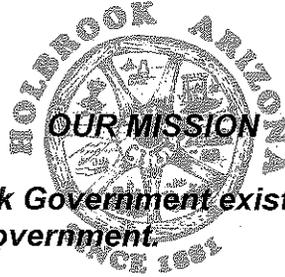


465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK

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The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

JULY 24, 2012

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for July 6, 2012 thru July 18, 2012: (pg 3)
Documentation for claims is available at City Hall.
 - B. Minutes of the regular meeting held on July 10, 2012. (pg 24)
 - C. Minutes of the regular meeting held on June 26, 2012. (pg 30)
 - D. Special event liquor license, Navajo County Fair September 12-16, 2012. 9Pg 38)

CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$402.01(pg 45)

8) REPORTS:

Mayor:

Council Members:

Manager:

9) OLD BUSINESS:

10) NEW BUSINESS:

A. Resolution 12-06, supporting the grant application to the National Park Service Rivers, Trails and Conservation Assistance Program-Finance Director Sullivan. (pg 47)

B. Ordinance 12-03, accepting and establishing a portion of "Blue Sage Lane", first reading. (pg 52)

C. Discussion/possible action regarding Holbrook Unified School District Sanitation Services-Manager Alley.

D. Discussion/possible action regarding letter to EPA on the proposed regional haze plan-Manager Alley.

11) EXECUTIVE SESSION:

A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

12) POST EXECUTIVE SESSION:

13) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

14) ADJOURNMENT:

Dated this 18th day of July 2012.



Cher Reyes, CMC/CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER EXCLUDING
WALT'S HARDWARE**

07/06/2012 THRU 07/18/2012

TOTAL

\$179,132.58

Report Criteria:

Invoice Vendor No = 9701-999999

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/6/2012											
STANDARD ELECTRIC											
				11270							
25562	4	Adj	System ADJ: 07/06/2012 03	07/06/2012	127.77	0		.00			6/12
						No			002-0002100		
25562	5	Adj	System ADJ: 07/06/2012 03	07/06/2012	127.77	0		.00			7/12
						No			002-0002100		
Total 25562					.00						
Total 11270					.00						
Total 7/6/2012					.00						

07/06/2012 GL Period Summary

GL Period	Amount
6/12	127.77
7/12	127.77 -
	.00

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/10/2012												
R.A.G.H.T. 10005												
07062012	1	Inv	INSURANCE PREMIUMS		07/06/2012 07/13/2012	58,092.91	2 No		.00		099-0002524	7/12
COPIER PROGRAM DIVISION 21479												
31800161-35	1	Inv	COPIER LEASE		07/02/2012 07/11/2012	346.82	0 No		.00		001-004-5047	7/12
QUALITY READY MIX-CEMEX 9955												
9424064259	1	Inv	CONCRETE		07/02/2012 07/11/2012	10,627.92	8 No	07/17/2012	97.51		007-087-5026	7/12
9424087972	1	Inv	CONCRETE		07/03/2012 07/11/2012	6,709.56	8 No	07/18/2012	61.56		007-087-5026	7/12
Total 9955						17,337.48						
AMRRP 21086												
7663	1	Inv	INSURANCE		07/03/2012 07/11/2012	48,219.00	0 No		.00		001-004-5051	7/12
7662	1	Inv	INSURANCE		07/03/2012 07/11/2012	3,616.00	0 No		.00		001-004-5051	7/12
Total 21086						51,835.00						
ELSEN, ELIZABETH 21892												
07022012	1	Inv	TRAINING		07/02/2012 07/11/2012	300.00	0 No		.00		001-031-5045	7/12
Total 7/10/2012						127,912.21						

07/10/2012 GL Period Summary

GL Period	Amount
7/12	127,912.21
	<u>127,912.21</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/11/2012												
U.S. POSTMASTER				21221								
40	1	Inv	UTILTIY BILLING		07/01/2012	200.00	0		.00		7/12	Y
					07/01/2012		No			002-090-5042		
40	2	Inv	UTILITY BILLING		07/01/2012	200.00	0		.00		7/12	Y
					07/01/2012		No			002-091-5042		
40	3	Inv	UTILITY BILLING		07/01/2012	200.00	0		.00		7/12	Y
					07/01/2012		No			002-092-5042		
Total 40						600.00						
Total 21221						600.00						
ADT SECURITY SERVICES				21275								
10147	1	Inv	SECURITY SERVICES		07/04/2012	140.25	0		.00		7/12	Y
					07/04/2012		No			001-004-5049		
YESCO				21716								
11	1	Inv	MAINTENANCE		07/01/2012	265.00	0		.00		7/12	Y
					07/01/2012		No			001-014-5057		
Total 7/11/2012						1,005.25						

07/11/2012 GL Period Summary

GL Period	Amount
7/12	1,005.25
	1,005.25

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/12/2012												
SMARTWORKSPPLUS, INC.			21532									
20	1	Inv	CONTRACT SERVICES		06/15/2012	.00	0		.00			6/12 Y
					06/15/2012		No			002-091-5049		
20	2	Inv	CONTRACT SERVICES		06/15/2012	2,537.98	0		.00			6/12 Y
					06/15/2012		No			001-050-5049		
20	3	Inv	CONTRACT SERVICES		06/15/2012	3,001.90	0		.00			6/12 Y
					06/15/2012		No			001-040-5049		
20	4	Inv	COTNRACT SERVICES		06/15/2012	2,719.72	0		.00			6/12 Y
					06/15/2012		No			001-005-5049		
Total 20						8,259.60						
Total 21532						8,259.60						
STANDARD ELECTRIC			11270									
25552	3	Adj	SUPPLIES		07/12/2012	2,551.51 -	0		.00			6/12
					07/12/2012		No			002-191-5072		
25043	2	Adj	SUPPLIES		07/12/2012	271.39 -	0		.00			6/12
					07/12/2012		No			001-031-5026		
25562	6	Adj	SUPPLIES		07/12/2012	127.77 -	0		.00			6/12
					07/12/2012		No			002-092-5026		
Total 11270						2,950.67 -						
ELSEN, ELIZABETH			21892									
M. HATCH	1	Inv	TRAINING		07/12/2012	50.00	0		.00			7/12
					07/12/2012		No			001-031-5045		
KART-MAN			21542									
0709121G	1	Inv	LIDS, WHEELS		07/09/2012	1,170.98	0		.00			7/12
					07/27/2012		No			002-090-5026		
RICOH USA			21881									
5023213117	1	Inv	MAINTENANCE		07/01/2012	97.29	0		.00			7/12
					07/12/2012		No			001-004-5047		
SAM'S CLUB 6604			10530									
1296443232	1	Inv	SUPPLIES		07/06/2012	153.33	0		.00			7/12
					07/27/2012		No			001-031-5026		
O'REILLY AUTO PARTS			21622									
179060	1	Inv	PARTS		07/02/2012	8.25	0		.00			7/12
					07/27/2012		No			001-050-5024		
179058	1	Inv	PARTS		07/02/2012	75.37	0		.00			7/12
					07/27/2012		No			001-050-5024		
179062	1	Inv	PARTS		07/02/2012	71.12	0		.00			7/12
					07/27/2012		No			002-091-5024		
179158	1	Inv	PARTS		07/03/2012	7.37	0		.00			7/12
					07/27/2012		No			002-091-5024		
179173	1	Inv	PARTS		07/03/2012	27.97	0		.00			7/12
					07/27/2012		No			002-091-5024		
179180	1	Inv	PARTS		07/03/2012	6.85 -	0		.00			7/12
					07/27/2012		No			001-050-5024		
179193	1	Inv	PARTS		07/03/2012	28.54	0		.00			7/12

R Column: Y = Recurring Payment

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
179244	1	Inv	PARTS		07/27/2012 07/03/2012	235.78	No 0		.00		001-031-5024	7/12
179637	1	Inv	PARTS		07/27/2012 07/06/2012	67.54	No 0		.00		001-050-5024	7/12
179646	1	Inv	PARTS		07/27/2012 07/06/2012	25.09	No 0		.00		001-085-5024	7/12
180275	1	Inv	PARTS		07/27/2012 07/10/2012	31.70	No 0		.00		001-050-5024	7/12
					07/27/2012		No				001-060-5024	
Total 21622						571.88						
SAFEWAY, INC * 3189				10510								
07122012	1	Inv	SUPPLIES		07/12/2012 07/27/2012	46.18	0 No		.00		001-031-5026	7/12
Total 7/12/2012						7,398.59						

07/12/2012 GL Period Summary

GL Period	Amount
6/12	5,308.93
7/12	2,089.66
	<u>7,398.59</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/16/2012												
QUALITY READY MIX-CEMEX			9955									
9424129622	1	Inv	CONCRETE		07/11/2012	2,147.06	8	07/26/2012	19.70			7/12
					07/20/2012		No			007-087-5026		
9424129623	1	Inv	CONCRETE		07/12/2012	10,520.58	8	07/27/2012	96.52			7/12
					07/20/2012		No			007-087-5026		
Total 9955						12,667.64						
Total 7/16/2012						12,667.64						

07/16/2012 GL Period Summary

GL Period	Amount
7/12	12,667.64
	12,667.64

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/17/2012												
BARFIELD, ERIC 21894												
07172012	1	Inv	ABATEMENT		07/17/2012	150.00	0		.00			7/12
					07/18/2012		No			001-005-5060		
ELSEN, ELIZABETH 21892												
MCLELLAN	1	Inv	TRAINING		07/17/2012	50.00	0		.00			7/12
					07/18/2012		No			001-031-5045		
PETRIFIED FOREST COMMUNITY CLU 21895												
07142012	1	Inv	REFUND POOL		07/14/2012	175.00	0		.00			7/12
					07/18/2012		No			001-000-4732		
CANDY BY GRAM 21893												
8257773	1	Inv	WILD WEST DAYS		07/05/2012	117.00	0		.00			7/12
					07/18/2012		No			001-014-5057		
MOUNTAIN SADDLE BAND 21879												
07102012	1	Inv	WILD WEST DAYS		07/10/2012	300.00	0		.00			7/12
					07/18/2012		No			001-014-5057		
NEOFUNDS BY NEOPOST 21603												
07172012	1	Inv	POSTAGE		07/17/2012	40.10	0		.00			7/12
					07/25/2012		No			002-091-5042		
07172012	2	Inv	POSTAGE		07/17/2012	41.75	0		.00			7/12
					07/25/2012		No			001-004-5042		
07172012	3	Inv	POSTAGE		07/17/2012	9.23	0		.00			7/12
					07/25/2012		No			001-050-5042		
07172012	4	Inv	POSTAGE		07/17/2012	.30	0		.00			7/12
					07/25/2012		No			002-092-5042		
07172012	5	Inv	POSTAGE		07/17/2012	1.55	0		.00			7/12
					07/25/2012		No			002-090-5042		
07172012	6	Inv	POSTAGE		07/17/2012	9.90	0		.00			7/12
					07/25/2012		No			001-005-5042		
07172012	7	Inv	POSTAGE		07/17/2012	3.45	0		.00			7/12
					07/25/2012		No			002-090-5042		
Total 07172012						106.28						
Total 21603						106.28						
Total 7/17/2012						898.28						

07/17/2012 GL Period Summary

GL Period	Amount
7/12	898.28
	898.28

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/18/2012												
SMARTWORKSPPLUS, INC.			21532									
21	1	Inv	CONTRACT SERVICES		07/15/2012	.00	0		.00			7/12 Y
					07/15/2012		No			002-091-5049		
21	2	Inv	CONTRACT SERVICES		07/15/2012	2,537.98	0		.00			7/12 Y
					07/15/2012		No			001-050-5049		
21	3	Inv	CONTRACT SERVICES		07/15/2012	3,001.90	0		.00			7/12 Y
					07/15/2012		No			001-040-5049		
21	4	Inv	COTNRACT SERVICES		07/15/2012	2,719.72	0		.00			7/12 Y
					07/15/2012		No			001-005-5049		
Total 21						8,259.60						
Total 21532						8,259.60						
QUILL OFFICE PRODUCTS			9990									
4205144	1	Inv	SUPPLIES		07/06/2012	72.34	0		.00			7/12
					07/25/2012		No			001-031-5026		
THE SIGN MAN			10603									
10-894G	1	Inv	SIGNAGE		07/09/2012	135.29	2		.00			7/12
					07/16/2012		No			007-087-5026		
QUALITY READY MIX-CEMEX			9955									
9424129621	1	Inv	CONCRETE		07/11/2012	4,298.12	8	07/26/2012	39.40			7/12
					07/18/2012		No			007-087-5026		
9424129620	1	Inv	CONCRETE		07/10/2012	11,433.07	8	07/25/2012	104.89			7/12
					07/18/2012		No			007-087-5026		
Total 9955						15,731.19						
BALLINGER, KATHERINE			21896									
271802	1	Inv	REFUND DEPOSIT		07/01/2012	90.54	0		.00			7/12
					07/18/2012		No			002-0002520		
SHUMWAY, DEBBIE			10778									
07182012	1	Inv	REFUND POOL DEPOSIT		07/18/2012	25.00	3		.00			7/12
					07/18/2012		No			001-000-4731		
DENAULT, ROD J.			21897									
285702	1	Inv	REFUND DEPOSIT		07/01/2012	58.13	0		.00			7/12
					07/18/2012		No			002-0002520		
JAMES YAZZIE & PETE HOUSTON			21898									
251802	1	Inv	REFUND DEPOSIT		07/11/2012	24.90	0		.00			7/12
					07/18/2012		No			002-0002520		
YAZZIE, NANCY OR DENISE			21899									
281006	1	Inv	REFUND DEPOSIT		07/01/2012	150.00	0		.00			7/12
					07/18/2012		No			002-0002520		
COLE, PHILIP SAMUEL			21900									
265602	1	Inv	REFUND DEPOSIT		07/01/2012	24.97	0		.00			7/12
					07/18/2012		No			002-0002520		

R Column: Y = Recurring Payment

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
KNIGHTS INN				21901								
159302	1	Inv	REFUND DEPOSIT		07/05/2012 07/18/2012	195.09	0 No		.00		002-0002520	7/12
HARTMAN, KAREN				21902								
139803	1	Inv	REFUND DEPOSIT		07/02/2012 07/18/2012	78.86	0 No		.00		002-0002520	7/12
STEWART, WILLIAM/RUTH				21903								
183501	1	Inv	REFUND DEPOSIT		07/02/2012 07/18/2012	42.78	0 No		.00		002-0002520	7/12
BROWN, BETTY A.				21904								
07132012	1	Inv	TIRE		07/13/2012 07/18/2012	90.00	0 No		.00		007-087-5026	7/12
Total 7/18/2012						24,978.69						

07/18/2012 GL Period Summary

GL Period	Amount
7/12	24,978.69
	<u>24,978.69</u>
Grand Total:	<u>174,860.66</u>

Report GL Period Summary

GL Period	Amount
6/12	5,436.70
7/12	169,423.96
	<u>174,860.66</u>

Vendor Number Hash: 991358
 Vendor Number Hash - Split: 1303880
 Total Number of Invoices: 54
 Total Number of Transactions: 69

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	70,871.15	.00	70,871.15
2	NET 7	58,228.20	.00	58,228.20
3	IMMEDIATELY	25.00	.00	25.00
8	1% 15TH, NET 30TH	45,736.31	419.58	45,316.73

R Column: Y = Recurring Payment

Report Criteria:

Invoice.Vendor No = 01-9699

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/6/2012												
GERWITZ, JOHN												
				5371								
2013	1	Inv	TOOL LEASE		07/06/2012	300.00	0		.00			
					07/06/2012		No			001-085-5047		7/12
Total 7/6/2012						300.00						

07/06/2012 GL Period Summary

GL Period	Amount
7/12	300.00
	300.00

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/9/2012												
HATCH MOTOR CO.												
07052012	2	Adj	VEHICLES	5868	07/09/2012 07/09/2012	100,238.00 -	3 No		.00		001-150-5010	6/12
Total 7/9/2012						<u>100,238.00 -</u>						

07/09/2012 GL Period Summary

GL Period	Amount
6/12	<u>100,238.00 -</u>
	<u>100,238.00 -</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/10/2012												
CASELLE INC				3140								
43249	1	Inv	SUPPORT		07/01/2012 07/11/2012	870.67	0 No		.00		001-004-5049	7/12
BANANA JONS				2177								
12-1479	1	Inv	RENTAL/MAINT		07/06/2012 07/11/2012	280.00	2 No		.00		001-031-5047	7/12
NAVAJO COUNTY SHERIFF OFFICE				8735								
13-01	1	Inv	DISPATCH SERVICES		07/02/2012 07/09/2012	25,000.00	2 No		.00		001-050-5049	7/12
NAVAJO COUNTY FINANCE				8690								
13-00000001	1	Inv	CLERK		07/02/2012 07/11/2012	7,000.00	0 No		.00		001-098-5041	7/12
UNISOURCE ENERGY SERVICES				3380								
07032012	1	Inv	UTILITIES		07/03/2012 07/11/2012	45.55	0 No		.00		002-090-5048	7/12
07032012	2	Inv	UTILITIES		07/03/2012 07/11/2012	45.33	0 No		.00		001-031-5048	7/12
07032012	3	Inv	UTILITIES		07/03/2012 07/11/2012	72.82	0 No		.00		001-099-5048	7/12
07032012	4	Inv	UTILITIES		07/03/2012 07/11/2012	18.15	0 No		.00		002-090-5048	7/12
07032012	5	Inv	UTILITIES		07/03/2012 07/11/2012	24.74	0 No		.00		001-004-5048	7/12
Total 07032012						206.59						
Total 3380						206.59						
Total 7/10/2012						33,357.26						

07/10/2012 GL Period Summary

GL Period	Amount
7/12	33,357.26
	<u>33,357.26</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/11/2012												
LEXIS-NEXIS (ACCURINT)				169								
31	1	Inv	BACKGROUND CHECKS		07/01/2012	50.00	2		.00			7/12 Y
					07/01/2012		No			001-004-5041		
31	2	Inv			07/01/2012	.00	2		.00			7/12 Y
					07/01/2012		No					
31	3	Inv			07/01/2012	.00	2		.00			7/12 Y
					07/01/2012		Yes					
Total 31						50.00						
Total 169						50.00						
BETTER COMMUNICATIONS CO				2430								
7012077	1	Inv	Radio Contract		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			001-004-5047		
7012077	2	Inv	Radio contract		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			001-031-5047		
7012077	3	Inv	Radio Contract		07/01/2012	529.90	0		.00			7/12 Y
					07/01/2012		No			001-050-5047		
7012077	4	Inv	Radio Contract		07/01/2012	312.63	0		.00			7/12 Y
					07/01/2012		No			001-060-5047		
7012077	5	Inv	Radio Contract		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			001-084-5047		
7012077	6	Inv	Radio Contract		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			001-085-5047		
7012077	7	Inv	Radio Contract		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			002-090-5047		
7012077	8	Inv	Radio Contract		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			002-091-5047		
7012077	9	Inv	Radio Contract		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			002-092-5047		
7012077	10	Inv	Radio Contract		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			001-040-5047		
7012077	11	Inv	Radio Contract		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			007-087-5047		
Total 7012077						842.53						
Total 2430						842.53						
CABLE ONE				2940								
10012075	1	Inv	UTILITIES		07/01/2012	58.00	0		.00			7/12 Y
					07/01/2012		No			001-060-5048		
10012075	2	Inv	UTILITIES		07/01/2012	105.95	0		.00			7/12 Y
					07/01/2012		No			001-050-5048		
10012075	3	Inv	UTILITIES		07/01/2012	.00	0		.00			7/12 Y
					07/01/2012		No			001-093-5048		
10012075	4	Inv	UTILITIES		07/01/2012	58.00	0		.00			7/12 Y
					07/01/2012		No			001-050-5048		
10012075	5	Inv	UTILITIES		07/01/2012	207.95	0		.00			7/12 Y
					07/01/2012		No			001-004-5048		

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 10012075						429.90						
Total 2940						429.90						
CYBERTRAILS			3960									
7312063	1	Inv	EMAIL AND BACKUP		07/01/2012	78.00	2		.00		7/12	Y
					07/01/2012		No			001-004-5047		
7312063	2	Inv			07/01/2012	.00	2		.00		7/12	Y
					07/01/2012		No					
Total 7312063						78.00						
Total 3960						78.00						
HOLBROOK VOL FIRE DEPT			6260									
200591	1	Inv	RETIREMENT		07/05/2012	1,916.59	0		.00		7/12	Y
					07/05/2012		No			001-060-5015		
200591	2	Inv	UNIFORMS		07/05/2012	3,343.24	0		.00		7/12	Y
					07/05/2012		No			001-060-5023		
Total 200591						5,259.83						
Total 6260						5,259.83						
IKON FINANCIAL SERVICES			6503									
9012074	1	Inv	COPIER LEASE		07/01/2012	.00	3		.00		7/12	Y
					07/01/2012		No			001-004-5049		
9012074	2	Inv	COPIER MAINTENANCE C		07/01/2012	.00	3		.00		7/12	Y
					07/01/2012		No			001-050-5047		
Total 9012074						.00						
Total 6503						.00						
NAVAJO COUNTY HISTORICAL			8720									
114	1	Inv	CONTRIBUTION		07/01/2012	2,400.00	0		.00		7/12	Y
					07/01/2012		No			001-014-5057		
Total 7/11/2012						9,060.26						

07/11/2012 GL Period Summary

GL Period	Amount
7/12	9,060.26
	<u>9,060.26</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/12/2012												
REYES, CHERYL RAYE 3290												
07122012	1	Inv	CAFETERAI		07/12/2012 07/12/2012	130.00	0 No		.00		099-0002522	7/12
BALAR EQUIPMENT CO 2160												
612266	1	Inv	PARTS		07/09/2012 07/27/2012	964.05	0 No		.00		007-087-5024	7/12
NACOG ASSESSMENT 8422												
2012-01	1	Inv	ASSESSMENT		05/16/2012 07/12/2012	793.00	2 No		.00		001-001-5043	7/12
UNISOURCE ENERGY SERVICES 3380												
07092012	1	Inv	UTILITIES		07/09/2012 07/12/2012	32.63	0 No		.00		001-050-5048	7/12
07092012	2	Inv	UTILITIES		07/09/2012 07/12/2012	22.48	0 No		.00		001-084-5048	7/12
07092012	3	Inv	UTILITIES		07/09/2012 07/12/2012	36.32	0 No		.00		001-093-5048	7/12
07092012	4	Inv	UTILITIES		07/09/2012 07/12/2012	11.24	0 No		.00		002-091-5048	7/12
07092012	5	Inv	UTILITIES		07/09/2012 07/12/2012	11.24	0 No		.00		002-092-5048	7/12
07092012	6	Inv	UTILITIES		07/09/2012 07/12/2012	27.08	0 No		.00		001-085-5048	7/12
07092012	7	Inv	UTILITIES		07/09/2012 07/12/2012	22.48	0 No		.00		007-087-5048	7/12
Total 07092012						163.47						
Total 3380						163.47						
HENSLEY'S 5980												
07122012	1	Inv	ICE		07/12/2012 07/12/2012	30.00	0 No		.00		002-090-5021	7/12
NAVAJO COUNTY FINANCE 8690												
01300000001	1	Inv	PROSECUTION SERVICES		07/02/2012 07/12/2012	25,939.50	0 No		.00		001-050-5049	7/12
CHOLLA READY MIX, INC. 3310												
16451	1	Inv	HAULING		07/10/2012 07/12/2012	4,675.00	0 No		.00		007-087-5026	7/12
CASANOVA M.D., FRANCISCO 3120												
187226	1	Inv	PHYSICALS		07/03/2012 07/27/2012	80.00	0 Yes		.00		002-091-5041	7/12
FUTURE TIRE, INC. 5241												
W24247	1	Inv	REPAIRS		07/12/2012 07/27/2012	12.50	2 No		.00		001-050-5024	7/12
W24246	1	Inv	REPAIRS		07/12/2012 07/27/2012	12.50	2 No		.00		002-091-5024	7/12

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 5241						25.00						
AUTO SAFETY HOUSE				1571								
3221920004	1	Inv	PARTS/REPAIRS		07/10/2012 07/27/2012	28.46	2 No		.00	001-060-5024		7/12
CARQUEST AUTO PARTS				2440								
07092012	1	Inv	PARTS		07/09/2012 07/27/2012	34.11	0 No		.00	001-040-5024		7/12
07092012	2	Inv	PARTS		07/09/2012 07/27/2012	24.41	0 No		.00	002-092-5024		7/12
07092012	3	Inv	PARTS		07/09/2012 07/27/2012	18.92	0 No		.00	001-031-5024		7/12
Total 07092012						77.44						
Total 2440						77.44						
PETRIFIED FOREST MEDICAL				9470								
07112012	1	Inv	PHYSICAL		07/11/2012 07/27/2012	65.00	0 No		.00	002-090-5041		7/12
BANANA JONS				2177								
12-1489	1	Inv	RENTAL/MAINT		06/30/2012 07/07/2012	171.36	2 No		.00	006-014-5057		7/12
FRONTIER COMM TELE				3350								
07012012	1	Inv	UTILITIES		07/01/2012 07/12/2012	146.11	0 No		.00	002-092-5048		7/12
07012012	2	Inv	UTILITIES		07/01/2012 07/12/2012	172.16	0 No		.00	001-060-5048		7/12
07012012	3	Inv	UTILITIES		07/01/2012 07/12/2012	1,208.72	0 No		.00	001-050-5048		7/12
07012012	4	Inv	UTILITIES		07/01/2012 07/12/2012	150.62	0 No		.00	001-084-5048		7/12
07012012	5	Inv	UTILITIES		07/01/2012 07/12/2012	151.71	0 No		.00	001-085-5048		7/12
07012012	6	Inv	UTILITIES		07/01/2012 07/12/2012	239.13	0 No		.00	001-093-5048		7/12
07012012	7	Inv	UTILITIES		07/01/2012 07/12/2012	548.79	0 No		.00	002-092-5048		7/12
07012012	8	Inv	UTILITIES		07/01/2012 07/12/2012	115.58	0 No		.00	001-020-5048		7/12
07012012	9	Inv	UTILITIES		07/01/2012 07/12/2012	163.32	0 No		.00	001-040-5048		7/12
07012012	10	Inv	UTILITIES		07/01/2012 07/12/2012	633.56	0 No		.00	002-090-5048		7/12
Total 07012012						3,529.70						
Total 3350						3,529.70						

Vendor Name			Vendor No		Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	R
Invoice No	Seq	Type	Description	Inventory No								

Total 7/12/2012 36,671.98

07/12/2012 GL Period Summary

GL Period	Amount
7/12	36,671.98
	<u>36,671.98</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/16/2012												
BRADCO												
1873	1	Inv	FUEL	2590	07/15/2012 07/20/2012	8,425.74	0 No		.00	007-087-5027		7/12
CARQUEST AUTO PARTS												
07162012	1	Inv	PARTS	2440	07/16/2012 07/27/2012	8.47	0 No		.00	001-040-5026		7/12
Total 7/16/2012						8,434.21						

07/16/2012 GL Period Summary

GL Period	Amount
7/12	8,434.21
	<u>8,434.21</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/17/2012											
NORTHERN SAFETY CO. 9004											
900052030	1	Inv	UNIFORMS	07/11/2012 07/27/2012	125.61	4 No	07/26/2012	.00		007-087-5023	7/12
CASANOVA M.D., FRANCISCO 3120											
187310	1	Inv	PHYSICALS	07/12/2012 07/27/2012	80.00	0 Yes		.00		007-087-5041	7/12
NAVAJO COUNTY FINANCE 8690											
113-00000001	2	Inv	JAIL CONTRACT	07/02/2012 07/25/2012	5,051.78	0 No		.00		001-050-5050	7/12
Total 7/17/2012					<u>5,257.39</u>						

07/17/2012 GL Period Summary

GL Period	Amount
7/12	5,257.39
	<u>5,257.39</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/18/2012												
ECKRIGHT, EBERLE				4753								
162	1	Inv	REPAIRS		07/17/2012 07/18/2012	1,460.00	0 Yes		.00		002-092-5049	7/12
BRADCO				2590								
3084	1	Inv	FUEL		07/13/2012 07/18/2012	2,789.44	0 No		.00		001-040-5027	7/12
UNISOURCE ENERGY SERVICES				3380								
07102012	1	Inv	UTILITIES		07/10/2012 07/18/2012	22.48	0 No		.00		001-093-5048	7/12
Total 7/18/2012						<u>4,271.92</u>						

07/18/2012 GL Period Summary

GL Period	Amount
7/12	4,271.92
	<u>4,271.92</u>
Grand Total:	<u>2,884.98 -</u>

Report GL Period Summary

GL Period	Amount
6/12	100,238.00 -
7/12	97,353.02
	<u>2,884.98 -</u>

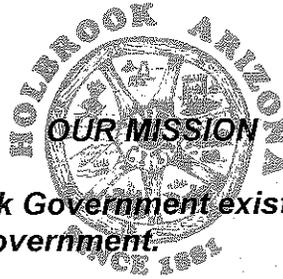
Vendor Number Hash:	172752
Vendor Number Hash - Split:	294703
Total Number of Invoices:	37
Total Number of Transactions:	77

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	70,801.59	.00	70,801.59
2	NET 7	26,425.82	.00	26,425.82
3	IMMEDIATELY	100,238.00 -	.00	100,238.00 -
4	2% 15TH, NET 30	125.61	.00	125.61
		<u>2,884.98 -</u>	<u>.00</u>	<u>2,884.98 -</u>

465 First Avenue
P.O. Box 970
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CITY OF HOLBROOK

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The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

JULY 10, 2012

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - a. Bob Dorsey, Growing grapes for profit.
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for June 21, 2012 thru July 5, 2012:
Documentation for claims is available at City Hall.

CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 12,059.49

- 8) REPORTS:

Mayor:
Council Members:
Manager:

- 9) OLD BUSINESS:
A. Discussion/possible action regarding a purchasing agreement with Fastenal-Manger Alley.
- 10) NEW BUSINESS:
A. Discussion/possible action regarding closing of City Hall on Fridays-Manager Alley.
B. Discussion/possible action regarding declaring Adamson Emergency Products a sole source provider for equipment for new police cars-Manager Alley.
- 11) EXECUTIVE SESSION:
A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 12) POST EXECUTIVE SESSION:
- 13) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.
- 14) ADJOURNMENT:

Dated this 3rd day of July 2012.



Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON JULY 10, 2012
4

5 CALL TO ORDER:
6

7 Mayor Hill called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Mayor Jeff Hill, Vice-Mayor Charles Haussman, Councilmember's Wade Carlisle,
10 Richard Peterson, Bobby Tyler, Myron Maxwell, and Phil Cobb.

11 PLEDGE OF ALLEGIANCE/INVOCATION:

12 Councilmember Tyler led the pledge of allegiance and Finance Director Sullivan gave
13 the invocation.

14 CITY STAFF:

15 City Manager Ray Alley, Finance Director Randall Sullivan, Chief of Police Mark
16 Jackson and City Clerk Cher Reyes.

17 CEREMONIALS/ANNOUNCEMENTS/PRESENTATION:

18 Bob Dorsey spoke to the Council about growing grapes for profit and beautification. Mr.
19 Dorsey stated that if the Council had any questions to contact him.

20 PETITIONS FROM THE PUBLIC:

21 CONSENT AGENDA:

22 A. Claims/payment approval for June 21, 2012 thru July 5, 2012.

23 Councilmember Maxwell made a motion to approve the consent agenda. Vice-Mayor
24 Haussman seconded and the motion carried unanimously.

25 CLAIMS/PAYMENT APPROVAL FOR: Walt's Hardware:

1 Mayor Hill and Councilmember Carlisle recused themselves from this item as they are the
2 owner of Walt's Hardware. They also recused themselves from Old Business Item A. for the
3 same reason. Councilmember Tyler made a motion to approve the claims for Walt's Hardware
4 in the amount of \$12,059.49. Councilmember Cobb seconded and the motion carried
5 unanimously.

6 OLD BUSINESS:

7 This item was moved before summary of current events as the Mayor and Councilmember
8 Carlisle were recused from the meeting. Manager Alley stated that this is the item which was
9 presented to Council before where a vending machine is provided for the dispensing of certain
10 items that the City uses most often such as ear plugs, safety vests, toilet paper, and paper
11 towels. Manager Alley stated that all items are on a consignment basis and the City only pays
12 for what they use. Manager Alley stated that the machines will monitor who takes the items
13 which will help with inventory control. Manager Alley stated that high quality items can be
14 placed into the machine rather than lower cost Chinese made items. Manager Alley stated
15 that Staff will be purchasing items from Fastenal whether the vending machines are approved
16 or not as they are unable to get the items from Walt's. Councilmember Tyler made a motion
17 to approve the Fastenal contract for a period of 1 year. Councilmember Cobb seconded. The
18 vote carried on a 4 for and 1 against vote with Councilmember Maxwell casting the nay vote.

19 SUMMARY OF CURRENT EVENTS:

20 Mayor:

- 21 1. Mayor Hill reminded Council that the League Conference is at the end of
22 August if anyone would like to attend.
- 23 2. Mayor Hill commented on Catalyst Paper Company and their longevity in

1 business in our area.

- 2 3. Mayor Hill thanked City Manager Ray Alley, Finance Director Randy
3 Sullivan and Chief of Police Mark Jackson for all their work and support in the
4 last year.

5 Councilmember:

- 6 1. Councilmember Cobb reported that Wild West Days was a success.

7 Manager's Report:

8 NEW BUSINESS:

9 A. Manager Alley reported that City Hall will have limited staffing on
10 Fridays. Manager Alley stated that Ron Eisele will have the office open
11 and key personnel will be available Monday thru Thursday.

12 B. Chief of Police Mark Jackson asked that the Council declare Adamson
13 Emergency Products the sole source provider for equipment for the new
14 police cars. Chief Jackson stated that it will simplify the process of
15 outfitting the cars as Adamson will have everything that is needed
16 without searching several locations to find each component. Chief
17 Jackson stated that this would only be for the new cars and no other
18 purchases. Councilmember Cobb made a motion to approve Adamson
19 Emergency Products as a sole source provider for equipment for the
20 new police cars. Councilmember Tyler seconded and the motion carried
21 unanimously.

22 EXECUTIVE SESSION:

23 POST EXECUTIVE SESSION:

1 CALL TO THE AUDIENCE:

2 ADJOURNMENT:

3 There being no further business to come before the Council at this time Mayor Hill
4 made a motion to adjourn. Councilmember Cobb seconded and the meeting was
5 adjourned at 6:46 p.m.

6

7

Jeff Hill, Mayor

8 CERTIFICATION:

9 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
10 the regular meeting of the Holbrook City Council held on the July 10, 2012. I further
11 certify that the meeting was duly called and held and that a quorum was present.

12

13

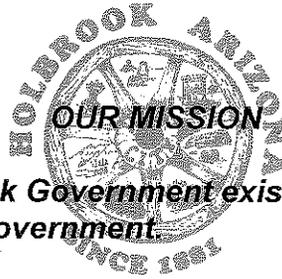
14

Cher Reyes, CMC, CPM, City Clerk

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CITY OF HOLBROOK

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The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

JUNE 26, 2012

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes)..
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.

6) CONSENT AGENDA

A. Claims/payment approval for June 7, 2012 thru June 20, 2012:

Documentation for claims is available at City Hall. (pg 3)

B. Minutes of the regular meeting held on June 12, 2012. (pg 27)

C. Special Event liquor license Our Lady of Guadalupe Church July 21, 2012. (pg 36)

D. Liquor License application for Pizza Hut, 2001 Navajo Blvd. (pg 40)

E. Special event liquor license Holbrook Elks, July 7, 2012. (pg 55)

CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 2838.92 (pg 60)

8) REPORTS:

Mayor:

Council Members:

Manager:

9) OLD BUSINESS:

A. Discussion/possible action regarding a purchasing agreement with Fastenal-Manger Alley. (pg 67)

10) NEW BUSINESS:

A. Discussion/possible action regarding bid results for Concrete, Slurry and ABC-Manager Alley. (pg 68)

B. Discussion/possible action regarding adoption of FY 2012-2013 Tentative budget-Assistant Manager Sullivan. (pg 1 and PDF)

C. Discussion of current City Code pertaining to animals within City limits-Manager Alley. (pg 42 2nd PDF)

D. Discussion/possible action regarding Department of Agriculture/EPA inspection for the weed abatement program-Manager Alley.

E. Discussion/possible action regarding naming Hill Brothers Chemical as sole source provider-Manager Alley. (pg 48 and PDF)

11) EXECUTIVE SESSION:

A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

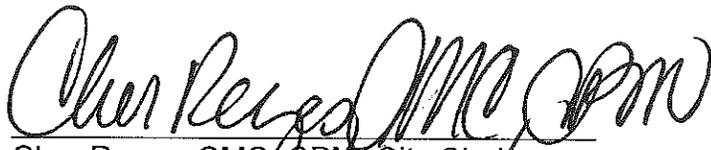
12) POST EXECUTIVE SESSION:

13) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

14) ADJOURNMENT:

Dated this 19th day of June 2012.



Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON JUNE 26, 2012
4

5 CALL TO ORDER:
6

7 Mayor Hill called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Mayor Jeff Hill, Vice-Mayor Charles Haussman, Councilmember's Wade Carlisle,
10 Bobby Tyler, Myron Maxwell. Councilmember Peterson and Councilmember Cobb
11 were absent and excused due to for personal reasons.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 Mayor Hill led the pledge of allegiance and Councilmember Tyler gave the invocation.

14 CITY STAFF:

15 City Manager Ray Alley, Finance Director Randall Sullivan, Chief of Police Mark
16 Jackson and City Clerk Cher Reyes.

17 CEREMONIALS/ANNOUNCEMENTS/PRESENTATION:

18 Chief Jackson presented a plaque in recognition of Sylvia Marez's 31 years of service
19 to the Police Department and the City of Holbrook. Ms. Marez is retiring from the City.

20 PETITIONS FROM THE PUBLIC:

21 CONSENT AGENDA:

- 22 A. Claims/payment approval for June 7, 2012 thru June 20, 2012.
23 B. Minutes of the regular meeting held on June 12, 2012.
24 C. Special event liquor license, Our Lady of Guadalupe Church, July 21, 2012.
25 D. Liquor license application for Pizza Hut, 2011 Navajo Blvd.
26 E. Special event liquor license, Holbrook Elks, July 7, 2012.

1 Councilmember Carlisle made a motion to approve the consent agenda. Vice-
2 Mayor Hausman seconded and the motion carried unanimously.

3 CLAIMS/PAYMENT APPROVAL FOR: Walt's Hardware:

4 Councilmember Tyler joined the meeting telephonically. Mayor Hill and Councilmember
5 Carlisle recused himself from this item as he is the owner of Walt's Hardware.
6 Councilmember Cobb made a motion to approve the claims for Walt's Hardware in the amount
7 of \$3675.19. Councilmember Maxwell seconded and the motion carried unanimously.
8 Councilmember Tyler excused himself from the meeting.

9 SUMMARY OF CURRENT EVENTS:

10 Mayor:

11 1. Mayor Hill commented that he has received nothing but compliments on
12 the City Parks and Facilities. Mayor Hill commented that the basketball court
13 looks nice as well with the new concrete.

14 Councilmember:

15 1. Councilmember Tyler reported that he would like to have APS donate the
16 building across from City Hall to the City for a youth center.
17 2. Councilmember Tyler stated that he would like to hold a work session at the
18 Rock Art Ranch to obtain ideas for the Petroglyph Park.
19 3. Councilmember Tyler reported that the Lewis Park Road is wonderful.

20 Manager's Report:

21 1. Manager Alley reported that the Streets Department has completed three
22 milling projects: East Hermosa, Lewis Drive and the parking lot at Hunt Park
23 ball field. Manager Alley stated that Blue Sage will be next, along with

1 Lisitzky Park and the Petroglyph Park.

2 2. Finance Director Sullivan presented a financial report through the month
3 of May 2012. Finance Director Sullivan stated that the Parks budget is over
4 due to improvements as well as the Golf Course. Finance Director Sullivan
5 stated that Airport is over due to a large fuel purchase. Finance Director
6 Sullivan stated that all departments are currently at or below budgeted
7 expenditures.

8 OLD BUSINESS:

9 A. Mayor Hill and Councilmember Carlisle declared a conflict of interest on
10 this item. As there was not a quorum the item will be placed on agenda at a
11 later time. Councilmember Maxwell stated that he was opposed to this
12 item.

13 NEW BUSINESS:

14 A. Manager Alley presented bid results for concrete, slurry and ABC.
15 Manager Alley stated that Quality Ready Mix was the low bidder once
16 again and recommended awarding the bid to them. Manager Alley
17 reported that all bidders were from outside City limits. Vice-Mayor
18 Haussman made a motion to award the concrete, slurry and ABC bid to
19 Quality Ready Mix for another year. Councilmember Carlisle seconded
20 and the motion carried unanimously.

21 B. Finance Director Sullivan stated that a balanced budget is before the
22 Council for tentative approval and the main change that he wants to
23 discuss is the Lodger's Tax. Finance Director Sullivan stated that

1 Lodger's Tax will have its own fund again and any monies not spent will
2 be rolled over into the fund balance at the end of the fiscal year.
3 Finance Director Sullivan stated that the Events Coordinator position
4 has been added to the budget also and all these changes are reflected
5 on page 11. Finance Director Sullivan stated that Lodger's Tax
6 revenues are higher than projected so he increased the budget to the
7 amount which is coming in this year. Finance Director Sullivan stated
8 that he has created line items for specific events in this budget also.
9 Finance Director Sullivan stated that all revenues and expenditures
10 balance with each other. Manager Alley stated that there have been two
11 additional personnel added to the budget from last year's budget but this
12 did not change the budget much. Finance Director Sullivan stated that
13 items within the budget can be moved around and changed after
14 tentative adoption but the total budget cannot be increased. Finance
15 Director Sullivan stated that the total budget is \$10,163,631.00.
16 Manager Alley stated that Staff budgeted extra funding in Parks and
17 Recreation for repairs and maintenance as there are several items that
18 need to be taken care of. Councilmember Carlisle asked why the Police
19 Department personnel budget had increased. Finance Director Sullivan
20 stated that Emily's salary has been moved back to Police Department
21 from Lodger's Tax and that Officer Ohlson's salary is not reflected in
22 Police Department budget rather than Grants. Finance Director Sullivan
23 also pointed out that funds are being transferred from General Fund to

1 HURF to keep up road work. Finance Director Sullivan stated that
2 additional funding has been placed in equipment budgets for Fire
3 Department, Police Department and Water/Wastewater Department as
4 the radio equipment may have to be changed to digital. Councilmember
5 Maxwell made a motion to adopt the tentative budget for FY 2012/2013,
6 In the amount of \$10,163,631.00 Vice-Mayor Haussman seconded and
7 the motion carried unanimously.

8 C. Manager Alley suggested that perhaps a work session would need to be
9 held on this item. City Clerk Reyes explained that there is not a specific
10 animal code but rather certain zones which allow for animals. Ms.
11 Reyes stated that she had placed these zones and the specifications in
12 the agenda packets. Ms. Reyes stated that in the zones the animals
13 must be kept 400 foot from a residence or industrial zone or 600 square
14 foot per animal and must be 40 foot from any property line. Manager
15 Alley stated that a work session should be held to determine if the code
16 should be updated. Councilmember Carlisle stated that animals are in
17 areas not zoned for them anyway so the code needs to be looked at to
18 determine if the animal portion needs to be expanded. Manager Alley
19 stated that it is restrictive and it should probably go to Planning and
20 Zoning for review. Staff stated that some animals are allowed in
21 residential zones such as chickens. Councilmember Carlisle stated that
22 he would like this addressed by Planning and Zoning.

1 D. Manager Alley reported that the Department of Agriculture and EPA had
2 paid a visit regarding the Round-Up the City was distributing for weed
3 control. Manager Alley stated that after visiting with Staff the agencies
4 suspended the City from distributing the Round-Up. Manager Alley
5 stated that he will continue to look for other alternatives.

6 E. City Clerk Reyes stated that Hill Brother Chemicals is the installer of the
7 chlorination system at the water pump house and that Staff would like to
8 declare them a sole source provider for the purpose of purchasing the
9 chlorination tabs. City Clerk Reyes stated that Hill Brothers is the
10 wholesaler and any other dealer obtains the product from them and then
11 sells it and a price they determine. Councilmember Maxwell made a
12 motion to declare Hill Brother Chemical a sole source provider for
13 chlorine. Vice-Mayor Haussman seconded and the motion carried
14 unanimously

15 EXECUTIVE SESSION:

16 POST EXECUTIVE SESSION:

17 CALL TO THE AUDIENCE:

18 ADJOURNMENT:

19 There being no further business to come before the Council at this time, Mayor Hill
20 adjourned the meeting by unanimous consent at 7:19 p.m.

21 _____
22 Jeff Hill, Mayor

23 CERTIFICATION:

24 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of

1 the regular meeting of the Holbrook City Council held on the June 26, 2012. I further
2 certify that the meeting was duly called and held and that a quorum was present.

3
4
5

Cher Reyes, CMC, CPM, City Clerk

10. Has the applicant been convicted of a felony in the past five years, or had a liquor license revoked?
 YES NO (attach explanation if yes)

11. This organization has been issued a special event license for 10 days this year, including this event
(not to exceed 10 days per year).

12. Is the organization using the services of a promoter or other person to manage the event? YES NO
If yes, attach a copy of the agreement.

13. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds.
THE ORGANIZATION APPLYING MUST RECEIVE 25% OF THE GROSS REVENUES OF THE SPECIAL EVENT LIQUOR SALES.

Name Navajo County Fair, Inc 100%
Percentage
Address PO Box 309 / 404 E. Hopi Dr. Holbrook, AZ 86025
Name _____
Percentage

Address _____
(Attach additional sheet if necessary)

14. Knowledge of Arizona State Liquor Laws Title 4 is important to prevent liquor law violations. If you have any questions regarding the law or this application, please contact the Arizona State Department of Liquor Licenses and Control for assistance.

NOTE: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.
"NO ALCOHOLIC BEVERAGES SHALL LEAVE SPECIAL EVENT PREMISES."

15. What security and control measures will you take to prevent violations of state liquor laws at this event?
(List type and number of security/police personnel and type of fencing or control barriers if applicable)

10 # Police Fencing
25 # Security personnel Barriers

Entire grounds are fenced with chain link fencing - all gates have security personnel and/or locks

16. Is there an existing liquor license at the location where the special event is being held? YES NO
If yes, does the existing business agree to suspend their liquor license during the time period, and in the area in which the special event license will be in use? YES NO

(ATTACH COPY OF AGREEMENT)

Navajo County Fair Inc (928) 524-4757
Name of Business Phone Number

17. Your licensed premises is that area in which you are authorized to sell, dispense, or serve spirituous liquors under the provisions of your license. The following page is to be used to prepare a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades or other control measures and security positions.

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



- See attached -

STATE OF ARIZONA

DEPARTMENT OF LIQUOR LICENSES
BEER
AND CONTROL
ALCOHOLIC BEVERAGE LICENSE

License 07090043

Issue Date: 8/8/1989

Expiration Date: 5/31/2013

Beer & Wine Bar

Issued To:
MICHAEL HAROLD MELLOR, Agent
NAVAJO COUNTY FAIR INC, Owner

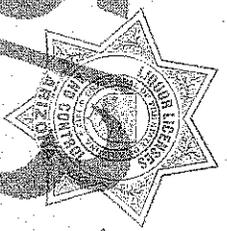
Mailing Address:

MICHAEL HAROLD MELLOR
NAVAJO COUNTY FAIR INC
NAVAJO COUNTY FAIR
P O BOX 309
HOLBROOK, AZ 86025

Location:
NAVAJO COUNTY FAIR
3RD ST & HOPI DR
HOLBROOK, AZ 86025

EXP 5/31/2013

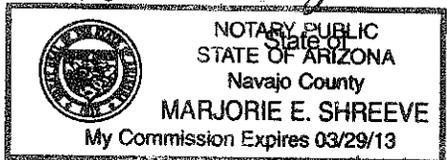
POST THIS LICENSE IN A CONSPICUOUS PLACE



THIS SECTION TO BE COMPLETED ONLY BY AN OFFICER, DIRECTOR OR CHAIRPERSON OF THE ORGANIZATION NAMED IN QUESTION #1

18. I, Susan Elizabeth Henning-Shaw declare that I am an Officer/Director/Chairperson appointing the applicant listed in Question 6, to apply on behalf of the foregoing organization for a Special Event Liquor License.

X Susan E. Henning-Shaw, Director 7/13/12 (928) 368-4861
 (Signature) (Title/Position) (Date) (Phone #)



Arizona County of Navajo
 The foregoing instrument was acknowledged before me this 13th July 2012
 Day Month Year

My Commission expires on: 03/29/13 (Date) Marjorie E. Shreeve (Signature of NOTARY PUBLIC)

THIS SECTION TO BE COMPLETED ONLY BY THE APPLICANT NAMED IN QUESTION #6

19. I, Michael Samzie declare that I am the APPLICANT filing this application as listed in Question 6. I have read the application and the contents and all statements are true, correct and complete.

X Michael Samzie Arizona County of Navajo
 (Signature) (State) (County) The foregoing instrument was acknowledged before me this 13th July 2012
 Day Month Year



My commission expires on: 03/29/13 (Date) Marjorie E. Shreeve (Signature of NOTARY PUBLIC)

You must obtain local government approval. City or County MUST recommend event and complete item #20. The local governing body may require additional applications to be completed and submitted 60 days in advance of the event. Additional licensing fees may also be required before approval may be granted.

LOCAL GOVERNING BODY APPROVAL SECTION

20. I, _____ hereby recommend this special event application
 (Government Official) (Title)
 on behalf of _____
 (City, Town or County) (Signature of OFFICIAL) (Date)

FOR DLLC DEPARTMENT USE ONLY

Department Comment Section:

 (Employee) (Date)

APPROVED DISAPPROVED BY: _____

 (Title) (Date)

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER
WALT'S HARDWARE**

07/06/2012 THRU 07/18/2012

TOTAL **\$402.01**

Report Criteria:
 Invoice.Vendor No = 9700

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
7/17/2012												
WALT'S HARDWARE			9700									
105991	1	Inv	WILD WEST DAYS		07/06/2012	35.75	0		.00			7/12
					07/27/2012		No			006-014-5057		
105852	1	Inv	WILD WEST DAYS		07/02/2012	42.93	0		.00			7/12
					07/27/2012		No			006-014-5057		
106007	1	Inv	WILD WEST DAYS		07/07/2012	19.82	0		.00			7/12
					07/27/2012		No			006-014-5057		
105901	1	Inv	WILD WEST DAYS		07/03/2012	17.80	0		.00			7/12
					07/27/2012		No			006-014-5057		
07172012	1	Inv	SUPPLIES		07/17/2012	69.47	0		.00			7/12
					07/25/2012		No			002-092-5026		
07172012	2	Inv	SUPPLIES		07/17/2012	47.55	0		.00			7/12
					07/25/2012		No			001-040-5026		
07172012	3	Inv	SUPPLIES		07/17/2012	39.98	0		.00			7/12
					07/25/2012		No			001-031-5026		
07172012	4	Inv	SUPPLIES		07/17/2012	6.73	0		.00			7/12
					07/25/2012		No			007-087-5026		
07172012	5	Inv	SUPPLIES		07/17/2012	.88	0		.00			7/12
					07/25/2012		No			006-014-5026		
07172012	6	Inv	SUPPLIES		07/17/2012	40.37	0		.00			7/12
					07/25/2012		No			002-090-5026		
07172012	7	Inv	SUPPLIES		07/17/2012	40.37	0		.00			7/12
					07/25/2012		No			002-091-5026		
07172012	8	Inv	SUPPLIES		07/17/2012	40.36	0		.00			7/12
					07/25/2012		No			002-092-5026		
Total 07172012						285.71						
Total 9700						402.01						
Total 7/17/2012						402.01						

07/17/2012 GL Period Summary

GL Period	Amount
7/12	402.01
	402.01
Grand Total:	402.01

Report GL Period Summary

GL Period	Amount
-----------	--------

R Column: Y = Recurring Payment

RESOLUTION

Resolution Number 12-06

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, PERTAINING TO THE SUBMISSION OF A GRANT APPLICATION PROJECTS FOR CONSIDERATION BY THE NATIONAL PARK SERVICE RIVERS, TRAILS AND CONSERVATION ASSISTANCE PROGRAM

WHEREAS, the National Park Service River, Trails and Conservation Assistance Program has grants available to help establish trails at the Petroglyph Park; and

WHEREAS, the City of Holbrook, is interested in submitting a grant application to be considered for funding from the National Park Service Rivers, Trails and Conservation Assistance Program;

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Holbrook, Arizona as follows:

1. THAT approval of the submission of a grant application for consideration by the National Park Service Rivers, Trails and Conservation Assistance Program is granted.
2. THAT Randall Sullivan Jr., is appointed agent for the City of Holbrook, to conduct all negotiations and to execute and submit all documents and any other necessary or desirable instruments in connection with such grant.

PASSED AND ADOPTED by the Council of the City of Holbrook, Arizona, this 24th day of July 2012.

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

Jeff Hill, Mayor

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution Number 12-06 was duly passed and adopted by the Council of the City of Holbrook, Arizona, at a regular meeting held on the 24th day of July 2012, and that a quorum was present at the meeting.

Cher Reyes, CMC, CPM, City Clerk

HOLBROOK CITY COUNCIL
AGENDA ITEM

ISSUE/ITEM: Recreational Trails Program Grant Project Funding

DATE OF MEETING: July 24, 2012

ACTION REQUESTED: Authorize the City to apply for funds

BACKGROUND: Joe Winfield from the National Park Service Rivers, Trails, and Conservation Assistance Program (RTCA) has identified a grant opportunity. To apply a statement is required authorizing City staff to do so. The Grant application is due in August and would help the City establish trails at the Petroglyph Park.

The City can apply for up to \$100,000. A 6% match is required or \$6,000, which can be in-kind services.

GENERAL PLAN: Open Space, Parks, and Recreation

IF A BID, LIST VENDORS BID SENT TO:

Budget Line: 027-031-XXXX

Funds Available: up to \$100,000.00 with a 6% grant match

Approvals (as required) _____

Attachments:

Cher Reyes

From: Randy Sullivan
Sent: Monday, July 16, 2012 3:48 PM
To: Cher Reyes
Subject: FW: NON-MOTORIZED TRAILS GRANT NOW AVAILABLE

Some Additional backup for the agenda.

Sincerely,

Randall L Sullivan Jr
Finance Director/Assistant City Manager
City of Holbrook
456 1st Ave
Holbrook, AZ 86025
rsullivan@ci.holbrook.az.us
(928)524-6225
(928)524-2159

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-----Original Message-----

From: Joe_Winfield@nps.gov [mailto:Joe_Winfield@nps.gov]
Sent: Tuesday, July 03, 2012 12:33 PM
Subject: Fw: NON-MOTORIZED TRAILS GRANT NOW AVAILABLE

Here is what we have been waiting for!

----- Forwarded by Joe Winfield/WACC/NPS on 07/03/2012 12:31 PM -----

rbaldwin@azstateparks.gov

07/03/2012 10:44 AM

undisclosed-recipients;;

"Doris Pulsifer"
<dpulsifer@azstateparks.gov>

Subject
NON-MOTORIZED TRAILS GRANT NOW
AVAILABLE

To

cc

Arizona State Parks is offering federal Recreational Trails Program funds for non-motorized trail projects. Two opportunities are being announced with responses due by August 17th. Approximately \$1.455 million will be available over a two-year period.

Eligible project sponsors may apply for grants to develop trails and facilities and conduct educational programs that promote safety and environmental protection. Grants are limited to a maximum of \$100,000 and require at least 6% matching funds. For more information download the manual at:

<http://azstateparks.com/grants/index.html>

Requests for funding under the State Parks RTP Trail Maintenance Program are also being accepted by the August 17th due date. In this program State Parks provides a trained trail crew to do routine trail maintenance and pays them directly. The project sponsor is responsible for the required 6% match. An eligible project sponsor may request up to \$40,000. For more information download the manual at:

<http://azstateparks.com/grants/index.html>

An eligible project sponsor may apply for either, but not both sources of funding. Application manuals and forms for both programs are available to download from the State Parks website. Questions about both programs may be directed to:

Robert Baldwin
Recreational Trails Grant Coordinator

Phone: (602) 542-7130
Email: rbaldwin@azstateparks.gov
Web: <http://AZStateParks.com>

ORDINANCE 12-03

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, ACCEPTING, ESTABLISHING, OPENING AND NAMING THE STREET TO BE KNOWN AS: "BLUE SAGE LANE"

WHEREAS, the City of Holbrook desires to accommodate transportation and travel within the corporate limits of the City of Holbrook; and,

WHEREAS, the City of Holbrook desires to continue planning for future growth, transportation and travel needs in the City of Holbrook; and,

WHEREAS, appropriate rights-of-way and easements and roadways providing access to transportation and ease of travel are necessary in order to ensure that growth in the City of Holbrook will continue to be planned and organized; and,

WHEREAS, A.R.S. §9-240(B)(3)(a)(c)(d) provide authority to the Common Council of the City of Holbrook to exercise exclusive control over streets, and to regulate, open, lay out and improve new streets, as well as authority to give and change names of the streets in the City of Holbrook; and

WHEREAS, The City of Holbrook would like to accept, establish and open the street which is legally described in Exhibit "A" which is attached hereto, and hereby incorporated herein by this reference; and

WHEREAS, The Common Council of the City of Holbrook would like give the name of "BLUE SAGE LANE" to the street which is legally described in Exhibit "A";

ENACTMENTS:

NOW THEREFORE, be it ordained by the Mayor and Common Council of the City of Holbrook, Arizona, that:

SECTION 1. NEW STREET: "BLUE SAGE LANE"

- A. The portion of the street which runs north and south and west shall be known as "Blue Sage Lane" as shown in exhibit "A".
- B. The City of Holbrook accepts the street as is from Ray Alley/Alley Family Trust and agrees to include it in, and maintain it as part of the City's street system.

- C. City Staff is authorized to record this Ordinance with the Navajo County Recorder's Office.

SECTION 2. REPEALING CLAUSE

All ordinances or parts of ordinances in conflict with the provisions of this ordinance or any part of the code adopted herein by reference are hereby repealed, effective as of the date of posting hereof.

SECTION 3. SEVERABILITY

If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 4. EFFECTIVE DATE

That this ordinance and the rules, regulations, provisions, requirements, orders and matters established and adopted hereby shall take effect and be in full force and effect thirty (30) days from and after the date of its final passage and adoption.

PASSED AND ADOPTED this 14th day of August 2012, by the Mayor and Council of the City of Holbrook, Arizona.

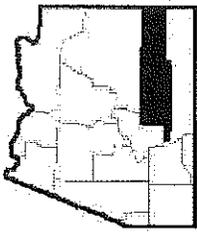
Jeff Hill, Mayor

Attest:

Approved as to form:

Cher Reyes, CMC, CPM
City Clerk

Sterling T. Solomon
Solomon Law Offices, PC
City Attorney



NAVAJO COUNTY

Board of Supervisors

Jonathan M. Nez • Jesse Thompson • J.R. DeSpain • David Tenney • Jerry Brownlow

"Proudly Serving, Continuously Improving"

19 July 2012

Administrator Lisa Jackson
U.S. Environmental Protection Agency
1200 Pennsylvania Avenue, N.W.
Washington, D.C. 20460

re: EPA-R09-OAR-2012-0021, FRE

Dear Administrator Jackson:

On behalf of Navajo County, we write to respectfully request an extension of the public comment period and the scheduling of a public hearing in Navajo County for the EPA to receive regional input on the proposed regional haze plan that was recently proposed for Arizona.

The proposal that was announced on July 2nd by the EPA, including several rules that to our knowledge have not even been published in the Federal Register, related to regional haze in Arizona will be disastrous to the economy of Navajo County, our region and the State of Arizona.

As we understand it, the proposal would require "best available retrofit technology" emission limits for NOx emissions from many coal-fired power plants in Arizona, including our region. The potential impacts of what we understand of the proposed rules will have significant negative implications for the economy of communities in Navajo county, our region and the State of Arizona. We are very concerned about the reliability of electricity, the cost to energy to our citizens and businesses and the negative impacts on jobs and our local economies.

We understand that the EPA has scheduled one public hearing on July 31st in Phoenix and the deadline for written comments on the proposed rule is August 31, 2012. We respectfully ask that you postpone the currently scheduled July 31st hearing until a reasonable time after the rules are actually released, that the deadline for comments on the proposed rules be extended to 90 days after they are actually published in the Federal Register and to schedule a public hearing in the NE Arizona Region

We feel strongly that the livelihoods of many of our families and the health of the economy of our communities and our region are at stake with the ultimate decision of the EPA. We respectfully request that you schedule and hold a hearing in Navajo County. Specifically, we would like to see a public hearing in this region. Having a hearing on a Tuesday in Phoenix will not accommodate the voice of those most impacted by this drastic change in policy and a decision that is not based on public health benefits.

Sincerely,

J.R. DeSpain, Chairman
Navajo County Board of Supervisors
Supervisor, District III

cc: Gina McCarthy | Assistant Administrator, U.S. EPA Office of Air and Radiation |
USEPA Headquarters, Ariel Rios Building, 1200 Pennsylvania Avenue, N.W. Mail Code
6101A, Washington, DC 20460
Jared Blumenfeld | Regional Administrator, U.S. EPA Region 9 | 75 Hawthorne Street,
San Francisco, CA 94105

