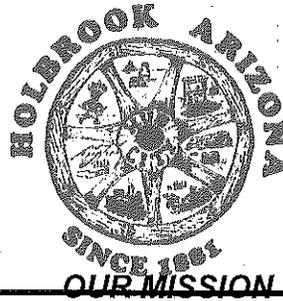

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK



Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us

The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

OCTOBER 27, 2015

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03. Electronic versions of this agenda can be found at www.ci.holbrook.az.us.

The items on the following agenda are for discussion or consideration and possible action:

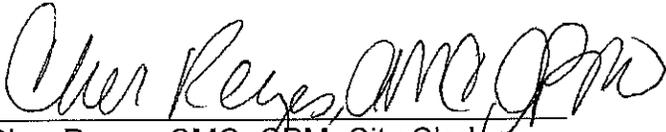
- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for October 8, 2015 thru October 21, 2015:
Documentation for claims is available at City Hall.

- 7) SUMMARY OF CURRENT EVENTS:
Mayor:
Council Members:
Manager:
Finance Director:
Police Chief:
- 8) OLD BUSINESS:
- 9) NEW BUSINESS:
- A. Discussion/possible action regarding the relocation of the green waste burn pile-Manager Alley
- B. Discussion/possible action regarding the request to expend funds not to exceed \$5385.00 to 10-8 Video for in-car camera systems-Chief Jackson.
- C. Discussion/possible action regarding bid results for trail construction at Hidden Cove Park-Events Coordinator Smith.
- D. Ordinance 15-08, authorizing the purchase of real property by the City of Holbrook, namely parcels 109-20-040A, 109-20-040B, 109-20-047, 109-20-052, 109-20-067, 1st reading.
- 10) EXECUTIVE SESSION:
A. Pursuant to ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 11) POST EXECUTIVE SESSION:
- 12) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$ 50.38
- 13) CLAIMS/PAYMENT APPROVAL FOR HOLBROOK TRIBUNE: \$1729.76
- 14) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to the City Clerk before or during the Council meeting. During this time, any member of the public may come forward and address the City Council on any issue within the jurisdiction of the Council. Public Comment time is reserved for citizen comments regarding non-agendized items. **Speakers are limited to 3 minutes per speaker to address the Council during "Public Comment" time.** Members of the City Council may not discuss items that are not specifically identified on the agenda. Therefore, pursuant to A.R.S. § 38-431.01 (H), action taken as a result of public comment will be limited to directing City staff to study the matter, responding to any criticism, or scheduling the matter for further consideration and decision at a later date. Items on the agenda will not be heard or discussed in Call to the Public. Video or audio tapes or other overhead visual aids are not allowed during these public appearances. All speakers should begin their remarks by stating their name and address for the record.

- 14) ADJOURNMENT:

Dated this 20th day of October 2015.


Cher Reyes, CMC, GPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER EXCLUDING
HOLBROOK TRIBUNE AND WALT'S
HARDWARE**

10/08/2015 THRU 10/21/2015

TOTAL

\$115,551.07

Report Criteria:
 Invoice.Vendor No = 1-6239

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/15/2015												
			AMERIGAS - HOLBROOK	920								
3044792428	1	Inv	Propane		10/07/2015	671.43	2		.00			10/15
					10/14/2015		No			001-040-5048		
3044792660	1	Inv	Propane		10/07/2015	419.38	2		.00			10/15
					10/14/2015		No			001-040-5048		
3044792441	1	Inv	Propane		10/07/2015	700.77	2		.00			10/15
					10/14/2015		No			001-040-5048		
Total 920						1,791.58						
			ARIZONA STATE LAND DEPT	1360								
1751	1	Inv	LEASE		09/14/2015	1,700.00	0		.00			10/15
					10/15/2015		No			001-004-5054		
			AZ DEPT OF REVENUE - UTIL. TAX	1830								
SEPT2015	1	Inv	UTILITIES TAX		10/15/2015	4,209.67	0		.00			10/15
					10/15/2015		No			002-0002460		
			AUTO SAFETY HOUSE	1571								
037240H	1	Inv	PARTS/REPAIRS		10/08/2015	180.92	2		.00			10/15
					10/15/2015		No			002-091-5024		
			ARIZONA DEPT ECONOMIC SECURITY	1170								
2040040 6	1	Inv	UNEMPLOYMENT TAX		10/05/2015	27.58	0		.00			10/15
					10/15/2015		No			001-004-5019		
			BANANA JONS	2177								
15-1582	1	Inv	RENTAL/MAINT		10/05/2015	665.00	2		.00			10/15
					10/12/2015		No			001-031-5047		
			CLUB CAR INC.	3557								
514629	1	Inv	GOLF CARTS		09/23/2015	23,332.29	1		.00			10/15
					10/13/2015		No			001-140-5010		
			CONTINENTAL RESEARCH CORP	3713								
26496-CRC-1	1	Inv	ENZYMES		10/07/2015	588.05	1		.00			10/15
					10/27/2015		No			002-092-5026		
			ESSENTIAL DATA CONTROL SYSTEM	4771								
1603	1	Inv	PROFESSIONAL FEES		10/06/2015	1,236.50	2		.00			10/15
					10/13/2015		Yes			002-091-5041		
1604	1	Inv	PROFESSIONAL FEES		10/08/2015	5,732.50	2		.00			10/15
					10/15/2015		Yes			002-092-5041		
Total 4771						6,969.00						
			REYES, CHERYL RAYE	3290								
100515	1	Inv	CAFETERIA		10/05/2015	30.00	0		.00			10/15
					10/15/2015		No			099-0002531		
			UNISOURCE ENERGY SERVICES	3380								

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
101515	1 Inv	UTILITIES	10/15/2015	19.56	0		.00		10/15	
			10/15/2015		No			002-091-5048		
101515	2 Inv	UTILITIES	10/15/2015	99.83	0		.00		10/15	
			10/15/2015		No			002-091-5048		
101515	3 Inv	UTILITIES	10/15/2015	19.56	0		.00		10/15	
			10/15/2015		No			007-087-5048		
101515	4 Inv	UTILITIES	10/15/2015	24.09	0		.00		10/15	
			10/15/2015		No			001-085-5048		
101515	5 Inv	UTILITIES	10/15/2015	19.56	0		.00		10/15	
			10/15/2015		No			001-093-5048		
101515	6 Inv	UTILITIES	10/15/2015	26.80	0		.00		10/15	
			10/15/2015		No			001-093-5048		
101515	7 Inv	UTILITIES	10/15/2015	19.56	0		.00		10/15	
			10/15/2015		No			001-084-5048		
101515	8 Inv	UTILITIES	10/15/2015	44.91	0		.00		10/15	
			10/15/2015		No			001-060-5048		
101515	9 Inv	UTILITIES	10/15/2015	28.63	0		.00		10/15	
			10/15/2015		No			001-060-5048		
101515	10 Inv	UTILITIES	10/15/2015	32.25	0		.00		10/15	
			10/15/2015		No			001-048-5048		
101515	11 Inv	UTILITIES	10/15/2015	19.56	0		.00		10/15	
			10/15/2015		No			006-014-5048		
Total 101515				354.31						
Total 3380				354.31						
Total 10/15/2015				39,848.40						

10/15/2015 GL Period Summary

GL Period	Amount
10/15	39,848.40
	<u>39,848.40</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/16/2015												
CABLE ONE			23414-120774-01-0	2940								
10012114	1	Inv	UTILITIES		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			001-060-5048		
10012114	2	Inv	UTILITIES		10/01/2015	105.95	0		.00		10/15	Y
					10/01/2015		No			001-050-5048		
10012114	3	Inv	UTILITIES		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			001-093-5048		
10012114	4	Inv	UTILITIES		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			001-050-5048		
10012114	5	Inv	UTILITIES		10/01/2015	.00	0		.00		10/15	Y
					10/01/2015		No			001-004-5048		
Total 10012114						105.95						
Total 2940						105.95						
Total 10/16/2015						105.95						

10/16/2015 GL Period Summary

GL Period	Amount
10/15	105.95
	105.95

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/21/2015											
10-8 VIDEO 5272											
5213	1	Inv	In Car Camera System	09/02/2015 10/21/2015	1,795.00	0 No		.00	001-050-5071		10/15
APS- O&M - FINANCIAL SERVICES 1060											
R0480004769	1	Inv	UTILITIES	10/19/2015 10/21/2015	876.84	0 No		.00	007-087-5048		10/15
ARIZONA PUBLIC SERVICE 1340											
102015	1	Inv	UTILITIES	10/20/2015 10/21/2015	3,466.20	0 No		.00	007-087-5048		10/15
AUTO SAFETY HOUSE 1571											
037368H	1	Inv	FIRE EXTINGUISHERS	10/20/2015 10/27/2015	58.47	2 No		.00	001-131-5040		10/15
037368H	2	Inv	FIRE EXTINGUISHERS	10/20/2015 10/27/2015	116.94	2 No		.00	002-092-5026		10/15
Total 037368H					175.41						
Total 1571					175.41						
BRADCO 2590											
18786	1	Inv	FUEL	10/15/2015 10/21/2015	62.23	0 No		.00	001-004-5027		10/15
18786	2	Inv	FUEL	10/15/2015 10/21/2015	39.75	0 No		.00	001-005-5027		10/15
18786	3	Inv	FUEL	10/15/2015 10/21/2015	319.48	0 No		.00	001-031-5027		10/15
18786	4	Inv	FUEL	10/15/2015 10/21/2015	40.44	0 No		.00	001-040-5027		10/15
18786	5	Inv	FUEL	10/15/2015 10/21/2015	36.93	0 No		.00	001-048-5027		10/15
18786	6	Inv	FUEL	10/15/2015 10/21/2015	1,264.16	0 No		.00	001-050-5027		10/15
18786	7	Inv	FUEL	10/15/2015 10/21/2015	52.73	0 No		.00	001-060-5027		10/15
18786	8	Inv	FUEL	10/15/2015 10/21/2015	443.63	0 No		.00	001-084-5027		10/15
18786	9	Inv	FUEL	10/15/2015 10/21/2015	407.18	0 No		.00	007-087-5027		10/15
18786	10	Inv	FUEL	10/15/2015 10/21/2015	331.19	0 No		.00	002-090-5027		10/15
18786	11	Inv	FUEL	10/15/2015 10/21/2015	491.42	0 No		.00	002-091-5027		10/15
18786	12	Inv	FUEL	10/15/2015 10/21/2015	303.19	0 No		.00	002-092-5027		10/15
18786	13	Inv	FUEL	10/15/2015 10/21/2015	163.19	0 No		.00	001-099-5027		10/15
Total 18786					3,955.52						
43003	1	Inv	FUEL	10/16/2015 10/21/2015	1,382.81	0 No		.00	001-040-5027		10/15

Invoice No	Vendor Name Seq Type	Vendor No	Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 2590					5,338.33						
BROWN & BROWN LAW OFFICE 2690											
31191	1 Inv		PROFESSIONAL SERVICE	10/15/2015 10/21/2015	1,491.33	0 Yes		.00		002-091-5041	10/15
CONTINENTAL RESEARCH CORP 3713											
QT217557	1 Inv		ENZYMES	10/02/2015 10/22/2015	588.05	1 No		.00		002-092-5026	10/15
COPPERSTATE BOLT & NUT 3750											
I01398375	1 Inv		PARTS	01/14/2015 10/21/2015	8.06	0 No		.00		002-092-5026	10/15
I01398375	2 Inv		PARTS	01/14/2015 10/21/2015	700.08	0 No		.00		001-085-5026	10/15
Total I01398375					708.14						
Total 3750					708.14						
FRONTIER COM LONG DISTANCE 3353											
101515	1 Inv		UTILITIES	10/15/2015 10/22/2015	68.06	2 No		.00		001-050-5048	10/15
BINGHAM EQUIPMENT CO 2460											
153622	1 Inv		PARTS	09/22/2015 10/21/2015	527.16	0 No		.00		001-031-5024	10/15
HATCH CONSTRUCTION & 5860											
17684	1 Inv		COLD MIX	10/14/2015 10/21/2015	1,150.01	9 No	10/24/2015	34.50		007-087-5026	10/15
Positive Promotion 5271											
05354757	1 Inv		Public Relations Items	10/14/2015 10/21/2015	1,894.18	0 No		.00		001-050-5044	10/15
Total 10/21/2015					18,078.71						

10/21/2015 GL Period Summary

GL Period	Amount
10/15	18,078.71
	18,078.71
Grand Total:	58,033.06

Report Criteria:

Invoice.Vendor No = 6241-9699

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/15/2015												
			MOHAVE ENVIRONMENTAL LAB	8270								
73305	1	Inv	ANALYSIS		10/08/2015	150.00	0		.00			10/15
					10/15/2015		No				002-091-5041	
73148	1	Inv	ANALYSIS		09/28/2015	200.00	0		.00			10/15
					10/15/2015		No				002-091-5041	
Total 8270						350.00						
			NAVAJO COUNTY ELECTIONS	8670								
VR2015-001	1	Inv	ELECTIONS		10/08/2015	103.08	0		.00			10/15
					10/15/2015		No				001-001-5066	
Total 10/15/2015						453.08						

10/15/2015 GL Period Summary

GL Period	Amount
10/15	453.08
	453.08

Invoice No	Seq	Vendor Name Type	Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/21/2015												
INGRAM				6620								
89301195	1	Inv	BOOKS		09/16/2015 10/21/2015	757.29	0 No		.00		027-020-5071	10/15
89301819	1	Inv	BOOKS		09/16/2015 10/21/2015	47.78	0 No		.00		027-020-5071	10/15
89353720	1	Inv	BOOKS		09/18/2015 10/21/2015	85.38	0 No		.00		027-020-5071	10/15
89626315	1	Inv	BOOKS		10/01/2015 10/21/2015	38.55	0 No		.00		027-020-5071	10/15
Total 6620						929.00						
JUNIOR LIBRARY GUILD				7060								
288558	1	Inv	BOOKS		10/02/2015 10/21/2015	906.00	0 No		.00		001-020-5031	10/15
NAVAJO COUNTY FINANCE				8690								
16-00000016	1	Inv	BOOKING FEES		10/15/2015 10/21/2015	2,508.33	0 No		.00		001-050-5050	10/15
16-00000016	2	Inv	HOUSING FEES		10/15/2015 10/21/2015	16,258.78	0 No		.00		001-050-5050	10/15
16-00000016	3	Inv	MEDICAL FEES		10/15/2015 10/21/2015	2,376.67	0 No		.00		001-050-5050	10/15
Total 2016-00000016						21,143.78						
15-00000056	1	Inv	BOOKING FEES		06/16/2015 10/21/2015	1,441.67	0 No		.00		001-050-5050	10/15
15-00000058	1	Inv	HOUSING FEES		06/16/2015 10/21/2015	5,985.88	0 No		.00		001-050-5050	10/15
15-00000056	2	Inv	MEDICAL FEES		06/16/2015 10/21/2015	875.00	0 No		.00		001-050-5050	10/15
Total 8690						29,446.33						
NAVAJO COUNTY INFORMATION TECH				8722								
16-00000006	1	Inv	INTERNET SERVICE		10/13/2015 10/21/2015	450.00	0 No		.00		001-020-5048	10/15
PENWORTHY				9433								
0015218-IN	1	Inv	BOOKS		09/18/2015 10/21/2015	992.62	1 No		.00		001-020-5026	10/15
Total 10/21/2015						32,723.95						

10/21/2015 GL Period Summary

GL Period	Amount
10/15	32,723.95

Report Criteria:
 Invoice.Vendor No = 9701-99999

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/15/2015												
			AVESIS THIRD PARTY ADMIN INC		21412							
1046703	1	Inv	INSURANCE PREMIUM		10/01/2015	856.32	0		.00			10/15
					10/15/2015		No			099-0002524		
1046614	1	Inv	INSURANCE PREMIUM		10/01/2015	27.96	0		.00			10/15
					10/15/2015		No			099-0002524		
Total 21412						884.28						
			CABLEONE 116168386		21946							
101515	1	Inv	UTILITIES		10/15/2015	77.26	0		.00			10/15
					10/15/2015		No			001-004-5048		
			CABLE ONE 115575516		21945							
101515	1	Inv	UTILITIES		10/15/2015	63.73	0		.00			10/15
					10/15/2015		No			001-050-5048		
			CABLE ONE 115554958		21944							
101515	1	Inv	UTILITIES		10/15/2015	101.24	0		.00			10/15
					10/15/2015		No			001-060-5048		
			COMPUTER TECHNOLOGIES, LLC		21754							
6893	1	Inv	COMPUTER REPAIRS		10/12/2015	75.00	0		.00			10/15
					10/15/2015		No			001-050-5052		
			FDC RESCUE PRODUCTS		21635							
5846	1	Inv	FIRE EQUIPMENT		10/06/2015	1,865.00	0		.00			10/15
					10/15/2015		No			001-060-5023		
			GERARDO MARTINEZ RUBIO		22475							
100915	1	Inv	overpayment		10/09/2015	59.40	0		.00			10/15
					10/15/2015		No			001-098-5041		
			HOLBROOK VETERINARY CLINIC		20796							
16628	1	Inv	PROFESSIONAL SERVICE		10/01/2015	1,375.05	0		.00			10/15
					10/15/2015		No			001-048-5049		
			KRUSZE JR, DOUG		22216							
100815	1	Inv	Petrified Wood		10/08/2015	450.00	0		.00			10/15
					10/15/2015		No			006-014-6004		
			LUSK, VERA		22476							
101315	1	Inv	refund plot purchase		10/13/2015	375.00	0		.00			10/15
					10/15/2015		No			001-000-4723		
			MELENDEZ, SAMANTHA		22474							
100715	1	Inv	Utility Deposit Refund		10/07/2015	101.08	0		.00			10/15
					10/15/2015		No			002-0002520		
			RICOH USA		21881							
5038296142	1	Inv	MAINTENANCE		10/01/2015	108.73	0		.00			10/15
					10/15/2015		No			001-004-5047		

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
SAM'S CLUB 6604			10530								
100115	1	Inv	SUPPLIES	10/01/2015 10/15/2015	1,826.60	0 No		.00		001-004-5026	10/15
SENTRY FIRE PROTECTION			10670								
188002	1	Inv	EXTINGUISHERS	10/10/2015 10/15/2015	205.28	0 No		.00		001-050-5047	10/15
SMITH, KATHLEEN			22039								
101315	1	Inv	REIMBURSEMENT	10/13/2015 10/15/2015	356.25	0 No		.00		006-014-6004	10/15
101315-1	1	Inv	REIMBURSEMENT	10/13/2015 10/15/2015	18.72	0 No		.00		001-001-5035	10/15
101315-2	1	Inv	REIMBURSEMENT	10/13/2015 10/15/2015	204.89	0 No		.00		001-001-5035	10/15
101315-3	1	Inv	REIMBURSEMENT	10/13/2015 10/15/2015	116.31	0 No		.00		006-014-6004	10/15
Total 22039					696.17						
TATE'S AUTO CENTER			11670								
91814	1	Inv	REPAIRS	10/01/2015 10/15/2015	84.60	0 No		.00		001-050-5024	10/15
UPS - UNITED PARCEL SERVICE			12473								
3943405	1	Inv	MAILINGS	10/03/2015 10/10/2015	14.88	2 No		.00		002-092-5042	10/15
USA BLUE BOOK			12482								
776196	1	Inv	PARTS	10/14/2015 11/03/2015	1,658.93	1 No		.00		002-091-5026	10/15
YESCO			21716								
P1500M-1511	1	Inv	MAINTENANCE	10/08/2015 10/15/2015	276.00	0 No		.00		006-014-5049	10/15
Total 10/15/2015					10,298.23						

10/15/2015 GL Period Summary

GL Period	Amount
10/15	10,298.23
	<u>10,298.23</u>

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/16/2015										
SMARTWORKSPLUS, INC. 21532										
57	1 Inv	CONTRACT SERVICES	09/15/2015	.00	0		.00		10/15	Y
			09/15/2015		No			002-091-5049		
57	2 Inv	CONTRACT SERVICES	09/15/2015	.00	0		.00		10/15	Y
			09/15/2015		No			001-050-5049		
57	3 Inv	CONTRACT SERVICES	09/15/2015	.00	0		.00		10/15	Y
			09/15/2015		No			001-040-5049		
57	4 Inv	COTNRACT SERVICES	09/15/2015	2,710.06	0		.00		10/15	Y
			09/15/2015		No			001-031-5049		
Total 57				2,710.06						
58	1 Inv	CONTRACT SERVICES	10/15/2015	.00	0		.00		10/15	Y
			10/15/2015		No			002-091-5049		
58	2 Inv	CONTRACT SERVICES	10/15/2015	.00	0		.00		10/15	Y
			10/15/2015		No			001-050-5049		
58	3 Inv	CONTRACT SERVICES	10/15/2015	.00	0		.00		10/15	Y
			10/15/2015		No			001-040-5049		
58	4 Inv	COTNRACT SERVICES	10/15/2015	2,710.06	0		.00		10/15	Y
			10/15/2015		No			001-031-5049		
Total 58				2,710.06						
Total 21532				5,420.12						
CABLE ONE 115554958 21944										
10012048	1 Inv	UTILITIES	10/01/2015	58.00	0		.00		10/15	Y
			10/01/2015		No			001-060-5048		
CABLE ONE 115575516 21945										
10012048	1 Inv	UTILITIES	10/01/2015	58.00	0		.00		10/15	Y
			10/01/2015		No			001-050-5048		
CABLEONE 116168386 21946										
10012048	1 Inv	UTILITIES	10/01/2015	446.00	0		.00		10/15	Y
			10/01/2015		No			001-004-5048		
10012048	2 Inv		10/01/2015	.00	0		.00		10/15	Y
			10/01/2015		No					
Total 10012048				446.00						
Total 21946				446.00						
CABLEONE #116172586 22006										
3012044	1 Inv	UTILITIES	10/01/2015	111.94	0		.00		10/15	Y
			10/01/2015		No			001-020-5048		
CABLE ONE 23414-472364-01-4 22031										
50142	1 Inv	UTILITIES	10/01/2015	75.45	0		.00		10/15	Y
			10/01/2015		No			002-091-5048		
CABLEONE 23414-472179-01-7 22148										
11012036	1 Inv	UTILITIES	10/01/2015	130.99	0		.00		10/15	Y
			10/01/2015		No			002-091-5048		

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
11012036	2	Inv	UTILITIES	10/01/2015 10/01/2015	130.99	0 No		.00		002-092-5048	10/15 Y
Total 11012036					261.98						
Total 22148					261.98						
CABLEONE 116103573			22223								
7012029	1	Inv	UTILITIES	10/01/2015 10/01/2015	248.00	0 No		.00		006-014-5048	10/15 Y
Total 10/16/2015					6,679.49						

10/16/2015 GL Period Summary

GL Period	Amount
10/15	6,679.49
	<u>6,679.49</u>

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/21/2015										
ADVANCED INFOR SYSTEMS 21240										
12601	1 Inv	UTILITY BILLING	10/16/2015 10/21/2015	51.20	0 No		.00	002-090-5042		10/15
12601	2 Inv	UTILITY BILLING	10/16/2015 10/21/2015	51.20	0 No		.00	002-091-5042		10/15
12601	3 Inv	UTILITY BILLING	10/16/2015 10/21/2015	51.20	0 No		.00	002-092-5042		10/15
Total 12601				153.60						
Total 21240				153.60						
ALLOOH, AARON N 22478										
101615	1 Inv	WATER DEPOSIT RFUND	10/16/2015 10/21/2015	70.43	0 No		.00	002-0002520		10/15
BIO AQUATIC TESTING 21985										
00048060	1 Inv	AZPDES REQUIRED TEST	10/15/2015 10/21/2015	2,785.00	0 No		.00	002-092-5041		10/15
CMS, INC. 20832										
20091447	1 Inv	SOFTWARE	10/01/2015 10/21/2015	3,336.00	0 No		.00	001-020-5049		10/15
IRWIN, MICHELLE LEIGH 22480										
101615	1 Inv	WATER DEPOSIT REFUND	10/16/2015 10/21/2015	102.49	0 No		.00	002-0002520		10/15
MADDEN, NOLAN 22477										
2001	1 Inv	Photographer	10/20/2015 10/21/2015	125.00	0 No		.00	006-014-6004		10/15
STANDARD ELECTRIC 11270										
39854	1 Inv	SUPPLIES	10/19/2015 10/21/2015	374.75	0 No		.00	001-031-5026		10/15
UNIQUE MANAGEMENT SERVICES INC 21441										
314437	1 Inv	COLLECTIONS	10/01/2015 10/21/2015	26.85	0 No		.00	001-000-4720		10/15
USA BLUE BOOK 12482										
776222	1 Inv	PARTS	10/14/2015 11/03/2015	175.93	1 No		.00	002-091-5026		10/15
UPS - UNITED PARCEL SERVICE 12473										
JVW3943415	1 Inv	MAILINGS	10/10/2015 10/17/2015	15.21	2 No		.00	001-004-5042		10/15
WHITE MOUNTAIN HEATING 22099										
6266	1 Inv	REPAIRS	09/05/2015 10/21/2015	198.00	0 No		.00	001-099-5052		10/15

Invoice No	Vendor Name Seq Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
Total 10/21/2015				7,363.26						

10/21/2015 GL Period Summary

GL Period	Amount
10/15	7,363.26
	<u>7,363.26</u>
Grand Total:	<u>24,340.98</u>

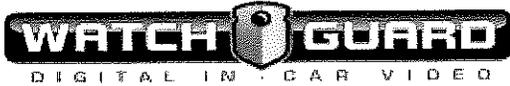
Report GL Period Summary

GL Period	Amount
10/15	24,340.98
	<u>24,340.98</u>

Vendor Number Hash: 860627
 Vendor Number Hash - Split: 1076393
 Total Number of Invoices: 43
 Total Number of Transactions: 53

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	22,476.03	.00	22,476.03
1	NET 20	1,834.86	.00	1,834.86
2	NET 7	30.09	.00	30.09
		<u>24,340.98</u>	<u>.00</u>	<u>24,340.98</u>

Report Criteria:
 Invoice.Vendor No = 9701-99999



415 Century Parkway, Allen, TX 75013
 (972) 423-9777 Fax: (972) 423-9778
 National Toll-Free 1-800-605-MPEG (6734)
 www.watchguardvideo.com

CAMERA QUOTE

Quote #: QUO-25171-J8V1 Rev #: 0

Customer	
Holbrook Police Department	
Attn: Sgt Tony Sutton	
120 E. Buffalo, Holbrook, AZ, 86025	
Telephone Number	Fax Number
928-524-3992	928-524-6415
Email Address	
suttonhpd@cableone.net	

Quote Information		
Quote Valid From:	10/9/2015	To: 11/9/2015
Quote Presented By:	Fran Judge	
Presenter Contact:	FJudge@WatchGuardVideo.com	
Est. Ship Date	Ship Via	Payment Terms
30 days	UPS Ground	Net 30

#	Part Number	Description	Unit Price	Qty	Ext Price
1	DV1-EOH-GPS	DV-1E, Overhead Console, w/GPS	\$4,995.00	1	\$4,995.00
2	BRK-CRC-109-013	Mounting Kit, DV-1 OH, Dodge 1500, 2013	\$95.00	1	\$95.00
3	DVD-EVI-MED-001	DVD+RW, Serialized Red Evidence Label	Included	10	Included
4	BRK-CAM-GLS-100	Glass Adhesive - Loctite	Included	1	Included
5	MIC-CBN-100-07F	Cabin Microphone - 7'	Included	1	Included
6	DVD-EVI-SLV-001	DVD Sleeve, Paper	Included	1	Included
7	WGA00315-KIT	DV-1, Overhead User Manual, Keys, Mounting Screws Kit	Included	1	Included
8	SFW-DV1-PKG-100	DV-1 Software Package(Fleet Manager Utility,DVD Manager Utility,Crossover Cable, Manuals)	Included	1	Included
9	WAR-STD-PUR-1YR	1st Year Factory Warranty (Months 1 to 12)	Included	1	Included
10	CAB-CMB-101-11I	Combination (Front) Camera Cable - 11"	Included	1	Included
11	BRK-WRL-MIC-401	Bracket, Hi-Fi Microphone, DV-1 Overhead(+SUV Interceptor)	Included	1	Included
12	CAM-DV1-CMB-WDR	Assy, Combo Camera, DV-1, Sony Camera	Included	1	Included
13	WGP02036-003	TEMPLATE, CUTOUT, DV-1 OH, DODGE 1500, 2013	Included	1	Included
14	GPS-ANT-MGN-16F	GPS Antenna, Magnetic Mount	Included	1	Included
15	MIC-WRL-KIT-3v2	Hi-Fi Microphone Kit 3 v.2 (Transmitter, Cradle, Belt clip, Pivot clip, 3' antenna)	Included	1	Included
16	CAB-ETH-STR-02F	Cable, Wireless Microphone, DV-1, 2', black (CAT5e)	Included	1	Included
17	WGP02073-300K	Cable Assembly, DV-1C/4RE, Power/Input, R/A 24'	Included	1	Included

Comments:

Veh: 2016 Dodge RAM

Subtotal	\$5,090.00
Shipping	\$25.00
Taxes	
Total	\$5,115.00

x 2 = 10,230.00

x3 \$5385.00

Sign in

10-8 Video LLC

INVOICE 5213 DUE DATE October 22, 2015

BALANCE DUE
\$1,795.00

This business isn't accepting online payment for this invoice.

Print Save PDF

Have a question?

Add file Send

1423 Huntsville Hwy
Fayetteville, TN 37334
http://10-8video.com



Invoice

BILL TO
Tony Sutton
Holbrook Police Dept
120 East Buffalo
Buffalo, AZ 86025

SHIP TO
Tony Sutton
Holbrook Police Dept
120 East Buffalo
Buffalo, AZ 86025

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
5213	09/02/2015	\$1,795.00	10/22/2015	Delay Billing	

SHIP DATE	SHIP VIA	P.O. NUMBER	SALES REP
09/02/2015	UPS	T&E	KR

ACTIVITY	QTY	RATE	AMOUNT
1200-002 SD2+2 In-Car Camera System w/ 2 Channel DVR, WDR Color Front Camera, Rear CCD Color Camera, 4.5" Mirror/Monitor, GPS, G Sensor and 2.4 ghz Microphone, 8GB SD Card.	1	1,795.00	1,795.00

PLEASE PAY FROM THIS INVOICE
Thank You and Stay Safe!

BALANCE DUE **\$1,795.00**

x2 = 3,590 00



11375 W. Sam Houston Parkway South #800
Houston, TX 77031
P. 281-925-0488 | F. 281-925-0535

Quotation Expiration: 60 Days
Terms: Net 30 Days
FOB Point: Destination

Prepared for: **Holbrook Police Department**
Address: **120 E Buffalo**
City, State: **Holbrook, AZ 86025**
Contact: **Tony Jackson**

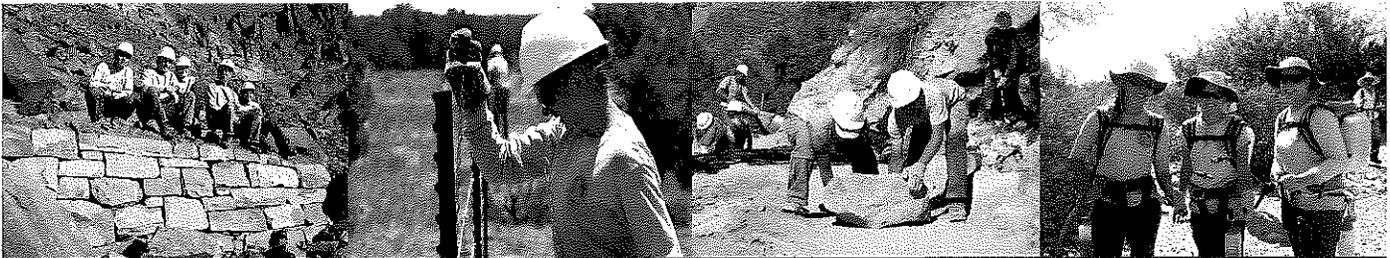
Quote #	Date
592788-1	10/6/2015
Prepared by:	
Dayna McGinty (281-925-0449)	

		List Price	Quoted	Quantity	Total
COBAN IN-CAR SYSTEM - FUSION					
SYSFS-01	FUSION IN-CAR SYSTEM 4.3" touchscreen monitor GPS Smart Power Module (SPM) w/ UPS 64 GB USB pen drive High Definition video camera Clear-View snapshot camera Wireless microphone Built-in microphone plus covert backseat microphone Crash sensor One year limited hardware warranty	\$3,832.00	\$ 3,299.00	2	\$6,598.00
SCOPT-56	Detached Wide Angle Backseat IR Camera (includes 1 - 12ft extension)	\$198.00	\$ 170.00	2	\$340.00
C-CUBE - SOFTWARE MAINTENANCE AND TECHNICAL SUPPORT					
WLIC-24	COBAN C-CUBE EXPRESS (Software License with First Year Technical Support)	\$90.00	\$ -	2	\$0.00
WMAIN-124	COBAN C-CUBE EXPRESS FOR FUSION ANNUAL RENEWAL - (Software Maintenance and Technical Support)	\$90.00			\$0.00
SHIPPING					
LFEE-050	Shipping - In-Car Equipment (EDGE, M7 MDC, M7 VMDC, ALPR)	\$50.00			\$0.00
LFEE-053	Shipping - Fusion or 6-bay dock for bodycam	\$25.00	\$ 25.00	2	\$50.00
LFEE-054	Shipping - Bodycam or single/double dock for bodycam	\$15.00			\$0.00
LFEE-055	Shipping - Back Office Hardware (Server, Auto DVD, Interview, Jail) Each	\$150.00			\$0.00

Total List	\$8,290.00
Line Item Discount	-\$1,302.00
Subtotal	\$6,988.00
Additional Discount (s)	
Taxes (if applicable)	
GRAND TOTAL	\$6,988.00

Terms /Conditions / Assumptions:

Lease Payment Options (for quotes under \$200,000)	
COBAN Technologies, Inc. 11375 W Sam Houston Pkwy S # 800 Houston, Texas 77031	
Equipment Price	\$ 6,988.00
\$1.00 Purchase Lease or Finance Agreement	
24 month payment	\$343.81
36 month payment	\$238.78
48 month payment	\$186.44
60 month payment	\$155.20
ALL PAYMENTS ARE SUBJECT TO AN APPROVAL & APPLICABLE TAX	
- Semi-annual & annual Terms available - Unsecured lease with no blanket liens, loan covenants, or additional collateral required - Payments are fixed for the term with no annual financial review or early call by lender	
Longer term options available for \$200,000 and above transactions Please contact us for more information.	



American Conservation Experience

2900 North Fort Valley Road, Flagstaff, AZ 86001

Quote for Services: Hidden Cove Park Trail System

This quote is for the provision of 1 self-contained trail crew from American Conservation Experience (ACE) to conduct trail construction at Hidden Cove Park in the City of Holbrook, AZ.

Project work will consist of full bench trail construction and all necessary stone structures suitable for non-motorized use for the approximate 8,500 feet of trails designed at Hidden Cove Park. All sustainable construction techniques will be strictly adhered to throughout the project, with special attention paid to culturally sensitive resources.

ACE shall:

- Provide recruitment, screening, hiring, general training, oversight and transportation to specified work site of an 8 person crew for 16 days (4 days/week).
- Provide payroll services, insurance, general personal protective equipment (PPE), trail tools, and ACE uniforms.
- Safely construct trails at Hidden Cove Park using native materials and standard, sustainable construction methods.
- Newly reconstructed and realigned trail portions will be full bench construction suitable for non-motorized use and will be fully compliant with U.S. Forest Service Class II-III Trail Standards.
- Adhere to Job Hazard Analysis (JHA) and tailgate safety session information.
- Submit a final report including photographs of the crew's experience and assessment of project work with the final invoice.

Crew Costs

- The crew will consist of 1 crew leaders and 7 corps members for a total of 8 persons
- Weekly crew rate (based on a 40 hr week) is \$5,440 per crew

Cost of trail crew for 4 weeks of work is \$21,760

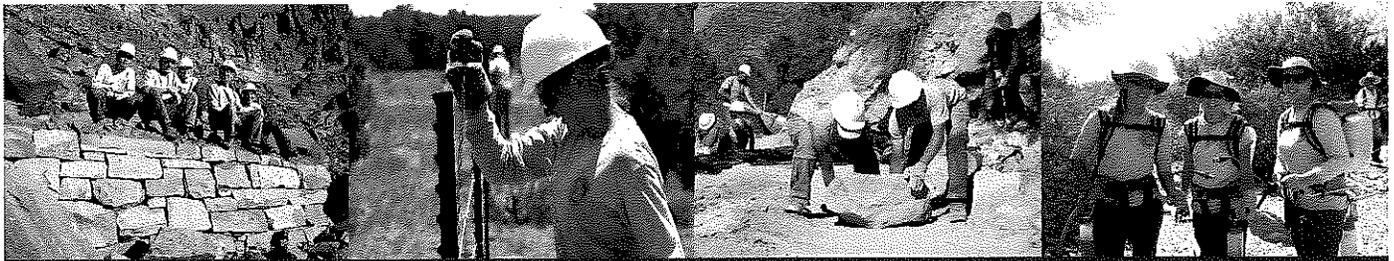
Costs Include

- Pre-project site visit and daily support by ACE senior staff member experienced in the layout and construction of motorized single track trail
- Crew supervision (1 crew leader per crew), stipends for the corps members (7 per crew)
- Transportation to and from the project site
- All equipment such as standard hand tools, chainsaws, PPE (hard hats, work gloves, safety glasses, ear plugs), and advanced trails tools (Pionjar, Griphoist, rock splitting/shaping tools if needed)

Phone: (928) 699-1068

www.usaconservation.org

Fax: (928) 699-1068



American Conservation Experience

2900 North Fort Valley Road, Flagstaff, AZ 86001

ACE Proposal for Hidden Cove Park Trails

Why Trails Matter

Individuals hike on trails for a variety of reasons. Whether someone is looking for solitude, escape, photography opportunities, exercise or a memorable day with loved ones, trails provide the necessary ingredients. Proper trail design and construction celebrates the landscape as it rewards and challenges the user while ensuring that users intuitively stay within the trail corridor. A hiker's sense of adventure and respect for the natural world is rewarded upon stepping on to a trail. The proposed trail instills a sense of wonder in the area, curiosity in the twists and turns of the landscape, and the physical challenges that maintain a healthy lifestyle.

Hiking and riding are popular ways to get out and enjoy nature, and have not lost their appeal with families looking to create memories. Trails are often an integral part of many American vacations, providing destinations and attractions for families to enjoy along the way. Many communities in the West have developed trail systems that attract vacationers and tourists to their areas. These communities have used trails to generate and maintain pride in their home, as well as generating revenue for local businesses. Restaurants, hotels, guide shops, and many other businesses benefit from the increased tourism that trails provide.

Holbrook, AZ exists within a breath taking landscape, and has a wealth of opportunities for the growth of the trail system.

Trail system improvements also directly affect the local community. Trails provide easy access to enjoy nature as well as provide exercise opportunities. Trails located close to communities bring a strong improvement to the quality of life to local residents.

Sustainable Trails, Environmental Factors, User Experience and Community Benefits

Sustainable trails are designed and constructed to exist lightly on the land. Trail design takes in to consideration the local hydrology, soil types, cultural sites and sensitive species of the desired trail location. These factors are critical when designing a new trail or changing an existing route. Once installed, a new trail becomes a resource to be managed and is a responsibility of land managers to protect the surrounding environment.

Phone: (928) 699-1068

www.usaconservation.org

Fax: (928) 699-1068



American Conservation Experience

2900 North Fort Valley Road, Flagstaff, AZ 86001

A sustainable trail will require a minimal amount of maintenance, allowing the trail to exist in harmony with the natural world.

The forces of erosion have the most potential to damage and affect a new trail. Trail designers are continually identifying sources of erosion, assessing the potential impacts and ensuring that water and wind will not adversely affect the intended travel way.

Environmental Factors

Due to the sandy soils that exist in the Holbrook area, precipitation and erosion is a major factor in how trail conditions change over time. Once on the sandy soil, water that is not immediately absorbed in to the earth and tends to run along the surface. As water begins to collect and flow down hill, the forces of erosion begin. Hill sides that increase in slope allow the collected water to speed up, and begin to carry sediment. Trail professionals are keenly aware of the visible signs of erosion and ensure their trail will allow the water to continue down it's natural path, or sheet flow.

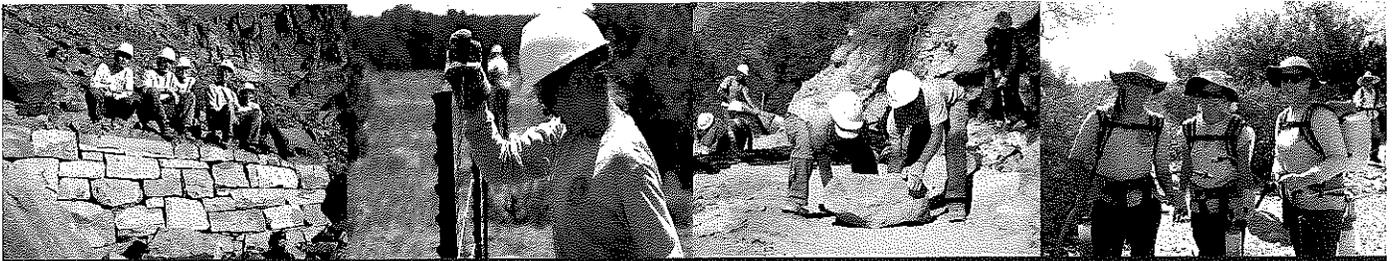
Trail Layout

Our Trail Coordinators are adept at reading the landscape to design a sustainable trail. ACE provides layout and tight flagging services at no additional cost to ensure that the trail constructed is built as designed and to exist lightly on the land.

Trail Construction

Trail builders consider all factors mentioned above when building a new trail. The Hidden Cove Park trail exists in an environmentally and culturally sensitive area and it is the opinion of ACE that a delicate approach to the trail construction is important. ACE proposes that the trail be built using hand crews. Hand crews are able to properly build full bench trail by excavating only the soil that is required, while having the ability to preserve rocks, boulders and other unique natural features near the trail. Our crews are thoughtful when it comes to building trails in unique areas and are adept at balancing cultural and environmental factors with the requirements of sustainable trails.

The following pages contain trail specifications for various trail methods that may be necessary for trail construction at Hidden Cove Park.



American Conservation Experience

2900 North Fort Valley Road, Flagstaff, AZ 86001

Specification Descriptions

Trail Brushing

Brushing maintenance is the removal of living or dead vegetation from within the trailway that is prohibiting the designed use of the trail or is out of compliance with the brushing standards for that trail. Brushing maintenance removal limits are based on the trails classification and design standards. Removal includes the stashing of cut brush off the trailway and out of sight. Any brush limbs projecting into the brushing limits will be severed at its axis and no stobs shall be permitted.

Drain Dip Construction

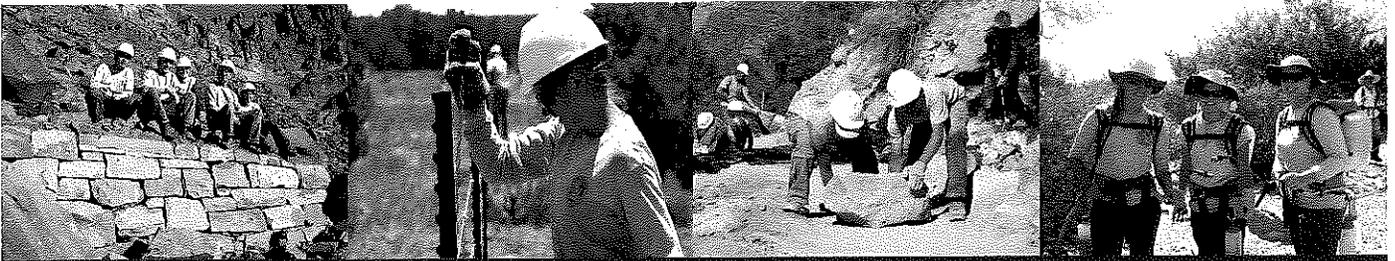
Drain dip construction begins on the up trail side with a normal outslope. The outslope is gradually increased (8% to 12%) as the trail grade is cut and lowered to the trough and drainpoint. The trough of the dip is dug across and down the trail at a 30 degree angle. It shall also be dug with a 15% downslope to insure adequate drainage and sediment transport. From the trough, the down trail side rises gradually to match the original trail grade and outslope. This angle shall not be too steep or abrupt. Work also includes shaping and compacting the trail tread, cutbank and fill slope. Finished trail tread shall be mineral soil, free of organics, uniformly smooth, compacted and without holes, rock/root protrusions and concave depressions that can trap water.

Rock Excavations

Work includes the removal of rock outcrops and protrusions into the trail construction corridor. This work is categorized by levels of hardness of excavation (light, medium and heavy) typically based upon rock type and degree of decomposition. Work is performed with airless jackhammers, sledge hammers and rock bars. Excavated rock can be re-utilized on other trail structures and hauled or side cast at locations identified the contract representative.

Rock Gathering and Hauling

The rock necessary for the various rock structures shall be gathered onsite from materials exposed during trail excavations or from adjacent slopes and hauled to the worksite. This may require the use of wheel barrows or rock stretchers.



American Conservation Experience

2900 North Fort Valley Road, Flagstaff, AZ 86001

New Trail Construction

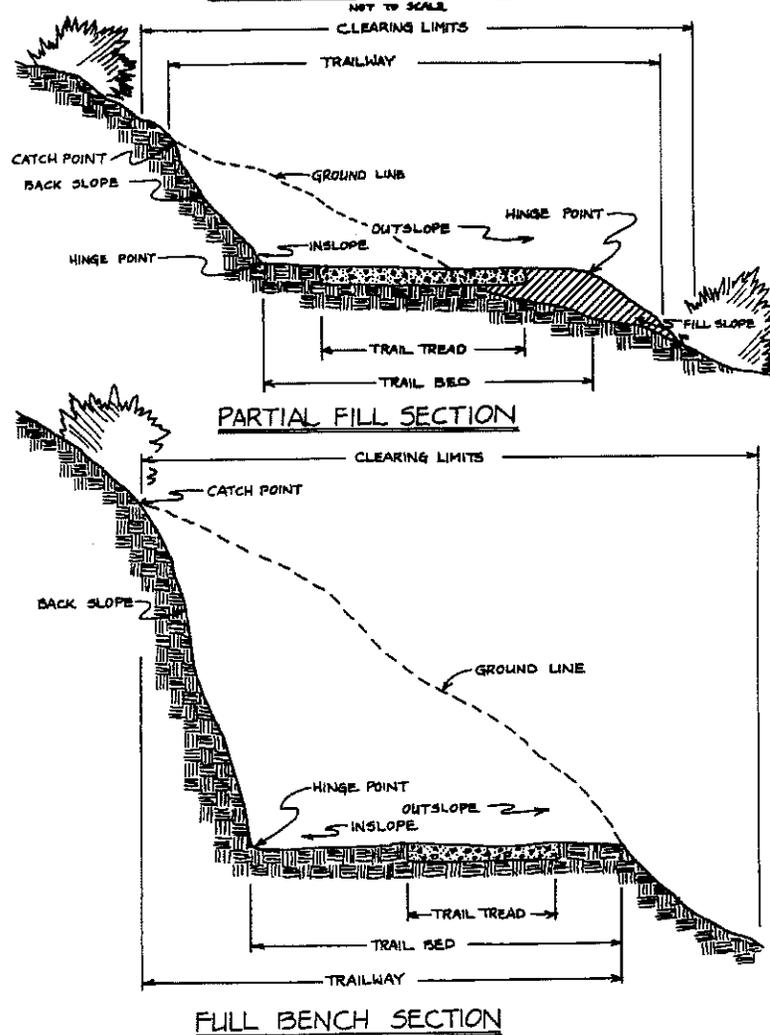
New construction of trail includes raking duff and organics off the trailway to below the fill slope, fully cutting the trail bench to establish the desired trail bench width, laying back the cutbank to the angle of repose and cutting the trail tread to the proper linear grade and outslope. It also includes shaping and compacting the trail tread, cutbank and fill slope. Finished trail tread shall be mineral soil, free of organics, uniformly smooth, compacted and without holes, rock/root protrusions and concave depressions that can trap water. Duff and organics below fill slope shall be lightly spread over the trail tread.



American Conservation Experience

2900 North Fort Valley Road, Flagstaff, AZ 86001

DEFINITIONS DRAWING

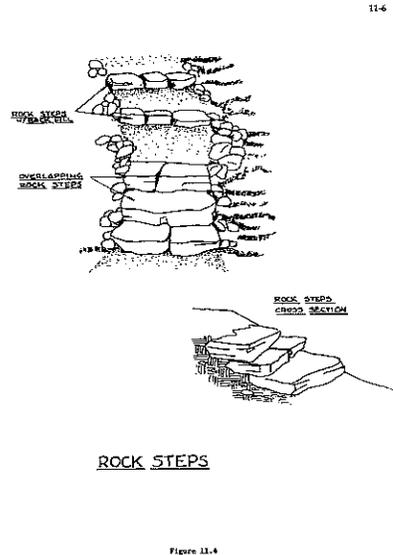
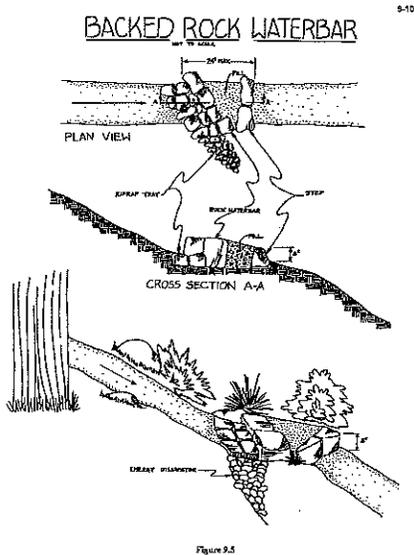
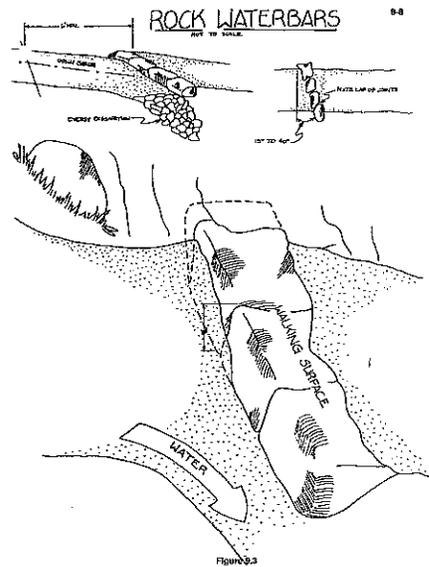
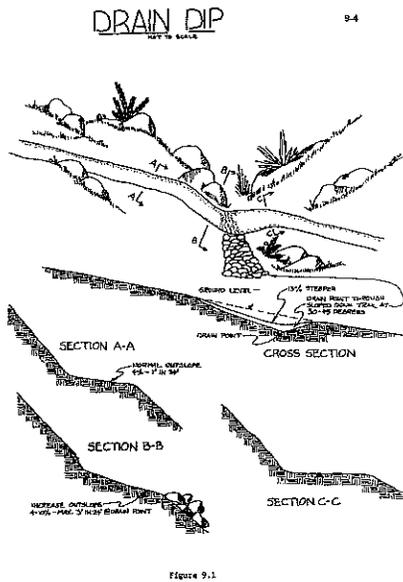


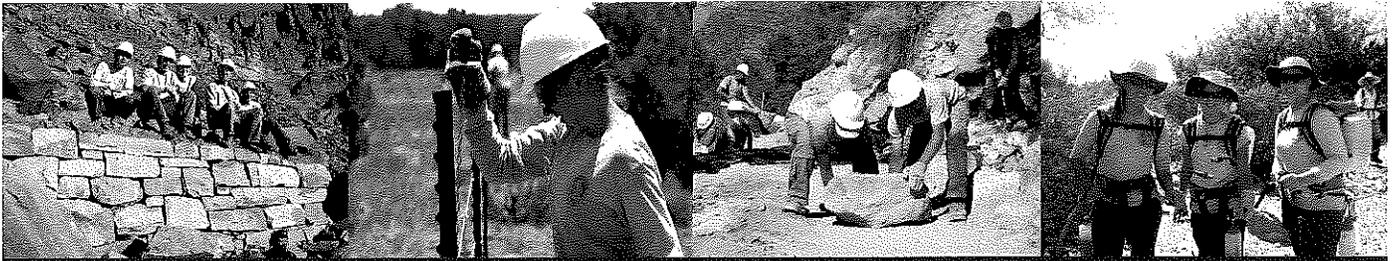


American Conservation Experience

2900 North Fort Valley Road, Flagstaff, AZ 86001

Specification drawings for water control features and steps





American Conservation Experience

2900 North Fort Valley Road, Flagstaff, AZ 86001

MULTI-TIER ROCK WALL

NOT TO SCALE

14-4

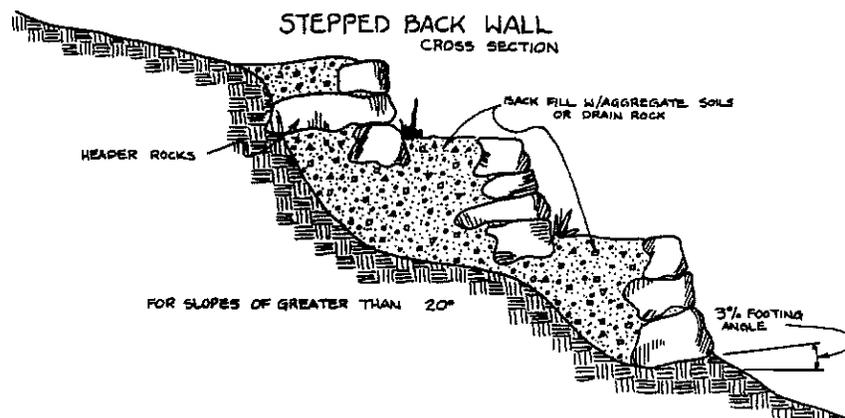
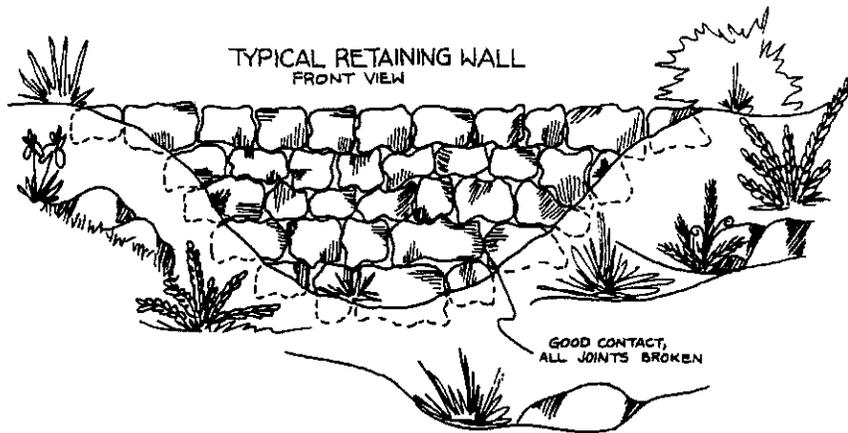


Figure 14.2



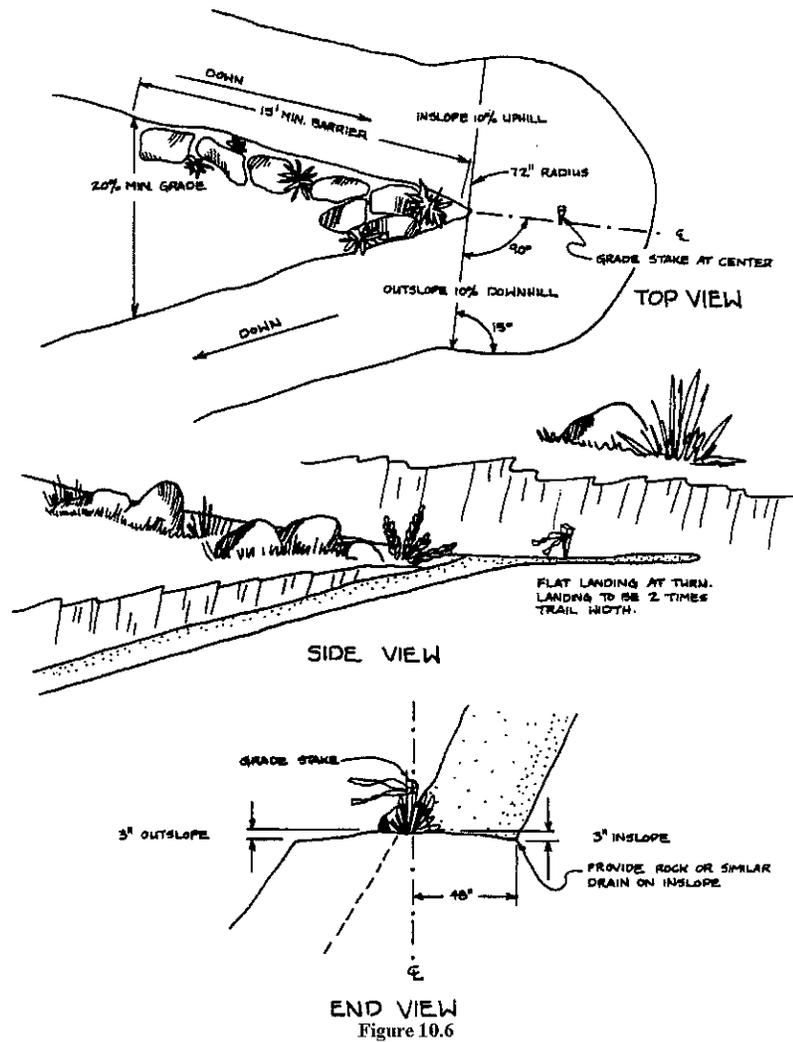
American Conservation Experience

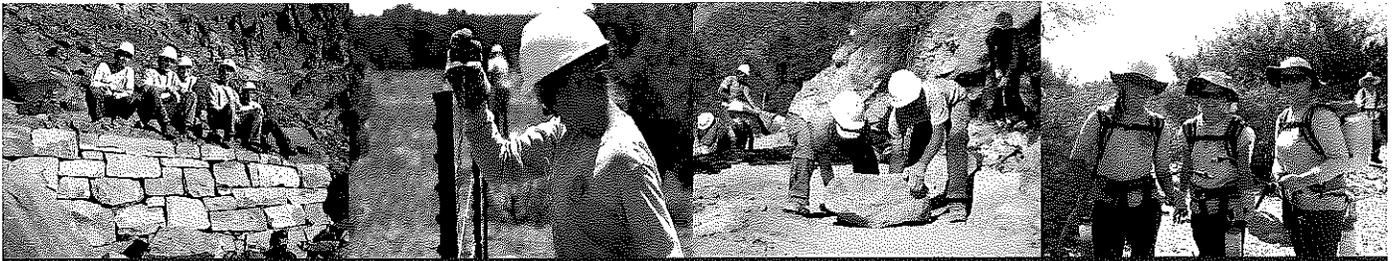
2900 North Fort Valley Road, Flagstaff, AZ 86001

10-14

TYPICAL SWITCHBACK DETAILS

NOT TO SCALE





American Conservation Experience

2900 North Fort Valley Road, Flagstaff, AZ 86001

ACE Program Description

Background: ACE, a 501 (c)(3) non-profit conservation corps, is dedicated to providing outdoor education, engagement, job skills training, and employment opportunities to youth between the ages of 18-25 interested in protecting our nation's natural and cultural resources while meeting the resource management needs of land management agencies including the BLM. Established in 2004 and headquartered in Flagstaff, Arizona, with bases in St. George, Utah, Asheville, North Carolina, and Santa Cruz, California, ACE is a national leader in recruiting, developing and training over 700 American youth per year for land management and conservation careers. Operating under the youth and conservation corps model, ACE is a member of the 21st Century Conservation and Service Corps (21CSC) and the Corps Network.

ACE's overarching objective is to provide a challenging, engaging, educational, and positive set of experiences to capture young adults' interest in land management as a career choice, while accomplishing the greatest possible amount of high quality work in the safest possible manner to land managers' specifications and to develop strong and lasting public partnerships.

ACE offers young adults the opportunity to gain a stronger appreciation and understanding of the outdoors, natural landscapes and protect natural resources through participation on outdoor conservation projects in remote locations. ACE crews achieve land management project objectives while persevering through adverse weather conditions and rugged terrain. ACE corps members develop strong camaraderie among their peers, become enthusiastic about protecting natural landscapes and pursue careers in conservation. In addition to obtaining invaluable hands-on experiences in the field, ACE corps members are provided with training and education in trail construction/maintenance, GPS use, natural resource protection and enhancement, outdoor and worksite safety, and Leave-No-Trace ethics, by ACE in-house trainers who possess decades of experience and knowledge in the conservation field. ACE has the capacity to provide additional trainings for its crew leaders and members at the request of the City of Holbrook.

With over 10 years of experience in partnering with Federal land management agencies to coordinate, manage and train youth crews to successfully complete complex trail construction and maintenance projects, ACE has the resources, experience and the support systems necessary to deploy a highly professional trail crew to construct a hiking trail system in the Hidden Cove Park.



Reineke Construction LLC
75 Canyon Road
Sandia Park, NM 87047
505-281-9285
www.reinekeconstruction.com

10 October 2015

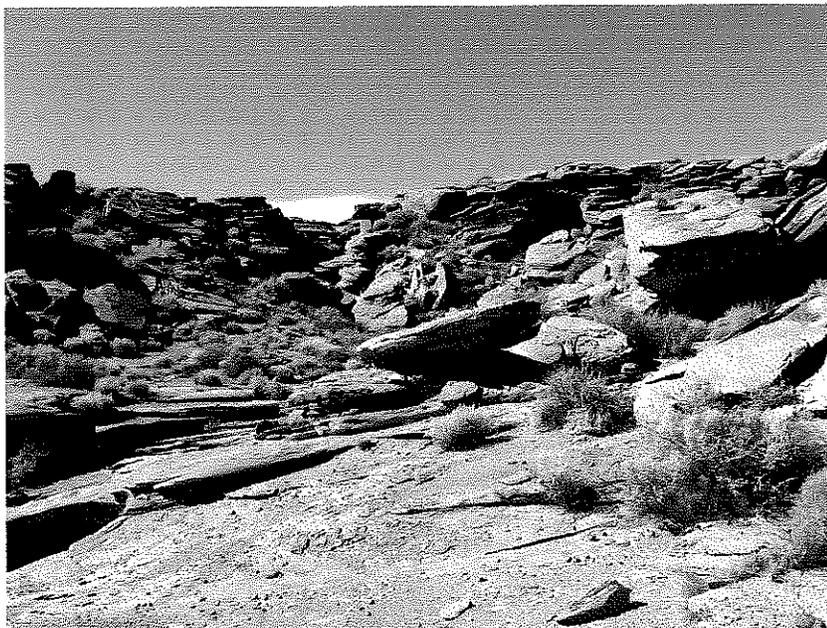
Ms. Kathleen Smith
Community Development Director
465 First Avenue
Holbrook, AZ 86025

Subject: Hidden Cove Park Trails Proposal

Dear Ms. Smith:

Reineke Construction is pleased to submit this proposal for trail construction at the City of Holbrook's Hidden Cove Park. We understand the goal of the project is to create more sustainable, safer routes for users to view the park's prehistoric, historic and wildlife features. In addition, we understand that preserving the natural feel of the park and protecting the park's resources from human disturbance are key objectives of this project. (See Figure 1.) We support the City of Holbrook's phased development of the trail system. This approach, while practical and economical, will allow the City to observe and adjust the property's trail "carrying capacity" and to collect user feedback before fully developing the park's trail system.

Figure 1. Representative Landscape in Hidden Cove Park



Overview of Reineke Construction

Reineke Construction is a woman-owned, limited liability corporation, incorporated in the state of New Mexico in July 2005. The company possesses New Mexico construction licenses GB-98, GF-98, and GS-8 and is insured and bonded. The company's founders, Margie Tatro and Mark Reineke, are a husband and wife team with over 50 years of combined experience in project management and hands on construction. Both are degreed engineers and have many years of trail design and construction experience including field and classroom training with the International Mountain Biking Association (IMBA) and U.S. Forest Service. The company's owners are active in the Professional Trail Builders Association. Mark is a licensed professional engineer in the state of New Mexico and a charter member of the New Mexico Forest Industries Association. Both are avid outdoor enthusiasts, and have been involved in volunteer organizations, including initiation and coordination for the development of the first International Mountain Biking Association (IMBA) affiliated group in central New Mexico (August 1996).

Our specialty is recreational land improvements that increase general awareness of the earth's natural resources and enhance sustainable access to these resources. We are interested in projects that involve any of the following elements: trail design, construction, and maintenance; trailhead facility improvements; campground construction; water management, riparian restoration and erosion control; and secondary road construction. We are comfortable performing work as an independent contractor or working cooperatively with volunteers on joint projects.

Experience

Our professionally trained and educated personnel along with our attention to safety, protection of infrastructure, and environmental sensitivities differentiate us from other "general labor" contractors. Our strength is in projects where customer service and the aesthetic appearance of our finished product are important. We pride ourselves on maintaining a cooperative, partnering relationship with our clients. A few key elements of this approach are the following: we take the time to understand our clients' goals, we plan ahead as much as possible, we communicate frequently to avoid surprises, and we complete work in a professional and high quality manner.

Since being founding in July 2005, Reineke Construction has performed trail design and construction projects for public land managers such as the United States Forest Service, New Mexico State Parks, Santa Fe County, Bernalillo County, the City of El Paso and for many private land owners in New Mexico.

Project Scope

Reineke Construction proposes to build approximately 8500 linear feet of pedestrian use trail in the southern, central, southwestern, and southeastern areas of Hidden Cove Park on City of Holbrook property. Experienced trail professionals will layout, design and construct the trails using sustainable trail construction techniques. A combination of hand-built and machine-built techniques will be used, though the majority of construction will be completed by hand crews. Actual trail routing will be determined in the field in consultation with City of Holbrook representatives and will be aligned to take visitors to key locations of the park while maximizing the water-shedding ability of the trail, thus reducing erosion and maintenance. Rock stairs and other trail-related structures will be built using on-site materials and care will

be taken to avoid disturbance to rocks with petroglyphs or to materials of historic value. Examples of Reineke Construction built rock stairs and structures on pedestrian trails are shown in Figure 2.

Figure 2. Example Rock Stairs Using Native Material



Schedule and Cost

Reineke Construction understands that the proposed trail work needs to be completed before May 27, 2016. Work will be completed by this date as long as a contract is finalized by February 1, 2016.

Cost is \$27,950.00 plus applicable state and local taxes.

Thank you for the opportunity to submit this proposal and please contact us if you have any questions.

Sincerely,

Mark Reineke, PE
505-270-6866

Margie Tatro
505-205-0838

ORDINANCE 15-08

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE
CITY OF HOLBROOK, ARIZONA, AUTHORIZING
THE PURCHASE OF REAL PROPERTY BY THE CITY OF HOLBROOK:
NAMELY PARCEL NUMBERS 109-20-040A, 109-20-040B, 109-20-047, 109-20-052 AND
109-20-067, MORE FULLY DESCRIBED IN EXHIBIT "A" ATTACHED HERETO**

Recitals:

WHEREAS, Max Ortega owns property know as Parcel Numbers 109-20-040A, 109-20-040B, 109-20-047, 109-20-052 and 109-20-067 more fully described in exhibit A; and

WHEREAS, an ordinance is required by the Holbrook City Charter, section 7.05(f) to sell any real property.

ENACTMENTS

NOW, THEREFORE, be it ordained by the Mayor and Council of the City of Holbrook, Arizona, as follows:

SECTION 1. The property more fully described in Exhibit A will be purchased by the City of Holbrook pursuant to a separate agreement to be executed between the parties.

SECTION 2. The City Manager is authorized to sign all documents necessary to effectuate the sale between Max Ortega and the City of Holbrook.

Passed and adopted by the affirmative vote of not less six of the seven persons of the Mayor and the Council of the City of Holbrook, Arizona this _____ day of _____, 2015.

Bobby Tyler, Mayor

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

Approved as to Form:

Sterling T. Solomon, City Attorney

EXHIBIT A ORDINANCE 15-10

<i>109-20-040A</i>	PERKINS ADDN: LOTS 1 THRU 9, BLOCK 105 EXCEPT HWY R/W PER PROJECT #F-027-1-805
<i>109-20-040B</i>	PERKINS ADDN: LOTS 17 THRU 66, BLOCK 105 EXCEPT HWY R/W PER PROJECT #F-027-1-805
<i>109-20-047</i>	PERKINS ADDN: LOTS 1-8 & 16-25 & 42-45, BLOCK 108
<i>109-20-052</i>	PERKINS ADDN: LOTS 28,29,30,40,41,42, BLOCK 108
<i>109-20-067</i>	PERKINS ADDN: LOTS 8,9,10,11,12,13,14, BLOCK 110

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER WALT'S
HARDWARE**

10/08/2015 THRU 10/21/2015

TOTAL **\$1429.76**

Report Criteria:

Invoice.Vendor No = 6240

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/15/2015												
			HOLBROOK TRIBUNE NEWS	6240								
127946	1	Inv	Bids		10/09/2015	16.25	0		.00			10/15
					10/15/2015		No			001-004-5044		
127941	1	Inv	ADVERTISEMENT		10/07/2015	34.13	0		.00			10/15
					10/15/2015		No			001-004-5044		
Total 6240						50.38						
Total 10/15/2015						50.38						

10/15/2015 GL Period Summary

GL Period	Amount
10/15	50.38
	50.38
Grand Total:	50.38

Report GL Period Summary

GL Period	Amount
10/15	50.38
	50.38

Vendor Number Hash: 12480
 Vendor Number Hash - Split: 12480
 Total Number of Invoices: 2
 Total Number of Transactions: 2

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	50.38	.00	50.38
		50.38	.00	50.38

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER HOLBROOK
TRIBUNE**

10/08/2015 THRU 10/21/2015

TOTAL **\$50.38**

Report Criteria:
 Invoice Vendor No = 9700

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/21/2015												
WALT'S HARDWARE				9700								
101515	1	Inv	SUPPLIES		10/15/2015	4.89	0		.00			10/15
					10/21/2015		No			001-005-5026		
101515	2	Inv	SUPPLIES		10/15/2015	618.88	0		.00			10/15
					10/21/2015		No			001-031-5026		
101515	3	Inv	SUPPLIES		10/15/2015	84.20	0		.00			10/15
					10/21/2015		No			001-040-5026		
101515	4	Inv	SUPPLIES		10/15/2015	125.46	0		.00			10/15
					10/21/2015		No			001-048-5026		
101515	5	Inv	SUPPLIES		10/15/2015	50.16	0		.00			10/15
					10/21/2015		No			001-050-5026		
101515	6	Inv	SUPPLIES		10/15/2015	62.10	0		.00			10/15
					10/21/2015		No			001-084-5026		
101515	7	Inv	SUPPLIES		10/15/2015	49.33	0		.00			10/15
					10/21/2015		No			007-087-5026		
101515	8	Inv	SUPPLIES		10/15/2015	42.90	0		.00			10/15
					10/21/2015		No			002-091-5026		
101515	9	Inv	SUPPLIES		10/15/2015	388.12	0		.00			10/15
					10/21/2015		No			002-092-5026		
101515	10	Inv	SUPPLIES		10/15/2015	3.72	0		.00			10/15
					10/21/2015		No			001-099-5026		
Total 101515						1,429.76						
Total 9700						1,429.76						
Total 10/21/2015						1,429.76						

10/21/2015 GL Period Summary

GL Period	Amount
10/15	1,429.76
	1,429.76
Grand Total:	1,429.76

Report GL Period Summary

GL Period	Amount
10/15	1,429.76
	1,429.76