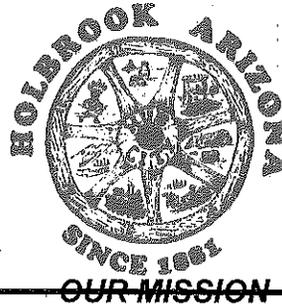


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465 First Avenue  
P.O. Box 970  
Holbrook, AZ 86025

# CITY OF HOLBROOK



Telephone: (928) 524-6225  
Fax: (928) 524-2159  
holbrookcity@ci.holbrook.az.us

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***The City of Holbrook Government exists to provide ethical and responsible local government.***

## AGENDA

### REGULAR CITY COUNCIL MEETING

SEPTEMBER 8, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at [www.ci.holbrook.az.us](http://www.ci.holbrook.az.us).

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:  
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
  - A. Claims/payment approval for August 20, 2015 thru September 2, 2015:  
Documentation for claims is available at City Hall.
  - B. Minutes of the regular meeting held on August 12, 2014.
  - C. Minutes of the regular meeting held on August 11, 2015.

7) SUMMARY OF CURRENT EVENTS:

**Mayor:**

**Council Members:**

**Manager:**

**1. October 6 work session for Capital projects.**

**Finance Director:**

**Police Chief:**

8) OLD BUSINESS:

- A. Ordinance 15-03, amending the legal description of "West Public Works Drive", second reading.
- B. Ordinance 15-06, authorizing the City Manager to receive the deeds attached hereto, second reading.

9) NEW BUSINESS:

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 1,344.95

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$0

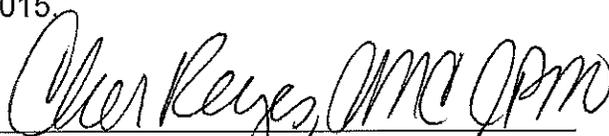
14) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

Dated this 1st day of September 2015

  
Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they

are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

**CITY OF HOLBROOK**

**INVOICE APPROVAL REPORT**

**BY GL NUMBER EXCLUDING  
HOLBROOK TRIBUNE AND WALT'S  
HARDWARE**

08/20/2015 THRU 09/02/2015

**TOTAL**                      **\$271,324.59**

Report Criteria:

Invoice Vendor No = 1-9699

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>8/25/2015</b>												
DISPLAY SALES INC			4360									
002125	2	Adj	Brackets		08/25/2015	167.42 -	0		.00			7/15
					08/25/2015		No				001-004-5026	
Total 8/25/2015						<u>167.42 -</u>						

08/25/2015 GL Period Summary

GL Period	Amount
7/15	<u>167.42 -</u>
	<u>167.42 -</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>8/26/2015</b>											
LEXIS-NEXIS (ACCURINT)			169								
69	1	Inv	BACKGROUND CHECKS	09/01/2015	50.00	2		.00		8/15	Y
				09/01/2015		No			001-004-5041		
69	2	Inv		09/01/2015	.00	2		.00		8/15	Y
				09/01/2015		No					
69	3	Inv		09/01/2015	.00	2		.00		8/15	Y
				09/01/2015		Yes					
Total 69					50.00						
Total 169					50.00						
BETTER COMMUNICATIONS CO			2430								
7012115	1	Inv	Radio Contract	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			001-004-5047		
7012115	2	Inv	Radio contract	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			001-031-5047		
7012115	3	Inv	Radio Contract	09/01/2015	529.90	0		.00		8/15	Y
				09/01/2015		No			001-050-5047		
7012115	4	Inv	Radio Contract	09/01/2015	312.63	0		.00		8/15	Y
				09/01/2015		No			001-060-5047		
7012115	5	Inv	Radio Contract	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			001-084-5047		
7012115	6	Inv	Radio Contract	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			001-085-5047		
7012115	7	Inv	Radio Contract	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			002-090-5047		
7012115	8	Inv	Radio Contract	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			002-091-5047		
7012115	9	Inv	Radio Contract	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			002-092-5047		
7012115	10	Inv	Radio Contract	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			001-040-5047		
7012115	11	Inv	Radio Contract	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			007-087-5047		
Total 7012115					842.53						
Total 2430					842.53						
CABLE ONE23414-120774-01-0			2940								
10012113	1	Inv	UTILITIES	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			001-060-5048		
10012113	2	Inv	UTILITIES	09/01/2015	105.95	0		.00		8/15	Y
				09/01/2015		No			001-050-5048		
10012113	3	Inv	UTILITIES	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			001-093-5048		
10012113	4	Inv	UTILITIES	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			001-050-5048		
10012113	5	Inv	UTILITIES	09/01/2015	.00	0		.00		8/15	Y
				09/01/2015		No			001-004-5048		

Invoice No	Vendor Name	Seq	Type	Vendor No	Description	Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	R
					Inventory No	Due Date		1099				GL Acct	
Total 10012113							105.95						
Total 2940							105.95						
CHAMBER OF COMMERCE				3220									
200659	1	Inv	MOU			09/01/2015	4,166.67	0		.00		8/15	Y
						09/01/2015		No			006-014-5059		
200659	2	Inv				09/01/2015	.00	0		.00		8/15	Y
						09/01/2015		No					
Total 200659							4,166.67						
Total 3220							4,166.67						
CYBERTRAILS				3960									
7312099	1	Inv	EMAIL AND BACKUP			09/01/2015	92.65	2		.00		8/15	Y
						09/01/2015		No			001-004-5047		
7312099	2	Inv				09/01/2015	.00	2		.00		8/15	Y
						09/01/2015		No					
Total 7312099							92.65						
Total 3960							92.65						
ESSENTIAL DATA CONTROL SYSTEM				4771									
7012028	1	Inv	PROFESSIONAL SERVICE			09/01/2015	350.00	2		.00		8/15	Y
						09/01/2015		Yes			002-092-5041		
7012028	2	Inv	PROFESSIONAL SERVICE			09/01/2015	500.00	2		.00		8/15	Y
						09/01/2015		Yes			002-091-5041		
Total 7012028							850.00						
Total 4771							850.00						
HENSLEY'S				5980									
5012024	1	Inv	ICE			09/01/2015	60.00	0		.00		8/15	Y
						09/01/2015		No			002-090-5026		
IKON FINANCIAL SERVICES				6503									
9012111	1	Inv	COPIER LEASE			09/01/2015	.00	3		.00		8/15	Y
						09/01/2015		No			001-004-5049		
9012111	2	Inv	COPIER MAINTENANCE C			09/01/2015	.00	3		.00		8/15	Y
						09/01/2015		No			001-050-5047		
Total 9012111							.00						
Total 6503							.00						
NAVAJO COUNTY HISTORICAL				8720									
39	1	Inv	CONTRIBUTION			09/01/2015	3,306.67	0		.00		8/15	Y
						09/01/2015		No			006-014-5057		
AL'S LOCKSMITH				540									
082415	1	Inv	KEY REPLACEMENTS			08/24/2015	40.00	0		.00		8/15	

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
			08/26/2015		No			001-050-5024		
ARIZONA PUBLIC SERVICE 1340										
082015	1 Inv UTILITIES		08/20/2015	804.59	0		.00			8/15
			08/26/2015		No			001-060-5048		
082015	2 Inv UTILITIES		08/20/2015	9,739.79	0		.00			8/15
			08/26/2015		No			002-091-5048		
082015	3 Inv UTILITIES		08/20/2015	15,124.79	0		.00			8/15
			08/26/2015		No			002-092-5048		
082015	4 Inv UTILITIES		08/20/2015	5,781.40	0		.00			8/15
			08/26/2015		No			001-031-5048		
082015	5 Inv UTILITIES		08/20/2015	1,477.94	0		.00			8/15
			08/26/2015		No			001-050-5048		
082015	6 Inv UTILITIES		08/20/2015	194.51	0		.00			8/15
			08/26/2015		No			001-093-5048		
082015	7 Inv UTILITIES		08/20/2015	1,342.60	0		.00			8/15
			08/26/2015		No			007-087-5048		
082015	8 Inv UTILITIES		08/20/2015	363.56	0		.00			8/15
			08/26/2015		No			001-060-5048		
082015	9 Inv UTILITIES		08/20/2015	87.28	0		.00			8/15
			08/26/2015		No			002-092-5048		
082015	10 Inv UTILITIES		08/20/2015	1,512.84	0		.00			8/15
			08/26/2015		No			001-099-5048		
082015	11 Inv UTILITIES		08/20/2015	150.33	0		.00			8/15
			08/26/2015		No			001-085-5048		
082015	12 Inv UTILITIES		08/20/2015	686.78	0		.00			8/15
			08/26/2015		No			001-004-5048		
082015	13 Inv UTILITIES		08/20/2015	608.67	0		.00			8/15
			08/26/2015		No			006-014-5048		
082015	14 Inv UTILITIES		08/20/2015	278.90	0		.00			8/15
			08/26/2015		No			001-084-5048		
082015	15 Inv UTILITIES		08/20/2015	1,218.72	0		.00			8/15
			08/26/2015		No			001-020-5048		
082015	16 Inv UTILITIES		08/20/2015	201.00	0		.00			8/15
			08/26/2015		No			001-048-5048		
Total 082015				39,573.70						
Total 1340				39,573.70						
AUTO SAFETY HOUSE 1571										
03301855	1 Inv PARTS/REPAIRS		08/24/2015	2,194.96	2		.00			8/15
			08/31/2015		No			007-087-5027		
BRIMHALL SAND AND ROCK 2660										
40863	1 Inv AB		08/10/2015	1,081.81	0		.00			8/15
			08/26/2015		No			007-087-5026		
BRIMHALL - BRICK & LANDSCAPE 2661										
40845	1 Inv AB		07/01/2015	1,556.55	0		.00			8/15
			08/26/2015		No			001-031-5026		
DANA KEPNER CO. 4071										
4629074-00	1 Inv PARTS		08/13/2015	36.59	1		.00			8/15
			09/02/2015		No			002-091-5026		

Invoice No	Vendor Name Seq Type	Vendor No	Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
4629162-00	1 Inv PARTS			08/20/2015 09/09/2015	114.26	1 No		.00			8/15
	Total 4071				150.85					002-091-5026	
EMPIRE MACHINERY		4710									
9935543	1 Inv PARTS			08/18/2015 08/26/2015	556.00	0 No		.00		007-087-5024	8/15
FRONTIER COM LONG DISTANCE		3353									
4481366	1 Inv UTILITIES			08/20/2015 08/27/2015	143.60	2 No		.00		001-050-5048	8/15
081515	1 Inv UTILITIES			08/15/2015 08/22/2015	69.25	2 No		.00		001-050-5048	8/15
	Total 3353				212.85						
INGRAM		6620									
86583585	1 Inv BOOKS			08/02/2015 08/26/2015	72.76	0 No		.00		027-020-5071	8/15
86616323	1 Inv BOOKS			08/03/2015 08/26/2015	311.30	0 No		.00		027-020-5071	8/15
86653945	1 Inv BOOKS			08/04/2015 08/26/2015	109.22	0 No		.00		027-020-5071	8/15
86277345	1 Inv BOOKS			07/14/2015 08/26/2015	20.21	0 No		.00		001-020-5026	8/15
86298336	1 Inv BOOKS			07/15/2015 08/26/2015	372.74	0 No		.00		001-020-5026	8/15
86320244	1 Inv BOOKS			07/16/2015 08/26/2015	47.58	0 No		.00		001-020-5026	8/15
86418700	1 Inv BOOKS			07/23/2015 08/26/2015	20.59	0 No		.00		001-020-5026	8/15
86594193	1 Inv BOOKS			08/02/2015 08/26/2015	21.90	0 No		.00		001-020-5026	8/15
	Total 6620				976.30						
MOHAVE ENVIRONMENTAL LAB		8270									
72427	1 Inv ANALYSIS			08/15/2015 08/26/2015	975.00	0 No		.00		002-092-5041	8/15
NAVAJO COUNTY RECORDER		8730									
00190851	1 Inv RECORDING			08/13/2015 08/26/2015	8.00	0 No		.00		001-004-5054	8/15
00190977	1 Inv RECORDING			08/17/2015 08/26/2015	8.00	0 No		.00		001-004-5054	8/15
	Total 8730				16.00						
REYES, CHERYL RAYE		3290									
081715	1 Inv CAFETERIA - MED			08/17/2015 08/26/2015	490.80	0 No		.00		099-0002522	8/15
UNISOURCE ENERGY SERVICES		3380									
082115	1 Inv UTILITIES			08/21/2015	22.31	0		.00			8/15

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
				08/26/2015		No				001-020-5048	
082115	2	Inv	UTILITIES	08/21/2015	27.77	0		.00			8/15
				08/26/2015		No				001-031-5048	
082115	3	Inv	UTILITIES	08/21/2015	1,879.59	0		.00			8/15
				08/26/2015		No				002-091-5048	
082115	4	Inv	UTILITIES	08/21/2015	29.03	0		.00			8/15
				08/26/2015		No				001-050-5048	
Total 082115					1,958.70						
Total 3380					1,958.70						
Total 8/26/2015					59,257.99						

08/26/2015 GL Period Summary

GL Period	Amount
8/15	59,257.99
	<u>59,257.99</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/2/2015</b>											
HOLBROOK VOL FIRE DEPT			6260								
200629	1	Inv	RETIREMENT	09/05/2015	1,916.59	0		.00		9/15	Y
				09/05/2015		No			001-060-5015		
200629	2	Inv	UNIFORMS	09/05/2015	3,343.24	0		.00		9/15	Y
				09/05/2015		No			001-060-5049		
Total 200629					5,259.83						
Total 6260					5,259.83						
AL'S LOCKSMITH			540								
518281	1	Inv	TINTING	08/28/2015	144.58	0		.00		9/15	
				09/02/2015		No			001-050-5024		
ARIZONA SUPREME COURT			1390								
116-00001188	1	Inv	ACAP Chargeback	08/04/2015	1,500.00	0		.00		9/15	
				09/02/2015		No			001-098-5071		
AZ DEPT OF REVENUE - UTIL. TAX			1830								
093015	1	Inv	UTILITIES TAX	08/01/2015	4,089.33	0		.00		9/15	
				09/02/2015		No			002-0002460		
AVENET WEB SOLUTIONS			1613								
37275	1	Inv	WEB-HOSTING	08/10/2015	600.00	2		.00		9/15	
				08/17/2015		No			001-004-5049		
BALAR EQUIPMENT CO			2160								
815087	1	Inv	PARTS	08/26/2015	116.15	0		.00		9/15	
				09/02/2015		No			002-092-5024		
BLUE HILLS ENVIRONMENTAL			2497								
55808	1	Inv	CONTRACTUAL SERVICE	07/27/2015	769.68	2		.00		9/15	
				09/01/2015		No			002-090-5049		
55905	1	Inv	CONTRACTUAL SERVICE	08/04/2015	661.11	2		.00		9/15	
				08/11/2015		No			002-090-5049		
55953	1	Inv	CONTRACTUAL SERVICE	08/11/2015	731.20	2		.00		9/15	
				08/18/2015		No			002-090-5049		
56063	1	Inv	CONTRACTUAL SERVICE	08/18/2015	668.85	2		.00		9/15	
				08/26/2015		No			002-090-5049		
56105	1	Inv	CONTRACTUAL SERVICE	08/24/2015	731.63	2		.00		9/15	
				08/31/2015		No			002-090-5049		
Total 2497					3,562.47						
BRIMHALL SAND AND ROCK			2660								
40928	1	Inv	ABC	08/25/2015	3,488.81	0		.00		9/15	
				09/02/2015		No			007-087-5026		
CARQUEST AUTO PARTS			2440								
090115	1	Inv	PARTS	09/01/2015	301.09	0		.00		9/15	
				09/02/2015		No			001-085-5026		
090115	2	Inv	PARTS	09/01/2015	200.16	0		.00		9/15	
				09/02/2015		No			002-092-5026		
090115	3	Inv	PARTS	09/01/2015	65.91	0		.00		9/15	

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
			09/02/2015		No			002-090-5024		
090115	4 Inv PARTS		09/01/2015	19.62	0		.00		9/15	
			09/02/2015		No			001-085-5024		
090115	5 Inv PARTS		09/01/2015	30.95	0		.00		9/15	
			09/02/2015		No			001-050-5024		
090115	6 Inv PARTS		09/01/2015	37.81	0		.00		9/15	
			09/02/2015		No			001-040-5026		
090115	7 Inv PARTS		09/01/2015	44.22	0		.00		9/15	
			09/02/2015		No			002-091-5024		
090115	8 Inv PARTS		09/01/2015	34.96	0		.00		9/15	
			09/02/2015		No			001-131-5040		
090115	9 Inv PARTS		09/01/2015	208.48	0		.00		9/15	
			09/02/2015		No			007-087-5024		
Total 090115				943.20						
Total 2440				943.20						
DANA KEPNER CO. 4071										
4629164-00	1 Inv PARTS		08/26/2015	2,899.94	1		.00		9/15	
			09/15/2015		No			002-091-5026		
4629039-00	1 Inv PARTS		08/24/2015	217.49	1		.00		9/15	
			09/13/2015		No			002-091-5026		
Total 4071				3,117.43						
DIXON, TIM 4380										
090115	1 Inv TRAVEL REIMBURSEMEN		09/01/2015	341.54	0		.00		9/15	
			09/02/2015		No			001-001-5045		
ESSENTIAL DATA CONTROL SYSTEM 4771										
1584	1 Inv PROFESSIONAL FEES		08/29/2015	2,756.25	2		.00		9/15	
			09/05/2015		Yes			002-091-5041		
1585	1 Inv PROFESSIONAL FEES		08/29/2015	332.50	2		.00		9/15	
			09/05/2015		Yes			002-091-5041		
1585	2 Inv PROFESSIONAL SERVICE		08/29/2015	237.50	2		.00		9/15	
			09/05/2015		Yes			001-004-5041		
Total 1585				570.00						
Total 4771				3,326.25						
FREEMAN, NORM 4772										
082715	1 Inv Parts Reimbursment		08/27/2015	718.42	0		.00		9/15	
			09/02/2015		No			002-092-5026		
FUTURE TIRE, INC. 5241										
W36598	1 Inv TIRES		08/19/2015	565.28	2		.00		9/15	
			08/26/2015		No			001-048-5024		
W36365	1 Inv FLAT REPAIR		08/03/2015	40.00	2		.00		9/15	
			08/10/2015		No			007-087-5024		
W36409	1 Inv TIRES		08/05/2015	326.11	2		.00		9/15	
			08/12/2015		No			007-087-5024		
W36511	1 Inv TIRES		08/12/2015	689.26	2		.00		9/15	
			08/19/2015		No			007-087-5024		

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
W36592	1	Inv	TIRES	08/19/2015 08/26/2015	674.25	2 No		.00		001-050-5024	9/15
W36566	1	Inv	ALIGNMENT	08/17/2015 08/24/2015	83.26	2 No		.00		001-050-5024	9/15
Total 5241					2,378.16						
HATCH'S QUICK STOP			5870								
723,757,776	1	Inv	FUEL	08/31/2015 09/02/2015	197.52	0 No		.00		007-087-5027	9/15
LEAGUE OF AZ CITIES & TOWNS			7480								
070115	1	Inv	ANNUAL DUES	07/01/2015 09/02/2015	6,233.00	0 No		.00		001-001-5043	9/15
ROUTE 66 LUMBER & HARDWARE			650								
31534	1	Inv	SUPPLIES	08/04/2015 09/02/2015	40.56	0 No		.00		002-091-5026	9/15
31577	1	Inv	SUPPLIES	08/06/2015 09/02/2015	42.27	0 No		.00		002-092-5026	9/15
31637	1	Inv	SUPPLIES	08/12/2015 09/02/2015	77.90	0 No		.00		001-031-5026	9/15
31646	1	Inv	SUPPLIES	08/13/2015 09/02/2015	10.99	0 No		.00		007-087-5026	9/15
31696	1	Inv	SUPPLIES	08/18/2015 09/02/2015	9.27	0 No		.00		002-090-5026	9/15
31742	1	Inv	SUPPLIES	08/19/2015 09/02/2015	38.62	0 No		.00		002-091-5026	9/15
Total 650					219.61						
Total 9/2/2015					36,236.30						

09/02/2015 GL Period Summary

GL Period	Amount
9/15	36,236.30
	<u>36,236.30</u>
Grand Total:	<u>95,326.87</u>

Report GL Period Summary

GL Period	Amount
7/15	167.42 -
8/15	59,257.99

Report Criteria:

Invoice Vendor No = 9700-99999

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>8/25/2015</b>												
FAIRFIELD INN TUCSON				22447								
OBBYTYLER	2	Adj	Motel Rooms		08/25/2015	796.68 -	0		.00			7/15
					08/25/2015		No			001-001-5045		
Total 8/25/2015						796.68 -						

08/25/2015 GL Period Summary

GL Period	Amount
7/15	796.68 -
	796.68 -

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date, Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>8/26/2015</b>										
U.S. POSTMASTER		21221								
77	1 Inv	UTILITY BILLING	09/01/2015	296.67	0		.00		8/15	Y
			09/01/2015		No			002-090-5042		
77	2 Inv	UTILITY BILLING	09/01/2015	296.67	0		.00		8/15	Y
			09/01/2015		No			002-091-5042		
77	3 Inv	UTILITY BILLING	09/01/2015	296.67	0		.00		8/15	Y
			09/01/2015		No			002-092-5042		
Total 77				890.01						
Total 21221				890.01						
YESCO		21716								
49	1 Inv	MAINTENANCE	09/01/2015	276.00	0		.00		8/15	Y
			09/01/2015		No			006-014-5049		
RICOH USA		21881								
8012027	1 Inv	CONTRACT200-3040536-11	09/01/2015	451.78	0		.00		8/15	Y
			09/01/2015		No			001-004-5047		
CABLE ONE 23414-459480-01-5		21944								
10012047	1 Inv	UTILITIES	09/01/2015	58.00	0		.00		8/15	Y
			09/01/2015		No			001-060-5048		
CABLE ONE 23414-123561-01-3		21945								
10012047	1 Inv	UTILITIES	09/01/2015	58.00	0		.00		8/15	Y
			09/01/2015		No			001-050-5048		
CABLEONE 23414-468281-01-6		21946								
10012047	1 Inv	UTILITIES	09/01/2015	446.00	0		.00		8/15	Y
			09/01/2015		No			001-004-5048		
10012047	2 Inv		09/01/2015	.00	0		.00		8/15	Y
			09/01/2015		No					
Total 10012047				446.00						
Total 21946				446.00						
CABLEONE #23414-470574-01-1		22006								
3012043	1 Inv	UTILITIES	09/01/2015	111.94	0		.00		8/15	Y
			09/01/2015		No			001-020-5048		
LARSON WASTE		22010								
2012022	1 Inv	RESIDENTIAL CONTRACT	09/01/2015	12,665.00	0		.00		8/15	Y
			09/01/2015		No			002-090-5049		
CABLE ONE 23414-472364-01-4		22031								
50141	1 Inv	UTILITIES	09/01/2015	75.45	0		.00		8/15	Y
			09/01/2015		No			002-091-5048		
CABLEONE 23414-472179-01-7		22148								
11012035	1 Inv	UTILITIES	09/01/2015	130.99	0		.00		8/15	Y
			09/01/2015		No			002-091-5048		
11012035	2 Inv	UTILITIES	09/01/2015	130.99	0		.00		8/15	Y

R Column: Y = Recurring Payment

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
				09/01/2015		No				002-092-5048	
Total 11012035					261.98						
Total 22148					261.98						
CABLEONE 23414-472788-01-6 22223											
7012028	1	Inv	UTILITIES	09/01/2015	248.00	0		.00		8/15	Y
				09/01/2015		No				006-014-5048	
ADVANCED INFOR SYSTEMS 21240											
12477	1	Inv	UTILITY BILLING	08/21/2015	86.43	0		.00		8/15	
				08/26/2015		No				002-090-5042	
12477	2	Inv	UTILITY BILLING	08/21/2015	86.44	0		.00		8/15	
				08/26/2015		No				002-091-5042	
12477	3	Inv	UTILITY BILLING	08/21/2015	86.43	0		.00		8/15	
				08/26/2015		No				002-092-5042	
Total 12477					259.30						
Total 21240					259.30						
ARIZONA ASSOCIATION FOR 22202											
080115	1	Inv	DUES	08/01/2015	60.00	0		.00		8/15	
				08/26/2015		No				001-050-5043	
AVESIS THIRD PARTY ADMIN INC 21412											
082015	1	Inv	INSURANCE PREMIUM	08/01/2015	425.83	0		.00		8/15	
				08/26/2015		No				099-0002524	
082015	2	Inv	INSURANCE PREMIUM	08/01/2015	13.98	0		.00		8/15	
				08/26/2015		No				099-0002524	
Total 082015					439.81						
Total 21412					439.81						
EWING 20265											
2027393-A-1	1	Inv	PARTS	08/19/2015	534.64	5		.00		8/15	
				08/26/2015		No				001-040-5026	
HULET ELEMENTARY PTSA 22454											
082515	1	Inv	MEMBERSHIP	08/25/2015	20.00	0		.00		8/15	
				08/26/2015		No				001-001-5043	
KIRBY, SHAWN 22455											
0002007282	1	Inv	OVERPAYMENT	08/24/2015	13.47	0		.00		8/15	
				08/26/2015		No				001-098-5041	
KAY SUPPLY 21329											
300739	1	Inv	Splash Pad Roofing Materia	08/18/2015	77.44	0		.00		8/15	
				08/26/2015		No				001-131-5040	
QUALITY READY MIX-CEMEX 9955											
9431562726	1	Inv	CEMENT	08/05/2015	4,043.67	8	08/31/2015	38.11		8/15	
				09/04/2015		No				007-087-5026	

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9431562729	1	Inv	CEMENT	08/10/2015 09/09/2015	5,820.43	8 No	08/31/2015	54.86		007-087-5026	8/15
9431576768	1	Inv	CEMENT	08/17/2015 09/16/2015	13,356.36	8 No	09/01/2015	125.88		007-087-5026	8/15
9431576770	1	Inv	CEMENT	08/19/2015 09/18/2015	26,038.77	8 No	09/03/2015	245.42		007-087-5026	8/15
Total 9955					49,259.23						
RDO EQUIPMENT CO			10080								
055144	1	Inv	PARTS	08/19/2015 08/26/2015	203.95	2 No		.00		007-087-5024	8/15
SIMPSON NORTON			10840								
1473198-01	1	Inv	PARTS	08/19/2015 08/26/2015	304.18	0 No		.00		001-040-5026	8/15
1473198-00	1	Inv	PARTS	08/18/2015 08/26/2015	73.38	0 No		.00		001-040-5026	8/15
Total 10840					377.56						
SKAGGS UNIFORMS&EQUIPMENT			22355								
2533346	1	Inv	UNIFORMS	08/20/2015 08/26/2015	403.11	0 No		.00		001-050-5023	8/15
SKEVINGTON, WENDY			10880								
081915	1	Inv	TRAVEL	08/19/2015 08/26/2015	215.05	0 No		.00		001-020-5045	8/15
Wischmann, CJ			22452								
082415	1	Inv	TRAVEL	08/24/2015 08/26/2015	384.86	0 No		.00		001-001-5045	8/15
ZIMMERMAN, ERIC			20911								
082315	1	Inv	TRAVEL	08/23/2015 08/26/2015	24.67	0 No		.00		001-050-5045	8/15
Total 8/26/2015					67,815.25						

08/26/2015 GL Period Summary

GL Period	Amount
8/15	67,815.25
	<u>67,815.25</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/2/2015</b>											
ADVANCED INFOR SYSTEMS			21240								
12489	1	Inv	UTILITY BILLING	09/01/2015 09/02/2015	384.93	0 No		.00		002-090-5042	9/15
12489	2	Inv	UTILITY BILLING	09/01/2015 09/02/2015	384.94	0 No		.00		002-091-5042	9/15
12489	3	Inv	UTILITY BILLING	09/01/2015 09/02/2015	384.93	0 No		.00		002-092-5042	9/15
Total 12489					1,154.80						
Total 21240					1,154.80						
ARIZONA PUBLIC SERVICE			21025								
30480004688	1	Inv	STREETLIGHTS CUSTOMI	08/19/2015 09/02/2015	876.84	0 No		.00		007-087-5047	9/15
CULLISON, LUCINDA			22457								
082515	1	Inv	Utility Deposit Refund	08/25/2015 09/02/2015	95.72	0 No		.00		002-0002520	9/15
DEL RICO, ALEXIS			22456								
082515	1	Inv	Utility Deposit Refund	08/25/2015 09/02/2015	41.32	0 No		.00		002-0002520	9/15
HD SUPPLY POWER SOLUTIONS			21146								
9004672.001	1	Inv	STREETLIGHTS	08/11/2015 09/02/2015	237.51	0 No		.00		007-087-5026	9/15
MARTINEZ, JOSEPH			22459								
071515	1	Inv	CDL FEE REIMBURSEMEI	07/16/2015 09/02/2015	25.00	0 No		.00		001-004-5054	9/15
NATIONSTAR MORTGAGE			22458								
082615	1	Inv	Utility Deposit Refund	08/26/2015 09/02/2015	109.25	0 No		.00		002-0002520	9/15
O'REILLY AUTO PARTS			21622								
8/01-8/31	1	Inv	PARTS	09/01/2015 09/02/2015	497.66	0 No		.00		001-050-5024	9/15
PECK, STEVE & ELIZABETH			22373								
082715	1	Inv	RESTITUTION	08/27/2015 09/02/2015	200.00	0 No		.00		001-000-4710	9/15
QUALITY READY MIX-CEMEX			9955								
9431638337	1	Inv	CEMENT	08/25/2015 09/24/2015	16,052.14	8 No	09/09/2015	151.29		007-087-5026	9/15
9431638331	1	Inv	CEMENT	08/24/2015 09/23/2015	9,435.23	8 No	09/08/2015	88.93		007-087-5026	9/15
Total 9955					25,487.37						
QUILL OFFICE PRODUCTS			9990								
083115	1	Inv	SUPPLIES	08/31/2015	417.67	0		.00			9/15

R Column: Y = Recurring Payment

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
083115	2	Inv	SUPPLIES	09/02/2015 08/31/2015	264.34	0		.00		001-004-5026	9/15
				09/02/2015		No			006-014-5026		
083115	3	Inv	SUPPLIES	08/31/2015	53.29	0		.00			9/15
083115	4	Inv	SUPPLIES	09/02/2015 08/31/2015	32.61	0		.00		001-020-5026	9/15
				09/02/2015		No			001-031-5026		
083115	5	Inv	SUPPLIES	08/31/2015	57.98	0		.00			9/15
083115	6	Inv	SUPPLIES	09/02/2015 08/31/2015	64.63	0		.00		001-004-5021	9/15
				09/02/2015		No			001-050-5026		
Total 083115					890.50						
Total 9990					890.50						
R.A.G.H.T. 10005											
090115	1	Inv	INSURANCE PREMIUMS	09/01/2015 09/08/2015	61,294.19	2		.00			9/15
						No			099-0002524		
RDO EQUIPMENT CO 10080											
W08642	1	Inv	PARTS	08/26/2015 09/02/2015	1,071.86	2		.00			9/15
						No			007-087-5024		
P61207	1	Inv	PARTS	08/17/2015 08/24/2015	204.34	2		.00			9/15
						No			007-087-5024		
Total 10080					1,276.20						
REESE, DAVID 22297											
082915	1	Inv	Supplies Reimbursement	08/29/2015 09/02/2015	21.80	0		.00			9/15
						No			001-040-5026		
USA BLUE BOOK 12482											
733356	1	Inv	PARTS	08/25/2015 09/14/2015	109.19	1		.00			9/15
						No			002-092-5026		
WALT'S HARDWARE 9700											
083115	1	Inv	SUPPLIES	09/01/2015 09/02/2015	13.24	0		.00			9/15
						No			001-050-5028		
083115	2	Inv	SUPPLIES	09/01/2015 09/02/2015	177.61	0		.00			9/15
						No			001-131-5040		
083115	3	Inv	SUPPLIES	09/01/2015 09/02/2015	65.11	0		.00			9/15
						No			002-092-5026		
083115	4	Inv	SUPPLIES	09/01/2015 09/02/2015	198.18	0		.00			9/15
						No			002-091-5026		
083115	5	Inv	SUPPLIES	09/01/2015 09/02/2015	75.47	0		.00			9/15
						No			001-031-5026		
083115	6	Inv	SUPPLIES	09/01/2015 09/02/2015	34.36	0		.00			9/15
						No			001-004-5026		
083115	7	Inv	SUPPLIES	09/01/2015 09/02/2015	57.11	0		.00			9/15
						No			007-087-5026		
083115	8	Inv	SUPPLIES	09/01/2015 09/02/2015	37.89	0		.00			9/15
						No			001-040-5026		
083115	9	Inv	SUPPLIES	09/01/2015 09/02/2015	50.39	0		.00			9/15
						No			001-085-5026		

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
083115	10 Inv	SUPPLIES	09/01/2015	17.31	0		.00			9/15
			09/02/2015		No			001-084-5026		
083115	11 Inv	SUPPLIES	09/01/2015	384.71	0		.00			9/15
			09/02/2015		No			006-014-6004		
083115	12 Inv	SUPPLIES	09/01/2015	30.01	0		.00			9/15
			09/02/2015		No			001-093-5026		
083115	13 Inv	SUPPLIES	09/01/2015	203.56	0		.00			9/15
			09/02/2015		No			006-014-6004		
Total 083115				1,344.95						
Total 9700				1,344.95						
WELLS FARGO REMITTANCE CENTER		20946								
083115	1 Inv	SUPPLIES	09/01/2015	14.17	0		.00			9/15
			09/10/2015		No			001-001-5035		
083115	2 Inv	SUPPLIES	09/01/2015	993.30	0		.00			9/15
			09/10/2015		No			001-131-5040		
083115	3 Inv	SUPPLIES	09/01/2015	1,236.55	0		.00			9/15
			09/10/2015		No			001-001-5045		
083115	4 Inv	SUPPLIES	09/01/2015	285.69	0		.00			9/15
			09/10/2015		No			001-020-5026		
083115	5 Inv	SUPPLIES	09/01/2015	29.51	0		.00			9/15
			09/10/2015		No			001-020-5045		
083115	6 Inv	SUPPLIES	09/01/2015	6,601.54	0		.00			9/15
			09/10/2015		No			001-031-5571		
083115	7 Inv	SUPPLIES	09/01/2015	1,582.57	0		.00			9/15
			09/10/2015		No			001-004-5026		
083115	8 Inv	SUPPLIES	09/01/2015	97.53	0		.00			9/15
			09/10/2015		No			001-004-5021		
083115	9 Inv	SUPPLIES	09/01/2015	519.32	0		.00			9/15
			09/10/2015		No			001-040-5026		
083115	10 Inv	SUPPLIES	09/01/2015	9.58	0		.00			9/15
			09/10/2015		No			001-005-5026		
083115	11 Inv	SUPPLIES	09/01/2015	208.97	0		.00			9/15
			09/10/2015		No			001-050-5022		
083115	12 Inv	SUPPLIES	09/01/2015	10.90	0		.00			9/15
			09/10/2015		No			001-050-5026		
083115	13 Inv	SUPPLIES	09/01/2015	597.09	0		.00			9/15
			09/10/2015		No			001-050-5033		
083115	14 Inv	SUPPLIES	09/01/2015	64.90	0		.00			9/15
			09/10/2015		No			001-050-5042		
083115	15 Inv	SUPPLIES	09/01/2015	130.70	0		.00			9/15
			09/10/2015		No			001-050-5045		
083115	16 Inv	SUPPLIES	09/01/2015	130.14	0		.00			9/15
			09/10/2015		No			001-060-5049		
083115	17 Inv	SUPPLIES	09/01/2015	98.18	0		.00			9/15
			09/10/2015		No			002-091-5023		
083115	18 Inv	SUPPLIES	09/01/2015	298.42	0		.00			9/15
			09/10/2015		No			002-091-5048		
083115	19 Inv	SUPPLIES	09/01/2015	14.17	0		.00			9/15
			09/10/2015		No			002-092-5026		
083115	20 Inv	SUPPLIES	09/01/2015	656.79	0		.00			9/15
			09/10/2015		No			006-014-6004		
083115	21 Inv	SUPPLIES	09/01/2015	39.21	0		.00			9/15

R Column: Y = Recurring Payment

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
					09/10/2015		No				007-087-5026	
Total 083115						13,619.23						
Total 20946						13,619.23						
WELDING SERVICES & SUPPLY				12815								
083115	1	Inv	SUPPLIES		09/01/2015	851.00	2		.00			9/15
					09/08/2015		No				001-085-5026	
WILKINSON GRAPHICS				21095								
082715	1	Inv	REPAIRS		08/27/2015	735.00	0		.00			9/15
					09/02/2015		No				001-050-5024	
RICOH USA				21881								
5037578538	1	Inv	MAINTENANCE		08/24/2015	111.62	0		.00			9/15
					09/02/2015		No				001-004-5047	
Total 9/2/2015						108,979.15						

09/02/2015 GL Period Summary

GL Period	Amount
9/15	108,979.15
	108,979.15
Grand Total:	175,997.72

Report GL Period Summary

GL Period	Amount
7/15	796.68 -
8/15	67,815.25
9/15	108,979.15
	175,997.72

Vendor Number Hash: 941570  
 Vendor Number Hash - Split: 1719748  
 Total Number of Invoices: 52  
 Total Number of Transactions: 98

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	36,981.95	.00	36,981.95

465 First Avenue  
P.O. Box 970  
Holbrook, AZ 86025

# CITY OF HOLBROOK



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*The City of Holbrook Government exists to provide ethical and responsible local government.*

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## AGENDA

### REGULAR CITY COUNCIL MEETING

AUGUST 12, 2014

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
  - A. Navajo County Manager Jimmie Jayne- Proposed Property Tax Increase.
  - B. Proclamation "Employer Support of the Guard and Reserve Week".
- 5) CALL TO THE AUDIENCE:  
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
  - A. Claims/payment approval for July 16, 2014 thru August 7, 2014:  
Documentation for claims is available at *City Hall*.
- 7) REPORTS:  
**Mayor:**

**Council Members:**

**Manager:**

**Police Chief:**

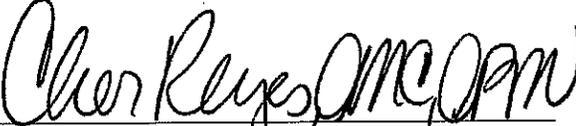
- 8) OLD BUSINESS:
- 9) NEW BUSINESS:
- A. Ordinance 14-05, levying upon the assessed valuation of the property within the City of Holbrook.
  - B. Ordinance 14-06, amending Holbrook City Code, Chapter 3, weapons (1<sup>st</sup> Reading).
  - C. Discussion/possible action regarding declaring Skaggs Professional Apparel and Equipment a sole source provider for Police Uniforms-Chief Jackson.
  - D. Discussion/possible action regarding the 1988 Mission Lane annexation and improvements-Mayor Hill.
  - E. Discussion/possible action for request to expend funds to Taser International in the amount not to exceed \$5,517.05 for Body Cameras-Chief Jackson.
- 10) EXECUTIVE SESSION:
- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 11) POST EXECUTIVE SESSION:
- 12) CALL TO THE AUDIENCE:  
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

13) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 837.05

14) ADJOURNMENT:

Dated this 4th day of August 2014.

  
Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public

during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.



1 \$100,000 will collect \$131.00 per year for property tax which the County anticipates a  
2 39% decrease in valuation over the next 4 years. Manager Jayne stated that 67% of  
3 the County's General Fund budget funds people, 7% Professional Services, 5%  
4 supplies, 7% operating expenses, 10% to State for indigent healthcare, 1% to aid such  
5 as Senior Centers and Veterans and 3% to Capital. Manager Jayne stated that Navajo  
6 County Employees have not had a pay raise since 2007.2008 Fiscal Year and actually  
7 took a pay decrease of 2.9%. Manager Jayne stated that most of the General Fund  
8 vehicles are 10 years old or older, there are some buildings that need major repairs and  
9 other challenges that need to be addressed. Manager Jayne stated that all County  
10 employees will receive a 2% across the board raise. Manager Jayne stated the judicial  
11 system does not pay for itself which impacts the General Fund. Mayor Hill thanked the  
12 Manager for the presentation of the County's budget and fiscal situation.

13 CALL TO THE AUDIENCE:

14 James Hudgens petitioned the Council regarding improvements on Mission Lane. City  
15 Clerk Reyes read a letter from Mr. Hudgens into the record: "In the last 25 years James  
16 and Sue Hudgens have paid approximately \$50,000 in city property taxes on their land  
17 on Mission Lane, as we know, the City of Holbrook has done almost nothing to improve  
18 roads, lighting, or curb and gutter on Mission Lane. When the City annexed the area  
19 including Mission Lane, there were certain things that was to be done. After 25 years  
20 the residents of Holbrook are still waiting. In the last two years the city has budgeted  
21 approximately \$(No Amount) on concrete to fix roads in the downtown area. There are  
22 a number of cross streets that don't even have houses on them. Improvement costs on  
23 Mission Lane are minimal. APS has given the city a price for lighting on their poles. It

ENVELOPE THIS LETTER ARRIVED  
POSTMARKED JUNE 10 '86  
HOLBROOK, ARIZONA  
(K. Slade)

MISSION LANE

Questions and Answers

1. When will streets be paved?

The Holbrook City Council adopted a paving policy some 3 years ago. What it stated was the City would use Highway User funds, and 2nd cent funds to provide paving to Holbrook citizens. The policy stated that the oldest area of our City would be paved first and we would continue to pave all dirt streets until the newest would be paved. Therefore, if Mission Lane were to be annexed they would be the newest dirt street and it would probably be some 2 to 3 years before it would be paved.

2. What about animals - horses; cows, chickens, roosters, rabbits, goats; , etc.?

The existing zoning in Navajo County at the present time is AG which permits animals to remain on the property. If Mission Lane were annexed the zoning would probably need to be addressed as to what zone Mission Lane would be under. The portion of Mission Lane that is currently in the City limits has about a 200' path directly adjacent to Mission Lane which is RMH3 then directly west of the 200' RMH3 portion is zoned AG. Whether this existing zoning would extend or not is a matter of Council determination. Also, zoning will have an effect as to the uses of the property and animals etc.

3. How will the sewer assessment work for 2 to 5 acres when most of the water is for lawn and trees?

The City has a policy where we average the water used during the four winter months of December, January, February and March when the public as a whole are not watering landscaping. This average is then billed for the remaining 8 months. There has been no exceptions to this policy for residential customers.

4. What about a nursery's sewer bill, when watering of trees & plants occurs 12 months of the year?

If there is a commercial account that has a legitimate reason why a sewer rate adjustment would be necessary we will adjust the sewer rate accordingly. An example of where this has occurred was at the Holbrook Ice Plant. Their water bill is in the hundreds of dollars, yet they only have one small rest room facility. The rest of the water is used for ice. In this case, or in the case of a commercial nursery where the water usage is high, yet the sewer demand is low, an adjustment is possible.

when will sewer be in and how much will it cost?

After discussing with George DeSpain, Holbrook Public Works Director, and Ron Eisele, Wastewater Superintendent, they feel City sewer can be extended to the end of Mission Lane within 6 months after the property is annexed. As far as cost, a preliminary estimate would be around \$8.00 per lineal foot. As well as the \$8 per foot the City has a one time fee of \$375 which is for-1 sewer tap from the main, plus our system buy-in charge.

6. What about TV cable and natural gas - when will it be in and what will it cost?

Mr. Bob Sampson, manager of Cableco'm, advised me that TV cable could be installed within a 6 month period of time after notification. The cost of the new line would be around \$2,000 to \$3,000 which the consumers would be expected to pay.

I also visited with Dick Herbert, manager of Southern Union Gas, and it was about the same procedure. The gas line could be installed within 6 months time and the cost of the new line would be covered by the consumers. Southern union gas will allow 100' free if it is an extension from existing service. The remainder of the line, if more than 100' would be billed to the property owner at the actual cost of the line which averages around \$6 to \$7 per foot.

7. The intersection of Mission Lane and Hermosa with Navajo Blvd. is dangerous. What might be done?

This intersection is a joint problem with Arizona Department of Transportation and the City of Holbrook. The City recognizes this intersection as a dangerous traffic hazard and we have had our City Engineer draw up some preliminary ideas on how to correct this problem. As far as the time frame, I do not feel it would be fair to even attempt to answer this questions at the present time because the State is involved with us in this problem.

1 is \$300.00 per light. Also the price curb and gutter is approximately \$24.00 a lineal foot.  
2 The city has the forms and man power to do the curb and gutter. The only thing  
3 missing is the engineering for the curb and gutter, drainage, street and 1k black top.  
4 Why haven't the improvements on Mission Lane ever been considered in the budget?  
5 As dated of June 10, 1986. The annex date was June 14, 1988 by the Mayor and  
6 Common Council Bob Hagy (Mayor).

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1 Mayor Hill informed Mr. Hudgens he was out of time.

2 Stacy Nowell petitioned the Council stating that she does not live on Mission Lane but  
3 travels it on a daily basis. Ms. Nowell stated there are no sidewalks, no curbs and a lot  
4 of pedestrian traffic. Ms. Nowell stated that if there is someone walking along Mission  
5 Lane as a driver you must get over and if there is a vehicle coming from the other  
6 direction it creates a real problem. Ms. Nowell stated that the roadway is very dark and  
7 it is hard to see pedestrians and she feels it is not safe for drivers or pedestrians due to  
8 no curbs, potholes and lack of visibility.

9 Trent Larson petitioned the Council stating that he agrees with Ms. Nowell's statement.

10 Mr. Larson said that the road is very unsafe and in need of improvements which he  
11 would be in favor of if they can be made. Mr. Larson stated that if curb and gutters  
12 were installed the shoulders would not break away. Mr. Larson stated that you have to  
13 move to the center of the roadway to let pedestrians pass by.

14 CONSENT AGENDA:

15 Claims approval for July 16, 2014 thru August 7, 2014. Councilmember Cobb made a  
16 motion to approve the consent agenda. Councilmember Tyler seconded and the  
17 motion carried unanimously

18 SUMMARY OF CURRENT EVENTS:

19 MAYOR:

20 COUNCIL:

- 21 1. Councilmember Peterson congratulated Volunteers and Staff for the 1<sup>st</sup> Route  
22 66 Festival saying it was a job well done.

23 MANAGER:

1 1. Manager Alley reported that Truck Stops of America and the Golf Course  
2 systems are now on the telemetry system.

3 2. Manager Alley reported that the street crew is working on part of Erie between  
4 3<sup>rd</sup> Avenue and 4<sup>th</sup> Avenue then they will move to Erie between 4<sup>th</sup> and 5<sup>th</sup> Avenue.  
5 After that Glen and Helen will be completed.

6 OLD BUSINESS:

7 NEW BUSINESS:

8 Mayor Hill moved Item D to the beginning of New Business by unanimous consent.

9 D. Mayor Hill asked that this item be placed on the agenda. Mayor Hill stated that it  
10 almost becoming a sore spot. Mayor Hill stated that he knows it is dark on Mission  
11 Lane but it is expensive to set new poles. Mayor Hill stated that APS has agreed to  
12 hang lights on existing poles but a set price is not always a set price. Mayor Hill stated  
13 that there is a pole at the intersection of Carlos and Mission Lane that Manager Alley is  
14 excited about putting a light on because it makes sense for the traffic but as for placing  
15 lights on all the poles which there are about 50 it would just be hanging lights to light  
16 people's property and so we do not want lights there. Mr. Hudgens stated that he went  
17 with APS and the City Manager and they approved 5 poles quoting a cost of \$300 per  
18 pole. Mayor Hill asked how much a new pole would be. Manager Alley replied about  
19 \$1500.00. Vice-Mayor Haussman asked if he was understanding correctly that this is  
20 discussion on improvements to the annexed area not additional annexation. Vice-  
21 Mayor Haussman agreed that the road is a hazard to drive on due to the pedestrian  
22 traffic and lack of lighting. Vice-Mayor Haussman stated that hopefully Staff and  
23 Council can determine some steps in which they can make improvements a little at a

1 time. Mayor Hill stated that Mission Lane is paved. Mayor Hill asked Manager Alley  
2 how road improvements are determined. Manager Alley stated that all roads are  
3 identified as either an arterial or major collect or Council has focused on roads by  
4 schools, churches and other high traffic high population areas. Manager Alley stated  
5 that the goal this year is to finish W. Erie all the way to 8<sup>th</sup> Avenue and the little side  
6 streets that feed onto it. Manager Alley stated that streets with drainage issues are a  
7 focus and Staff tries to stick with those that have good curb and gutter. Manager Alley  
8 stated that Bermuda has no streetlights, curb and gutter and started off as a milled  
9 road. Manager Alley stated that to do the McLaws Road project for 1 mile of road  
10 without curbs and gutter just to tear up and replace is over \$700,000. Manager Alley  
11 stated that Mission Lane will need engineering in order to change the roadway due to  
12 drainage. Manager Alley stated that the City has budget restrictions and we are trying to  
13 get the biggest bang for our buck. Manager Alley stated the streetlight on Carlos and  
14 Mission Lane are approved as there is an issue at this sight. Councilmember Carlisle  
15 stated that the Lisitzky subdivision does not have sidewalks or proper lighting and that  
16 is due to the fact that the subdivision regulations have not been properly enforced.  
17 Councilmember Carlisle stated that he would love to read the annexation agreement for  
18 Mission Lane. Councilmember Carlisle stated that if we had annexation agreement it  
19 may spec out how the roadway was to be done. Councilmember Carlisle stated that  
20 Mission Lane was paved when Bryan Smithson was Mayor. Councilmember Carlisle  
21 stated that the roads with high traffic and which are in worst shape are going to be  
22 addressed first following the best recommendations of Staff possible. Councilmember  
23 Carlisle stated that Holbrook has a lot of challenges and when it comes to his vote he

1 will vote on the roads in the downtown area. Councilmember Carlisle stated that he  
2 would like to see 4 foot sidewalks in all subdivisions but doubts that will happen in the  
3 next 20 years. Councilmember Carlisle stated we all must be careful when driving in  
4 our town. Manager Alley stated that sidewalks are low priority due to the shape of the  
5 roads. Manager Alley stated that all the roads were done in the 1980's. Finance  
6 Director Sullivan explained how the City is losing about \$100,000 per year from HURF  
7 Funds with the City receiving about \$580,000 this year. Manager Alley stated that in  
8 the 80's HURF Funds amounted to \$800,000 so that is a big cut but the amount of  
9 streetlights and lane miles hasn't changed. Councilmember Peterson stated there are  
10 a lot of areas where the lighting is dim and the sidewalks are not level. Councilmember  
11 Peterson stated there are no lights on Greg and Sunset either. Councilmember  
12 Peterson said that the City could have a lighting program and asked what we are going  
13 to give up to have the lighting program. Mayor Hill stated that if there is a due diligent  
14 safety concern and Staff determine this a streetlight will be put up. Mayor Hill stated  
15 that for the first time in ten years roads are being improved. Mayor Hill instructed  
16 Manager Alley to prioritize the roads the best he can and Mission Lane will come in the  
17 future in the order that it comes. Councilmember Carlisle stated that a Lighting  
18 Improvement District or Street Improvement District could be formed with each property  
19 owner paying their share with the property owners voting for it which would become a  
20 property tax on the home for a determined amount of time such as 20-30 years.  
21 Councilmember Carlisle stated that engineering estimates would have to be done  
22 before residents voted. Councilmember Carlisle stated that this is common for the  
23 County to have such improvement districts. Manager Alley stated that this is how the

1 City was able to do water and sewer improvements on Spurlock Hill. Manager Alley  
2 stated that he believes that people are not understanding how far the HURF Funds go  
3 to operate the Streets Department citing wages, ERE's and Streetlights as major  
4 expenses coming from the \$585,000 received. Councilmember Cobb stated that the  
5 City of Holbrook is facing the same problem as everyone else a reduction in funding.  
6 Mayor Hill told Manager Alley that when the road comes up try to do something with  
7 concrete. Mayor Hill informed the citizens to expect a streetlight on the intersection.

8 A. Mayor Hill presented Ordinance 14-05 captioned as follows:

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**AN ORDINANCE LEVYING UPON THE ASSESSED VALUATION OF  
THE PROPERTY WITHIN THE CITY OF HOLBROOK SUBJECT TO  
TAXATION A CERTAIN SUM CURRENT ESTIMATE 0% UPON EACH  
ONE HUNDRED DOLLARS (\$100.00) OF VALUATION SUFFICIENT TO  
RAISE THE AMOUNT ESTIMATED TO BE RECEIVED FROM OTHER  
SOURCES OF REVENUE: PROVIDING FUNDS FOR GENERAL  
MUNICIPAL EXPENSES: FOR THE FISCAL YEAR ENDING THE 30TH  
DAY OF JUNE, 2015.**

19 Councilmember Carlisle made a motion to adopt Ordinance 14-05. Councilmember  
20 Tyler seconded. A roll call vote was held with the following results: Councilmember  
21 Carlisle, "aye", Vice-Mayor Haussman, "aye" Councilmember Peterson, "aye",  
22 Councilmember Tyler "aye" and Mayor Hill "aye".

23 B. Mayor Hill presented Ordinance 14-06 for its first reading captioned as follows:

24 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK,**  
25 **ARIZONA, AMENDING THE CITY CODE, CHAPTER 3, ARTICLE 3-4 GENERAL**  
26 **OFFENSES, 3-4-1 (A) (1), WEAPONS, ESTABLISHING AND EFFECTIVE DATE;**  
27 **AND PROVIDING FOR REPEAL AND SEVERABILITY**

1 Manager Alley explained that this Ordinance is to correct City Code to be in line with the  
2 new State Statute for firearms.

3 C. Chief of Police Mark Jackson asked to be allowed to purchase uniforms from  
4 Skaggs Professional Apparel and Equipment as a sole source provider for police  
5 uniforms. Chief Jackson stated that Skaggs has the capability of loading a set amount  
6 on a card for each officer for the purchase of uniforms and when the amount is used up  
7 the card would have to be re-loaded. Chief Jackson stated that this will help him to  
8 control how much each officer is spending on uniforms. Councilmember Cobb made a  
9 motion to declare Skaggs a sole source provider for Police Uniforms. Vice-Mayor  
10 Hausman seconded and the motion carried unanimously.

11 E. Chief of Police Mark Jackson asked permission to expend \$5517.05 to Taser  
12 International as a sole source provider for the purchase of 17 body cameras for the  
13 officers. Chief Jackson explained that these cameras will be wore by the officers to  
14 record when they are on a call. Chief Jackson stated that these cameras can help in  
15 court and will also help protect the officers from false claims made by the subjects.  
16 Councilmember Cobb made a motion to purchase 17 body cameras from Taser  
17 International as a sole source provider in the amount of \$5517.05. Vice-Mayor  
18 Hausman seconded and the motion carried unanimously.

19 EXECUTIVE SESSION:

20 POST EXECUTIVE SESSION:

21 CALL TO THE AUDIENCE:

22 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$837.05

1 Councilmember Carlisle left the Chambers as he is an owner of Walt's Hardware.  
2 Councilmember Cobb made a motion to approve the claims for Walt's Hardware in the  
3 amount of 837.05. Councilmember Peterson seconded and the motion carried  
4 unanimously.

5 ADJOURNMENT:

6 There being no further business to come before the Council at this time Vice-Mayor  
7 Hausman adjourned the meeting by unanimous consent at 6:36 p.m.

8

9

\_\_\_\_\_  
Jeff Hill, Mayor

10

11 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of  
12 the regular meeting of the Holbrook City Council held on the August 12, 2014. I further  
13 certify that the meeting was duly called and held and that a quorum was present.

14

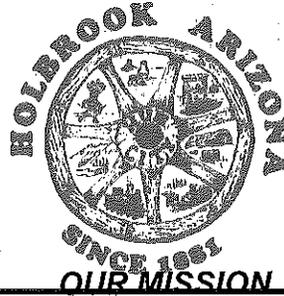
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16

\_\_\_\_\_  
Cher Reyes, CMC, CPM, City Clerk

465 First Avenue  
P.O. Box 970  
Holbrook, AZ 86025

# CITY OF HOLBROOK



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***The City of Holbrook Government exists to provide ethical and responsible local government.***

## AGENDA

### REGULAR CITY COUNCIL MEETING

AUGUST 11, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at [www.ci.holbrook.az.us](http://www.ci.holbrook.az.us).

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
  - A. Proclamation "Navajo County Fair Days". (pg7)
  - B. Presentation from Winslow Guidance Associates.
- 5) CALL TO THE AUDIENCE:  
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
  - A. Claims/payment approval for July 23, 2015 thru August 5, 2015: (pg 9)

Documentation for claims is available at City Hall.

B. Special event Liquor License-Navajo County Fair-Sept. 16-20, 2015. (pg 27)

7) SUMMARY OF CURRENT EVENTS:

**Mayor:**

**Council Members:**

**Manager:**

**Finance Director:**

**Police Chief:**

8) OLD BUSINESS:

A. Fiscal Year 2015/2016 budget.

9) NEW BUSINESS:

A. Discussion/possible action regarding renewal of Chief of Police Mark Jackson's contract-Manager Alley.(pg 37)

B. Discussion/possible action regarding appointment of Councilmember Francie Payne to act as Chairman of the Local Public Safety Retirement System Board-Mayor Tyler. (pg 45)

C. Discussion/possible action regarding request from Northland Pioneer College to purchase real property from the City of Holbrook-Manager Alley.(pg 47)

D. Discussion/possible action regarding entering into a grant agreement with the Arizona Department of Transportation Aeronautics Group for airport improvements-Manager Alley. (pg 65)

E. Discussion/possible action regarding Memorandum of understanding between Arizona Department of Revenue and the City of Holbrook for establishment of performance measures-Finance Director Sullivan. (pg 87)

F. Resolution 15-04, adoption of the budget for Fiscal Year 2015-2016.(pg 101)

G. Discussion of issues related to pending and potential litigation associated with the Little Colorado River Adjudication and other legal issues regarding the City's water supply.

10) EXECUTIVE SESSION:

A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

B. Pursuant to ARS 38-431.03 (A)(1), the Council may adjourn into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee-Mark Jackson, Chief of Police, contract renewal.

C. Pursuant to ARS 38-431.03(A)(4), the Council may adjourn into executive session for discussion or consultation with the City Attorney regarding contracts that are the subject of negotiations-Chief of Police.

D. Pursuant to ARS 38-431.03 (A) (4) Discussion or consultation with the attorney of the public body in order to consider its position and instruct its attorney regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or

in settlement discussions conducted in order to avoid or resolve litigation.

- E. A.R.S. § 38-431.03(A)(7)--Discussions or consultations with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 1264.52

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$ 0

13) CALL TO THE AUDIENCE:

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Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

Dated this 4th day of August 2015.

  
Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1  
2                                   MINUTES OF THE REGULAR MEETING OF THE  
3                                   HOLBROOK CITY COUNCIL HELD ON AUGUST 11, 2015  
4

5   CALL TO ORDER:

6  
7   Mayor Tyler called the meeting to order at 6:00 p.m.

8   ROLL CALL:

9   Mayor Bobby Tyler, Vice-Mayor Wade Carlisle, Councilmembers C.J. Wischmann,  
10   Francie Payne, Tim Dixon, Richard Peterson and Myron Maxwell.

11   PLEDGE OF ALLEGIANCE/INVOCATION:

12   The pledge was led by Councilmember Payne and the invocation was given by Dean  
13   Ceccarelli of Calvary Chapel.

14   CITY STAFF:

15   City Manager Ray Alley, Finance Director Randall Sullivan, Events Coordinator  
16   Kathleen Smith, Police Chief Mark Jackson Events Coordinator Michael Nilsson and  
17   City Clerk Cher Reyes.

18   PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

19   Mayor Tyler presented a Proclamation for Fair Week. Mayor Tyler made a motion to  
20   approve the proclamation. Councilmember Maxwell seconded and the week of  
21   September 15-20, 2015 was proclaimed as Navajo County Fair Days.

22   Bob Candelaria of Winslow Guidance Centers introduced himself saying that they are  
23   opening an office at 309 E. Hopi for intensive outpatient programs such as substance  
24   abuse and domestic violence. Mr. Candelaria stated that they expect their clientele to  
25   be active in the community.

26   CALL TO THE AUDIENCE:

1 Blaine Hatch from NPC thanked the Council for all the City's partnerships with the  
2 College. Mr. Hatch than told the Council about the construction skills class for the  
3 college. Mr. Hatch stated that this class offers the students 22 credit hours plus the  
4 core curriculum results in a new home becoming available for a reasonable price. Mr.  
5 Hatch stated that the proceeds from the sale of the home will fund the next project. Mr.  
6 Hatch asked the Council that they consider partnering with the College again by giving  
7 the college the property the City owns on 7<sup>th</sup> Street across from Park School for this  
8 project.

9 CONSENT AGENDA:

10 Claims approval for July 23, 2015 thru August 5, 2015. Mayor Tyler made a motion to  
11 approve the consent agenda. Councilmember Payne seconded and the motion carried  
12 unanimously

13 SUMMARY OF CURRENT EVENTS:

14 MAYOR:

- 15 1. Mayor Tyler reported that he had visited the Bread of Life Mission and was  
16 informed of their daily challenges.
- 17 2. Mayor Tyler reported that he had met with Manager Alley regarding the burn pile  
18 and that they are looking into the situation.
- 19 3. Mayor Tyler announced that he was looking for a volunteer to attend PTSA  
20 meetings at Hulet School.

21 COUNCIL:

- 22 1. Councilmember Maxwell reported that the sign on I-40 has been moved and  
23 looks nice.

1 2. Councilmember Maxwell stated that he appreciates the efforts made by the  
2 Mayor to support Holbrook

3 3. Councilmember Wischmann thanked ADOT for unplugging drains along Navajo.  
4 Councilmember Wischmann complained that when it rains Buffalo Street floods  
5 and saying that if the weeds were removed it may help. Councilmember  
6 Wischmann also said that he would like to see the flooding addressed.

7 MANAGER:

8 1. Manager Alley reported that the mini golf is complete at the Splash Pad and the  
9 Bocce Board is next.

10 2. Manager Alley reported that Staff will be starting on the East end dog park next  
11 week.

12 3. Manager Alley asked that the Council consider holding a work session for Capital  
13 Improvement items and a plan. Manager Alley stated that Staff spent all day trying  
14 to unplug sewer at pool and the lines are rotted. Manager Alleys stated that this  
15 year a pool heater was budgeted but a bigger picture needs to be looked at as  
16 there are way more problems than the heater. Manager Alley stated that the  
17 Council could discuss roads, buildings, Council goals and anticipates the meeting  
18 would last at least 2 hours.

19 4. Manager Alley introduce Mike Nilsson new part-time employee in the Events  
20 Department. Manager Alley stated that his focus will be the web-site and City  
21 Logos. Mr. Nilsson said that he is happy to work with the City of Holbrook, for  
22 tourism and marketing. Mr. Nilsson stated that he will be working on branding of  
23 Holbrook, updating the City's website and City Logo.

1 5. Finance Director Sullivan reported that the financial statements are done and  
2 that the auditors will be here next week for the Annual audit.

3 6. Chief Jackson reported that there will be Regional Dispatch meeting in Pinetop  
4 and that they would like all Finance Directors to attend. Chief Jackson stated that  
5 all the agencies who have been holding out due to Spillman are now in agreement  
6 to use Spillman.

7 7. Chief Jackson reported that there was a double fatality accident at the  
8 intersection of Highway 377 and Highway 77. Chief Jackson reported that a  
9 vehicle pulled out directly into the path of a belly dump truck. Chief Jackson stated  
10 that the girls who were killed were from New York and that the Police Department  
11 has been dealing with their Rabbi's.

12 8. Chief Jackson reported that he had done some research on the Arizona's Worst  
13 Towns to live in report. Chief Jackson stated that if you read the disclaimers that  
14 the information is not factual. Chief Jackson stated that the stats do not match the  
15 City's stats and that he had emailed the informative site but hasn't heard back.  
16 Councilmember Peterson stated that it was funny because Holbrook made the 10  
17 best places to raise a family list.

18 OLD BUSINESS:

19 NEW BUSINESS:

20 A. Manager Alley asked that the Council renew Chief Mark Jackson's contract for  
21 another two year period with the only change being an increase in his salary of  
22 \$4,000 per year. Manager Alley stated that the raise was included in the budget  
23 and that Chief Jackson has never had an increase in pay since starting with the

1 City. Manager Alley also stated that the Chief is one of the lowers paid for towns  
2 our size. Councilmember Carlisle asked what other chief's in the area make.  
3 Manager Alley read from the League Salary Survey: Winslow \$102,000, St  
4 John's \$66,708 and Pinetop \$84,460. Manager Alley stated that the report is  
5 available online and if any of the Council wants to see it he can put it in their  
6 boxes. Councilmember Wischmann made a motion to approve the contract.  
7 Vice-Mayor Carlisle seconded and the motion carried on a 6 for 1 opposed with  
8 Councilmember Dixon opposing. Councilmember Dixon asked what mechanism  
9 is used to evaluate the Chief. Manager Alley replied that the Chief does a self  
10 evaluation and that Manager Alley completes an evaluation. Manager Alley  
11 stated that it is his job to evaluate the Chief. Councilmember Dixon asked about  
12 the goals and objective and Mayor Tyler told him that Council was not going  
13 there.

14 B. Mayor Tyler made a motion to appoint Councilmember Payne to the local Public  
15 Safety Public Retirement Board. Councilmember Maxwell seconded and the  
16 motion carried unanimously.

17 C. Manager Alley informed the Council that NPC had met with him regarding  
18 property on 14<sup>th</sup> Avenue by the cul-de-sac that is being donated to them for the  
19 purpose of building homes. Manager Alley stated that infrastructure for this  
20 property is going to be quite costly and suggested that they find other lots in  
21 Holbrook that can be infilled. Manager Alley suggested to Mr. Hatch that  
22 perhaps they could partner on the property on 7<sup>th</sup> Street from the City that was  
23 purchased to get rid of the lift station< Manager Alley stated that the City paid

1 \$8,000 for this property and the City could probably give free water and sewer to  
2 the college for this parcel. Manager Alley stated that he is bringing this item to  
3 the Council to see if they are interested in selling/giving this property to the  
4 college. Councilmember Peterson stated that he was in favor of giving the  
5 property to the college. Councilmember Maxwell agreed with Councilmember  
6 Peterson stating that he is assured that the community college is here for the  
7 children. City Clerk Reyes stated that an Ordinance will have to be prepared to  
8 transfer or sell this property. Councilmember Peterson made a motion to direct  
9 staff to transfer the property college. Vice-Mayor Carlisle seconded and the  
10 motion carried on a five for 2 against vote with Councilmember Wischmann and  
11 Mayor Tyler casting the nay votes.

12 D. Manager Alley stated that the City has received an airport grant to grade and  
13 drain the runway. Manager Alley stated that the City's match is 10% of the total  
14 grant of \$162,000.00 and Staff recommends approval. Councilmember Maxwell  
15 made a motion to approve the ADOT grant in the amount of \$162,000 and to  
16 authorize the Manager to sign the documents. Councilmember Peterson  
17 seconded and the motion carried unanimously.

18 E. Finance Director Sullivan asked that Council approve a memorandum of  
19 understanding with the Department of Revenue which sets the performance  
20 measurements for the earlier agreement approved by Council to collect the City's  
21 taxes. Councilmember Payne made a motion to approve the MOU.  
22 Councilmember Peterson seconded. The motion carried one 6 for 1 against vote  
23 with Vice-Mayor Carlisle casting the nay vote.

1 F. Finance Director Sullivan started review of the budget by going through all the  
2 State forms that have to be submitted. Finance director Sullivan reminded the  
3 Council that since they adopted the tentative budget the total budget of  
4 \$10,709,419.00 could not be increased over the tentative amount only reduced.  
5 Finance Director Sullivan continued with changes made to the tentative budget.  
6 Councilman Wischmann stated that he could not read so he was unable to  
7 process. (No power/lights for the entire meeting due to thunderstorm) Council  
8 asked where the money was coming from to pay Mr. Nilsson. Clerk unable to  
9 hear Councilmembers from other side of dais or to determine who was speaking  
10 due to darkness. Vice-Mayor Carlisle stated that Council needs to know what  
11 funds were moved and where they were moved from. Finance Director Sullivan  
12 starting explaining where the money was moved from saying that the transfer to  
13 HURF on page 9 was reduced to fund the Chief's increase, Larry Duran's salary,  
14 Mike Nilsson's salary and included \$60,000 to grants. Finance Director Sullivan  
15 stated that Joe Montes from the Streets Department is retiring so the salary line  
16 item in HURF was decreased. Vice-Mayor Carlisle stated that this item needs to  
17 be tabled until Staff provides Council with a breakdown of where the changes  
18 were made and there is power for the Council to be able to see. Mayor Tyler  
19 made a motion to hold a Special meeting on August 13, 2015 for the budget.  
20 Vice-Mayor Carlisle seconded and the meeting was schedule on a 6 for one  
21 against vote with Councilmember Maxwell casting the nay vote.

22 G. Item was tabled due to lack of electricity. Attorney Brown will work with City  
23 Clerk to reschedule for a time when all Council is available.

1 EXECUTIVE SESSION:

2 POST EXECUTIVE SESSION:

3 CALL TO THE AUDIENCE:

4 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$887.97

5 Councilmember Carlisle recused himself from this item as he is the owner of Walt's  
6 Hardware and left the Chambers. Mayor Tyler made a motion to approve the claims for  
7 Walt's Hardware in the amount of \$1264.52. Councilmember Wischmann seconded  
8 and the motion carried unanimously.

9 CLAIMS/PAYMENT APPROVAL FOR HOBLROOK TRIBUNE: \$0

10 ADJOURNMENT:

11 There being no further business to come before the Council at this time Mayor Tyler  
12 adjourned the meeting by unanimous consent at 7:20 p.m.

13

14

15

16 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of  
17 the regular meeting of the Holbrook City Council held on the August 11, 2015. I further  
18 certify that the meeting was duly called and held and that a quorum was present.

19

20

21

\_\_\_\_\_  
Bobby Tyler, Mayor

\_\_\_\_\_  
Cher Reyes, CMC, CPM, City Clerk

**ORDINANCE 15-03**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF  
HOLBROOK, ARIZONA, AMENDING THE LEGAL DESCRIPTION OF "WEST  
PUBLIC WORKS DRIVE"**

**Whereas**, The City of Holbrook has accepted and established the street known as West Public Works Drive. The City of Holbrook would like to amend the legal description of said roadway to read as described in Exhibit A attached;

**ENACTMENTS:**

Now therefore be it ordained by the Mayor and Common Council of the City of Holbrook, Arizona, that:

1. The portion of the street which runs East and West be known as "West Public Works Drive" as shown in Exhibit A.
2. Exhibit A is hereby amended to read as attached (deletions shown in ~~striketrough~~; additions shown in ***bold italics***);
3. City Staff is authorized to record this ordinance with the Navajo County recorder's office.

Passed and adopted this 28<sup>th</sup> day of July 2015, by the Mayor and Council of the City of Holbrook, Arizona

\_\_\_\_\_  
Bobby Tyler, Mayor

Attest:

Approved as to form:

\_\_\_\_\_  
Cher Reyes, CMC, CPM  
City Clerk

\_\_\_\_\_  
Sterling Solomon  
Solomon Law Office  
City Attorney

**EXHIBIT "A"**  
**PUBLIC INGRESS, EGRESS & UTILITY EASEMENT**

A 60'-0" wide Public Ingress, Egress & Utility Easement over a portion of Southwest quarter of Section 18, Township 17 North, Range 21 East, of the Gila and Salt River Meridian, Navajo County, Arizona, more particularly described as follows:

(The side lines being prolonged or shortened to conform with the Westerly Right-of Way Line of State Route 77.)

This easement is to lie 30'-0" on either side of the following described centerline line:

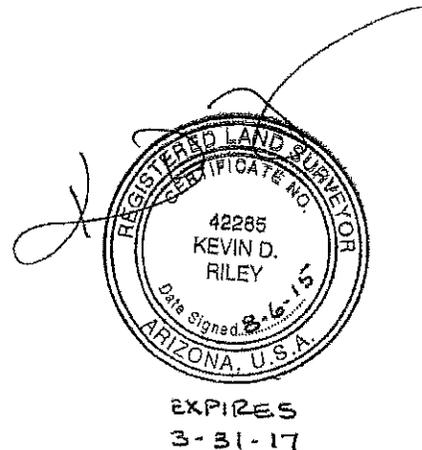
**COMENCING** at the Southwest quarter corner of Section 18, Thence, North 00°01'39" East, along the westerly section line of said Section 18, a distance of 2642.80 feet to the west quarter corner of Section 18;

Thence South 43° 41' 31" East a distance of 726.02 feet;

Thence South 57°40'06" East for a distance of 30.00 feet to the **POINT OF BEGINNING**;

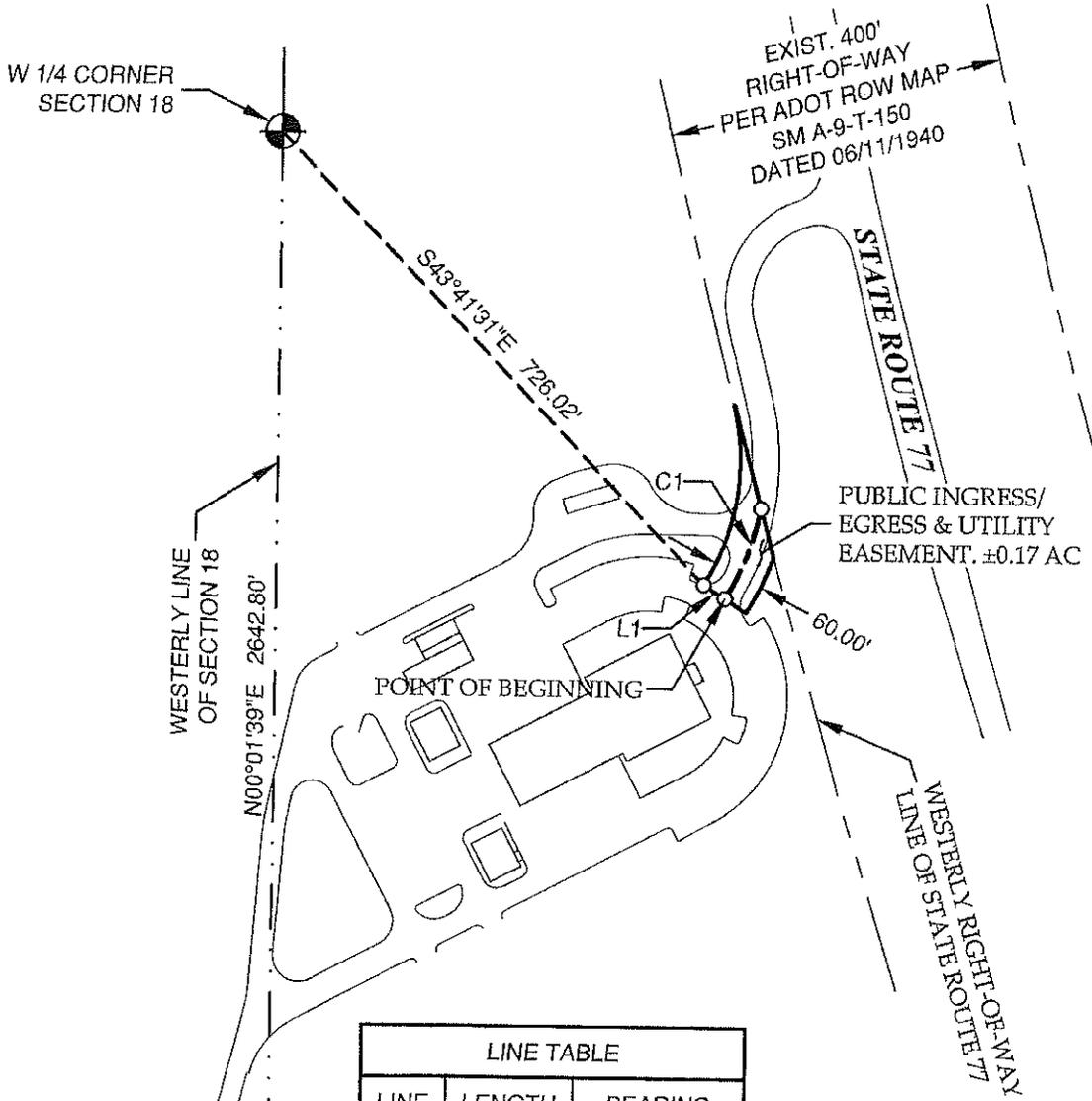
Thence along a non-tangent curve turning to the left through an angle of 21° 50' 00", having a radius of 300.00 feet, and whose long chord bears North 21° 24' 54" East for a distance of 113.63 feet, to a point on the westerly Right-of-Way line of State Route 77;

The above described easement contains a computed area of 0.17 acres, more or less.



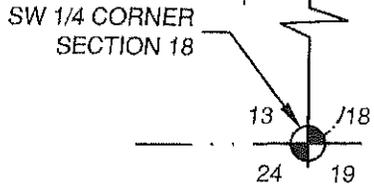
# EXHIBIT "A"

## Public Ingress, Egress & Utility Easement Sec. 18, T.17 N., R.21 E.



LINE TABLE		
LINE	LENGTH	BEARING
L1	30.00'	S57°40'06"E

CURVE TABLE					
CURVE	LENGTH	RADIUS	DELTA	CHORD	BEARING
C1	114.32'	300.00'	21°50'00"	N21°24'54"E	113.63'



**ORDINANCE NO. 15- 06**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, AUTHORIZING THE CITY MANAGER TO RECEIVE THE DEEDS ATTACHED HERETO AS EXHIBIT A.**

**WHEREAS**, Ray Alley and the City of Holbrook ("CITY") are authorized to accept the Deeds attached hereto as Exhibit A (the "Deeds") pursuant to A.R.S. §11-951; and

**WHEREAS**, the purpose of the Agreement is to allow Shannon Newman to gift to the City the properties set forth on the Deeds; and

**WHEREAS**, the property subject to the Deeds set forth on Exhibit A are not developable by Shannon Newman but can be used by the City for the benefit of its residents for recreational and other activities; and

**WHEREAS**, the City is already maintaining the property and acceptance of the Deeds will not increase the burden upon the City but instead will facilitate public access to the property; and

**WHEREAS**, the City has conducted title searches to verify title and confirmed that it is not aware of any liens or disputes concerning the property that would subject the City to any liability for payment beyond what has been discovered as a result of the City's due diligence;

**NOW, THEREFORE, IT IS HEREBY ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, ARIZONA AS FOLLOWS:**

Section 1 - Authorization. The City Manager is authorized to accept on behalf of the CITY OF HOLBROOK those deeds attached hereto as Exhibit A.

Section 2 - Effective Date. This Ordinance shall be effective thirty (30) days after appropriate publication and approval by the Mayor and City Council.

PASSED AND APPROVED by the Mayor and Council of the City of Holbrook, Arizona, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Bobby Tyler, Mayor

ATTEST:

Exhibit A

Lots 16, 19, 20, 23, 24, 25, 26, 27, 28, 31, 32, 33, 34, 35, 36, 37, 38, 39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 51, 52, 53, 54, 55, 56, 57 and 58,, JULIA ADDITION NO. 3, according to Book 8 of Maps, page 24, records of Navajo County, Arizona.

---

Cher Reyes, City Clerk

APPROVED AS TO FORM:

---

City Attorney

PHOENIX 54224-1 235820v1

When recorded, return to:

(insert information)

**Exempt from Affidavit of Property Value pursuant to A.R.S. § 11-1134(A)(7)**

**WARRANTY DEED**

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the undersigned, \_\_\_\_\_ ("Grantor"), does hereby convey to CITY OF HOLBROOK, an Arizona municipal corporation, the following described real property situated in Maricopa County, Arizona:

[INSERT PROPERTY DESCRIPTION]

SUBJECT TO current taxes and other assessments, reservations in patents and all easements, rights-of-way, encumbrances, liens, covenants, conditions, restrictions, obligations and liabilities as may appear of record, Grantor warrants the title against all persons whomsoever.

DATED this \_\_\_\_ day of \_\_\_\_\_ 2015.

By: \_\_\_\_\_

STATE OF ARIZONA        )  
  ) ss.  
County of Navajo         )

This instrument was acknowledged before me this \_\_\_\_ day of \_\_\_\_\_ 2015  
by \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires:

\_\_\_\_\_

**CITY OF HOLBROOK**

**INVOICE APPROVAL REPORT**

**BY GL NUMBER WALT'S  
HARDWARE**

08/20/2015 THRU 09/02/2015

**TOTAL**

**\$1344.95**

Report Criteria:  
 Invoice.Vendor No = 9700

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/2/2015</b>												
WALT'S HARDWARE				9700								
083115	1	Inv	SUPPLIES		09/01/2015 09/02/2015	13.24	0 No		.00		001-050-5026	9/15
083115	2	Inv	SUPPLIES		09/01/2015 09/02/2015	177.61	0 No		.00		001-131-5040	9/15
083115	3	Inv	SUPPLIES		09/01/2015 09/02/2015	65.11	0 No		.00		002-092-5026	9/15
083115	4	Inv	SUPPLIES		09/01/2015 09/02/2015	198.18	0 No		.00		002-091-5026	9/15
083115	5	Inv	SUPPLIES		09/01/2015 09/02/2015	75.47	0 No		.00		001-031-5026	9/15
083115	6	Inv	SUPPLIES		09/01/2015 09/02/2015	34.36	0 No		.00		001-004-5026	9/15
083115	7	Inv	SUPPLIES		09/01/2015 09/02/2015	57.11	0 No		.00		007-087-5026	9/15
083115	8	Inv	SUPPLIES		09/01/2015 09/02/2015	37.89	0 No		.00		001-040-5026	9/15
083115	9	Inv	SUPPLIES		09/01/2015 09/02/2015	50.39	0 No		.00		001-085-5026	9/15
083115	10	Inv	SUPPLIES		09/01/2015 09/02/2015	17.31	0 No		.00		001-084-5026	9/15
083115	11	Inv	SUPPLIES		09/01/2015 09/02/2015	384.71	0 No		.00		006-014-6004	9/15
083115	12	Inv	SUPPLIES		09/01/2015 09/02/2015	30.01	0 No		.00		001-093-5026	9/15
083115	13	Inv	SUPPLIES		09/01/2015 09/02/2015	203.56	0 No		.00		006-014-6004	9/15
Total 083115						1,344.95						
Total 9700						1,344.95						
Total 9/2/2015						1,344.95						

09/02/2015 GL Period Summary

GL Period	Amount
9/15	1,344.95
	<u>1,344.95</u>
Grand Total:	<u>1,344.95</u>

Report GL Period Summary