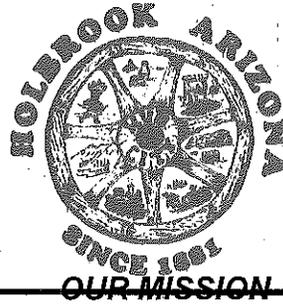


465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

SEPTEMBER 27, 2016

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - A. Proclamation "Domestic Violence Awareness Month. (pg 4)
- 5) CALL TO THE AUDIENCE FOR ITEMS ON THE AGENDA:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for September 10, 2016 thru September 21, 2016: (pg 8)

Documentation for claims is available at City Hall.

- A. Minutes of the regular Council meeting held on August 25, 2015. (pg 27)
- B. Minutes of the special Council meeting held on February 2, 2016. (pg 39)
- C. Minutes of the regular Council meeting held on June 14, 2016. (pg 43)
- D. Minutes of the regular Council meeting held on June 28, 2016. (pg 52)

7) SUMMARY OF CURRENT EVENTS:

Mayor:
Council Members:
Interim Manager:
Finance Director:
Police Chief:

8) OLD BUSINESS:

9) NEW BUSINESS:

A. Discussion/possible action regarding water/wastewater rate increase-Interim Manager Sullivan.

B. Adoption of a Notice of Intent to increase Water and Wastewater rates-Interim Manager Sullivan. (pg 65)

C. Discussion/possible action regarding appointment of Randall Sullivan as City Manager and approval of employment contract. (pg 66)

D. Discussion/possible action regarding acceptance of the Governor's Office of Highway Safety Grant for DUI overtime in the amount of \$5,500-Chief Jackson. (pg 70)

10) EXECUTIVE SESSION:

A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

B. Pursuant to ARS 38-431.03 (A)(1), the Council may adjourn into executive session for discussion or consideration of employment, assignment, appointment, promotion, demotion, dismissal, salaries, disciplining or resignation of a public officer, appointee or employee-Randall Sullivan, Jr.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ NONE

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$NONE

14) SUBMISSION OF WRITTEN PETITION TO THE COUNCIL FOR ITEMS NOT ON THE AGENDA:

Requests by citizens to have an item discussed on the City Council Agenda should be addressed to the Mayor and presented on the "Request & Petition of citizens to City of Holbrook Council form" during the Submission of Written Petition to the Council at a regular meeting. Once this form is submitted, the Council will consider the petition and response shall be given within 31 days per the Holbrook City Charter Article II, Section 2.18.

15) ADJOURNMENT:

Dated this 20th day of September 2016.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

PROCLAMATION

A PROCLAMATION DECLARING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and

WHEREAS, Domestic violence is widespread and affects over four million Americans each year; and

WHEREAS, one in three Americans have witnessed an incident of domestic violence; and

WHEREAS, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this heinous crime; and

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

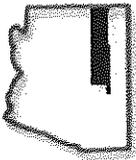
NOW, THEREFORE, IT IS PROCLAIMED by the Mayor and City Council of the City of Holbrook, Arizona, proclaims the month of October as Domestic Violence Awareness Month and urge the citizens of Holbrook to work together to eliminate domestic violence from our community.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the City of Holbrook to be affixed on this 27th day of September 2016.

Bobby Tyler, Mayor



**NAVAJO
COUNTY
ATTORNEY'S
OFFICE**



**Brad Carlyon
County Attorney**

P. O. Box 668
Holbrook, AZ 86025-0668
(928) 524-4026
Fax (928) 524-4244

2016 Domestic Violence Awareness Kick Off Week
Monday, October 3rd, 2016 thru Friday October 7th, 2016
**Raising Awareness for Survivors of Domestic Abuse throughout
the month of October**

This will be the second year Navajo County will adopt a proclamation declaring October, Domestic Violence Awareness Month. This is a National Awareness month that helps create awareness for this epidemic and unites our communities to help provide support for survivors of Domestic Abuse.

In Honor of this month, the Navajo County Domestic Violence Coalition will be sponsoring a series of events during the first week of October to help kick off participation throughout the month.

We would VERY MUCH APPRECIATE your support of this worthwhile event that reaches well beyond the borders of our county. Cash contributions are MUCH APPRECIATED and would be the most helpful to our event to be used toward sponsoring refreshments for our First Responders Recognition Brunch and Materials for Our 2nd Annual Lighting of the Old Court House Ceremony.

**All sponsors and donors will be gratefully acknowledged at the
Lighting of the Old Court House Ceremony.**

The event schedule is as follows:

Monday- Lighting of the Old Court House Ceremony- Come join us in kicking off the month with our 2nd Annual Lighting of the Old Court house Ceremony in Holbrook, AZ. We will have activities for participants, guest speakers, and will light the court house purple, the color that represents this month. The purple lights will run every night throughout the month of October.

Tuesday- Wear Purple Day- We are encouraging all members of our community to wear purple the entire day for this event.

Wednesday- First Responders Recognition Brunch- We are encouraging all first responders; law enforcement officers, EMS, Fire Department, etc., to come to a local location and grab some food, drinks, and a purple ribbon and also be recognized for their dedication in serving domestic violence victims in our community.

Thursday- Movie Night- the Domestic Violence Sexual Assault Coalition will be asking local movie theaters to select a movie Thursday night and help donate

all proceeds to support our coalition. The Coalition will use this money in the community to help fund events like these and bring trainings to support this cause.

Friday- Free Self Defense Class for Women- One out of every four women will be a victim of intimate partner violence. We are offering free self-defense classes this day to help women learn how to protect themselves. We will offer two sessions, one in the morning and one in the afternoon.

WHAT YOUR SUPPORT MEANS

- Benefit victims of Navajo County – helps us continue to benefit the many worthy causes we support
- Recognition within the law enforcement, social work, educator, court staff and judges, probation, prosecutors, medical personnel community
- Opportunity to reach a diverse professional community within Navajo County
- Tax-deductable contribution
- Support those who work with victims in Navajo County to expand their knowledge, network with other professionals, and recognize significant achievements in the field of Victim Services
- Knowing that you contributed to something worthy and good – feel good doing something special
- Giving back to the community

Please contact the following individuals with your support of the Symposium:

Victim Services Manager, Roxanne Padilla, at 928-524-4367

Office Manager, Lynda Young, at 928-524-4421

Or mail your donation checks made payable to;

Navajo County Attorney's Office

Attn: Lynda Young

P.O. Box 668

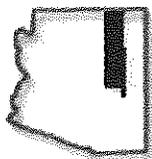
Holbrook, AZ 86025

Thank you on behalf of Navajo County domestic victims and their families.

Brad Carlyon
Navajo County Attorney



**NAVAJO
COUNTY
ATTORNEY'S
OFFICE**



**Brad Carlyon
County Attorney**

P. O. Box 668
Holbrook, AZ 86025-0668
Phone/Fax: (928) 524-4026

**Roxanne Padilla
Manager
Victim Services**

Direct Line (928) 524-4367
Roxanne.Padilla@navajocountyaz.gov

**You are Cordially Invited to Attend
Domestic Violence Awareness Month
First Responders Recognition Brunch**

The Navajo County Domestic Violence/Sexual Assault Coalition, along with several local businesses, will be hosting a First Responders Appreciation Brunch on Wednesday, October 5, 2016 from 8:00-11:00. The Brunch recognizes the work of the first responders of the Navajo County Sheriff's Department, police departments, fire departments, and emergency medical technicians within Navajo County who have worked to make our communities a safer place for victims of Domestic Violence.

This is a celebration of what first responders do for others every day. They accept the challenges and responsibilities by showing up in the face of danger because they are committed to serve. The Brunch will allow us an opportunity to show our appreciation to our brave men and women. First Responders serve the community with pride, honor, courage and respect. Our safety and well-being are often dependent on their commitment and devotion.

Please come to one of the following locations and grab some food, drinks, and a purple ribbon and be recognized for the amazing work you do!

Winslow-Elks Lodge

Holbrook-Old Historic Courthouse

Snowflake-Snowflake Fire Department

Show Low/Pinetop-Show Low Fire Department

Remember, October 5, 2016 from 8:00-11:00~Hope to see you there!

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER EXCLUDING
HOLBROOK TRIBUNE AND WALT'S
HARDWARE**

09/10/2016 THRU 09/21/2016

TOTAL

\$278,078.50

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date			PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
09/14/2016								
21086 AMRRP-INSURANCE								
10294	1	Invoice	INSURANCE	09/11/2016	3,805.00	Open Terms		.00
09/29/2016		None		09/16	001-004-5051		No	
			1.00	3,805.00	3,805.00	.00		
Total 10294:					3,805.00			
Total 21086 AMRRP-INSURANCE:					3,805.00			
21086 AMRRP-INSURANCE								
10314	1	Invoice	INSURANCE	09/11/2016	50,309.75	Open Terms		.00
09/29/2016		None		09/16	001-004-5051		No	
			1.00	50,309.75	50,309.75	.00		
Total 10314:					50,309.75			
Total 21086 AMRRP-INSURANCE:					50,309.75			
1571 AUTO SAFETY HOUSE								
0310603H	1	Invoice	PARTS/REPAIRS	09/12/2016	29.17	NET 7		.00
09/19/2016		None		09/16	001-004-5026		No	
			1.00	29.17	29.17	.00		
Total 0310603H:					29.17			
Total 1571 AUTO SAFETY HOUSE:					29.17			
2497 BLUE HILLS ENVIRONMENTAL								
59484	1	Invoice	CONTRACTUAL SERVICES	07/27/2016	654.44	NET 7		.00
08/03/2016		None		09/16	002-090-5049		No	
			1.00	654.44	654.44	.00		
Total 59484:					654.44			
Total 2497 BLUE HILLS ENVIRONMENTAL:					654.44			
2497 BLUE HILLS ENVIRONMENTAL								
59533	1	Invoice	CONTRACTUAL SERVICES	08/02/2016	635.95	NET 7		.00
08/09/2016		None		09/16	002-090-5049		No	
			1.00	635.95	635.95	.00		
Total 59533:					635.95			
Total 2497 BLUE HILLS ENVIRONMENTAL:					635.95			
2497 BLUE HILLS ENVIRONMENTAL								
59572	1	Invoice	CONTRACTUAL SERVICES	08/04/2016	693.36	NET 7		.00
08/11/2016		None		09/16	002-090-5049		No	
			1.00	693.36	693.36	.00		
Total 59572:					693.36			
Total 2497 BLUE HILLS ENVIRONMENTAL:					693.36			

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
2497 BLUE HILLS ENVIRONMENTAL								
59678	1	Invoice	CONTRACTUAL SERVICES	08/10/2016	679.38	NET 7		.00
08/17/2016		None		09/16	002-090-5049		No	
			1.00	679.38	679.38	.00		
Total 59678:					679.38			
Total 2497 BLUE HILLS ENVIRONMENTAL:					679.38			
2497 BLUE HILLS ENVIRONMENTAL								
59733	1	Invoice	CONTRACTUAL SERVICES	08/16/2016	653.37	NET 7		.00
08/23/2016		None		09/16	002-090-5049		No	
			1.00	653.37	653.37	.00		
Total 59733:					653.37			
Total 2497 BLUE HILLS ENVIRONMENTAL:					653.37			
2497 BLUE HILLS ENVIRONMENTAL								
59793	1	Invoice	CONTRACTUAL SERVICES	08/23/2016	657.45	NET 7		.00
08/30/2016		None		09/16	002-090-5049		No	
			1.00	657.45	657.45	.00		
Total 59793:					657.45			
Total 2497 BLUE HILLS ENVIRONMENTAL:					657.45			
22031 CABLEONE 115938839								
091216	1	Invoice	INTERNET	09/12/2016	492.70	Open Terms		.00
09/16/2016		None		09/16	001-004-5048		No	
			1.00	492.70	492.70	.00		
Total 091216:					492.70			
Total 22031 CABLEONE 115938839:					492.70			
22031 CABLEONE 115938839								
091216	2	Invoice	INTERNET	09/12/2016	284.75	Open Terms		.00
09/16/2016		None		09/16	006-014-5048		No	
			1.00	284.75	284.75	.00		
Total 091216:					284.75			
Total 22031 CABLEONE 115938839:					284.75			
22031 CABLEONE 115938839								
091216	3	Invoice	INTERNET	09/12/2016	167.45	Open Terms		.00
09/16/2016		None		09/16	002-092-5048		No	
			1.00	167.45	167.45	.00		
Total 091216:					167.45			
Total 22031 CABLEONE 115938839:					167.45			
22031 CABLEONE 115938839								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
091216	4	Invoice	INTERNET	09/12/2016	73.70	Open Terms		.00
09/16/2016	None			09/16	001-004-5048		No	
			1.00	73.70	73.70	.00		
Total 091216:					73.70			
Total 22031 CABLEONE 115938839:					73.70			
22031 CABLEONE 115938839								
091216	5	Invoice	INTERNET	09/12/2016	176.41	Open Terms		.00
09/16/2016	None			09/16	001-060-5048		No	
			1.00	176.41	176.41	.00		
Total 091216:					176.41			
Total 22031 CABLEONE 115938839:					176.41			
22031 CABLEONE 115938839								
091216	6	Invoice	INTERNET	09/12/2016	121.22	Open Terms		.00
09/16/2016	None			09/16	001-020-5048		No	
			1.00	121.22	121.22	.00		
Total 091216:					121.22			
Total 22031 CABLEONE 115938839:					121.22			
22031 CABLEONE 115938839								
091216	7	Invoice	INTERNET	09/12/2016	130.00	Open Terms		.00
09/16/2016	None			09/16	001-050-5048		No	
			1.00	130.00	130.00	.00		
Total 091216:					130.00			
Total 22031 CABLEONE 115938839:					130.00			
22031 CABLEONE 115938839								
091216	8	Invoice	INTERNET	09/12/2016	92.38	Open Terms		.00
09/16/2016	None			09/16	001-048-5048		No	
			1.00	92.38	92.38	.00		
Total 091216:					92.38			
Total 22031 CABLEONE 115938839:					92.38			
3140 CASELLE INC								
74628	1	Invoice		08/01/2016	1,468.00	Open Terms		.00
09/16/2016	None			09/16	001-004-5047		No	
			1.00	1,468.00	1,468.00	.00		
Total 74628:					1,468.00			
Total 3140 CASELLE INC:					1,468.00			
21754 COMPUTER TECHNOLOGIES, LLC								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date			PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
0010505049	1	Invoice	COMPUTER REPAIRS	08/24/2016	14,820.00	Open Terms		.00
09/16/2016		None		09/16	001-050-5049		No	
			1.00	14,820.00	14,820.00	.00		
Total 0010505049:					14,820.00			
Total 21754 COMPUTER TECHNOLOGIES, LLC:					14,820.00			
4710 EMPIRE MACHINERY								
EMPS39492	1	Invoice		09/07/2016	184.51	Open Terms		.00
09/16/2016		None		09/16	002-090-5024		No	
			1.00	184.51	184.51	.00		
Total EMPS3949200:					184.51			
Total 4710 EMPIRE MACHINERY:					184.51			
4726 ENTENMANN-ROVIN CO.								
0126900	1	Invoice	BADGES	09/08/2016	92.00	NET 7		.00
09/15/2016		None		09/16	001-050-5023		No	
			1.00	92.00	92.00	.00		
Total 0126900:					92.00			
Total 4726 ENTENMANN-ROVIN CO.:					92.00			
5030 FISCHER, DONALD S.								
091216	1	Invoice	PROFESSIONAL SERVICES	09/12/2016	47.97	Open Terms		.00
09/15/2016		Nonemployee		09/16	002-0002520		No	
			1.00	47.97	47.97	.00		
Total 091216:					47.97			
Total 5030 FISCHER, DONALD S.:					47.97			
22583 INSIDE GOLF								
13571	1	Invoice		08/04/2016	499.00	Open Terms		.00
09/15/2016		None		09/16	001-040-5044		No	
			1.00	499.00	499.00	.00		
Total 13571:					499.00			
Total 22583 INSIDE GOLF:					499.00			
22584 LEPAGE, TOM								
091216	1	Invoice		09/12/2016	141.95	Open Terms		.00
09/15/2016		None		09/16	002-0002520		No	
			1.00	141.95	141.95	.00		
Total 091216:					141.95			
Total 22584 LEPAGE, TOM:					141.95			
8690 NAVAJO COUNTY FINANCE								

Invoice Payment Due Date	Seq Part Number	Type 1099 None	Description PO Number Quantity	GL Posting Period Unit Price	Invoice Date 08/31/2016 09/16	Total Cost GL Account Number Freight/Misc	Terms	Discount Date Recurring Payment	Discount Amount
2017-000000	1	Invoice	BOOKING FEES		08/31/2016	1,587.50	Open Terms		.00
09/15/2016	None				09/16 001-050-5050			No	
			1.00	1,587.50	1,587.50	.00			
Total 2017-00000013A:						1,587.50			
Total 8690 NAVAJO COUNTY FINANCE:						1,587.50			
8690 NAVAJO COUNTY FINANCE									
2017-000000	1	Invoice	MEDICAL FEES		08/31/2016	1,696.67	Open Terms		.00
09/15/2016	None				09/16 001-050-5050			No	
			1.00	1,696.67	1,696.67	.00			
Total 2017-00000013B:						1,696.67			
Total 8690 NAVAJO COUNTY FINANCE:						1,696.67			
8690 NAVAJO COUNTY FINANCE									
2017-000000	1	Invoice	HOUSING FEES		08/31/2016	11,606.90	Open Terms		.00
09/15/2016	None				09/16 001-050-5050			No	
			1.00	11,606.90	11,606.90	.00			
Total 2017-00000013C:						11,606.90			
Total 8690 NAVAJO COUNTY FINANCE:						11,606.90			
9790 PRESTIGE FLAG									
422233	1	Invoice			08/25/2016	317.45	Open Terms		.00
09/15/2016	None				09/16 001-040-5026			No	
			1.00	317.45	317.45	.00			
Total 422233:						317.45			
Total 9790 PRESTIGE FLAG:						317.45			
9790 PRESTIGE FLAG									
422199	1	Invoice			08/23/2016	205.21	Open Terms		.00
09/15/2016	None				09/16 001-040-5026			No	
			1.00	205.21	205.21	.00			
Total 422199:						205.21			
Total 9790 PRESTIGE FLAG:						205.21			
21881 RICOH USA									
1065125240	1	Invoice	MAINTENANCE		09/07/2016	206.81	Open Terms		.00
09/15/2016	None				09/16 001-050-5021			No	
			1.00	206.81	206.81	.00			
Total 1065125240:						206.81			
Total 21881 RICOH USA:						206.81			

10530 SAM'S CLUB 6604

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
083116	1	Invoice		08/31/2016	1,183.77	Open Terms		.00
09/15/2016		None		09/16	001-004-5026		No	
			1.00	1,183.77	1,183.77	.00		
Total 083116:					1,183.77			
Total 10530 SAM'S CLUB 6604:					1,183.77			
10530 SAM'S CLUB 6604								
083116	2	Invoice		08/31/2016	14.04	Open Terms		.00
09/15/2016		None		09/16	001-031-5026		No	
			1.00	14.04	14.04	.00		
Total 083116:					14.04			
Total 10530 SAM'S CLUB 6604:					14.04			
22257 SEAL, FARYN								
091316	1	Invoice	TRAINING STIPEND	09/13/2016	120.25	Open Terms		.00
09/15/2016		None		09/16	002-0002520		No	
			1.00	120.25	120.25	.00		
Total 091316:					120.25			
Total 22257 SEAL, FARYN:					120.25			
21532 SMARTWORKSPLUS, INC.								
091216	1	Invoice	CONTRACT SERVICES	09/12/2016	2,717.05	Open Terms		.00
09/15/2016		None		09/16	001-040-5049		No	
			1.00	2,717.05	2,717.05	.00		
Total 091216:					2,717.05			
Total 21532 SMARTWORKSPLUS, INC.:					2,717.05			
21532 SMARTWORKSPLUS, INC.								
091216	2	Invoice	CONTRACT SERVICES	09/12/2016	4,862.13	Open Terms		.00
09/15/2016		None		09/16	002-092-5049		No	
			1.00	4,862.13	4,862.13	.00		
Total 091216:					4,862.13			
Total 21532 SMARTWORKSPLUS, INC.:					4,862.13			
10840 SIMPSON NORTON								
1494721-01	1	Invoice		09/02/2016	391.25	Open Terms		.00
09/15/2016		None		09/16	001-040-5024		No	
			1.00	391.25	391.25	.00		
Total 1494721-01:					391.25			
Total 10840 SIMPSON NORTON:					391.25			
20264 SIOUX VALLEY ENVIRONMENTAL								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
9804	1	Invoice		09/07/2016	2,862.00	Open Terms		.00
09/15/2016		None		09/16	002-092-5026		No	
			1.00	2,862.00	2,862.00	.00		
Total 9804:						2,862.00		
Total 20264 SIOUX VALLEY ENVIRONMENTAL:						2,862.00		
11440 SUMMIT HEALTHCARE								
22126C8480	1	Invoice		09/01/2016	100.00	Open Terms		.00
09/15/2016		None		09/16	002-092-5041		No	
			1.00	100.00	100.00	.00		
Total 22126C8480:						100.00		
Total 11440 SUMMIT HEALTHCARE:						100.00		
22541 TODACHEENIE, MARCUS								
091216	1	Invoice		09/12/2016	174.55	Open Terms		.00
09/15/2016		None		09/16	001-085-5023		No	
			1.00	174.55	174.55	.00		
Total 091216:						174.55		
Total 22541 TODACHEENIE, MARCUS:						174.55		
3380 UNISOURCE ENERGY SERVICES								
091416	1	Invoice		09/14/2016	22.31	Open Terms		.00
09/15/2016		None		09/16	002-091-5048		No	
			1.00	22.31	22.31	.00		
Total 091416:						22.31		
Total 3380 UNISOURCE ENERGY SERVICES:						22.31		
3380 UNISOURCE ENERGY SERVICES								
091416	2	Invoice		09/14/2016	22.84	Open Terms		.00
09/15/2016		None		09/16	002-092-5048		No	
			1.00	22.84	22.84	.00		
Total 091416:						22.84		
Total 3380 UNISOURCE ENERGY SERVICES:						22.84		
3380 UNISOURCE ENERGY SERVICES								
091416	3	Invoice		09/14/2016	17.32	Open Terms		.00
09/15/2016		None		09/16	002-090-5048		No	
			1.00	17.32	17.32	.00		
Total 091416:						17.32		
Total 3380 UNISOURCE ENERGY SERVICES:						17.32		
3380 UNISOURCE ENERGY SERVICES								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
091416	4	Invoice		09/14/2016	24.28	Open Terms		.00
09/15/2016		None		09/16	001-004-5048		No	
			1.00	24.28	24.28	.00		
Total 091416:					24.28			
Total 3380 UNISOURCE ENERGY SERVICES:					24.28			
3380 UNISOURCE ENERGY SERVICES								
091416	5	Invoice		09/14/2016	93.05	Open Terms		.00
09/15/2016		None		09/16	001-099-5048		No	
			1.00	93.05	93.05	.00		
Total 091416:					93.05			
Total 3380 UNISOURCE ENERGY SERVICES:					93.05			
3380 UNISOURCE ENERGY SERVICES								
091416	6	Invoice		09/14/2016	32.11	Open Terms		.00
09/15/2016		None		09/16	002-090-5048		No	
			1.00	32.11	32.11	.00		
Total 091416:					32.11			
Total 3380 UNISOURCE ENERGY SERVICES:					32.11			
3380 UNISOURCE ENERGY SERVICES								
091416	7	Invoice		09/14/2016	22.31	Open Terms		.00
09/15/2016		None		09/16	007-087-5048		No	
			1.00	22.31	22.31	.00		
Total 091416:					22.31			
Total 3380 UNISOURCE ENERGY SERVICES:					22.31			
3380 UNISOURCE ENERGY SERVICES								
091416	8	Invoice		09/14/2016	27.21	Open Terms		.00
09/15/2016		None		09/16	001-085-5048		No	
			1.00	27.21	27.21	.00		
Total 091416:					27.21			
Total 3380 UNISOURCE ENERGY SERVICES:					27.21			
3380 UNISOURCE ENERGY SERVICES								
091416	9	Invoice		09/14/2016	22.31	Open Terms		.00
09/15/2016		None		09/16	001-093-5048		No	
			1.00	22.31	22.31	.00		
Total 091416:					22.31			
Total 3380 UNISOURCE ENERGY SERVICES:					22.31			
3380 UNISOURCE ENERGY SERVICES								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
091416	10	Invoice		09/14/2016	30.47	Open Terms		.00
09/15/2016	None			09/16	001-093-5048		No	
			1.00	30.47	30.47	.00		
Total 091416:						30.47		
Total 3380 UNISOURCE ENERGY SERVICES:						30.47		
3380 UNISOURCE ENERGY SERVICES								
091416	11	Invoice		09/14/2016	22.31	Open Terms		.00
09/15/2016	None			09/16	001-084-5048		No	
			1.00	22.31	22.31	.00		
Total 091416:						22.31		
Total 3380 UNISOURCE ENERGY SERVICES:						22.31		
3380 UNISOURCE ENERGY SERVICES								
091416	12	Invoice		09/14/2016	37.80	Open Terms		.00
09/15/2016	None			09/16	001-060-5048		No	
			1.00	37.80	37.80	.00		
Total 091416:						37.80		
Total 3380 UNISOURCE ENERGY SERVICES:						37.80		
3380 UNISOURCE ENERGY SERVICES								
091416	13	Invoice		09/14/2016	40.22	Open Terms		.00
09/15/2016	None			09/16	001-060-5048		No	
			1.00	40.22	40.22	.00		
Total 091416:						40.22		
Total 3380 UNISOURCE ENERGY SERVICES:						40.22		
3380 UNISOURCE ENERGY SERVICES								
091416	14	Invoice		09/14/2016	34.54	Open Terms		.00
09/15/2016	None			09/16	001-048-5048		No	
			1.00	34.54	34.54	.00		
Total 091416:						34.54		
Total 3380 UNISOURCE ENERGY SERVICES:						34.54		
3380 UNISOURCE ENERGY SERVICES								
091416	15	Invoice		09/14/2016	22.31	Open Terms		.00
09/15/2016	None			09/16	006-014-5048		No	
			1.00	22.31	22.31	.00		
Total 091416:						22.31		
Total 3380 UNISOURCE ENERGY SERVICES:						22.31		

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
996632	1	Invoice		07/07/2016	145.25	NET 20		.00
09/14/2016		None		09/16	002-092-5026		No	
			1.00	145.25	145.25	.00		
Total 996632:					145.25			
Total 12482 USA BLUE BOOK:					145.25			
12482 USA BLUE BOOK								
994104	1	Invoice		07/05/2016	231.27	NET 20		.00
07/25/2016		None		09/16	002-092-5026		No	
			1.00	231.27	231.27	.00		
Total 994104:					231.27			
Total 12482 USA BLUE BOOK:					231.27			
20946 WELLS FARGO REMITTANCE CENTER								
083116	1	Invoice	TRAVEL	08/31/2016	133.00	Open Terms		.00
09/14/2016		None		09/16	006-014-6004		No	
			1.00	133.00	133.00	.00		
Total 083116:					133.00			
Total 20946 WELLS FARGO REMITTANCE CENTER:					133.00			
20806 YORK TECHNICAL RESOURCES								
772	1	Invoice		09/05/2016	604.78	Open Terms		.00
09/14/2016		None		09/16	001-093-5041		No	
			1.00	604.78	604.78	.00		
Total 772:					604.78			
Total 20806 YORK TECHNICAL RESOURCES:					604.78			
Total 09/14/2016:					106,541.1			

9/14/2016 GL Period Summary

GL Period	Amount
09/16	106,541.18
Grand Totals:	106,541.18

Invoice Seq Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date	1099 PO Number GL Posting Period	GL Account Number	GL Account Number	Recurring Payment		
Part Number	Quantity Unit Price Extended Price	Freight/Misc				
09/21/2016						
4360 DISPLAY SALES INC						
007275 2 Adjustmen		07/26/2016	268.00-	Open Terms		.00
08/03/2016 None		07/16 001-031-5026			No	
	1.00 268.00-	268.00-	.00			
Total 007275:			268.00-			
Total 4360 DISPLAY SALES INC:			268.00-			
21635 FDC RESCUE PRODUCTS						
6521 1 Invoice	FIRE EQUIPMENT	09/13/2016	700.27	Open Terms		.00
09/21/2016 None		09/16 001-060-5023			No	
	1.00 700.27	700.27	.00			
Total 6521:			700.27			
Total 21635 FDC RESCUE PRODUCTS:			700.27			
21875 BOW WOW WASTE						
120777 1 Invoice	BAGS	09/20/2016	471.00	Open Terms		.00
09/21/2016 None		09/16 001-031-5026			No	
	1.00 471.00	471.00	.00			
Total 120777:			471.00			
Total 21875 BOW WOW WASTE:			471.00			
21875 BOW WOW WASTE						
115680 1 Invoice	BAGS	08/11/2016	196.00	Open Terms		.00
09/21/2016 None		09/16 001-031-5026			No	
	1.00 196.00	196.00	.00			
Total 115680:			196.00			
Total 21875 BOW WOW WASTE:			196.00			
4710 EMPIRE MACHINERY						
06C154161A 1 Invoice		09/16/2015	610.69	Open Terms		.00
09/21/2016 None		09/16 002-090-5024			No	
	1.00 610.69	610.69	.00			
Total 06C154161A:			610.69			
Total 4710 EMPIRE MACHINERY:			610.69			
20892 AMRRP - WORKERS' COMP FUND						
SEPT -2015 1 Invoice	WORKMAN'S COMP INSURANCE	09/30/2015	32,428.00	Open Terms		.00
09/21/2016 None		09/16 001-004-5051			No	
	1.00 32,428.00	32,428.00	.00			
Total SEPT -2015:			32,428.00			
Total 20892 AMRRP - WORKERS' COMP FUND:			32,428.00			

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number	Quantity	Unit Price	Extended Price	Freight/Misc				
20892 AMRRP - WORKERS' COMP FUND								
MARCH-2016	1	Invoice	WORKMAN'S COMP INSURANCE	03/31/2016	29,247.00	Open Terms		.00
09/21/2016	None			09/16	001-004-5051		No	
	1.00	29,247.00	29,247.00		.00			
Total MARCH-2016:					29,247.00			
Total 20892 AMRRP - WORKERS' COMP FUND:					29,247.00			
20892 AMRRP - WORKERS' COMP FUND								
JUNE-2016	1	Invoice	WORKMAN'S COMP INSURANCE	06/30/2016	23,123.00	Open Terms		.00
09/21/2016	None			09/16	001-004-5051		No	
	1.00	23,123.00	23,123.00		.00			
Total JUNE-2016:					23,123.00			
Total 20892 AMRRP - WORKERS' COMP FUND:					23,123.00			
3353 FRONTIER COM LONG DISTANCE								
091516	1	Invoice	UTILITIES	09/15/2016	68.40	NET 7		.00
09/21/2016	None			09/16	001-050-5048		No	
	1.00	68.40	68.40		.00			
Total 091516:					68.40			
Total 3353 FRONTIER COM LONG DISTANCE:					68.40			
22392 TIMBER MESA FIRE & MEDICAL								
157-158-159-	1	Invoice	PUMPER PARTS	05/11/2016	575.98	Open Terms		.00
09/21/2016	None			09/16	001-060-5024		No	
	1.00	575.98	575.98		.00			
Total 157-158-159-160:					575.98			
Total 22392 TIMBER MESA FIRE & MEDICAL:					575.98			
21494 ARMSTRONG CONSULTANTS, INC								
16-166333-0	1	Invoice	CONSULTING SERVICES	08/31/2016	38,660.00	Open Terms		.00
09/21/2016	None			09/16	027-093-5057		No	
	1.00	38,660.00	38,660.00		.00			
Total 16-166333-01:					38,660.00			
Total 21494 ARMSTRONG CONSULTANTS, INC:					38,660.00			
21494 ARMSTRONG CONSULTANTS, INC								
16-166333-0	1	Invoice	CONSULTING SERVICES	08/31/2016	27,270.00	Open Terms		.00
09/21/2016	None			09/16	027-093-5057		No	
	1.00	27,270.00	27,270.00		.00			
Total 16-166333-02:					27,270.00			
Total 21494 ARMSTRONG CONSULTANTS, INC:					27,270.00			
22585 TEMPE POWER EQUIPMENT								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
256175	1	Invoice		09/19/2016	578.86	Open Terms		.00
09/21/2016		None		09/16	001-031-5071		No	
			1.00	578.86	578.86	.00		
Total 256175:					578.86			
Total 22585 TEMPE POWER EQUIPMENT:					578.86			
4071 DANA KEPNER CO.								
9800359-00	1	Invoice		09/15/2016	319.28	NET 20		.00
09/21/2016		None		09/16	002-092-5026		No	
			1.00	319.28	319.28	.00		
Total 9800359-00:					319.28			
Total 4071 DANA KEPNER CO.:					319.28			
1340 ARIZONA PUBLIC SERVICE								
091416	1	Invoice	STREETLIGHT AGREEMENT	09/14/2016	3,488.74	Open Terms		.00
09/21/2016		None		09/16	007-087-5048		No	
			1.00	3,488.74	3,488.74	.00		
Total 091416:					3,488.74			
Total 1340 ARIZONA PUBLIC SERVICE:					3,488.74			
21881 RICOH USA								
5044485209	1	Invoice	MAINTENANCE	09/13/2016	108.73	Open Terms		.00
09/21/2016		None		09/16	001-050-5047		No	
			1.00	108.73	108.73	.00		
Total 5044485209:					108.73			
Total 21881 RICOH USA:					108.73			
21716 YESCO								
91500M-161	1	Invoice	MAINTENANCE	09/13/2016	276.00	Open Terms		.00
09/21/2016		None		09/16	006-014-5049		No	
			1.00	276.00	276.00	.00		
Total 91500M-1610:					276.00			
Total 21716 YESCO:					276.00			
22018 DICKINSON WRIGHT MARISCAL,								
1106409	1	Invoice	PROFESSIONAL SERVICES	09/09/2016	2,940.00	Open Terms		.00
09/21/2016		None		09/16	001-004-5041		No	
			1.00	2,940.00	2,940.00	.00		
Total 1106409:					2,940.00			
Total 22018 DICKINSON WRIGHT MARISCAL, :					2,940.00			

22586 The Plainsman

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number	Quantity	Unit Price	Extended Price	Freight/Misc				
091916	1	Invoice		09/19/2016	445.74	Open Terms		.00
09/21/2016	None			09/16	002-0002520		No	
	1.00	445.74	445.74		.00			
Total 091916:					445.74			
Total 22586 The Plainsman:					445.74			
20841 LARSON REPAIR								
5111	1	Invoice	GLASS	09/15/2016	150.00	Open Terms		.00
09/21/2016	None			09/16	001-050-5024		No	
	1.00	150.00	150.00		.00			
Total 5111:					150.00			
Total 20841 LARSON REPAIR:					150.00			
21870 VINYL GRAPHICS								
6326	1	Invoice	EMBLEMS	09/15/2016	773.85	Open Terms		.00
09/21/2016	None			09/16	001-050-5024		No	
	1.00	773.85	773.85		.00			
Total 6326:					773.85			
Total 21870 VINYL GRAPHICS:					773.85			
21754 COMPUTER TECHNOLOGIES, LLC								
8355	1	Invoice	COMPUTER REPAIRS	09/15/2016	104.50	Open Terms		.00
09/21/2016	None			09/16	001-050-5049		No	
	1.00	104.50	104.50		.00			
Total 8355:					104.50			
Total 21754 COMPUTER TECHNOLOGIES, LLC:					104.50			
8051 MCPHERSON COLLISION								
2920	1	Invoice	VEHICLE REPAIRS	09/19/2016	2,388.64	NET 7		.00
09/26/2016	None			09/16	003-000-4771		No	
	1.00	2,388.64	2,388.64		.00			
Total 2920:					2,388.64			
Total 8051 MCPHERSON COLLISION:					2,388.64			
7180 KEITH'S CARPET								
5454-8	1	Invoice		09/14/2016	250.00	Open Terms		.00
09/26/2016	None			09/16	001-004-5047		No	
	1.00	250.00	250.00		.00			
Total 5454-8:					250.00			
Total 7180 KEITH'S CARPET:					250.00			
2590 BRADCO								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
22944	1	Invoice		09/15/2016	53.32	Open Terms		.00
09/26/2016		None		09/16	001-004-5027		No	
			1.00	53.32	53.32	.00		
Total 22944:					53.32			
Total 2590 BRADCO:					53.32			
2590 BRADCO								
22944	2	Invoice		09/15/2016	36.07	Open Terms		.00
09/26/2016		None		09/16	001-005-5027		No	
			1.00	36.07	36.07	.00		
Total 22944:					36.07			
Total 2590 BRADCO:					36.07			
2590 BRADCO								
22944	3	Invoice		09/15/2016	230.52	Open Terms		.00
09/26/2016		None		09/16	001-031-5027		No	
			1.00	230.52	230.52	.00		
Total 22944:					230.52			
Total 2590 BRADCO:					230.52			
2590 BRADCO								
22944	4	Invoice		09/15/2016	1,175.80	Open Terms		.00
09/26/2016		None		09/16	001-050-5027		No	
			1.00	1,175.80	1,175.80	.00		
Total 22944:					1,175.80			
Total 2590 BRADCO:					1,175.80			
2590 BRADCO								
22944	5	Invoice		09/15/2016	98.53	Open Terms		.00
09/26/2016		None		09/16	001-060-5027		No	
			1.00	98.53	98.53	.00		
Total 22944:					98.53			
Total 2590 BRADCO:					98.53			
2590 BRADCO								
22944	6	Invoice		09/15/2016	79.34	Open Terms		.00
09/26/2016		None		09/16	001-084-5027		No	
			1.00	79.34	79.34	.00		
Total 22944:					79.34			
Total 2590 BRADCO:					79.34			
2590 BRADCO								

Invoice	Seq	Type	Description	Invoice Date	Total Cost	Terms	Discount Date	Discount Amount
Payment Due Date		1099	PO Number	GL Posting Period	GL Account Number		Recurring Payment	
Part Number			Quantity	Unit Price	Extended Price	Freight/Misc		
22944	7	Invoice		09/15/2016	420.69	Open Terms		.00
09/26/2016	None			09/16	001-085-5027		No	
			1.00	420.69	420.69	.00		
Total 22944:					420.69			
Total 2590 BRADCO:					420.69			
2590 BRADCO								
22944	8	Invoice		09/15/2016	173.76	Open Terms		.00
09/26/2016	None			09/16	007-087-5027		No	
			1.00	173.76	173.76	.00		
Total 22944:					173.76			
Total 2590 BRADCO:					173.76			
2590 BRADCO								
22944	9	Invoice		09/15/2016	127.12	Open Terms		.00
09/26/2016	None			09/16	002-090-5027		No	
			1.00	127.12	127.12	.00		
Total 22944:					127.12			
Total 2590 BRADCO:					127.12			
2590 BRADCO								
22944	10	Invoice		09/15/2016	579.20	Open Terms		.00
09/26/2016	None			09/16	002-092-5027		No	
			1.00	579.20	579.20	.00		
Total 22944:					579.20			
Total 2590 BRADCO:					579.20			
2590 BRADCO								
22944	11	Invoice		09/15/2016	136.93	Open Terms		.00
09/26/2016	None			09/16	001-099-5027		No	
			1.00	136.93	136.93	.00		
Total 22944:					136.93			
Total 2590 BRADCO:					136.93			
2690 BROWN & BROWN LAW OFFICE								
ADJ-LCR-83	1	Invoice		09/14/2016	1,369.39	Open Terms		.00
09/26/2016	Nonemployee			09/16	002-092-5041		No	
			1.00	1,369.39	1,369.39	.00		
Total ADJ-LCR-837:					1,369.39			
Total 2690 BROWN & BROWN LAW OFFICE:					1,369.39			
21441 UNIQUE MANAGEMENT SERVICES INC								

Invoice Payment Due Date	Seq Part Number	Type 1099 None	Description PO Number Quantity	GL Posting Period Unit Price	Invoice Date Extended Price	Total Cost GL Account Number Freight/Misc	Terms	Discount Date Recurring Payment	Discount Amount
432304 09/26/2016	1 None	Invoice	COLLECTIONS		09/01/2016 09/16	35.80 001-000-4720 35.80	Open Terms	No	.00
Total 432304:						35.80			
Total 21441 UNIQUE MANAGEMENT SERVICES INC:						35.80			
11737 TEEN INK									
12208-1617 08/31/2016	1 None	Invoice	SUBSCRIPTION		08/24/2016 09/16	215.00 001-020-5026 215.00	NET 7	No	.00
Total 12208-1617:						215.00			
Total 11737 TEEN INK:						215.00			
9433 PENWORTHY									
0519590-IN 09/20/2016	1 None	Invoice			08/31/2016 09/16	451.20 001-020-5026 451.20	NET 20	No	.00
Total 0519590-IN:						451.20			
Total 9433 PENWORTHY:						451.20			
8722 NAVAJO COUNTY INFORMATION TECH									
2017-000000 09/21/2016	1 None	Invoice			09/07/2016 09/16	450.00 001-020-5048 450.00	Open Terms	No	.00
Total 2017-00000003:						450.00			
Total 8722 NAVAJO COUNTY INFORMATION TECH:						450.00			
5221 FRIENDS OF HOLB PUBLIC LIBRARY									
8016502 09/21/2016	1 None	Invoice			09/14/2016 09/16	998.00 001-020-5026 998.00	Open Terms	No	.00
Total 8016502:						998.00			
Total 5221 FRIENDS OF HOLB PUBLIC LIBRARY:						998.00			
Total 09/21/2016:						171,537.3			

9/21/2016 GL Period Summary

GL Period	Amount
07/16	288.00-
09/16	171,805.35
Grand Totals:	171,537.35

GL Period	Amount
Grand Totals:	<u>278,078.5</u>

Report GL Period Summary

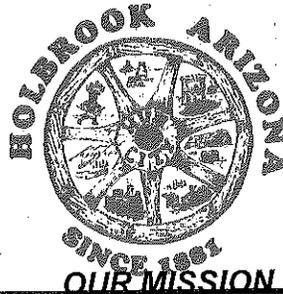
GL Period	Amount
07/16	268.00-
09/16	<u>278,346.53</u>
Grand Totals:	<u>278,078.53</u>

Vendor number hash: 885905
 Vendor number hash - split: 1145404
 Total number of invoices: 88
 Total number of transactions: 99

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
NET 7	6,767.16	.00	6,767.16
NET 20	1,147.00	.00	1,147.00
Open Terms	<u>270,164.37</u>	.00	<u>270,164.37</u>
Grand Totals:	<u>278,078.53</u>	<u>.00</u>	<u>278,078.53</u>

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CITY OF HOLBROOK



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The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

AUGUST 25, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - A. Proclamation "Grandfamily/Kinship Care Month".
 - B. Presentation from Mary Springer, Navajo County Emergency Management Director on the Ready Navajo County Public Notification System.
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.

6) CONSENT AGENDA

A. Claims/payment approval for August 6, 2015 thru August 19, 2015:
Documentation for claims is available at City Hall.

7) SUMMARY OF CURRENT EVENTS:

Mayor:
Council Members:
Manager:
Finance Director:
Police Chief:

8) OLD BUSINESS:

9) NEW BUSINESS:

- A. Ordinance 15-05, authorizing the sale of real property of the City of Holbrook, namely Parcel 109-16-025 to Northland Pioneer College, first reading.
- B. Discussion/possible action regarding designation of City's Chief Fiscal Officer-Manager Alley.
- C. Discussion/possible action request to upgrade telephone system at the Police Department-Manager Alley.

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 1401.78

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$552.04

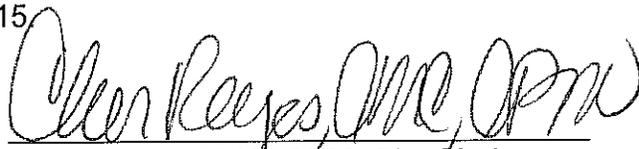
14) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

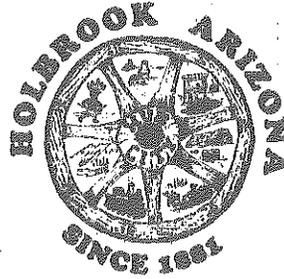
Dated this 18th day of August 2015


Cher Reyes, CMQ, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

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ADDENDUM TO
REGULAR CITY COUNCIL MEETING
AUGUST 25, 2015
6:00 P.M.

The items on the following agenda are for discussion or consideration and possible action:

NEW BUSINESS:

D. Ordinance 15-06, authorizing the City Manager to receive the deeds attached hereto, first reading.

Posted this 21st day of August 2015


Cher Reyes, CMC, CPM, City Clerk

1 CALL TO THE AUDIENCE:

2 CONSENT AGENDA:

3 Claims/payment approval for August 6 thru August 19, 2015. Mayor Tyler made a
4 motion to approve the consent agenda. Councilmember Peterson seconded and the
5 motion carried unanimously

6 SUMMARY OF CURRENT EVENTS:

7 MAYOR:

8 1. Mayor Tyler reported that Kathleen Smith has volunteered to participate in the
9 PTSA.

10 2. Mayor Tyler reported that he had attended the League Conference in Tucson and it
11 was very good and the group was a positive group. Mayor Tyler reported that he had
12 attended a Code of Conduct class and learned that everyone must treat everyone with
13 respect and dignity. Mayor Tyler reported that he personally will not let anyone be
14 insulted in one of the Council meetings.

15 3. Mayor Tyler reported that he has an open door policy and if anyone needs to contact
16 him they can come by City Hall or call at 928-241-0450 or email at
17 tylerbobby1917@gmail.com.

18 4. Mayor Tyler stated that he would like to plan a work session to discuss Capital
19 improvement items. Manager Alley stated that he believes this would be valuable to do
20 and that it will probably take an hour or two to get through. It was determined to hold
21 the work session on October 6, 2015 at 6 p.m.

22 COUNCIL:

23 1. Councilmember Dixon reported that he also had attended the League Conference

1 and it consisted of good break-out sessions.

2 2. Vice-Mayor Carlisle reported the he had attended the Northern Arizona meeting with
3 Senator McCain and Governor Ducey. Vice-Mayor Carlisle reported that he had
4 brought up the topics of Transient Issues and Water Adjudication. Vice-Mayor Carlisle
5 reported that the bill on Transient Issues will not move forward unless a solution to the
6 due process is presented. Vice-Mayor Carlisle reported that Senator McCain is not
7 interested in spending money on the water adjudication problem.

8 3. Vice-Mayor Carlisle reported that he has been looking into the amount of water the
9 City has been pumping as the amount of water being pumped has gone down and he
10 suggested that another audit be conducted of the water meters to make sure all meters
11 are reading correctly. Manager Alley stated that he would get back to Council on this
12 matter but he feels confident that the meters are working properly as there are checks
13 in place to catch a non-reading meter.

14 4. Councilmember Peterson reported that the schools are starting their sports
15 programs this week.

16 MANAGER:

17 1. Manager Alley reported that the doors at airport were welded and new tracks
18 installed today.

19 2. Manager Alley reported that the Blue Staking has been done for the new dog park
20 on Navajo so Council should be seeing activity there soon

21 3. Manager Alley reported that East California has been completed and this will be the
22 last street for several months. Manager Alley reported that Streets Department will be
23 working on patching, weeds and alleys.

1 4. Manager Alley reported that an audit was conducted on the levee and airport and
2 that those items that were found are being worked on.

3 5. Finance Director Sullivan reported that the auditors were here last week and that so
4 far everything looks good.

5 6. Finance Director Sullivan reported that the financial statements are caught up.

6 7. Finance Director Sullivan reported that the Mud Run is this Saturday at 8 a.m. and
7 60 runners are signed up at this time.

8 8. Chief Jackson reported that a tabletop exercise for an emergency had been held
9 with all Department Heads.

10 9. Chief Jackson reported that the Department received a grant for training for
11 Lieutenant Arend.

12 10. Chief Jackson reported that he is working with ADOT on the speed limit signs for
13 the bridge. Chief Jackson stated that people did slow down when the speed trailer was
14 by the bridge.

15 11. Chief Jackson reported that he is working with BNSF for training for citizens in the
16 case of a train derailment. Chief Jackson reported that he is working with BNSF on a
17 possible grant for response gear.

18 OLD BUSINESS:

19 NEW BUSINESS:

20 A. Mayor Tyler presented Ordinance 15-05 for its first reading:

21 **AN ORDINANCE OF THE MAYOR AND CITY COUNCIL OF THE CITY OF**
22 **HOLBROOK, ARIZONA AUTHORIZING THE SALE OF REAL PROPERTY BY THE**
23 **CITY OF HOLBROOK: NAMELY PARCEL NUMBER 109-16-025, MORE FULLY**

1 **DESCRIBED IN EXHIBIT "A" ATTACHED HERETO.**

2 Vice-Mayor Carlisle asked that the Ordinance be read in its entirety. City Clerk Reyes
3 read the Ordinance to the Council. Vice-Mayor Carlisle asked if the Council would ever
4 see the agreement. Manager Alley stated they would but he needs direction. Manager
5 Alley stated that there is a utility easement on this property and he needs to know who
6 is to pay for the survey and closing costs. Mayor Tyler stated that the City just barely
7 bought this lot one year ago for \$8,000 and now we are being asked to donate it without
8 recouping the citizen's money. Mayor Tyler asked if they sell those homes does the
9 City get something back out of this. Councilmember Peterson stated that we give away
10 a lot of things that we don't receive any monetary value back and we do so with
11 confidence that there is a value to the City. Councilmember Peterson stated the only
12 problem he would have is if they roll this over into another City rather than back into
13 Holbrook. Councilmember Peterson stated he believes this is a good thing as long as
14 the funds rollover into Holbrook. Councilmember Wischmann stated he believes this
15 item should be postponed until the Manager can meet with NPC and to get questions
16 answered. City Clerk Reyes stated that NPC has already moved forward with another
17 donated property and that she had informed Mr. Hatch that she would leave this item
18 on the agenda. Councilmember Peterson stated that if the City and NPC do not come
19 to an agreement there will be no sale. Vice-Mayor Carlisle asked what the City paid for
20 the old campus to NPC and how much it cost to clean it up. Manager Alley stated that
21 it was around \$300,000 for purchase and clean up and added that the City also gave
22 the college all the land around the current college site. Vice-Mayor Carlisle stated that
23 the City has treated the college well. Manager Alley stated that he would work on an

1 agreement with NPC for the Council and bring it back.

2 B. Manager Alley stated that the State requires the Council to designate the Chief
3 Fiscal Officer annually and he recommends that Finance Director Sullivan be renamed
4 the Chief Fiscal Officer for 2015/2016. Vice-Mayor Carlisle made a motion to designate
5 Finance Director Sullivan the Chief Fiscal Officer for the City of Holbrook.
6 Councilmember Peterson seconded and the motion carried unanimously.

7 C. Chief Jackson stated that the Police Departments phone system is so old and
8 obsolete in cannot be repaired. Chief Jackson stated that Frontier recommends
9 switching to an updated digital. Chief Jackson stated a digital system is more like a
10 land line. Chief Jackson stated the Department will go from 19-25 lines. Chief Jackson
11 stated that the quote is \$13,389.09 including 5 year maintenance. Chief Jackson stated
12 that this is a budgeted item and that Frontier will install. Chief Jackson stated that he
13 recommends going with this base package. Vice-Mayor Carlisle asked if quotes were
14 obtained from Cable One. Chief Jackson replied no because Frontier is the provider for
15 the Police Department. City Clerk Reyes stated that when the City Office switched to
16 Cable One the Police Department was unable to switch because Cable One did not
17 provide the exact services the Police Department needs. Councilmember Dixon stated
18 that he believes Cable One is just voice over Internet and he agrees that will not work
19 for the Police Department. Vice-Mayor Carlisle asked if the Chief could check into a T-1
20 line. Councilmember Wischmann made a motion to approve the expenditure to
21 Frontier in an amount not to exceed \$13,389.00. Vice-Mayor Carlisle asked what the
22 line item amount was. Finance Director Sullivan stated that \$15,000 was budgeted.
23 Councilmember Wischmann amended his motion to approve the expenditure in an

1 amount not to exceed \$15,000. Councilmember Dixon seconded and the motion
2 carried unanimously.

3 D. Mayor Tyler presented Ordinance 15-06 for its first reading captioned as follows:

4 Manager Alley explained that this is the Newman property at the end of West Buffalo
5 which contains the City's Water Main, Sewer Main and drainage. Manager Alley stated
6 that Ms. Newman is willing to give the property to the City and this Ordinance will
7 authorize the gift. Manager Alley stated the full cash value of this property is minimal.
8 Vice-Mayor Carlisle stated that we could put a soccer field here. Finance Director
9 Sullivan stated a fish pond.

10 EXECUTIVE SESSION:

11 POST EXECUTIVE SESSION:

12 CALL TO THE AUDIENCE:

13 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$1401.78

14 Councilmember Carlisle recused himself from this item as he is the owner of Walt's
15 Hardware and left the Chambers. Councilmember Payne made a motion to approve the
16 claims for Walt's Hardware in the amount of \$1401.78. Councilmember Wischmann
17 seconded and the motion carried unanimously.

18 CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$552.04

19 Councilmember Payne recused herself from this item as she is the Editor of the
20 Tribune. Councilmember Dixon made a motion to approve the claims for the Holbrook
21 Tribune in the amount of \$552.04. Mayor Tyler seconded and the motion carried
22 unanimously.

1 ADJOURNMENT:

2 There being no further business to come before the Council at this time Vice-Mayor
3 Carlisle adjourned the meeting by unanimous consent at 7:14 p.m.

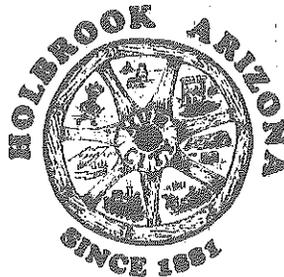
4
5 Bobby Tyler, Mayor

6
7 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
8 the regular meeting of the Holbrook City Council held on the August 25, 2015. I further
9 certify that the meeting was duly called and held and that a quorum was present.

10
11 Cher Reyes, CMC, CPM, City Clerk
12

465 First Avenue
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Holbrook, AZ 86025

CITY OF HOLBROOK



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AGENDA

SPECIAL MEETING OF THE HOLBROOK CITY COUNCIL FEBRUARY 2, 2016 6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action.

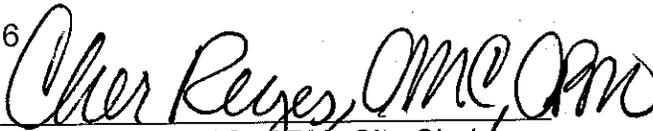
CONSENT AGENDA:

- A. Claims/payment approval for January 7, 2016 thru January 27, 2016:
Documentation for claims is available at City Hall

NEW BUSINESS:

- A. Interviews and possible appointment to fill Council vacancy and swearing in of new Councilmember.

Dated this 25th day of January 2016


Cher Reyes, CMC, CPM, City Clerk

1 MINUTES OF THE HOLBROOK CITY COUNCIL SPECIAL MEETING HELD ON
2 FEBRUARY 2, 2016
3

4 CALL TO ORDER:
5

6 Mayor Tyler called the meeting to order at 6:03 p.m.

7 Roll Call:

8 Mayor Bobby Tyler, Vice-Mayor Wade Carlisle, Councilmembers Tim Dixon, Richard
9 Peterson, Francie Payne and C.J. Wischmann.

10 CITY STAFF:

11 Manager Ray Alley, Assistant Manager Randy Sullivan, Police Chief Mark Jackson and
12 City Clerk Cher Reyes.

13 CONSENT AGENDA:

14 Mayor Tyler made a motion to approve the claims payment for January 7, 2016 thru
15 January 27, 2016. Councilmember Dixon seconded and the motion carried
16 unanimously.

17 NEW BUSINESS:

18 Mayor Tyler reported that Jeff Hill had rescinded his letter of interest for the Council
19 position and that there were two individuals remaining to interview, Earl Kester Sr. and
20 Frank Lucero. Mayor Tyler asked Mr. Lucero to tell the Council about himself. Mr.
21 Lucero stated that he has lived here since 1964, attended Holbrook Schools and
22 graduated from Winslow High School. Mr. Lucero stated that he also is a graduate of
23 NAU. Mr. Lucero stated that he worked for Navajo County and retired with 35 years of
24 service. Mr. Lucero stated that he was a member of the Community Counseling Board
25 and had worked with budgets and procedures. Mr. Lucero also stated that he served
26 on the NARBHA Board for 5-6 years. Mr. Lucero stated he would like to see Holbrook

1 prosper.

2 Mayor Tyler asked Mr. Kester to tell the Council about himself. Mr. Kester stated that he
3 moved to Holbrook in 1977 from Pennsylvania. Mr. Kester stated that Holbrook is his
4 home, he works well with others and he also wants to see Holbrook prosper. Mr.
5 Kester stated that he is a member of the Car Club and helps with car shows. Mr.
6 Kester stated that he likes to do things for the community. Mr. Kester stated that he
7 had worked at Navajo County as the Shop Foreman and that he is good at fixing
8 problems. Mr. Kester stated that he sees Holbrook as a tourist town and would like to
9 see the Pony Express events to be 10 times bigger.

10 Councilmembers cast paper ballots for the person of their choice to fill the position of
11 Councilmember Maxwell; Councilmember Payne-Earl Kester, Sr., Councilmember
12 Peterson, Earl Kester Sr., Vice-Mayor Carlisle, Earl Kester Sr. , Mayor Tyler, Earl
13 Kester, Sr., Councilmember Dixon, Frank Lucero and Councilmember Wischmann,
14 Frank Lucero.

15 Mayor Tyler offered congratulations to Earl Kester Sr. on being chosen for the seat. Mr.
16 Kester stated that he will serve to better the whole community.

17 Adjournment:

18 There being no further business to come before the Council, the meeting was
19 adjourned at 6:20 p.m.
20

21

Bobby Tyler, Mayor

22

23 **CERTIFICATION:**

24 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
25 the Special Meeting of the Holbrook City Council held on the 2nd day of February 2016.
26 I further certify that the meeting was duly called and held and that a quorum was

1 present.

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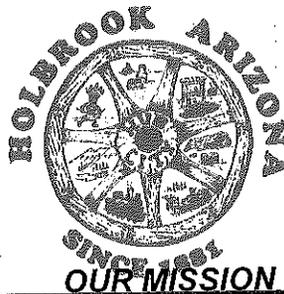
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AGENDA

REGULAR CITY COUNCIL MEETING

JUNE 14, 2016

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for May 19, 2016 thru June 8, 2016:
Documentation for claims is available at City Hall.
 - B. Minutes of the regular meeting held on May 10, 2016.
 - C. Minutes of the regular meeting held on May 24, 2016.

7) SUMMARY OF CURRENT EVENTS:

Mayor:
Council Members:
Manager:
Finance Director:
Police Chief:

8) OLD BUSINESS:

- A. Discussion/possible action regarding the Fiscal Year End 2017 Budget-Finance Director Sullivan.
- B. Ordinance 16-04, authorizing the acquisition or real property by the City of Holbrook: namely Parcel Number 109-19-039 second reading

9) NEW BUSINESS:

- A. Discussion/possible action regarding designating a representative to the NACOG Regional Council-City Clerk Reyes.
- B. Discussion/possible action regarding the adoption of the 2016/2017 Tentative Budget-Finance Director Sullivan.

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 2,616.61

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$ NONE

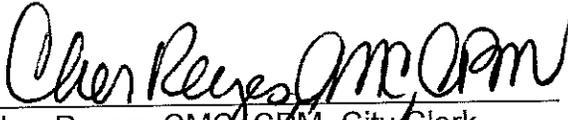
14) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

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14) ADJOURNMENT:

Dated this 6th day of June 2016.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

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MINUTES OF THE REGULAR MEETING OF THE
HOLBROOK CITY COUNCIL HELD ON JUNE 14, 2016

CALL TO ORDER:

Mayor Tyler called the meeting to order at 6:04 p.m.

ROLL CALL:

Mayor Bobby Tyler, Vice-Mayor Wade Carlisle, Councilmembers C.J. Wischmann, Francie Payne, Tim Dixon, Richard Peterson and Earl Kester.

PLEDGE OF ALLEGIANCE/INVOCATION:

The pledge was led by Councilmember Wischmann and the invocation was given by Ron Ellsworth of the Bread of Life Mission.

CITY STAFF:

Assistant Manager/Finance Director Randall Sullivan, Police Chief Mark Jackson and City Clerk Cher Reyes.

PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

CALL TO THE AUDIENCE:

CONSENT AGENDA:

Councilmember Dixon stated that there is a claim amount on the consent agenda for the Holbrook Tribune in the amount of \$56.25. Councilmember Payne stated that she would abstain from voting on the Consent agenda due to this being included. Councilmember Peterson made a motion to approve the consent agenda, Claims/payment approval for May 19, 2016 thru June 8, 2016 the minutes of the regular meeting held on May 10, 2016 and the minutes of the regular meeting held on May 24, 2016. Mayor Tyler seconded and the motion carried on a 6 for one abstention vote with

1 Councilmember Payne abstaining.

2 SUMMARY OF CURRENT EVENTS:

3 MAYOR:

4 1. Mayor Tyler reported that he had met with Supervisor Whiting regarding roads and a
5 trail from the County Complex to the City.

6 2. Mayor Tyler reported that he had met with APS regarding the Recreation Center and
7 a possible partnership.

8 3. Mayor Tyler reported that he is trying to meet with Senator McCain regarding health
9 issues.

10 4. Mayor Tyler reported that he had attended the Phoenix School end of year party.

11 COUNCIL:

12 1. Councilmember Kester reported that the Route 66 Festival Car Show was good.

13 2. Councilmember Payne reported that the Route 66 Festival looked wonderful and
14 she heard remarks that this was the best festival for Route 66 that some people had
15 seen. Councilmember Payne reported that everyone who attended had a wonderful
16 time.

17 MANAGER:

18 1. Assistant Manager Sullivan reported that 120 yards of concrete had been poured on
19 Hill Road today and another 120 will be poured on Thursday.

20 2. Assistant Manager Sullivan reported that work had started on remodel of Recreation
21 Center today with the removal of three walls and dry walling.

22 3. Assistant Manager Sullivan stated that the pool heater has been experiencing
23 several problems but Staff got it going last week.

1 4. Assistant Manager Sullivan stated that the basketball court had been epoxied and is
2 getting good reviews.

3 5. Chief Jackson reported that he was amazed by the Route 66 Festival and believes it
4 is going to become a very big event in the next few years. Chief Jackson stated that this
5 only goes to show what the right place and the right people can do.

6 6. Lieutenant Arend presented Ryan Brown with a Certificate of commendation for his
7 due diligence and watchful eye in assisting the Police Department in catching
8 individuals who were passing fake \$100 bills.

9 7. Chief Jackson presented a certificate of commendation to Office McCarthy for his
10 intervention with a suicidal individual.

11 OLD BUSINESS:

12 Mayor Tyler presented Ordinance 16-04 for its second reading captioned as follows:

13 Councilmember Dixon asked about the A on the parcel # listed on the agenda. City

14 Clerk Reyes stated that it should not have the A. Councilmember Dixon found another
15 error in the Ordinance and asked if City Clerk Reyes is having someone proof items.

16 City Clerk Reyes responded that she was. City Clerk Reyes stated that she would
17 correct the errors and bring back to Council. Vice-Mayor Carlisle asked if the property

18 was being gifted that the Ordinance be changed to reflect that the City is not paying for
19 it. City Clerk Reyes stated that she would have the City Attorney review the item also

20 before it is brought back to Council.

21 NEW BUSINESS:

22 A. City Clerk Reyes stated that annually NACOG asks the Council to designate a
23 representative for their Regional Council and currently that is Vice-Mayor Carlisle.

1 Councilmember Dixon stated that the letter also asks that an alternate be named. Vice-
2 Mayor Tyler made a motion to designate Vice-Mayor Carlisle as the representative for
3 the next year. Councilmember Dixon seconded and the motion carried unanimously.
4 Mayor Tyler made a motion to designate Councilmembers Dixon as the alternate.
5 Councilmember Kester seconded and the motion carried unanimously.

6 B. Finance Director Sullivan stated that we are scheduled to adopt the tentative
7 budget. Finance Director Sullivan reported that he has updated the revenue projections
8 from the state. Finance Director Sullivan reported that he has also updated the
9 Employee Health Insurance as he has been notified there will be no increase and that
10 he also updated both ARS and PSPRS. Finance Director Sullivan reported that due to
11 the increase in Dispatch Services from the County he had to decrease the Parks
12 Department overall budget. Finance Director Sullivan stated that the jail fees from
13 Navajo County will increase \$40,000 this year. Finance Director Sullivan stated that
14 PSPRS will reduce from 72% to 69% this year which will help do about ½ block more of
15 roads. Finance Director Sullivan went through Parks budget with Council showing that
16 the decrease will be in the materials line item. Finance Director Sullivan stated that the
17 total tentative budget is \$10,315,443.00. Finance Director Sullivan stated that once the
18 tentative is adopted the budget total cannot be increased. Councilmember Dixon asked
19 if the contract line item that Finance Director Sullivan was referring to was 001-050-
20 5049 and what that was for. Finance Director Sullivan stated that currently the County
21 charges the City \$100,000 and an additional \$10,000 for equipment. Finance Director
22 Sullivan stated that they are increasing this amount by \$40,000 for the next year.
23 Finance Director Sullivan stated that the additional \$30,000 is for prosecution which the

1 City also pays the County for. Councilmember Dixon asked what the increase is for:
2 Finance Director Sullivan it is for dispatch and he assumes it is for personnel but he will
3 not know until the agreement is received from the County which was taken to their
4 board today. Finance Director Sullivan stated that agreement will come to Council on
5 June 28, 2016. Councilmember Wischmann asked if this was the correct time to bring
6 the Senior Center up. Finance Director Sullivan stated that he has already asked
7 Attorney Pontrelli and the Council cannot forgive this amount and it must remain on the
8 books but it can be with the knowledge that it may never be collected. Councilmember
9 Wischmann made a motion to adopt the tentative budget. Councilmember Peterson
10 seconded. The vote carried on a 6 for 1 against vote with Councilmember Dixon
11 casting the nay vote. Finance Director Sullivan stated that he will upload estimates to
12 the web-site and publish in the Tribune and then possibly hold a special meeting for
13 Adoption of the Final. Councilmember Dixon asked about the Utility Fund the revenue
14 versus expenses and what the \$35,000 miscellaneous revenues would be. Finance
15 Director Sullivan stated that it could be the sale of construction water and other items
16 such as that. Councilmember Dixon asked how the payment is made for the
17 Wastewater Treatment Plant. Finance Director Sullivan stated that he transfers the
18 \$406, 049 from General Fund City Sales Tax to the Utility Fund to make this payment.

19 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$2,616.61

20 Vice-Mayor Carlisle recused himself from this item and left the chambers. Mayor Tyler
21 made a motion to approve the claims to Walt's Hardware in the amount of \$2,616.61.
22 Councilmember Peterson seconded and the motion carried unanimously.

23 CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$NONE

1 CALL TO THE AUDIENCE:

2 Buddy Dupee petitioned the Council regarding the speed of vehicles on McLaws Road
3 and how pedestrians are forced off the roadway while walking or biking. Mr. Dupee
4 asked that the Council consider constructing a pathway along McLaws Road stating
5 that it would be easy to build. Mr. Dupee suggested that signage be place at the Park
6 at the west side of town that lists all the Motels, Restaurants, etc.

7 Bill Mosier petitioned the Council asking who is in charge of bringing new business into
8 Holbrook. Mr. Mosier stated that he is not seeing any growth in Holbrook.

9 ADJOURNMENT:

10 There being no further business to come before the Council at this time Councilmember
11 Peterson adjourned the meeting by unanimous consent at 6:55 p.m.

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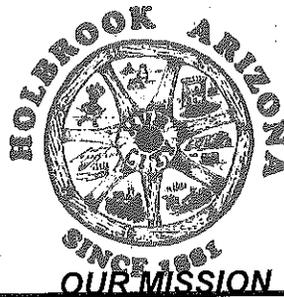
Bobby Tyler, Mayor

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
the regular meeting of the Holbrook City Council held on the June 14, 2016. I further
certify that the meeting was duly called and held and that a quorum was present.

Cher Reyes, CMC, CPM, City Clerk

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
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holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

JUNE 28, 2016

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for June 9, 2016 thru June 22, 2016: (pg 3)
Documentation for claims is available at City Hall.
 - B. Special Event Liquor License-Holbrook Chamber of Commerce-July 15 and 16, 2016. (pg 28)

- C. Special Event Liquor License-Navajo County Fair, Inc.-September 14-18, 2016. (pg 33)
D. Minutes of the work session held on May 24, 2016. (pg 38)

7) SUMMARY OF CURRENT EVENTS:

Mayor:
Council Members:
Manager:
Finance Director:
Police Chief:

8) OLD BUSINESS:

- A. Ordinance 16-04, authorizing the acquisition or real property by the City of Holbrook: namely Parcel Number 109-19-039, second reading (pg 42)

9) NEW BUSINESS:

- A. Discussion/possible action regarding bid results for Concrete Fiscal Year 2016/2017-Assistant Manager Sullivan. (pg 56)
B. Discussion/possible action regarding naming Finance Director Sullivan Chief Fiscal Officer for the City of Holbrook for year ending June 30, 2017-Assistant Manager Sullivan. (pg 59)
C. Discussion/possible action regarding amendment number one to the Intergovernmental agreement for dispatch services-Assistant Manager Sullivan. (pg 60)
D. Discussion/possible action regarding Little Colorado River retainer agreement, the individual client retainer agreement and the joint defense agreement with Brown and Brown Law for water adjudication issues-Assistant Manager Sullivan. (pg 62)
E. Discussion/possible action regarding and amendment to Intergovernmental agreement for Court Collection and Criminals Justice Services-Assistant Manager Sullivan. (pg 81)

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ NONE

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$ 31.25 (pg 82)

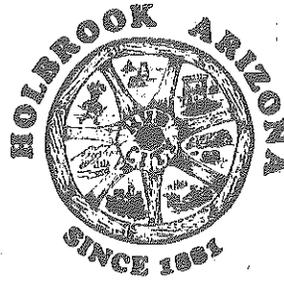
14) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-

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ADDENDUM TO
REGULAR CITY COUNCIL MEETING
June 28, 2016
6:00 P.M.

EXECUTIVE SESSION:

Discussion or consultation with the attorney or attorneys of the public body for legal advice or to consider its position and instruct its attorneys regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation. Pursuant to A.R.S. Sections 38-431.03(A)3 and 38-431.03(A)4).

1. Discussion of Issues related to the Little Colorado River (LCR) Adjudication (Apache County Superior Court - *In Re: The General Adjudication of All Rights to Use Water in the Little Colorado River System and Source (CV 6417, CV 6417-200, CV 6417-201, CV 6417-202)*), Representation of the LCR Coalition and its Members in Such Litigation and discussion of other legal issues regarding the City's water supply.

Posted this 27th day of JUNE 2016


Cher Reyes, CMC, CPM, City Clerk

431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

15) ADJOURNMENT:

Dated this 21st day of June 2016.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1 but rather they recommend approval to the Department of Liquor Licensing. Ms. Reyes
2 stated that she would include it in the minutes that there are concerns. Councilmember
3 Dixon made a motion to approve the consent agenda as follows: Claims/payment
4 approval for June 9, 2016-June 22, 2016, special event liquor license for the Holbrook
5 Chamber of Commerce-July 15 and 16, 2016, the special event liquor license for the
6 Navajo County Fair, Inc.-September 14-18, 2016 and the minutes of the work session
7 held on May 24, 2016. Vice-Mayor Carlisle seconded and the motion carried
8 unanimously.

9 SUMMARY OF CURRENT EVENTS:

10 MAYOR:

- 11 1. Mayor Tyler asked if the Council wished to hold the meeting this evening due to
12 the events which have occurred and are still ongoing at the County Complex, a
13 shooting with confirmed deaths. Councilmember Wischmann made a motion to
14 postpone the meeting. Councilmember Dixon seconded. A roll call vote was
15 held with the following results: Councilmember Dixon "aye", Councilmember
16 Kester, "nay", Vice-Mayor Carlisle, "nay", Councilmember Payne, "nay",
17 Councilmember Peterson, "nay" Councilmember Wischmann, "aye" and Mayor
18 Tyler "aye". The motion did not pass so the meeting continued.
- 19 2. Mayor Tyler reported that St. Johns Baptist Church held an event at Lewis Park
20 and it was a great success and thanked everyone who made this event possible.
- 21 3. Mayor Tyler reported that he had visited Williams and looked at their downtown
22 area and it was very neat and the community lights up at evening.
- 23 4. Mayor Tyler reported that he had met with Navajo County Supervisor Whiting.

1 5. Mayor Tyler reported that he was working with SRP, TEP and Tri-State to get
2 items donated for the Fair.

3 COUNCIL:

4 1. Vice-Mayor Carlisle reported that he is no longer on the Executive Council for
5 NACOG.

6 2. Vice-Mayor Carlisle reported that a new clothing store will be opening in the
7 Stars building.

8 3. Councilmember Dixon reported that he had attended swim lessons at the pool
9 today and that the facility has items in disrepair particularly the lights in the picnic
10 area without covers. Councilmember Dixon stated that we should take better
11 care of our facilities. (Unable to hear all that was said)

12 4. Councilmember Wischmann reported that Napo Baldonado had assisted a
13 citizen last week and complimented him on taking the time to do this. (Unable to
14 hear all that was said)

15 MANAGER:

16 1. Manager Alley reported that he had surgery and has been on sick leave for the
17 past 1 ½ weeks.

18 2. Manager Alley reported that Streets crew has started on Hill Road.

19 3. Manager Alley reported that the City is applying for an Airport Grant to maintain
20 what we have.

21 4. Manager Alley reported that the Old Little League building has been torn down.

22 5. Manager Alley reported that the State of Arizona has freed up millings for use
23 but with restrictions. Manager Alley reported that this is good news and that he

1 will be attempting to obtain some of the millings for the City's use.

2 OLD BUSINESS:

3 Mayor Tyler presented Ordinance 16-04 for its second reading captioned as follows:

4 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE**
5 **CITY OF HOLBROOK, ARIZONA, AUTHORIZING**
6 **THE ACQUISITION OF REAL PROPERTY BY THE CITY OF HOLBROOK:**
7 **NAMELY A PORTION OF PARCEL NUMBER 109-19-039, MORE FULLY**
8 **DESCRIBED IN EXHIBIT "A" ATTACHED HERETO**

9
10 City Clerk Reyes reported that these documents were submitted to the City Attorney for
11 review, the Ordinance was revised slightly and is ready to be voted on. City Clerk
12 Reyes stated that the closing date and paperwork will all need to be changed due to the
13 delay. City Clerk Reyes stated that the City Attorney stated that a title search needs to
14 be conducted. Councilmember Payne made a motion to adopt Ordinance 16-04.

15 Councilmember Dixon seconded. A roll call vote was held with the following results:

16 Councilmember Dixon, "aye", Vice-Mayor Carlisle, "aye", Councilmember Kester, "aye",
17 Councilmember Payne, "aye", Councilmember Peterson, "aye", Councilmember
18 Wischmann, "aye" and Mayor Tyler, "aye".

19 NEW BUSINESS:

20 A. Assistant Manager Sullivan presented the concrete bid results for FY
21 2016/2017. Assistant Manager Sullivan stated only one bid was received and it
22 was from Quality Ready Mix and that there is a \$3.00 increase per unit over last
23 year. Assistant Manager Sullivan recommended approval of the bid. City
24 Manager Alley stated that he believes the only reason that one bid was received
25 is due to the fact that there is a requirement on response time. Councilmember
26 Dixon asked when the bid was posted. City Clerk Reyes stated that she didn't

1 know for sure but she could find the information. Councilmember Dixon
2 reminded Ms. Reyes that he had asked that this information be included with bid
3 results previously. Ms. Reyes stated that she will remember it from now on.
4 Councilmember Dixon asked if the approval of this bid means that the City
5 Manager has permission to continue street work with concrete. Manager Alley
6 replied yes in his mind it does. Councilmember Dixon asked if this is seen as
7 Council's approval to change the policy from asphalt to concrete. Manager Alley
8 stated that there is no written policy on this. Mayor Tyler made a motion to
9 award the concrete bid. Councilmember Payne seconded and the motion
10 carried on a 6 for one against vote with Councilmember Dixon casting the nay
11 vote.

12 B. Assistant Manager Sullivan stated that annually the State requires that someone
13 from the City be named the Chief Fiscal Officer so that the State knows who the
14 primary contact is for audits and such. Assistant Manager Sullivan stated that he
15 has been the Chief Fiscal Officer for several years and asked that the Council
16 designate him as such for this fiscal year. Councilmember Dixon made a motion
17 to name Randall Sullivan the Chief Fiscal Officer for FY 2016/2017. Vice-Mayor
18 Carlisle seconded and the motion carried unanimously.

19 C. Assistant Manager Sullivan stated that this addendum for Dispatch Services is
20 an increase from \$100,000 to \$140,000 per year for increase salaries and ERE's
21 for the dispatchers. Assistant Manager Sullivan stated that the original
22 agreement was entered into in 2011 and that if Council remembers before the
23 City entered into this agreement they were paying \$250,000 for dispatcher

1 salaries alone with no equipment. Assistant Manager Sullivan stated that he
2 recommended approval of this addendum and that it is a budgeted item.
3 Councilmember Dixon asked how the County was justifying the increase.
4 Assistant Manager Sullivan stated that he was assuming it was just for salaries
5 and ERE's. Councilmember Dixon asked what has changed. Manager Alley
6 stated that County Manager Jayne had come to the office and discussed
7 increases in salaries for the dispatchers. Manager Alley stated that they are
8 gearing up for Regional Dispatch Center with a pay structure that will attract and
9 keep dispatchers. Councilmember Dixon asked how the original agreement was
10 reached. Manager Alley stated that at that time we had 5 dispatchers and were
11 having problems keeping them and the County and City worked through
12 numbers until an agreement was reached. Manager Alley stated that he
13 believed that the amount was \$250,000 for the City to operate dispatch plus the
14 equipment needed to be updated to digital which the City would've had to pay
15 for. Councilmember Dixon stated that the original agreement was for 2
16 dispatchers asking if the \$40,000 increase is for 2 dispatchers only.
17 Councilmember Dixon stated that nothing else but the salaries is changing in the
18 document and asked again if this \$40,000 is for 2 dispatchers only. Manager
19 Alley stated that he really didn't know and that they probably should've asked but
20 as he recalls the 2 person is just an equivalent for running the City but the
21 County has more than 2 dispatchers and that 2 people 7 days a week cannot
22 cover Holbrook. Manager Alley believes this is an additional amount needed to
23 pick up extra work load by the County. Manager Alley stated that more than 2

1 dispatchers are being paid. Manager Alley stated that the \$40,000 will be spread
2 among all the dispatchers based on a formula that was developed by the County.
3 Councilmember Payne made a motion to approve the addendum to the dispatch
4 agreement. Councilmember Peterson seconded. Vice-Mayor Carlisle stated that
5 he would like Councilmember Payne to amend her motion to include that the
6 County come and discuss this with the Council. Councilmember Dixon stated
7 that perhaps it should be tabled until the County comes before the Council.
8 Vice-Mayor Carlisle amended the motion to include that the City Manager obtain
9 an explanation from the County Manager for the increase. Councilmember Dixon
10 seconded the amendment. Mayor Tyler called for the question on the amended
11 motion. City Clerk Reyes asked how many ayes and nays there were because
12 she didn't hear. Councilmember Dixon asked if they voted on was to table the
13 item. Vice-Mayor Carlisle stated that the vote tonight was to approve the
14 addendum and have the County come explain why the increase.
15 Councilmember Dixon voiced concern over approving the addendum without
16 knowing what the increase was for. Vice-Mayor Carlisle stated that after the
17 County comes and explains the increase if the Council doesn't like it the
18 addendum can be renegotiated. Councilmember Dixon asked Manager Alley
19 how much input did he get and asked if he negotiated for the City of Holbrook.
20 Manager Alley replied no as there hasn't been an increase for five years so he
21 felt the increase was reasonable. Councilmember Dixon asked another question
22 and Mayor Tyler told him that it was enough. The Mayor told Councilmember
23 Dixon he was out of order. Councilmember Dixon asked how it is out of order to

1 ask questions. Mayor Tyler replied, out of order, out of order, lets' move on.

2 Mayor Tyler called for the question on the amendment. Manager Alley stated
3 that this concerned him as the amendment is to have the County come in to
4 answer questions and the first motion was to approve the addendum. Vice-
5 Mayor Carlisle rescinded his amendment. Mayor Tyler called for the question on
6 first motion to approve the addendum. The vote carried on a 5 for and 2 against
7 vote with Councilmembers Dixon and Wischmann casting the nay votes.

8 D. Item for executive session moved to the end of the agenda.

9 E. Assistant Manager Sullivan recommended approval of the Court Collection and
10 Criminal Justice Services which is a continuation of an agreement that is already
11 in place with Navajo County. Councilmember Peterson made a motion to
12 approve the agreement. Vice-Mayor Carlisle seconded and the motion carried
13 unanimously.

14 EXECUTIVE SESSION:

15 Councilmember Dixon made a motion to adjourn into executive session for discussion
16 of issues related to the Little Colorado River Adjudication with the City Attorney's Brown
17 and Brown. Vice-Mayor Carlisle seconded and the meeting was adjourned into
18 executive session at 6:47 p.m.

19 POST EXECUTIVE SESSION:

20 Council adjourned back in to regular session at 8:28 p.m.

21 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$NONE

22 CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$31.25

1 Councilmember Payne recused herself as she is the Editor of the Tribune and left the
2 chambers. Councilmember Dixon made a motion to approve the claims to the Holbrook
3 Tribune in the amount of \$31.25. Councilmember Kester seconded and the motion
4 carried unanimously.

5 CALL TO THE AUDIENCE:

6 ADJOURNMENT:

7 There being no further business to come before the Council at this time Councilmember
8 Peterson adjourned the meeting by unanimous consent at 8:28 p.m.

9

10

Richard Peterson, Councilmember

11

12 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
13 the regular meeting of the Holbrook City Council held on the June 28, 2016. I further
14 certify that the meeting was duly called and held and that a quorum was present.

15

16

Cher Reyes, CMC, CPM, City Clerk

17

NOTICE OF INTENTION TO INCREASE WATER AND
WASTEWATER RATES FOR USERS INSIDE AND OUTSIDE
CITY LIMITS

The City of Holbrook is considering increasing its water and wastewater rates for users inside and outside City limits.

A services rate analysis is available at City Hall for public review.

A public hearing will be held at the City Council meeting
November 8, 2016, at 6:00 p.m. at the:

**Holbrook City Council Chambers
465 1st Avenue
Holbrook, AZ 86025**

CITY MANAGER EMPLOYMENT AGREEMENT

This Town Manager Employment Agreement (“Agreement”) is made and entered into this ___ day of _____ 2016, by and between the Mayor and City Council of Holbrook, and Arizona municipal corporation, hereafter referred to as “City” Randall L. Sullivan, Jr., hereafter referred to as “Manager.”

NOW THEREFORE, in consideration of the mutual promises and covenants contained in this Agreement and for other good and valuable consideration, the sufficiency and receipt of which is hereby acknowledged, City and Manager (Collectively, the “Parties”, each a “Party”) agree as follows:

1. Employment. Manager is currently the Finance Director/Assistant City Manager for the City. The City desires to employ Manager in the full-time capacity as Manager, and City hereby employs Manager as City Manager and Manager hereby accepts such employment from City upon the terms and conditions set forth herein.

2. Services and Duties. Manager’s duties as City Manager shall consist of those duties and obligations imposed upon the City Manager by the City of Holbrook Charter, City Code, ordinances and regulations of the City and those other duties and responsibilities delegated or assigned by the City Council, from time to time, to Manager. This shall include the role of Finance Director which duties Manager shall continue to perform. Manager shall faithfully, completely and accurately carry out and perform his duties in accordance with the highest professional and ethical standards of his profession and shall comply with all ordinances, rules, policies and regulations established or adopted by the City from time to time.

3. Term. The City does hereby agree to employ the Manager as its City Manager through May, 2016, and on a month to month basis thereafter. However, in the event a new city manager is appointed by the City, then there will be a ninety (90) day phase in period where the Manager will gradually transition back to his previous position of Finance Director/Assistant City Manager.

4. Base Compensation. The base compensation shall be equal to the amount of \$113,282.00 per year, paid until the end of the month in which the Manager resigns, or at the end of the ninety (90) day transition period after the dismissal of the Manager and appointment by the Council of any replacement manager. In the event of a resignation or replacement of the Manager, then Manager shall resume his previous position of Finance Director/Assistant City Manager at the same rate of pay and benefits that he had prior to this Agreement.

5. Benefits. The base compensation above shall also include all benefits received by all full-time City personnel including, but not limited to, health, life, dental and vision insurance, sick leave and holiday benefits as set forth in the City’s personnel

rules. The manager shall accrue vacation time in the amount equaling 6 weeks per year. This amount of vacation time is in addition to the vacation time that the Manager already has accrued. The Manager shall accrue sick leave in the same manner and at the same rate as other administrative employees of the City. Manager is entitled to use the City's plan for cell phone equipment and usage.

6. Automobile Allowance. Manager may use a City vehicle, if available, for City-related activities.

7. Termination of Agreement. Either party may terminate this Agreement pursuant to the following terms:

- a. Should the Manager desire to terminate this Agreement, Manager shall provide written notice of intent to terminate at least thirty (30) days prior to the actual date of termination. Council may, by the affirmative vote of four members of the Council, at a regular or special Council meeting, agree to allow the Manager to terminate the agreement on less than thirty (30) days written notice or to relieve the Manager of further duties at any time during the thirty (30) day period provided, however, that full compensation prorated on a month to month basis be paid to the Manager up to and including the Date of the Termination. Upon termination of this Agreement, the Manager shall be entitled to return to his previous position of Finance Director/Assistant City Manager as set forth herein.
- b. Manager is employed at the will of City and nothing in this Agreement shall prevent, limit or otherwise interfere with the right of City to terminate Manager and this Agreement at any time, without cause, by delivery of written notice of such termination to Manager not less than thirty (30) days in advance of the Termination Date set forth in the notice, unless the Parties otherwise agree at any regular or special meeting. However, in the event of such termination, the ninety (90) day transition period and compensation provided for herein shall apply, and the Manager shall be entitled to return to his previous position of Finance Director/Assistant City Manager.

8. Amendment. Nothing herein shall prohibit the parties from amending the terms and conditions this Agreement as long as the amendment is made in writing and is executed by both the City and Manager.

9. Outside Activities. Manager shall not engage in any non-City connected business activity during the normal business hours of the City, except while on vacation, without the prior written approval of the City's Mayor or direction of the City Council. City agrees that occasional teaching, writing, or consulting work may be performed by

Manager on Manager's time off, provided that such non-City connected activities do not interfere with Manager's ability to faithfully, promptly and to the best of Manager's ability, experience and talent, perform all of his obligations under this Agreement, express or implied, to the satisfaction of City, in its reasonable discretion.

10. Tax Withholding. All amounts of Base Compensation and other compensation, any, payable to Manager under this Agreement shall be reduced by any amounts that City is required to withhold with respect to such payments under the then applicable provision of any state, federal or local income or other tax laws, the so-called "FICA" laws, regulations or statutes of a like nature or any and all other state, federal or local laws of any kind or nature.

11. Residency Requirement. During this Agreement, residency requirements shall be applied to and satisfied by Manager pursuant to the conditions stated in the City of Holbrook Charter, § 3.02.

12. Bonding. City shall bear the full cost of any fidelity or other bonds required of Manager under any law, ordinance or City Charter requirement Manager shall complete all necessary applications and otherwise cooperate with City in applying for and obtaining such bond.

13. Return of Property. On the Termination Date, regardless of how or why this Agreement is terminated, or whenever otherwise reasonably requested by City, Manager shall immediately return to City any or all of City's property, tangible or intangible, real, personal or mixed, including, but not limited to, any such property that is in Manager's possession or under his control or which is used, produced or created by Manager in rendering services under this Agreement or otherwise, all of which Manager hereby acknowledges and agrees is and shall be the property of City.

14. Remedies. Except as expressly provided herein, the event of a breach of this Agreement by either party, the non-breaching party shall have all rights and remedies available at law, in equity or under the terms of this Agreement; provided, however, that in no event shall Manager have any right to punitive, exemplary consequential or multiple damages against City, except for treble damages which may be available to Manager under ARS § 23-355 relating to the failure to pay wages when due.

15. Employer Policies. To the extent not inconsistent with the Agreement, Manager acknowledges and agrees that he is bound by all of the City's employment policies applying generally to employees, as they may be adopted and/or modified by City from time to time in its sole discretion. In the event of an inconsistency between the City's employment policies applying generally to employees, and any provision of this Agreement, the terms of this Agreement shall control.

16. Governing Law; Choice of Forum. This Agreement is executed, delivered and will be performed in the State of Arizona and the substantive laws of the State of Arizona (without reference to choice of law principles) shall govern its interpretation and

enforcement. Any action brought to interpret or enforce any provisions of this Agreement, or otherwise relating to or arising from this Agreement, shall be commenced and maintained in the Superior Court of the State Arizona in and for the County of Navajo and each of the Parties irrevocably consents to jurisdiction and venue in such Court for such purposes.

17. Construction. This Agreement is intended to express the intent of both Parties, and irrespective of the identity of the Party or counsel who prepared this Agreement or any draft of this Agreement, no rule of strict construction shall be applied against any Party. All words used in this Agreement shall refer to the appropriate number or gender, regardless of the number or gender stated.

18. Conflict of Interest. This Agreement is subject to, and may be terminated by City in accordance with, the provisions of A.R.S. § 38-511.

19. Prohibition of Doing Business with Sudan and Iran. Pursuant to A.R.S. §§ 35-391.06 and 35-393.06, each Party certifies that it does not have a scrutinized business operation, as defined in A.R.S. §§ 35-391 and 35-393, in either Sudan or Iran.

EXECUTED this ___ day of _____ 2016.

Bobby Tyler

Mayor

Attest:

Cher Reyes
City Clerk

PHOENIX 54224-1 325998v1

Randall L. Sullivan Jr.

Manager

Approved as to Form:

Marlene Pontrelli,
Dickinson Wright, PLLC
City Attorney



DOUGLAS A. DUCEY
GOVERNOR

ALBERTO GUTIER
DIRECTOR
GOVERNOR'S HIGHWAY SAFETY REPRESENTATIVE

August 3, 2016

Chief Mark Jackson
Holbrook Police Department
120 East Buffalo street
Holbrook, AZ 86025

Re: **FFY 2017 GOHS Grant Application**

Proposal:	Contract No.:	Grant Description:	Award Amount:
227	2017-AL-021	DUI Overtime; 2 PBTs	\$5,500.00

Dear Chief Jackson:

The Governor's Office of Highway Safety (GOHS) has completed the review of the proposals submitted for funding for Federal Fiscal Year (FFY) 2017, which will become available on and after October 1, 2016. All of the proposals were carefully considered by an evaluation team at GOHS that reviewed agency performance, program priority area, problem identification, consistency of reporting, and available funding levels.

As a result of this evaluation process, we were able to include the referenced proposal(s) in **Arizona's FFY 2017 Highway Safety Plan**. However, please be aware that your highway safety project(s) may not have been funded at the amount that you requested and could potentially be subject to change, as we strive to continue to protect taxpayers' dollars.

All FFY 2017 grants will begin on October 1, 2016. If approval from your Town/City Council or Board of Supervisors is required, you should begin the process of scheduling the grant award for their approval in the near future.

The assigned GOHS project coordinator will be contacting you soon regarding your project(s) and you should have the contract(s) in your hands as soon as possible. **In the interim, do not make any public announcement concerning the grant and do not incur any costs or proceed with any portion of the project until GOHS has written a contract with your agency and it has been signed and executed by both parties.**

We appreciate the time and effort your agency committed to the preparation of the proposal(s). If any questions and/or concerns arise please feel free to contact your assigned grant project coordinator at 602-255-3216.

Sincerely,

Alberto Gutier
Director, Governor's Office of Highway Safety