

465 First Avenue  
P.O. Box 970  
Holbrook, AZ 86025

# CITY OF HOLBROOK



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*The City of Holbrook Government exists to provide ethical and responsible local government.*

## AGENDA

### REGULAR CITY COUNCIL MEETING

SEPTEMBER 24, 2013

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
  - A. Presentation from Navajo County Supervisor Sylvia Allen regarding the Mexican Gray Wolf populations.
- 5) CALL TO THE AUDIENCE:  
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
  - A. Claims/payment approval for September 6, 2013 thru September 18, 2013: Documentation for claims is available at City Hall. (PAGE 4)
- 7) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 597.48 (PAGE 23)
- 8) REPORTS:

**Mayor:**  
**Council Members:**  
**Manager:**

9) OLD BUSINESS:

- A. Discussion/possible action regarding entering into an agreement with Silver Creek Humane Society to allow placement of kennels on City Property-Manager Alley. (PAGE24)

10) NEW BUSINESS:

- A. Discussion/possible action regarding proposal from Directors of the Horsehead Crossing Development Company, Inc.-Manager Alley. (PAGE 25)  
B. Discussion/possible action regarding approval of tentative plat map from Holbrook Land Fund 1-City Clerk Reyes. (PAGE 28)  
C. Discussion/possible action regarding bid award for Environmental consultants for Brownfields properties-City Clerk Reyes.  
D. Discussion/possible action regarding Police Department Policy and Procedure update and recommendations-Manager Alley/Chief Jackson.  
E. Discussion/possible action regarding hold harmless agreements to remediate private property due to flooding on McLaws Road-Manager Alley (PAGE 31)

11) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

12) POST EXECUTIVE SESSION:

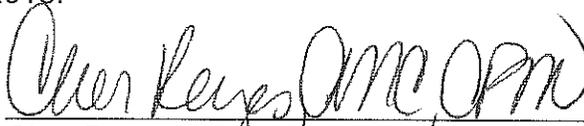
13) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

Dated this 17<sup>th</sup> day of September 2013.

  
Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public

during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

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**From:** Sylvia Allen  
**Sent:** Monday, September 09, 2013 2:36 PM  
**To:** Catrina Roe  
**Subject:** agenda statement on wolf

The USFWS has announced proposed revision to the Mexican wolf's 10 (j) nonessential experimental population rule and the proposed rule to delist gray wolf in the U.S. with an accompanying proposal to list the Mexican wolf as an endangered subspecies of gray wolf.

The USFWS is also proposing to expand the Mexican wolf's territory into Navajo County and most of the State of Arizona and New Mexico. Comments are due my October 28, 2013.

**CITY OF HOLBROOK**

**INVOICE APPROVAL REPORT**

**BY GL NUMBER EXCLUDING  
WALT'S HARDWARE**

09/6/2013 THRU 09/18/2013

**TOTAL**

**\$ 161,584.65**

Report Criteria:

Invoice.Vendor No = 1-9699

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/9/2013</b>												
ADEQ - WATER QUALITY			300									
0068859	2	Adj	FEES		09/09/2013	500.00 -	0		.00			8/13
					09/09/2013		No			002-091-5054		
Total 9/9/2013						500.00 -						

09/09/2013 GL Period Summary

GL Period	Amount
8/13	500.00 -
	500.00 -

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/10/2013</b>											
FRONTIER COMM TELE			3350								
0177273	1	Inv	UTILITIES	08/16/2013	144.01	0		.00			9/13
				09/10/2013		No			002-091-5042		
0177273	2	Inv	UTILITIES	08/16/2013	151.51	0		.00			9/13
				09/10/2013		No			001-060-5042		
0177273	3	Inv	UTILITIES	08/16/2013	1,160.45	0		.00			9/13
				09/10/2013		No			001-050-5042		
0177273	4	Inv	UTILITIES	08/16/2013	153.38	0		.00			9/13
				09/10/2013		No			001-084-5042		
0177273	5	Inv	UTILITIES	08/16/2013	154.37	0		.00			9/13
				09/10/2013		No			001-085-5048		
0177273	6	Inv	UTILITIES	08/16/2013	243.15	0		.00			9/13
				09/10/2013		No			001-093-5048		
0177273	7	Inv	UTILITIES	08/16/2013	541.42	0		.00			9/13
				09/10/2013		No			002-092-5042		
0177273	8	Inv	UTILITIES	08/16/2013	136.71	0		.00			9/13
				09/10/2013		No			001-040-5042		
Total 0177273					2,685.00						
Total 3350					2,685.00						
GALLS INCORPORATED			5270								
000874229	1	Inv	UNFORM EQUIP	08/09/2013	311.87	0		.00			9/13
				09/25/2013		No			001-050-5023		
A.P.S.			70								
08222013	1	Inv	UTILITIES	08/22/2013	41,257.81	0		.00			9/13
				09/09/2013		No			001-004-5048		
Total 9/10/2013					44,254.68						

09/10/2013 GL Period Summary

GL Period	Amount
9/13	44,254.68
	<u>44,254.68</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/11/2013</b>											
<b>CASELLE INC 3140</b>											
51749	1	Inv	SUPPORT	09/01/2013 09/11/2013	885.67	0 No		.00		001-004-5049	9/13
<b>WASTE MGT / PAINTED DESERT L/F 9430</b>											
11410-0462-0	1	Inv	LANDFILL FEES	09/01/2013 09/11/2013	3,087.40	0 No		.00		002-090-5047	9/13
<b>HOLBROOK TRIBUNE NEWS 6240</b>											
123265	1	Inv	ADVERTISEMENT	08/31/2013 09/25/2013	393.75	0 No		.00		001-004-5044	9/13
<b>COPPERSTATE BOLT &amp; NUT 3750</b>											
100618343	1	Inv	Ssupplies	08/31/2013 09/25/2013	151.83	0 No		.00		007-087-5026	9/13
<b>UNISOURCE ENERGY SERVICES 3380</b>											
09042013	1	Inv	UTILITIES	09/04/2013 09/11/2013	19.10	0 No		.00		002-090-5048	9/13
09042013	2	Inv	UTILITIES	09/04/2013 09/11/2013	24.86	0 No		.00		001-004-5048	9/13
09042013	3	Inv	UTILITIES	09/04/2013 09/11/2013	138.18	0 No		.00		001-099-5048	9/13
09042013	4	Inv	UTILITIES	09/04/2013 09/11/2013	22.66	0 No		.00		001-031-5048	9/13
09042013	5	Inv	UTILITIES	09/04/2013 09/11/2013	42.55	0 No		.00		002-090-5048	9/13
Total 09042013					247.35						
Total 3380					247.35						
<b>ECKRIGHT, EBERLE 4753</b>											
386	1	Inv	REPAIRS	09/03/2013 09/11/2013	95.62	0 Yes		.00		002-092-5049	9/13
387	1	Inv	REPAIRS	09/03/2013 09/11/2013	63.75	0 Yes		.00		002-091-5049	9/13
Total 4753					159.37						
<b>AVENET WEB SOLUTIONS 1613</b>											
33345	1	Inv	WEB-HOSTING	08/29/2013 09/05/2013	550.00	2 No		.00		001-004-5049	9/13
<b>BRADCO 2590</b>											
7525	1	Inv	FUEL	08/31/2013 09/11/2013	5,900.08	0 No		.00		007-087-5027	9/13
<b>UNISOURCE ENERGY SERVICES 3380</b>											
09092013	1	Inv	UTILITIES	09/09/2013 09/11/2013	22.66	0 No		.00		007-087-5048	9/13
09092013	2	Inv	UTILITIES	09/09/2013 09/11/2013	27.19	0 No		.00		001-085-5048	9/13
09092013	3	Inv	UTILITIES	09/09/2013	22.66	0		.00			9/13

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
09092013	4	Inv	UTILITIES		09/11/2013 09/09/2013	11.33	No 0		.00		001-093-5048	9/13
09092013	5	Inv	UTILITIES		09/11/2013 09/09/2013	11.33	No 0		.00		002-091-5048	9/13
09092013	6	Inv	UTILITIES		09/11/2013 09/09/2013	22.66	No 0		.00		002-092-5048	9/13
09092013	7	Inv	UTILITIES		09/11/2013 09/09/2013	47.11	No 0		.00		001-084-5048	9/13
09092013	8	Inv	UTILITIES		09/11/2013 09/09/2013	36.18	No 0		.00		001-060-5048	9/13
					09/11/2013		No				001-050-5048	
Total 09092013						201.12						
Total 3380						201.12						
VERIZON WIRELESS				530								
9710236561	1	Inv	UTILITIES		08/21/2013 09/11/2013	60.19	0 No		.00		002-090-5048	9/13
9710236561	2	Inv	UTILITIES		08/21/2013 09/11/2013	117.12	0 No		.00		001-031-5048	9/13
9710236561	3	Inv	UTILITIES		08/21/2013 09/11/2013	112.67	0 No		.00		002-091-5048	9/13
9710236561	4	Inv	UTILITIES		08/21/2013 09/11/2013	112.67	0 No		.00		002-092-5048	9/13
9710236561	5	Inv	UTILITIES		08/21/2013 09/11/2013	167.50	0 No		.00		001-050-5048	9/13
9710236561	6	Inv	UTILITIES		08/21/2013 09/11/2013	38.23	0 No		.00		001-040-5048	9/13
9710236561	7	Inv	UTILITIES		08/21/2013 09/11/2013	68.43	0 No		.00		001-085-5048	9/13
9710236561	8	Inv	UTILITIES		08/21/2013 09/11/2013	31.66	0 No		.00		001-031-5048	9/13
9710236561	9	Inv	UTILITIES		08/21/2013 09/11/2013	33.89	0 No		.00		007-087-5048	9/13
9710236561	10	Inv	UTILITIES		08/21/2013 09/11/2013	27.18	0 No		.00		001-004-5048	9/13
9710236561	11	Inv	UTILITIES		08/21/2013 09/11/2013	61.77	0 No		.00		002-090-5048	9/13
9710236561	12	Inv	UTILITIES		08/21/2013 09/11/2013	9.41	0 No		.00		001-031-5048	9/13
Total 9710236561						840.72						
Total 530						840.72						
AZ DEPT OF REVENUE - UTIL. TAX				1830								
AUG2013	1	Inv	UTILITIES TAX		08/31/2013 09/11/2013	3,880.22	0 No		.00		002-0002460	9/13
Total 9/11/2013						16,297.51						

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<u>GL Period</u>	<u>Amount</u>
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09/11/2013 GL Period Summary

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<u>GL Period</u>	<u>Amount</u>
9/13	16,297.51
	<u>16,297.51</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/12/2013</b>												
HENSLEY'S												
5012017	2	Adj	ICE	5980	09/12/2013	60.00 -	0		.00			9/13 Y
					09/12/2013		No			002-090-5026		
COPPERSTATE AUTOMOTIVE												
100591801	2	Adj	PARTS	3730	09/12/2013	163.97 -	0		.00			8/13
					09/12/2013		No			007-087-5024		
Total 9/12/2013						<u>223.97 -</u>						

09/12/2013 GL Period Summary

GL Period	Amount
8/13	163.97 -
9/13	60.00 -
	<u>223.97 -</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/16/2013</b>												
<b>INGRAM</b>												
				6620								
73762252	1	Inv	BOOKIS		09/04/2013	22.14	0		.00			9/13
					09/25/2013		No			001-020-5026		
73288978	1	Inv	BOOKIS		08/20/2013	55.21	0		.00			9/13
					09/25/2013		No			001-020-5026		
72973912	1	Inv	BOOKIS		08/01/2013	718.87	0		.00			9/13
					09/25/2013		No			001-020-5026		
72970460	1	Inv	BOOKIS		08/01/2013	107.54	0		.00			9/13
					09/25/2013		No			001-020-5026		
Total 6620						903.76						
<b>AUTO SAFETY HOUSE</b>												
				1571								
3232470008	1	Inv	PARTS/REPAIRS		09/04/2013	99.00	2		.00			9/13
					09/25/2013		No			007-087-5024		
<b>BALAR EQUIPMENT CO</b>												
				2160								
913030	1	Inv	PARTS		09/06/2013	370.16	0		.00			9/13
					09/25/2013		No			002-091-5024		
<b>DANA KEPNER CO.</b>												
				4071								
4621922-00	1	Inv	REPAIRS		08/23/2013	707.30	1		.00			9/13
					09/25/2013		No			002-091-5052		
4622056-00	1	Inv	PARTS		08/29/2013	46.77	1		.00			9/13
					09/25/2013		No			002-091-5026		
Total 4071						754.07						
<b>MOHAVE ENVIRONMENTAL LAB</b>												
				8270								
63802	1	Inv	TESTING		08/27/2013	160.00	0		.00			9/13
					09/25/2013		No			002-091-5041		
<b>AUTO SAFETY HOUSE</b>												
				1571								
3232390005	1	Inv	PARTS/REPAIRS		08/27/2013	6.55	2		.00			9/13
					09/25/2013		No			001-084-5024		
Total 9/16/2013						2,293.54						

09/16/2013 GL Period Summary

GL Period	Amount
9/13	2,293.54
	<u>2,293.54</u>

Invoice No	Vendor Name Seq Type	Vendor No	Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/17/2013</b>											
LUPHER, RANDALL		7748									
09082013	1 Inv		REIMBURSEMENT	09/08/2013 09/17/2013	515.63	3 No		.00		001-060-5045	9/13
EMBLEM ENTERPRISES, INC		4690									
561476	1 Inv		EMBLEMS	09/05/2013 09/25/2013	134.05	0 No		.00		001-050-5023	9/13
BRADCO		2590									
17823	1 Inv		ATF	09/04/2013 09/17/2013	350.74	0 No		.00		007-087-5024	9/13
COPPERSTATE BOLT & NUT		3750									
100591801	1 Inv		PARTS	08/07/2013 09/25/2013	163.97	0 No		.00		007-087-5024	9/13
FEDERAL EXPRESS CORP		4860									
2-398-10177	1 Inv		MAILING	09/12/2013 09/17/2013	14.40	0 No		.00		001-005-5042	9/13
Total 9/17/2013					<u>1,178.79</u>						

09/17/2013 GL Period Summary

GL Period	Amount
9/13	<u>1,178.79</u>
	<u>1,178.79</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/18/2013</b>												
REYES, CHERYL RAYE 3290												
09172013	1	Inv	CAFETERAI		09/17/2013 09/18/2013	580.00	0 No		.00		099-0002522	9/13
BRADCO 2590												
7740	1	Inv	FUEL		09/15/2013 09/18/2013	5,132.40	0 No		.00		007-087-5027	9/13
BANANA JONS 2177												
13-1401	1	Inv	RENTAL/MAINT		09/12/2013 09/19/2013	490.00	2 No		.00		001-031-5047	9/13
MOHAVE ENVIRONMENTAL LAB 8270												
63947	1	Inv	TESTING		09/04/2013 09/18/2013	240.00	0 No		.00		002-091-5041	9/13
DANA KEPNER CO. 4071												
4622091-00	1	Inv	PARTS		09/09/2013 09/29/2013	224.85	1 No		.00		002-092-5026	9/13
AUTHORIZED PUMP SYSTEMS 1560												
8341	1	Inv	PUMP		09/16/2013 09/25/2013	750.16	0 No		.00		001-040-5052	9/13
Total 9/18/2013						<u>7,417.41</u>						

09/18/2013 GL Period Summary

GL Period	Amount
9/13	<u>7,417.41</u>
	<u>7,417.41</u>
Grand Total:	<u><u>70,717.96</u></u>

Report GL Period Summary

GL Period	Amount
8/13	663.97 -
9/13	<u>71,381.93</u>
	<u><u>70,717.96</u></u>

Vendor Number Hash: 157879  
 Vendor Number Hash - Split: 224339

Report Criteria:

Invoice.Vendor No = 9701-99999

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/10/2013</b>												
UNITY TECHNOLOGY SERVICES LLC			21890									
UTS-1161	1	Inv	EQUIPMENT		06/27/2013 09/10/2013	6,369.59	0 No		.00		001-004-5071	9/13
USA BLUE BOOK			12482									
9582,129583	1	Inv	SUPPLIES		08/20/2013 09/09/2013	496.92	1 No		.00		002-091-5026	9/13
EWING			20265									
6874630	1	Inv	FUNGICIDE, SEED		08/16/2013 09/10/2013	1,289.47	5 No		.00		001-040-5026	9/13
SNAP ON TOOLS			10990									
70253	1	Inv	TOOLS		08/20/2013 09/10/2013	188.26	0 No		.00		007-087-5071	9/13
SIMPSON NORTON			10840									
1429822-00	1	Inv	PARTS		08/09/2013 09/10/2013	98.54	0 No		.00		001-040-5024	9/13
EMERGENCY REPORTING			21218									
2013-1641	1	Inv	SOFTWARE		08/01/2013 09/25/2013	1,003.56	0 No		.00		001-060-5047	9/13
SIMPSON NORTON			10840									
1430674-00	1	Inv	PARTS		08/22/2013 09/25/2013	153.99	0 No		.00		001-040-5024	9/13
1429817-00	1	Inv	PARTS		08/20/2013 09/25/2013	327.79	0 No		.00		001-040-5024	9/13
Total 10840						481.78						
FEDERAL AVIATION ADMINISTRATIO			22131									
08272013	1	Inv	REFUND GRANT OVERPA		08/27/2013 09/25/2013	1,545.38	0 No		.00		027-093-5057	9/13
QUILL OFFICE PRODUCTS			9990									
4877676	1	Inv	SUPPLIES		08/15/2013 09/25/2013	13.04	0 No		.00		001-020-5021	9/13
4885339	1	Inv	SUPPLIES		08/15/2013 09/25/2013	54.54	0 No		.00		001-050-5021	9/13
4885339	2	Inv	SUPPLIES		08/15/2013 09/25/2013	278.24	0 No		.00		001-020-5021	9/13
Total 4885339						332.78						
Total 9990						345.82						
COCHISE PETROLEUM EQUIP. CO			22132									
0177273	1	Inv	PROFESSIONAL FEES		08/16/2013 09/25/2013	600.00	0 No		.00		001-093-5041	9/13

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
SIMPSON NORTON				10840								
1430123-00	1	Inv	PARTS		08/16/2013 09/25/2013	169.68	0 No		.00		001-040-5024	9/13
W.W. WILLIAMS				12705								
1797636	1	Inv	REPAIR/TESTING		08/21/2013 08/28/2013	1,475.00	2 No		.00		001-060-5049	9/13
FASTENAL				21880								
AZPH910489	1	Inv	SUPPLIES		07/31/2013 09/09/2013	701.95	0 No		.00		001-004-5026	9/13
O'REILLY AUTO PARTS				21622								
235936	1	Inv	PARTS		08/08/2013 09/09/2013	32.68	0 No		.00		007-087-5024	9/13
235894	1	Inv	PARTS		08/08/2013 09/09/2013	10.90	0 No		.00		007-087-5024	9/13
236381	1	Inv	PARTS		08/12/2013 09/25/2013	25.06	0 No		.00		007-087-5024	9/13
232221	1	Inv	PARTS		07/11/2013 09/25/2013	18.62	0 No		.00		001-050-5024	9/13
232102	1	Inv	PARTS		07/10/2013 09/25/2013	7.52	0 No		.00		001-050-5024	9/13
235785	1	Inv	PARTS		08/07/2013 09/25/2013	57.96	0 No		.00		002-091-5024	9/13
235757	1	Inv	PARTS		08/07/2013 09/25/2013	72.68	0 No		.00		002-091-5024	9/13
Total 21622						225.42						
Total 9/10/2013						14,991.37						

09/10/2013 GL Period Summary

GL Period	Amount
9/13	14,991.37
	<u>14,991.37</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/11/2013</b>												
SMARTWORKSPPLUS, INC.			21532									
35	1	Inv	CONTRACT SERVICES		09/15/2013	.00	0		.00			9/13 Y
					09/15/2013		No			002-091-5049		
35	2	Inv	CONTRACT SERVICES		09/15/2013	.00	0		.00			9/13 Y
					09/15/2013		No			001-050-5049		
35	3	Inv	CONTRACT SERVICES		09/15/2013	.00	0		.00			9/13 Y
					09/15/2013		No			001-040-5049		
35	4	Inv	COTNRACT SERVICES		09/15/2013	2,723.72	0		.00			9/13 Y
					09/15/2013		No			001-005-5049		
Total 35						2,723.72						
Total 21532						2,723.72						
AMRRP-INSURANCE			21086									
8401	1	Inv	INSURANCE		09/09/2013	46,458.00	0		.00			9/13
					09/11/2013		No			001-004-5051		
8385	1	Inv	INSURANCE		09/09/2013	3,700.50	0		.00			9/13
					09/11/2013		No			001-004-5051		
Total 21086						50,158.50						
GHD INC.			21523									
67113	1	Inv	ENGINEERING SERVICES		08/18/2013	1,838.79	0		.00			9/13
					09/11/2013		Yes			027-050-5078		
FASTENAL			21880									
AZPH910780	1	Inv	SUPPLIES		08/30/2013	667.74	0		.00			9/13
					09/11/2013		No			001-004-5026		
SAM'S CLUB 6604			10530									
08232013	1	Inv	SUPPLIES		08/23/2013	86.65	0		.00			9/13
					09/11/2013		No			006-014-5026		
08232013	2	Inv	SUPPLIES		08/23/2013	140.64	0		.00			9/13
					09/11/2013		No			001-004-5026		
Total 08232013						227.29						
Total 10530						227.29						
JACK'S MUSTANG			10250									
27160	1	Inv	PROPANE		08/19/2013	21.43	0		.00			9/13
					09/11/2013		No			002-090-5027		
FASTENAL			21880									
AZPH910612	1	Inv	SUPPLIES		08/19/2013	197.24	0		.00			9/13
					09/11/2013		No			001-004-5026		
QUILL OFFICE PRODUCTS			9990									
5271066	1	Inv	SUPPLIES		08/30/2013	25.01	0		.00			9/13
					09/25/2013		No			001-004-5022		
YORK TECHNICAL RESOURCES			20806									
485	1	Inv	PROFESSIONAL SERVICE		09/02/2013	865.01	0		.00			9/13

R Column: Y = Recurring Payment

Vendor Name		Vendor No		Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Invoice No	Seq Type	Description Inventory No	Inv Date Due Date								
				09/11/2013		No			001-093-5047		
HOLBROOK FIRST STEP		21380									
08312013	1 Inv	PROFESSIONAL SERVICE		08/31/2013	91.25	0		.00			9/13
				09/11/2013		No			006-014-5041		
BATALA, CHERYL		22133									
215904	1 Inv	REFUND DEPOSIT		09/05/2013	82.73	0		.00			9/13
				09/11/2013		No			002-0002520		
NEOFUNDS BY NEOPOST		21603									
08162013	1 Inv	POSTAGE		08/16/2013	1.52	0		.00			9/13
				09/11/2013		No			006-014-5042		
08162013	2 Inv	POSTAGE		08/16/2013	50.44	0		.00			9/13
				09/11/2013		No			001-004-5042		
08162013	3 Inv	POSTAGE		08/16/2013	1.12	0		.00			9/13
				09/11/2013		No			002-091-5042		
08162013	4 Inv	POSTAGE		08/16/2013	37.00	0		.00			9/13
				09/11/2013		No			001-050-5042		
Total 08162013					90.08						
Total 21603					90.08						
OFFICE OF PEST MANAGEMENT		21250									
STUART	1 Inv	APPLICATION FEE		09/10/2013	75.00	0		.00			9/13
				09/11/2013		No			001-005-5054		
COMPLETE PAYMENT RECOVERY		22134									
61977933	1 Inv	FEES		07/31/2013	25.00	0		.00			9/13
				09/11/2013		No			001-004-5054		
Total 9/11/2013					57,088.79						

09/11/2013 GL Period Summary

GL Period	Amount
9/13	57,088.79
	57,088.79

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/13/2013</b>												
QUALITY READY MIX-CEMEX												
9426913275	2	Inv	CONCRETE	9955	08/28/2013 09/05/2013	197.79	8 No	09/12/2013	1.80		006-014-5026	9/13
Total 9/13/2013						197.79						

09/13/2013 GL Period Summary

GL Period	Amount
9/13	197.79
	197.79

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/16/2013</b>												
UNIQUE MANAGEMENT SERVICES INC			21441									
242909	1	Inv	COLLECTIONS		09/01/2013	63.70	0		.00			9/13
					09/25/2013		No			001-000-4720		
HATCH, LONI			22135									
72613	1	Inv	BOOK		07/26/2013	25.00	0		.00			9/13
					09/25/2013		No			001-020-5026		
O'REILLY AUTO PARTS			21622									
240168	1	Inv	PARTS		09/09/2013	115.06	0		.00			9/13
					09/25/2013		No			001-085-5024		
240128	1	Inv	PARTS		09/09/2013	32.72	0		.00			9/13
					09/25/2013		No			002-092-5024		
Total 21622						147.78						
USA BLUE BOOK			12482									
136889	1	Inv	SUPPLIES		08/28/2013	79.88	1		.00			9/13
					09/25/2013		No			001-005-5026		
SAM'S CLUB 6604			10530									
2193669725	1	Inv	SUPPLIES		09/09/2013	10.43	0		.00			9/13
					09/25/2013		No			002-091-5026		
2193669725	2	Inv	SUPPLIES		09/09/2013	10.43	0		.00			9/13
					09/25/2013		No			002-092-5026		
Total 2193669725						20.86						
Total 10530						20.86						
QUILL OFFICE PRODUCTS			9990									
5265003	1	Inv	SUPPLIES		08/29/2013	135.94	0		.00			9/13
					09/25/2013		No			001-050-5021		
5264592	1	Inv	SUPPLIES		08/29/2013	73.42	0		.00			9/13
					09/25/2013		No			001-005-5021		
Total 9990						209.36						
SUPERCIRCUITS, INC.			11512									
847472A	1	Inv	SECURITY CAMERAS		08/23/2013	1,297.17	2		.00			9/13
					09/25/2013		No			003-150-5071		
QUILL OFFICE PRODUCTS			9990									
5113898	1	Inv	SUPPLIES		08/26/2013	85.83	0		.00			9/13
					09/25/2013		No			001-050-5021		
5224703	1	Inv	SUPPLIES		08/28/2013	91.64	0		.00			9/13
					09/25/2013		No			001-031-5026		
5224703	2	Inv	SUPPLIES		08/28/2013	313.02	0		.00			9/13
					09/25/2013		No			001-004-5021		
Total 5224703						404.66						
5145095	1	Inv	SUPPLIES		08/26/2013	67.80	0		.00			9/13
					09/25/2013		No			001-031-5026		

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 9990						558.29						
CHRISTIAN OUTREACH, INC.				22136								
261302	1	Inv	REFUND DEPOSIT		08/29/2013	214.50	0		.00		9/13	
					09/16/2013		No			002-0002520		
O'REILLY AUTO PARTS				21622								
2377732	1	Inv	PARTS		08/22/2013	50.18	0		.00		9/13	
					09/25/2013		No			001-005-5024		
235814	1	Inv	PARTS		08/07/2013	50.82	0		.00		9/13	
					09/25/2013		No			001-050-5024		
Total 21622						.64						
Total 9/16/2013						2,615.90						

09/16/2013 GL Period Summary

GL Period	Amount
9/13	2,615.90
	<u>2,615.90</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/17/2013</b>												
WELLS FARGO REMITTANCE CENTER			20946									
09032013	1	Inv	SUPPLIES		09/03/2013	419.85	0		.00			9/13
					09/17/2013		No			027-015-5053		
09032013	2	Inv	SOFTWARE		09/03/2013	9.95	0		.00			9/13
					09/17/2013		No			001-050-5021		
09032013	3	Inv	SUPPLIES		09/03/2013	557.34	0		.00			9/13
					09/17/2013		No			027-015-5053		
09032013	4	Inv	SUPPLIES		09/03/2013	139.45	0		.00			9/13
					09/17/2013		No			001-048-5030		
09032013	5	Inv	TRAVEL		09/03/2013	9.07	0		.00			9/13
					09/17/2013		No			001-050-5045		
09032013	6	Inv	SUPPLIES		09/03/2013	141.17	0		.00			9/13
					09/17/2013		No			002-091-5026		
09032013	7	Inv	SUPPLIES		09/03/2013	54.14	0		.00			9/13
					09/17/2013		No			002-092-5021		
09032013	8	Inv	SUPPLIES		09/03/2013	57.54	0		.00			9/13
					09/17/2013		No			001-031-5026		
09032013	9	Inv	SUPPLIES		09/03/2013	117.89	0		.00			9/13
					09/17/2013		No			002-092-5026		
09032013	10	Inv	BOOKS		09/03/2013	51.36	0		.00			9/13
					09/17/2013		No			001-020-5026		
09032013	11	Inv	EQUIPMENT		09/03/2013	1,866.18	0		.00			9/13
					09/17/2013		No			001-031-5071		
Total 09032013						3,423.94						
Total 20946						3,423.94						
PRECISION ELECTRIC			21262									
1-07787	1	Inv	PARTS		08/13/2013	9,460.70	0		.00			9/13
					09/17/2013		No			002-092-5026		
NORTH COUNTRY HEALTHCARE			20979									
1098934	1	Inv	PROFESSIONAL FEES		08/15/2013	96.00	0		.00			9/13
					09/25/2013		No			007-087-5041		
1103360	1	Inv	PROFESSIONAL FEES		08/27/2013	96.00	0		.00			9/13
					09/25/2013		No			007-087-5041		
1103928	1	Inv	PROFESSIONAL FEES		08/28/2013	96.00	0		.00			9/13
					09/25/2013		No			007-087-5041		
Total 20979						288.00						
Total 9/17/2013						13,172.64						

09/17/2013 GL Period Summary

GL Period	Amount
9/13	13,172.64
	13,172.64

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
<b>9/18/2013</b>												
			SOLOMON LAW OFFICES, P.C.	20955								
08312013	1	Inv	PROFESSIONAL SERVICE		08/31/2013 09/18/2013	1,836.00	0 No		.00		9/13 001-004-5041	
			NORTHLAND INVESTIGATIONS	21234								
130914	1	Inv	POLYGRAPH TESTING		09/04/2013 09/25/2013	140.00	0 No		.00		9/13 001-050-5041	
			TATE'S AUTO CENTER	11670								
78480C	1	Inv	PARTS		09/16/2013 09/25/2013	72.31	0 No		.00		9/13 001-050-5024	
			SAM'S CLUB 6604	10530								
2226862026	1	Inv	SUPPLIES		09/12/2013 09/25/2013	260.55	0 No		.00		9/13 001-031-5026	
			HOLBROOK VETERINARY CLINIC	20796								
10714	1	Inv	VET SERVICES		09/16/2013 09/25/2013	252.80	0 No		.00		9/13 001-050-5041	
			O'REILLY AUTO PARTS	21622								
240285	1	Inv	PARTS		09/10/2013 09/25/2013	95.79	0 No		.00		9/13 001-060-5024	
240535	1	Inv	PARTS		09/12/2013 09/25/2013	4.13	0 No		.00		9/13 001-050-5024	
240288	1	Inv	PARTS		09/10/2013 09/25/2013	43.63	0 No		.00		9/13 002-091-5024	
241040	1	Inv	PARTS		09/16/2013 09/25/2013	43.63	0 No		.00		9/13 002-091-5024	
Total 21622						187.18						
			SMITH, JONATHAN	22137								
110405	1	Inv	REFUND		09/13/2013 09/25/2013	51.36	0 No		.00		9/13 002-0002520	
Total 9/18/2013						2,800.20						

09/18/2013 GL Period Summary

GL Period	Amount
9/13	2,800.20
	<u>2,800.20</u>
Grand Total:	<u>90,866.69</u>

**CITY OF HOLBROOK**

**INVOICE APPROVAL REPORT**

**BY GL NUMBER WALT'S  
HARDWARE**

**09/6/2013 THRU 09/18/2013**

**TOTAL** **\$ 597.48**

# AGREEMENT

City of Holbrook, Animal Control  
P.O. Box 656  
Holbrook, Arizona 86025  
928-524-6828

Barbara Olear, Advisor  
Donna Wilson, DBA  
Silver Creek Regional Humane Society, INC  
P.O. Box 592. 902 Navajo Blvd  
Holbrook, Arizona 86025

Letter of agreement between The City of Holbrook Animal Control & Silver Creek Humane Society. Where as the City of Holbrook will allow Silver Creek Humane Society to place personal kennels on city property next to the City of Holbrook Animal control facility to house no more than 13 dogs. Conditions of the agreement are as follows.

- The City of Holbrook holds no interest in the animals belonging to Silver Creek Humane Society.
- Silver Creek Humane Society will be responsible for feeding and maintaining the animals on a daily bases.
- The kennels and area around the kennels shall be maintained in a neat and orderly fashion. All trash and animal waste shall be disposed of daily.
- Silver Creek Humane Society will have personnel available to clean all kennels **no less** then once daily including weekends and Holidays.
- The City of Holbrook is not responsible for any maintenance or cleaning of the kennel areas or animals.
- The City of Holbrook will not provide personnel or facilities including water or food.
- Silver Creek Humane Society is responsible for maintaining animals in accordance with state statute and City code. Including but not limited to vaccinations and City Licensing.

Failure to follow the conditions as outlined above will constitute the termination of the agreement. The City of Holbrook Animal Control maintains the right to terminate this agreement at any time. Upon termination of the agreement all animals and kennels shall be removed no less then 10 days following the date of termination. Failure to remove the animals in specified time will constitute forfeiture of all animals. Animals will then be relinquished to City of Holbrook Animal Control and may be adopted or disposed of at their discretion.

Signed, \_\_\_\_\_ DBA, Silver Creek Humane Society

Signed, \_\_\_\_\_ City of Holbrook, Chief of Police

Date: \_\_\_\_\_

## **THE VISION.....**

The Preservation and/or restoration of sites and structures of historical significance in and around Holbrook, Arizona.

## **THE MISSION.....**

We believe that the rescue and restoration of historically significant sites and structures will provide a economic development model that will have compounding effects in the community. Among these effects are..... **JOBS:** The restoration and subsequent maintenance of buildings and sites will create both short and long term job opportunities. The restored buildings will house tenants who will, in turn, create jobs appropriate to their particular business models. **INCREASES IN THE TAX BASE:** Sales taxes, property taxes, personal property taxes and payroll taxes will be a consequence of new businesses with new employees. **INCREASES IN PRIVATE SECTOR REVENUE:** We anticipate that this will take place as a bi-product of increases in tourist visits and purchases. Tenants in the restored buildings will provide goods and services to both local residents and visitors. We believe that there may be merchants in Holbrook who will find it attractive to start or expand new businesses to the restored buildings in the Railroad District. The increase in tourism will stimulate the current lodging, food, fuel and entertainment businesses already in Holbrook.

We intend to work, in concert with both the City of Holbrook and its' citizens, to promote Holbrook as a regional destination for visitors who would like to come and experience all that the Petrified Forest, the Painted Desert, the Navajo and Hopi reservations, the petroglyph sites and many other attractions have to offer. We realize that much is currently done to this end. We believe that more, much more, can be done to promote tourist visits. It is our intention to support , contribute to and build upon the efforts that are already put forth by the city. There are many ways to reach out to Offices of Tourism throughout Arizona, travel agencies throughout the United States and around the world. The preservation and restoration of our historical heritage will be a critical component in building the opportunity for visitors to immerse themselves in the history, the mystery and the lore of the Old West. As a regional tourist destination, Holbrook can take better advantage of the blessing of our heritage. Consider self-guided tours of local sites and attractions (the Navajo County Historical Museum, a Route 66 Museum with interactive venues for young and old alike, other museum attractions that feature stories of Mormon migrations to and through Northeast Arizona, the Navajo and Hopi cultures with their marvelous jewelry, weaving and carvings, the impact and influence of centuries of Spanish Exploration throughout the region) . Consider jeep tours, with guides, of the natural wonders surrounding Holbrook , bus t ours of the Rim Country, Meteor Crater, the Grand Canyon, Oak Creek Canyon and the red rocks of Sedona, the beautifully restored La Posada Hotel and Standing on the Corner attractions in Winslow. Imagine all of this and more while tourists spend their evenings and wake up the next morning in Holbrook. Fred Harvey was able to accomplish this more than a hundred years ago. Why shouldn't we believe that we can do it today.?

## PROPOSAL FOR CONSIDERATION BY THE MAYOR AND CITY COUNCIL OF HOLBROOK , ARIZONA

We can and will draw visitors from Interstate 40, from nearby towns and cities, from throughout Arizona, New Mexico, Colorado, Utah and California. Communities in Southeastern Arizona, notably Tombstone and Bisbee, have done a very effective job of drawing thousands of tourists each year to their out of the way locations. Holbrook has deeper, bigger and better TALES OF THE OLD WEST to tell, more magnificent NATURAL WONDERS nearby and, incidentally, neither Tombstone nor Bisbee have a major INTERSTATE HIGHWAY at their front doors. This scenario can only happen, and sustain itself, if and when Holbrook has a MEANINGFUL, BEAUTIFUL HISTORIC DISTRICT to WOW these folks when they arrive.

### **FUNDING.....**

The initial funding, the start-up cost, has come from the Directors of the Horsehead Crossing Development Company, Inc. There are, and will continue to be, a substantial number of funding opportunities that already exist for the historic preservation and restoration of projects such as ours. A few come from Arizona, the balance from across the nation. We have communicated and shared our Vision with a number of these sources and have, without reservation, received positive and encouraging responses. We have formed an Arizona nonprofit corporation and our application for 501(c)3 status is currently under review by the Internal Revenue Service.

How quickly the IRS will act on our application is unknown. However, we expect to be applying for and receiving some grants from Arizona specific organizations soon after we receive your approval for the transfer of the Henning Building to the HHC Development Company. We can and will begin receiving funding from organizations nationwide soon after we are granted 501(c)3 status. The Henning Building represents the beginning. Stay tuned folks.....there will be more to come.

### **SOME SPECIFICS ON THE HENNING BUILDING PROJECT.....**

The cornerstone of our Vision, our Mission, is the restoration of the Henning Building. Without it, neither the Vision, nor the Mission, can move forward. The first thing that must be done is to secure the site, with a fence, to protect the property until restoration is completed. Phase one begins with stabilization of the foundations. Next, the roof must be repaired in order to protect the building interiors from further weather damage. In time, the roof will need to be replaced, but just not yet. Next is the tear down and reconstruction of the east wall of the unit that was, and shall again be, the Bucket of Blood Saloon. The plan is to remove the existing stone wall and replace it with the same original stones, once the foundation beneath it is stable and able to support it. Next on the list is the stabilization and support of the interior walls that separate the four different storefronts.

At that point, we can begin to restore the facades with the storefronts coming first, followed by the south, east and west exterior walls. The storefronts are the most prominent, significant features of the buildings. Their appearance will play a crucial role in drawing visitors to the site. Every effort will be made to recapture the distinguishing historical features of each façade. Retention and preservation of any features, functional or decorative (doors, windows, transoms, finishes, etc.), will be restored with

PROPOSAL FOR CONSIDERATION BY THE MAYOR AND CITY COUNCIL OF HOLBROOK , ARIZONA

the intention of insuring that each relates to the other in the same way and context that the original features did. Heights of transoms, window glazing, widths of columns, recessed entrances and lower window panels will receive particular scrutiny and attention.

Once the exterior of the buildings is secure, the individual interiors (now virtually bare) will be upgraded to satisfy current building codes (electrical, mechanical, etc). Each section will have separate restrooms, air conditioning, security features and fire suppression plumbing. Visible features and furnishings will be either antique restorations or period appropriate replications. Doors and/or windows that need to be replaced may include thermal upgrades that do not compromise their essential historic appearance.

**SUMMARY.....**

Preserving older and historic buildings is an essential means through which a community can achieve improved sustainability. Conserving and restoring historic structures has a proven capacity to contribute to the revitalization of existing communities. It has demonstrated, time and again, that it can be a powerful component of continued economic development in both the public and the private sectors. The economics of revitalization often create an awakening that promotes and supports community pride. It also contributes to broader economic, social and environmental stewardship. In closing, profits realized by the Corporation will be held within the Corporation and used, as opportunities present themselves, to fund the acquisition, preservation and restoration of additional properties. Proceeds will be employed to further the Vision and the Mission of the Company.

THANK YOU FOR YOUR CONSIDERATION OF OUR PROPOSAL.....

Henry D. Taylor      President

Rick Rupkey, Sr.      Vice President

Clinton O. Shreeve      Treasurer

THE BOARD OF DIRECTORS OF THE HORSEHEAD CROSSING DEVELOPMENT COMPANY, INC.

A handwritten signature in black ink, consisting of a stylized, cursive 'A' followed by a horizontal line extending to the right.

9-10-13

RE-PLAT REQUEST-HOLBROOK LAND FUND 1  
STAFF REPORT JULY 9, 2013

APPLICANT: Holbrook Land Fund 1

ADDRESS: Scottsdale, Arizona

LOCATION OF PROPERTY: 2020 Navajo Blvd.

STAFF REPORT:

The applicant has requested to re-plat a parcel that was split in 2011 to allow for 2 additional lots. The property is zoned C-2 (General Commercial).

RECOMMENDATION:

Staff recommends approval of the re-plat.

Cher *Reyes*, CMC, CPM, City Clerk/Zoning Administrator

Subdivision Application & Report

Date: 5/29/13  
Name: Holbrook Land Fund 1 % Larry Miller mgr  
Address: 7650 E Redfield Road D-7 Scottsdale, AZ 85260  
Telephone: 480-850-5252  
Location of Property: 1020 Navajo Blvd

1. Describe the physical characteristics of the land. Undeveloped  
except for FedEx Truck Transfer
2. Is the area subject to any known flooding or drainage problems? NO
  - a. Who will complete the drainage facilities? Holbrook Land Fund 1
  - b. Who will be responsible for the maintenance of any drainage facilities?  
SAME
3. Describe existing and proposed land uses. Commercial
4. Describe land uses adjacent to the property. Commercial
5. Are electric facilities available to the property? YES
6. Are telephone facilities available to the property? YES
7. Are natural gas facilities available to the property? YES
8. Is domestic water supply available to the property? YES
9. Is the City wastewater system available to the property? YES
10. Are there any exterior streets? YES
  - a. Who is responsible for the street, gutter and sidewalk improvements?  
ADOT
  - b. Type of surfacing required? ASPHALT
11. Fire protection plan. City
12. Police protection plan. City
13. Who will service the garbage collection and construction material collection during construction?  
City
14. List any deed restrictions or restrictive covenants. N/A

15. Will there be any home owner associations or improvement districts? NO
16. Who will be responsible for the completion of the facilities to the lot lines?  
Future Users & Purchasers
17. Estimated start date. June 13
18. Estimated completion date. Aug 13

When recorded return to:  
Cher Reyes, City Clerk

**TEMPORARY CONSTRUCTION EASEMENT AGREEMENT**

In consideration of one dollar (\$1.00) and other good and valuable consideration paid to \_\_\_\_\_ (hereinafter referred to as GRANTORS) by the City of Holbrook, an Arizona corporation, the receipt of which is hereby acknowledged, GRANTOR(S) do hereby grant to the City of Holbrook, an Arizona municipal corporation (hereinafter referred to as GRANTEE), and its assigns, a temporary construction easement with the right to ingress and egress for the purpose of the installation, maintenance, grading and replacement of dirt and other landscaping or improvements ("Construction"), over, under, and across the following described property situated in the County of Navajo, State of Arizona, described on **Exhibit "A"** attached hereto and made a part hereof.

The consideration recited above shall constitute the payment in full for the value of the use granted herein and for any damages to the land of GRANTOR, their successors and assigns, by reason of the Construction referred to herein.

The GRANTOR agrees that the GRANTEE is free from liability and claim for damages by reason of any injury to any person or persons, including designated contractor(s), or property of any kind whatsoever and to whomsoever while in, upon, or in any way connected with the property during the term of this agreement. The GRANTOR agrees to indemnify and save harmless the GRANTEE from all liability, loss, costs and obligations on account of or arising out of, directly or indirectly, any such injuries or losses, however occurring, unless caused by the sole and gross negligence or willful misconduct of the GRANTEE. The provisions of this paragraph shall survive the expiration or other termination of this agreement.

This easement shall automatically expire and be automatically abandoned upon completion of the Construction whereupon the rights to this easement shall become void.

IN WITNESS WHEREOF, the GRANTORS have executed this instrument this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

Grantor \_\_\_\_\_ Grantor \_\_\_\_\_

STATE OF

County of

The foregoing temporary construction easement was acknowledged before me  
this \_\_\_\_ day of \_\_\_\_\_, 2013, by \_\_\_\_\_

My commission expires: \_\_\_\_\_

**EXHIBIT "A"**