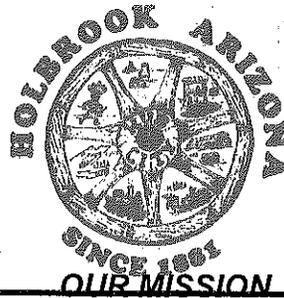


465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
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holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

OCTOBER 13, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 1. Proclamation "Domestic Violence Awareness Month".
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for September 3, 2015 thru October 7, 2015: Documentation for claims is available at City Hall.
 - B. Minutes of the regular meeting held on March 25, 2014.

- C. Minutes of the Regular meeting held on July 22, 2014.
- D. Minutes of the Special meeting held on July 29, 2014.
- E. Minutes of the Regular meeting held on December 9, 2014.
- F. Minutes of the Regular meeting held on February 10, 2015.
- G. Minutes of the Regular meeting held on February 24, 2015.
- H. Minutes of the Regular meeting held on July 28, 2015.
- I. Minutes of the Regular meeting held on September 8, 2015.

7) SUMMARY OF CURRENT EVENTS:

- Mayor:**
- Council Members:**
- Manager:**
- 1. NIMS training.**
- Finance Director:**
- Police Chief:**

8) OLD BUSINESS:

9) NEW BUSINESS:

- A. Ordinance 15-07, amending the City Code, Chapter 2, Business, Article 2-1, Transient Merchants, 1st reading.
- B. Discussion/possible action regarding sale and trade of old service pistols-Chief of Police Jackson.
- C. Discussion/possible action regarding purchase of bucket truck from Ray Alley-Finance Director Sullivan.
- D. Discussion/possible action regarding extension of EPA Brownfields Grant participation-City Clerk Reyes.
- E. Discussion/possible action regarding funds request for Halloween Bash-Assistant Manager Sullivan.
- F. Marketing and Tourism update-Council.

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 2721.96

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$811.00

14) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or

other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

Dated this 6th day of October 2015.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

PROCLAMATION

A PROCLAMATION DECLARING OCTOBER AS DOMESTIC VIOLENCE AWARENESS MONTH

WHEREAS, domestic violence is a serious crime that affects people of all races, ages, gender, and income levels; and

WHEREAS, Domestic violence is widespread and affects over four million Americans each year; and

WHEREAS, one in three Americans have witnessed an incident of domestic violence; and

WHEREAS, children that grow up in violent homes are believed to be abused and neglected at a rate higher than the national average; and

WHEREAS, domestic violence costs the nation billions of dollars annually in medical expenses, police and court costs, shelters, foster care, sick leave, absenteeism, and non-productivity; and

WHEREAS, only a coordinated community effort will put a stop to this heinous crime; and.

WHEREAS, Domestic Violence Awareness Month provides an excellent opportunity for citizens to learn more about preventing domestic violence and to show support for the numerous organizations and individuals who provide critical advocacy, services, and assistance to victims.

NOW, THEREFORE, IT IS PROCLAIMED by the Mayor and City Council of the City of Holbrook, Arizona, proclaims the month of October as Domestic Violence Awareness Month and urge the citizens of Holbrook to work together to eliminate domestic violence from our community.

IN WITNESS WHEREOF, I have hereunto set my hand and cause the Seal of the City of Holbrook

to be affixed on this 13th day of October 2015.

Bobby Tyler, Mayor



DOUGLAS A. DUCEY
GOVERNOR

STATE OF ARIZONA
OFFICE OF THE GOVERNOR

EXECUTIVE OFFICE

August 17, 2015

Distinguished Mayor,

Domestic violence is a pervasive problem that affects 1 in 4 women and 1 in 7 men in Arizona, and stands in direct opposition to my priority of protecting Arizona families and communities. Additionally, it is estimated that 30-60 percent of domestic violence perpetrators also abuse children in the household. This is unacceptable, and it is incumbent upon all of us to take a stand against domestic violence.

I will light the State Capitol Dome purple and launch the *Lighting Arizona Purple* campaign on October 1st as an example of Arizona's dedication to ending domestic violence. The *Lighting Arizona Purple* campaign was developed by the Governor's Commission to Prevent Violence Against Women, and the Governor's Office of Youth, Faith and Family, to raise statewide awareness of domestic violence and provide important information to assist victims in locating help and resources.

All Arizonans can join this effort and light their own homes purple. The Home Depot will be selling purple light bulbs to their customers at all Arizona store locations with a percentage of the proceeds going to support domestic violence prevention and victim services. The Governor's Office of Youth, Faith and Family will also be distributing outreach materials and working with Arizona Public Service, Salt River Project, Tucson Electric Power, the Arizona Diamondbacks, the Phoenix Suns and the Arizona Cardinals to raise awareness about domestic violence statewide.

The Governor's Office would like to invite your city or town to join us in this important endeavor by:

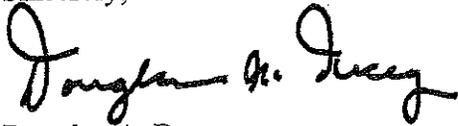
- Lighting municipal buildings purple;
- Participating with the Twitter hashtag campaign *#LightingAZPurple*;
- Implementing a municipal domestic violence awareness and prevention initiative;
- Posting domestic violence awareness information on your website or other social media outlets;
- Providing domestic violence information and resources to employees and constituents;
- Developing or enhancing a domestic violence workplace policy;
- Supporting local domestic violence programs; and/or
- Initiating a "wear purple day".

Mayors and Councilmembers
August 17, 2015
Page 2

The Governor's Office of Youth, Faith and Family is available to assist your city or town staff in implementing your own local *Lighting Arizona Purple* campaign.

Together Arizonan's can stand united as we say, "NO MORE DOMESTIC VIOLENCE."

Sincerely,

A handwritten signature in black ink that reads "Douglas A. Ducey". The signature is written in a cursive style with a large initial 'D' and a stylized 'A'.

Douglas A. Ducey
Governor
State of Arizona

DOMESTIC VIOLENCE AWARENESS MONTH

Kick-off Event



Governor Douglas Ducey
"Domestic Violence It Can Stop"

October is Domestic Violence Awareness Month.
October 1st Governor Ducey will light the State Capitol dome purple as a symbol of Arizona's dedication to ending domestic violence. Stand with the Governor as we say, "It Can Stop".

Thursday, October 1, 2015
6:00 PM to 7:00 PM
Arizona State Capitol, House Lawn
1700 W. Washington Street
Phoenix, Arizona 85007

Attendance is free, registration requested.
<https://www.surveymonkey.com/r/LightingAZPurple>



Governor's Office
of Youth, Faith and
Family



CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER EXCLUDING
HOLBROOK TRIBUNE AND WALT'S
TRIBUNE**

09/03/2015 THRU 10/07/2015

TOTAL **\$371,224.02**

Report Criteria:

Invoice.Vendor No = 1-6239

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/10/2015												
ARIZONA STATE TREASURER				1380								
AUG2015	1	Inv	State Remittance		08/31/2015	3,086.72	0		.00			9/15
					09/10/2015		No			001-000-4710		
BARCO PRODUCTS CO.				2239								
BP00027555	1	Inv	Benches		08/21/2015	1,629.27	2		.00			9/15
					08/28/2015		No			001-031-5026		
BROWN & BROWN LAW OFFICE				2690								
090315	1	Inv	Utility Deposit Refund		09/03/2015	114.50	0		.00			9/15
					09/10/2015		Yes			002-0002520		
BANANA JONS				2177								
15-1404	1	Inv	RENTAL/MAINT		09/04/2015	490.00	2		.00			9/15
					09/11/2015		No			001-031-5047		
BRADCO				2590								
090115	1	Inv	FUEL		09/01/2015	99.47	0		.00			9/15
					09/10/2015		No			001-004-5027		
090115	2	Inv	FUEL		09/01/2015	422.43	0		.00			9/15
					09/10/2015		No			001-004-5027		
090115	3	Inv	FUEL		09/01/2015	53.93	0		.00			9/15
					09/10/2015		No			001-040-5027		
090115	4	Inv	FUEL		09/01/2015	103.16	0		.00			9/15
					09/10/2015		No			001-048-5027		
090115	5	Inv	FUEL		09/01/2015	1,827.85	0		.00			9/15
					09/10/2015		No			001-050-5027		
090115	6	Inv	FUEL		09/01/2015	35.12	0		.00			9/15
					09/10/2015		No			001-060-5027		
090115	7	Inv	FUEL		09/01/2015	80.65	0		.00			9/15
					09/10/2015		No			001-084-5027		
090115	8	Inv	FUEL		09/01/2015	276.98	0		.00			9/15
					09/10/2015		No			001-085-5027		
090115	9	Inv	FUEL		09/01/2015	605.34	0		.00			9/15
					09/10/2015		No			007-087-5027		
090115	10	Inv	FUEL		09/01/2015	418.27	0		.00			9/15
					09/10/2015		No			002-090-5027		
090115	11	Inv	FUEL		09/01/2015	441.52	0		.00			9/15
					09/10/2015		No			002-091-5027		
090115	12	Inv	FUEL		09/01/2015	331.18	0		.00			9/15
					09/10/2015		No			002-092-5027		
090115	13	Inv	FUEL		09/01/2015	201.88	0		.00			9/15
					09/10/2015		No			001-099-5027		
090115	14	Inv	FUEL		09/01/2015	35.01	0		.00			9/15
					09/10/2015		No			006-014-5027		
Total 090115						4,932.79						
Total 2590						4,932.79						
CASELLE INC				3140								

Invoice No	Vendor Name	Seq	Type	Vendor No	Description	Inventory No	Inv Date	Due Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	GL Acct	R
67552		1	Inv		MAINTENANCE		09/01/2015	09/10/2015	885.67	0		.00				9/15
										No			001-004-5047			
	DANA KEPNER CO.			4071												
4629164-01		1	Inv		PARTS		08/31/2015	09/20/2015	92.22	1		.00				9/15
										No			002-091-5026			
	FRONTIER COMM TELE			3350												
090115		1	Inv		PHONE BILLS		09/01/2015	09/10/2015	142.54	0		.00				9/15
										No			001-060-5048			
090115		2	Inv		PHONE BILLS		09/01/2015	09/10/2015	1,295.45	0		.00				9/15
										No			001-050-5048			
090115		3	Inv		PHONE BILLS		09/01/2015	09/10/2015	157.08	0		.00				9/15
										No			001-085-5048			
090115		4	Inv		PHONE BILLS		09/01/2015	09/10/2015	242.32	0		.00				9/15
										No			001-093-5048			
090115		5	Inv		PHONE BILLS		09/01/2015	09/10/2015	319.50	0		.00				9/15
										No			002-092-5048			
090115		6	Inv		PHONE BILLS		09/01/2015	09/10/2015	135.52	0		.00				9/15
										No			001-040-5048			
	Total 090115								2,292.41							
	Total 3350								2,292.41							
	FUTURE TIRE, INC.			5241												
W36595		1	Inv		TIRES		08/19/2015	08/26/2015	838.87	2		.00				9/15
										No			002-091-5024			
W36595		2	Inv		TIRES		08/19/2015	08/26/2015	838.87	2		.00				9/15
										No			002-092-5024			
	Total W36595								1,677.74							
W36671		1	Inv		TIRES		08/24/2015	08/31/2015	702.48	2		.00				9/15
										No			007-087-5024			
	Total 5241								2,380.22							
	GALLS INCORPORATED			5270												
003989048		1	Inv		Trauma Bags		08/28/2015	09/10/2015	666.86	0		.00				9/15
										No			001-050-5023			
	HALL, DAVID			5773												
090415		1	Inv		TRAVEL		09/04/2015	09/10/2015	92.54	3		.00				9/15
										No			001-050-5045			
	VERIZON WIRELESS			530												
9751010575		1	Inv		UTILITIES		09/01/2015	09/10/2015	108.21	0		.00				9/15
										No			001-060-5048			
9751010575		2	Inv		UTILITIES		09/01/2015	09/10/2015	373.69	0		.00				9/15
										No			002-091-5048			
9751010575		3	Inv		UTILITIES		09/01/2015	09/10/2015	241.81	0		.00				9/15
										No			002-092-5048			
9751010575		4	Inv		UTILITIES		09/01/2015	09/10/2015	174.03	0		.00				9/15
										No			001-031-5048			

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9751010575	5 Inv	UTILITIES	09/01/2015 09/10/2015	167.91	0 No		.00		001-050-5048	9/15
9751010575	6 Inv	UTILITIES	09/01/2015 09/10/2015	18.34	0 No		.00		007-087-5048	9/15
9751010575	7 Inv	UTILITIES	09/01/2015 09/10/2015	45.96	0 No		.00		001-040-5048	9/15
9751010575	8 Inv	UTILITIES	09/01/2015 09/10/2015	144.02	0 No		.00		002-090-5048	9/15
9751010575	9 Inv	UTILITIES	09/01/2015 09/10/2015	98.44	0 No		.00		001-085-5048	9/15
9751010575	10 Inv	UTILITIES	09/01/2015 09/10/2015	18.34	0 No		.00		001-004-5048	9/15
Total 9751010575				1,390.75						
Total 530				1,390.75						
Total 9/10/2015				18,053.95						

09/10/2015 GL Period Summary

GL Period	Amount
9/15	18,053.95
	<u>18,053.95</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/16/2015											
ARIZONA PUBLIC SERVICE			1340								
091515	1	Inv	STREETLIGHT AGREEME	09/15/2015	3,559.81	0		.00			9/15
				09/16/2015		No			007-087-5048		
BRADCO			2590								
091515	1	Inv	FUEL	09/15/2015	100.66	0		.00			9/15
				09/16/2015		No			001-004-5027		
091515	2	Inv	FUEL	09/15/2015	64.35	0		.00			9/15
				09/16/2015		No			001-005-5027		
091515	3	Inv	FUEL	09/15/2015	287.31	0		.00			9/15
				09/16/2015		No			001-031-5027		
091515	4	Inv	FUEL	09/15/2015	39.61	0		.00			9/15
				09/16/2015		No			001-048-5027		
091515	5	Inv	FUEL	09/15/2015	1,481.88	0		.00			9/15
				09/16/2015		No			001-050-5027		
091515	6	Inv	FUEL	09/15/2015	84.15	0		.00			9/15
				09/16/2015		No			001-084-5027		
091515	7	Inv	FUEL	09/15/2015	91.18	0		.00			9/15
				09/16/2015		No			001-085-5027		
091515	8	Inv	FUEL	09/15/2015	330.00	0		.00			9/15
				09/16/2015		No			007-087-5027		
091515	9	Inv	FUEL	09/15/2015	370.77	0		.00			9/15
				09/16/2015		No			002-090-5027		
091515	10	Inv	FUEL	09/15/2015	380.64	0		.00			9/15
				09/16/2015		No			002-091-5027		
091515	11	Inv	FUEL	09/15/2015	331.85	0		.00			9/15
				09/16/2015		No			002-092-5027		
091515	12	Inv	FUEL	09/15/2015	193.44	0		.00			9/15
				09/16/2015		No			001-099-5027		
Total 091515					<u>3,755.84</u>						
Total 2590					<u>3,755.84</u>						
CASELLE INC			3140								
67934	1	Inv	Online/Electronic Payments	09/02/2015	5,000.00	0		.00			9/15
				09/16/2015		No			001-004-5047		
CONTINENTAL RESEARCH CORP			3713								
25146-CRC-1	1	Inv	SUPPLIES	09/04/2015	588.05	1		.00			9/15
				09/24/2015		No			002-092-5026		
DANA KEPNER CO.			4071								
4629164-02	1	Inv	PARTS	09/04/2015	33.52	1		.00			9/15
				09/24/2015		No			002-091-5026		
DEMCO			4210								
5681171	1	Inv	SUPPLIES	09/04/2015	337.34	0		.00			9/15
				09/16/2015		No			001-020-5021		
GALLS INCORPORATED			5270								
004011181	1	Inv	EQUIPMENT	09/02/2015	180.34	0		.00			9/15
				09/16/2015		No			001-050-5023		

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
			HILL BROTHERS CHEMICAL CO.	6048								
4411428	1	Inv	CHLORINE		09/10/2015 09/17/2015	708.43	2 No		.00		002-092-5052	9/15
			UNISOURCE ENERGY SERVICES	3380								
090215	1	Inv	UTILITIES		09/02/2015 09/16/2015	22.31	0 No		.00		002-091-5048	9/15
090215	2	Inv	UTILITIES		09/02/2015 09/16/2015	76.66	0 No		.00		002-091-5048	9/15
090215	3	Inv	UTILITIES		09/02/2015 09/16/2015	17.97	0 No		.00		002-090-5048	9/15
090215	4	Inv	UTILITIES		09/02/2015 09/16/2015	24.54	0 No		.00		001-004-5048	9/15
090215	5	Inv	UTILITIES		09/02/2015 09/16/2015	115.29	0 No		.00		001-099-5048	9/15
090215	6	Inv	UTILITIES		09/02/2015 09/16/2015	22.31	0 No		.00		001-031-5048	9/15
090215	7	Inv	UTILITIES		09/02/2015 09/16/2015	32.32	0 No		.00		002-090-5048	9/15
090215	8	Inv	UTILITIES		09/02/2015 09/16/2015	22.31	0 No		.00		007-087-5048	9/15
090215	9	Inv	UTILITIES		09/02/2015 09/16/2015	26.86	0 No		.00		001-085-5048	9/15
090215	10	Inv	UTILITIES		09/02/2015 09/16/2015	22.31	0 No		.00		001-093-5048	9/15
090215	11	Inv	UTILITIES		09/02/2015 09/16/2015	29.59	0 No		.00		001-093-5048	9/15
090215	12	Inv	UTILITIES		09/02/2015 09/16/2015	22.31	0 No		.00		001-084-5048	9/15
090215	13	Inv	UTILITIES		09/02/2015 09/16/2015	43.20	0 No		.00		001-060-5048	9/15
090215	14	Inv	UTILITIES		09/02/2015 09/16/2015	32.32	0 No		.00		001-060-5048	9/15
090215	15	Inv	UTILITIES		09/02/2015 09/16/2015	34.13	0 No		.00		001-048-5048	9/15
090215	16	Inv	UTILITIES		09/02/2015 09/16/2015	22.31	0 No		.00		006-014-5048	9/15
Total 090215						566.74						
Total 3380						566.74						
Total 9/16/2015						14,729.87						

09/16/2015 GL Period Summary

GL Period	Amount
9/15	14,729.87
	14,729.87

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/23/2015										
ARIZONA PUBLIC SERVICE		1340								
092315	1 Inv UTILITIES		09/23/2015	843.81	0		.00			9/15
			09/23/2015		No			001-060-5048		
092315	2 Inv UTILITIES		09/23/2015	15,669.67	0		.00			9/15
			09/23/2015		No			002-091-5048		
092315	3 Inv UTILITIES		09/23/2015	14,975.68	0		.00			9/15
			09/23/2015		No			002-092-5048		
092315	4 Inv UTILITIES		09/23/2015	4,913.37	0		.00			9/15
			09/23/2015		No			001-031-5048		
092315	5 Inv UTILITIES		09/23/2015	1,443.94	0		.00			9/15
			09/23/2015		No			001-050-5048		
092315	6 Inv UTILITIES		09/23/2015	215.53	0		.00			9/15
			09/23/2015		No			001-093-5048		
092315	7 Inv UTILITIES		09/23/2015	1,496.00	0		.00			9/15
			09/23/2015		No			007-087-5048		
092315	8 Inv UTILITIES		09/23/2015	335.93	0		.00			9/15
			09/23/2015		No			001-040-5048		
092315	9 Inv UTILITIES		09/23/2015	92.33	0		.00			9/15
			09/23/2015		No			002-090-5048		
092315	10 Inv UTILITIES		09/23/2015	1,560.09	0		.00			9/15
			09/23/2015		No			001-099-5048		
092315	11 Inv UTILITIES		09/23/2015	165.99	0		.00			9/15
			09/23/2015		No			001-085-5048		
092315	12 Inv UTILITIES		09/23/2015	897.41	0		.00			9/15
			09/23/2015		No			001-004-5048		
092315	13 Inv UTILITIES		09/23/2015	608.44	0		.00			9/15
			09/23/2015		No			006-014-5048		
092315	14 Inv UTILITIES		09/23/2015	191.75	0		.00			9/15
			09/23/2015		No			001-084-5048		
092315	15 Inv UTILITIES		09/23/2015	1,144.80	0		.00			9/15
			09/23/2015		No			001-020-5048		
092315	16 Inv UTILITIES		09/23/2015	198.05	0		.00			9/15
			09/23/2015		No			001-048-5048		
Total 092315				44,752.79						
092215	1 Inv STREETLIGHTS		09/22/2015	3,559.61	0		.00			9/15
			09/23/2015		No			007-087-5048		
Total 1340				48,312.40						
FRONTIER COM LONG DISTANCE		3353								
092315	1 Inv UTILITIES		09/15/2015	69.27	2		.00			9/15
			09/23/2015		No			001-050-5048		
GALLS INCORPORATED		5270								
004057639	1 Inv nametag		09/12/2015	13.13	0		.00			9/15
			09/23/2015		No			001-050-5023		
GovConnection, Inc		2001								
53044655	1 Inv equipment		09/09/2015	2,025.99	0		.00			9/15
			09/23/2015		No			001-020-5071		
GRAINGER		5580								

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9844331943	1 Inv	PARTS	09/15/2015 09/23/2015	46.71	0 No		.00		002-092-5026	9/15
HOLBROOK FEED & SEED		6150								
106185	1 Inv	SUPPLIES	09/17/2015 09/23/2015	14.16	0 No		.00		001-031-5026	9/15
REYES, CHERYL RAYE		3290								
092115	1 Inv	CAFETERIA	09/21/2015 09/23/2015	10.00	0 No		.00		099-0002531	9/15
Total 9/23/2015				50,491.66						

09/23/2015 GL Period Summary

GL Period	Amount
9/15	50,491.66
	<u>50,491.66</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/7/2015												
LEXIS-NEXIS (ACCURINT)				169								
70	1	Inv	BACKGROUND CHECKS		10/01/2015	50.00	2		.00		10/15	Y
					10/01/2015		No			001-004-5041		
70	2	Inv			10/01/2015	.00	2		.00		10/15	Y
					10/01/2015		No					
70	3	Inv			10/01/2015	.00	2		.00		10/15	Y
					10/01/2015		Yes					
Total 70						50.00						
Total 169						50.00						
BETTER COMMUNICATIONS CO				2430								
7012116	1	Inv	Radio Contract		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			001-004-5047		
7012116	2	Inv	Radio contract		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			001-031-5047		
7012116	3	Inv	Radio Contract		10/01/2015	529.90	0		.00		10/15	Y
					10/01/2015		No			001-050-5047		
7012116	4	Inv	Radio Contract		10/01/2015	312.63	0		.00		10/15	Y
					10/01/2015		No			001-060-5047		
7012116	5	Inv	Radio Contract		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			001-084-5047		
7012116	6	Inv	Radio Contract		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			001-085-5047		
7012116	7	Inv	Radio Contract		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			002-090-5047		
7012116	8	Inv	Radio Contract		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			002-091-5047		
7012116	9	Inv	Radio Contract		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			002-092-5047		
7012116	10	Inv	Radio Contract		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			001-040-5047		
7012116	11	Inv	Radio Contract		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			007-087-5047		
Total 7012116						842.53						
Total 2430						842.53						
CHAMBER OF COMMERCE				3220								
200660	1	Inv	MOU		10/01/2015	1,283.50	0		.00		10/15	Y
					10/01/2015		No			006-014-5059		
200660	2	Inv			10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No					
Total 200660						1,283.50						
Total 3220						1,283.50						
CYBERTRAILS				3960								
7312100	1	Inv	EMAIL AND BACKUP		10/01/2015	92.65	2		.00		10/15	Y
					10/01/2015		No			001-004-5047		
7312100	2	Inv			10/01/2015	.00	2		.00		10/15	Y

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
					10/01/2015		No					
Total 7312100						92.65						
Total 3960						92.65						
ESSENTIAL DATA CONTROL SYSTEM			4771									
7012029	1	Inv	PROFESSIONAL SERVICE		10/01/2015	350.00	2		.00		10/15	Y
					10/01/2015		Yes			002-092-5041		
7012029	2	Inv	PROFESSIONAL SERVICE		10/01/2015	500.00	2		.00		10/15	Y
					10/01/2015		Yes			002-091-5041		
Total 7012029						850.00						
Total 4771						850.00						
ALERT-ALL CORP			570									
215091870	1	Inv	FIRE SAFETY SUPPLIES		09/23/2015	2,561.00	0		.00		10/15	
					10/07/2015		No			001-060-5026		
AMERIGAS - HOLBROOK			920									
3044546876	1	Inv	TANK RENTAL		09/30/2015	84.32	2		.00		10/15	
					10/07/2015		No			002-091-5048		
ARIZONA DEPT OF REVENUE			1220									
15015916894	1	Inv	WTH Taxes		10/02/2015	2,609.31	0		.00		10/15	
					10/07/2015		No			099-0002130		
BLUE HILLS ENVIRONMENTAL			2497									
56177	1	Inv	CONTRACTUAL SERVICE		08/31/2015	671.21	2		.00		10/15	
					09/07/2015		No			002-090-5049		
56211	1	Inv	CONTRACTUAL SERVICE		09/02/2015	175.00	2		.00		10/15	
					09/09/2015		No			002-090-5049		
56255	1	Inv	CONTRACTUAL SERVICE		09/08/2015	674.01	2		.00		10/15	
					09/15/2015		No			002-090-5049		
56307	1	Inv	CONTRACTUAL SERVICE		09/14/2015	704.32	2		.00		10/15	
					09/21/2015		No			002-090-5049		
56338	1	Inv	CONTRACTUAL SERVICE		09/16/2015	938.89	2		.00		10/15	
					09/23/2015		No			002-090-5049		
56387	1	Inv	CONTRACTUAL SERVICE		09/22/2015	784.73	2		.00		10/15	
					09/29/2015		No			002-090-5049		
Total 2497						3,948.16						
BRADCO			2590									
18590	1	Inv	FUEL		09/30/2015	121.17	0		.00		10/15	
					10/07/2015		No			001-004-5027		
18590	2	Inv	FUEL		09/30/2015	46.15	0		.00		10/15	
					10/07/2015		No			001-005-5027		
18590	3	Inv	FUEL		09/30/2015	256.61	0		.00		10/15	
					10/07/2015		No			001-031-5027		
18590	4	Inv	FUEL		09/30/2015	48.88	0		.00		10/15	
					10/07/2015		No			001-048-5027		
18590	5	Inv	FUEL		09/30/2015	1,288.81	0		.00		10/15	
					10/07/2015		No			001-050-5027		

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
18590	6	Inv	FUEL	09/30/2015 10/07/2015	54.83	0 No		.00		001-060-5027	10/15
18590	7	Inv	FUEL	09/30/2015 10/07/2015	150.15	0 No		.00		001-084-5027	10/15
18590	8	Inv	FUEL	09/30/2015 10/07/2015	212.21	0 No		.00		001-085-5027	10/15
18590	9	Inv	FUEL	09/30/2015 10/07/2015	573.73	0 No		.00		007-087-5027	10/15
18590	10	Inv	FUEL	09/30/2015 10/07/2015	222.61	0 No		.00		002-090-5027	10/15
18590	11	Inv	FUEL	09/30/2015 10/07/2015	555.39	0 No		.00		002-091-5027	10/15
18590	12	Inv	FUEL	09/30/2015 10/07/2015	158.63	0 No		.00		002-092-5027	10/15
18590	13	Inv	FUEL	09/30/2015 10/07/2015	194.13	0 No		.00		001-099-5027	10/15
Total 18590					3,883.30						
42458	1	Inv	FLUID PAIL	09/30/2015 10/07/2015	150.95	0 No		.00		002-092-5024	10/15
Total 2590					4,034.25						
BREAD OF LIFE MISSION			2615								
093015	1	Inv	DONATION	09/30/2015 10/07/2015	100.00	3 No		.00		001-001-5045	10/15
CASELLE INC			3140								
68185	1	Inv	MAINTENANCE	10/01/2015 10/07/2015	885.87	0 No		.00		001-004-5047	10/15
CARQUEST AUTO PARTS			2440								
100115	1	Inv	PARTS	10/01/2015 10/07/2015	457.11	0 No		.00		001-040-5024	10/15
100115	2	Inv	PARTS	10/01/2015 10/07/2015	486.53	0 No		.00		001-031-5024	10/15
100115	3	Inv	PARTS	10/01/2015 10/07/2015	36.35	0 No		.00		007-087-5024	10/15
100115	4	Inv	PARTS	10/01/2015 10/07/2015	118.88	0 No		.00		002-092-5024	10/15
100115	5	Inv	PARTS	10/01/2015 10/07/2015	195.84	0 No		.00		002-091-5024	10/15
100115	6	Inv	PARTS	10/01/2015 10/07/2015	333.24	0 No		.00		002-090-5024	10/15
100115	7	Inv	PARTS	10/01/2015 10/07/2015	49.62	0 No		.00		001-085-5024	10/15
100115	8	Inv	PARTS	10/01/2015 10/07/2015	255.03	0 No		.00		001-050-5024	10/15
100115	9	Inv	PARTS	10/01/2015 10/07/2015	4.13	0 No		.00		001-084-5024	10/15
100115	10	Inv	PARTS	10/01/2015 10/07/2015	53.00	0 No		.00		001-005-5026	10/15

Vendor Name	Vendor No	Invoice No	Seq	Type	Description	Inventory No	Inv Date	Due Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	GL Acct	R	
Total 100115									1,989.73								
Total 2440									1,989.73								
COPPERSTATE BOLT & NUT	3750	101383141	1	Inv	PARTS		09/30/2015	10/07/2015	115.48	0		.00				10/15	
										No			001-085-5026				
DANA KEPNER CO.	4071	4629627-00	1	Inv	PARTS		09/29/2015	10/19/2015	1,380.84	1		.00				10/15	
										No			002-091-5026				
ESSENTIAL DATA CONTROL SYSTEM	4771	1602	1	Inv	PROFESSIONAL FEES		10/01/2015	10/08/2015	1,368.00	2		.00				10/15	
										Yes			002-091-5041				
		1602	2	Inv	PROFESSIONAL FEES		10/01/2015	10/08/2015	161.50	2		.00				10/15	
										Yes			002-092-5041				
Total 1602									1,529.50								
Total 4771									1,529.50								
FRONTIER COMM TELE	3350	100115	1	Inv	UTILITIES		10/01/2015	10/07/2015	142.54	0		.00				10/15	
										No			001-060-5048				
		100115	2	Inv	UTILITIES		10/01/2015	10/07/2015	1,296.21	0		.00				10/15	
										No			001-050-5048				
		100115	3	Inv	UTILITIES		10/01/2015	10/07/2015	157.08	0		.00				10/15	
										No			001-085-5048				
		100115	4	Inv	UTILITIES		10/01/2015	10/07/2015	277.27	0		.00				10/15	
										No			001-093-5048				
		100115	5	Inv	UTILITIES		10/01/2015	10/07/2015	319.50	0		.00				10/15	
										No			002-092-5048				
		100115	6	Inv	UTILITIES		10/01/2015	10/07/2015	136.84	0		.00				10/15	
										No			001-040-5048				
Total 100115									2,329.44								
092015	1	Inv	EQUIPMENT				09/20/2015	10/07/2015	14,139.89	0		.00				10/15	
										No			001-050-5071				
Total 3350									16,469.33								
FUTURE TIRE, INC.	5241	W37039	1	Inv	FLAT REPAIR		09/21/2015	09/28/2015	12.50	2		.00				10/15	
										No			007-087-5024				
		W37182	1	Inv	FLAT REPAIR		09/29/2015	10/06/2015	12.50	2		.00				10/15	
										No			002-091-5024				
		W37210	1	Inv	TIRE		09/30/2015	10/07/2015	182.25	2		.00				10/15	
										No			001-050-5024				
Total 5241									207.25								

HATCH CONSTRUCTION & 5860

R Column: Y = Recurring Payment

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
17561	1	Inv	COLD MIX	09/24/2015 10/07/2015	1,683.70	9 No	10/04/2015	50.51		007-087-5026	10/15
HATCH'S QUICK STOP			5870								
13798	1	Inv	FUEL	09/02/2015 10/07/2015	64.59	0 No		.00		007-087-5027	10/15
13817	1	Inv	FUEL	09/08/2015 10/07/2015	20.18	0 No		.00		007-087-5027	10/15
13842	1	Inv	FUEL	09/14/2015 10/07/2015	70.92	0 No		.00		007-087-5027	10/15
13874	1	Inv	FUEL	09/21/2015 10/07/2015	121.89	0 No		.00		007-087-5027	10/15
12953	1	Inv	FUEL	09/30/2015 10/07/2015	73.24	0 No		.00		007-087-5027	10/15
Total 5870					350.82						
REYES, CHERYL RAYE			3290								
100115	1	Inv	CAFETERIA - MED	10/01/2015 10/07/2015	133.66	0 No		.00		099-0002531	10/15
ROUTE 66 LUMBER & HARDWARE			650								
31926	1	Inv	SUPPLIES	09/01/2015 10/07/2015	14.52	0 No		.00		001-020-5026	10/15
32138	1	Inv	SUPPLIES	09/18/2015 10/07/2015	34.32	0 No		.00		001-031-5026	10/15
32062	1	Inv	SUPPLIES	09/18/2015 10/07/2015	29.90	0 No		.00		001-031-5026	10/15
32184	1	Inv	SUPPLIES	09/17/2015 10/07/2015	20.58	0 No		.00		002-091-5026	10/15
32247	1	Inv	SUPPLIES	09/22/2015 10/07/2015	4.25	0 No		.00		001-031-5026	10/15
Total 650					103.57						
UNISOURCE ENERGY SERVICES			3380								
092915	1	Inv	UTILITIES	09/29/2015 10/07/2015	28.68	0 No		.00		001-031-5048	10/15
092915	2	Inv	UTILITIES	09/29/2015 10/07/2015	22.31	0 No		.00		001-020-5048	10/15
092915	3	Inv	UTILITIES	09/29/2015 10/07/2015	2,498.64	0 No		.00		002-091-5048	10/15
092915	4	Inv	UTILITIES	09/29/2015 10/07/2015	28.12	0 No		.00		001-050-5048	10/15
092915	5	Inv	UTILITIES	09/29/2015 10/07/2015	16.62	0 No		.00		002-090-5048	10/15
092915	6	Inv	UTILITIES	09/29/2015 10/07/2015	21.83	0 No		.00		001-004-5048	10/15
092915	7	Inv	UTILITIES	09/29/2015 10/07/2015	115.96	0 No		.00		001-099-5048	10/15
092915	8	Inv	UTILITIES	09/29/2015 10/07/2015	19.56	0 No		.00		001-031-5048	10/15
092915	9	Inv	UTILITIES	09/29/2015 10/07/2015	29.53	0 No		.00		002-090-5048	10/15

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 092915					2,781.25						
Total 3380					2,781.25						
VERIZON WIRELESS			530								
9752655766	1	Inv UTILITIES		09/21/2015 10/07/2015	53.67	0 No		.00		001-060-5048	10/15
9752655766	2	Inv UTILITIES		09/21/2015 10/07/2015	265.09	0 No		.00		002-091-5048	10/15
9752655766	3	Inv UTILITIES		09/21/2015 10/07/2015	113.12	0 No		.00		002-092-5048	10/15
9752655766	4	Inv UTILITIES		09/21/2015 10/07/2015	119.49	0 No		.00		001-031-5048	10/15
9752655766	5	Inv UTILITIES		09/21/2015 10/07/2015	167.91	0 No		.00		001-050-5048	10/15
9752655766	6	Inv UTILITIES		09/21/2015 10/07/2015	18.34	0 No		.00		007-087-5048	10/15
9752655766	7	Inv UTILITIES		09/21/2015 10/07/2015	39.77	0 No		.00		001-040-5048	10/15
9752655766	8	Inv UTILITIES		09/21/2015 10/07/2015	252.68	0 No		.00		002-090-5048	10/15
9752655766	9	Inv UTILITIES		09/21/2015 10/07/2015	82.09	0 No		.00		001-085-5048	10/15
9752655766	10	Inv UTILITIES		09/21/2015 10/07/2015	18.34	0 No		.00		001-004-5048	10/15
Total 9752655766					1,130.50						
Total 530					1,130.50						
FUTURE TIRE, INC.			5241								
W37215	1	Inv REPAIRS		10/01/2015 10/08/2015	35.00	2 No		.00		007-087-5024	10/15
Total 10/7/2015					45,252.02						

10/07/2015 GL Period Summary

GL Period	Amount
10/15	45,252.02
	45,252.02
Grand Total:	128,527.50

Report GL Period Summary

Report Criteria:

Invoice Vendor No = 6241-9699

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/10/2015											
HOME DEPOT											
090115	1	Inv	6310 SUPPLIES	09/01/2015 09/08/2015	303.29	2 No		.00		002-092-5026	9/15
090115	2	Inv	SUPPLIES	09/01/2015 09/08/2015	1,277.06	2 No		.00		001-131-5040	9/15
090115	3	Inv	SUPPLIES	09/01/2015 09/08/2015	62.48	2 No		.00		001-004-5054	9/15
Total 090115					1,642.83						
Total 6310					1,642.83						
NAVAJO COUNTY RECORDER											
00753071	1	Inv	8730 RECORDING	08/27/2015 09/10/2015	8.00	0 No		.00		001-004-5054	9/15
NORTHLAND PIONEER COLLEGE											
2015-08-10	1	Inv	9000 TRAINING	09/03/2015 09/10/2015	25.00	0 No		.00		007-087-5041	9/15
Total 9/10/2015					1,675.83						

09/10/2015 GL Period Summary

GL Period	Amount
9/15	1,675.83
	<u>1,675.83</u>

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/16/2015												
HOLMES, BRENT												
				6292								
	375	1 Inv	abatment		09/14/2015 09/21/2015	375.00	2 No		.00		001-005-5080	9/15
INGRAM												
				6620								
	88810970	1 Inv	BOOKS		09/03/2015 09/16/2015	19.99	0 No		.00		027-020-5071	9/15
	87510420	1 Inv	BOOKS		08/21/2015 09/16/2015	105.80	0 No		.00		027-020-5071	9/15
	87295386	1 Inv	BOOKS		08/19/2015 09/16/2015	41.21	0 No		.00		027-020-5071	9/15
	87218143	1 Inv	BOOKS		08/19/2015 09/16/2015	720.15	0 No		.00		027-020-5071	9/15
	Total 6620					<u>887.15</u>						
MOHAVE ENVIRONMENTAL LAB												
				8270								
	72745	1 Inv	ANALYSIS		08/31/2015 09/16/2015	200.00	0 No		.00		002-092-5041	9/15
	72491	1 Inv	ANALYSIS		08/19/2015 09/16/2015	300.00	0 No		.00		002-091-5041	9/15
	72258	1 Inv	ANALYSIS		07/30/2015 09/16/2015	620.00	0 No		.00		002-091-5041	9/15
	72842	1 Inv	ANALYSIS		09/04/2015 09/16/2015	995.00	0 No		.00		002-092-5041	9/15
	Total 8270					<u>2,115.00</u>						
NAVAJO COUNTY FINANCE												
				8690								
	116-00000011	1 Inv	MEDICAL FEES		09/15/2015 09/16/2015	816.67	0 No		.00		001-050-5050	9/15
	116-00000011	2 Inv	HOUSING FEES		09/15/2015 09/16/2015	5,586.82	0 No		.00		001-050-5050	9/15
	116-00000011	3 Inv	BOOKING FEES		09/15/2015 09/16/2015	1,008.33	0 No		.00		001-050-5050	9/15
	Total 2016-00000011					<u>7,411.82</u>						
	Total 8690					<u>7,411.82</u>						
	Total 9/16/2015					<u>10,788.97</u>						

09/16/2015 GL Period Summary

GL Period	Amount
9/15	<u>10,788.97</u>
	<u>10,788.97</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/21/2015												
HOLMES, BRENT												
092115	1	Inv	abatement	6292	09/21/2015	550.00	2		.00			9/15
					09/21/2015		No			001-005-5060		
NAVAJO COUNTY FAIR BOARD												
092115	1	Inv	CONTRIBUTION	8680	09/21/2015	40,000.00	0		.00			9/15
					09/21/2015		No			006-014-5057		
Total 9/21/2015						<u>40,550.00</u>						

09/21/2015 GL Period Summary

GL Period	Amount
9/15	<u>40,550.00</u>
	<u>40,550.00</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/23/2015											
16-00000005	1	NAVAJO COUNTY INFORMATION TECH	8722	09/08/2015	450.00	0		.00			9/15
		Inv INTERNET SERVICE		09/23/2015		No			001-020-5048		
		PAT'S HOUSE OF ORIGINALS	9320	09/10/2015	32.73	0		.00			9/15
		Inv FLOWERS		09/23/2015		No			001-004-5035		
16-00000004	1	NAVAJO COUNTY INFORMATION TECH	8722	09/09/2015	450.00	0		.00			9/15
		Inv INTERNET SERVICE		09/23/2015		No			001-020-5048		
Total 9/23/2015					932.73						

09/23/2015 GL Period Summary

GL Period	Amount
9/15	932.73
	932.73

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/30/2015										
HOLMES, BRENT		6292								
675	1 Inv	abatment	09/29/2015	675.00	2		.00			9/15
			10/06/2015		No				001-005-5060	
Total 9/30/2015				<u>675.00</u>						

09/30/2015 GL Period Summary

GL Period	Amount
9/15	<u>675.00</u>
	<u>675.00</u>

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/1/2015										
100115	1 Inv	abatement	09/29/2015 10/06/2015	400.00	2 No		.00		001-005-5060	10/15
Total 6292				400.00						
Total 10/1/2015				400.00						

10/01/2015 GL Period Summary

GL Period	Amount
10/15	400.00
	400.00

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/7/2015										
HOLBROOK VOL FIRE DEPT			6260							
200630	1 Inv	RETIREMENT	10/05/2015	1,916.59	0		.00		10/15	Y
			10/05/2015		No			001-060-5015		
200630	2 Inv	UNIFORMS	10/05/2015	3,343.24	0		.00		10/15	Y
			10/05/2015		No			001-060-5049		
Total 200630				5,259.83						
Total 6260				5,259.83						
IKON FINANCIAL SERVICES			6503							
9012112	1 Inv	COPIER LEASE	10/01/2015	.00	3		.00		10/15	Y
			10/01/2015		No			001-004-5049		
9012112	2 Inv	COPIER MAINTENANCE C	10/01/2015	.00	3		.00		10/15	Y
			10/01/2015		No			001-050-5047		
Total 9012112				.00						
Total 6503				.00						
NAVAJO COUNTY HISTORICAL			8720							
40	1 Inv	CONTRIBUTION	10/01/2015	3,306.67	0		.00		10/15	Y
			10/01/2015		No			006-014-5057		
HOLMES, BRENT			6292							
300	1 Inv	abatment	10/06/2015	300.00	2		.00		10/15	
			10/13/2015		No			001-005-5060		
HOME DEPOT			6310							
093015	1 Inv	SUPPLIES	09/30/2015	226.78	2		.00		10/15	
			10/07/2015		No			001-031-5071		
093015	2 Inv	SUPPLIES	09/30/2015	766.96	2		.00		10/15	
			10/07/2015		No			001-005-5026		
Total 093015				993.74						
Total 6310				993.74						
MOMAR			8277							
A53767	1 Inv	SUPPLIES	09/17/2015	188.14	1		.00		10/15	
			10/07/2015		No			001-085-5026		
NAVAJO COUNTY SHERIFF OFFICE			8735							
16-02	1 Inv	DISPATCH SERVICES	10/01/2015	25,000.00	2		.00		10/15	
			10/08/2015		No			001-050-5049		
HOME DEPOT			6310							
8561955	1 Inv	FEES	09/23/2015	15.04	2		.00		10/15	
			09/30/2015		No			001-004-5054		
Total 10/7/2015				35,063.42						

GL Period	Amount
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10/07/2015 GL Period Summary

GL Period	Amount
10/15	35,063.42
	<u>35,063.42</u>
Grand Total:	<u>90,085.95</u>

Report GL Period Summary

GL Period	Amount
10/15	35,463.42
9/15	54,622.53
	<u>90,085.95</u>

Vendor Number Hash: 210309
 Vendor Number Hash - Split: 259382
 Total Number of Invoices: 28
 Total Number of Transactions: 35

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	59,946.20	.00	59,946.20
1	NET 20	188.14	.00	188.14
2	NET 7	29,951.61	.00	29,951.61
3	IMMEDIATELY	.00	.00	.00
		<u>90,085.95</u>	<u>.00</u>	<u>90,085.95</u>

Report Criteria:
 Invoice.Vendor No = 6241-9699

Report Criteria:

Invoice.Vendor No = 9701-99999

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/10/2015												
AMRRP-INSURANCE				21086								
9485	1	Inv	INSURANCE		07/12/2015	3,847.50	0		.00			9/15
					09/10/2015		No			001-004-5051		
9494	1	Inv	INSURANCE		07/12/2015	52,086.25	0		.00			9/15
					09/10/2015		No			001-004-5051		
Total 21086						55,933.75						
CHIEF, TAHLILAH RAE				22460								
090115	1	Inv	Utility Deposit Refund		09/01/2015	114.50	0		.00			9/15
					09/10/2015		No			002-0002520		
FDC RESCUE PRODUCTS				21635								
4747	1	Inv	FIRE EQUIPMENT		08/14/2015	1,865.00	0		.00			9/15
					09/10/2015		No			001-060-5023		
HALL, MARY K				22462								
090115	1	Inv	Utility Deposit Refund		09/01/2015	31.07	0		.00			9/15
					09/10/2015		No			002-0002520		
HOLBROOK FIRST STEP				21380								
090115	1	Inv	PROFESSIONAL SERVICE		09/01/2015	65.00	0		.00			9/15
					09/10/2015		No			006-014-5049		
HOLBROOK VETERINARY CLINIC				20796								
16396	1	Inv	PROFESSIONAL SERVICE		09/01/2015	704.81	0		.00			9/15
					09/10/2015		No			001-048-5049		
LARSON WASTE				22010								
267190	1	Inv	COMMERCIAL WASTE AG		09/01/2015	13,705.00	0		.00			9/15
					09/10/2015		No			002-090-5049		
PERKINS CINDERS				21477								
210967	1	Inv	Mortar Sand		08/13/2015	177.82	0		.00			9/15
					09/10/2015		No			007-087-5026		
RICOH USA				21881								
5037734687	1	Inv	MAINTENANCE		09/01/2015	94.54	0		.00			9/15
					09/10/2015		No			001-004-5047		
SIMPSON NORTON				10840								
1473698-0	1	Inv	PARTS		08/28/2015	727.64	0		.00			9/15
					09/10/2015		No			001-040-5024		
SLATER, FRANK				22461								
090115	1	Inv	Utility Deposit Refund		09/01/2015	97.07	0		.00			9/15
					09/10/2015		No			002-0002520		
STUART, DOYCE				20964								
083115	1	Inv	Uniform Reimbursement		08/31/2015	51.24	0		.00			9/15
					09/10/2015		No			001-005-5023		

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
SKAGGS UNIFORMS&EQUIPMENT 22355										
2541009	1 Inv	UNIFORMS	09/03/2015	42.61	0		.00			9/15
			09/10/2015		No			001-050-5023		
2541041	1 Inv	UNIFORMS	09/03/2015	126.40	0		.00			9/15
			09/10/2015		No			001-050-5023		
Total 22355				169.01						
SMARTWORKSPPLUS, INC. 21532										
502-066	1 Inv	CONTRACT SERVICES	09/01/2015	2,710.06	0		.00			9/15
			09/10/2015		No			001-031-5049		
SIMPSON NORTON 10840										
1474067-0	1 Inv	PARTS	08/31/2015	29.37	0		.00			9/15
			09/10/2015		No			001-040-5024		
1474067-01	1 Inv	PARTS	09/01/2015	172.31	0		.00			9/15
			09/10/2015		No			001-040-5024		
Total 10840				201.68						
SAM'S CLUB 6604 10530										
090115	1 Inv	SUPPLIES	09/01/2015	1,122.87	0		.00			9/15
			09/10/2015		No			001-004-5026		
TYLER, ROBERT 21064										
082115	1 Inv	Travel	08/21/2015	523.65	0		.00			9/15
			09/10/2015		No			001-001-5045		
TATE'S AUTO CENTER 11670										
2-30-89740	1 Inv	Diagnostics	06/16/2015	75.00	0		.00			9/15
					No			001-060-5024		
TIFCO INDUSTRIES 12040										
71082267	1 Inv	PARTS	08/31/2015	232.68	0		.00			9/15
			09/10/2015		No			001-085-5026		
UNITED ROTARY BRUSH 22374										
C1175048	1 Inv	VEHICLE EQUIPMENT ANI	09/01/2015	1,351.23	0		.00			9/15
			09/10/2015		No			007-087-5024		
UNITED RENTALS 12394										
9752313-001	1 Inv	EQUIP RENTAL	07/15/2015	2,883.17	1		.00			9/15
			09/10/2015		No			006-014-5059		
Total 9/10/2015				82,836.79						

09/10/2015 GL Period Summary

GL Period	Amount
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<u>GL Period</u>	<u>Amount</u>
9/15	82,836.79
	<u>82,836.79</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/16/2015											
ANSELMO, RANDALL S.			22057								
400	1	Inv	Abatement	09/14/2015 09/16/2015	400.00	0 No		.00		001-005-5060	9/15
CARSON, LINDA M.			22463								
090915	1	Inv	UTILITY DEPOSIT REFUND	09/09/2015 09/16/2015	36.39	0 No		.00		002-0002520	9/15
CLARK, CLYDE D.			21952								
150	1	Inv	ABATEMENTS	09/14/2015 09/16/2015	150.00	0 No		.00		001-005-5060	9/15
KEE, CARMENCITA			22464								
090115	1	Inv	UTILITY DEPOSIT REFUND	09/01/2015 09/16/2015	146.90	0 No		.00		002-0002520	9/15
LEE, KAYLONI M.			22467								
091115	1	Inv	UTILITY DEPOSIT REFUND	09/11/2015 09/16/2015	102.75	0 No		.00		002-0002520	9/15
LEXIPOL LLC			22145								
14593	1	Inv	POLICY MANUAL	09/01/2015 09/16/2015	2,450.00	0 No		.00		001-050-5041	9/15
NORTH COUNTRY HEALTHCARE			20979								
090315	1	Inv	PROFESSIONAL FEES	09/03/2015 09/16/2015	96.00	0 No		.00		007-087-5041	9/15
090315	2	Inv	PROFESSIONAL FEES	09/03/2015 09/16/2015	288.00	0 No		.00		002-091-5041	9/15
090315	3	Inv	PROFESSIONAL FEES	09/03/2015 09/16/2015	96.00	0 No		.00		001-040-5049	9/15
090315	4	Inv	PROFESSIONAL FEES	09/03/2015 09/16/2015	96.00	0 No		.00		001-084-5041	9/15
090315	5	Inv	PROFESSIONAL FEES	09/03/2015 09/16/2015	96.00	0 No		.00		002-092-5041	9/15
Total 090315					672.00						
Total 20979					672.00						
PEAK ENGINEERING			21791								
15COH01-03	1	Inv	PROFESSIONAL SERVICE	09/01/2015 09/16/2015	980.00	0 No		.00		001-004-5041	9/15
PECK, STEVE & ELIZABETH			22373								
090115	1	Inv	RESTITUTION	09/16/2015 09/16/2015	200.00	0 No		.00		001-000-4710	9/15
PRO-BUILD			21374								
40216522	1	Inv	SUPPLIES	09/09/2015 09/16/2015	2,431.47	0 No		.00		001-031-5571	9/15
40216523	1	Inv	SUPPLIES	09/09/2015 09/16/2015	53.51	0 No		.00		001-031-5571	9/15

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 21374					2,484.98						
SKAGGS UNIFORMS&eQUIPMENT			22355								
2541042RI	1	Inv	UNIFORMS	09/03/2015 09/16/2015	126.40	0 No		.00		001-050-5023	9/15
SMITH, KATHLEEN			22039								
091515	1	Inv	REIMBURSEMENT	09/15/2015 09/16/2015	72.00	0 No		.00		006-014-6004	9/15
TEEN INK			11737								
12208-1516	1	Inv	SUBSCRIPTION	08/21/2015 08/28/2015	215.00	2 No		.00		001-020-5026	9/15
UNIQUE MANAGEMENT SERVICES INC			21441								
312958	1	Inv	placemats	09/01/2015 09/16/2015	26.85	0 No		.00		001-000-4720	9/15
311332	1	Inv	placemats	08/01/2015 09/16/2015	8.95	0 No		.00		001-000-4720	9/15
Total 21441					35.80						
UPS - UNITED PARCEL SERVICE			12473								
JVW3943365	1	Inv	MAILINGS	09/05/2015 09/12/2015	13.05	2 No		.00		001-004-5042	9/15
Total 9/16/2015					8,085.27						

09/16/2015 GL Period Summary

GL Period	Amount
9/15	8,085.27
	<u>8,085.27</u>

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/17/2015												
KARGAS, BRETT												
0005	1	Inv	ABATEMENT	22468	09/17/2015	137.50	0		.00			9/15
					09/17/2015		No			001-005-5060		
DUNDON, RYAN												
0006	1	Inv	ABATEMENT	22469	09/17/2015	137.50	0		.00			9/15
					09/17/2015		No			001-005-5060		
Total 9/17/2015						<u>275.00</u>						

09/17/2015 GL Period Summary

GL Period	Amount
9/15	275.00
	<u>275.00</u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/21/2015											
092115	1	Inv	ABATEMENT	09/21/2015	125.00	0		.00			9/15
				09/21/2015		No				001-005-5060	
Total 22469					125.00						
Total 9/21/2015					125.00						

09/21/2015 GL Period Summary

GL Period	Amount
9/15	125.00
	125.00

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/23/2015										
CABLEONE 116168386		21946								
092215	1 Inv UTILITIES		09/22/2015 09/23/2015	498.15	0 No		.00		001-004-5048	9/15
CABLE ONE 115575516		21945								
092215	1 Inv UTILITIES		09/22/2015 09/23/2015	58.73	0 No		.00		001-050-5048	9/15
CABLE ONE 115554958		21944								
092215	1 Inv UTILITIES		09/22/2015 09/23/2015	139.00	0 No		.00		001-060-5048	9/15
Earth Wind and Stars LLC		22470								
50	1 Inv equipment		09/11/2015 09/23/2015	1,426.90	0 No		.00		003-150-5071	9/15
IN THE LINE OF DUTY		22471								
L-50270	1 Inv subscription		09/17/2015 09/23/2015	995.00	0 No		.00		001-050-5045	9/15
PIONEER TITLE-WINSLOW		22028								
0651289-038	1 Inv LAND PURCHASE		09/22/2015 09/23/2015	1,302.80	0 No		.00		001-004-5041	9/15
PRECISION ELECTRIC		21262								
1-073651	1 Inv PUMP		09/14/2015 09/23/2015	3,517.14	0 No		.00		002-092-5026	9/15
PRO-BUILD		21374								
40217245	1 Inv SUPPLIES		09/22/2015 09/23/2015	444.83	0 No		.00		001-031-5571	9/15
QUALITY READY MIX-CEMEX		9955								
9431741660	1 Inv CEMENT		09/10/2015 10/10/2015	755.10	8 No	09/25/2015	7.12		007-087-5026	9/15
SPRINKLER WORLD		11200								
13427123.001	1 Inv PARTS		09/17/2015 09/23/2015	828.76	0 No		.00		001-031-5026	9/15
TATE'S AUTO CENTER		11670								
91598	1 Inv REPAIRS		09/15/2015 09/23/2015	1,387.74	0 No		.00		001-050-5024	9/15
ULINE		22207								
70610099	1 Inv SUPPLIES		09/15/2015 09/23/2015	190.35	0 No		.00		001-004-5021	9/15
USA BLUE BOOK		12482								
719265	1 Inv SUPPLIES		08/10/2015 09/23/2015	1,544.40	1 No		.00		002-092-5026	9/15
722044	1 Inv SUPPLIES		08/12/2015 09/23/2015	935.68	1 No		.00		002-092-5026	9/15

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 12482				2,480.08						
YESCO		21716								
21500M-1510	1 Inv	MAINTENANCE	09/11/2015 09/23/2015	276.00	0 No		.00		006-014-5049	9/15
ADVANCED INFOR SYSTEMS										
		21240								
12540	1 Inv	UTILITY BILLING	09/22/2015 09/23/2015	87.38	0 No		.00		002-090-5042	9/15
12540	2 Inv	UTILITY BILLING	09/22/2015 09/23/2015	87.38	0 No		.00		002-091-5042	9/15
12540	3 Inv	UTILITY BILLING	09/22/2015 09/23/2015	87.37	0 No		.00		002-092-5042	9/15
Total 12540				262.13						
Total 21240				262.13						
RICOH USA		21881								
20266513	1 Inv	Lease	09/11/2015 09/23/2015	450.78	0 No		.00		001-004-5047	9/15
Total 9/23/2015				15,013.49						

09/23/2015 GL Period Summary

GL Period	Amount
9/15	15,013.49
	15,013.49

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/30/2015											
083115	1	Inv	SOLOMON LAW OFFICES, P.C. PROFESSIONAL SERVICE	20955 08/31/2015 09/30/2015	4,266.00	0 No		.00		001-004-5041	9/15
500	1	Inv	DUNDON, RYAN ABATEMENT	22469 09/29/2015 09/30/2015	500.00	0 No		.00		001-005-5060	9/15
Total 9/30/2015					4,766.00						

09/30/2015 GL Period Summary

GL Period	Amount
9/15	4,766.00
	<u>4,766.00</u>

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/1/2015										
CLARK, CLYDE D.		21952								
100115	1 Inv	ABATEMENTS	09/30/2015 10/01/2015	400.00	0 No		.00		001-005-5060	10/15
Total 10/1/2015				400.00						

10/01/2015 GL Period Summary

GL Period	Amount
10/15	400.00
	400.00

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/7/2015											
U.S. POSTMASTER 21221											
78	1	Inv	UTILITY BILLING	10/01/2015 10/01/2015	296.67	0 No		.00		002-090-5042	10/15 Y
78	2	Inv	UTILITY BILLING	10/01/2015 10/01/2015	296.67	0 No		.00		002-091-5042	10/15 Y
78	3	Inv	UTILITY BILLING	10/01/2015 10/01/2015	296.67	0 No		.00		002-092-5042	10/15 Y
Total 78					890.01						
Total 21221					890.01						
LARSON WASTE 22010											
2012023	1	Inv	RESIDENTIAL CONTRACT	10/01/2015 10/01/2015	12,665.00	0 No		.00		002-090-5049	10/15 Y
ADVANCED INFOR SYSTEMS 21240											
12554	1	Inv	UTILITY BILLING	10/02/2015 10/07/2015	163.92	0 No		.00		002-090-5042	10/15
12554	2	Inv	UTILITY BILLING	10/02/2015 10/07/2015	163.92	0 No		.00		002-091-5042	10/15
12554	3	Inv	UTILITY BILLING	10/02/2015 10/07/2015	163.93	0 No		.00		002-092-5042	10/15
Total 12554					491.77						
Total 21240					491.77						
BUTLER, ED 22473											
448	1	Inv	ABATEMENT	10/05/2015 10/07/2015	448.00	0 No		.00		001-005-5060	10/15
CABLEONE 116103573 22223											
092315	1	Inv	UTILITIES	09/23/2015 10/07/2015	340.57	0 No		.00		006-014-5048	10/15
CABLEONE #116172586 22006											
092315	1	Inv	UTILITIES	09/23/2015 10/07/2015	122.86	0 No		.00		001-020-5048	10/15
COLBY & POWELL, PLC 20954											
605995	1	Inv	PROFESSIONAL FEES-AU	08/31/2015 10/07/2015	14,000.00	0 No		.00		001-001-5049	10/15
COMPUTER TECHNOLOGIES, LLC 21754											
6824	1	Inv	COMPUTER REPAIRS	09/24/2015 10/07/2015	1,269.55	0 No		.00		001-050-5052	10/15
DARLEY & COMPANY 21302											
335604	1	Inv	Fees	09/14/2015 10/07/2015	109.49	0 No		.00		001-060-5071	10/15
GHD INC. 21523											
53164	1	Inv	ENGINEERING SERVICES	09/20/2015	1,568.25	0		.00			10/15

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
			10/07/2015		Yes				027-050-5078	
HOLBROOK FIRST STEP 093015	1 Inv	21380 PROFESSIONAL SERVICE	09/30/2015 10/07/2015	90.00	0 No		.00		10/15 006-014-5049	
KARGAS, BRETT 250	1 Inv	22468 ABATEMENT	10/05/2015 10/07/2015	250.00	0 No		.00		10/15 001-005-5060	
LARSON WASTE 271653	1 Inv	22010 WASTE AGREEMENT	10/01/2015 10/07/2015	13,705.00	0 No		.00		10/15 002-090-5049	
LOZANO, ASHLEY J. 100215	1 Inv	22128 REFUND DEPOSIT	10/02/2015 10/07/2015	107.62	0 No		.00		10/15 002-0002520	
NICHOLS, BRANDON 400	1 Inv	22472 ABATEMENT	10/05/2015 10/07/2015	400.00	0 No		.00		10/15 001-005-5060	
O'REILLY AUTO PARTS 093015	1 Inv	21622 PARTS	09/30/2015 10/07/2015	50.64	0 No		.00		10/15 001-040-5024	
093015	2 Inv	PARTS	09/30/2015 10/07/2015	297.47	0 No		.00		10/15 007-087-5024	
093015	3 Inv	PARTS	09/30/2015 10/07/2015	47.26	0 No		.00		10/15 002-090-5024	
093015	4 Inv	PARTS	09/30/2015 10/07/2015	3.81	0 No		.00		10/15 002-091-5024	
093015	5 Inv	PARTS	09/30/2015 10/07/2015	55.66	0 No		.00		10/15 001-085-5024	
093015	6 Inv	PARTS	09/30/2015 10/07/2015	29.76	0 No		.00		10/15 002-092-5024	
093015	7 Inv	PARTS	09/30/2015 10/07/2015	2.72	0 No		.00		10/15 001-084-5024	
Total 093015				487.32						
Total 21622				487.32						
PRO-BUILD 40217707	1 Inv	21374 Lewis Park Restroom	10/01/2015 10/07/2015	2,519.97	0 No		.00		10/15 001-031-5071	
40217211	1 Inv	Lewis Park Restroom	09/23/2015 10/07/2015	137.53	0 No		.00		10/15 001-031-5071	
Total 21374				2,657.50						
QUALITY READY MIX-CEMEX 9431852977	1 Inv	9955 CEMENT	09/30/2015 10/30/2015	428.88	8 No	10/15/2015	4.04		10/15 007-087-5026	
9431846816	1 Inv	CEMENT	09/29/2015 10/29/2015	735.21	8 No	10/14/2015	6.93		10/15 007-087-5026	

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9431846815	1	Inv	CEMENT	09/28/2015 10/28/2015	580.84	8 No	10/13/2015	5.47		007-087-5026	10/15
9431821701	1	Inv	CEMENT	09/24/2015 10/24/2015	612.67	8 No	10/09/2015	5.77		007-087-5026	10/15
Total 9955					2,357.60						
QUILL OFFICE PRODUCTS			9990								
093015	1	Inv	SUPPLIES	09/30/2015 10/07/2015	1,831.78	0 No		.00		001-050-5026	10/15
093015	2	Inv	SUPPLIES	09/30/2015 10/07/2015	499.50	0 No		.00		001-004-5026	10/15
Total 093015					2,331.28						
Total 9990					2,331.28						
R.A.G.H.T.			10005								
100115	1	Inv	INSURANCE PREMIUMS	10/01/2015 10/08/2015	62,759.33	2 No		.00		099-0002524	10/15
RICOH USA			21881								
5038056489	1	Inv	MAINTENANCE	09/20/2015 10/07/2015	87.74	0 No		.00		001-004-5047	10/15
SKAGGS UNIFORMS&eQUIPMENT			22355								
2549322RI	1	Inv	UNIFORMS	09/22/2015 10/07/2015	77.85	0 No		.00		001-050-5023	10/15
SMITH, KATHLEEN			22039								
100615	1	Inv	REIMBURSEMENT	10/06/2015 10/07/2015	409.75	0 No		.00		006-014-8004	10/15
100515	1	Inv	REIMBURSEMENT	10/05/2015 10/07/2015	93.56	0 No		.00		006-014-8004	10/15
Total 22039					503.31						
TAFOYA, CINDY			21563								
092915	1	Inv	UTILITY DEPOSIT REFUND	09/29/2015 10/07/2015	105.87	0 Yes		.00		002-0002520	10/15
TATE'S AUTO CENTER			11670								
12675	1	Inv	PARTS	10/02/2015 10/07/2015	31.60	0 No		.00		001-050-5024	10/15
TIMBER MESA FIRE & MEDICAL			22392								
61	1	Inv	1997 NAVISTAR	08/31/2015 10/07/2015	4,620.81	0 No		.00		001-060-5052	10/15
TOWN OF PAYSON			21953								
01509248663	1	Inv	DUES	10/01/2015 10/07/2015	250.00	0 No		.00		001-050-5043	10/15
UPS - UNITED PARCEL SERVICE			12473								
0VW3943385	1	Inv	MAILINGS	09/19/2015	14.10	2		.00			10/15

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
			09/26/2015		No				002-092-5042	
USA BLUE BOOK		12482								
765382	1 Inv PARTS		10/01/2015	148.42	1		.00			10/15
			10/21/2015		No				002-092-5026	
WELLS FARGO REMITTANCE CENTER		20946								
100115	1 Inv SUPPLIES		10/01/2015	18.48	0		.00			10/15
			10/07/2015		No				001-004-5021	
100115	2 Inv SUPPLIES		10/01/2015	1,441.87	0		.00			10/15
			10/07/2015		No				001-004-5026	
100115	3 Inv SUPPLIES		10/01/2015	120.00	0		.00			10/15
			10/07/2015		No				001-004-5045	
100115	4 Inv SUPPLIES		10/01/2015	138.35	0		.00			10/15
			10/07/2015		No				001-005-5026	
100115	5 Inv SUPPLIES		10/01/2015	1,621.02	0		.00			10/15
			10/07/2015		No				006-014-6004	
100115	6 Inv SUPPLIES		10/01/2015	10.91	0		.00			10/15
			10/07/2015		No				001-020-5021	
100115	7 Inv SUPPLIES		10/01/2015	174.84	0		.00			10/15
			10/07/2015		No				001-020-5026	
100115	8 Inv SUPPLIES		10/01/2015	152.73	0		.00			10/15
			10/07/2015		No				001-031-5023	
100115	9 Inv SUPPLIES		10/01/2015	12.17	0		.00			10/15
			10/07/2015		No				001-031-5026	
100115	10 Inv SUPPLIES		10/01/2015	436.29	0		.00			10/15
			10/07/2015		No				001-031-5071	
100115	11 Inv SUPPLIES		10/01/2015	181.93	0		.00			10/15
			10/07/2015		No				001-004-5026	
100115	12 Inv SUPPLIES		10/01/2015	59.59	0		.00			10/15
			10/07/2015		No				001-050-5021	
100115	13 Inv SUPPLIES		10/01/2015	304.35	0		.00			10/15
			10/07/2015		No				001-050-5026	
100115	14 Inv SUPPLIES		10/01/2015	107.60	0		.00			10/15
			10/07/2015		No				001-050-5042	
100115	15 Inv SUPPLIES		10/01/2015	247.46	0		.00			10/15
			10/07/2015		No				001-050-5045	
100115	16 Inv SUPPLIES		10/01/2015	247.26	0		.00			10/15
			10/07/2015		No				001-060-5045	
100115	17 Inv SUPPLIES		10/01/2015	109.41	0		.00			10/15
			10/07/2015		No				001-085-5026	
100115	18 Inv SUPPLIES		10/01/2015	119.60	0		.00			10/15
			10/07/2015		No				007-087-5026	
100115	19 Inv SUPPLIES		10/01/2015	90.20	0		.00			10/15
			10/07/2015		No				002-092-5026	
Total 100115				5,594.06						
Total 20946				5,594.06						
SMARTWORKSPPLUS, INC.		21532								
502-067	1 Inv CONTRACT SERVICES		10/05/2015	2,710.06	0		.00			10/15
			10/07/2015		No				001-031-5049	

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 10/7/2015				131,194.97						

10/07/2015 GL Period Summary

GL Period	Amount
10/15	131,194.97
	<u>131,194.97</u>
Grand Total:	<u>242,696.52</u>

Report GL Period Summary

GL Period	Amount
10/15	131,594.97
9/15	111,101.55
	<u>242,696.52</u>

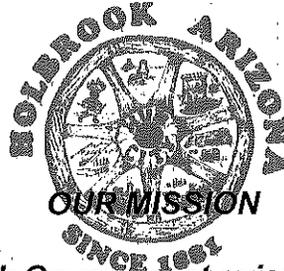
Vendor Number Hash: 1939186
 Vendor Number Hash - Split: 2667254
 Total Number of Invoices: 100
 Total Number of Transactions: 135

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	171,070.67	.00	171,070.67
1	NET 20	5,511.67	.00	5,511.67
2	NET 7	63,001.48	.00	63,001.48
8	1% 15TH, NET 30TH	3,112.70	29.33	3,083.37
		<u>242,696.52</u>	<u>29.33</u>	<u>242,667.19</u>

Report Criteria:
 Invoice.Vendor No = 9701-99999

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

MARCH 25, 2014

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) PUBLIC HEARING:
 - A. Public hearing on the one time Alternative Expenditure Limitation (override election).
- 6) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for March 7, 2014 thru March 19, 2014: Documentation for claims is available *at City Hall. (pg 4)*
 - B. Liquor License-Acquisition of Control-Denny's, 2510 Navajo Blvd. (pg 18)
 - C. Approval of minutes of the regular meeting held on February 25, 2014.(pg 25)

D. Approval of minutes of the regular meeting held on March 11, 2014. (pg 37)

7) REPORTS:

Mayor:
Council Members:
Manager:
Police Chief:

8) OLD BUSINESS:

A. Discussion/possible action regarding FY 2014/2015 budget.

9) NEW BUSINESS:

- A. Ordinance 14-03, amending the fees for non-resident users of the Holbrook Municipal Cemetery, first reading.(pg 45)
- B. Resolution 14-04, authorizing the renewal of the City of Holbrook's Membership in the Rural Arizona Group Health Trust. (pg 47)
- C. Discussion/possible action regarding naming of ProForce as sole source provider for ammunition, Taser cartridges and duty weapons for the Holbrook Police Department-Chief Mark Jackson.
- D. Discussion/possible action regarding Airport Attendant Lease agreement-Finance Director Sullivan. (pg 48)
- E. Discussion/possible action regarding agreement with Misty Hatch to provide Essential Oil Courses at the Holbrook Fitness Center-City Clerk Reyes. (pg 50)
- F. Discussion/possible action regarding Landfill bid results-Manager Alley.
- G. Request to expend funds to the Holbrook Chamber of Commerce for Wild West Days in an amount not to exceed \$10,000.00-Finance Director Sullivan.

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CALL TO THE AUDIENCE:

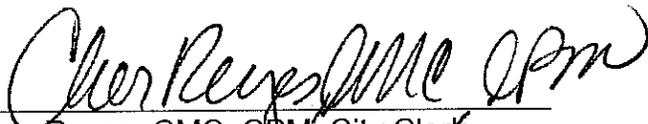
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

13) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 1072.42

13) ADJOURNMENT:

Date this 18th day of March 2014.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON MARCH 25, 2014
4

5 CALL TO ORDER:

6 Councilmember Peterson called the meeting to order at 6:00 p.m.

7 ROLL CALL:

8 Councilmember's Myron Maxwell, Bobby Tyler, Richard Peterson and Phil Cobb.

9 Mayor Hill was absent and excused due to work. Vice-Mayor Hausman was absent

10 and excused as he was in attendance at his son's baseball game. Councilmember

11 Carlisle was absent and excused due to work.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 The pledge was led by Councilmember Maxwell and the invocation was given by

14 Councilmember Cobb.

15 CITY STAFF:

16 City Manager Ray Alley, Finance Director Randall Sullivan, Police Chief Mark Jackson

17 and Events Coordinator Kathleen Gardner.

18 PUBLIC HEARING:

19 Councilmember Cobb made a motion to adjourn into public hearing. Councilmember

20 Tyler seconded and the public hearing was opened at 6:02 p.m. Finance Director

21 Sullivan gave a brief summary of what the one-time override is. Finance Director

22 Sullivan stated that the State imposes an expenditure limitation on the Cities and it is

23 based on 1978 figures. Finance Director Sullivan stated that if the over-ride passes it

24 will not increase taxes but it will allow the City to be able to spend the tax money it

25 collects. Finance Director Sullivan stated that the amount being budgeted for collection

1 and expenditures is \$500,000 to be used on roads. Councilmember Cobb stated we are
2 not increasing taxes, the City has the money to spend but can't do to State's limit.
3 Councilmember Cobb asked voters to come out and vote for this as it will improve
4 streets. Councilmember Maxwell asked if the over-ride is just for one year. Finance
5 Director Sullivan stated that it is for only one year and during the budget process it will
6 be determined what will be done for following years. Finance Director Sullivan stated
7 that one more Public Hearing will be held on April 1 for the over-ride and it is critical that
8 all 7 of the Council at in attendance at this meeting. No further comments or public
9 input so Councilmember Cobb made a motion to adjourn public hearing.
10 Councilmember Tyler seconded and the public hearing was closed at 6:08 p.m.

11 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

12 CONSENT AGENDA:

13 Claims approval for March 7, 2014 thru March 19, 2014, liquor license application-
14 acquisition of control-Denny's, minutes of the regular meeting held on February 25,
15 2014 and the minutes of the regular meeting held on March 11, 2014. Councilmember
16 Cobb made a motion to approve the consent agenda. Councilmember Maxwell
17 seconded and the motion carried unanimously

18 SUMMARY OF CURRENT EVENTS:

19 MAYOR:

20 COUNCIL:

21 1. Councilmember Peterson reported that he had attended the Historical Society
22 meeting and that Vic Bork was elected President, Nicole Young Vice-President
23 and Jolyn Fox Secretary. Councilmember Peterson stated that over 16,000

1 persons had visited the Courthouse in the last year and the Historical Society is
2 hoping to increase that number. Manager Alley stated that an annual
3 membership for the Historical Society is \$15.00.

4 2. Councilmember Tyler reported that he had spent some time with Manager Alley
5 and he was impressed with the job being done on Romero and the job the weed
6 crew is doing.

7 3. Councilmember Maxwell reported that a Citizen had asked about the water break
8 on Navajo Boulevard and that Mr. Alley himself was working on the break.

9 MANAGER:

10 1. Manager Alley reported that Streets Crews are working on crack sealing.

11 2. Manager Alley reported that if things go right they will start the park tomorrow up
12 on Navajo Blvd. across from Jalapeno Popper's.

13 3. Manager Alley reported that City crews are all helping at the Golf Course, tilling,
14 seeding and etc. in preparation for summer golf. Manager Alley reported that
15 people will be volunteering to police the course as there has been quite a bit of
16 vandalism.

17 4. Chief Jackson reported that the Department has 3 persons in the Academy and
18 they are doing well. Their graduation date is May 6.

19 5. Chief Jackson reported that the Police Department, Sheriff's Department and
20 High School all participated in a lock down drill at the High School.

21 6. Chief Jackson reported that they are still working on graffiti clean-up.

22 7. Chief Jackson reported that he is still working on policy manual.

23 8. Chief Jackson reported that he is reinstating the Volunteer Program and will be

1 bringing the SOP to Council. Chief stated that he cannot move forward until the
2 Council approves the Plan.

3 OLD BUSINESS:

4 A. Finance Director Sullivan stated that he did not have anything for the budget
5 unless Council had questions. Finance Director Sullivan stated first work session
6 will be April 22. Councilmember Tyler asked that Department Heads be in
7 attendance at budget meetings.

8 NEW BUSINESS:

9 A. Councilmember Peterson presented Ordinance 14-03 for its first reading
10 captioned as follows:

11 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE**
12 **CITY OF HOLBROOK, ARIZONA, AMENDING THE FEES**
13 **FOR USERS OF THE HOLBROOK MUNICIPAL**
14 **CEMETERY**

15 Manager Alley explained that this is not changing the rates of citizens for
16 the cemetery but those who are coming from other areas and are filling up
17 the cemetery. Councilmember Tyler asked if this rate in line with other
18 Cities. Manager Alley stated that he could not answer that but our goal is
19 to be higher to discourage non-residents from burying so the cemetery will
20 last longer before an expansion is needed.

21 B. Finance Director Sullivan explained that the City belongs to the
22 Rural Arizona Group Health Trust which provides the health
23 insurance for the City Employees and every three years the
24 membership has to be renewed by the Council. Finance Director
25 Sullivan stated that the trust works hard to keep the healthcare

1 costs down and Staff is recommending approval. Councilmember
2 Maxwell asked if OBAMACARE will allow us to keep insurance
3 trusts. Finance Director Sullivan stated that it does but there are a
4 few changes such as children can stay on the insurance until age
5 26 and persons with a pre-existing condition must be accepted.
6 Manager Alley stated that the insurance premiums will increase by
7 6% this year and that the City is going to eat that cost for the
8 employees. Councilmember Cobb made a motion to adopt
9 Resolution 14-04. Councilmember Maxwell seconded and the
10 motion carried unanimously.

11 C. Chief Jackson stated that for the past five years he has worked to
12 obtain ammunition quotes. Chief Jackson stated that ProForce is
13 located in Arizona and the other vendors that the Department
14 works with are not. Chief Jackson requested Council to name
15 ProForce a sole source provider for weapons, ammunition and
16 Taser cartridges for a period of two years. Councilmember Tyler
17 made a motion to declare Proforce provider for a period of two
18 years. Councilmember Cobb seconded and the motion carried
19 unanimously.

20 D. Finance Director Sullivan stated that this lease is for Jose
21 Agramont to become the Airport Attendant who lives on site and
22 performs cleaning and minor maintenance work. Finance Director
23 Sullivan stated that this is the same lease that the prior Attendant

1 had signed but he has since moved. Manager Alley stated that in
2 exchange for his services the attendant gets to live in the house
3 and the City pays for water, sewer, and electric. Councilmember
4 Peterson and Councilmember Cobb both commented on the
5 security this provides for the Airport. Councilmember Cobb made a
6 motion to enter into the lease agreement with Jose Agramont.
7 Councilmember Tyler seconded and the motion carried
8 unanimously.

9 E. Finance Director Sullivan explained that Misty Hatch is wanting to
10 lease building to teach classes on how to use essential oils.

11 Finance Director Sullivan stated that the agreement is the same as
12 the Zumba and Massage Therapist have for this building. Finance
13 Director Sullivan stated that she will not be selling the oils but
14 rather teaching the use. Manager Alley stated that there will not be
15 a sales office at the Community Building. Councilmember Cobb
16 made a motion to approve the lease agreement with Misty Hatch
17 as long as there is no store at the building. Councilmember Tyler
18 seconded and the motion carried unanimously.

19 F. Manager Alley presented bid results for landfill services to the
20 Council. Manager Alley stated that this is not for trash collection
21 but for the hauling of waste from the transfer site and landfilling it.
22 Manager Alley reported that three bids were submitted and after
23 review Blue Hills Environmental was determined to be the lowest

1 most responsible bidder. Manager Alley is recommending the bid
2 be awarded to Blue Hills Environmental. Manager Alley stated that
3 the contract for services will be on the next agenda.

4 Councilmember Maxwell made a motion to award the bid to Blue
5 Hills Environmental as the lowest most responsible bidder for
6 landfill services. Councilmember Cobb seconded and the motion
7 carried unanimously.

8 G. Finance Director Sullivan Stated that this \$10,000 is in the
9 Chamber budget for Wild West Days. Finance Director Sullivan is
10 recommending approval of the expenditure of the budgeted item.
11 Councilmember Cobb made a motion to approve the expenditure to
12 the Holbrook Chamber of Commerce for Wild West Days not to
13 exceed \$10,000.00. Councilmember Maxwell seconded and the
14 motion carried unanimously.

15 EXECUTIVE SESSION:

16 POST EXECUTIVE SESSION:

17 CALL TO THE AUDIENCE:

18 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$1072.42

19 Councilmember Tyler made a motion to approve the claims for Walt's Hardware in the
20 amount of \$1072.42. Councilmember Cobb seconded and the motion carried
21 unanimously.

22 ADJOURNMENT:

1 There being no further business to come before the Council at this time Councilmember
2 Peterson adjourned the meeting by unanimous consent at 6:43 p.m.

3
4 Richard Peterson, Councilman

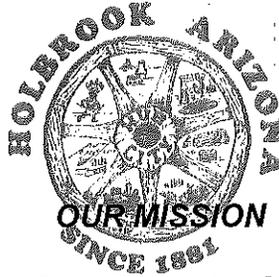
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6 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
7 the regular meeting of the Holbrook City Council held on the March 25, 2014. I further
8 certify that the meeting was duly called and held and that a quorum was present.

9
10 Cher Reyes, CMC, CPM, City Clerk

11

465 First Avenue
P.O. Box 970
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CITY OF HOLBROOK



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The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

JULY 22, 2014

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - A. Proclamation "Navajo County Fair Days".
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for July 4, 2014 thru July 16, 2014: Documentation for claims is available at City Hall.
 - B. Minutes of the regular meeting held on May 27, 2014.
 - C. Special event liquor license-Navajo County Fair-September 10-September 14, 2014.
- 7) REPORTS:
Mayor:
Council Members:

**Manager:
Police Chief:**

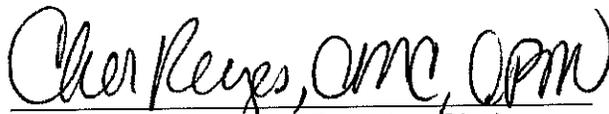
- 8) OLD BUSINESS:
- 9) NEW BUSINESS:
- A. Discussion/possible action regarding funding a region-wide event in conjunction with the Apache and Navajo Counties Mayors and Councilmembers Association meeting-Manager Alley.
 - B. Discussion/possible action regarding an Intergovernmental agreement and memorandum of understanding for the creation of a consolidated dispatch center in Navajo County-Chief Mark Jackson.
 - C. Discussion/possible action regarding a walking path-Councilmember Tyler.
 - D. Discussion/possible action regarding bid results for FY 2015 concrete-Manager Alley.
 - E. Discussion/possible action regarding attendance at League of Arizona Cities and Towns conference-City Clerk Reyes.
- 10) EXECUTIVE SESSION:
- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 11) POST EXECUTIVE SESSION:
- 12) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

13) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ ~~813.19~~

13) ADJOURNMENT:

Dated this 16th day of July 2014.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public

during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

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MINUTES OF THE REGULAR MEETING OF THE
HOLBROOK CITY COUNCIL HELD ON JULY 22, 2014

CALL TO ORDER:

Mayor Hill called the meeting to order at 6:00 p.m.

ROLL CALL:

Mayor Jeff Hill, Councilmember's Wade Carlisle, Bobby Tyler, Richard Peterson and Myron Maxwell. Vice-Mayor Haussman and Councilmember Cobb were absent.

PLEDGE OF ALLEGIANCE/INVOCATION:

The pledge was led by and the invocation was given by City Clerk Reyes.

CITY STAFF:

City Manager Ray Alley and City Clerk Cher Reyes.

PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

CONSENT AGENDA:

Claims approval for July 4, 2014 thru July 16, 2014, minutes of the regular meeting held on May 27, 2014 and special events liquor license for the Navajo County Fair-September 10-September 14, 2014. Councilmember Tyler made a motion to approve the consent agenda. Councilmember Carlisle seconded and the motion carried unanimously

SUMMARY OF CURRENT EVENTS:

MAYOR:

1. Mayor Hill applauded Jack Foree for picking up trash off the streets as he walk to and from work.

COUNCIL:

1 1. Councilmember Tyler reported that Wild West Days was a good event and he
2 looks forward to next year's event.

3 MANAGER:

4 1. Manager Alley reminded Council that there will be a special meeting on July 29
5 2014 at 6 p.m.

6 2. Manager Alley reported that Streets is still working on Erie trying to make it to 3rd
7 Avenue before school starts. Manager Alley stated that a backhoe was rented for
8 1 month to help with streets projects.

9 3. City Clerk Reyes announced that Route 66 Days would be held on August 8-9 at
10 the West End Park from 4-8 p.m.

11 4. Chief Jackson reported that the FTO is doing well.

12 5. Chief Jackson reported that the department has replaced 4 computers. Chief
13 Jackson stated that three will be replaced each year until all are replaced.

14 6. Chief Jackson reported that they are trying to hire 1 more officer. Chief Jackson
15 stated that there is one recruit in the Academy and he will graduate on September
16 8.

17 7. Chief Jackson reported that Staff is working on the Evidence Room and getting
18 evidence sorted and cleaned.

19 OLD BUSINESS:

20 NEW BUSINESS:

21 Mayor Hill moved New Business Item B to the beginning of New Business by
22 unanimous consent.

23 B. Manager Alley reported that the County has prepared an agreement for the regional

1 dispatch center. Manager Alley and Chief Jackson both stated that they have reviewed
2 the agreement and are in favor of it. Manager Alley stated that the City Attorney has
3 not yet reviewed the agreement which he will get done and bring back to Council at the
4 Special Meeting for July 29. Sheriff K.C. Clark informed the Council that the
5 dispatchers will work for an independent contractor rather than Navajo County. The
6 Contractor's name is IXP. Sheriff Clark stated that IXP is a great organization and they
7 are able to pay a higher salary, provide a good benefit package and training. Sheriff
8 Clark stated that IXP is a nationwide company.

9 A. Manager Alley stated that he had received a request from the Mayors and
10 Councilmembers Association to ask the Council if they would be willing to contribute to
11 a region-wide event. Manager Alley stated that the group is asking for a total of \$6000
12 from each City/Town who belongs to the Association with \$3000 coming from this Fiscal
13 Year and \$3000 from next fiscal year. Manager Alley stated that if the Council wants to
14 contribute this amount something will need to be cut from budget to accommodate this
15 expenditure. No motion was made for this item.

16 C. Councilmember Tyler stated that he had met with Manager Alley and Tim Kelley on
17 the south side of the levee by Romero Street to look at the possibility of a walking park
18 in that area. Councilmember Tyler stated that the County just opened there walking
19 area and it is very nice. Manager Alley stated that since this area is floodway a park
20 would be a possibility since nothing else can be constructed there. Councilmember
21 Maxwell made a motion that Council be given more information including a plan and
22 cost for the park. Mayor Hill seconded and the motion carried unanimously.

23 D. Manager Alley presented the bid results for concrete for FY 2015. Manager Alley

1 stated that only one bid was received and it was from Quality Ready Mix. Manager
2 Alley stated that the concrete 4000# with fiber went up from \$103.49 last year to 106.49
3 for FY 2015. Manager Alley recommended awarding the bid to Quality.
4 Councilmember Tyler made a motion to award the concrete bid for FY 2015 to Quality
5 Ready Mix. Councilmember Carlisle seconded and the motion carried unanimously.
6 E. Mayor Hill asked if any Council would like to attend the Annual League Conference.
7 Councilmember Tyler responded that he could attend. Mayor Hill instructed Staff to
8 sign Councilmember Tyler up.

9 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE:

10 Councilmember Carlisle recused himself from this item as he is the owner of Walt's
11 Hardware and left the Chambers. Councilmember Tyler made a motion to pay the
12 claims to Walt's Hardware in the amount of \$813.19. Councilmember Peterson
13 seconded and the motion carried unanimously.

14 ADJOURNMENT:

15 There being no further business to come before the Council at this time Mayor Hill
16 adjourned the meeting by unanimous consent at 7:23 p.m.

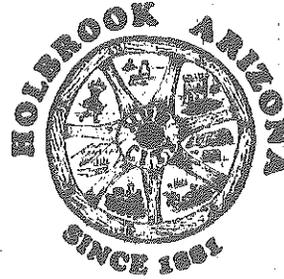
17 _____
18 Jeff Hill, Mayor

19
20 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
21 the regular meeting of the Holbrook City Council held on the July 22, 2014. I further
22 certify that the meeting was duly called and held and that a quorum was present.

23 _____
24 Cher Reyes, CMC, CPM, City Clerk
25

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



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AGENDA
SPECIAL MEETING OF THE HOLBROOK CITY COUNCIL
JULY 29, 2014
6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically.

The items on the following agenda are for discussion and possible consideration:

PUBLIC HEARING:

Truth in Taxation hearing on property tax.

OLD BUSINESS:

- A. Discussion/possible action regarding an Intergovernmental agreement and memorandum of understanding for the creation of a consolidated dispatch center in Navajo County-Manager Alley.

NEW BUSINESS:

- A. Resolution 14-10, adoption of the budget for Fiscal Year 2014-2015.

CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$813.19

Dated this 23rd Day of July 2014.


Cher Reyes, CMC, CPM, City Clerk

1 MINUTES OF THE HOLBROOK CITY COUNCIL SPECIAL MEETING HELD ON
2 JULY 29, 2014
3

4 CALL TO ORDER:

5 Mayor Hill called the meeting to order at 6:00 p.m.

6 Roll Call:

7 Mayor Jeff Hill, Vice-Mayor Charles Haussman, Councilmember's Richard Peterson,
8 Wade Carlisle and Phil Cobb. Councilmembers Bobby Tyler and Myron Maxwell were
9 absent.

10 CITY STAFF:

11 City Manager Ray Alley, Finance Director Randy Sullivan and City Clerk Cher Reyes.

12 PUBLIC HEARING:

13 Vice-Mayor Haussman made a motion to open the public hearing for Truth in Taxation.

14 Councilmember Cobb seconded and the public hearing opened at 6:02 p.m. Finance
15 Director Sullivan reported that Holbrook will not collect property tax for the 2015 Fiscal
16 Year. No other public comment so Councilmember Cobb made a motion to close the
17 public hearing. Vice-Mayor Haussman seconded and the public hearing was closed
18 unanimously at 6:06 p.m.

19 OLD BUSINESS:

20 A. Manager Alley stated that there has been a lot of discussion back and forth
21 regarding the Regional Dispatch Center and that the County is not ready to move
22 forward with it at this time. No action was taken on this time.

23 NEW BUSINESS:

24 A. Mayor Hill presented Resolution 14-10 captioned as follows:

25 **RESOLUTION FOR THE ADOPTION OF THE BUDGET**
26 **FISCAL YEAR 2014/2015**

1
2 Councilmember Cobb made a motion to adopt the Resolution. Vice-Mayor
3 Haussman seconded and the budget amount of \$9,985,885.00 for FY 2015 was
4 adopted unanimously.

5 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$813.19.

6 Councilmember Carlisle recused himself from this item as he is the owner of Walt's
7 Hardware and left the chambers. Mayor Hill made a motion to approve the claims for
8 Walt's Hardware in the amount of \$813.19. Councilmember Peterson seconded and
9 the motion carried unanimously.

10 Adjournment:

11
12 There being no further business to come before the Council, the meeting was
13 adjourned at 6:36 p.m.
14

15
16

Jeff Hill, Mayor

17 **CERTIFICATION:**

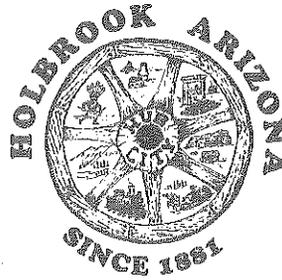
18 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
19 the Special Meeting of the Holbrook City Council held on the 29th day of July 2014. I
20 further certify that the meeting was duly called and held and that a quorum was present.

21
22

Cher Reyes, CMC, CPM, City Clerk
23
24

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



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OUR MISSION

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

DECEMBER 9, 2014

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for November 14, 2014 thru December 3, 2014:
Documentation for claims is available *at City Hall.*
- 7) REPORTS:
Mayor:
Council Members:

Manager:
Finance Director:
Police Chief:

8) OLD BUSINESS:

- A. Ordinance 14-10. Establishing fees for park references for the Hidden Cove Park, second reading.

9) NEW BUSINESS:

- A. Discussion/possible action regarding request to expend funds in the amount not to exceed \$8,828.00 to Spillman Technologies as a sole source provider-Manager Alley.
- B. Discussion/possible action regarding entering into an agreement with Woodruff Fire District-Manager Alley.
- C. Discussion/possible action regarding closure of City Hall on Fridays-Manager Alley.
- D. Ordinance 14-11, authorizing the acquisition of real property by the City of Holbrook, namely Parcel Number 109-18-035A, first reading.
- E. Discussion/possible action regarding Policy and Procedures for the Holbrook Police Department use of Audio recorders and on-Officer body cameras-Manager Alley.
- F. Discussion/possible action regarding volunteer program at the Humane Shelter-Manager Alley.
- G. Report from Librarian Wendy Skevington and possible discussion.
- H. Report from Fleet Supervisor John Gerwitz and possible discussion.
- I. Report from Park and Recreation Supervisor John Guttery and possible discussion.
- J. Ordinance 14-12, authorizing the acquisition of real property by the City of Holbrook, namely Parcel Number 109-19-071, 1st reading.
- K. Discussion/possible action regarding Councilmember Tyler's attendance of NACOG Transportation Summit-City Clerk.
- L. Discussion/possible action regarding request to expend additional funds to Precision Electric for pump repairs not to exceed \$2,227.19- Finance Director Sullivan.

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-

431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

13) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$1301.42

14) ADJOURNMENT:

Dated this 2nd of December 2014.


Cher Reyes, GMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON DECEMBER 9, 2014
4

5 CALL TO ORDER:

6
7 Mayor Hill called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Mayor Jeff Hill, Vice-Mayor Charles Haussman, Councilmember's Wade Carlisle,
10 Bobby Tyler, Myron Maxwell, Richard Peterson and Phil Cobb.

11 PLEDGE OF ALLEGIANCE/INVOCATION:

12 The pledge was led by Parks Supervisor John Guttery and the invocation was given by
13 Librarian Wendy Skevington.

14 CITY STAFF:

15 City Manager Ray Alley, Finance Director Randall Sullivan, Chief of Police Mark
16 Jackson, Parks Supervisor John Guttery, Fleet Supervisor John Gerwitz, Librarian
17 Wendy Skevington and City Clerk Cher Reyes.

18 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

19 CONSENT AGENDA:

20 Claims approval for November 14, 2014 thru December 3, 2014. Councilmember Cobb
21 made a motion to approve the consent agenda. Councilmember Carlisle seconded and
22 the motion carried unanimously

23 SUMMARY OF CURRENT EVENTS:

24 MAYOR:

- 25 1. Mayor Hill reported that he had spoken with ADOT and they have revoked the
26 giving away of millings.

1 COUNCIL:

- 2 1. Councilmember Cobb reported that the High School had a wonderful wrestling
3 tournament and volleyball.
- 4 2. Councilmember Cobb thanked all the volunteers for the Parade of Lights.
- 5 3. Councilmember Tyler reported that the Parade of Lights was very nice.
- 6 4. Councilmember Tyler offered condolences to the families of Ernie Montoya and
7 Karen Hardin.
- 8 5. Councilmember Cobb reported that a Hoop Shoot will be held on Saturday at
9 Hulet School for ages 8-12.

10 MANAGER:

- 11 1. Manager Alley reported that the Crack Seal machine is being repaired.
- 12 2. Manager Alley reported that crews are cleaning the alleyways.
- 13 3. Manager Alley reported that telemetry is being installed at Sun Valley by Norm
14 Freeman.
- 15 4. Manager Alley reported that 400 foot of 2" waterline is being replaced at Sun
16 Valley.
- 17 5. Manager Alley reported that the skate park is completed.
- 18 6. Manager Alley reported that the "splash pad area" has been cleaned and
19 leveled.
- 20 7. Chief Jackson reported that the Police Department is really turning around,
21 morale is up and he is very proud of the Department.

22 OLD BUSINESS:

23 Mayor Hill presented Ordinance 14-10 for its second reading captioned as follows:

1 B. Manager Alley stated that the Woodruff Fire District approached him about
2 entering into an agreement to provide fire services for them. Manager Alley
3 stated that the previous agreement was \$1000 per call but they haven't had a
4 call for several years. Manager Alley suggested that the new agreement be
5 written such as McLaws Road where an annual fee is paid regardless of a call or
6 not and suggested an amount of \$1000 per year. Manager Alley stated that the
7 difference is that McLaws Road historically has 2-3 fires per year and Woodruff
8 has 1 per 5 years. Manger Alley stated that both the Fire Chief and he
9 recommend approving the agreement. Manager Alley stated that the Woodruff
10 Fire District was offered an option for \$2000 which included the fire service,
11 training and inspection of the hydrants. Vice-Mayor Haussman asked if there
12 was a period of renewal for this agreement. Manager Alley stated that the
13 renewal is a one year period. Councilmember Carlisle stated that would be fine
14 unless there is a year where there is 5 fire calls. Manager Alley stated there are
15 different demographics in the different areas. Mayor Hill stated that he is not
16 sure that we can respond to a fire in Woodruff for \$1000 and he wants to make
17 sure the City's cost are covered as the citizens of Holbrook should not have to
18 pay for a fire out of City limits. Mayor Hill asked if they generate \$12,000 for Fire
19 District what are the funds used for? Manager Alley stated that he did not know
20 but he could ask them to come and speak to the Council. Councilmember Tyler
21 asked what a fire call costs. Manager Alley stated that he did not know but Chief
22 Simpson would be able to tell the Council. Mayor Hill stated that he had no
23 issues with responding outside City limits for a call as it is the right thing to do.

1 Councilmember Carlisle asked what we would do if there was a big fire out there
2 and stated that he believes that we should have a policy in place that protects
3 the City. Mayor Hill made a motion to table this item until next meeting when
4 Chief Simpson could be in attendance. Councilmember Tyler seconded and the
5 motion carried unanimously.

6 C. Manager Alley informed the Council that he would like to withdraw this item from
7 the agenda. Councilmember Carlisle stated that he did not have a problem with
8 the City Offices being closed on Friday. Manager Alley stated that is more a
9 safety concern and it doesn't matter. Vic-Mayor Hausman stated that if this
10 item is on the agenda again he would like some statistical data to show how
11 busy the office is on Friday.

12 D. Mayor Hill presented Ordinance 14-11 for its first reading captioned as follows:

13 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE**
14 **CITY OF HOLBROOK, ARIZONA, AUTHORIZING**
15 **THE ACQUISITION OF REAL PROPERTY BY THE CITY OF HOLBROOK:**
16 **NAMELY PARCEL NUMBER 109-19-035A, MORE FULLY DESCRIBED IN EXHIBIT "A"**

17 Manager Alley stated that is the parcel located by City Hall on the corner of 1st
18 Avenue and W. Erie that contains a mobile home which has been abandoned
19 and full of weeds. Manager Alley stated that the owner is willing to sell the land
20 and trailer to the City for \$1000. Manager Alley recommend that the purchase
21 be made and the lot can be cleaned and we will never have to deal with it again.
22 Manager Alley stated that it is cheaper to pay the \$1000 than to pay Attorney
23 fees to condemn the property. Manager Alley stated that is going to solve an
24 ongoing problem the City has with code violations.

25 E. Chief Jackson stated that this a new policy for Audio recorders and On-Officer

1 body cameras which will be included in the Department policies and procedures.

2 Chief Jackson stated the policy has been reviewed by the Attorney and
3 suggested changes have been made. Chief Jackson stated that every officer in
4 the Department wears them. Councilmember Maxwell asked if they have to
5 have permission to video. Chief Jackson stated that they did not but they do
6 advise they are being recorded. Chief Jackson stated that the cameras are
7 downloaded every shift and reviewed by Sergeants. Vice-Mayor Haussman
8 made a motion to approve the Policy. Councilmember Tyler seconded and the
9 motion carried unanimously.

10 F. Chief Jackson stated that the Animal Control has started a volunteer program
11 with a few volunteers and that Merrill has prepared a volunteer agreement which
12 has been reviewed and approved by the City Attorney. Councilmember Cobb
13 stated that this is a great idea. Councilmember Cobb made a motion to approve
14 the volunteer agreement. Councilmember Tyler seconded and the motion
15 carried unanimously.

16 G. Librarian Wendy Skevington presented a statistical report for the Library 2014.
17 Ms. Skevington stated that over 450 citizen use the Library for their primary
18 access to the Internet and this number does not include wireless devices. Ms.
19 Skevington stated that there was 147 participants in the summer reading
20 program. Librarian Skevington stated that the library has joined a book
21 consortium sponsored by the State Library which offers more books to the
22 Library Patrons. Ms. Skevington stated that the Library Services and Technology
23 Grant has been closed and over 500 people were helped through this grant on

1 their employment search. Ms. Skevington reported that the awning construction
2 is a little behind schedule due to flooding but they hope to be back on track next
3 week. Ms. Skevington stated that the Lego bots and Creative Chaos grants are
4 in progress. Ms. Skevington stated that in 2015 the Library will be focusing on
5 their social media presences. Mayor Hill has who administers the LSTA grants.
6 Ms. Skevington replied that it is a Federal Grant administered by the State
7 Library. Mayor Hill asked if the Library needs more computers and if the room is
8 adequate. Ms. Skevington replied that the computers are aging rapidly. Vice-
9 Mayor Haussman asked how many computers were available in the Library for
10 public use. Ms. Skevington stated 17-26. Vice-Mayor Haussman asked what
11 bandwidth the library has and if there is a bottleneck. Ms. Skevington stated that
12 the internet is purchased from Navajo County and that the bottleneck occurs with
13 wireless devices. Councilmember Cobb said that he was impressed that 33
14 people visit the library per hour. Vice-Mayor Haussman thanked Ms. Skevington
15 for her tireless hours. Councilmember Carlisle stated that 205 persons visit the
16 Library per day and he personally refers one person per week to the Library.
17 Mayor Hill thank Ms. Skevington for the work and what's she continues to do with
18 all the budget cuts that affected the Library. Manager Alley stated that Librarian
19 Skevington epitomizes pride of ownership. Manager Alley stated that he
20 believed the electronic age will become more and more critical at the Library.
21 H. John Gerwitz, Fleet Supervisor stated that his Department job is to keep the City
22 moving. Mr. Gerwitz stated that they keep the vehicles running and help the
23 other Departments with such things as designing floats, helping move items for

1 floats and looking at a truck in the mud. Mr. Gerwitz stated that this year has
2 been rather difficult for Fleet Maintenance as he is on his third employee and
3 training throws him behind. Mr. Gerwitz stated that for 2015 his goals are to
4 keep Manager Alley supplied with black electrical tape, to beg Finance Director
5 Sullivan daily to update the fleet and fix the plumbing at the shop. Mr. Gerwitz
6 stated that Fleet consists of 125 pieces of equipment ranging from tamping
7 machines to Fire Trucks. Mr. Gerwitz stated that some Department Heads will
8 work on their own equipment Mr. Gerwitz stated that the attitude change in the
9 Police Department has reduced the stress in his Department and he thanked the
10 Council for their service and time. Mr. Gerwitz stated that it's a good week if you
11 get to a project by Friday. Fleet Supervisor Gerwitz stated that the oldest
12 equipment in his fleet is a 1965 Gannon roller and the newest is a 2014
13 Firetruck. Mr. Gerwitz stated that he has a 1970 Firetruck which is a frontline
14 vehicle and the 2012 Dodge Charger is the newest motor vehicle with everything
15 else going downhill from that. Mr. Gerwitz stated that 60-75% of fleet needs
16 constant work. Mr. Gerwitz stated that they are going to keep the fleet
17 operational for at least another year maybe two. Mr. Gerwitz stated that a lot of
18 the fleet requires parts which are obsolete. Mr. Gerwitz stated that the biggest
19 problem that they have had with the Dodge Charger's has been brake problems
20 but they now use law enforcement pads and rotors and the issues have gone
21 away. Councilmember Maxwell asked how Fleet is for shop equipment. Mr.
22 Gerwitz stated that the only equipment that needs updated is the scanner. Mr.
23 Gerwitz stated that Manager Alley has given him a budget for shop equipment so

1 he is really not hurting. Mr. Gerwitz stated that he goes through a lot of money
2 per day trying to keep tires on vehicles and replacing filters. Councilmember
3 Carlisle stated that he likes Manager Alley's theory on older vehicles and said
4 that everyone should get used to it because if they break down in town they
5 break down in town. Mayor Hill stated if they are reliable and work it is good to
6 run the older vehicles. Chief Jackson reminded Council that he is able to get
7 vehicles through the program and after keeping them for a year in the Police
8 Department he can pass them on to the City so they are looking at getting
9 pickups. Mayor Hill asked if any of the old fleet will be auctioned. Mr. Gerwitz
10 stated that when he has time. Mr. Gerwitz stated that it is a huge interruption of
11 time so if he feels the return is not great enough he will not auction the items.
12 Manager Alley stated that Mr. Gerwitz is like a security blanket when
13 Departments get in a bind they call him.

- 14 I. Manager Alley introduced John Guttery Parks Supervisor stating that he walks
15 on water. Mr. Guttery recognized his employees Napo Baldonado, James Lerma
16 and Mike O'Dell saying that they have meshed and work well together. Mr.
17 Guttery stated that it is an honor to work with them. Mr. Guttery stated that their
18 goal is to make the parks more flexible so the citizens can get more use out of
19 them. Mr. Guttery stated that at Lisitzky they removed the fences on the t-ball
20 field so that it made one big field which could be used for soccer, football and t-
21 ball. Mr. Guttery stated that a lot of field and grass work was done at this park as
22 well as replacement of water valves and the addition of stabilizer. Mr. Guttery
23 stated that stabilizer is more wind resistant and allows for safer play. Mr. Guttery

1 stated that bases, plates are other things had been replaced also to allow for
2 safer play. Mr. Guttery stated that they helped Men's League install a
3 scoreboard at the large field at Hunt Park which was paid for by the Men's
4 League and is used by them and the High School. Mr. Guttery stated that much
5 needed repairs have been completed on the Skate Park and it will open on
6 Monday. Mr. Guttery stated that a new swing set came in today and will replace
7 what he believes is an original swing set on the park. Mr. Guttery stated that the
8 Pool had a great safe season. Mr. Guttery reported that soccer goals had been
9 removed at Lewis Park making that area more flexible and that a frost free
10 hydrant had been installed which will allow for parties and church events. Mr.
11 Guttery said that Gillespie Park has doubled in use due to the creation of the
12 amphitheater set up. Mr. Guttery stated that he had added two xeriscape areas
13 one by the Senior Center and the other by the Fitness Center. Mr. Guttery said
14 that he is most proud of the cemetery and that it is great having one guy
15 assigned to it-Mike O'Dell who does very well there. Mr. Guttery stated that
16 several people have found uses for the West End Park also. Mr. Guttery stated
17 that he gets lots of help from all the other Departments when needed. Mr.
18 Guttery stated that he planted 25 trees in the past year and they are all still alive.
19 Councilmember Maxwell stated that he believes the community is very happy
20 with the Parks. Mayor Hill said that the compliments he receives center around
21 Mr. Guttery. Mayor Hill asked about ancient lights at Lisitzky wondering if they
22 are going to be replaced. Manager Alley stated that they are being looked at and
23 he believes it is a pet project of Mr. Kelley. City Clerk Reyes commented that the

1 Dog Park is very popular and you have to wait your turn. Mr. Guttery stated that
2 he has received compliments from tourists saying there is no better dog park.
3 Councilmember Carlisle stated that he appreciates Mr. Guttery's attention to
4 detail. Councilmember Carlisle stated that it has increased the curb appeal of
5 Holbrook. Mayor Hill commented on the metamorphosis of the swimming pool
6 also.

7 J. Mayor Hill presented Ordinance 14-12 captioned as follows for its first reading:

8 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE**
9 **CITY OF HOLBROOK, ARIZONA, AUTHORIZING**
10 **THE ACQUISITION OF REAL PROPERTY BY THE CITY OF HOLBROOK:**
11 **NAMELY PARCEL NUMBER 109-19-071, MORE FULLY DESCRIBED IN EXHIBIT "A"**
12 **ATTACHED HERETO**

13
14 Manager Alley stated that this is the APS building across the street and they are going
15 to sell it to the City for \$1.00.
16
17

18 K. City Clerk Reye's stated that she has registered Councilmember Tyler for the
19 NACOG Summit but in the past the Council had to approve Council travel so she
20 is asking for approval. Councilmember Cobb made a motion to pay for
21 Councilmember Tyler to attend the NACOG Transportation Summit. Vice-Mayor
22 Haussman seconded and the motion carried unanimously.

23 L. Finance Director Sullivan stated that this item had been brought to Council
24 previously for a lesser amount but once Precision Electric got into the pump they
25 found additional repairs were needed. Finance Director Sullivan stated that
26 additional amount is \$2,227.19. Manager Alley stated that this is a big pump for
27 the Wastewater Treatment Plant and that one of the bowls were cracked when
28 they opened it up. Vice-Mayor Haussman asked when is it cheaper to buy a new

1 pump. Manager Alley stated a new pump would be at least \$20,000.00. Finance

2 Director Sullivan stated that we do have an extra pump on hand.

3 Councilmember Cobb made a motion to expend funds in the amount not to
4 exceed \$2,227.19 to Precision Electric for the repairs of the wastewater pump.

5 Vice-Mayor Haussman seconded and the motion carried unanimously.

6
7 EXECUTIVE SESSION:

8 POST EXECUTIVE SESSION:

9 CALL TO THE AUDIENCE:

10 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$1301.42

11 Councilmember Carlisle recused himself from this item as he is the owner of Walt's
12 Hardware and left the Chambers. Mayor Hill made a motion to approve the claims for
13 Walt's Hardware in the amount of \$1301.42. Councilmember Tyler seconded and the
14 motion carried unanimously.

15 ADJOURNMENT:

16 There being no further business to come before the Council at this time Mayor Hill
17 adjourned the meeting by unanimous consent at 8:00 p.m.

18
19 _____
20 Jeff Hill, Mayor

21 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
22 the regular meeting of the Holbrook City Council held on the December 9, 2014. I
23 further certify that the meeting was duly called and held and that a quorum was present.

1
2
3

Cher Reyes, CMC, CPM, City Clerk

By the numbers -- FY 2014 at the library

Library Use

- The library was open **248** days.
- **51,075** people visited the library

Library Programs

- **147** participants in the 2014 summer reading program *FIZZ, BOOM, READ* cumulatively read **63,120** minutes.
- **1,977** attended 63 programs and activities.
 - **425** attended **15** programs for adults
 - **1,552** attended **48** events for families and children

Factoids of the Year

- **33** people visit the library every hour it is open
- **450+** people use the library as their only internet access

Grants

- LSTA (Library Services and Technology Act)-- Job Help , Beyond BTOP2 , \$20,000 **CLOSED OUT**. During the course of this grant our instructor helped more than 500 people with their employment search needs and to improve their 21st Century skills.
- SGIA-Construction -- \$30,000 **PENDING COMPLETION**. The new addition will be a supported awning and peaked portico of sufficient length and breadth to provide both summer shade and winter shelter to entryway steps and bring the accessibility ramp under roof.
- LSTA --_Creative Chaos, Lego 'bots and More \$24,000 **IN PROGRESS** Day camps were offered over the summer months and RoboDojo Begins December 10.
- STEAM Kits July 2014, The purpose of "STEAM Kits for Communities" is to offer STEAM (Science, Technology, Engineering, Art, and Mathematics) kits to Arizona's small and rural libraries in order to facilitate greater interest in science and the arts. Primarily aimed at children and young adults ages 6-16, the kits are intended to encourage self-initiated learning, critical thinking, creativity, and problem solving.

Circulation of our collections

- A total of **53,718** items were circulated
 - Books 27,939
 - Movies 15,928
 - Computers sessions 7,864
 - Audiobooks 1,251
 - Music CDs 436
 - Magazines 300

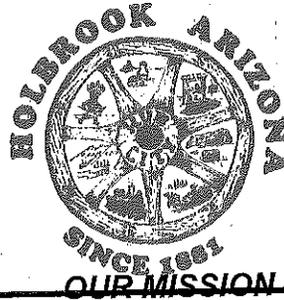
Digital Offerings

540 eBooks at Axis360

40,000+ from Freading

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

FEBRUARY 10, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for January 8, 2015 thru February 4, 2015:
Documentation for claims is available *at City Hall. (PG 4)*

- 7) REPORTS:
Mayor:

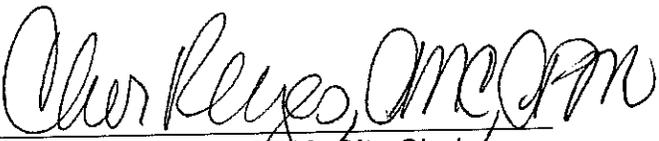
Council Members:
Manager:
Finance Director:
Police Chief:

- 8) OLD BUSINESS:
- 9) NEW BUSINESS:
- A. Report from Golf Course Supervisor Larson John and possible discussion.
 - B. Report from Safety Officer D.V. Stuart and possible discussion.
 - C. Discussion/possible action regarding request to expend funds in the amount not to exceed \$5323.19 to FDC Rescue Products for fire coats for the Holbrook Fire Department-Manager Alley. (PG 38)
 - D. Discussion/possible action regarding the Regional geocaching event-Manager Alley. (PG 44)
 - E. Discussion/possible action regarding the Real AZ dues-Manager Alley.(PG 46)
 - F. Discussion/possible action regarding the naming of the multi-use path-Councilmember Tyler.
- 10) EXECUTIVE SESSION:
- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 11) POST EXECUTIVE SESSION:
- 12) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

- 13) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 2184.95
- 14) ADJOURNMENT:

Dated this 3rd day of February 2015.


Cher Reyes, CMC, GPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON FEBRUARY 10, 2015
4

5 CALL TO ORDER:
6

7 Mayor Hill called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Mayor Jeff Hill, Vice-Mayor Charles Hausman, Councilmember's Bobby Tyler, Richard
10 Peterson, Myron Maxwell and Phil Cobb. Councilmember Carlisle was absent.

11 PLEDGE OF ALLEGIANCE/INVOCATION:

12 The pledge was led by Councilmember Tyler and the invocation was given by Vice-
13 Mayor Hausman.

14 CITY STAFF:

15 City Manager Ray Alley and City Clerk Cher Reyes.

16 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

17 CONSENT AGENDA:

18 Claims approval for January 8, 2015 thru February 4, 2015. Councilmember Cobb
19 made a motion to approve the consent agenda. Councilmember Tyler seconded and
20 the motion carried unanimously

21 SUMMARY OF CURRENT EVENTS:

22 MAYOR:

- 23 1. Mayor Hill reported that Councilmember Tyler and he had met with NPC
24 regarding their financial difficulties and the possible relocation of Administration.
25 Mayor Hill reported that everything is in the discussion phase only and he will
26 report back as more information is available.

1 COUNCIL:

- 2 1. Councilmember Cobb reported that the election will be held in March for Council
3 and the Alternative Expenditure Limitation.
- 4 2. Councilmember Cobb reported that the Hashknife Pony Express Ride was a
5 marvelous experience for him. Councilmember Cobb reminded everyone that
6 this ride is funded from donations only. Councilmember Cobb stated that if you
7 have a chance stop into Scottsdale and see the Statute, it is breathtaking.
- 8 3. Councilmember Tyler reported that he had met with the families and Staff at the
9 Bread of Life. Councilmember Tyler reported that he was informed of the
10 challenges they face.
- 11 4. Councilmember Tyler reported that he had toured the Senior Citizens Center and
12 had seen all the improvements there. Councilmember Tyler reported that several
13 other improvements are needed.
- 14 5. Councilmember Tyler reported that he had met with the residents of the Lewis
15 Subdivision and listened to their concerns about their neighborhood and the
16 building of the biking/walking path. Activities for families, weeds, customer
17 service.
- 18 6. Councilmember Tyler reported that the Hashknife dinner was very good.
19 Councilmember Tyler reported that they had visited all the schools and it was
20 fun.
- 21 7. Councilmember Tyler reported that he had delivered a plaque to the Mayor of
22 Scottsdale from the City of Holbrook and the Sheriff's Office for appreciation for
23 the Posse.

1 8. Councilmember Peterson reported that the Navajo County Historical Society is
2 holding its membership drive. Councilmember Peterson stated that the society is
3 a jewel of the County and if you are not a member you should visit the
4 courthouse and consider joining.

5 MANAGER:

- 6 1. Manager Alley reported that crews are working on a water line in Sun Valley.
- 7 2. Manager Alley reported that the single wide trailer on the corner of 1st and W.
8 Erie is gone and Staff will be turning property into a micro park.
- 9 3. Manager Alley reported that Streets Crews are working on patching and crack
10 sealing. Manager Alley reported that the City rented a crack seal machine to
11 complete the work.
- 12 4. Manager Alley reported that a new gate is being installed at the Golf Course.
- 13 5. Manager Alley reported that Legislature is trying to do away with residential sales
14 tax. Manager Alley stated that the League of Cities and Towns is opposed to
15 this legislation which could be catastrophic for the City and it will be an \$80,000
16 cut. Manager Alley asked Council to let the League know that the City does not
17 want to lose this tax revenue.
- 18 6. Manager Alley reported that City crews are working on cemetery project.
19 Manager Alley reported that the building was abated through the EPA grant that
20 City Clerk Reyes has been working on.
- 21 7. Chief Jackson reported that the County had a Haz-Mat scare this week. Chief
22 Jackson stated that this incident was taken very seriously.
- 23 8. Chief Jackson reported that they are still working on their radio issues. Chief

1 Jackson reported that they are installing longer antennas for better
2 communications and it appears to be helping.

3 9. Chief Jackson reported that the Department did participate in the Hashknife
4 Ride.

5 10. Chief Jackson reported that Emily Wheeler has resigned and is leaving the
6 Department.

7 OLD BUSINESS:

8 NEW BUSINESS:

9 A. Manager Alley introduced Larson John, Golf Course Superintendent to the Council
10 to give highlights of his Department. Mr. John stated that in his Department he has two
11 full time employee plus himself. Mr. John stated that sometimes he is given part-time
12 employees, community service people and volunteers to help out. Mr. John stated that
13 their main job is to get rid of the wastewater. Mr. John stated that they mow, weed,
14 irrigate, maintain the irrigation system, clean, repair equipment such as golf carts, paint
15 and check vending machines. Mr. John stated that the golf carts are very old. Mr. John
16 stated that the Golf Course is used for more than golf events as it is used for cross
17 country meets, color runs and several other fund raisers. Mr. John stated that for this
18 season they need to raise sprinkler heads, lay more wires and get grass growing. Mr.
19 John stated that he would like to get the netting around the caretaker's house replaced
20 this year also. Manager Alley asked how many golf carts the course has. Mr. John
21 replied 13. Manager Alley asked how many they used to have and Mr. John replied 26.
22 Manager Alley stated that this is one item that will be addressed during the budget as
23 the course really needs carts. Mr. John stated that he would like to hire someone who

1 would learn the course in preparation to take over he has worked for the City for 37
2 years. Mr. John stated that every day is pretty busy at the course. Mayor Hill stated that
3 the Golf Course makes our community stand out. Councilmember Cobb stated that the
4 course is an asset and it draws from several communities. Mayor Hill asked what will
5 be the next big cost in the next 5 years. Mr. John replied a fairway mower which will
6 cost about \$54,000.00. Manager Alley stated that Mr. John and his Department do
7 almost all the repairs on their equipment themselves. Manager Alley stated that the
8 backhoe needs repairs quite often also. Finance Director Sullivan stated that the Golf
9 Course is on telemetry now so the pump to inject into alkali comes on automatically
10 based on PH level. Manager Alley stated that this system is more manageable than the
11 old ozone machine.

12 B. Doyce Stuart, Safety Officer introduced himself to the Council. Mr. Stuart informed
13 the Council that his career in safety began while working at ADOT. Mr. Stuart stated
14 that his job is to make sure everyone has a safe work environment and that they have
15 the proper PPE's available to them, follow the City's policies and enforce OSHA
16 standards. Mr. Stuart stated that he has to inspect all City facilities including the
17 playground equipment. Mr. Stuart stated that he inspects fire extinguishers and eye
18 wash stations as well. Mr. Stuart stated that he also conducts training for the employees
19 which is another mandatory item from OSHA, Federal and State government. Mr.
20 Stuart stated that he has to make sure everyone stays caught up on their certifications.
21 Mr. Stuart stated that he is responsible for the safety for 56 employees. Mr. Stuart
22 stated that he is the Emergency Operations Coordinator and the NIMS Manager as
23 well. Manager Alley stated that it is better to listen to Mr. Stuart and comply with safety

1 issues than to receive a warning. Manager Alley stated that he appreciates everything
2 Mr. Stuart does. Councilmember Maxwell stated he appreciates Mr. Stuart and that it
3 sounds like he has an impossible job.

4 C. Manager Alley stated that the total amount for this quote was typed incorrectly and it
5 should be \$5823.19 instead of the \$5323.19. Councilmember Cobb asked if the
6 Department only needs three of the fire coats. Chief Simpson stated that the gear is for
7 three firemen. Finance Director Sullivan stated that this is a budgeted item. Vice-Mayor
8 Haussman made a motion to expend fund to FDC Rescue Products in the amount not
9 to exceed \$5823.19 for fire coats. Councilmember Cobb seconded and the motion
10 carried unanimously.

11 D. Manager Alley stated that he had been asked to ask Council to contribute to the
12 Regional Geocaching event by the Mayors and Councilmembers Association in the
13 amount of \$6000.00. Manager Alley stated that he does not know how other
14 communities keep coming up with this money. Manager Alley stated that Google has
15 some of this stuff available. Manager Alley stated that it is not a budgeted item and is a
16 policy decision. Mayor Hill stated that he did not quite understand what Geocaching.
17 City Clerk Reyes stated that it is a Global thing and people use their GPS to locate an
18 item or items. Councilmember Cobb stated that he participates in Geocaching at his
19 store and it is great fun. Councilmember Peterson stated that if the City contributes that
20 will bring the total to \$54,000.00. Mayor Hill stated that there has been nothing that has
21 happened in the last two years that makes him want to participate in this. Mayor Hill
22 made a motion to tell the Association no to this request. Councilmember Cobb
23 seconded and the motion carried unanimously.

1 E. Manager Alley stated that the City belongs to the Real AZ corridor, the first year
2 there was no cost, the second \$2500 and now they are asking for \$5000.00. Manager
3 Alley asked what we get for the \$5000.00. Manager Alley stated that there is \$2500.00
4 but he does not think it is worth it. Manager Alley asked would you spend it out of your
5 own pocket. Mayor Hill asked what Ms. Smith, Events Coordinator think. Manager
6 Alley stated that they schedule a lot of meetings to schedule meetings. Manager Alley
7 stated that the membership fees will come out of Lodger's Tax. Vice-Mayor Haussman
8 stated that he has attended these meetings and they are very process oriented not
9 product oriented. Vice-Mayor Haussman asked Manager Alley if we have gained
10 anything from this membership that would warrant the dues. Manager Alley stated not
11 that he could think of. Councilmember Maxwell made a motion to cancel the
12 membership. Councilmember Cobb seconded and the motion carried unanimously.
13 Mayor Hill stated that if RealAZ wants to come and give solid data as to what they have
14 done with the \$2500 there will be a spot on the agenda for them.

15 F. Councilmember Tyler stated that he had come to Council with a walking and biking
16 path in the Lewis Subdivision. Councilmember Tyler stated that he has visited several
17 such paths. Councilmember Tyler stated that this will create a joint use area.
18 Councilmember Tyler stated that these paths are very popular. Councilmember Tyler
19 stated that we have the traffic for bikers and walkers in our area. Councilmember Tyler
20 stated that this would also be a great place for Frisbee golf. Councilmember Tyler
21 stated that we have all that land and we need to utilize it. Councilmember Tyler stated
22 that there was a family here by the name of Dyer which had a grocery store.
23 Councilmember Tyler stated that he would like to see the park named after Mr. Dyer as

1 he did so much for the community. Councilmember Tyler stated that Mr. Dyer would
2 give people food when they didn't have money and he would run a tab for person also.
3 Councilmember Tyler stated that he would like to name the park after Mr. and Mrs.
4 W.S. Dyer. Manager Alley stated that he believe the park could turn into a substantial
5 deal due to the joint use ability. Councilmember Peterson stated the he believes it is
6 important to honor people from Holbrook and asked if this could be delayed and made
7 a little more formal. Mayor Hill stated that he knew the name but he never got to meet
8 Mr. Dyer. Mayor Hill stated that our citizens are our greatest assets. Vice-Mayor
9 Haussman stated that he would like a weather resistance plaque. Manager Alley stated
10 that he could get with Councilmember Tyler and get more information and some
11 drawings together and bring back to the Council. Councilmember Tyler stated that he
12 would like to get the street signs put back up in that area and perhaps adopt out
13 portions of the park for families to maintain and clean.

14 G. Chief Jackson stated that since the Police Department is losing Emily wheeler at the
15 Police Department he has sat down with Vickie and revised the job description to be for
16 an Office Specialist and changed the job duties to fit the job. Finance Director Sullivan
17 stated that the duties of the job description are being updated to be more Police
18 Department oriented. Councilmember Cobb made a motion to revise the Job
19 Description for Office Specialist as presented. Councilmember Tyler seconded and the
20 motion carried unanimously.

21 EXECUTIVE SESSION:

22 POST EXECUTIVE SESSION:

23 CALL TO THE AUDIENCE:

1 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$2184.95

2 Mayor Hill made a motion to approve the claims for Walt's Hardware in the amount of
3 \$2184.95. Councilmember Cobb seconded and the motion carried unanimously.

4 ADJOURNMENT:

5 There being no further business to come before the Council at this time Councilmember
6 Cobb adjourned the meeting by unanimous consent at 7:41 p.m.

7

8

9

Jeff Hill, Mayor

10 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of

11 the regular meeting of the Holbrook City Council held on the February 10, 2015. I

12 further certify that the meeting was duly called and held and that a quorum was present.

13

14

15

Cher Reyes, CMC, CPM, City Clerk

Ray Alley

From: Ann Kurasaki [akurasaki@ci.show-low.az.us]
Sent: Wednesday, January 14, 2015 3:12 PM
To: jahilljh@gmail.com
Cc: Ray Alley
Subject: Regional Geocaching Event

Importance: High

January 14, 2015

At the January 5 meeting of the Apache and Navajo Counties Mayors and Councilmembers Association, we discussed joining together for a regional geocaching event. Eight of your fellow members—specifically, Navajo County and the municipalities of Eagar, Pinetop-Lakeside, Show Low, Snowflake, Springerville, Taylor, and Winslow—committed to participate in the event in the latter half of 2016.

During the meeting, Mayor Poscharsky of Snowflake shared that geocaching is exponentially growing in popularity, especially because it is an activity that all ages can enjoy. As evidence, he later forwarded a link to a national geocaching website at <http://www.geocaching.com/bookmarks/view.aspx?guid=8c61062a-0fbf-4d43-a107-b57d9cb0b3f1> that lists upcoming major events. The Association members present at the meeting shared their excitement at adding our region to the geocaching event list.

Winslow City Manager Steve Pauken added that the *Route 66 News* conducted a poll in December to determine the “Top 10 Icons of Route 66.” The poll listed 163 locations between Chicago and Santa Monica, of which people could vote for ten. At the end of the month, three locations in Navajo and Apache counties ended up in the top ten:

1st Place – Standin’ on the Corner Park, Winslow
2nd Place – La Posada Hotel, Winslow
7th Place – Wigwam Hotel, Holbrook

Also finishing in the top 20 were the following:

12th place – Meteor Crater, west of Winslow (but in Coconino County)
14th Place – Petrified Forest National Park
20th Place – Jackrabbit Trading Post, Joseph City

As you can see, our corner of the world was well-represented! I was asked by the other Association members to reach out to you and invite you to join us, especially since several of the above attractions are either in or near your community. What better way to draw people to your area than by creating geocaching sites in your hometown?

Together, we can make this an annual and popular regional attraction. We’re intending to offer prizes to the top geocachers as an added draw. All we’re asking is that each entity set aside \$6,000 to help us make this inaugural event a success (one suggestion is to budget \$3,000 in fiscal year 2016 and another \$3,000 in fiscal year 2017 since the event is planned for the second half of 2016). We’re in the process of setting up a planning committee so I’d appreciate it if you can let me know by January 30 if we can count on your support.

Sincerely,

A handwritten signature in black ink, appearing to read "Daryl Seymore". The signature is fluid and cursive, with the first name "Daryl" written in a larger, more prominent script than the last name "Seymore".

Mayor Daryl Seymore
Chair, Apache and Navajo Counties Mayors and Councilmembers Association

Ray Alley

From: Olivia Todd [olivia.todd@navajocountyaz.gov]
Sent: Wednesday, January 14, 2015 12:02 PM
To: Ray Alley
Subject: REAL AZ 2015 Annual Dues
Attachments: 2015 Annual Dues Invoice - City of Holbrook.pdf; RADC Bylaws.doc

Dear Mr. Alley,

At the request of Mr. Hunter Moore, Executive Director of REAL AZ, Navajo County (the designated fiscal agent of REAL AZ) has been asked to provide you with the attached invoice for your participation and support of the efforts with the REAL AZ Economic Development Corridor for the current fiscal year. Also attached is a copy of the bylaws which govern the group.

REAL AZ has been very active in its participation with economic development issues at the local, regional, state, and federal levels. Below is a brief report on a few of the issues that REAL AZ has engaged on through the use of Mr. Moore's time, and the resources made available by your participation and support of the economic development team that we have in Apache and Navajo Counties.

Recent Accomplishments

- ◆ Extensive relationship building and economic development project advocacy with companies exploring industrial opportunities within the Holbrook Basin of Apache and Navajo Counties for potash, the federal and private land as it relates to forest industry in the two counties, and other forms of industrial or natural resource-based industries in the region.
- ◆ Extensive relationship building and economic development project advocacy with the Arizona Commerce Authority.
- ◆ Enhancement of the Apache-Sitgreaves National Forest budget from \$3.4M to \$7.7M in FY14-15 to enhance the output of saw-timber to businesses engaged in forest restoration work through a collaborative effort between forest industry members, the United States Forest Service, United States Senators John McCain and Jeff Flake and their staff, and County officials in Apache and Navajo Counties.
- ◆ Successful implementation of a pilot program with the Eastern Counties Organization (ECO, made up of Apache, Gila, Graham, Greenlee, and Navajo Counties) and the Arizona Department of Transportation (ADOT) to permit forest industry trucks to carry heavier loads over a two-year period (2014-2016) to increase efficiency and competitiveness for industry members.
- ◆ Numerous interactions at the state and national levels with United States Senators John McCain and Jeff Flake and their staff, the United States Department of Agriculture, the United States Forest Service, and members of the environmental and scientific communities regarding the forest restoration projects ongoing in Arizona: the Four Forest Restoration Initiative (4FRI) and the White Mountains Stewardship Contract (WMSC).
- ◆ Extensive relationship building and education between Salt River Project (SRP) and Arizona Public Service (APS) leaders, counties, the United States Forest Service, and forest industry members to discuss projects and strategies associated with watersheds for the Phoenix metro area and Payson, Arizona.
- ◆ Extensive and ongoing coordination with Pigs for Farmer John (PFFJ) | Hormel, AZTEC Land & Cattle, the communities and companies who have an interest in the continued operation and utilization of the Apache Railway, including financial and political support at the state and federal levels for the same.
- ◆ Participation with other REAL AZ members, and content advocacy for the stakeholders within REAL AZ at Northern Arizona Council of Governments (NACOG) as they completed their five-year review of the Comprehensive Economic Development Strategies (CEDS) document in 2014.

If you have any questions, you can contact Mr. Moore directly via email at hunter.moore@navajocountyaz.gov.

Thank you,

Olivia M. Todd | Senior Account Specialist

We are Navajo County

100 East Code Talkers Drive

PO Box 668 | Holbrook AZ 86025

Phone (928) 524-4420 | Fax (928) 524-4052

NavajoCountyAZ.gov | [facebook/NavajoCounty](https://www.facebook.com/NavajoCounty)

Teamwork | Accountability | Integrity | Excellence | Innovation



CUSTOMER #	BILLING DATE	PAST DUE	INVOICE #	TOTAL DUE
81	01/14/2015	02/13/2015	2015-00000004	\$5,000.00

Pay this Amount → **\$5,000.00**

CITY OF HOLBROOK
C/O RAY ALLEY
PO BOX 970
HOLBROOK, AZ 86025

Mail Payment to:

Navajo County Government
Finance Department
PO Box 668
Holbrook, AZ 86025-0668

DETACH AND RETURN TOP PORTION WITH YOUR PAYMENT

KEEP THIS PORTION FOR YOUR RECORDS

CITY OF HOLBROOK
C/O RAY ALLEY
PO BOX 970
HOLBROOK, AZ 86025

Real AZ Development Corridor - 2015 Annual Dues

Description	Qty	UOM	Unit Price	Total Price
Government	1	Year	\$5,000.0000	\$5,000.00

Total Invoice
\$5,000.00

CUSTOMER #	BILLING DATE	PAST DUE	INVOICE #	CHARGES
81	01/14/2015	02/13/2015	2015-00000004	\$5,000.00
<i>Balance →</i>				\$5,000.00

Mail Payment to:

Navajo County Government
Finance Department
PO Box 668
Holbrook, AZ 86025-0668

Make check payable to: Navajo County, Finance Department

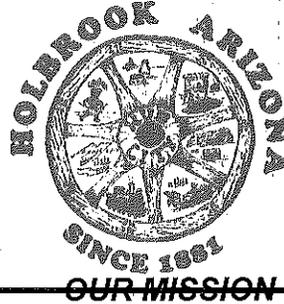
To ensure proper posting to your account, please send your check with the top portion of the invoice to the address on the left or in person at Holbrook County Complex.

Comments

For billing inquiries contact:
Olivia M. Todd
(928) 524-4420

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

FEBRUARY 24, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for February 5, 2015 thru February 18, 2015:
Documentation for claims is available at *City Hall*. (PG 4)
- 7) REPORTS:
Mayor:

Council Members:
Manager:
Finance Director:
Police Chief:

- 8) OLD BUSINESS:
- 9) NEW BUSINESS:
- A. Discussion/possible action regarding cancellation of March 10, 2015 meeting due to City Primary Election-Clerk Reyes.
 - B. Discussion/possible action regarding request to expend funds in the amount not to exceed \$7,500 to RDO Equipment for repairs to Golf Course Backhoe-Manager Alley. (Pg 19)
 - C. Resolution 15-01, supporting legislation to equalize the maximum tax credit allowed per person and per married couple for donations to qualified charitable organizations, private schools and public schools.(Pg 20)
 - D. Discussion/possible action regarding entering into an agreement with Patricia Weatherford for Mexican Dance Classes at the Holbrook Community Building-City Clerk Reyes.(Pg 28)
- 10) EXECUTIVE SESSION:
- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 11) POST EXECUTIVE SESSION:
- 12) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

- 13) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 755.96
- 14) ADJOURNMENT:

Dated this 18th day of February 2015.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON FEBRUARY 24, 2015
4

5 CALL TO ORDER:
6

7 Councilmember Cobb called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Councilmember's Bobby Tyler, Richard Peterson, Myron Maxwell and Phil Cobb.

10 Mayor Jeff Hill, Vice-Mayor Charles Haussman and Councilmember Wade Carlisle
11 were absent.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 The pledge was led by Manager Alley and the invocation was given by City Clerk
14 Reyes.

15 CITY STAFF:

16 City Manager Ray Alley and City Clerk Cher Reyes.

17 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

18 CONSENT AGENDA:

19 Claims approval for February 5, 2015 thru February 18, 2015. Councilmember Peterson
20 made a motion to approve the consent agenda. Councilmember Tyler seconded and
21 the motion carried unanimously

22 SUMMARY OF CURRENT EVENTS:

23 MAYOR:

24 COUNCIL:

- 25 1. Councilmember Tyler reported that he had attended a workshop at NPC on the
26 new Skills center.

1 2. Councilmember Tyler reported that he and the Chief had met with the Lewis
2 Subdivision.

3 3. Councilmember Maxwell stated that he believes a stoplight is needed at the
4 intersection of McLaws Road and Highway 77.

5 4. Councilmember Maxwell stated that Councilmember Tyler did a fantastic job at
6 Scottsdale for the Hashknife Posse.

7 MANAGER:

8 1. Manager Alley reported that the library canopy is 99% complete.

9 2. Manager Alley reported that City crews completed 300 ft. of cemetery wall on the
10 East side.

11 OLD BUSINESS:

12 NEW BUSINESS:

13 A. Councilmember Tyler made a motion to cancel the March 10, 2015 meeting due
14 to the City Primary Election. Councilmember Peterson seconded and the motion
15 carried unanimously.

16 B. Manager Alley requested to be allowed to expend funds not to exceed \$7,500 to
17 RDO for repairs to the backhoe at the Golf Course. Manager Alley stated that
18 this is a necessary piece of equipment. Councilmember Maxwell made a motion
19 to expend funds in the amount of \$7,500.00 to RDO for the repairs.

20 Councilmember Tyler seconded and the motion carried unanimously.

21 C. Manager Alley stated that the League of Mayor's and Councilmember's
22 Association had asked that Resolution 15-01 be brought before the Holbrook
23 Council. Manager Alley stated that he has not studied it nor does he have no

1 recommendations. Councilmember Peterson stated that according to the
2 documents contain factual misstatements. Councilmember Peterson stated that
3 as an individual you can donate \$200 to the public school or \$400 as a married
4 couple. Councilmember Peterson stated that the proposed legislation allows for
5 a single person to donate \$1000 as a scholarship to a certified school or \$2000
6 as a married couple. Councilmember Peterson stated that these are two entirely
7 different things as one goes to an individual and the other goes to the public
8 school for multiple individuals use. Councilmember Peterson stated that public
9 schools are funded by taxpayers and private schools the students must pay for
10 their attendance. Councilmember Peterson stated that in speaking of fairness
11 these two things are not the same. Councilmember Peterson stated that the
12 private schools should do it on their own merits. City Clerk Reyes stated that she
13 was not given any background on this resolution. Council asked if Staff could
14 obtain further information on this item and bring back to the next meeting.

15 D. City Clerk Reyes asked that Council enter into an agreement with Patricia
16 Weatherford for Mexican Dance Classes at the Holbrook Community Building.
17 Ms. Reyes stated that Ms. Weatherford is replacing Katrina Tafoya as the
18 instructor. City Clerk Reyes stated that this agreement is like all the other rental
19 agreements in place, term of two years, they must provide proof of insurance
20 and they pay \$25 per month for rent. Councilmember Peterson made a motion
21 to enter into the agreement. Councilmember Maxwell seconded and the motion
22 carried unanimously.

23 EXECUTIVE SESSION:

1 POST EXECUTIVE SESSION:

2 CALL TO THE AUDIENCE:

3 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$755.96

4 Councilmember Tyler made a motion to approve the claims for Walt's Hardware in the
5 amount of 755.96. Councilmember Peterson seconded and the motion carried
6 unanimously.

7 ADJOURNMENT:

8 There being no further business to come before the Council at this time Councilmember
9 Cobb adjourned the meeting by unanimous consent at 6:19p.m.

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Phil Cobb, Councilman

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
the regular meeting of the Holbrook City Council held on the February 24, 2015. I
further certify that the meeting was duly called and held and that a quorum was present.

Cher Reyes, CMC, CPM, City Clerk

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON JULY 22, 2014
4

5 CALL TO ORDER:

6
7 Mayor Hill called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Mayor Jeff Hill, Councilmember's Wade Carlisle, Bobby Tyler, Richard Peterson and
10 Myron Maxwell. Vice-Mayor Haussman and Councilmember Cobb were absent.

11 PLEDGE OF ALLEGIANCE/INVOCATION:

12 The pledge was led by and the invocation was given by City Clerk Reyes.

13 CITY STAFF:

14 City Manager Ray Alley and City Clerk Cher Reyes.

15 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

16 CONSENT AGENDA:

17 Claims approval for July 4, 2014 thru July 16, 2014, minutes of the regular meeting held
18 on May 27, 2014 and special events liquor license for the Navajo County Fair-
19 September 10-September 14, 2014. Councilmember Tyler made a motion to approve
20 the consent agenda. Councilmember Carlisle seconded and the motion carried
21 unanimously

22 SUMMARY OF CURRENT EVENTS:

23 MAYOR:

24 COUNCIL:

25
26 MANAGER:

- 1 1. Manager Alley reminded Council that there will be a special meeting on July 29
2 2014 at 6 p.m.
- 3 2. Manager Alley reported that Streets is still working on Erie trying to make it to 3rd
4 Avenue before school starts. Manager Alley stated that a backhoe was rented for
5 1 month to help with streets projects.
- 6 3. City Clerk Reyes announced that Route 66 Days would be held on August 8-9 at
7 the West End Park from 4-8 p.m.
- 8 4. City Clerk Reyes Bobcats
- 9 5. Chief Jackson reported that the FTO is doing well.
- 10 6. Chief Jackson reported that the department has replaced 4 computes. Chief
11 Jackson stated that three will be replaced each year until all are replaced.
- 12 7. Chief Jackson reported that they are trying to hire 1 more officer. Chief Jackson
13 stated that there is one recruit in the Academy and he will graduate on September
14 8.
- 15 8. Chief Jackson reported that Staff is working on the Evidence Room and getting
16 evidence sorted and cleaned.

17

18 OLD BUSINESS:

19 NEW BUSINESS:

20 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE:

21 ADJOURNMENT:

22 There being no further business to come before the Council at this time Mayor Hill
23 adjourned the meeting by unanimous consent at 7:23 p.m.

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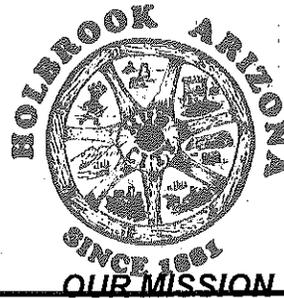
Charles Haussman, Vice-Mayor

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the regular meeting of the Holbrook City Council held on the July 22, 2014. I further certify that the meeting was duly called and held and that a quorum was present.

Cher Reyes, CMC, CPM, City Clerk

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
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holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

JULY 28, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
 - A. Presentation to Colin Henderson from Chief of Police Mark Jackson.
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for July 9, 2015 thru July 22, 2015:
Documentation for claims is available at City Hall. (pg 4)
- 7) SUMMARY OF CURRENT EVENTS:
Mayor:

Council Members:

Manager:

A. Special Donation (pg 10)

B. Burn of green waste.

Finance Director:

Police Chief:

Event Coordinator:

- 8) OLD BUSINESS:
- A. Fiscal Year 2015/2016 budget.
 - B. Discussion/possible action regarding memorandum of agreement with the Holbrook Chamber of Commerce-Manager Alley. (pg 12)
 - C. Ordinance 15-03, amending the legal description for West Public Works Drive, 2nd reading. (pg 16)
- 9) NEW BUSINESS:
- A. Discussion/possible action regarding memorandum of agreement with the Navajo County Historical Society-Manager Alley. (pg 18)
 - B. Discussion/possible action regarding request to purchase golf carts through State Purchasing Contract for the Golf Course-Manager Alley. (pg 20)
 - C. Discussion/possible action regarding request to expend funds to Rim Country Mechanical in the amount not to exceed \$6,179.06 for HVAC unit-Manager Alley. (pg 32)
- 10) EXECUTIVE SESSION:
- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 11) POST EXECUTIVE SESSION:
- 12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 1031.19
- 13) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

Dated this 21st day of July 2015.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON JULY 28, 2015
4

5 CALL TO ORDER:

6
7 Vice-Mayor Carlisle called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Vice-Mayor Wade Carlisle, Councilmembers C.J. Wischmann, Francie Payne, Tim
10 Dixon, Richard Peterson and Myron Maxwell. Mayor Tyler was absent and excused
11 due to illness.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 The pledge was led by Vice-Mayor Carlisle and the invocation was given by Pastor
14 Jimmy Nelson.

15 CITY STAFF:

16 Manager Ray Alley, Assistant Manager/Finance Director Randall Sullivan, Police Chief
17 Mark Jackson, Events Coordinator Kathleen Smith and City Clerk Cher Reyes.

18 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

19 Vice-Mayor Carlisle offered condolences to the family of Marlin Gillespie.

20 Chief Mark Jackson presented Colin Henderson a plaque for all his volunteer time at
21 the Holbrook Humane Shelter.

22 CALL TO THE AUDIENCE:

23 CONSENT AGENDA:

24 Councilmember Payne declared a conflict as there are claims included in the amount
25 for the Holbrook Tribune her employer and she left the Council Chambers.

26 Claims/payment approval for July 9, 2015 thru July 22, 2015. Councilmember Maxwell

1 made a motion to approve the consent agenda. Councilmember Peterson seconded
2 and the motion carried unanimously

3 SUMMARY OF CURRENT EVENTS:

4 MAYOR:

5 COUNCIL:

6 1. Councilmember Payne offered condolences to the families of Randy Johnson
7 and Mavis Holmes.

8 2. Councilmember Maxwell reported he had fun at Wild West Days.

9 3. Councilmember Peterson reported that he had attended Marlin Gillespie's
10 funeral and it was very well done.

11 MANAGER:

12 1. Manager Alley reported that Matt and Therese Shevatt had donated \$1000 to
13 the City to be used specifically to replace items at the Park such as picnic tables
14 or Ramada's.

15 2. Manager Alley reported that City Staff will start burning the green waste pile
16 tomorrow. Manager Alley stated that smaller piles will be made and the burning
17 will take place over a two week period.

18 3. Manager Alley reported that crews have finished 7th Street.

19 4. Manager Alley reported that the Airport is being inspected.

20 5. Manager Alley reported that ADOT is cutting the weeds along Navajo Blvd.

21 6. Manager Alley reported that there will be no street work for the next couple of
22 weeks so Staff can catch up on other items such as weed cutting, crack sealing
23 and fixing potholes.

- 1 7. Manager Alley reported that the Airport is getting an overlay through an ADOT
2 grant. Manager Alley stated that it will be a 1/2"mill and overlay with pre-treatment
3 of weeds.
- 4 8. Manager Alley reported that the batting cage was installed today at the Splash
5 Pad along with 4 holes of mini golf.
- 6 9. Manager Alley reported that Staff will be working on pool lights and starting the
7 dog park by Denny's.
- 8 10. Finance Director Sullivan reported that the Auditors will be here in the middle of
9 August and that Council will have current financial statements by next meeting.
- 10 11. Chief Jackson reported agencies are still moving forward with the regional
11 dispatch.
- 12 12. Chief Jackson reported that he had picked up another vehicle from Lake Tahoe
13 and that he will be going to Barstow to pick up a Chevy truck on Thursday.
- 14 13. Chief Jackson reported that investigations is working on old cases and they are
15 looking at making arrests.
- 16 14. Chief Jackson reported that Marlin's funeral was great.
- 17 15. Chief Jackson reported that the new police vehicles have been ordered and
18 should arrive in September.
- 19 16. Chief Jackson reported that he had not heard anything on the COPS grant as of
20 yet.
- 21 17. Event Coordinator Smith reported to Council that Business cards have been
22 printed to hand out to persons visiting Holbrook to enjoy a complimentary service
23 on the City in hopes that maybe they will stay a little longer in town to take

1 advantage off one of these complimentary services. Ms. Smith stated that she
2 would be taking these cards to the Motels for them to issue. Ms. Smith stated that
3 she would give some to each Councilmember and certain City Staff. The cards
4 need to be signed by whomever is passing them out.

5 18. Events Coordinator Smith reported that she is working on a new community
6 guide which will include day trips and all the City's attractions such as disc golf and
7 the Splash Pad.

8 19. Events Coordinator Smith reported that she is working on signs for popular sites
9 such as the Bucket of Blood, cemetery and other Historic sites.

10 OLD BUSINESS:

11 A. Finance Director Sullivan reported that the budget will come to Council for Final
12 Adoption on August 11 with the minor changes that have been made. Finance
13 Director Sullivan stated that he had no new items this evening unless Council
14 had questions. Vice-Mayor Carlisle asked how the designated funds are being
15 handled such as the \$1000 donation for park. Finance Director Sullivan stated
16 that some items cannot be excluded from the expenditure limitation and he will
17 be discussing these items with the Auditors. Finance Director Sullivan stated
18 that it helps the revenues but not the expenditure limit. Finance Director Sullivan
19 stated that Staff will inform Mr. Shevatt as to what the funds were used for.
20 Manager Alley reported that Community Counseling Centers had held a Car
21 Wash and donated \$83 for swimming pool improvements. Manager Alley stated
22 that these donated funds are not included in the current budget and they can't be
23 spent as they are not budgeted. Councilmember Peterson asked if it would be

1 better if they donated the actual items instead of the funds. Manager Alley
2 stated that it would be better especially if they have a specific item they want to
3 donate.

4 B. Manager Alley reported that the MOU with the Chamber has been signed and
5 returned by the Chamber and is ready for the Council's signature in the amount
6 of \$50,000.00. Councilmember Maxwell made a motion to approve the
7 Memorandum of Understanding with the Holbrook Chamber of Commerce.
8 Councilmember Peterson seconded and the motion carried unanimously.

9 C. Vice-Mayor Carlisle presented Ordinance 15-03 captioned as follows for its
10 second reading:

11 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK,**
12 **ARIZONA, AMENDING THE LEGAL DESCRIPTION OF "WEST PUBLIC WORKS DRIVE"**

13
14 Vice-Mayor Carlisle asked if the legal description was correct this time.
15 Councilmember Dixon stated that the legal description refers to one of the
16 measurements as inches instead of feet. Vice-Mayor Carlisle asked where the
17 legal description came from. City Clerk Reyes replied the County GIS
18 Department. Vice-Mayor Carlisle asked who did the survey work. City Clerk
19 Reyes replied that she did not know. Vice-Mayor Carlisle asked if it was done by
20 a registered land surveyor. City Clerk Reyes stated that she did not know the
21 answer to this question. Vice-Mayor Carlisle stated that since the legal
22 description was incorrect once already it would probably be good to have it done
23 by a RLS. Vice-Mayor Carlisle instructed Staff to bring this item back to Council
24 with requested information.

1 NEW BUSINESS:

2 A. Manager Alley reported that the MOU with the Navajo County Historical Society
3 had been signed and returned also and awaits Council's approval. Vice-Mayor
4 Carlisle stated that he would like to have the signed documents in the packets.
5 City Clerk Reyes stated that the Historical Society did not deliver their agreement
6 yet but verbally had told her that it was signed and ready to be delivered.
7 Councilmember Wischmann made a motion to approve the Memorandum of
8 Understanding with the Historical Society as provided in packet. .
9 Councilmember Peterson seconded and the motion carried unanimously.
10 Manager Alley stated that Staff will place signed copies of the agreements
11 tomorrow.

12 B. Manager Alley reported that \$25,000 has been budgeted for Golf Carts and that
13 Golf Superintendent Larson has requested the bid be awarded to Ingersoll Rand
14 for Club Carts through State Purchasing in the amount of \$4300.00 each.
15 Councilmember Maxwell asked if we are leasing these carts. Manager Alley
16 stated that we were purchasing them. Vice-Mayor Carlisle asked what the sales
17 tax rate will be. Manager Alley stated that his guess is around 10%.
18 Councilmember Peterson made a motion to purchase the five golf carts from
19 Ingersoll Rand in an amount not to exceed \$25,000 budgeted. Councilmember
20 Maxwell seconded and the motion carried unanimously.

21 C. Finance Director Sullivan stated that the Community Building does not have an
22 AC unit. Finance Director Sullivan stated that Staff had obtained quotes to install
23 AC unit. Finance Director Sullivan stated that due to the age of the furnace it

1 was determined it would be cheaper and more efficient to replace heater and
2 install a combined unit. Finance Director Sullivan stated that there are several
3 classes in this building and this will be an upgrade for this building.
4 Councilmember Dixon how many times a week is Community building being
5 used. City Clerk Reyes responded daily Monday through Saturday. Vice-Mayor
6 Carlisle asked what the BTU rating for the one being recommended is. Manager
7 Alley stated he did not know. Vice-Mayor Carlisle asked why one Company
8 quoted a 3 ton unit, one a 4 ton unit and one a 5 ton unit. City Clerk Reyes
9 stated that she took each company to the building and she does not know why
10 they bid different size units. Finance Director Sullivan asked to pull the item from
11 the agenda and he will get the quotes again so that they are the same. City
12 Clerk Reyes stated that some of the contractors she met with had stated that
13 additional duct work would have to be done. Finance Director Sullivan stated
14 that there would be a slight amount of work to be done. Finance Director Sullivan
15 stated that Staff would get better quotes.

16 EXECUTIVE SESSION:

17 POST EXECUTIVE SESSION:

18 CALL TO THE AUDIENCE:

19 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$1031.19

20 Councilmember Carlisle recused himself from this item as he is the owner of Walt's
21 Hardware and left the Chambers. Councilmember Dixon stated that in the past Council
22 has received a run down on these charges. City Clerk Reyes stated that she has not

1 included a breakdown before but she will from now on. Councilmember Peterson made
2 a motion to approve the claims for Walt's Hardware in the amount of \$1031.19.
3 Councilmember Dixon seconded and the motion carried unanimously.

4 CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$0

5 ADJOURNMENT:

6 There being no further business to come before the Council at this time Vice-Mayor
7 Carlisle adjourned the meeting by unanimous consent at 7:05 p.m.

8

Wade Carlisle, Vice-Mayor

9

10

11 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
12 the regular meeting of the Holbrook City Council held on the July 28, 2015. I further
13 certify that the meeting was duly called and held and that a quorum was present.

14

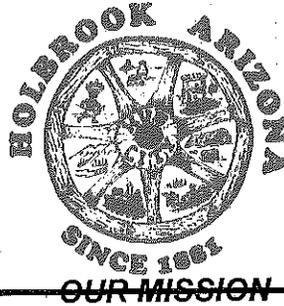
Cher Reyes, CMC, CPM, City Clerk

15

16

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

SEPTEMBER 8, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for August 20, 2015 thru September 2, 2015:
Documentation for claims is available at City Hall.
 - B. Minutes of the regular meeting held on August 12, 2014.
 - C. Minutes of the regular meeting held on August 11, 2015.

7) SUMMARY OF CURRENT EVENTS:

Mayor:

Council Members:

Manager:

1. October 6 work session for Capital projects.

Finance Director:

Police Chief:

8) OLD BUSINESS:

- A. Ordinance 15-03, amending the legal description of "West Public Works Drive", second reading.
- B. Ordinance 15-06, authorizing the City Manager to receive the deeds attached hereto, second reading.

9) NEW BUSINESS:

10) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

11) POST EXECUTIVE SESSION:

12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 1,344.95

13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$0

14) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

Dated this 1st day of September 2015.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they

are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.



1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON SEPTEMBER 8, 2015
4

5 CALL TO ORDER:

6
7 Vice-Mayor Carlisle called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Vice-Mayor Wade Carlisle, Councilmembers C.J. Wischmann, Francie Payne, Tim
10 Dixon, Richard Peterson and Myron Maxwell. Mayor Tyler was absent and excused
11 due to recent surgery.

12 PLEDGE OF ALLEGIANCE/INVOCATION:

13 The pledge was led by Vice-Mayor Carlisle and the invocation was given by Bill
14 Bennett.

15 CITY STAFF:

16 Assistant Manager/Finance Director Randall Sullivan, Police Chief Mark Jackson and
17 City Clerk Cher Reyes.

18 PUBLIC ANNOUNCEMENTS AND PRESENTATIONS:

19 CALL TO THE AUDIENCE:

20 CONSENT AGENDA:

21 Councilmember Payne asked if Walt's Hardware was included in the amount for Claims
22 approval for August 20 thru September 2, 2015 as it shows up on print out. City Clerk
23 Reyes verified the information and stated that it was included accidentally and the total
24 claims amount should be \$269,979.64 instead of the stated \$271,324.59.
25 Councilmember Maxwell made a motion to approve the consent agenda.
26 Councilmember Peterson seconded and the motion carried unanimously

1 SUMMARY OF CURRENT EVENTS:

2 MAYOR:

3 COUNCIL:

4 1. Vice-Mayor Carlisle

5 2. Councilmember Payne congratulated Staff on the Mud Run. Councilmember
6 Payne stated that it was suggested the bubble machine should be at the end of
7 the run next time.

8 3. Councilmember Peterson also congratulated Staff on the Mud Run.

9 4. Councilmember Maxwell reported that there is a dangerous hole at the railroad
10 crossing and suggested that someone try to get it repaired.

11 MANAGER:

12 1. Assistant Manager Sullivan reported that 117 persons participated in the Mud
13 Run ages 10-62. Assistant Manager stated that participants were from Holbrook,
14 Joseph City, Winslow and Snowflake. Assistant Manager Sullivan stated that there
15 were 13 obstacles in the run.

16 2. Assistant Manager Sullivan reported that Staff had torn down a trailer on E. Iowa.

17 3. Assistant Manager Sullivan reported that Streets Department is working on
18 cleaning all the City's drainage.

19 4. Assistant Manager Sullivan reported that bathrooms are being constructed at
20 Lewis Park, Lisitzky Park and Hunt Park.

21 5. Assistant Manager Sullivan reported that the Petrified Forest Marathon will be
22 held on October 24 and that it is a certified qualifier for the Boston Marathon.

23 6. Assistant Manager Sullivan reminded Council that the work session for Capital

1 projects will be held on October 6 and asked that Council bring their ideas and
2 visions.

3 7. City Clerk Reyes reported that Dog Days at the Pool will be held Saturday at 1
4 p.m.

5 8. City Clerk Reyes reported that the Bread of Life Mission is having and fundraiser
6 and if the team of Mayor Tyler and Chief Jackson make more money than Sheriff
7 Clark and Supervisor Whiting they get to pie the County guys in the face. Chief
8 Jackson stated that he wants his pie to be banana cream.

9 9. Chief Jackson reported that the big storm on Sept. 1 sent a strike through the
10 phone line and he has had IT people from Snowflake working on it and they have
11 been able to get the system up and running temporarily. Chief Jackson stated that
12 Frontier was onsite today and hopes to start installing new phone system at the
13 end of the week.

14 10. Chief Jackson stated that he has spoken to ADOT regarding a speed sign on the
15 bridge and has been told "no". Chief Jackson stated he is supposed to meet with
16 ADOT Engineer to discuss possibilities.

17 OLD BUSINESS:

18 Vice-Mayor Carlisle presented Ordinance 15-03 captioned as follows:

19 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK,**
20 **ARIZONA, AMENDING THE LEGAL DESCRIPTION OF "WEST PUBLIC WORKS**
21 **DRIVE"**

22 City Clerk Reyes pointed out that the correct legal description with the registered
23 Surveyor's stamp was included for the Ordinance. Councilmember Peterson made a
24 motion to adopt the Ordinance. Councilmember Dixon seconded. A roll call vote was

1 held with the following results: Vice-Mayor Carlisle, "aye", Councilmember Dixon, "aye",
2 Councilmember Maxwell, "aye", Councilmember Payne, "aye", Councilmember
3 Peterson, "aye" and Councilmember Wischmann, "aye".

4 Vice-Mayor Carlisle presented Ordinance 15-04 for its second reading captioned as
5 follows:

6 **AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK,**
7 **ARIZONA, AUTHORIZING THE CITY MANAGER TO RECEIVE THE DEEDS**
8 **ATTACHED HERETO AS EXHIBIT A.**

9
10 Assistant Manager Sullivan stated that the City was very grateful for use of this property
11 for the Mud Run and that it will be a great addition to recreational use for the City.
12 Councilmember Payne made a motion to adopt Ordinance 15-04. Councilmember
13 Peterson seconded. A roll call vote was held with the following results: Vice-Mayor
14 Carlisle, "aye", Councilmember Dixon, "aye", Councilmember Maxwell, "aye",
15 Councilmember Payne, "aye", Councilmember Peterson, "aye" and Councilmember
16 Wischmann, "aye".

17 NEW BUSINESS:

18 EXECUTIVE SESSION:

19 POST EXECUTIVE SESSION:

20 CALL TO THE AUDIENCE:

21 CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$1344.95

22 Councilmember Carlisle recused himself from this item as he is the owner of Walt's
23 Hardware and left the Chambers. Councilmember Dixon made a motion to approve the

1 claims for Walt's Hardware in the amount of \$1344.95. Councilmember Maxwell
2 seconded and the motion carried unanimously.

3 CLAIMS/PAYMENT APPROVAL FOR HOBLROOK TRIBUNE: \$0

4 ADJOURNMENT:

5 There being no further business to come before the Council at this time Vice-Mayor
6 Carlisle adjourned the meeting by unanimous consent at 6:27 p.m.

7
8 Wade Carlisle, Vice-Mayor

9
10 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
11 the regular meeting of the Holbrook City Council held on the September 8, 2015. I
12 further certify that the meeting was duly called and held and that a quorum was present.

13
14 Cher Reyes, CMC, CPM, City Clerk

15

ORDINANCE NO. 15-07

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, AMENDING THE CITY CODE, CHAPTER 2, BUSINESS, ARTICLE 2-1, TRANSIENT MERCHANTS AMENDING SECTIONS 2-1-2, 2-1-3 AND 2-1-4 ESTABLISHING AN EFFECTIVE DATE; AND PROVIDING FOR REPEAL AND SEVERABILITY.

WHEREAS, the City Council of the City of Holbrook wishes to update existing provisions concerning transient vendors and Farmer's Markets with the City for the purpose of improving administration and enforcement and to further protect and improve the business district in Holbrook;

WHEREAS, the City Council of the City of Holbrook also wishes to address concerns and issues that staff, elected officials and the community at large have expressed concerning transient merchants and Farmer's Markets within the City;

WHEREAS, said amendment is authorized by A.R.S. § 9-240(B) (21)(a)-(b).

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, ARIZONA:

Section 1. AMENDMENT

Chapter 2 of the City of Holbrook City Code, Article 2-1, Sections 2-1-2, 2-1-3 and 2-1-4 relating to Business are hereby amended to read as follows, with deletions shown as strikethroughs, and with added language shown in CAPS and underlined:

ARTICLE 2-1 TRANSIENT MERCHANTS AND FARMER'S MARKETS

- 2-1-1 Definition
- 2-1-2 License Required
- 2-1-3 ~~License Fee~~ **PERMIT REQUIRED**
- 2-1-4 Exemptions

2-1-1 Definition

A FARMERS' MARKET FEATURES FARMERS' MARKETS LOCATED OUTDOORS OR INDOORS AND SELL MEATS, AND SO ARE DISTINGUISHED BY THEIR PERMANENT STRUCTURE

Funds Required web-site

MARKET) IS A PHYSICAL RETAIL OPERATED EXCLUSIVELY BY FARMERS TO CONSUMERS. IT CONSISTS OF BOOTH OR STANDS, WHERE THE FARMERS SELL FRUITS, VEGETABLES, FL OR BEVERAGES. THEY ARE LOCATED IN AREAS WHICH ARE GENERALLY HOUSED IN PERMANENT STRUCTURES OR TRUCKS OR TRAILERS AND OFFER A VARIETY OF PRODUCTS

NON-FARMER/PRODUCER VENDORS, PACKAGED FOODS AND NON-FOOD PRODUCTS.

"Transient merchant" means any person, firm, corporation or other entity, whether as owner, agent, consignee or employee, or whether a resident of the City of Holbrook, Arizona, that engages in a temporary business of selling or delivering goods, wares, or services, or who conducts meetings open to the general public. ~~where franchises, distributorships, contracts or business opportunities are offered to participants.~~ A transient merchant shall not include a person who sells his own property at a yard or garage sale, which property was not acquired for resale, barter or exchange, and who does not conduct such sales or act as a participant by furnishing goods for such sales more than twice during any calendar year.

2-1-2 License Required

It is unlawful for any person or other entity or for any agent, servant or employee of any person or other entity to engage in, carry on or conduct the business of a transient merchant. ~~without first obtaining from the City of Holbrook a license to do so.~~ It is unlawful for any person or other entity owning property on which a transient merchant conducts business to allow the conduct of such business. ~~without requiring from the transient merchant a copy of a current license.~~

2-1-3 Permit required

A FARMER'S MARKET REQUIRES A SPECIAL EVENT PERMIT ISSUED BY THE CITY OF HOLBROOK. THIS PERMIT WILL BE GOOD FOR A PERIOD OF 4 MONTHS AND ONLY IN A C-1 OR C-2 ZONE.

2-1-3 License Fee

~~The license fee for engaging in, carrying on or conducting business as a transient merchant shall be established by action of the City Council and shall be payable in advance for each quarter such business shall continue.~~

2-1-4 Exemptions

~~This section shall not apply to any person, firm, corporation or other entity holding a current valid state sales tax license. This section does not apply to the Holbrook Chamber of Commerce, Holbrook Main Street, Farmer's Market or other government entities that conduct periodic fund raisers.~~

Passed and adopted by the affirmative vote of the Mayor and the Council of the City of
Holbrook, Arizona this _____ day of _____, 2015.

Bobby Tyler, Mayor

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

Approved as to Form:

Marlene Pontrelli, City Attorney

HOLBROOK POLICE DEPARTMENT

MEMO

To: Cher Reyes

From: Mark Jackson 

Date: October 5, 2015

Ref: Agenda item

Cher,

The Police Department would like to place on the agenda the possibility for Police Officers to purchase their old service pistols for the amount of \$300.00. We would also like to get permission from the council to trade the remaining service pistols for 2 old pistols for one brand new Glock 40 semi auto pistols from PRO Force to replace the remaining old pistols.



City of Flagstaff

October 5, 2015

City of Holbrook
Cher Reyes
465 1st Avenue
Holbrook, Arizona 86025

RE: INTERGOVERNMENTAL/SUBRECIPIENT AGREEMENT – Arizona Route 66 Coalition Communities
Grant Name: U.S. Environmental Protection Agency (EPA), FY 2012 Brownfields Community-Wide Assessment Grant
Grant Number: BF00T97401
Project Account Number: 186300
AMENDMENT ONE – TIME EXTENSION

On September 15, 2015, the City Council approved the EPA Brownfield Assessment IGA Amendment One for a time extension to **October 31, 2017**.

Please sign all both agreements and return **one** executed agreements to:

City of Flagstaff
Stacey Brechler-Knaggs
211 West Aspen
Flagstaff, AZ 86001

Feel free to contact Karl Eberhard, Community Design and Redevelopment Manager at 928-213-2969, keberhard@flagstaffaz.gov or me at 928-213-2227, sknaggs@flagstaffaz.gov if you have any questions.

Sincerely,

Stacey Brechler-Knaggs
Grants Manager

Cc: Karl Eberhard, Community Design and Redevelopment Manager

TIME EXTENSION AMENDMENT #1

BROWNFIELDS ASSESSMENT COALITION INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF FLAGSTAFF AND CITY OF HOLBROOK

The following Amendment #1 is incorporated into and made a part of the Agreement between the City of Flagstaff ("City") and City of Holbrook ("Coalition Member") dated October 16, 2012 (the "Agreement"). This Amendment, effective _____, is for the purpose of amending the grant period termination date under the Agreement.

The City of Flagstaff is the Lead Coalition Member/Grantee/Fiscal Agent. Other members of the Assessment Coalition ("Coalition") include the City of Winslow, the City of Holbrook, Coconino County, and Navajo County. This Intergovernmental Agreement ("IGA") documents the roles and responsibilities of the City of Flagstaff and Coconino County with regard to Environmental Protection Agency ("EPA") Cooperative Agreement No: BF 00T97401. Separate IGAs will document the roles and responsibilities of the other Assessment Coalition members ("Coalition Members").

1. On September 14, 2012, the EPA awarded the Cooperative Agreement to the Lead Coalition Member/Grantee/Fiscal Agent, the City of Flagstaff. The grant period is October 1, 2012, through October 31, 2015. The City of Flagstaff is responsible to the EPA for management of the Cooperative Agreement and compliance with the statutes, regulations, and terms and conditions of the award, and ensuring that all members of the coalition are in compliance with the terms and conditions.

THEREFORE, for the reasons recited above, and in consideration of the mutual covenants contained in this Amendment, the City and Coalition Member agree as follows:

TERM

The term of the Agreement shall be extended from October 31, 2015 to **October 31, 2017 (new term date)**.

PROVISIONS

All other provisions of the Brownfields Assessment Coalition Intergovernmental Agreement dated October 16, 2012 shall remain in effect for the length of the term stated in this Amendment.

TIME EXTENSION AMENDMENT #1

BROWNFIELDS ASSESSMENT COALITION INTERGOVERNMENTAL AGREEMENT BETWEEN THE CITY OF FLAGSTAFF AND CITY OF HOLBROOK

The following Amendment #1 is incorporated into and made a part of the Agreement between the City of Flagstaff ("City") and City of Holbrook ("Coalition Member") dated October 16, 2012 (the "Agreement"). This Amendment, effective _____, is for the purpose of amending the grant period termination date under the Agreement.

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THEREFORE, for the reasons recited above, and in consideration of the mutual covenants contained in this Amendment, the City and Coalition Member agree as follows:

TERM

The term of the Agreement shall be extended from October 31, 2015 to **October 31, 2017 (new term date)**.

PROVISIONS

All other provisions of the Brownfields Assessment Coalition Intergovernmental Agreement dated October 16, 2012 shall remain in effect for the length of the term stated in this Amendment.

The City of Flagstaff, Lead Coalition Member

Carl N. [Signature] Mayor Date _____

Attest:

[Signature]
City Clerk

Approved as to form:

FOR [Signature]
City Attorney

The City of Holbrook, Coalition Member

_____ Date _____

Attest:

City Clerk

Approved as to form:

City Attorney

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER WALT'S
HARDWARE**

09/03/2015 THRU 10/07/2015

TOTAL **\$2721.96**

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/7/2015												
100115	1	Inv	SUPPLIES		10/01/2015	9.51	0		.00			10/15
					10/07/2015		No			001-050-5026		
100115	2	Inv	SUPPLIES		10/01/2015	112.94	0		.00			10/15
					10/07/2015		No			002-091-5026		
100115	3	Inv	SUPPLIES		10/01/2015	137.06	0		.00			10/15
					10/07/2015		No			001-040-5026		
100115	4	Inv	SUPPLIES		10/01/2015	120.25	0		.00			10/15
					10/07/2015		No			001-048-5026		
100115	5	Inv	SUPPLIES		10/01/2015	1,192.47	0		.00			10/15
					10/07/2015		No			001-031-5071		
100115	6	Inv	SUPPLIES		10/01/2015	34.30	0		.00			10/15
					10/07/2015		No			007-087-5026		
100115	7	Inv	SUPPLIES		10/01/2015	63.64	0		.00			10/15
					10/07/2015		No			002-092-5026		
100115	8	Inv	SUPPLIES		10/01/2015	3.92	0		.00			10/15
					10/07/2015		No			001-085-5026		
100115	9	Inv	SUPPLIES		10/01/2015	40.14	0		.00			10/15
					10/07/2015		No			001-005-5026		
Total 100115						1,714.23						
Total 9700						1,714.23						
Total 10/7/2015						1,714.23						

10/07/2015 GL Period Summary

GL Period	Amount
10/15	1,714.23
	1,714.23
Grand Total:	2,721.96

Report GL Period Summary

GL Period	Amount
10/15	1,714.23
9/15	1,007.73
	2,721.96

Vendor Number Hash: 19400
 Vendor Number Hash - Split: 194000
 Total Number of Invoices: 2
 Total Number of Transactions: 20

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER HOLBROOK
TRIBUNE**

09/03/2015 THRU 10/07/2015

TOTAL **\$811.00**

Report Criteria:

Invoice Vendor No = 6240

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
9/10/2015											
HOLBROOK TRIBUNE NEWS			6240								
127677	1	Inv	ADVERTISEMENT	08/31/2015	550.24	0		.00			9/15
				09/10/2015		No			001-004-5044		
Total 9/10/2015					<u>550.24</u>						

09/10/2015 GL Period Summary

GL Period	Amount
9/15	<u>550.24</u>
	<u>550.24</u>