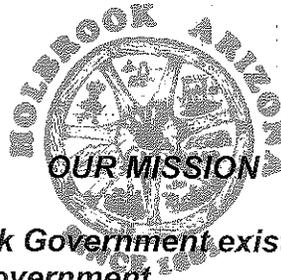

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK

Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us



The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

OCTOBER 22, 2013

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for October 4, 2013 thru October 17, 2013: Documentation for claims is available at City Hall. (Page 4)
 - B. Liquor license application for The Winner's Circle Bar located at 466 Navajo Blvd. (Page 20)
 - C. Liquor license application for Dollar General Store located at 1637 Navajo Blvd. (Page 26)
- 7) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 830.38
(Page 38)

8) REPORTS:

Mayor:

Council Members:

Manager:

9) OLD BUSINESS:

- A. Discussion/possible action regarding Police Department Policy and Procedure update-Manager Alley.
- B. Discussion/possible action regarding approval of updated Salary Tables for the Holbrook Classification and Compensation Plan-Manager Alley.

10) NEW BUSINESS:

- A. Discussion/possible action regarding bid results for consulting services for City of Holbrook Brownfields properties Route 66 Community Wide Assessment Grant-Manager Alley.(Page 39)
- B. Ordinance 13-12, amending the City Code, Chapter 4, Section 4-1-4, Street Surface, 1st reading. (Page 79)
- C. Discussion/possible action regarding bid results for the Historic Henning Block-Manager Alley.

11) EXECUTIVE SESSION:

- A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

12) POST EXECUTIVE SESSION:

13) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

14) ADJOURNMENT:

Dated this 15th ^{day} of October 2013


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER EXCLUDING
WALT'S HARDWARE**

10/04/2013 THRU 10/17/2013

TOTAL **\$ 132,241.76**

Report Criteria:
 Invoice.Vendor No = 1-9699

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/8/2013												
HOLBROOK VOL FIRE DEPT				6260								
200606	1	Inv	RETIREMENT		10/05/2013	1,916.59	0		.00		10/13	Y
					10/05/2013		No			001-060-5015		
200606	2	Inv	UNIFORMS		10/05/2013	3,343.24	0		.00		10/13	Y
					10/05/2013		No			001-060-5023		
Total 200606						5,259.83						
Total 6260						5,259.83						
NAVAJO COUNTY INFORMATION TECH				8722								
14-00000005	1	Inv	INTERNET SERVICE		10/01/2013	600.00	0		.00		10/13	
					10/23/2013		No			001-020-5048		
REYES, CHERYL RAYE				3290								
10082013	1	Inv	CAFETERAI		10/07/2013	50.00	0		.00		10/13	
					10/08/2013		No			099-0002522		
A.P.S.				70								
09232013	1	Inv	UTILITIES		09/23/2013	816.00	0		.00		10/13	
					10/08/2013		No			001-060-5048		
09232013	2	Inv	UTILITIES		09/23/2013	8,967.75	0		.00		10/13	
					10/08/2013		No			002-091-5048		
09232013	3	Inv	UTILITIES		09/23/2013	3,340.48	0		.00		10/13	
					10/08/2013		No			002-092-5048		
09232013	4	Inv	UTILITIES		09/23/2013	6,696.35	0		.00		10/13	
					10/08/2013		No			001-031-5048		
09232013	5	Inv	UTILITIES		09/23/2013	1,497.95	0		.00		10/13	
					10/08/2013		No			001-050-5048		
09232013	6	Inv	UTILITIES		09/23/2013	445.43	0		.00		10/13	
					10/08/2013		No			001-093-5048		
09232013	7	Inv	UTILITIES		09/23/2013	1,443.90	0		.00		10/13	
					10/08/2013		No			007-087-5048		
09232013	8	Inv	UTILITIES		09/23/2013	411.03	0		.00		10/13	
					10/08/2013		No			001-040-5048		
09232013	9	Inv	UTILITIES		09/23/2013	76.52	0		.00		10/13	
					10/08/2013		No			002-090-5048		
09232013	10	Inv	UTILITIES		09/23/2013	1,278.92	0		.00		10/13	
					10/08/2013		No			001-099-5048		
09232013	11	Inv	UTILITIES		09/23/2013	158.71	0		.00		10/13	
					10/08/2013		No			001-085-5048		
09232013	12	Inv	UTILITIES		09/23/2013	656.13	0		.00		10/13	
					10/08/2013		No			001-004-5048		
09232013	13	Inv	UTILITIES		09/23/2013	573.35	0		.00		10/13	
					10/08/2013		No			006-014-5048		
09232013	14	Inv	UTILITIES		09/23/2013	252.53	0		.00		10/13	
					10/08/2013		No			001-084-5048		
09232013	15	Inv	UTILITIES		09/23/2013	994.04	0		.00		10/13	
					10/08/2013		No			001-020-5048		
09232013	16	Inv	UTILITIES		09/23/2013	395.57	0		.00		10/13	
					10/08/2013		No			001-048-5048		

R Column: Y = Recurring Payment

Vendor Name			Vendor No		Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Invoice No	Seq	Type	Description Inventory No	Inv Date Due Date							
Total 09232013					28,004.66						
Total 70					28,004.66						
Total 10/8/2013					33,914.49						

10/08/2013 GL Period Summary

GL Period	Amount
10/13	33,914.49
	<u>33,914.49</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/10/2013												
HENSLEY'S												
5012018	2	Adj	ICE	5980	10/10/2013	60.00 -	0		.00			10/13 Y
					10/10/2013		No			002-090-5026		
AUTO SAFETY HOUSE												
3232540002	2	Adj	PARTS/REPAIRS	1571	10/10/2013	230.51 -	2		.00			9/13
					10/10/2013		No			002-092-5024		
3232600012	2	Adj	PARTS/REPAIRS		10/10/2013	32.73 -	2		.00			9/13
					10/10/2013		No			001-031-5026		
W28798	2	Adj	PARTS/REPAIRS		10/10/2013	103.63 -	2		.00			9/13
					10/10/2013		No			001-050-5024		
3232660006	2	Adj	PARTS/REPAIRS		10/10/2013	6.55 -	2		.00			9/13
					10/10/2013		No			001-004-5026		
3232660006	3	Inv	PARTS/REPAIRS		09/23/2013	6.55	2		.00			10/13
					10/09/2013		No			001-004-5026		
Total 3232660006						.00						
3232600012	3	Inv	PARTS/REPAIRS		09/17/2013	32.73	2		.00			10/13
					10/09/2013		No			001-031-5026		
3232540002	3	Inv	PARTS/REPAIRS		09/11/2013	230.51	2		.00			10/13
					10/09/2013		No			002-092-5024		
Total 1571						103.63 -						
FUTURE TIRE, INC.												
W28798	1	Inv	TIRE	5241	09/12/2013	103.63	2		.00			10/13
					09/19/2013		No			001-050-5024		
HOLBROOK ELK'S LODGE												
10082013	1	Inv	SPOOKTACULAR	6138	10/08/2013	500.00	3		.00			10/13
					10/10/2013		No			001-001-5035		
MOHAVE ENVIRONMENTAL LAB												
64148	1	Inv	TESTING	8270	09/27/2013	160.00	0		.00			10/13
					10/23/2013		No			002-091-5041		
63600	1	Inv	TESTING		08/10/2013	40.00	0		.00			10/13
					10/23/2013		No			002-091-5041		
64078	1	Inv	TESTING		09/19/2013	310.00	0		.00			10/13
					10/23/2013		No			002-091-5041		
64101	1	Inv	TESTING		09/23/2013	960.00	0		.00			10/13
					10/23/2013		No			002-091-5041		
64193	1	Inv	TESTING		10/03/2013	120.00	0		.00			10/13
					10/10/2013		No			002-092-5041		
63786	1	Inv	TESTING		08/26/2013	305.00	0		.00			10/13
					10/10/2013		No			002-092-5041		
63595	1	Inv	TESTING		08/10/2013	995.00	0		.00			10/13
					10/10/2013		No			002-092-5041		
63466	1	Inv	TESTING		08/01/2013	960.00	0		.00			10/13
					10/10/2013		No			002-092-5041		
Total 8270						3,850.00						
AZ DEPT OF REVENUE - UTIL. TAX												
				1830								

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
09302013	1	Inv	UTILITIES TAX		09/30/2013 10/10/2013	3,993.27	0 No		.00		002-0002460	10/13
HOLBROOK TRIBUNE NEWS 6240												
123433	1	Inv	ADVERTISEMENT		09/30/2013 10/23/2013	417.24	0 No		.00		001-001-5044	10/13
UNISOURCE ENERGY SERVICES 3380												
10072013	1	Inv	UTILITIES		10/07/2013 10/10/2013	22.29	0 No		.00		007-087-5048	10/13
10072013	2	Inv	UTILITIES		10/07/2013 10/10/2013	26.76	0 No		.00		001-085-5048	10/13
10072013	3	Inv	UTILITIES		10/07/2013 10/10/2013	22.29	0 No		.00		001-093-5048	10/13
10072013	4	Inv	UTILITIES		10/07/2013 10/10/2013	11.15	0 No		.00		002-091-5048	10/13
10072013	5	Inv	UTILITIES		10/07/2013 10/10/2013	11.15	0 No		.00		002-092-5048	10/13
10072013	6	Inv	UTILITIES		10/07/2013 10/10/2013	22.29	0 No		.00		001-084-5048	10/13
10072013	7	Inv	UTILITIES		10/07/2013 10/10/2013	41.03	0 No		.00		001-093-5048	10/13
10072013	8	Inv	UTILITIES		10/07/2013 10/10/2013	36.57	0 No		.00		001-048-5048	10/13
Total 10072013						193.53						
Total 3380						193.53						
MOTOROLA SOLUTIONS 8321												
13978505	1	Inv	RADIOS		09/21/2013 10/10/2013	7,503.66	1 No		.00		027-060-5072	10/13
WASTE MGT / PAINTED DESERT L/F 9430												
11453-0462-0	1	Inv	LANDFILL FEES		10/01/2013 10/10/2013	3,819.77	0 No		.00		002-090-5047	10/13
UNISOURCE ENERGY SERVICES 3380												
10022013	1	Inv	UTILITIES		10/02/2013 10/10/2013	24.48	0 No		.00		001-004-5048	10/13
10022013	2	Inv	UTILITIES		10/02/2013 10/10/2013	129.36	0 No		.00		001-099-5048	10/13
Total 10022013						153.84						
Total 3380						153.84						
AMERIGAS - HOLBROOK 920												
44016842	1	Inv	UTILITIES		09/30/2013 10/07/2013	64.86	2 No		.00		001-040-5048	10/13
CASELLE INC 3140												
52402	1	Inv	SUPPORT		10/01/2013 10/23/2013	885.67	0 No		.00		001-004-5049	10/13

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
ARIZONA STATE TREASURER				1380								
09302013	1	Inv	FARE 01/13		09/30/2013 10/10/2013	494.61	0 No		.00		10/13 001-000-4710	
HOLBROOK HIGH SCHOOL				6110								
00001	1	Inv	ADVERTISING		10/07/2013 10/10/2013	105.00	0 No		.00		10/13 001-001-5044	
CARQUEST AUTO PARTS				2440								
10072013	1	Inv	PARTS		10/07/2013 10/23/2013	7.62	0 No		.00		10/13 001-060-5024	
10072013	2	Inv	PARTS		10/07/2013 10/23/2013	96.92	0 No		.00		10/13 001-050-5024	
10072013	3	Inv	PARTS		10/07/2013 10/23/2013	42.53	0 No		.00		10/13 001-040-5024	
10072013	4	Inv	PARTS		10/07/2013 10/23/2013	10.57	0 No		.00		10/13 007-087-5024	
Total 10072013						157.64						
Total 2440						157.64						
VERIZON WIRELESS				530								
32401612001	1	Inv	UTILITIES		10/03/2013 10/23/2013	149.99	0 No		.00		10/13 007-087-5048	
FRONTIER COMM TELE				3350								
10012013	1	Inv	UTILITIES		10/01/2013 10/10/2013	95.52	0 No		.00		10/13 002-091-5048	
10012013	2	Inv	UTILITIES		10/01/2013 10/10/2013	151.51	0 No		.00		10/13 001-060-5048	
10012013	3	Inv	UTILITIES		10/01/2013 10/10/2013	1,210.40	0 No		.00		10/13 001-050-5048	
10012013	4	Inv	UTILITIES		10/01/2013 10/10/2013	153.38	0 No		.00		10/13 001-084-5048	
10012013	5	Inv	UTILITIES		10/01/2013 10/10/2013	154.37	0 No		.00		10/13 001-085-5048	
10012013	6	Inv	UTILITIES		10/01/2013 10/10/2013	243.15	0 No		.00		10/13 001-093-5048	
10012013	7	Inv	UTILITIES		10/01/2013 10/10/2013	492.93	0 No		.00		10/13 002-092-5048	
10012013	8	Inv	UTILITIES		10/01/2013 10/10/2013	136.71	0 No		.00		10/13 001-040-5048	
Total 10012013						2,637.97						
Total 3350						2,637.97						
UNISOURCE ENERGY SERVICES				3380								
10072013	9	Inv	UTILITIES		10/07/2013 10/10/2013	35.68	0 No		.00		10/13 001-093-5048	

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 10/10/2013					24,902.73						

10/10/2013 GL Period Summary

GL Period	Amount
10/13	25,276.15
9/13	373.42 -
	<u>24,902.73</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/17/2013												
BANANA JONS				2177								
12-1550	1	Inv	RENTAL/MAINT		10/11/2013 10/23/2013	350.00	2 No		.00		001-031-5047	10/13
HOLBROOK TRIBUNE NEWS				6240								
123541	1	Inv	ADVERTISEMENT		10/09/2013 10/23/2013	15.75	0 No		.00		001-005-5044	10/13
FUTURE TIRE, INC.				5241								
29081, 29129	1	Inv	REPAIRS		10/07/2013 10/23/2013	25.00	2 No		.00		001-050-5024	10/13
CARQUEST AUTO PARTS				2440								
425820	1	Inv	TOOLS		07/30/2013 10/23/2013	24.43	0 No		.00		001-085-5022	10/13
425832	1	Inv	PARTS		07/30/2013 10/23/2013	38.16	0 No		.00		001-031-5026	10/13
425872	1	Inv	TOOLS		07/31/2013 10/23/2013	23.11	0 No		.00		001-085-5022	10/13
Total 2440						85.70						
ASCENT AVIATION GROUP				525								
209284	1	Inv	RESALE FUEL		10/10/2013 10/17/2013	39,897.17	2 No		.00		001-093-5029	10/13
UNISOURCE ENERGY SERVICES				3380								
10092013	1	Inv	UTILITIES		10/09/2013 10/17/2013	91.85	0 No		.00		001-060-5048	10/13
10092013	2	Inv	UTILITIES		10/09/2013 10/17/2013	45.07	0 No		.00		002-091-5048	10/13
Total 10092013						136.92						
Total 3380						136.92						
AUTO SAFETY HOUSE				1571								
3232800007	1	Inv	PARTS/REPAIRS		10/13/2013 10/23/2013	52.34	2 No		.00		001-060-5024	10/13
Total 10/17/2013						40,562.88						

10/17/2013 GL Period Summary

GL Period	Amount
10/13	40,562.88
	<u>40,562.88</u>

GL Period	Amount
Grand Total:	<u>99,380.10</u>

Report GL Period Summary

GL Period	Amount
10/13	99,753.52
9/13	373.42 -
	<u>99,380.10</u>

Vendor Number Hash: 191572
 Vendor Number Hash - Split: 261643
 Total Number of Invoices: 44
 Total Number of Transactions: 80

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	50,987.07	.00	50,987.07
1	NET 20	7,503.66	.00	7,503.66
2	NET 7	40,389.37	.00	40,389.37
3	IMMEDIATELY	500.00	.00	500.00
		<u>99,380.10</u>	<u>.00</u>	<u>99,380.10</u>

Report Criteria:
 Invoice.Vendor No = 1-9699

Report Criteria:

Invoice Vendor No = 9701-99999

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/8/2013												
			UNITY TECHNOLOGY SERVICES LLC	21890								
UTS-1263	1	Inv	PROFESSIONAL FEES		08/23/2013	382.50	0		.00			10/13
					10/08/2013		No			001-004-5041		
			NEOFUNDS BY NEOPOST	21603								
09052013	1	Inv	POSTAGE		09/05/2013	26.82	0		.00			10/13
					10/08/2013		No			001-098-5042		
09052013	2	Inv	POSTAGE		09/05/2013	.45	0		.00			10/13
					10/08/2013		No			006-014-5042		
09052013	3	Inv	POSTAGE		09/05/2013	84.89	0		.00			10/13
					10/08/2013		No			001-004-5042		
09052013	4	Inv	POSTAGE		09/05/2013	20.60	0		.00			10/13
					10/08/2013		No			001-050-5042		
09052013	5	Inv	POSTAGE		09/05/2013	.92	0		.00			10/13
					10/08/2013		No			001-005-5042		
Total 09052013						133.68						
Total 21603						133.68						
Total 10/8/2013						516.18						

10/08/2013 GL Period Summary

GL Period	Amount
10/13	516.18
	<u>516.18</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/10/2013												
MASSEY, BRETT STEVEN			22113									
215406	2	Adj	REFUND DEPOSIT		10/10/2013	88.75	0		.00			8/13
					10/10/2013		No			002-0002520		
UPS - UNITED PARCEL SERVICE			12473									
882064515	1	Inv	MAILINGS		05/31/2013	38.30	2		.00			10/13
					06/07/2013		No			002-092-5042		
ADVANCED INFOR SYSTEMS			21240									
10713	1	Inv	UTILITY BILLING		07/24/2013	84.00	0		.00			10/13
					10/10/2013		No			002-092-5042		
10713	2	Inv	UTILITY BILLING		07/24/2013	84.00	0		.00			10/13
					10/10/2013		No			002-091-5042		
10713	3	Inv	UTILITY BILLING		07/24/2013	84.00	0		.00			10/13
					10/10/2013		No			002-090-5042		
Total 10713						252.00						
10808	1	Inv	UTILITY BILLING		09/05/2013	164.44	0		.00			10/13
					10/10/2013		No			002-092-5042		
10808	2	Inv	UTILITY BILLING		09/05/2013	164.44	0		.00			10/13
					10/10/2013		No			002-091-5042		
10808	3	Inv	UTILITY BILLING		09/05/2013	164.42	0		.00			10/13
					10/10/2013		No			002-090-5042		
Total 10808						493.30						
Total 21240						745.30						
MASSEY, BRETT STEVEN			22113									
215406	3	Inv	REFUND DEPOSIT		08/08/2013	88.75	0		.00			10/13
					08/20/2013		No			002-0002520		
REAL AZ DEVELOPMENT COUNCIL			21780									
09272013	1	Inv	MEMBERSHIP		09/27/2013	2,000.00	0		.00			10/13
					10/10/2013		No			001-001-5043		
LEXIPOL LLC			22145									
9775	1	Inv	POLICY MANUAL		10/01/2013	5,950.00	0		.00			10/13
					10/10/2013		No			001-050-5041		
WELLS FARGO REMITTANCE CENTER			20946									
2013POLICE	1	Inv	UNIFORMS		10/02/2013	59.85	0		.00			10/13
					10/10/2013		No			001-050-5023		
2013POLICE	2	Inv	SUPPORT		10/02/2013	9.95	0		.00			10/13
					10/10/2013		No			001-004-5021		
Total 10022013POLICE						69.80						
13JACKSON	1	Inv	SUBSCRIPTION		10/02/2013	50.00	0		.00			10/13
					10/10/2013		No			001-050-5043		
022013EMPL	1	Inv	TRAVEL		10/02/2013	343.76	0		.00			10/13
					10/10/2013		No			001-060-5045		
022013EMPL	2	Inv	SUPPLIES		10/02/2013	39.99	0		.00			10/13

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
022013EMPL	3	Inv	DOG FOOD		10/10/2013 10/02/2013 10/10/2013	157.03	No 0 No		.00		001-004-5021 001-048-5030	10/13
Total 10022013EMPL						540.78						
Total 20946						660.58						
REIDHEAD CUSTOM FARMING, INC.				20444								
1669	1	Inv	SLUDGE HAULING		10/01/2013 10/10/2013	10,818.00	0 No		.00		002-092-5049	10/13
NEOPOST INC				21282								
50918295	1	Inv	RENTAL/MAINTENANCE		10/02/2013 10/23/2013	323.39	0 No		.00		001-004-5042	10/13
ADVANCED INFOR SYSTEMS				21240								
10894	1	Inv	UTILITY BILLING		10/03/2013 10/10/2013	164.81	0 No		.00		002-090-5042	10/13
10894	2	Inv	UTILITY BILLING		10/03/2013 10/10/2013	164.81	0 No		.00		002-091-5042	10/13
10894	3	Inv	UTILITY BILLING		10/03/2013 10/10/2013	164.80	0 No		.00		002-092-5042	10/13
Total 10894						494.42						
Total 21240						494.42						
WELDING SERVICES & SUPPLY				12815								
309629	1	Inv	SUPPLIES		09/30/2013 10/23/2013	186.12	2 No		.00		007-087-5024	10/13
QUALITY READY MIX-CEMEX				9955								
9427142226	1	Inv	CONCRETE		10/03/2013 10/10/2013	464.67	8 No	10/18/2013	4.38		007-087-5026	10/13
WEST COAST EQUIP & PARTS				12845								
34531	1	Inv	BROOMS		05/14/2013 10/23/2013	1,114.57	1 No		.00		007-087-5026	10/13
SIEMENS INDUSTRY INC.				10786								
5567000143	1	Inv	PARTS		10/03/2013 10/23/2013	2,455.19	2 No		.00		002-092-5052	10/13
O'REILLY AUTO PARTS				21622								
243331	1	Inv	PARTS		10/04/2013 10/23/2013	7.63	0 No		.00		007-087-5024	10/13
243262	1	Inv	PARTS		10/03/2013 10/23/2013	7.30	0 No		.00		007-087-5024	10/13
243368	1	Inv	PARTS		10/04/2013 10/23/2013	109.70	0 No		.00		007-087-5024	10/13
243080	1	Inv	PARTS		10/02/2013 10/23/2013	36.00	0 No		.00		001-031-5024	10/13

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 21622						160.63						
DASHNE, LARRY			22146									
149113	1	Inv	REFUND DEPOSIT		10/02/2013 10/10/2013	18.15	0 No		.00		10/13 002-0002520	
QUILL OFFICE PRODUCTS			9990									
6069094	1	Inv	SUPPLIES		10/01/2013 10/23/2013	382.92	0 No		.00		10/13 001-050-5021	
6069094	2	Inv	SUPPLIES		10/01/2013 10/23/2013	6.54	0 No		.00		10/13 001-004-5021	
Total 6069094						389.46						
Total 9990						389.46						
WELLS FARGO REMITTANCE CENTER			20946									
13RAYALLEY	1	Inv	PARTS		10/02/2013 10/10/2013	184.01	0 No		.00		10/13 001-040-5024	
13RAYALLEY	2	Inv	TRAINING		10/02/2013 10/10/2013	180.00	0 No		.00		10/13 001-005-5045	
13RAYALLEY	3	Inv	PARTS		10/02/2013 10/10/2013	549.40	0 No		.00		10/13 001-031-5026	
13RAYALLEY	4	Inv	UNIFORMS		10/02/2013 10/10/2013	93.39	0 No		.00		10/13 001-085-5023	
13RAYALLEY	5	Inv	SUPPLIES		10/02/2013 10/10/2013	159.12	0 No		.00		10/13 001-004-5021	
13RAYALLEY	6	Inv	PARTS		10/02/2013 10/10/2013	199.03	0 No		.00		10/13 002-091-5024	
13RAYALLEY	7	Inv	SUPPLIES		10/02/2013 10/10/2013	212.21	0 No		.00		10/13 006-014-6003	
13RAYALLEY	8	Inv	SUPPLIES		10/02/2013 10/10/2013	84.97	0 No		.00		10/13 001-004-5021	
13RAYALLEY	9	Inv	BOOKS		10/02/2013 10/10/2013	455.90	0 No		.00		10/13 001-020-5026	
Total 10022013RAYALLEY						2,118.03						
Total 20946						2,118.03						
Total 10/10/2013						27,936.81						

10/10/2013 GL Period Summary

GL Period	Amount
10/13	28,025.56
8/13	88.75 -
	<u>27,936.81</u>

<u>GL Period</u>	<u>Amount</u>
------------------	---------------

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/17/2013												
QUILL OFFICE PRODUCTS				9990								
6221112	1	Inv	SUPPLIES		10/07/2013	13.03	0		.00			10/13
					10/23/2013		No			001-004-5021		
6258803	1	Inv	SUPPLIES		10/08/2013	179.51	0		.00			10/13
					10/23/2013		No			001-050-5021		
Total 9990						192.54						
O'REILLY AUTO PARTS				21622								
244928	1	Inv	PARTS		10/15/2013	73.05	0		.00			10/13
					10/23/2013		No			002-091-5024		
245005	1	Inv	PARTS		10/16/2013	22.89	0		.00			10/13
					10/23/2013		No			001-060-5024		
243778	1	Inv	PARTS		10/07/2013	32.96	0		.00			10/13
					10/23/2013		No			001-050-5024		
243508	1	Inv	PARTS		10/05/2013	6.43	0		.00			10/13
					10/23/2013		No			001-050-5024		
244245	1	Inv	PARTS		10/10/2013	177.53	0		.00			10/13
					10/23/2013		No			001-050-5024		
Total 21622						312.86						
PASCHAL (SCHADE), JERRI				10591								
10152013	1	Inv	CEMETERY PROJECT		10/15/2013	1,028.56	2		.00			10/13
					10/17/2013		No			001-031-5026		
FASTENAL				21880								
AZPH911009	1	Inv	SUPPLIES		09/30/2013	77.22	0		.00			10/13
					10/17/2013		No			001-004-5021		
AZPH911010	1	Inv	SUPPLIES		09/30/2013	398.00	0		.00			10/13
					10/17/2013		No			001-004-5021		
AZPH911074	1	Inv	SUPPLIES		09/30/2013	503.79	0		.00			10/13
					10/17/2013		No			001-004-5021		
MN01924302	1	Inv	PROGRAM FEE		09/30/2013	523.68	0		.00			10/13
					10/17/2013		No			001-004-5047		
Total 21880						1,502.69						
INFORMATION OUTSOURCE				21241								
10762	1	Inv	UTILITY MAILING		08/30/2013	209.62	0		.00			10/13
					10/17/2013		No			002-092-5042		
107762	1	Inv	UTILITY MAILING		08/30/2013	209.62	0		.00			10/13
					10/17/2013		No			002-091-5042		
100762	1	Inv	UTILITY MAILING		08/30/2013	209.62	0		.00			10/13
					10/17/2013		No			002-090-5042		
Total 21241						628.86						
RICOH USA				21881								
5027814806	1	Inv	MAINTENANCE		10/01/2013	85.19	0		.00			10/13
					10/17/2013		No			001-050-5047		
HOLBROOK VETERINARY CLINIC				20796								
10909	1	Inv	VET SERVICES		10/08/2013	75.00	0		.00			10/13

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
				10/17/2013		No				001-050-5041	
QUILL OFFICE PRODUCTS			9990								
6109905	1	Inv	SUPPLIES	10/03/2013	88.12	0		.00			10/13
				10/23/2013		No			001-050-5021		
SIMPSON NORTON			10840								
1433721-00	1	Inv	PARTS	10/08/2013	206.85	0		.00			10/13
				10/23/2013		No			001-040-5024		
NORTH COUNTRY HEALTHCARE			20979								
1107652	1	Inv	PROFESSIONAL FEES	10/07/2013	96.00	0		.00			10/13
				10/23/2013		No			002-091-5041		
1116717	1	Inv	PROFESSIONAL FEES	10/07/2013	96.00	0		.00			10/13
				10/23/2013		No			002-092-5041		
1120009	1	Inv	PROFESSIONAL FEES	10/07/2013	96.00	0		.00			10/13
				10/23/2013		No			002-090-5041		
Total 20979					288.00						
Total 10/17/2013					4,408.67						

10/17/2013 GL Period Summary

GL Period	Amount
10/13	4,408.67
	<u>4,408.67</u>
Grand Total:	<u>32,861.66</u>

Report GL Period Summary

GL Period	Amount
10/13	32,950.41
8/13	88.75 -
	<u>32,861.66</u>

Vendor Number Hash: 914740
 Vendor Number Hash - Split: 1368988
 Total Number of Invoices: 48
 Total Number of Transactions: 70

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	27,574.25	.00	27,574.25

ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 9/23-13 Date of Posting Removal: 10/17-13

Applicant Name: Garcia Paul dba Winner's Circle
Last First Middle

Business Address: 466 Navajo Holbrook 80025
Street City Zip

License #: 06090005

I hereby certify that pursuant to A.R.S. § 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Cher Reyes City Clerk 928-524-6225
Print Name of City/County Official Title Telephone #

Cher Reyes 17 Oct 2013
Signature Date Signed

Return this affidavit with your recommendation (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents.

If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

Individuals requiring special accommodations please call (602) 542-9027

Arizona Department of Liquor Licenses and Control
 800 West Washington, 5th Floor
 Phoenix, Arizona 85007
 www.azliquor.gov
 602-542-5141

APPLICATION FOR LIQUOR LICENSE
 TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
- INTERIM PERMIT *Complete Section 5*
- NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- PERSON TRANSFER (Bars & Liquor Stores ONLY)
Complete Sections 2, 3, 4, 11, 13, 15, 16
- LOCATION TRANSFER (Bars and Liquor Stores ONLY)
Complete Sections 2, 3, 4, 12, 13, 15, 16
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE
Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
- GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

- J.T.W.R.O.S. *Complete Section 6*
- INDIVIDUAL *Complete Section 6*
- PARTNERSHIP *Complete Section 6*
- CORPORATION *Complete Section 7*
- LIMITED LIABILITY CO. *Complete Section 7*
- CLUB *Complete Section 8*
- GOVERNMENT *Complete Section 10*
- TRUST *Complete Section 6*
- OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s):

1. Type of License(s): #6 06090005
 2. Total fees attached: \$ 122.00 Department Use Only

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.
 The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: Mr. GARCIA Paul
(Insert one name ONLY to appear on license) Last First Middle
2. Corp./Partnership/L.L.C.: _____
(Exactly as it appears on Articles of Inc. or Articles of Org.)
3. Business Name: WINNERS CIRCLE
(Exactly as it appears on the exterior of premises)
4. Principal Street Location: 466 NAVAJO BLVD. HOLBROOK NAVAJO 86025
(Do not use PO Box Number) City County Zip
5. Business Phone: 928-241-0119 Daytime Phone: 928-241-0119 Email: Paulgarcia149@yahoo.com
6. Is the business located within the incorporated limits of the above city or town? YES NO
7. Mailing Address: 466 NAVAJO BLVD HOLBROOK ARIZ 86025
City State Zip
8. Price paid for license only bar, beer and wine, or liquor store: Type _____ \$ _____ Type _____ \$ _____

DEPARTMENT USE ONLY				
Fees:	<u>100.00</u>	<u>22.00</u>	<u>122.00</u>	
	Application	Interim Permit	Site Inspection	Finger Prints \$
			TOTAL OF ALL FEES	
Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO				
Accepted by: <u>JA</u>	Date: <u>09-13-13</u>	Lic. # <u>06090005</u>		

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

- CORPORATION Complete questions 1, 2, 3, 5, 6, 7, and 8.
- L.L.C. Complete 1, 2, 4, 5, 6, 7, and 8.

1. Name of Corporation/L.L.C.: _____
(Exactly as it appears on Articles of Incorporation or Articles of Organization)
2. Date Incorporated/Organized: _____ State where Incorporated/Organized: _____
3. AZ Corporation Commission File No.: _____ Date authorized to do business in AZ: _____
4. AZ L.L.C. File No: _____ Date authorized to do business in AZ: _____
5. Is Corp./L.L.C. Non-profit? YES NO
6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
Gerald	Francis				
Briggs	Gerald	Francis			

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

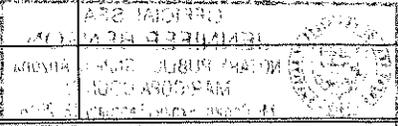
SECTION 8 Club Applicants:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
(Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)
2. Is club non-profit? YES NO
3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)



STATE OF ARIZONA
DEPARTMENT OF LIQUOR LICENSES
AND CONTROL
ALCOHOLIC BEVERAGE LICENSE

License 06090005

Issue Date: 1/1/1986

Expiration Date: 5/31/2014

Issued To:
GERALD F BRIGGS, Agent
BRIGGS ENTERPRISES INC, Owner
Location:
WINNER CIRCLE
464 NAVAJO BLVD
HOLBROOK, AZ 86025

Bar

Mailing Address:
GERALD F BRIGGS
BRIGGS ENTERPRISES INC
WINNER CIRCLE
466 NAVAJO BLVD
HOLBROOK, AZ 86025



POST THIS LICENSE IN A CONSPICUOUS PLACE

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

1. Current Business: Name _____
(Exactly as it appears on license) Address _____
2. New Business: Name _____
(Physical Street Location) Address _____
3. License Type: _____ License Number: _____
4. If more than one license to be transferred: License Type: _____ License Number: _____
5. What date do you plan to move? _____ What date do you plan to open? _____

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207 (B)(5))

13 SEP 13 11:49:11 AM '05

1. Distance to nearest school: 1,400 ft. Name of school HOLBROOK JR. High School
Address 412 W. Buffalo St. Holbrook ARIZ 86025
City, State, Zip
2. Distance to nearest church: 598 ft. Name of church BEREAD BAPTIST Church
Address 201 E. California Holbrook ARIZ 86025
City, State, Zip
3. I am the: Lessee Sublessee Owner Purchaser (of premises)
4. If the premises is leased give lessors: Name Buying it PA
Address 466 AVAJO Blvd Holbrook ARIZ 86025
City, State, Zip
- 4a. Monthly rental/lease rate \$ ~~750~~ What is the remaining length of the lease ___ yrs. ___ mos.
- 4b. What is the penalty if the lease is not fulfilled? \$ _____ or other _____
(give details - attach additional sheet if necessary)
5. What is the total **business** indebtedness for this license/location excluding the lease? \$ 0
Please list lenders you owe money to.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip

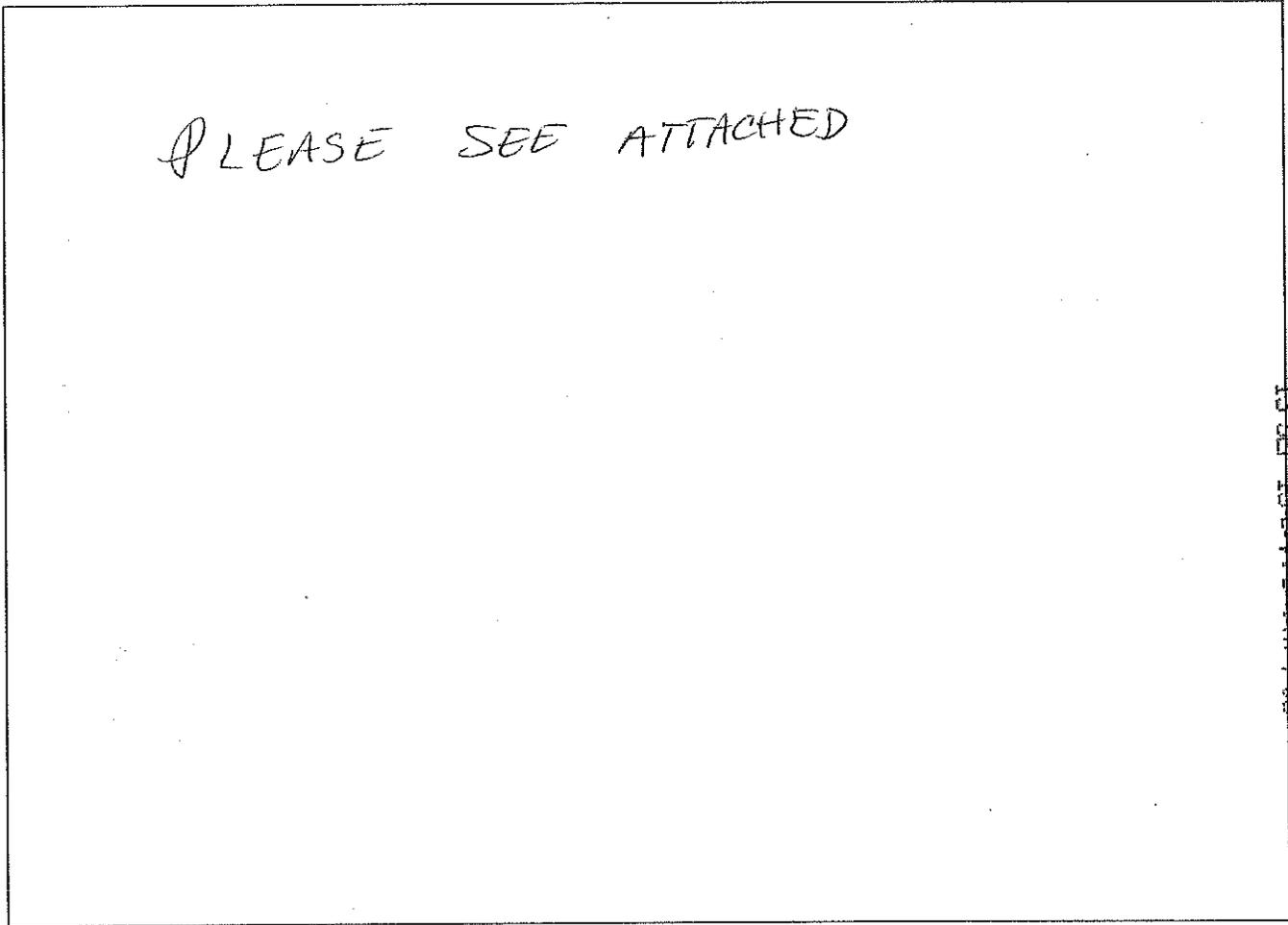
(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? BAR

SECTION 15 Diagram of Premises

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up ↑.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.



SECTION 16 Signature Block

I, Paul Garcia, hereby declare that I am the OWNER/AGENT filing this application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

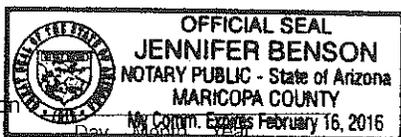
x Paul Garcia
(signature of applicant listed in Section 4, Question 1)

State of ARIZONA County of MARICOPA

The foregoing instrument was acknowledged before me this

13 of SEPT 2013
Day Month Year

Jennifer Benson
signature of NOTARY PUBLIC



My commission expires on _____

ARIZONA DEPARTMENT OF LIQUOR LICENSES AND CONTROL

800 W Washington 5th Floor
Phoenix AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 9/23-13 Date of Posting Removal: 10/17-13

Applicant Name: Abel Claire Abigail
Last First Middle General

Business Address: 1637 Navajo Blvd Holbrook AZ 86035
Street City Zip

License #: _____

I hereby certify that pursuant to A.R.S. § 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

Cher Reyes City Clerk 928-524-6225
Print Name of City/County Official Title Telephone #

Cher Reyes 17 Oct 13
Signature Date Signed

Return this affidavit with your recommendation (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents.

If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

Individuals requiring special accommodations please call (602) 542-9027

Arizona Department of Liquor Licenses and Control
 800 West Washington, 5th Floor
 Phoenix, Arizona 85007
 www.azliquor.gov
 602-542-5141

APPLICATION FOR LIQUOR LICENSE
 TYPE OR PRINT WITH BLACK INK

Notice: Effective Nov. 1, 1997, All Owners, Agents, Partners, Stockholders, Officers, or Managers actively involved in the day to day operations of the business must attend a Department approved liquor law training course or provide proof of attendance within the last five years. See page 5 of the Liquor Licensing requirements.

SECTION 1 This application is for a:

- MORE THAN ONE LICENSE
- INTERIM PERMIT *Complete Section 5*
- NEW LICENSE *Complete Sections 2, 3, 4, 13, 14, 15, 16*
- PERSON TRANSFER (Bars & Liquor Stores ONLY)
Complete Sections 2, 3, 4, 11, 13, 15, 16
- LOCATION TRANSFER (Bars and Liquor Stores ONLY)
Complete Sections 2, 3, 4, 12, 13, 15, 16
- PROBATE/WILL ASSIGNMENT/DIVORCE DECREE
Complete Sections 2, 3, 4, 9, 13, 16 (fee not required)
- GOVERNMENT *Complete Sections 2, 3, 4, 10, 13, 15, 16*

SECTION 2 Type of ownership:

- J.T.W.R.O.S. *Complete Section 6*
- INDIVIDUAL *Complete Section 6*
- PARTNERSHIP *Complete Section 6*
- CORPORATION *Complete Section 7*
- LIMITED LIABILITY CO. *Complete Section 7*
- CLUB *Complete Section 8*
- GOVERNMENT *Complete Section 10*
- TRUST *Complete Section 6*
- OTHER (Explain) _____

SECTION 3 Type of license and fees LICENSE #(s): 10093075

1. Type of License(s): Series 10 (Beer/wine) (Off-sale) _____

2. Total fees attached: \$ 100.00 Department Use Only

APPLICATION FEE AND INTERIM PERMIT FEES (IF APPLICABLE) ARE NOT REFUNDABLE.
 The fees allowed under A.R.S. 44-6852 will be charged for all dishonored checks.

SECTION 4 Applicant

1. Owner/Agent's Name: Mr. ABEL CLARE HOLLIE
 (Insert one name ONLY to appear on license) Last First Middle

2. Corp./Partnership/L.L.C.: DG RETAIL, LLC B1049296
 (Exactly as it appears on Articles of Inc. or Articles of Org.)

3. Business Name: DOLLAR GENERAL STORE #6739 B1050873
 (Exactly as it appears on the exterior of premises)

4. Principal Street Location 1637 Navajo Blvd. Holbrook NAVAJO 86025-2125
 (Do not use PO Box Number) City County Zip

5. Business Phone: 928-524-3321 Daytime Phone: 602-234-9920 Email: CHABEL@BCATTORNEYS.COM

6. Is the business located within the incorporated limits of the above city or town? YES NO

7. Mailing Address: 100 Mission Ridge, Goodlettsville, TN 37072
 City State Zip

8. Price paid for license only bar, beer and wine, or liquor store: Type _____ \$ _____ Type _____ \$ _____

DEPARTMENT USE ONLY

Fees: 100.00 Application Interim Permit Site Inspection Finger Prints \$ 100.00
TOTAL OF ALL FEES

Is Arizona Statement of Citizenship & Alien Status For State Benefits complete? YES NO

Accepted by: [Signature] Date: 9-4-13 Lic. # 10093075

13 SEP 4 10:41 AM 2013

SECTION 5 Interim Permit:

1. If you intend to operate business when your application is pending you will need an Interim Permit pursuant to A.R.S. 4-203.01.
2. There **MUST** be a valid license of the same type you are applying for currently issued to the location.
3. Enter the license number currently at the location. _____
4. Is the license currently in use? YES NO If no, how long has it been out of use? _____

ATTACH THE LICENSE CURRENTLY ISSUED AT THE LOCATION TO THIS APPLICATION.

I, _____, declare that I am the CURRENT OWNER, AGENT, CLUB MEMBER, PARTNER, MEMBER, STOCKHOLDER, OR LICENSEE (circle the title which applies) of the stated license and location.

(Print full name)

State of _____ County of _____

X _____
(Signature)

The foregoing instrument was acknowledged before me this

My commission expires on: _____

_____ day of _____
Day Month Year

(Signature of NOTARY PUBLIC)

13 SEP 4 11:16 AM 2004

SECTION 6 Individual or Partnership Owners:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Individual:

Last	First	Middle	% Owned	Mailing Address	City State Zip

Partnership Name: (Only the first partner listed will appear on license) _____

General-Limited	Last	First	Middle	% Owned	Mailing Address	City State Zip
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						
<input type="checkbox"/>						

J Y R A S B E C E N F I

2. Is any person, other than the above, going to share in the profits/losses of the business? YES NO
If Yes, give name, current address and telephone number of the person(s). Use additional sheets if necessary

Last	First	Middle	Mailing Address	City State Zip	Telephone#

SECTION 7 Corporation/Limited Liability Co.:

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

CORPORATION Complete questions 1, 2, 3, 5, 6, 7, and 8.

xx L.L.C. Complete 1, 2, 4, 5, 6, 7, and 8.

1. Name of Corporation/L.L.C.: DG Retail, L.L.C.
(Exactly as it appears on Articles of Incorporation or Articles of Organization)

2. Date Incorporated/Organized: 09/01/2005 State where Incorporated/Organized: Tennessee

3. AZ Corporation Commission File No.: _____ Date authorized to do business in AZ: _____

4. AZ L.L.C. File No: R-1226423-6 Date authorized to do business in AZ: 9/1/2005

5. Is Corp./L.L.C. Non-profit? YES NO

6. List all directors, officers and members in Corporation/L.L.C.:

Last	First	Middle	Title	Mailing Address	City State Zip
See attached list of officers and directors.					

(ATTACH ADDITIONAL SHEET IF NECESSARY)

7. List stockholders who are controlling persons or who own 10% or more:

Last	First	Middle	% Owned	Mailing Address	City State Zip
DG Promotions Inc.			100	100 Mission Ridge; Goodlettsville, TN 37072	
See attached stock affidavit. This is a publicly traded					
corporation. No individual controls 10% of the stock.					

(ATTACH ADDITIONAL SHEET IF NECESSARY)

8. If the corporation/L.L.C. is owned by another entity, attach a percentage of ownership chart, and a director/officer/member disclosure for the parent entity. Attach additional sheets as needed in order to disclose personal identities of all owners.

SECTION 8 Club Applicants: N/A

EACH PERSON LISTED MUST SUBMIT A COMPLETED QUESTIONNAIRE (FORM LIC0101), AN "APPLICANT" TYPE FINGERPRINT CARD, AND \$22 PROCESSING FEE FOR EACH CARD.

1. Name of Club: _____ Date Chartered: _____
(Exactly as it appears on Club Charter or Bylaws) (Attach a copy of Club Charter or Bylaws)

2. Is club non-profit? YES NO

3. List officer and directors:

Last	First	Middle	Title	Mailing Address	City State Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

13 SEP 4 04:15 AM '05

DG RETAIL, LLC

OFFICERS

Deckard, Steven Ray	Pres./Sr. VP Operations	311 Windhaven Mt. Juliet, TN 37122 309-70-9663
Feray, John Wayne	Sr. VP - Finance	127 Natchez Drive Hendersonville, TN 37075 463-23-9542
Gatta Jr., Lawrence	Sr. VP.	844 Windstone Blvd. Brentwood, TN 37027 269-70-4225
Stephenson, Robert Ragan	Legal counsel, Asst Sec'y	508 Almadale Court Brentwood, TN 37027 106-40-8575

13 SEP 4 14 PM '16 M054

AFFIDAVIT

DG Promotions, Inc., a C Corporation incorporated in the State of Tennessee is a wholly owned subsidiary of Dollar General Corporation. The stock of Dollar General Corporation is publicly traded on the New York Stock Exchange with 1,000,000,000 shares authorized and approximately 332,326,972 shares issued as of May 31, 2012.

Steven R. Deckard

Steven Ray Deckard, Chief Executive

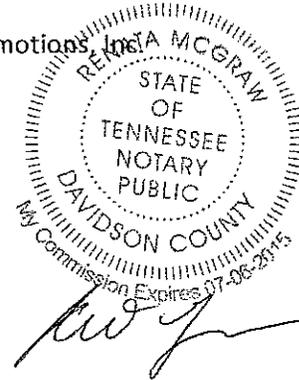
Officer

DG Promotions, Inc.

STATE OF Tennessee)

) ss.

County of Davidson)



Sworn to and subscribed before me this 25 day of June, 2013, by Steven R. Deckard, who is personally known to me as the Chief Executive Officer, of DG Promotions, Inc.

19 SEP 4 09:14 PM 054

SECTION 9 Probate, Will Assignment or Divorce Decree of an existing Bar or Liquor Store License:

1. Current Licensee's Name: _____
(Exactly as it appears on license) Last First Middle
2. Assignee's Name: _____
Last First Middle
3. License Type: _____ License Number: _____ Date of Last Renewal: _____
4. ATTACH TO THIS APPLICATION A CERTIFIED COPY OF THE WILL, PROBATE DISTRIBUTION INSTRUMENT, OR DIVORCE DECREE THAT SPECIFICALLY DISTRIBUTES THE LIQUOR LICENSE TO THE ASSIGNEE TO THIS APPLICATION.

SECTION 10 Government: (for cities, towns, or counties only)

1. Governmental Entity: _____
2. Person/designee: _____
Last First Middle Contact Phone Number

A SEPARATE LICENSE MUST BE OBTAINED FOR EACH PREMISES FROM WHICH SPIRITUOUS LIQUOR IS SERVED.

SECTION 11 Person to Person Transfer:

Questions to be completed by CURRENT LICENSEE (Bars and Liquor Stores ONLY-Series 06,07, and 09).

1. Current Licensee's Name: _____ Entity: _____
(Exactly as it appears on license) Last First Middle (Indiv., Agent, etc.)
2. Corporation/L.L.C. Name: _____
(Exactly as it appears on license)
3. Current Business Name: _____
(Exactly as it appears on license)
4. Physical Street Location of Business: Street _____
City, State, Zip _____
5. License Type: _____ License Number: _____
6. If more than one license to be transferred: License Type: _____ License Number: _____
7. Current Mailing Address: Street _____
(Other than business) City, State, Zip _____
8. Have all creditors, lien holders, interest holders, etc. been notified of this transfer? YES NO
9. Does the applicant intend to operate the business while this application is pending? YES NO If yes, complete Section 5 of this application, attach fee, and current license to this application.

10. I, _____, hereby authorize the department to process this application to transfer the
(print full name)
privilege of the license to the applicant, provided that all terms and conditions of sale are met. Based on the fulfillment of those conditions, I certify that the applicant now owns or will own the property rights of the license by the date of issue.

I, _____, declare that I am the CURRENT OWNER, AGENT, MEMBER, PARTNER
(print full name)
STOCKHOLDER, or LICENSEE of the stated license. I have read the above Section 11 and confirm that all statements are true, correct, and complete.

(Signature of CURRENT LICENSEE) State of _____ County of _____
The foregoing instrument was acknowledged before me this

My commission expires on: _____ Day Month Year

(Signature of NOTARY PUBLIC)

SECTION 12 Location to Location Transfer: (Bars and Liquor Stores ONLY)

APPLICANTS CANNOT OPERATE UNDER A LOCATION TRANSFER UNTIL IT IS APPROVED BY THE STATE

1. Current Business: Name _____
(Exactly as it appears on license) Address _____
2. New Business: Name _____
(Physical Street Location) Address _____
3. License Type: _____ License Number: _____
4. If more than one license to be transferred: License Type: _____ License Number: _____
5. What date do you plan to move? _____ What date do you plan to open? _____

SECTION 13 Questions for all in-state applicants excluding those applying for government, hotel/motel, and restaurant licenses (series 5, 11, and 12):

A.R.S. § 4-207 (A) and (B) state that no retailer's license shall be issued for any premises which are at the time the license application is received by the director, within three hundred (300) horizontal feet of a church, within three hundred (300) horizontal feet of a public or private school building with kindergarten programs or grades one (1) through (12) or within three hundred (300) horizontal feet of a fenced recreational area adjacent to such school building. The above paragraph DOES NOT apply to:

- a) Restaurant license (§ 4-205.02)
- b) Hotel/motel license (§ 4-205.01)
- c) Government license (§ 4-205.03)
- d) Fenced playing area of a golf course (§ 4-207 (B)(5))

1. Distance to nearest school: 4495 ft. Name of school Park Elementary School
Address 453 N 7th St, Holbrook, AZ 86025
City, State, Zip
2. Distance to nearest church: 3063 ft. Name of church Jehovas Witness
Address 300 Hermosa Drive, Holbrook, AZ 86025
City, State, Zip
3. I am the: Lessee Sublessee Owner Purchaser (of premises)
4. If the premises is leased give lessors: Name GFM Realty 2, LLC
Address 14541 N. Alamo Canyon Dr., Oro Valley, AZ 85755
City, State, Zip
- 4a. Monthly rental/lease rate \$ \$4,823.24 What is the remaining length of the lease 6 yrs. 9 mos.
- 4b. What is the penalty if the lease is not fulfilled? \$ 0 or other _____
(give details - attach additional sheet if necessary)
5. What is the total **business** indebtedness for this license/location excluding the lease? \$ 0
Please list lenders you owe money to.

Last	First	Middle	Amount Owed	Mailing Address	City State	Zip

(ATTACH ADDITIONAL SHEET IF NECESSARY)

6. What type of business will this license be used for (be specific)? Business is a discount general merchandise retailer.

SECTION 15 Diagram of Premises

4. In this diagram please show only the area where spirituous liquor is to be sold, served, consumed, dispensed, possessed or stored. It must show all entrances, exits, interior walls, bars, bar stools, hi-top tables, dining tables, dining chairs, the kitchen, dance floor, stage, and game room. Do not include parking lots, living quarters, etc. When completing diagram, North is up.

If a legible copy of a rendering or drawing of your diagram of premises is attached to this application, please write the words "diagram attached" in box provided below.

Total Square Footage: 8160

Public: 7072

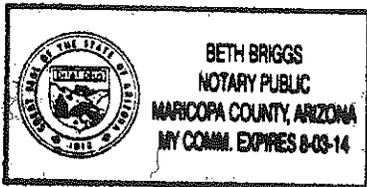
Non-Public: 1088

13 SEP 4 09 PM 1055

SECTION 16 Signature Block

I, Clare Hollie Abel, hereby declare that I am the OWNER/AGENT filing this application as stated in Section 4, Question 1. I have read this application and verify all statements to be true, correct and complete.

X *Clare Hollie Abel*
(signature of applicant listed in Section 4, Question 1)



State of ARIZONA County of MARICOPA

The foregoing instrument was acknowledged before me this 3RD of SEPTEMBER, 2013

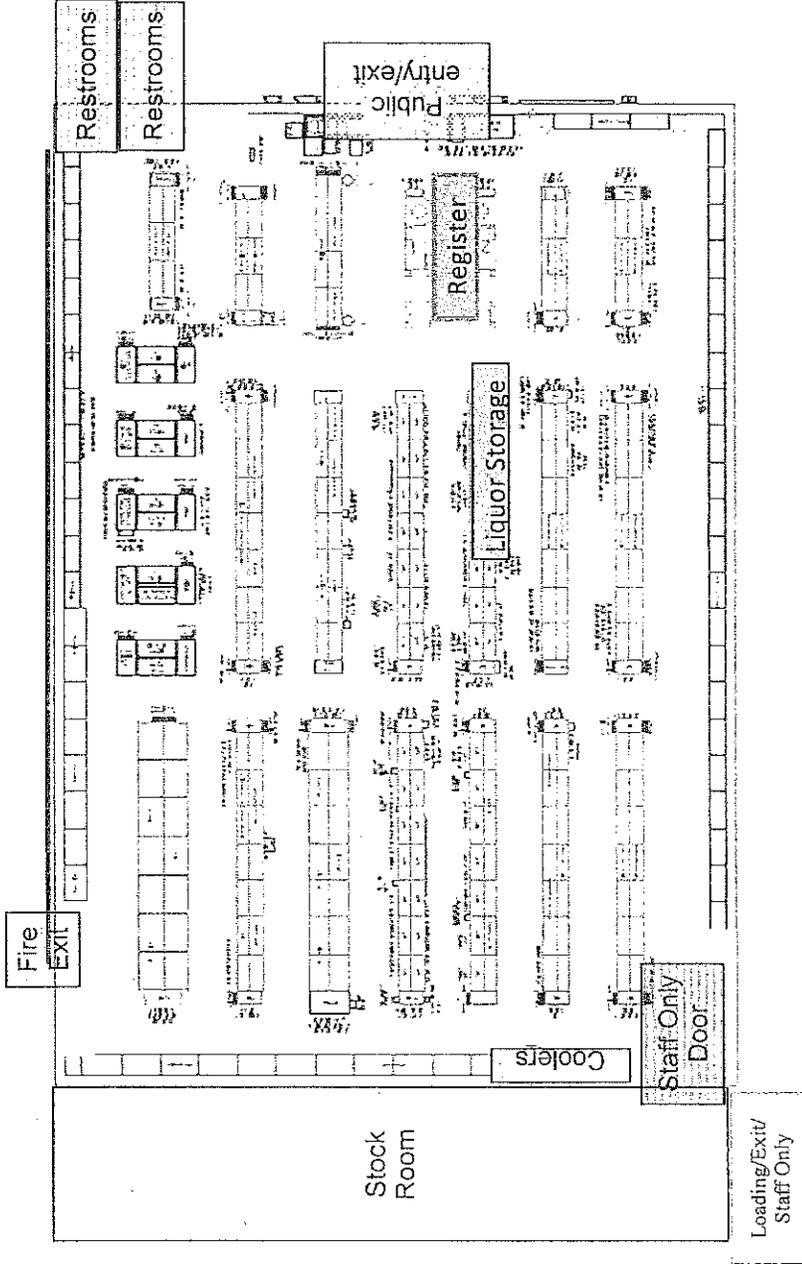
Beth Briggs
signature of NOTARY PUBLIC

My commission expires on : _____
Day Month Year

Store # 6739

City Holbrook, AZ

911 Street Address 1637 Navajo Blvd



13 SEP 4 1971 LIC. M1055

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER WALT'S
HARDWARE**

10/04/2013 THRU 10/17/2013

TOTAL

\$ 830.38

When choosing a contractor for the Brownfields projects there are several things to look at in order to select the best contractor for the job. It is up to the City of Holbrook to ultimately decide which contractor to select but the criteria below should help do that. When we do select a contractor please note the criteria you used to select them (for example: most experience, good price and qualified personnel), since that information will need to be included in EPA reports.

1. **Experience:** Does the contractor have experience in (a) brownfields sites and (b) projects funded using an EPA grant. It is helpful to select contractors with past experience since they will already be familiar with the process and requirements for assessing a brownfields site using grant funding.

EMC², TRC and JBR do not have any experience working on Brownfields in Northern, AZ.

Ninyo and Moore has experience working with Brownfields and have completed 9 Brownfields project and have 1 under contract in Northern, AZ

Terracon, Amec, Cardno, and eec have all completed Brownfields projects in Northern, AZ and projects funded by an EPA grant. Below is a breakdown of how many each has completed.

Contractor	Brownfields Projects in Northern, AZ	Project completed using EPA Grant
Terracon	1	1
Amec	3	2
Cardno	16	21
eec	2	2

While Terracon does not have extensive experience with Brownfield sites in Northern Arizona they have worked with a lot of sites in the Phoenix Metropolitan area.

2. **Personnel qualifications:** It makes sense to hire one contractor to complete the work on all 16 sites. In that case we need to make sure that the contractor you select has personnel qualified to complete each of the following services: Phase I, Lead-based paint inspection and an Asbestos survey.

TRC- does not have any Registered Geologist or Professional Engineers on staff in their Arizona offices. This is a concern if they will be completing Phase I ESAs

The rest of the companies that submitted bids have the necessary personnel to complete the work.

3. **Cost Estimate:**

Based on the average cost estimates the Coalition has established (\$3,000 for a Phase I, \$2,000 for an Asbestos Survey, and \$1,500 for a Lead-Based Paint survey) the cost to assess all 16 sites should be about

10 Phase Is: \$30,000, 15 Asbestos Surveys: \$30,000, and 15 LBP surveys: \$22,500= \$82,500. Since these are averages the cost per site and the total cost of the project can vary slightly above or below this number but, this estimate should help you eliminate some of the estimates that were extremely high or low.

Contractor	Cost Estimate	Discount
Amec	\$75,694.52	5% if awarded 16 properties
Cardno	\$100,000.00	5% discount if awarded 6 properties
TRC	\$92,000.00	5% if awarded 16 properties
EMC ²	\$179,280.00= high	10% discount if awarded 10 properties
Eec	\$65,025.00	2% discount if awarded 10 properties
Ninyo and Moore	\$129,730.00= high	12% discount if awarded 8 properties
JBR	\$45,733.60= low	N/A
Terracon	\$86,460.00	10% discount if awarded 4 properties

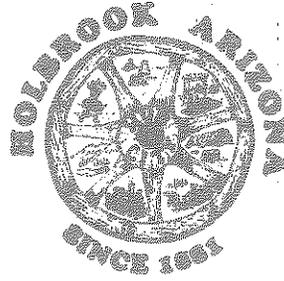
CONCLUSION: The contractors that have brownfields experience and experience working with sites funded through EPA grants and came in with the lowest bids were EEC, Terracon and AMEC. If we choose a different contractor than one of the lower bidders we will need to provide a written justification about why we chose that contractor. The decision is based on experience and price.

The Contractor cannot be officially hired until the sites are approved through EPA. We can however pick the contractor and start writing up the contract so that is ready when we get the approval from EPA.

Staff is recommending the contract be awarded to EEC as the lowest, most responsible bidder with qualified personnel and experience.

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

Bid Results
Environmental for Brownfields due Sept. 23, 2013
12 p.m. Noon

Present for opening:

Cher Reyes, City Clerk
Vickie James, Administrative Services

Eight bids received:

JBR	\$45,722.60
Ninyo & Moore	129,730.00
EEC	65,025.00
Cardno ATC	100,000.00
TRC	92,000.00
EMC2	179,280.00
Terracon	86,460.00
AMEC E&I	75,694.52



September 19, 2013

Ms. Cheri Reyes, CMC, CPM
City Clerk
City of Holbrook
PO Box 970
Holbrook, Arizona 86025

**Subject: Proposal for Consulting Services
City of Holbrook Brownfields Properties
Route 66 Community Wide Assessment Grant
AMEC Proposal No.: PV-13-09-01**

Dear Ms. Reyes,

Enclosed are AMEC Environment & Infrastructure, Inc.'s (AMEC) three (3) copies of the requested exhibits for the City of Holbrook's Brownfields Properties.

We appreciate your consideration and look forward to serving you. If you have any questions, please contact me personally at (602) 733-6000 or matthew.valenti@amec.com.

Sincerely,

AMEC Environment & Infrastructure, Inc.


Matt Valenti
Task Manager II


Michael A. Romero
Senior Principal

EXHIBIT A – ENVIRONMENTAL EXPERIENCE

Environmental Services		Check Those Provided
1	Phase I Environmental Site Assessments	X
2	Phase II Environmental Site Assessment	X
3	Property Condition Assessments	X
4	Asbestos Building Inspections	X
5	Lead-Based Paint Building Inspections	X
6	Design and Oversight of Soil Remediation	X
7	Design and Oversight of Groundwater Remediation	X
8	Asbestos Abatement Oversight	X
9	Lead-Based Paint Mitigation Oversight	X
10	Geotechnical Engineering	X
11	Construction Materials Testing	X
12	Indoor Air Quality or Mold Assessments	X
	Total # of Services Provided (of 12)	12
Experience of Personnel (Arizona Offices Only)		
	Professional Certifications or Registration	# In Arizona Offices
1	AHERA certified asbestos inspectors	6
2	AHERA certified contractor supervisors	5
3	EPA certified lead inspectors	0
4	EPA certified lead risk assessors	1
5	Arizona Registered Geologists (RGs)	18
6	Arizona registered Professional Engineers (PEs)	44
7	Certified Industrial Hygienists	2
	Total # of Certified or Registered Professionals	76

EXHIBIT B – BROWNFIELDS EXPERIENCE

	Criteria	Total No. of Projects That Satisfy Criteria	Project Name & Location	References (name, current phone number, current email address)
1	Number of Brownfields projects completed by your firm or its employees within the last five years using Brownfields grants from EPA or ADEQ <u>in Northern Arizona</u>	3	<ol style="list-style-type: none"> 1. St. Johns City Hall (09) 2. Show Low Public Library (09) 3. Winslow Clear Creek Pump Station (10) 	<ol style="list-style-type: none"> 1. Ms. Debi Goodwin - ADEQ 2. 602-771-4452 3. dg1@azdeq.gov
2	Number of Brownfields projects completed by your firm or its employees in the last five years that have been <u>located within in the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	2	<ol style="list-style-type: none"> 1. Winslow Clear Creek Pump Station 2. Winslow Clear Creek Pump Station 3. Station 	<ol style="list-style-type: none"> 1. Ms. Debi Goodwin - ADEQ 2. 602-771-4452 3. dg1@azdeq.gov
3	Number of Brownfields projects completed by your firm or its employees in the last five years completed <u>under contract with the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	0	<ol style="list-style-type: none"> 1. 2. N/A 3. 	<ol style="list-style-type: none"> 1. 2. N/A 3.

Notes:

1. Not less than one or more than three references should be provided for each project listed in each category. No references need be provided if no projects are listed.
2. Brownfields projects include preparation of Brownfield grant applications, Brownfields inventories, Quality Assurance Project Plans (QAPPs), Sampling and Analysis Plans (SAPs), or Phase I ESAs, Phase II ESAs, asbestos building surveys, and lead-based paint surveys for Brownfields properties.

EXHIBIT C - COST ESTIMATE

Property	Name	Service to Be Provided	Cost	No. of Each Sample Type Included in Bid			XRF Shots
				PLM	Point Count	TEM	
1	Rainbow Bread Company	See Table 1	\$5,167.05.00	9	1	1	25
2	Equipment Shed (Bucket of Blood Saloon)	See Table 1	\$2,809.80.00	24	2	2	60
3	A&B Dusty River Antiques	See Table 1	\$2,253.30.00	9	1	1	25
4	Horsehead Crossing Deli & Ice Cream Parlor	See Table 1	\$2,253.30.00	9	1	1	25
5	Young TCO	See Table 1	\$2,809.80.00	24	2	2	60
6	Double D Tire Corral	See Table 1	\$2,913.75.00	NA	NA	NA	NA
7	Capital Gas	See Table 1	\$5,723.55.00	24	2	2	60
8	Sun West Trading Post	See Table 1	\$5,723.55.00	24	2	2	60
9	Tag's Power Equipment	See Table 1	\$5,167.05.00	9	1	1	25
10	Former Bath House	See Table 1	\$2,421.30.00	12	2	2	25
11	Rainbow Rock Shop, Tom Burns Cleaners	See Table 1	\$5,723.55.00	24	2	2	60
12	The Navajo Inn	See Table 1	\$9,029.48.00	150	15	15	113
13	Pow Wow Trading Post	See Table 1	\$9,029.48.00	150	15	15	112
14	Arizona Rancho Inn	See Table 1	\$6,124.13.00	150	15	15	113
15	1939 Service Station (Tire Repair/Auto Accessories)	See Table 1	\$2,421.30.00	12	2	2	25
16	Abby's Petrified Wood Company, Old 66 Trading Post	See Table 1	\$6,124.13.00	150	15	15	112
TOTAL				780	78	78	900
Percentage discount, if any, to be provided if awarded work on multiple properties			5%				
No. of properties that must be awarded to qualify for discount			16				

Notes:

1. Address and Navajo County Assessor parcel number(s) for each property provided on Table 1.
 2. Phase I Environmental Site Assessments to be performed in compliance with ASTM E 1527-05 or more recent ASTM standard for this work and EPA AAI requirements.
 3. Asbestos inspections to be performed in accordance with AHERA guidelines by AHERA certified Building Inspectors.
 4. LBP inspections will be conducted in in general accordance with Chapter 7 of the 1995 Housing and Urban Development (HUD) Guidelines for the Evaluation and Control of LBP Hazards in Housing (1997 Revised) by a USEPA-accredited building inspector or risk assessor.
- NA = Not Applicable

September 20, 2013
Proposal No. 034-2013-0272



Ms. Cher Reyes, CMC, CPM
City Clerk & Zoning Administrator
City of Holbrook
465 1st Avenue
Holbrook, AZ 86025

Cardno ATC
9185 S Farmer Avenue
Suite 111
Tempe, AZ 85284

Phone +1 480 894 2056
Fax +1 480 355 4694
www.cardno.com

www.cardnoatc.com

Subject: Proposal for Brownfields Services

Dear Cher,

Thank you for the opportunity to bid on providing Brownfields Services to the City of Holbrook. As you know, Cardno ATC and Allwyn Environmental were jointly responsible for preparing the application for the Route 66 Brownfields Coalition Community-Wide Assessment Grant to the United States Environmental Protection Agency. This resulted in the award on October 1, 2012 of \$700,000 for performance of Phase I and II Environmental Site Assessments (ESAs), asbestos building inspections, and lead-based paint survey for Brownfield properties along Route 66. We also were able to assist the City of Holbrook in preparation of a Brownfields site inventory of properties along Route 66 that was completed on June 21, 2013.

Cardno ATC personnel have been actively engaged in Brownfields site assessment work in Northern Arizona since 2005. This work included Brownfields site inventories, performance of Phase I and Phase II ESAs, as well as cleanup of Brownfields properties in Flagstaff. These personnel have also performed similar Brownfields work for the cities of Phoenix and Tucson and the Arizona Department of Environmental Quality.

Cardno ATC also has the capability to design, install, operate and maintain remediation systems, perform Property Condition Assessments (PCAs), and microbial investigations (water and mold intrusion studies). Since 1997 the Arizona based Building Sciences group has performed more 663 asbestos and lead-based paint related projects all of which were in Arizona and New Mexico. In addition to several Arizona registered geologists and professional engineers, we have two certified industrial hygienists (CIH) who oversee asbestos and lead-based paint projects.

Attached please find completed copies of Exhibits A – C that provide more information about our Brownfields qualifications and experience and estimated cost to perform the requested services. We anticipate that final cost estimates can be provided once it has been determined which properties are eligible for work with grant funding, access agreements are in place between the City of Holbrook and property owners, and we are better able to inspect the interior of structures.

Please contact Dave Laney at the number provided below if you have any questions or need additional information.

Sincerely,

David F. Laney, CHMM
Principal/Senior Project Manager
Cardno ATC 480-355-4633
dave.laney@cardno.com

Phillip A. Schneider, PE
Branch Manager
Cardno ATC 480-355-4658
phillip.schneider@cardno.com

EXHIBIT A – ENVIRONMENTAL EXPERIENCE

Environmental Services		Check Those Provided
1	Phase I Environmental Site Assessments	✓
2	Phase II Environmental Site Assessment	✓
3	Property Condition Assessments	✓
4	Asbestos Building Inspections	✓
5	Lead-Based Paint Building Inspections	✓
6	Design and Oversight of Soil Remediation	✓
7	Design and Oversight of Groundwater Remediation	✓
8	Asbestos Abatement Oversight	✓
9	Lead-Based Paint Mitigation Oversight	✓
10	Geotechnical Engineering	✓
11	Construction Materials Testing	✓
12	Indoor Air Quality or Mold Assessments	✓
Total # of Services Provided (of 12)		12
Experience of Personnel (Arizona Offices Only)		
Professional Certifications or Registration		# In Arizona Offices
1	AHERA certified asbestos building inspectors	10
2	AHERA certified contractor supervisors	6
3	EPA certified lead inspectors	2
4	EPA certified lead risk assessors	3
4	Arizona Registered Geologists (R.G.)	4
5	Certified Industrial Hygienists	3
6	Arizona registered Professional Engineers (P.E.)	4
Total # of Certified or Registered Professionals		32

EXHIBIT B – BROWNFIELDS EXPERIENCE

	Criteria	Total No. of Projects That Satisfy Criteria	Project Name & Location	References (name, current phone number, current email address)
1	Number of Brownfields projects completed by your firm or its employees within the last five years using Brownfields grants from EPA or ADEQ <u>in Northern Arizona</u>	16	<ol style="list-style-type: none"> 1. Route 66 Creosote Pit 1.16 W Phoenix Avenue, Flagstaff, AZ 2. 3. 	<ol style="list-style-type: none"> 1. Karl Eberhard, City of Flagstaff 928-213-2969 2. 3.
2	Number of Brownfields projects completed by your firm or its employees in the last five years that have been <u>located within in the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	21	<ol style="list-style-type: none"> 1. City of Flagstaff Maintenance Yard 2. 3. 	<ol style="list-style-type: none"> 1. Scott Donovan, City of Flagstaff Environmental Project Manager 928-213-3605 2. 3.
3	Number of Brownfields projects completed by your firm or its employees in the last five years that <u>under contract with the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	21	<ol style="list-style-type: none"> 1. Route 66 Brownfields Inventory, Holbrook, AZ 2. 3. 	<ol style="list-style-type: none"> 1. Cher Reyes, City of Holbrook 928-524-6225 2. 3.

Notes:

1. Not less than one or more than three references should be provided for each project listed in each category. No references need be provided if no projects are listed.
2. Brownfields projects include preparation of Brownfield grant applications, Brownfields inventories, Quality Assurance Project Plans (QAPPs), Sampling and Analysis Plans (SAPs), or Phase I ESAs, Phase II ESAs, asbestos building surveys, and lead-based paint surveys for Brownfields properties.

EXHIBIT C - COST ESTIMATE

Property	Name	Service to Be Provided	Cost	No. of Each Sample Type Included in Bid				
				PLM	Point Count	TEM	Paint Chips	XRF Shots
1	Rainbow Bread Company	Phase I ESA, ACM & LBP survey	\$5,500	60	6	6	20	150
2	Equipment Shed (Bucket of Blood Saloon)	ACM & LBP survey	\$3,000	120	12	12	40	300
3	A&B Dusty River Antiques	ACM & LBP survey	\$3,000	60	6	6	20	150
4	Horsehead Crossing Deli & Ice Cream Parlor	ACM & LBP survey	\$3,000	60	6	6	20	150
5	Young T CO	ACM & LBP survey	\$6,000	120	12	12	40	300
6	Double D Tire Corral	Phase I ESA	\$3,000	NA	NA	NA	NA	NA
7	Capital Gas	Phase I ESA, ACM & LBP survey	\$6,000	120	12	12	40	300
8	Sun West Trading Post	Phase I ESA, ACM & LBP survey	\$5,500	120	12	12	40	300
9	Tag's Power Equipment	Phase I ESA, ACM & LBP survey	\$5,500	60	6	6	20	150
10	Former Bath House	ACM & LBP survey	\$3,000	60	6	6	20	150
11	Rainbow Rock Shop, Tom Burns Cleaners	Phase I ESA, ACM & LBP survey	\$6,000	120	12	12	40	300
12	The Navajo Inn	Phase I ESA, ACM & LBP survey	\$8,000	600	60	60	60	450
13	Pow Wow Trading Post	Phase I ESA, ACM & LBP survey	\$10,000	600	60	60	60	450
14	Arizona Rancho Inn	Phase I ESA, ACM & LBP survey	\$17,000	600	60	60	60	450
15	1939 Service Station (Tire Repair/Auto Accessories)	Phase I ESA, ACM & LBP survey	\$5,500	60	6	60	20	150
16	Abby's Petrified Wood Company, Old 66 Trading	ACM & LBP survey	\$10,000	600	60	60	60	450
TOTAL			\$100,000	3360	336	336	560	4200
Percentage discount, if any, to be provided if awarded work on multiple properties			5					
No. of properties that must be awarded to qualify for discount			6					

Notes:

- Address and Navajo County Assessor parcel number(s) for each property provided on Table 1.
 - Phase I Environmental Site Assessments to be performed in compliance with ASTM E 1527-05 or more recent ASTM standard for this work and EPA AAI requirements.
 - Asbestos inspections to be performed in accordance with AHERA guidelines by AHERA certified Building Inspectors.
 - LBP inspections will be conducted in in general accordance with Chapter 7 of the 1995 *Housing and Urban Development (HUD) Guidelines for the Evaluation and Control of LBP Hazards in Housing* (1997 Revised) by a USEPA-accredited building inspector or risk assessor.
- NA = Not Applicable

TRC Environmental Corporation
 7600 N. 16th Street, Suite 110
 Phoenix, AZ 85020
 Brownfield Pricing
 City of Holbrook

EXHIBIT C- COST ESTIMATE								
Property	Name	Service to Be Provided	Cost	No. of Each Sample Type Included in Bid				
				PLM	Point Count	TEM	Paint Chips	XRF Shots
1	Rainbow Bread Company	See Table 1	\$ 5,450.00	20	2	included in Pt. Count	20	30
2	Equipment Shed (Bucket of Blood Saloon)	See Table 1	\$ 3,720.00	40	4	included in Pt. Count	40	60
3	A&B Dusty River Antiques	See Table 1	\$ 3,250.00	20	2	included in Pt. Count	20	30
4	Horsehead Crossing Deli & Ice Cream Parlor	See Table 1	\$ 3,250.00	20	2	included in Pt. Count	20	30
5	Young T CO	See Table 1	\$ 3,720.00	40	4	included in Pt. Count	40	60
6	Double D Tire Corral	See Table 1	\$ 3,495.00	NA	NA	NA	NA	NA
7	Capitol Gas	See Table 1	\$ 6,195.00	40	4	included in Pt. Count	40	60
8	Sun West Trading Post	See Table 1	\$ 6,195.00	40	4	included in Pt. Count	40	60
9	Tag's Power Equipment	See Table 1	\$ 5,450.00	20	2	included in Pt. Count	20	30
10	Former Bath House	See Table 1	\$ 3,250.00	20	2	included in Pt. Count	20	30
11	Rainbow Rock Shop, Tom Burns Cleaners	See Table 1	\$ 6,195.00	40	4	included in Pt. Count	40	60
12	The Navajo Inn	See Table 1	\$ 10,995.00	200	20	included in Pt. Count	60	90
13	Pow Wow Trading Post	See Table 1	\$ 10,995.00	200	20	included in Pt. Count	60	90
14	Arizona Rancho Inn	See Table 1	\$ 8,295.00	200	20	included in Pt. Count	60	90
15	1939 Service Station (Tire Repair/Auto Accessories)	See Table 1	\$ 3,250.00	20	2	included in Pt. Count	20	30
16	Abby's Petrified Wood Company, Old 66 Trading Post	See Table 1	\$ 8,295.00	200	20	included in Pt. Count	60	90
TOTAL			\$ 92,000.00	1120	112		560	840
Percentage discount, if any, to be provided if awarded work on multiple properties			5%					
No. of properties that must be awarded to qualify for discount			16					

Notes:

- 1. Address and Navajo County Assessor parcel number(s) for each property provided on Table 1.
- 2. Phase I Environmental Site Assessments to be performed in compliance with ASTM E 1527-05 or more recent ASTM standard for this work and EPA AAI requirements.
- 3. Asbestos inspections to be performed in accordance with AHERA guidelines by AHERA certified Building Inspectors.
- 4. LBP inspections will be conducted in in general accordance with Chapter 7 of the 1995 *Housing and Urban Development (HUD) Guidelines for the Evaluation and Control of LBP Hazards in Housing* (1997 Revised) by an EPA accredited building inspector or risk

NA = Not Applicable

TRC Point of Contact: Mr. Josh Lewis
 Western Region BSI Practice Leader
 Phone 602-266-8288
 Fax 602-266-9355
 E-Mail: jlewis@trcsolutions.com

TRC Environmental Corporation
 7600 N. 16th Street, Suite 110
 Phoenix, AZ 85020
 Exhibit B - Brownfield Experience
 City of Holbrook

EXHIBIT B- BROWNFIELDS EXPERIENCE

	Criteria	Total No. of Projects That Satisfy Criteria	Project Name & Location	References (name, current phone number, current email address)
1	Number of Brownfields projects completed by your firm or its employees within the last five years using Brownfields grant from EPA or ADEQ <u>in Northern Arizona</u>	None		1. 2. 3.
2	Number of Brownfields projects completed by your firm or its employees in the last five years that have been <u>located within in the City of Flagstaff, City to Winslow, City of Holbrook, Coconino, County or Navajo County</u>	None		1. 2. 3.
3	Number of Brownfields projects completed by your firm or its employees in the last five years completed <u>under contract with the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County or Navajo County</u>	None		1. 2. 3.

1. Not less than one or more than three references should be provided for each project listed in each category. No references need be provided if no projects are listed.
2. Brownfields projects include preparation of Brownfield grant applications, Brownfields inventories, Quality Assurance Project Plans (QAPPs), Sampling and Analysis Plans (SAPs), or Phase I ESAs, Phase II ESAs, asbestos building surveys, and lead-based paint surveys for Brownfields properties.

TRC point of Contact: Mr. Josh Lewis
 Western Region BSI Practice Leader
 Phone 602-266-8288
 Fax 602-266-9355
 E-Mail: jlewis@tresolutions.com

TRC Environmental Corporation
 7600 N. 16th Street, Suite 110
 Phoenix, AZ 85020
 Exhibit A - Brownfields Experience
 City of Holbrook

EXHIBIT A- ENVIRONMENTAL EXPERIENCE		
Environmental Services		Check Those Provided
1	Phase I Environmental Site Assessments	X
2	Phase II Environmental Site Assessment	X
3	Property Condition Assessments	X
4	Asbestos Building Inspections	X
5	Lead-Based Paint Building Inspections	X
6	Design and Oversight of Soil Remediation	X
7	Design and Oversight of Groundwater Remediation	X
8	Asbestos Abatement Oversight	X
9	Lead-Based Paint Mitigation Oversight	X
10	Geotechnical Engineering	X
11	Construction Materials Testing	
12	Indoor Air Quality or Mold Assessments	X
	Total #of Services Provided (of 12)	11
Experience of Personnel(Arizona <i>Office s</i> Only :)		
Professional Certifications or Registration		# In Arizona Offices
1	AHERA certified asbestos inspectors	3
2	AHERA certified contractor supervisors	2
3	EPA certified lead inspectors	2
4	EPA certified lead risk assessors	2
5	Arizona Registered Geologists (RGs)	0
6	Arizona registered Professional Engineers (PEs)	0
7	Certified Industrial Hygienists	0
	Total# of Certified or Registered Professionals	3

TRC Point of Contact: Mr. Josh Lewis
 Western Region BSI Practice Leader
 Phone 602-266-8288
 Fax 602-266-9355
 E-Mail: jlewis@trcsolutions.com

Voit Companies

Mr. Jim Camp
(949) 644-8648

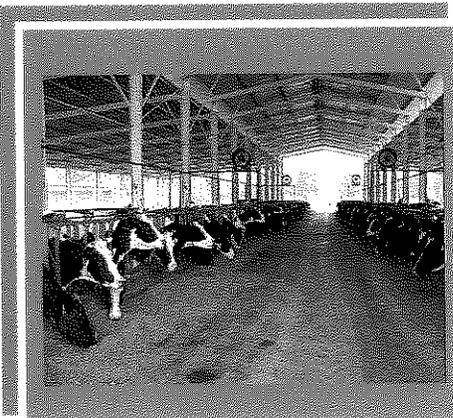
San Bernardino,
California

✓ Phase I Site Assessment

✓ Soil Gas Survey for
Methane Gas

✓ Designed Vapor Barrier
System

✓ Compliance and
construction Oversight



Waterman Business Park

TRC completed a phase I environmental site assessment of the former dairy facility. At the time of the assessment the dairy cows had been transferred off of the property, but the dairy buildings, animal pens, and manure stockpiles were still present at the site. TRC reviewed public environmental documents, permits, and agency correspondence related to the property. In addition, TRC reviewed previous environmental investigations of the site. The document was used as part of the property purchase by Voit Development Company for redevelopment of the site into a business park.

Following the purchase of the property, TRC assisted Voit Development Company by conducting a soil gas survey of the property for methane gas. The dairy buildings and other structures were demolished and the site was rough graded. Then building locations for the Waterman Business Park development were surveyed and staked on the property. TRC collected subsurface methane gas samples from approximately 80 locations on the property in the vicinity of the future building locations. The samples were collected at multiple depths, in both native and fill soils.

The methane gas data was used to develop a design for methane vapor barriers to be installed below the foundation slabs of the buildings. As part of the building construction activities, TRC field engineers inspected the installation of the methane barriers for compliance with the design.

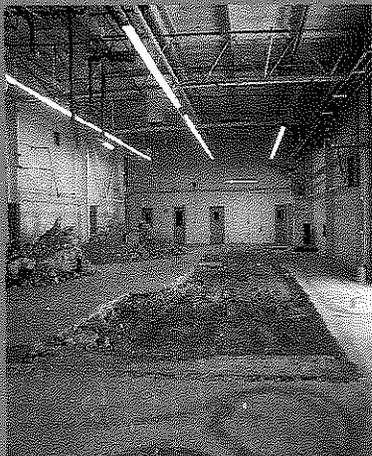


Voit Development/ Anaheim Redevelopment Agency

Mr. Art Smith
(949) 644-8648
Ms. Clare Fletcher
(714) 765-4330

Anaheim, California

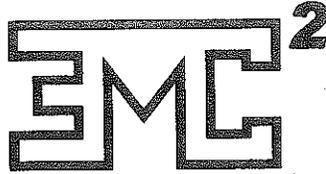
- ✓ **Phase I Site Assessment**
- ✓ **Phase II Site Assessment**
- ✓ **Risk Assessment**
- ✓ **Brownfield, Plant Closure and Redevelopment**
- ✓ **Compliance and construction oversight**



KwikSet Facility Closure 2001 to 2006

TRC was the environmental consultant for the purchaser of a former plating facility composed of 27 acres with approximately 400,000 square feet of manufacturing buildings. The goal of the assessment and remediation is to prepare the site so that it may be used for future residential housing. This redevelopment project required detailed interaction between the local redevelopment agency, the former owner of the property, the current owner of the property, and the future housing developer. This facility began operation in the 1940s and contained over 10 plating lines using metals such as chrome, nickel, copper, arsenic, and lead; and numerous chemicals including solvents (PCE, TCE, etc.) and cyanide. Dry wells, numerous sumps, and a wastewater treatment plant were also located at the facility. The site had an operating ground water remediation system for ten years and a vapor extraction system. Regulatory oversight at the site has been provided by the RWQCB, the DTSC, the OCHCA, and the City of Anaheim. TRC was contracted to: 1) perform a Phase 1 Environmental Site Assessment; 2) perform Phase 2 assessment activities including geophysical underground storage tank and pipeline locating methods, drilling, geoprobe, vapor probe installation, and sewer line video surveys; 3) perform/prepare a risk assessment, remedial feasibility study, and remedial action plan; and 4) prepare an insured liability transfer package which would indemnify the past, current and future owners from the environmental issues at the property. Assessment began in 2001, with remediation beginning in 2004. Over 200,000 cubic yards of soils was excavated and removed from the site.





EMC²

9830 SOUTH 51st STREET, STE. B-109 / PHOENIX, ARIZONA 85044
T: (480) 940-5294 / F: (480) 893-1726 / E-mail: Howard@EMC-AZ.com

Client(s): City of Holbrook
465 First Avenue, PO Box 970, Holbrook, Arizona 86025

Attention: Cher Reyes, City Clerk
Telephone: 928.524.6225; E-Mail: cher@ci.holbrook.az.us

Subject: Environmental - Brownfield Services

A. **Firm Qualifications**

1. **Company History and Background.** EMC² was established to complete and continue the environmental consulting services that the 1990 established company, Environmental Management Consultants (EMC) gave origin to.
2. **Services.** For most of our clientele, the services rendered are identical - client consultation, inspections (lead, PCB, asbestos, indoor air quality, mold), remediation design & specification, remediation oversight & air monitoring, etc.
3. **Similar Project Types.** Based on our services offered, our long-term client base, and our employee knowledge, *your project is similar to the majority of our projects we have completed every year for 23 years.* The projects have ranged from 1 day to 240 days and from 1 room, 1 building to 500+ individual buildings, and up to 9,000 samples in a single project.
4. **Clients / References Summary.** The majority of our clients are continuing-contract clients in which EMC² has completed several projects over several years. The following will list clientele along with the years they have been a client (##).

Government Agencies: AZ Departments of ____ (22): Transportation, Administration, Emergency & Military Affairs, Corrections, Juvenile Corrections, Health, Economic Security.

Cities: Phoenix, AZ (8), Scottsdale, AZ (15), City of Sante Fe, NM (7).

School Districts: Scottsdale Unified School District (22), Washington Elementary School District (22), Arizona State Schools for the Deaf and the Blind (21), Durango Unified School District (9), Kayenta Schools (4), Laveen Schools (8), Payson Schools (6).

Tribal Nations: Salt River Pima Maricopa Indian Community (12), Colorado River Indian Tribes (16), Ak Chin (9), Hopi (6), Fort Apache (11), Gila River (4), and the Navajo Nation (5).

Consultant Qualifications

(Continued)

A. Firm Qualifications (Continued)

5. Similar Projects - Partial List: Completed Inspections - Asbestos, Lead based paint, Mold (partial), Remediation Specifications, Oversight, EPA Testing - Ambient, Clearance, Phase I, II, & III;

- * Arizona Department of Administration - 52 Buildings, 6000+ samples
Arizona State approved consultant since 1992
- * Salt River Pima Maricopa Indian Community: Since 2001; 4000+ samples
- * Colorado River Indian Tribes: 175 Homes; 5000+ samples
- * Scottsdale Unified School District - 25 Campuses, 500+ Buildings
Prime environmental consultant since 1991; 25,000+ samples
- * Washington Elementary School District - 30+ Campuses, 600+ Buildings
Prime environmental consultant since 1992; 15,000+ samples
- * Durango School District - 9 Campuses, 40+ Buildings, 6,000+ samples
- * The Navajo Nation - 114 Residences, 4000+ samples
- * Kayenta School District - 5 Campuses, 42 Buildings, 2200 samples
- * Department of Corrections, Rincon Facility - 18 Buildings, 2800 samples

B. Partial Clientele List - Reference contact information can be provided at request.

01. Salt River Pima Maricopa Indian Community, Scottsdale, Arizona 85256
02. Scottsdale Unified School District, Scottsdale, Arizona 85258
03. Arizona State Schools for the Deaf & the Blind, Phoenix & Tucson, Arizona
04. Arizona Department of Transportation, Phoenix, Arizona 85007-3212
05. Arizona Department of Administration, Phoenix, Arizona (15+ Project Managers)
06. Arizona Department of Health, Phoenix, Arizona 85007
07. Arizona Department of Corrections, Phoenix, Arizona 85007
08. Ak-Chin Indian Community, Maricopa, Arizona 85239
09. Colorado River Residential Management Corporation, Parker, Arizona 85344
10. Pinnacle One, an Arcadis Company, Tempe, Arizona 85284
11. Washington Elementary School District, Phoenix, Arizona 85021
12. Kayenta Unified School District No. 27, Kayenta, Arizona 86033
13. Sanders Unified School District No. 18, Sanders, Arizona 86512
14. Payson Unified School District No. 10, Payson, Arizona 85547
15. Town of Parker, Parker, Arizona 85344
16. Arizona State University, Tempe, Arizona 85284

Additional Information. 90% of the projects we complete annually are from clients we have serviced for over 20 years, another 5% are from 15+ year clients, and the remaining 5% are new clients. Our history proves we have the experience and knowledge to complete this project.

EXHIBIT A – ENVIRONMENTAL EXPERIENCE

Environmental Services		Check Those Provided
1	Phase I Environmental Site Assessments	X
2	Phase II Environmental Site Assessment	X
3	Property Condition Assessments	X
4	Asbestos Building Inspections	X
5	Lead-Based Paint Building Inspections	X
6	Design and Oversight of Soil Remediation	X
7	Design and Oversight of Groundwater Remediation	X
8	Asbestos Abatement Oversight	X
9	Lead-Based Paint Mitigation Oversight	X
10	Geotechnical Engineering	X
11	Construction Materials Testing	X
12	Indoor Air Quality or Mold Assessments	X
	Total # of Services Provided (of 12)	12
Experience of Personnel (Arizona Offices Only)		
Professional Certifications or Registration		# In Arizona Offices
1	AHERA certified asbestos inspectors	7
2	AHERA certified contractor supervisors	7
3	EPA certified lead inspectors	3
4	EPA certified lead risk assessors	3
5	Arizona Registered Geologists (RGs)	1-Joint Ventures
6	Arizona registered Professional Engineers (PEs)	1
7	Certified Industrial Hygienists	1
	Total # of Certified or Registered Professionals	8 Certified/2 R.P.

EXHIBIT B – BROWNFIELDS EXPERIENCE

	Criteria	Total No. of Projects That Satisfy Criteria	Project Name & Location	References (name, current phone number, current email address)
1	Number of Brownfields projects completed by your firm or its employees within the last five years using Brownfields grants from EPA or ADEQ <u>in Northern Arizona</u>	-0-	1. 2. 3.	1. 2. 3.
2	Number of Brownfields projects completed by your firm or its employees in the last five years that have been <u>located within in the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	-0-	1. 2. 3.	1. 2. 3.
3	Number of Brownfields projects completed by your firm or its employees in the last five years completed <u>under contract with the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	-0-	1. 2. 3.	1. 2. 3.

Notes:

1. Not less than one or more than three references should be provided for each project listed in each category. No references need be provided if no projects are listed.
2. Brownfields projects include preparation of Brownfield grant applications, Brownfields inventories, Quality Assurance Project Plans (QAPPs), Sampling and Analysis Plans (SAPs), or Phase I ESAs, Phase II ESAs, asbestos building surveys, and lead-based paint surveys for Brownfields properties.

EXHIBIT C - COST ESTIMATE

Property	Name	Service to Be Provided	Cost	No. of Each Sample Type Included in Bid				
				PLM	Point Count	TEM	Paint Chips	XRF Shots
1	Rainbow Bread Company	See Table 1	\$ 7665.00	75	8	8	0	150
2	Equipment Shed (Bucket of Blood Saloon)	See Table 1	\$ 6450.00	150	15	15	0	300
3	A&B Dusty River Antiques	See Table 1	\$ 3655.00	75	8	8	0	150
4	Horsehead Crossing Deli & Ice Cream Parlor	See Table 1	\$ 3655.00	75	8	8	0	150
5	Young T CO	See Table 1	\$ 6450.00	150	15	15	0	300
6	Double D Tire Corral	See Table 1	\$ 4000.00	NA	NA	NA	NA	NA
7	Capital Gas	See Table 1	\$ 10450.00	150	15	15	0	300
8	Sun West Trading Post	See Table 1	\$ 10450.00	150	15	15	0	300
9	Tag's Power Equipment	See Table 1	\$ 7655.00	75	8	8	0	150
10	Former Bath House	See Table 1	\$ 3655.00	75	8	8	0	150
11	Rainbow Rock Shop, Tom Burns Cleaners	See Table 1	\$ 10450.00	150	15	15	0	300
12	The Navajo Inn	See Table 1	\$ 27275.00	700	70	70	0	450
13	Pow Wow Trading Post	See Table 1	\$ 27275.00	700	70	70	0	450
14	Arizona Rancho Inn	See Table 1	\$ 23275.00	700	70	70	0	450
15	1939 Service Station (Tire Repair/Auto Accessories)	See Table 1	\$ 3655.00	75	8	8	0	150
16	Abby's Petrified Wood Company, Old 66 Trading Post	See Table 1	\$ 23275.00	700	70	70	0	450
TOTAL				4000	403	403	0	4200
Percentage discount, if any, to be provided if awarded work on multiple properties			10%					
No. of properties that must be awarded to qualify for discount			10					

Notes:

1. Address and Navajo County Assessor parcel number(s) for each property provided on Table 1.
 2. Phase I Environmental Site Assessments to be performed in compliance with ASTM E 1527-05 or more recent ASTM standard for this work and EPA AAI requirements.
 3. Asbestos inspections to be performed in accordance with AHERA guidelines by AHERA certified Building Inspectors.
 4. LBP inspections will be conducted in general accordance with Chapter 7 of the 1995 *Housing and Urban Development (HUD) Guidelines for the Evaluation and Control of LBP Hazards in Housing* (1997 Revised) by a USEPA-accredited building inspector or risk assessor.
- NA = Not Applicable



City of Holbrook
Atten: Ms. Cher Reyes, City Clerk
465 1st Avenue
Holbrook, Arizona 86025

September 19, 2013

**Re: Cost Estimate to Assist the City of Holbrook with Sixteen Brownfields Properties
EEC Proposal No. 0913-08**

Dear Ms. Reyes and Selection Committee:

Engineering and Environmental Consultants, Inc. (EEC) is pleased to present this cost estimate to the City of Holbrook (City) with the investigation of sixteen Brownfields properties. EEC has extensive experience in conducting investigations related to Brownfields properties and has completed similar work for the Arizona Department of Environmental Quality (ADEQ) and the City of South Tucson. Most recently, we have completed a Phase I and II Environmental Site Assessment on behalf of ADEQ at the former Northern Wood Treaters located in Winslow, Arizona. We are confident our experience and knowledge in this area will greatly assist the City with investigation of the sixteen properties identified on the Request for Bids.

Thank you for this opportunity to submit this cost estimate. If you require any changes or have any questions, please call me at (602) 248-7702, ext. 7319.

Sincerely,
Engineering and Environmental Consultants, Inc.

John P. Burton
Project Manager

James D. Lemon, P.E.
Vice President/Phoenix Branch Manger

Enclosures: Exhibit A – Environmental Experience
 Exhibit B – Brownfields Experience
 Exhibit C – Cost Estimate

EXHIBIT A – ENVIRONMENTAL EXPERIENCE

Environmental Services		Check Those Provided
1	Phase I Environmental Site Assessments	✓
2	Phase II Environmental Site Assessment	✓
3	Property Condition Assessments	✓
4	Asbestos Building Inspections	✓
5	Lead-Based Paint Building Inspections	✓
6	Design and Oversight of Soil Remediation	✓
7	Design and Oversight of Groundwater Remediation	✓
8	Asbestos Abatement Oversight	✓
9	Lead-Based Paint Mitigation Oversight	✓
10	Geotechnical Engineering	✓
11	Construction Materials Testing	✓
12	Indoor Air Quality or Mold Assessments	✓
	Total # of Services Provided (of 12)	12
Experience of Personnel (Arizona Offices Only)		
Professional Certifications or Registration		# In Arizona Offices
1	AHERA certified asbestos inspectors	3
2	AHERA certified contractor supervisors	1
3	EPA certified lead inspectors	1
4	EPA certified lead risk assessors	1
5	Arizona Registered Geologists (RGs)	1
6	Arizona registered Professional Engineers (PEs)	6
7	Certified Industrial Hygienists	0
	Total # of Certified or Registered Professionals	13

EXHIBIT B – BROWNFIELDS EXPERIENCE

	Criteria	Total No. of Projects That Satisfy Criteria	Project Name & Location	References (name, current phone number, current email address)
1	Number of Brownfields projects completed by your firm or its employees within the last five years using Brownfields grants from EPA or ADEQ <u>in Northern Arizona</u>	2	<ol style="list-style-type: none"> 1. Phase I ESA – Northern AZ Wood Treaters; Winslow, AZ 2. Phase II ESA – Northern AZ Wood Treaters; Winslow, AZ 3. Phase I ESA – Northern AZ Wood Treaters; Winslow, AZ 	<ol style="list-style-type: none"> 1. Debi Goodwin, ADEQ 602-771-4453 dg1@azdeq.gov 2. 3.
2	Number of Brownfields projects completed by your firm or its employees in the last five years that have been <u>located within in the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	2	<ol style="list-style-type: none"> 1. Phase I ESA – Northern AZ Wood Treaters; Winslow, AZ 2. Phase II ESA – Northern AZ Wood Treaters; Winslow, AZ 3. Phase I ESA – Northern AZ Wood Treaters; Winslow, AZ 	<ol style="list-style-type: none"> 1. Debi Goodwin, ADEQ 602-771-4453 dg1@azdeq.gov 2. 3.
3	Number of Brownfields projects completed by your firm or its employees in the last five years completed <u>under contract with the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	0	<ol style="list-style-type: none"> 1. 2. 3. 	<ol style="list-style-type: none"> 1. 2. 3.

Notes:

1. Not less than one or more than three references should be provided for each project listed in each category. No references need be provided if no projects are listed.
2. Brownfields projects include preparation of Brownfield grant applications, Brownfields inventories, Quality Assurance Project Plans (QAPPs), Sampling and Analysis Plans (SAPs), or Phase I ESAs, Phase II ESAs, asbestos building surveys, and lead-based paint surveys for Brownfields properties.

EXHIBIT C - COST ESTIMATE

Property	Name	Service to Be Provided	Cost	No. of Each Sample Type Included in Bid				
				PLM	Point Count	TEM	Paint Chips	XRF Shots
1	Rainbow Bread Company	See Table 1	\$ 3,150 .00	9	1	1	3	0
2	Equipment Shed (Bucket of Blood Saloon)	See Table 1	\$ 3,425 .00	24	2	2	8	0
3	A&B Dusty River Amiques	See Table 1	\$ 3,150 .00	9	1	1	3	0
4	Horsehead Crossing Deli & Ice Cream Parlor	See Table 1	\$ 3,150 .00	9	1	1	3	0
5	Young T CO	See Table 1	\$3,425 .00	24	2	2	8	
6	Double D Tire Corral	See Table 1	\$2,800 .00	NA	NA	NA	NA	NA
7	Capital Gas	See Table 1	\$ 3,425 .00	24	2	2	8	0
8	Sun West Trading Post	See Table 1	\$ 3,425 .00	24	2	2	8	0
9	Tag's Power Equipment	See Table 1	\$ 3,150 .00	9	1	1	3	0
10	Former Bath House	See Table 1	\$ 3,150 .00	9	1	1	3	0
11	Rainbow Rock Shop, Tom Burns Cleaners	See Table 1	\$ 3,425 .00	24	2	2	8	0
12	The Navajo Inn	See Table 1	\$ 6,550 .00	150	15	15	15	0
13	Pow Wow Trading Post	See Table 1	\$ 6,550 .00	150	15	15	15	0
14	Arizona Rancho Inn	See Table 1	\$ 6,550 .00	150	15	15	15	0
15	1939 Service Station (Tire Repair/Auto Accessories)	See Table 1	\$ 3,150 .00	9	1	1	3	0
16	Abby's Petrified Wood Company, Old 66 Trading Post	See Table 1	\$ 6,550 .00	150	15	15	15	0
TOTAL			\$65,025	774	76	76	118	0
Percentage discount, if any, to be provided if awarded work on multiple properties			2%					
No. of properties that must be awarded to qualify for discount			10					

Notes:

1. Address and Navajo County Assessor parcel number(s) for each property provided on Table 1.
2. Phase I Environmental Site Assessments to be performed in compliance with ASTM E 1527-05 or more recent ASTM standard for this work and EPA AAI requirements.
3. Asbestos inspections to be performed in accordance with AHERA guidelines by AHERA certified Building Inspectors.
4. LBP inspections will be conducted in in general accordance with Chapter 7 of the 1995 *Housing and Urban Development (HUD) Guidelines for the Evaluation and Control of LBP Hazards in Housing* (1997 Revised) by a USEPA-accredited building inspector or risk assessor.

NA = Not Applicable

September 20, 2013
Proposal No. P-95377

City of Holbrook
Holbrook City Council
465 1st Avenue
Holbrook, Arizona 86025

Subject: Request for Bid
Environmental Brownfields Services

Dear Selection Team Members:

Ninyo & Moore, a minority-owned business, is pleased to submit this bid to provide Environmental Consulting Services to the City of Holbrook to assist with the Route 66 Community-wide Assessment Grant funded by the United States Environmental Protection Agency (USEPA) Brownfield Program. We understand that the City is seeking a highly-qualified consultant to provide Environmental Services on the sites identified in Table 1 of the Request for Bid, dated September 12, 2013. It is our intent to be selected by the City of Holbrook to provide environmental consulting services on the Brownfields properties presented in the Request for Bid.

Ninyo & Moore is a California Corporation with Arizona offices located in Phoenix, Tucson, and Prescott Valley. Exhibits A and B, attached hereto, detail Ninyo & Moore's experience relevant to the requested Brownfield Services. Ninyo & Moore is a multidisciplinary consulting firm that provides high-quality environmental consulting services to its clients in both the public and private sectors. For over 25 years, Ninyo & Moore has earned a reputation for providing responsive, high-quality, and technically defensible environmental consulting services throughout our firm. Ninyo & Moore has a staff of over 400 professionals and support personnel and possess the expertise to help the City maximize its use of its EPA Brownfield Grant as well as other types of grants/funds by drawing on the experience of our staff throughout EPA Region 9 who have worked with a wide variety of grantees.

Ninyo & Moore's client base is primarily public sector (comprising approximately 75 percent of our client base), and consists of city, county and state agencies. This is the strongest commonality existing within our client pool, and, because of our work within this sector, we have developed many strong relationships with our public sector clients. Regarding Brownfields-related projects, Ninyo & Moore has worked with multiple municipalities located throughout California, Nevada and Arizona.

The services anticipated vary by each site as referenced in Table 1. Requested services include Phase I Environmental Site Assessments (ESA) and surveys for asbestos containing materials (ACM) and lead-based paint (LBP). Table 1 identifies the anticipated services for each site. Ninyo & Moore has the ability to cost-efficiently help ensure the City's compliance with applicable regulatory standards, minimize environmental liabilities, and resolve environmental challenges in the best interest of the City. Ninyo & Moore has a proven track record in responsiveness and the timely completion of environmental consulting services for its client's projects.

PHASE I ESA SERVICES

Ninyo & Moore's Phase I ESAs are consistent with the latest American Society for Testing and Materials (ASTM) 2013 Standard (Designation Number E1527-13). Furthermore, our scope of services is consistent with United States Environmental Protection Agency (USEPA) Standards and Practices for All Appropriate Inquiries (AAI) Rule. The objective of the Phase I ESA process is to evaluate whether past or current activities have resulted in "recognized

environmental conditions," as defined in ASTM E 1527-13. The following scope of services is part of Ninyo & Moore's Phase I ESAs:

- Physical Review of Site Facilities and Practices
- Assessment of Past and Present Usage of the Site and Surrounding Area
- Evaluation of Site Characteristics
- Adjacent Property Evaluation
- Interviews with Persons Knowledgeable of the Site and Surrounding Area
- Review of Standard Environmental Record Sources

ASBESTOS SERVICES

Ninyo & Moore's Asbestos Surveys are performed in general accordance with the Asbestos Hazard Emergency Response Act (AHERA) of 1986, 40 CFR Part 763, Subpart E, and all of our inspectors are AHERA Certified Building Inspectors. ASTM Standard Practice for Comprehensive Asbestos Surveys (Designation Number E2356-10) may also be utilized and is generally more applicable to the scope of services needed to fulfill the requirements of the Brownfield Grant. Ninyo & Moore is ready to assist the City with either Standard for identifying the presence of ACMs within the subject structures. Materials considered suspect to contain asbestos fibers are those building materials that are other than wood, glass, or steel. As a standard practice, Ninyo and Moore's Asbestos Surveys assess a structure for all observable suspect ACMs. Depending on direction from the client and the overall intended usage of the data generated the materials subject to sampling will vary. Once a suspect ACM is designated for sampling, it is our standard procedure to collect a minimum of three (3) samples per surfacing material and thermal system insulation (TSI). Miscellaneous materials will be sampled sufficiently to determine the presence of asbestos fibers and will include a minimum of two (2) samples per suspect material.

LEAD PAINT SERVICES

Ninyo & Moore's LBP Surveys are performed by both direct staff and subcontracted service providers. Each Lead inspection is performed in general accordance with Chapter 7 of the 1995 Housing and Urban Development (HUD) Guidelines for the Evaluation and Control of LBP Hazards in Housing. Lead inspectors will be a USEPA accredited building inspector or risk assessor. Depending on the structure, the LBP Survey will commence via paint-chip sample collection or usage of portable x-ray Fluorescence (XRF) analyzer and the samples collected will be compliant with the quantities stated in Table 1.

As our client, you can be assured that Ninyo & Moore will work closely with your project and administrative staff to ensure we are fully responsive to your needs. It is our goal to exceed the quality, schedule and reporting expectations of the City of Holbrook.

Respectfully submitted,
NINYO & MOORE



Timothy J. Miller, C.R.S.
Senior Environmental Scientist



C. Lee Morris, RG
Principal Geologist

EXHIBIT A – ENVIRONMENTAL EXPERIENCE

Environmental Services		Check Those Provided
1	Phase I Environmental Site Assessments	X
2	Phase II Environmental Site Assessment	X
3	Property Condition Assessments	
4	Asbestos Building Inspections	X
5	Lead-Based Paint Building Inspections	X
6	Design and Oversight of Soil Remediation	X
7	Design and Oversight of Groundwater Remediation	X
8	Asbestos Abatement Oversight	X
9	Lead-Based Paint Mitigation Oversight	X
10	Geotechnical Engineering	X
11	Construction Materials Testing	X
12	Indoor Air Quality or Mold Assessments	X
	Total # of Services Provided (of 12)	11
Experience of Personnel (<i>Arizona Offices Only</i>)		
Professional Certifications or Registration		# In Arizona Offices
1	AHERA certified asbestos inspectors	4
2	AHERA certified contractor supervisors	1
3	EPA certified lead inspectors	1
4	EPA certified lead risk assessors	1
5	Arizona Registered Geologists (RGs)	7
6	Arizona registered Professional Engineers (PEs)	9
7	Certified Industrial Hygienists	0
	Total # of Certified or Registered Professionals	23

EXHIBIT B – BROWNFIELDS EXPERIENCE

	Criteria	Total No. of Projects That Satisfy Criteria	Project Name & Location	References (name, current phone number, current email address)
1	Number of Brownfields projects completed by your firm or its employees within the last five years using Brownfields grants from EPA or ADEQ <u>in Northern Arizona</u>	None	<ol style="list-style-type: none"> 1. 2. 3. 	<ol style="list-style-type: none"> 1. 2. 3.
2	Number of Brownfields projects completed by your firm or its employees in the last five years that have been <u>located within in the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	9	<ol style="list-style-type: none"> 1. Flagstaff Mall, Flagstaff, AZ 2. Northern Arizona University, Flagstaff, AZ 3. Leroux, Little & Big Lithodendron Bridges, Holbrook, AZ 	<ol style="list-style-type: none"> 1. Mr. Aladdin Ghafari Aladdin.Ghafari@Macerich.com 310/397-6000 2. Mr. Paul Davila paul.davila@nau.edu 928/523-0652 3. Ms. Laura Nordon lnordan@lsdaz.com 480/967-1343
3	Number of Brownfields projects completed by your firm or its employees in the last five years completed <u>under contract with the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	1	<ol style="list-style-type: none"> 1. Northern Arizona University, Flagstaff, AZ 2. 3. 	<ol style="list-style-type: none"> 1. Mr. Paul Davila - paul.davila@nau.edu 928/523-0652 2. 3.

Notes:

1. Not less than one or more than three references should be provided for each project listed in each category. No references need be provided if no projects are listed.
2. Brownfields projects include preparation of Brownfield grant applications, Brownfields inventories, Quality Assurance Project Plans (QAPPs), Sampling and Analysis Plans (SAPs), or Phase I ESAs, Phase II ESAs, asbestos building surveys, and lead-based paint surveys for Brownfields properties.

EXHIBIT C - COST ESTIMATE

Property	Name	Service to Be Provided	Cost	No. of Each Sample Type Included in Bid				
				PLM	Point Count	TEM	Paint Chips	XRF Shots
1	Rainbow Bread Company	See Table 1	\$ 5,025.00	47	5	1	20	150
2	Equipment Shed (Bucket of Blood Saloon)	See Table 1	\$ 5,510.00	94	9	1	40	300
3	A&B Dusty River Antiques	See Table 1	\$ 3,050.00	47	5	1	20	150
4	Horsehead Crossing Deli & Ice Cream Parlor	See Table 1	\$ 3,050.00	47	5	1	20	150
5	Young T CO	See Table 1	\$ 5,510.00	94	9	1	40	300
6	Double D Tire Corral	See Table 1	\$ 1,975.00	NA	NA	NA	NA	NA
7	Capital Gas	See Table 1	\$ 7,485.00	94	9	1	40	300
8	Sun West Trading Post	See Table 1	\$ 7,485.00	94	9	1	40	300
9	Tag's Power Equipment	See Table 1	\$ 5,025.00	47	5	1	20	150
10	Former Bath House	See Table 1	\$ 3,050.00	47	5	1	20	150
11	Rainbow Rock Shop, Tom Burns Cleaners	See Table 1	\$ 7,485.00	94	9	1	40	300
12	The Navajo Inn	See Table 1	\$ 18,995.00	467	47	5	60	450
13	Pow Wow Trading Post	See Table 1	\$ 18,995.00	467	47	5	60	450
14	Arizona Rancho Inn	See Table 1	\$ 17,020.00	467	47	5	60	450
15	1939 Service Station (Tire Repair/Auto Accessories)	See Table 1	\$ 3,050.00	47	5	1	20	150
16	Abby's Petrified Wood Company, Old 66 Trading Post	See Table 1	\$ 17,020.00	467	47	5	60	450
TOTAL			\$ 129,730.00	2620	263	31	560	4200
Percentage discount, if any, to be provided if awarded work on multiple properties			6% / 12%					
No. of properties that must be awarded to qualify for discount			4 of 8 / 8 of 8					

Notes:

1. Address and Navajo County Assessor parcel number(s) for each property provided on Table 1.
 2. Phase I Environmental Site Assessments to be performed in compliance with ASTM E 1527-05 or more recent ASTM standard for this work and EPA AAI requirements.
 3. Asbestos inspections to be performed in accordance with AHERA guidelines by AHERA certified Building Inspectors.
 4. LBP inspections will be conducted in general accordance with Chapter 7 of the 1995 *Housing and Urban Development (HUD) Guidelines for the Evaluation and Control of LBP Hazards in Housing* (1997 Revised) by a USEPA-accredited building inspector or risk assessor.
- NA = Not Applicable



creating solutions for today's environment

JBR Environmental Consultants, Inc.

1553 W. Elna Rae, Ste. 101

Tempe, Arizona 85281

[p] 480.829.0457

[f] 480.829.8985

www.jbrenv.com

September 19, 2013

Ms. Cher Reyes, CMC, CPM
City of Holbrook
465 First Avenue
Holbrook, Arizona 86025

Re: Proposal and Cost Estimate for Conducting Environmental Services for 16 Brownfields Properties located in the City of Holbrook

Dear Ms. Reyes,

JBR Environmental Consultants, Inc. (JBR) has prepared this scope of work and cost estimate to conduct environmental services for 16 Brownfields Properties located in the City of Holbrook. JBR understands that City of Holbrook requires 8 Phase I Environmental Site Assessments (ESAs) and 15 Asbestos Containing Material (ACM) and Lead-Based Paint (LBP) surveys, as outlined in City of Holbrooks' request for bid, dated September 12, 2013, and its addendum #1, dated September 18, 2013. Enclosed are Exhibit A - Environmental Experience, Exhibit B - Brownfields Experience, and Exhibit C - Cost Estimate.

The purpose of the Phase I ESAs will be to identify "recognized environmental conditions" of the subject properties by evaluating the potential for past releases of hazardous substance(s) on or near the sites and consequent environmental impairment that may have resulted. The Phase I ESAs will be conducted in accordance with the American Society of Testing and Materials (ASTM) Standard Practice E 1527-05, which fulfills the standards and practices for All Appropriate Inquiries (AAI) as defined in 40 Code of Federal Regulations (CFR) Part 312. ASTM E1527-13, which is currently undergoing review by the US EPA, would not need to be implemented until 2014. The ACM and LBP surveys will be conducted in accordance with industry standards. The Phase I ESAs will consist of the following tasks: a site background review, a review of available historical information for the site and surrounding area, a site reconnaissance, and preparation of reports summarizing the findings and conclusions of the ESAs. The ACM and lead-based paint surveys will involve the collection of samples from representative building materials at the designated sites.

PROPOSED PROJECT TEAM

JBR's proposed team for this project has extensive experience conducting Phase I ESAs, and ACM and LBP surveys, in accordance with industry standards. Mr. Martin Minter, RG (JBR) will be the City of Holbrook's primary point of contact and will manage the Phase I ESAs, and Mr. Robert Hutzel, CIH, CSP (Hutzel & Associates, Inc. [Hutzel]) will manage the ACM and LBP surveys.

SCOPE OF WORK

Task 1 – Site Background Review

JBR will review and compile information available for the properties. Information will be collected from the required standard sources including:

- Historical aerial photographs.
- Historical Sanborn fire insurance maps (if available).
- Historical city directories.
- U.S. Environmental Protection Agency and Arizona state regulatory files.
- Interviews with the owner, or the owner's representative, who is familiar with the history of the site.

JBR will contract with Environmental Data Resources, Inc. (EDR), a nation-wide corporation that provides review of state and federal environmental regulatory files, and provides historical directories and Sanborn fire insurance maps. However, the City of Holbrook is expected to provide JBR a copy of the land title deed records for each of the sites.

Task 2 – Site Reconnaissance

JBR will conduct a visual reconnaissance to observe the current condition of the subject site and adjacent properties and identify areas that may represent a "recognized environmental condition." The current site condition will be documented with photographs and a detailed site plan. During this site reconnaissance visit, Hutzel will conduct a visual inspection of the structures to identify materials suspected of containing ACM and LBP.

ENVIRONMENTAL

Task 3 – ACM and LBP Surveys

Hutzel will utilize Asbestos Hazard Emergency Response Act (AHERA) accredited asbestos building inspectors to sample for ACM, in accordance with AHERA inspection and survey standards. 780 samples will be collected by Hutzel and analyzed for asbestos content by Polarized Light Microscopy (PLM) via US EPA Method 600/R-93/116. Ten percent of the samples will be submitted for confirmatory analysis via 400-point count, and an additional ten percent will be submitted for confirmatory analysis via Transmission Electron Microscopy (TEM). Hutzel will utilize an EPA-certified LBP inspector to collect 120 paint chips at the site and submit them to an Arizona Department of Health Services licensed analytical laboratory for analysis for Toxicity Characteristic Leaching Potential (TCLP) for lead via US EPA Method 1311/6010.

Task 4 – Report Preparation

JBR will prepare reports for the sites summarizing the findings of the Phase I ESAs and/or the ACM and LBP surveys. The Phase I ESA reports will be prepared in accordance with the requirements of ASTM Standard Practice E 1527-05, which fulfills the standards and practices for AAI as defined in 40 CFR Part 312, and the results for the ACM and LBP surveys will be presented in accordance with industry standards. The report will include a discussion of the information obtained from Tasks 1 through 3 above, including the following:

- A figure showing the subject site location; historical and current use of the site;
- A summary of the site reconnaissance observations;
- A summary of the results for the supplemental sampling for ACM and LBP; and
- An evaluation of potential impacts, if any, associated with previous activities on the site or adjacent properties.

SITE INFORMATION AND ACCESS

The cost estimate and timely completion of this Phase I ESA is dependent upon the City of Holbrook providing the following:

- A copy of the land title deed records for each of the sites;
- Site contacts that are capable of completing the Phase I ESA questionnaire forms and providing JBR's team with access to the sites. Preferably the site contacts are the owners or authorized owner representatives, and
- Access to all of the subject properties.

BUDGET AND SCHEDULE

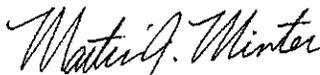
The cost breakdown to conduct the Phase I ESAs and ACM and LBP surveys is provided in Exhibit C.

JBR will conduct the Phase I ESAs and ACM and LBP surveys and submit a report on or within 90 calendar days after receiving authorization to proceed. This schedule is based upon the City of Holbrook providing JBR's team with access and the site information identified about within two days of authorization to proceed. JBR bills for time and materials and charges for work that is not part of the proposed scope of work are not included in the budget estimate. The estimated cost and proposed scope of work are based on information available to JBR at the time this proposal was prepared. If conditions change, unforeseen circumstances are encountered, or work efforts are redirected, the cost estimate may require modification. This proposal is valid for 60 days.

Please indicate your approval of the proposal by issuing an authorization to proceed for the work scope.

Thank you for the opportunity to submit this proposal. Please call me at 480-829-0457 if you have questions.

Sincerely,



Martin J. Minter, PG, RG, CRS, CEM
Environmental Project Manager
JBR Environmental Consultants, Inc.

Enclosures: Exhibit A - Environmental Experience
Exhibit B - Brownfields Experience
Exhibit C - Cost Estimate

ENVIRONMENTAL

EXHIBIT A – ENVIRONMENTAL EXPERIENCE

Environmental Services		Check Those Provided
1	Phase I Environmental Site Assessments	X (JBR)
2	Phase II Environmental Site Assessment	X (JBR)
3	Property Condition Assessments	
4	Asbestos Building Inspections	X (Hutzel)
5	Lead-Based Paint Building Inspections	X (Hutzel)
6	Design and Oversight of Soil Remediation	X (JBR)
7	Design and Oversight of Groundwater Remediation	X (JBR)
8	Asbestos Abatement Oversight	X (Hutzel)
9	Lead-Based Paint Mitigation Oversight	X (Hutzel)
10	Geotechnical Engineering	
11	Construction Materials Testing	
12	Indoor Air Quality or Mold Assessments	X (Hutzel)
	Total # of Services Provided (of 12)	9
Experience of Personnel (<i>Arizona Offices Only</i>)		
Professional Certifications or Registration		# In Arizona Offices
1	AHERA certified asbestos inspectors	4 (Hutzel)
2	AHERA certified contractor supervisors	3 (Hutzel)
3	EPA certified lead inspectors	1 (Hutzel)
4	EPA certified lead risk assessors	1 (Hutzel)
5	Arizona Registered Geologists (RGs)	1 (JBR)
6	Arizona registered Professional Engineers (PEs)	3 (JBR)
7	Certified Industrial Hygienists	1 (Hutzel)
8	Arizona Certified Remediation Specialists (CRSs)	1 (JBR)
	Total # of Certified or Registered Professionals	15

EXHIBIT B – BROWNFIELDS EXPERIENCE

	Criteria	Total No. of Projects That Satisfy Criteria	Project Name & Location	References (name, current phone number, current email address)
1	Number of Brownfields projects completed by your firm or its employees within the last five years using Brownfields grants from EPA or ADEQ <u>in Northern Arizona</u>	(none)	1. -- 2. -- 3. --	1. -- 2. -- 3. --
2	Number of Brownfields projects completed by your firm or its employees in the last five years that have been <u>located within in the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	(none)	1. -- 2. -- 3. --	1. -- 2. -- 3. --
3	Number of Brownfields projects completed by your firm or its employees in the last five years completed <u>under contract with the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County</u>	(none)	1. -- 2. -- 3. --	1. -- 2. -- 3. --

Notes:

1. Not less than one or more than three references should be provided for each project listed in each category. No references need be provided if no projects are listed.
2. Brownfields projects include preparation of Brownfield grant applications, Brownfields inventories, Quality Assurance Project Plans (QAPPs), Sampling and Analysis Plans (SAPs), or Phase I ESAs, Phase II ESAs, asbestos building surveys, and lead-based paint surveys for Brownfields properties.

EXHIBIT C - COST ESTIMATE

Property	Name	Service to Be Provided	Cost	No. of Each Sample Type Included in Bid				XRF Shots
				PLM	400-Point Count (Approximately 10% of PLM)	TEM (Approximately 10% of PLM)	Paint Chips (Approximate Number / Property)	
1	Rainbow Bread Company	See Table 1	\$ 2,999.05	10	1	1	3.3	NA
2	Equipment Shed (Bucket of Blood Saloon)	See Table 1	\$ 1,079.40	24	2	2	8	NA
3	A&B Dusty River Antiques	See Table 1	\$ 799.05	10	1	1	3.3	NA
4	Horsehead Crossing Deli & Ice Cream Parlor	See Table 1	\$ 906.15	10	1	1	3.3	NA
5	Young T CO	See Table 1	\$ 1,186.50	24	2	2	8	NA
6	Double D Tire Corral	See Table 1	\$ 2,200.00	NA	NA	NA	NA	NA
7	Capital Gas	See Table 1	\$ 3,386.50	24	2	2	8	NA
8	Sun West Trading Post	See Table 1	\$ 3,386.50	24	2	2	8	NA
9	Tag's Power Equipment	See Table 1	\$ 2,999.05	10	1	1	3.3	NA
10	Former Bath House	See Table 1	\$ 799.05	10	1	1	3.3	NA
11	Rainbow Rock Shop, Tom Burns Cleaners	See Table 1	\$ 3,386.50	24	2	2	8	NA
12	The Navajo Inn	See Table 1	\$ 6,610.00	150	15	15	15	NA
13	Pow Wow Trading Post	See Table 1	\$ 6,502.90	150	15	15	15	NA
14	Arizona Rancho Inn	See Table 1	\$ 4,380.00	150	15	15	15	NA
15	1939 Service Station (Tire Repair/Auto Accessories)	See Table 1	\$ 799.05	10	1	1	3.3	NA
16	Abby's Petrified Wood Company, Old 66 Trading Post	See Table 1	\$ 4,302.90	150	15	15	15	NA
TOTAL			\$ 45,722.60	780	78	78	120	NA
Percentage discount, if any, to be provided if awarded work on multiple properties								
No. of properties that must be awarded to qualify for discount								

Notes:

1. Address and Navajo County Assessor parcel number(s) for each property provided on Table 1.
2. Phase I Environmental Site Assessments to be performed in compliance with ASTM E 1527-05 or more recent ASTM standard for this work and EPA AAI requirements.
3. Asbestos inspections to be performed in accordance with AHERA guidelines by AHERA certified Building Inspectors.
4. LBP inspections will be conducted in general accordance with Chapter 7 of the 1995 Housing and Urban Development (HUD) Guidelines for the Evaluation and Control LBP Hazards in Housing (1997 Revised) by a USEPA-accredited building inspector or risk assessor.

NA = Not Applicable

September 23, 2013



City of Holbrook
ENVIRONMENTAL
Attn: Cher Reyes, City Clerk
465 First Avenue
Holbrook, Arizona 86025

RE: Statement of Qualifications and Cost Estimate for Brownfields Services: Phase I ESA / Asbestos and Lead Paint Surveys, Terracon Proposal No. P65130578

Dear Ms. Reyes:

Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this **Statement of Qualifications and Cost Estimate** to the City of Holbrook to conduct Brownfields Services including Phase I Environmental Site Assessments (ESAs) and asbestos and lead paint surveys. Terracon has a highly qualified project team committed to meeting quality and schedule expectations. Based on the information submitted herein, we believe that the City will benefit from the reputation, experience, and commitment of Terracon on these projects.

WHY TERRACON?

Terracon understands that Brownfields redevelopment is about much more than contaminants and environmental regulation, it is about economic redevelopment that brings a quality of life benefit to the community. The Terracon Team understands that the City of Holbrook desires a multi-disciplined national firm to provide professional engineering and environmental services for the City. Terracon brings to the City of Holbrook Brownfields program more than just extensive Brownfields environmental experience. We hold foremost and always in our minds that Brownfields restoration is about economic redevelopment and community improvement. Terracon is well versed in communicating with diverse stakeholder groups. Our services on previous projects have included attending or being involved with public meetings, school activities, formal/casual presentations, fact sheets, websites, electronic planning portfolios, GIS mapping and other activities. Terracon will tailor these services to the City of Holbrook community.

The Terracon record speaks for itself. In the 12 years of the Brownfields Phoenix Awards program, **Terracon projects included more award winners than any other single consultant, of any size.**

- One People's Choice National Phoenix Award
- One Grand Prize 1st Runner-up National Phoenix Award (awarded only at ties)
- Six Regional Phoenix Awards

Regardless of your project size, we deliver the same award-winning services. Our Phoenix Award projects range from one of the largest metropolitan areas in the United States to the smallest city to have ever won a national Grand Prize award in open competition. Terracon has been a partner for success on hundreds of private sector and municipal Brownfields restoration projects. With more than 135 federal Brownfield cooperative agreement (grant) projects, we are experts in both the regular federal Brownfields programs and funding under the American Reinvestment and Recovery Act (ARRA). We have a history of stability and a strong Arizona presence. Terracon is an employee-owned, national firm established in 1965 with more than 3,000 employees in 140 offices throughout 40 states. Since bringing service to Arizona in 1993, our firm has never been sold or acquired, or merged with other entities. The firm's success is evidenced by a current ranking of 38 in Engineering News-Record's 2013 listing of the Top 500 Design Firms. Terracon operates two full-service offices in Arizona, in Tempe and Tucson. Within these offices, we have over 60 full-time professional, technical and support staff members which include more than 10 Professional Registrants.



Terracon Consultants, Inc. 4685 South Ash Avenue, Suite H-4, Tempe, AZ 85282
P [480] 897-8200 F [480] 897-1133 terracon.com

Geotechnical

Environmental

Construction Materials

Facilities



UNDERSTANDING EXPERIENCE AND APPROACH

Terracon is very familiar with Brownfields Assessments and special considerations and requirements of Brownfields related projects. Terracon conducts a variety of environmental assessments ranging from ASTM Phase I ESAs to extensive subsurface soil and groundwater investigations, as well as asbestos and lead-based paint (LBP) survey and abatement projects, property condition assessments, geotechnical engineering, construction materials testing, and industrial hygiene services. Our ability to provide the full range of assessment and investigation services is enhanced by our complete field service capability, as well as our diverse staff of professionals. Since 2010, Terracon has performed more than 22,000 Phase I ESA projects with revenues of more than \$65M. As listed in the 2013 ENR, Terracon is the #1 ranked Asbestos and Lead Abatement Firm in the nation. Since 2010, Terracon has performed services on more than 15,000 ACM/LBP projects, with revenues of more than \$50M.

Phase I Environmental Site Assessments

The purpose of an ESA is to identify recognized environmental conditions (RECs) that may impact the property. The Phase I ESA for these projects will be completed to meet the requirements set forth in American Society of Testing and Materials (ASTM) E 1527-05 and the standards described in 40 CFR Part 312, Standards and Practices for All Appropriate Inquiries. Terracon has extensive experience conducting ESAs for both developed and undeveloped land.

Asbestos and Lead-Based Paint Surveys

Depending upon the age and use of the properties, we understand that sampling for asbestos and LBP may be included for these projects. Terracon provides a full range of asbestos and LBP consulting services, from the initial building survey to abatement project design, project oversight and monitoring, and operations and maintenance (O&M) plans. The asbestos surveys follow the guidelines established under the U.S. Environmental Protection Agency's (USEPA) Asbestos Hazard Emergency Response Act (AHERA) program, and as required by USEPA regulation 40 CFR Part 61, National Emissions Standards for Hazardous Air Pollutants (NESHAP). All Terracon inspectors are licensed and certified as required by federal and state regulations. Terracon's Risk Assessors and Inspectors perform LBP risk assessments and inspections in accordance with state, the USEPA and/or the U.S. Department of Housing and Urban Development regulations. LBP building inspections are performed utilizing an X-ray fluorescence analyzer (XRF) and/or paint-chip samples for laboratory analysis to confirm the presence of LBP. Samples will be submitted to an accredited asbestos and lead paint laboratory such as Fiberquant Analytical Services or EMLab P&K.

TEAM AND PROJECT EXPERIENCE

Terracon has a highly qualified and experienced Team of 17 Environmental staff in Arizona with more than 185 years of combined experience. Our personnel experience is summarized in Exhibit A. Below is a brief list of similar representative project experience the Arizona Terracon Team has successfully completed.

City of Flagstaff - Brownfields	
2012	Terracon performed environmental services at the "Tourist Home" property for the City of Flagstaff in 2012 as part of a Brownfields Assessment of properties in downtown Flagstaff. Services included a Phase I Environmental Site Assessment, Asbestos Sampling, and Lead-Based Paint Sampling. The site included four contiguous parcels of land developed with several structures and outbuildings, portions of which were developed as early as 1892. Terracon Key Personnel: Eric Lyding, Environmental Professional; Dave Matson, CHMM, Environmental Department Manager and Environmental Professional
Contract Fees: \$7,575	

Arizona Department of Transportation / Logan Simpson Design Inc.	
<p>2011 - Present</p> <p>Contract Fees: \$140,000</p>	<p>Terracon has been contracted to provide environmental consulting services for over 30 ADOT projects throughout Arizona which have included Preliminary Initial Site Assessments, Phase I and II ESAs, and Asbestos/LBP surveys for various transportation corridors, bridges, and residential and developed parcels. Terracon Key Personnel: Betsy Miller, Environmental Professional and Phase I/II Project Manager; Dave Matson, CHMM, Environmental Department Manager and Environmental Professional; Joshua Kannenberg, R.G, Project Geologist.</p>
City of Tucson – Community Wide Brownfields Assessment Program	
<p>2012 - Present</p> <p>Contract Fees: \$131,853</p>	<p>Terracon has conducted a variety of services through the on-call contract for the City of Tucson Environmental Services Department. Services included subsurface site characterization encompassing concrete coring with soil sampling, hand auger soil sampling, drilling and grab sampling from a variety of matrices. Encountered contamination was characterized through vertical auger boring and soil sampling. Various asbestos pre-demolition surveys, renovation asbestos surveys, renovation lead-based paint surveys and radon screening have been performed. Terracon conducted oversight of the excavation of petroleum-impacted soils. Terracon has conducted multiple Phase I ESAs; many with multiple parcels. Terracon has completed vapor intrusion screening in conjunction with the Phase I ESAs. Environmental Assessments have been performed for projects including proposed low-income housing and the restoration of an historic downtown building. Various asbestos pre-demolition surveys, renovation asbestos surveys and renovation lead-based paint surveys have been performed. The project scope occasionally includes sampling and analysis plan (SAP) development with EPA approval. Projects include: 22nd Street Corridor Improvements, Three Home Demolition, Pre-Demolition Survey, Theresa Lee Health Center, Marist College (historic structure), Struble Parcel, 3rd Avenue and 9th Street, Roses and More Demolition and 1st and Grant Terracon Key Personnel: Heather Shoemaker, Environmental Professional and Brent Borchers, P.E</p>
City of Phoenix – On-Call Contracts	
<p>2007 - Present</p> <p>Contract Fees: \$1M</p>	<p>The City of Phoenix Public Works Department has contracted with Terracon to complete Phase I ESAs, as well as Asbestos/LBP services at several hundred properties throughout the city under On-Call Environmental Service Contracts. Terracon has completed more than 200 Phase I, Phase II ESAs and more than 450 asbestos/LBP projects for the City of Phoenix. Terracon Key Personnel: Betsy Miller, Environmental Professional and Phase I/II Project Manager; Rod Pawloski, ACM/LBP Project Manager; Dave Matson, CHMM, Environmental Department Manager and Environmental Professional; Joshua Kannenberg, R.G, Project Geologist, Office Manager.</p>

Closure

Terracon is responsive, resourceful and reliable. We have a large staff with significant experience on these types of projects. We are confident that Terracon will provide the City with a high level of service and look forward to working with you and your staff. Should you have any questions regarding Terracon’s Statement of Qualifications or Cost Estimate, please contact us at (480) 897-8200. Thank you for your time and consideration.

Sincerely,
Terracon Consultants, Inc.



Betsy Ryan Miller
 Project Manager
 Attachments: Exhibits A, B and C



David M. Matson, CHMM
 Environmental Department Manager

Proposal for Brownfields Services

City of Holbrook ■ Arizona

September 23, 2013 ■ Terracon Proposal No. P65130578



EXHIBIT A – TERRACON ENVIRONMENTAL EXPERIENCE

Environmental Services		Check Those Provided
1	Phase I Environmental Site Assessments	X
2	Phase II Environmental Site Assessments	X
3	Property Condition Assessments	X
4	Asbestos Building Inspections	X
5	Lead Based Paint Building Inspections	X
6	Design and Oversight of Soil Remediation	X
7	Design and Oversight of Groundwater Remediation	X
8	Asbestos Abatement Oversight	X
9	Lead Based Paint Mitigation Oversight	X
10	Geotechnical Engineering	X
11	Construction Materials Testings	X
12	Indoor Air Quality or Mold Assessments	X
Total # of Services Provided (of 12)		12
Experience of Personnel (Arizona Offices Only)		
Professional Certifications or Registration		# In Arizona Offices
1	AHERA Certified Asbestos Inspectors	15
2	AHERA Certified Contractor Supervisors	9
3	EPA Certified Lead Inspectors	8
4	EPA Certified Lead Risk Assessors	5
5	Arizona Registered Geologists (RGs)	2
6	Arizona Registered Professional Engineers (PEs)	7
7	Certified Industrial Hygienists	1
Total # of Certified or Registered Professionals		47

EXHIBIT B – TERRACON BROWNFIELDS EXPERIENCE

Criteria	Total No. of Projects That Satisfy Criteria	Project Name & Location	References (name, current phone number, current email address)
1 Number of Brownfields projects completed by your firm or its employees within the last five years using Brownfields grants from EPA or ADEQ in Northern Arizona	1	1.Tourist Home, Flagstaff, AZ	1.Scott Donovan (928)213-2146 sdonovan@flagstaffaz.gov
2 Number of Brownfields projects completed by your firm or its employees in the last five years that have been located within the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County	1	1.Tourist Home, Flagstaff, AZ	1.Scott Donovan (928)213-2146 sdonovan@flagstaffaz.gov
3 Number of Brownfields projects completed by your firm or its employees in the last five years completed under contract with the City of Flagstaff, City of Winslow, City of Holbrook, Coconino County, or Navajo County	1	1.Tourist Home, Flagstaff, AZ	1.Scott Donovan (928)213-2146 sdonovan@flagstaffaz.gov

Proposal for Brownfields Services

City of Holbrook ■ Arizona

September 23, 2013 ■ Terracon Proposal No. P65130578



EXHIBIT C – TERRACON COST ESTIMATE

Property	Name	Service to be Provided	Cost	No. of Each Sample Type Included in Bid				
				PLM	Point Count	TEM	Paint Chips	XRF Shots
1	Rainbow Bread Company	PhI/ACM/LBP	\$ 6,370	74	8	4	4	150
2	Equipment Shed (Bucket of Blood Saloon)	ACM/LBP	\$ 3,700	141	15	6	6	300
3	A&B Dusty River Antiques	ACM/LBP	\$ 3,100	74	8	4	4	150
4	Horsehead Crossing Deli & Ice Cream Parlor	ACM/LBP	\$ 3,100	74	8	4	4	150
5	Young T CO	ACM/LBP	\$ 3,700	141	15	6	6	300
6	Double D Tire Corral	PhI	\$ 3,270	N/A	N/A	N/A	N/A	N/A
7	Capital Gas	PhI/ACM/LBP	\$ 6,970	141	15	6	6	300
8	Sun West Trading Post	PhI/ACM/LBP	\$ 6,970	141	15	6	6	300
9	Tag's Power Equipment	PhI/ACM/LBP	\$ 6,370	74	8	4	4	150
10	Former Bath House	ACM/LBP	\$ 3,100	74	8	4	4	150
11	Rainbow Rock Shop, Tom Burns Cleaners	PhI/ACM/LBP	\$ 6,970	141	15	6	6	300
12	The Navajo Inn	PhI/ACM/LBP	\$ 9,070	366	20	8	12	450
13	Pow Wow Trading Post	PhI/ACM/LBP	\$ 9,070	366	20	8	12	450
14	Arizona Rancho Inn	ACM/LBP	\$ 3,100	74	8	4	4	150
15	1939 Service Station (tire Repair/Auto Accessories)	ACM/LBP	\$ 5,800	366	20	8	12	450
16	Abby's Petrified Wood Company, Old 66 Trading Post	ACM/LBP	\$ 5,800	366	20	8	12	450
Total			\$86,460	2,613	203	86	102	4,200
Percentage discount, if any, to be provided if awarded work on multiple properties			10%					
No. of properties that must be awarded to qualify for discount			4					

Notes: PhI: Phase I Environmental Site Assessment
 ACM: Asbestos-Containing Materials
 LBP: Lead-Based Paint

ORDINANCE NO. 13-12

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE
CITY OF HOLBROOK, ARIZONA, AMENDING THE CITY
CODE, CHAPTER 4, SECTION 4-1-4 STREET SURFACE.

WHEREAS, the City Council of the City of Holbrook wishes to update existing provisions of the City Code concerning street surfaces; and

WHEREAS, the City Council of the City of Holbrook also desires to amend the City Code to conform with current operation policies and procedures, recognizing that review by the City Engineer for street surfaces is routinely unnecessary; and

WHEREAS, the City Council of the City of Holbrook has determined that the following amendments should be made to Chapter 4 of the City Code to promote the good order, health and general welfare of the inhabitants of the City,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, AS FOLLOWS:

Section 1. The City of Holbrook City Code, Section 4-1-4, subpart (F), is hereby amended to read as follows (deletions shown in ~~strikethrough~~; additions shown in **bold italics**):

4-1-4 Street Surface

- A. Arterial streets shall have a twenty four (24) inch gravel base, the bottom twenty (20) inches of which shall be select materials and the top four (4) inches of which shall be ABC rock.
- B. Collector streets shall have an eighteen (18) inch base, the bottom fourteen (14) inches of which shall be select materials, and the top four (4) inches of which shall be ABC rock.
- C. Local streets shall have a twelve (12) inch gravel base, the bottom of which shall be select materials, and the top four (4) inches of which shall be ABC rock.
- D. All streets shall be surfaced with four (4) inches of asphaltic or bituminous cake.
- E. Alleys and pedestrian ways need to be surfaced only with six (6) inches of compacted gravel base, unless otherwise directed by the Street Superintendent.

- F. The above standards may be modified with geotechnical investigation and **or** engineering designs approved **by the City Council or** by the City Engineer.

Section 2. If any section, subsection, sentence, clause, phrase or portion of this Ordinance or any part of the Code adopted herein by reference, is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

PASSED AND APPROVED by the Mayor and Council of the City of Holbrook, Arizona, this _____ day of _____, 2013.

Jeff Hill, Mayor

ATTEST:

APPROVED AS TO FORM:

Cher Reyes CMC, CPM, City Clerk

Dickinson Wright/Mariscal Weeks
City Attorneys

PHOENIX 54224-1 98841v1