006A, MORE FULLY  
DESCRIBED IN EXHIBIT "A" ATTACHED HERETO.**

**Recitals:**

**WHEREAS**, the City of Holbrook owns property know as Parcel Number 109-37-006A more fully described in exhibit A; and

**WHEREAS**, Native American Missions Support is desirous of leasing the property for their business; and

**WHEREAS**, an ordinance is required by the Holbrook City Charter, section 7.05(f) to lease any real property.

**ENACTMENTS**

**NOW, THEREFORE**, be it ordained by the Mayor and Council of the City of Holbrook, Arizona, as follows:

SECTION 1. The property more fully described in Exhibit A will be leased to Native American Missions Support pursuant to a separate agreement to be executed between the parties.

SECTION 2. The City Manager is authorized to sign all documents necessary to effectuate the lease between Native American Missions Support and the City of Holbrook.

Passed and adopted by the Mayor and Council of the City of Holbrook, Arizona this \_\_\_\_\_ day of \_\_\_\_\_, 2012.

\_\_\_\_\_  
Jeff Hill, Mayor

ATTEST:

\_\_\_\_\_  
Cher Reyes, CMC, CPM, City Clerk

Approved as to Form:

\_\_\_\_\_  
Sterling T. Solomon, City Attorney

## LEASE

THIS BUILDING LEASE (this "Lease"), executed to be effective as of the 1st day of May 2012 (the "Effective Date"), is made and entered into by and between the CITY OF HOLBROOK, an Arizona municipal corporation ("Landlord"), and, NATIVE AMERICAN MISSIONS SUPPORT an individual ("Tenant") (each, a "Party" and, collectively, the "Parties").

### RECITALS:

A. Landlord is the fee owner of that certain improved real property in Holbrook, Arizona, being a portion of Navajo County Assessor's Parcel Number 109-37-006A (999 Hermosa, old NPC dorms), commonly known as (collectively, the "Premises").

B. Tenant desires to lease the Premises from Landlord, and Landlord desires to lease the Premises to Tenant, all in accordance with the terms and conditions set forth herein.

### AGREEMENT:

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree and covenant as follows:

1. TERM; RENEWAL. The term of this Lease (the "Term") shall commence on the Effective Date and shall terminate on May 1, 2013 (the "Expiration Date"). After the one year term, lease can be renewed in one year intervals with a thirty (30) day termination notice required by either party.

2. RENT. Rent shall be \$1.00 per year.

3. USE. Tenant shall use and occupy the Premises solely for the purpose of operating an office and related uses (the "Permitted Uses"). Tenant shall not without Landlord's prior written consent use the Premises for any purpose other than the Permitted Uses. Tenant, at Tenant's sole cost, shall operate its business on the Premises in conformity with all applicable laws, regulations, ordinances and licensing requirements.

4. UTILITIES.

4.1 Tenant shall pay for all utilities.

5. MAINTENANCE, REPAIRS AND REPLACEMENTS.

5.1 Tenant's Obligation to Maintain. During the Term, Tenant, at Tenant's sole cost, shall keep and maintain the interior and exterior of the Premises in good condition and repair, normal wear and tear excepted. Tenant shall not cause any nuisance or cause or permit any waste or allow any trash to accumulate on or about the Premises.

5.2 Tenant's Obligation to Repair and Replace. During the Term, Tenant, at Tenant's sole cost, shall within a reasonable time make all necessary repairs and replacement of all non-structural elements on the Premises provided, however, that Tenant shall not be entitled to construct or attach any permanent fixtures, buildings, structures or other permanent improvements on the Premises without the prior written consent of Landlord, which consent may be given or withheld in Landlord's sole discretion.

6. INSURANCE.

6.1 Liability Insurance. Tenant, at Tenant's sole cost, shall obtain and keep in force during the Term a policy of comprehensive liability insurance insuring Tenant, and naming Landlord as an additional insured, against any liability arising out of Tenant's use or occupancy of the Premises. Such insurance shall be in an amount reasonable and customary for similar businesses in the Holbrook or Navajo County, Arizona, area.

6.2 Waiver of Subrogation. Each Party hereby releases the other from any and all liability or responsibility to the other or anyone claiming through or under it by way of subrogation or otherwise for the loss or damage to property or for injury to persons caused by any insured peril, provided, however, that this release and waiver shall be effective only in the event and to the extent of actual recovery or payment under the applicable insurance policy or policies.

6.3 Certificate. Within 15 days of the Effective Date, Tenant shall provide to Landlord a certified copy of the policy evidencing the coverage required hereby.

7. INDEMNITY. Except for Landlord's negligence or breach of this Lease, Tenant shall and does hereby agree to defend, indemnify and hold harmless Landlord for, from and against any and all claims arising from: (i) Tenant's use or occupancy of the Premises; (ii) the conduct of Tenant's Business; (iii) any activity, work or things done, permitted or suffered by Tenant on the Premises; (iv) any breach or default of this Lease by Tenant; and (v) all reasonable costs, attorneys' fees and expenses and liabilities incurred in the defense of any such claim or any action or proceeding brought thereon.

8. NO LIENS. If the Premises or Tenant's leasehold interest therein shall at any time during the Term, or any renewal thereof, become subject to any mechanics', laborers' or materialmen's liens based upon the furnishing of material or labor to Tenant with regard to the Premises and contracted for by Tenant, Tenant shall cause the same, at Tenant's sole cost and expense, to be discharged within 10 days after notice thereof, unless the lien is then being litigated in good faith by Tenant and, in such event, Tenant shall and does hereby agree to defend, indemnify and hold Landlord harmless from and against any such lien and bond the same if required by Landlord.

9. NO ASSIGNMENT. Tenant shall not assign this Lease or assign or sublease any interest it may have hereunder, or sublet the Premises, or any portion thereof, without the prior

written consent of Landlord, which consent may be granted or withheld in Landlord's sole discretion. If Landlord consents to any assignment, any such assignment shall not release Tenant hereunder and Tenant shall remain jointly and severally liable with any assignee, all of whom shall be required, in writing, to expressly assume Tenant's obligations hereunder. Consent to an assignment shall not be a waiver of Tenant's obligation to obtain Landlord's consent to any other assignment.

10. DEFAULT. The occurrence of any one or more of the following events (a "Tenant Event of Default") shall constitute a material default and breach of this Lease by Tenant:

10.1 the vacating or abandonment of the Premises by Tenant for 10 or more consecutive days;

10.2 the failure by Tenant to make any payment of any payment required to be made by Tenant hereunder within 5 days of Tenant's receipt of a written demand therefore from Landlord;

10.3 the failure by Tenant to observe or perform any of the covenants, conditions or provisions of this Lease to be observed or performed by Tenant, other than described in Paragraph 13.2 above, where such failure shall continue for a period of 15 days after Tenant's receipt of written notice thereof from Landlord to Tenant; or

10.4 (i) the making by Tenant of any general assignment, or general arrangement for the benefit of creditors; (ii) the filing by or against Tenant of a petition to have Tenant adjudged a bankrupt or a petition for reorganization or arrangement under any law relating to bankruptcy (unless, in the case of a petition filed against Tenant, the same is dismissed within 30 days of Tenant's receipt of notice thereof; (iii) the appointment of a trustee or receiver to take possession of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where possession is not restored to Tenant within 60 days of Tenant's receipt of notice thereof; or (iv) the attachment, execution or other judicial seizure of substantially all of Tenant's assets located at the Premises or of Tenant's interest in this Lease, where such seizure is not discharged within 60 days of Tenant's receipt of notice thereof.

11. REMEDIES. In the event any Tenant Event of Default, Landlord may at any time thereafter, without limiting Landlord in the exercise of any other right or remedy which Landlord may have by reason of such default or breach:

11.1 choose not to re-enter but to hold Tenant responsible for all terms of this Lease subject to Landlord's mitigation obligations;

11.2 re-enter the Premises and terminate this Lease and hold Tenant responsible for all damages resulting from the breach of this Lease; and

11.3 any and all remedies at law or in equity.

12. INTEREST. In the event Tenant fails to fully and timely pay any sums due hereunder, Tenant agrees to pay interest thereon at the rate of 12% per annum from the date due until fully paid.

13. SUBORDINATION. This Lease shall be subject to and subordinate to the lien of any mortgage or deed of trust which now or hereafter may constitute a lien on the Premises held by a mortgagee, and to any agreements at any time made by Landlord, modifying, supplementing, extending or renewing any such first mortgage or first deed of trust. The provisions for the subordination of the Lease shall be self-operative and no further instrument shall be required to effect such subordination except that Tenant shall, upon at least 10 days' prior written request by the mortgagee at any time or times, execute and deliver any and all instruments that may be reasonable, necessary or proper to effect such subordination.

14. ESTOPPEL CERTIFICATES. Tenant, at any time and on at least 10 days' prior written notice by Landlord, shall execute, acknowledge and deliver to Landlord a written statement certifying that this Lease continues unmodified and in full force and effect (or if there have been modifications, that this Lease continues in full force and effect as modified and stating the modifications), and stating whether Landlord is in default in performing any covenants under this Lease, it being intended that any such statement delivered pursuant to this paragraph may be relied upon by Landlord or any prospective purchaser or mortgagee of the fee or any assignee of any mortgage on the fee of the Premises.

15. ENTIRE AGREEMENT; MODIFICATION. This Lease contains the entire agreement between the Parties with regard to the subject matter hereof and entirely supersedes any prior agreement or discussion between the Parties. No term or provision hereof may be changed, waived, discharged or terminated unless the same shall be in writing executed by the Parties.

16. TIME OF THE ESSENCE. Time is of the essence of each and every provision of this Lease.

17. APPLICABLE LAW; JURISDICTION. This Lease shall be governed by and construed and enforced in accordance with the laws of the State of Arizona without reference to conflict of laws principles. The Parties hereby submit to the sole jurisdiction of, and agree that proper venue shall be in, the Superior Court of Navajo County, Arizona (the "Court"), in regard to any matter arising under this Lease.

18. ATTORNEYS' FEES. In the event any suit is instituted by either Party against the other to enforce any right under this Lease, the successful Party, as determined by the Court, shall be entitled to recover as part of any judgment rendered therein its court costs and a reasonable sum for its attorneys' fees, which fees shall be determined by the Court.

19. AS IS/WHERE IS. Tenant is leasing the Premises "as is/where is," and the continued possession by Tenant of the Premises shall be conclusive evidence as against Tenant that the Premises, including the improvements thereon were in good and satisfactory condition at the time such possession was taken.

20. NOTICES. All notices, demands and communication of any kind which may be or are required to be given by either party to the other under the terms of this Lease shall be in writing and shall be deemed delivered upon receipt if delivered in person or by overnight delivery by a nationally recognized overnight courier service (e.g., FEDEX, UPS, DHL) or two (2) days after being deposited in the United States mail registered or certified, return receipt requested, postage prepaid, addressed as follows:

If to Landlord: City Manager  
City of Holbrook  
P.O. Box 970  
Holbrook, Arizona 86025

If to Tenant: Native American Missions Support  
P.O. BOX 1716  
Olive Branch, MS 38654  
662-893-4155

Either party may change its address for purposes of this Lease by giving written notice of such change to the other party in the manner set forth above for the giving of notices.

21. COUNTERPARTS. This Lease may be executed in multiple counterparts and all counterpart originals together shall constitute the whole when assembled.

22. SIGNS. Landlord shall have the right to place "for lease" signs (or signs of similar meaning or import) on or about the Premises at any time during the Term and without notice to Tenant.

23. SURRENDER OF POSSESSION. Tenant, at Tenant's sole cost, shall deliver possession of the Premises to Landlord on or before the Expiration Date, broom clean and free and clear of all tenants and other occupants, with Tenant: (i) having removed all of Tenant's personal property from the Premises; and (ii) having repaired any damage to the Premises caused by Tenant's removal of any improvements or fixtures owned by Tenant.

24. SUCCESSORS. This Lease is binding upon and shall inure to the benefit of the Parties and their respective heirs, successors and assigns.

25. COMPLIANCE WITH IMMIGRATION LAWS. Tenant hereby warrants that Tenant, in connection with Tenant's Business, complies with: (i) all Federal Immigration laws and regulations that relate to Tenant's employees; and (ii) Arizona Revised Statutes § 23-214(A) concerning the e-verify program. Tenant acknowledges that, pursuant to Arizona Revised Statutes § 41-4401, a breach of the foregoing warranty is a material breach of this Lease subject to penalties up to and including termination of this Lease, and that Landlord retains the legal right to inspect the papers of any Tenant's employee who works on any of Tenant's obligations hereunder to ensure compliance with the foregoing warranty. Landlord will not consider Tenant or any of its subcontractors in material breach of the foregoing warranty if Tenant and its

subcontractors establish that they have complied with the employment verification provisions prescribed by 8 USCA § 1324(a) and (b) of the Federal Immigration and Nationality Act and the e-verify requirements prescribed by Arizona Revised Statutes § 23-214(A).

26. BUSINESS OPERATIONS IN SUDAN AND IRAQ. Tenant hereby certifies to Landlord that:

- (i) Tenant does not have "scrutinized" business operations in Sudan, as that term is defined in Arizona Revised Statutes § 35-391; and
- (ii) Tenant does not have "scrutinized" business operations in Iran, as that term is defined in Arizona Revised Statutes § 35-393.

Tenant acknowledges that, in the event either of the certifications to Landlord by Tenant contained in this section is determined by Landlord to be false, the Landlord may terminate this Lease and exercise other remedies as provided by law, in accordance with Arizona Revised Statutes §§ 35-391.06 and 35-393.06.

27. CONFLICT OF INTEREST. Pursuant to the provisions of Arizona Revised Statutes § 38-511, the Landlord may cancel this Lease, without penalty or obligation if any person significantly involved in initiating, negotiating, securing, drafting or creating this Lease on behalf of the Landlord is, at any time while this Lease or any extension hereof is in effect, an employee of Tenant in any capacity or a consultant to Tenant with respect the subject matter of this Lease.

[SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the Parties have executed this Lease as of the Effective Date.

**LANDLORD:**

CITY OF HOLBROOK

\_\_\_\_\_  
Ray Alley, Manager

ATTEST:

\_\_\_\_\_  
Cher Reyes, City Clerk

APPROVED AS TO FORM

\_\_\_\_\_  
Sterling Solomon  
City Attorney

**TENANT:**

\_\_\_\_\_  
Don Bradley

HOLBROOK CITY COUNCIL

AGENDA ITEM

ISSUE/ITEM: Declare Reel Perfection as sole source provider for reel sharpening.

DATE OF MEETING: April 24, 2012

ACTION REQUESTED: Declare Reel Perfection a sole source provider

BACKGROUND Reel Perfection is a mobile, on-site, reel sharpening provider. In searching the internet for cost comparisons, Staff was unable to find another provider for this service. As it costs more than the \$999.00, three quotes are required. Unable to obtain three quotes.

GENERAL PLAN: N/A

BUDGET LINE:

FUNDS AVAILABLE:

AMOUNT TO BE EXPENDED:

Approvals (as required) City Manager



Finance Director \_\_\_\_\_

Reel Perfection

6912 s. 54th ln  
Laveen, Az. 85339

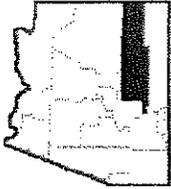
# Invoice

Date	Invoice #
3/22/2012	180

<b>Bill To</b>
City Of Holbrook Golf Course p.o. box 970 Holbrook, Az 86025

P.O. No.	Terms	Project
	Net 30	

Quantity	Description	Rate	Amount
8	Remove units. Remove, replace, grind bedknives. Spin grind reels. Reassemble, adjust, set height of cut. Install mowing units. FLAT RATE PER UNIT.	175.00	1,400.00
	Time , Travel, and Fuel surcharge	33.63	33.63
		<b>Total</b>	<b>\$1,433.63</b>



# NAVAJO COUNTY FINANCE DEPARTMENT

*"Proudly Serving, Continuously Improving"*

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April 13, 2012

City of Holbrook  
Mr. Randy Sullivan  
PO Box 970  
Holbrook, Arizona 86025

Dear Randy,

As you know, last year was a very busy fire season for most of the state. During the Wallow fire the towns and cities in Navajo County went to extraordinary lengths to put in place emergency mutual aid agreements in order to get reimbursed for the services provided in response to the Wallow fire.

I would like to be proactive this year and am reaching out to you to request that the City of Holbrook adopt the State's Mutual Aid agreement. Having this agreement in place before emergency responses are required ensures that critical resources are focused on the incident. I am available to present this item to the City Council if that would be appropriate. Please let me know. I am including a copy of the State's Mutual Aid Agreement.

If you need additional information please call me at 928-524-4046.

Sincerely,

Mary Jane Springer  
Deputy Finance Director  
Emergency Manager  
Navajo County, Arizona

# ARIZONA MUTUAL AID COMPACT

This Compact is made and entered into by and among the signatory political jurisdictions within the State of Arizona and the Arizona Department of Emergency and Military Affairs.

## Recitals

WHEREAS, one or more parties to this Compact may find it necessary to utilize all of their own resources to cope with emergencies and may require the assistance of another party or other parties; and,

WHEREAS, it is desirable that all resources of political subdivisions, municipal corporations, tribes and other public agencies be made available to respond to such emergencies; and,

WHEREAS, it is desirable that each of the parties hereto should assist one another when such emergency occurs by providing such resources as are available and needed including, but not limited to, fire, police, medical and health, environmental, communication, and transportation services to cope with the problems of response and,

WHEREAS, it is desirable that a compact be executed for the interchange of such mutual aid; and,

WHEREAS, it is desirable that the manner of financing of such cooperative undertakings be resolved in advance of such emergency;

NOW, THEREFORE, IT IS HEREBY AGREED by and between each and all of the signatories hereto as follows:

## COMPACT

### 1. **Purpose.**

The purpose of this Compact is to define for the participating parties the emergency management terms and procedures which will be used among participating parties for dispatching mutual aid assistance to any affected area in accordance with local ordinances, resolutions, emergency plans or agreements. Contracting authority for political subdivisions of Arizona for this Compact is based upon A.R.S. § 26-308 which provides that each county and incorporated city and town of the state may appropriate and expend funds, make contracts and obtain and distribute equipment, materials and supplies for emergency management purposes. Tribal contracting authority will be in accordance with each Tribe's laws.

### 2. **Scope.**

The Scope of this Compact is to (1) provide the procedures to notify the Providing Parties of the need for emergency assistance; (2) to identify available resources; and, (3) to provide a mechanism for compensation for resources.

### 3. **Definitions.**

**Automatic Mutual Aid** means the automatic dispatch and response of requested resources without incident specific approvals. These agreements are usually basic contracts; some may be informal accords.

**Backfill** means replacement of the Requesting Party's personnel who perform the regular duties of other personnel while they are performing eligible emergency work.

**Compact** means this document, the Arizona Mutual Aid Compact (AZMAC).

**Director** is the Director of the Department of Emergency and Military Affairs (DEMA).

**Emergency or Emergencies** means any disaster, emergency, or contingency situation which requires a collaborative effort among multiple Jurisdictions.

**Jurisdiction** means an entity, including Political Subdivisions and tribal governments, which (1) has the authority to act, within a defined geographical area especially in times of emergency and (2) is a party to this Compact.

**Local Mutual Aid** are agreements between neighboring jurisdictions or organizations that involve a formal request for assistance and generally cover a larger geographic area than automatic mutual aid.

**Political Subdivision** means any county, incorporated city or town, or public education district, irrigation, power, electrical, agricultural improvement, drainage, and flood control districts, and other tax levying public improvement districts.

**Providing Party** means the Jurisdiction providing aid in the event of an emergency.

**Requesting Party** means the Jurisdiction requesting aid in the event of an Emergency.

**Self-deployed** means to respond to an emergency without being requested by the Requesting Party.

**4. Guiding Policy.**

Arizona Revised Statute (A.R.S.), Title 26, Military Affairs and Emergency Management.

Arizona Administrative Code (A.A.C.), Title 8, Emergency and Military Affairs.

National Incident Management System (NIMS), 2008

**5. Procedures for Requesting Assistance.**

A Requesting Party, which needs assistance in excess of its own resources and existing automatic mutual aid or local mutual aid due to an emergency is authorized to request assistance from any party to this Compact. However, when making such requests, consideration shall be given to, and requests made, based on, but not limited to, the geographical proximity of other jurisdictions with that of the jurisdiction requesting assistance. All requests for assistance from the State must come from the Requesting Party's county.

Requests should specify what the emergency is, what resources are needed and the estimated period of time during which such mutual aid shall be required, if known. An example is provided in Appendix A.

**6. Providing Party's Assessment of Availability of Resources and Ability to Render Assistance.**

Subject to the terms of this Compact, the Providing Party shall make reasonable efforts to assist the Requesting Party. In all instances, the Providing Party shall render such mutual aid as it is able to provide consistent with its own

service needs at the time, taking into consideration the Providing Party's existing commitments within its own jurisdiction. The Providing Party shall be the sole judge of what mutual aid it has available to furnish to the Requesting Party pursuant to this Compact.

**7. Implementation Plan.**

Each party should develop an emergency operations plan that includes a process to provide for the effective mobilization of its resources, both public and private, including acceptance of mutual aid to provide or receive assistance under this Compact.

**8. Contact List.**

Each Party shall develop a contact list as outlined in Appendix B, which shall be provided to the Director for distribution to all other parties to this Compact.

**9. Reimbursement Procedures.**

If the Providing Party desires reimbursement, the Requesting Party shall reimburse the Providing Party for all costs when any mutual assistance is requested, whether an incident has been declared an emergency or not. The Providing Party must declare to the Requesting Party its intent to seek reimbursement before responding to the Requesting Party's request for assistance. The Requesting Party, which is informed in advance of the Providing Party's intent to request reimbursement and which subsequently authorizes the Providing Party to respond, shall reimburse the providing party after receipt of an itemized voucher and documentation of all allowable costs of labor, equipment, and materials that have actually been expended in providing assistance.

The Providing Party and the Requesting party shall agree upon allowable costs for mutual assistance prior to the dispatch of any mutual assistance resources. Unless otherwise negotiated by the parties involved, the parties may reference the state allowable costs as defined in A.A.C. Title 8 (as may be amended from time to time).

**10. Reimbursement Procedures from the State.**

The state is not liable for any claim arising from an emergency for which

the applicant receives funds from another source (A.A.C. Title 8, R8-2-312).

Self-deployed resources will not be reimbursed.

When mutual aid is extended under this Compact to the State, if the Providing Party desires reimbursement from the State, reimbursement, if any, to the Providing Parties by the State for costs will be provided to the Requesting Party pursuant to A.R.S. § 35-192, and A.A.C. Title 8 as applicable (as may be amended from time to time). A requesting jurisdiction other than a county may submit a request to the county for reimbursement. The county will then request reimbursement from the Director for reimbursement of the Requesting Party.

After the State and/or President has declared an emergency, the Requesting Party shall prepare an itemized voucher and documentation of all paid allowable costs including all the cost of the Providing parties for submittal to the State for consideration for reimbursement in accordance with A.A.C. Title 8 (as may be amended from time to time).

**11. Personnel Compensation and Insurance.**

The Requesting Party and the Providing Party shall be responsible for all compensation and insurance coverage of their respective employees and equipment.

**12. Immunity.**

The parties shall have such immunity as provided by applicable state, federal or tribal law.

**13. Indemnification.**

To the fullest extent permitted by law, each party agrees to defend, indemnify, and hold harmless the other party and the other party's officers, agents, and employees from all claims, losses, and causes of actions arising out of, resulting from, or in any manner connected with this Compact, but only to the extent such claim, loss, cause of action, damage or injury is caused or contributed to by the negligent acts or omissions of the indemnifying party.

**14. Term.**

This Compact shall be effective on the date it is recorded with the Secretary of State. Except as otherwise provided in this Compact, this Compact shall terminate ten years after the effective date. This Compact, upon mutual consent of the parties may be extended for a period of time not to exceed 10 years. Any modification or time extension of this Compact shall be by formal written amendment and executed by the parties hereto.

**15. ADA.**

Each party shall comply with applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 United States Code. 12101-12213) and all applicable federal regulations under the Act, including 28 Code of Federal Regulation Parts 35 and 36.

**16. Non-Discrimination.**

All parties to this agreement shall not discriminate against any employee, client or any other individual in any way because of that person's age, race, creed, color, religion, sex, disability or national origin in the course of carrying out Party duties pursuant to this Compact.

**17. Compliance with Laws.**

Each party shall comply with all federal, tribal, state and local laws, rules, regulations, standards and Executive Orders, as applicable, without limitation to those designated within this Compact. Any changes in the governing laws, rules and regulations during the terms of this Compact shall apply but do not require an amendment.

**18. Worker's Compensation.**

Each party shall be responsible for any injuries which may occur to its own personnel during the course of rendering mutual aid pursuant to this Compact. In accordance with A.R.S. § 23-1022, each party of a political jurisdiction of Arizona shall be deemed the primary employer and shall have sole responsibility for the payment of worker's compensation benefits to their respective employees. Each party shall comply with the notice provisions of A.R.S. § 23-1022 (E).

**19. Insurance.**

Each Requesting and Providing Party shall bear the risk of its own actions, as it does with its day-to-day operations, and determine for itself what kinds of insurance, and in what amounts, it should carry.

**20. Non-appropriation.**

Notwithstanding any other provision in this Compact, a party may terminate its participation in this Compact if for any reason the party does not appropriate sufficient monies for the purpose of maintaining this Compact. In the event of such cancellation, the terminating party shall have no further obligation to the other parties other than for payment for services rendered prior to cancellation.

**21. No Third Party Beneficiaries.**

Nothing in the provisions of this Compact is intended to create duties or obligations to or rights in third parties not parties to this Compact or affect the legal liability of either party to the Compact by imposing any standard of care different from the standard of care imposed by law.

**22. Entire Agreement.**

This document constitutes the entire Compact between the parties pertaining to the subject matter hereof. This Compact shall not be modified, amended, altered or extended except through a written amendment signed by the parties and recorded with the Arizona Secretary of State or Tribal government as appropriate.

**23. Jurisdiction.**

Nothing in this Compact shall be construed as otherwise limiting or extending the legal jurisdiction of any party. Nothing in this Compact is intended to confer any rights or remedies to any person or entity that is not a party.

**24. Conflict of Interest.**

This contract is subject to cancellation for conflict of interest pursuant to A.R.S. § 38-511, the pertinent provisions of which are incorporated herein by reference.

**25. Supervision and Control.**

Management of an emergency shall remain with the jurisdiction in which the emergency occurred. Supervision and control of Providing Parties personnel and equipment shall be in accordance with National Incident Management System. The Requesting Party will be responsible for providing supplies and services, such as food, shelter, gasoline and oil, for on-site use of equipment and for the personnel providing assistance. All equipment and personnel used pursuant to this Compact shall be returned to the Providing Party upon being released by the Requesting Party or on demand of the Providing Party for such return.

**26. Severability: Effect on Other Agreements.**

It is expressly understood that this Compact shall not supplant existing agreements between some of the parties, which do provide for the exchange or furnishing of certain types of services on a compensated basis.

**27. Severability.**

If any provision of this Compact is held to be invalid or unenforceable, the remaining provisions shall continue to be valid and enforceable to the full extent permitted by law.

**28. Responsibility of the Department of Emergency and Military Affairs.**

Nothing within this Compact limits or restricts the duties and obligations the State of Arizona may have to respond to the emergency of any party.

**29. Effective Date.**

This Compact shall become effective as to each party when adopted by resolution and executed by the governing body of the jurisdiction, and shall remain operative and effective as between each and every party that has heretofore or hereafter executed this Compact, until participation in this Compact is terminated by the party. The termination by one or more of the parties of its participation in this Compact shall not affect the operation of this Compact as between the other parties thereto. The Director shall issue an annual report, with updates as needed, to all parties identifying the parties to this Compact.

**30. Execution Procedure.**

Execution of this Compact shall be as follows:

This Compact, which will be designated as "ARIZONA MUTUAL AID COMPACT," shall be executed in counterparts by the governing body of each party. Upon execution, the counterpart will be filed with the Secretary of State and the Tribal government as applicable and be provided to the Director. This Compact will be effective between all parties who execute this Compact even if it is not executed by all eligible jurisdictions.

**31. Termination.**

Termination of participation in this Compact may be effected by any party as follows:

Notice of termination will be given to the Director 20 days prior to termination.

A party shall by resolution of its governing body terminate its participation in this Compact and file a certified copy of such resolution with the Secretary of State or the Tribal government, and a copy will be provided to the Director.

The parties to this Compact understand and acknowledge that this Compact is subject to cancellation by any party pursuant to A.R.S. § 38-511 or applicable Tribal law.

**32. Dispute Resolution.**

In the event of any controversy, which may arise out of this Compact, the parties agree that the matter shall be arbitrated as provided in A.R.S. § 12-1518(A) or applicable Tribal law. The method of arbitration and the selection of arbitrators shall be decided by the mutual agreement of the parties at such time as arbitration services are needed.

**ARIZONA MUTUAL AID COMPACT  
SIGNATURE PAGE**

(NAME OF JURISDICTION)

**IN WITNESS WHEREOF**, the parties hereto each sign this Arizona Mutual Aid Compact signature page. The signor warrants that he or she has been duly authorized to commit the jurisdiction to participate in the Compact by formal approval of the jurisdiction's governing body.

---

(Signing Authority) Date

ATTEST:

---

(Attesting Authority) Date

Date of formal approval by governing body: \_\_\_\_\_

Pursuant to A.R.S. § 11-952(D) or applicable Tribal law, the attorney for the above entity has determined that the foregoing Compact is in proper form and is within the powers and authority of the entity as granted under the laws of this State and the applicable Tribal government.

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(Attorney) Date

# Appendix A

## Appendix A

### Emergency Management Resource Request

DATE REQUEST SUBMITTED

<b>PRIORITY</b> Black - Flash <input type="checkbox"/> Red - High <input type="checkbox"/> Yellow - Medium <input type="checkbox"/> Green - Low <input type="checkbox"/>	<b>STATUS</b> Black - Critical Action <input type="checkbox"/> Red - Action Required <input type="checkbox"/> Orange - Enroute <input type="checkbox"/> Yellow - On-Scene <input type="checkbox"/> Green - Released <input type="checkbox"/> Gray - Cancelled <input type="checkbox"/> Blue - Closed <input type="checkbox"/>	Tracking Number-Local <input type="text"/>  Tracking Number-FEMA <input type="text"/>	Tracking Number-State <input type="text"/>  Tracking Number-EMAC <input type="text"/>
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**WHO IS MAKING THE REQUEST:**

Requesting Organization       Related Event/Incident/Activity

**REQUESTORS CONTACT INFO:**

Phone:       Cell:       Fax:       Frequency:

**WHAT IS BEING REQUESTED:**

Resource Category       Quantity       Qty Unit of Measure       Date/Time needed

Resource Type/Kind       Resource must come with  Fuel  Meals  Operator(s)  Water  Maint  Lodging  Power  Other

Mission

**SPECIAL INSTRUCTIONS (E.G. SAFETY MESSAGE, INGRESS/EGRESS ROUTES, ETC.):**

Special Instructions

**FORWARD REQUEST TO:**

Individual       Organization/Location       Position       Agency       Vendor

Summary of actions taken       Estimated Resource Cost

**Appendix B**

**ARIZONA MUTUAL AID COMPACT (AZMAC)  
POINTS OF CONTACT**

Date:

Name of Jurisdiction:

Mailing Address:

City, State, Zip Code:

**Authorized Representatives to Contact for Mutual Aid Assistance**

	Primary Contact	1 <sup>st</sup> Alternate	2 <sup>nd</sup> Alternate
Name			
Title			
24-Hr Phone No.			
Address			
Day Phone No.			
Night Phone No.			
Fax No.			
Email			