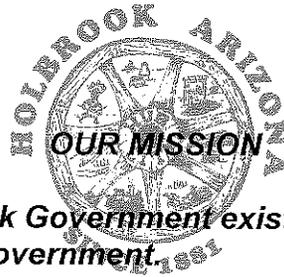


465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK

Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us



The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

NOVEMBER 8, 2011

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) PUBLIC HEARING:
 - A. EPA Brownfields grant in concurrence with Navajo County.(pg3)
 - B. City of Holbrook proposed Sanitation rate increases. (pg, 4)
- 6) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for October 20, 2011 thru November 2, 2011: Documentation for claims is available at City Hall. (pg 6)
 - B. Minutes of the regular meeting held on October 25, 2011.(pg 27)

- 7) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$4229.03
(pg 36)
- 8)
- 8) REPORTS:
 - Mayor:
 - Council Members:
 - Manager:
- 9) OLD BUSINESS:
- 10) NEW BUSINESS:
 - A. Discussion/possible action regarding agreement with Katrina Tafoya for Mexican Dance instruction at the Holbrook Community Building-Manager Alley. (pg 44)
 - B. Resolution 11-12, amending the fees for users of the City's Sanitation services. (pg 47)
 - C. Discussion/possible action regarding bid results for HVAC units at City Hall as a part of the Energy Efficiency Grant-Manager Alley. (pg 49)
- 11) EXECUTIVE SESSION:
 - A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.
- 12) POST EXECUTIVE SESSION:
- 13) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.
- 14) ADJOURNMENT:

Dated this 1st day of November 2011.

Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

NOTICE OF PUBLIC HEARING

A joint public hearing with the City of Holbrook and Navajo County will be held regarding the EPA Brownfields Grant application.

**At the Regular meeting of the
Holbrook City Council
Holbrook City Council Chambers
465 1st Avenue
Holbrook, AZ 86025
November 8, 2011 6:00 p.m.**

For further information regarding this hearing contact Cher Reyes, CMC, CPM, City Clerk/Zoning Administrator at 928-524-6225.

NOTICE OF PUBLIC HEARING AND REGULAR MEETING
OF THE HOLBROOK CITY COUNCIL

Notice is hereby given that the City Council for the City of Holbrook will discuss an increase to existing fees associated with the Sanitation Department, and the operation of the City's Transfer site. The Holbrook City Council will meet on November 8th at 6:00p.m. in the Holbrook Council Chambers, 465 1st Ave, Holbrook, Arizona, for a public hearing and a regular meeting at which time any city taxpayer may appear and be heard in favor of or against any of the proposed rate changes. A copy of the written report and data supporting the rate increase is available for public review and inspection in the City Clerk's Office located at City Hall, 465 1st Ave, Holbrook, Arizona between the hours of 8:00 a.m. - 5:00 p.m., Monday thru Friday, except legal holidays.

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER EXCLUDING
WALT'S HARDWARE**

10/20/2011 THRU 11/02/11

TOTAL

\$121,782.31

Report Criteria:
 Invoice Vendor No = 01-9699

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/26/2011												
AUTO SAFETY HOUSE				1571								
3212990005	1	Inv	PARTS/REPAIRS		10/26/2011 11/09/2011	27.75	2 No		.00		001-085-5024	10/11
LUPHER, RANDALL				7748								
10212011	1	Inv	REIMBURSEMENT		10/21/2011 10/26/2011	73.35	3 Yes		.00		001-060-5045	10/11
HOLBROOK TRIBUNE NEWS				6240								
118356	1	Inv	ADVERTISEMENT		10/21/2011 11/09/2011	15.00	0 No		.00		001-040-5044	10/11
118357	1	Inv	ADVERTISEMENT		10/21/2011 11/09/2011	25.20	0 No		.00		001-004-5044	10/11
Total 6240						40.20						
AIRNAV, LLC				527								
1912718	1	Inv	LISTING RENEWAL		10/25/2011 10/26/2011	50.00	2 No		.00		001-093-5026	10/11
BETTER COMMUNICATIONS CO				2430								
10290	1	Inv	RADIO PARTS		10/10/2011 11/09/2011	245.22	0 No		.00		001-050-5026	10/11
HOLMES, BRENT				6292								
10182011	1	Inv	CAFETERIA		10/18/2011 10/26/2011	559.53	2 No		.00		099-0002529	10/11
ADLERHORST INTERNATIONAL IN.				328								
15604	1	Inv	RE-CERT		10/10/2011 11/09/2011	400.00	3 No		.00		001-050-5045	10/11
BANANA JONS				2177								
11-5785	1	Inv	RENTAL/MAINT		10/19/2011 10/26/2011	272.00	2 No		.00		001-031-5047	10/11
AUTO SAFETY HOUSE				1571								
3212970001	1	Inv	PARTS/REPAIRS		10/24/2011 11/09/2011	1.70	2 No		.00		001-085-5024	10/11
COPPERSTATE BOLT & NUT				3750								
S00003990	1	Inv	SUPPLIES		10/20/2011 11/09/2011	168.20	0 No		.00		001-085-5021	10/11
BRADCO				2590								
170587	1	Inv	OIL		10/19/2011 11/09/2011	856.67	0 No		.00		002-090-5027	10/11
CDW GOVERNMENT INC				3155								
1084531	1	Inv	EQUIPMENT		10/18/2011 11/09/2011	1,814.73	1 No		.00		001-001-5071	10/11

R Column: Y = Recurring Payment

Vendor Name		Vendor No		Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	R
Invoice No	Seq Type	Description	Inventory No								
NORTHERN SAFETY CO.		9004									
14630201019	1 Inv	SAFETY SUPPLIES		10/20/2011	73.23	4	11/04/2011	.00			10/11
				11/09/2011		No				002-090-5026	
Total 10/26/2011					<u>4,582.58</u>						

10/26/2011 GL Period Summary

GL Period	Amount
10/11	<u>4,582.58</u>
	<u>4,582.58</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/27/2011												
UNISOURCE ENERGY SERVICES				3380								
10242011	1	Inv	UTILITIES		10/24/2011	37.85	0		.00			10/11
					11/02/2011		No			001-031-5048		
10242011	2	Inv	UTILITIES		10/24/2011	17.42	0		.00			10/11
					11/02/2011		No			001-014-5048		
10242011	3	Inv	UTILITIES		10/24/2011	21.73	0		.00			10/11
					11/02/2011		No			001-020-5048		
10242011	4	Inv	UTILITIES		10/24/2011	23.87	0		.00			10/11
					11/02/2011		No			001-031-5048		
10242011	5	Inv	UTILITIES		10/24/2011	30.75	0		.00			10/11
					11/02/2011		No			001-050-5048		
10242011	6	Inv	UTILITIES		10/24/2011	27.07	0		.00			10/11
					11/02/2011		No			001-031-5048		
Total 10242011						158.69						
Total 3380						158.69						
Total 10/27/2011						158.69						

10/27/2011 GL Period Summary

GL Period	Amount
10/11	158.69
	158.69

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/28/2011												
MOHAVE ENVIRONMENTAL LAB				8270								
56460	1	Inv	TESTING		09/28/2011	3,105.00	0		.00			10/11
					11/09/2011		No			002-091-5041		
56650	1	Inv	TESTING		10/15/2011	20.00	0		.00			10/11
					11/09/2011		No			002-091-5041		
56650	2	Inv	TESTING		10/15/2011	250.00	0		.00			10/11
					11/09/2011		No			002-092-5041		
Total 56650						270.00						
Total 8270						3,375.00						
NORTHERN SAFETY CO.				9004								
14466101010	1	Inv	GLOVES		10/19/2011	137.06	4	11/03/2011	2.40			10/11
					11/09/2011		No			007-087-5023		
14466101010	2	Inv	GLOVES		10/19/2011	137.07	4	11/03/2011	2.40			10/11
					11/09/2011		No			002-091-5023		
Total P314466101010						274.13						
Total 9004						274.13						
ARIZONA DEPT ECONOMIC SECURITY				1170								
09302011	1	Inv	UNEMPLOYMENT		10/21/2011	55.82	0		.00			10/11
					10/28/2011		No			001-004-5019		
09302011	2	Inv	UNEMPLOYMENT		10/21/2011	2,400.00	0		.00			10/11
					10/28/2011		No			001-050-5019		
Total 09302011						2,455.82						
Total 1170						2,455.82						
FUTURE TIRE, INC.				5241								
22349,22351	1	Inv	TIRES, REPAIRS		10/19/2011	340.44	2		.00			10/11
					11/09/2011		No			001-050-5024		
A.P.S.				70								
10182011	1	Inv	UTILITIES		10/18/2011	591.10	0		.00			10/11
					11/02/2011		No			001-060-5048		
10182011	2	Inv	UTILITIES		10/18/2011	9,686.05	0		.00			10/11
					11/02/2011		No			002-091-5048		
10182011	3	Inv	UTILITIES		10/18/2011	11,314.04	0		.00			10/11
					11/02/2011		No			002-092-5048		
10182011	4	Inv	UTILITIES		10/18/2011	2,246.82	0		.00			10/11
					11/02/2011		No			001-031-5048		
10182011	5	Inv	UTILITIES		10/18/2011	1,694.79	0		.00			10/11
					11/02/2011		No			001-050-5048		
10182011	6	Inv	UTILITIES		10/18/2011	376.80	0		.00			10/11
					11/02/2011		No			001-093-5048		
10182011	7	Inv	UTILITIES		10/18/2011	1,233.41	0		.00			10/11
					11/02/2011		No			007-087-5048		
10182011	8	Inv	UTILITIES		10/18/2011	328.10	0		.00			10/11
					11/02/2011		No			001-040-5048		
10182011	9	Inv	UTILITIES		10/18/2011	91.59	0		.00			10/11

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10182011	10	Inv	UTILITIES	11/02/2011 10/18/2011	1,003.04	No 0		.00	002-090-5048		10/11
10182011	11	Inv	UTILITIES	11/02/2011 10/18/2011	146.34	No 0		.00	001-099-5048		10/11
10182011	12	Inv	UTILITIES	11/02/2011 10/18/2011	456.35	No 0		.00	001-085-5048		10/11
10182011	13	Inv	UTILITIES	11/02/2011 10/18/2011	561.44	No 0		.00	001-004-5048		10/11
10182011	14	Inv	UTILITIES	11/02/2011 10/18/2011	171.80	No 0		.00	001-014-5048		10/11
10182011	15	Inv	UTILITIES	11/02/2011 10/18/2011	934.55	No 0		.00	001-084-5048		10/11
Total 10182011					30,836.22						
Total 70					30,836.22						
Total 10/28/2011					37,281.61						

10/28/2011 GL Period Summary

GL Period	Amount
10/11	37,281.61
	<u>37,281.61</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/31/2011												
FUTURE TIRE, INC.				5241								
W22413	1	Inv	TIRES		10/31/2011	243.25	2		.00			10/11
					11/09/2011		No			002-091-5024		
W22390	1	Inv	REPAIRS		10/27/2011	15.00	2		.00			10/11
					11/09/2011		No			001-050-5024		
W22383	1	Inv	REPAIRS		10/26/2011	45.00	2		.00			10/11
					11/09/2011		No			002-091-5024		
Total 5241						303.25						
HOME DEPOT				6310								
10282011	1	Inv	SUPPLIES		10/28/2011	54.05	2		.00			10/11
					11/09/2011		No			002-091-5022		
10282011	2	Inv	SUPPLIES		10/28/2011	54.05	2		.00			10/11
					11/09/2011		No			002-092-5022		
Total 10282011						108.10						
Total 6310						108.10						
A-1 GLASS & MIRROR				13								
S52938	1	Inv	REPAIRS		10/07/2011	75.00	2		.00			10/11
					11/09/2011		No			001-020-5058		
DANA KEPNER CO.				4071								
4411926-00	1	Inv	SUPPLIES		10/26/2011	394.37	1		.00			10/11
					11/09/2011		No			002-091-5026		
FRONTIER COM LONG DISTANCE				3353								
3593186	1	Inv	UTILITIES		10/20/2011	15.80	2		.00			10/11
					11/02/2011		No			001-004-5048		
3593186	2	Inv	UTILITIES		10/20/2011	60.79	2		.00			10/11
					11/02/2011		No			001-050-5048		
3593186	3	Inv	UTILITIES		10/20/2011	7.07	2		.00			10/11
					11/02/2011		No			001-084-5048		
3593186	4	Inv	UTILITIES		10/20/2011	7.60	2		.00			10/11
					11/02/2011		No			001-004-5048		
3593186	5	Inv	UTILITIES		10/20/2011	2.42	2		.00			10/11
					11/02/2011		No			007-087-5048		
3593186	6	Inv	UTILITIES		10/20/2011	.46	2		.00			10/11
					11/02/2011		No			001-031-5048		
3593186	7	Inv	UTILITIES		10/20/2011	13.41	2		.00			10/11
					11/02/2011		No			001-020-5048		
3593186	8	Inv	UTILITIES		10/20/2011	1.90	2		.00			10/11
					11/02/2011		No			002-092-5048		
Total 3593186						109.45						
Total 3353						109.45						
Total 10/31/2011						990.17						

<u>GL Period</u>	<u>Amount</u>
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10/31/2011 GL Period Summary

<u>GL Period</u>	<u>Amount</u>
10/11	990.17
	<u>990.17</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
11/1/2011												
AZ DEPT OF REVENUE - UTIL. TAX				1830								
11012011	1	Inv	UTILITIES TAX		11/01/2011	3,565.03	0		.00			
					11/02/2011		No				002-0002460	11/11
PENWORTHY				9433								
513445	1	Inv	BOOKS		10/19/2011	944.61	1		.00			
					11/09/2011		No				001-020-5026	11/11
NAVAJO COUNTY INFORMATION TECH				8722								
12-00000011	1	Inv	INTERNET SERVICE		10/28/2011	900.00	0		.00			
					11/09/2011		No				001-020-5048	11/11
BRADCO				2590								
170938	1	Inv	FUEL		10/31/2011	1,962.51	0		.00			
					11/09/2011		No				001-040-5027	11/11
Total 11/1/2011						<u>7,372.15</u>						

11/01/2011 GL Period Summary

GL Period	Amount
11/11	<u>7,372.15</u>
	<u>7,372.15</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
11/2/2011												
LEXIS-NEXIS (ACCURINT)			169									
23	1	Inv	BACKGROUND CHECKS		11/01/2011	50.00	2		.00			11/11 Y
					11/01/2011		No			001-004-5041		
23	2	Inv			11/01/2011	.00	2		.00			11/11 Y
					11/01/2011		No					
23	3	Inv			11/01/2011	.00	2		.00			11/11 Y
					11/01/2011		Yes					
Total 23						50.00						
Total 169						50.00						
BETTER COMMUNICATIONS CO			2430									
7012069	1	Inv	Radio Contract		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			001-004-5047		
7012069	2	Inv	Radio contract		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			001-031-5047		
7012069	3	Inv	Radio Contract		11/01/2011	529.90	0		.00			11/11 Y
					11/01/2011		No			001-050-5047		
7012069	4	Inv	Radio Contract		11/01/2011	312.63	0		.00			11/11 Y
					11/01/2011		No			001-060-5047		
7012069	5	Inv	Radio Contract		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			001-084-5047		
7012069	6	Inv	Radio Contract		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			001-085-5047		
7012069	7	Inv	Radio Contract		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			002-090-5047		
7012069	8	Inv	Radio Contract		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			002-091-5047		
7012069	9	Inv	Radio Contract		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			002-092-5047		
7012069	10	Inv	Radio Contract		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			001-040-5047		
7012069	11	Inv	Radio Contract		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			007-087-5047		
Total 7012069						842.53						
Total 2430						842.53						
CABLE ONE			2940									
10012067	1	Inv	UTILITIES		11/01/2011	49.00	0		.00			11/11 Y
					11/01/2011		No			001-060-5048		
10012067	2	Inv	UTILITIES		11/01/2011	105.95	0		.00			11/11 Y
					11/01/2011		No			001-050-5048		
10012067	3	Inv	UTILITIES		11/01/2011	.00	0		.00			11/11 Y
					11/01/2011		No			001-093-5048		
10012067	4	Inv	UTILITIES		11/01/2011	49.00	0		.00			11/11 Y
					11/01/2011		No			001-050-5048		
10012067	5	Inv	UTILITIES		11/01/2011	207.95	0		.00			11/11 Y
					11/01/2011		No			001-004-5048		

Invoice No	Seq	Vendor Name	Vendor No	Type	Description	Inv Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	R
					Inventory No	Due Date		1099				GL Acct	
Total 10012067							411.90						
Total 2940							411.90						
CYBERTRAILS			3960										
7312055	1	Inv			EMAIL AND BACKUP	11/01/2011	254.06	2		.00			
						11/01/2011		No			001-004-5047		11/11 Y
7312055	2	Inv				11/01/2011	.00	2		.00			11/11 Y
						11/01/2011		No					
Total 7312055							254.06						
Total 3960							254.06						
IKON FINANCIAL SERVICES			6503										
9012067	1	Inv			COPIER LEASE	11/01/2011	.00	3		.00			
						11/01/2011		No			001-004-5049		11/11 Y
9012067	2	Inv			COPIER MAINTENANCE C	11/01/2011	.00	3		.00			11/11 Y
						11/01/2011		No			001-050-5047		
Total 9012067							.00						
Total 6503							.00						
NAVAJO COUNTY HISTORICAL			8720										
106	1	Inv			CONTRIBUTION	11/01/2011	2,400.00	0		.00			
						11/01/2011		No			001-014-5057		11/11 Y
BROWN & BROWN LAW OFFICE			2690										
24779	1	Inv			PROFESSIONAL SERVICE	10/27/2011	959.38	0		.00			11/11
						11/09/2011		Yes			002-091-5041		
VERIZON WIRELESS			530										
1024045321	1	Inv			UTILITIES	10/21/2011	40.84	0		.00			
						11/03/2011		No			001-031-5048		11/11
1024045321	2	Inv			UTILITIES	10/21/2011	40.49	0		.00			11/11
						11/03/2011		No			002-091-5048		
1024045321	3	Inv			UTILITIES	10/21/2011	40.50	0		.00			11/11
						11/03/2011		No			002-092-5048		
1024045321	4	Inv			UTILITIES	10/21/2011	41.63	0		.00			11/11
						11/03/2011		No			001-093-5048		
1024045321	5	Inv			UTILITIES	10/21/2011	55.11	0		.00			11/11
						11/03/2011		No			001-060-5048		
1024045321	6	Inv			UTILITIES	10/21/2011	224.01	0		.00			11/11
						11/03/2011		No			001-050-5048		
1024045321	7	Inv			UTILITIES	10/21/2011	71.66	0		.00			11/11
						11/03/2011		No			001-085-5048		
1024045321	8	Inv			UTILITIES	10/21/2011	38.94	0		.00			11/11
						11/03/2011		No			001-040-5048		
1024045321	9	Inv			UTILITIES	10/21/2011	41.28	0		.00			11/11
						11/03/2011		No			007-087-5048		
1024045321	10	Inv			UTILITIES	10/21/2011	59.69	0		.00			11/11
						11/03/2011		No			001-004-5048		
1024045321	11	Inv			UTILITIES	10/21/2011	58.55	0		.00			11/11

R Column: Y = Recurring Payment

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
1024045321	12	Inv	UTILITIES		11/03/2011 10/21/2011 11/03/2011	55.11	No 0 No		.00		002-090-5048 001-004-5048	11/11
Total 1024045321						767.81						
Total 530						767.81						
Total 11/2/2011						5,685.68						

11/02/2011 GL Period Summary

GL Period	Amount
11/11	5,685.68
	<u>5,685.68</u>
Grand Total:	<u>56,070.88</u>

Report GL Period Summary

GL Period	Amount
10/11	43,013.05
11/11	13,057.83
	<u>56,070.88</u>

Vendor Number Hash: 169015
 Vendor Number Hash - Split: 287811
 Total Number of Invoices: 40
 Total Number of Transactions: 99

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	49,945.18	.00	49,945.18
1	NET 20	3,153.71	.00	3,153.71
2	NET 7	2,151.28	.00	2,151.28
3	IMMEDIATELY	473.35	.00	473.35
4	2% 15TH, NET 30	347.36	4.80	342.56
		<u>56,070.88</u>	4.80	<u>56,066.08</u>

Report Criteria:

Invoice.Vendor No = 9701-99999

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/20/2011												
WELLS FARGO REMITTANCE CENTER 20946												
10132011	1	Inv	PARTS		10/13/2011	156.33	0		.00			10/11
					10/26/2011		No				001-031-5026	
Total 10/20/2011						156.33						

10/20/2011 GL Period Summary

GL Period	Amount
10/11	156.33
	156.33

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/26/2011												
GATEWAY COMMUNITY COLLEGE			21354									
CASSIDY	1	Inv	EXAMINATION FEES		10/26/2011	87.00	0		.00			10/11
					11/16/2011		No			002-091-5045		
O'REILLY AUTO PARTS			21622									
2652145574	1	Inv	PARTS		10/19/2011	226.41	0		.00			10/11
					11/09/2011		No			001-050-5024		
SAFEWAY, INC * 3189			10510									
10212011	1	Inv	RESALE		10/21/2011	98.67	0		.00			10/11
					10/26/2011		No			001-040-5029		
GATEWAY COMMUNITY COLLEGE			21354									
10242011	1	Inv	EXAMINATION FEES		10/24/2011	87.00	0		.00			10/11
					11/16/2011		No			002-091-5045		
WELLS FARGO REMITTANCE CENTER			20946									
10212011	1	Inv	TRAVEL		10/21/2011	671.30	0		.00			10/11
					10/26/2011		No			001-060-5045		
ADVANCED INFOR SYSTEMS			21240									
8843	1	Inv	UTILITY BILLING		10/24/2011	59.89	0		.00			10/11
					10/26/2011		No			002-090-5042		
8843	2	Inv	UTILITY BILLING		10/24/2011	59.89	0		.00			10/11
					10/26/2011		No			002-091-5042		
8843	3	Inv	UTILITY BILLING		10/24/2011	59.90	0		.00			10/11
					10/26/2011		No			002-092-5042		
Total 8843						179.68						
Total 21240						179.68						
COPIER PROGRAM DIVISION			21479									
31800161-25	1	Inv	COPIER LEASE		09/06/2011	346.82	0		.00			10/11
					10/26/2011		No			001-004-5047		
MATT, CHRISTOPHER IAN			21771									
128907	1	Inv	DEPOSIT REFUND		10/21/2011	32.23	0		.00			10/11
					10/26/2011		No			002-0002520		
QUALITY READY MIX-CEMEX			9955									
9422480524	1	Inv	CONCRETE		10/17/2011	412.34	8	11/01/2011	3.85			10/11
					10/26/2011		No			007-087-5026		
9422487706	1	Inv	CONCRETE		10/19/2011	5,753.44	8	11/03/2011	52.78			10/11
					10/26/2011		No			007-087-5026		
9422480525	1	Inv	CONCRETE		10/19/2011	3,689.97	8	11/03/2011	33.82			10/11
					10/26/2011		No			007-087-5026		
Total 9955						9,855.75						
TATE'S AUTO CENTER			11670									
8585	1	Inv	PARTS		10/17/2011	24.11	0		.00			10/11
					11/09/2011		No			002-091-5024		

Vendor Name	Vendor No	Invoice No	Seq	Type	Description	Inventory No	Inv Date	Due Date	Total Cost	Term	Disc Date	Disc Amt	PO Number	GL Per	GL Acct	R
O'REILLY AUTO PARTS	21622	2652-145435	1	Inv	SUPPLIES		10/18/2011	11/09/2011	57.20	0		.00				10/11
										No			001-085-5021			
TATE'S AUTO CENTER	11670	65268	1	Inv	REPAIRS		10/17/2011	11/09/2011	350.94	0		.00				10/11
										No			001-050-5024			
SOUTHWEST TRANSMISSION	11120	11366	1	Inv	PARTS		10/14/2011	11/09/2011	54.53	0		.00				10/11
										No			001-050-5024			
MCCLELLAN, MARGARET	21779	10192011	1	Inv	SUPPLIES		10/19/2011	10/26/2011	75.13	0		.00				10/11
										No			007-087-5026			
TARGET SPEC. PRODUCTS	11650	1424007	1	Inv	CHEMICALS		10/06/2011	11/09/2011	379.59	0		.00				10/11
										No			001-040-5026			
UNIVERSAL POLICE SUPPLY CO.	12400	118478	1	Inv	UNIFORMS		10/05/2011	11/09/2011	174.88	2		.00				10/11
										No			001-050-5023			
LARSON REPAIR	20841	2351	1	Inv	GLASS		10/24/2011	10/26/2011	25.00	0		.00				10/11
										No			002-091-5024			
RDO EQUIPMENT CO	10080	P39317	1	Inv	PARTS		10/21/2011	11/09/2011	89.61	2		.00				10/11
										No			001-040-5024			
Total 10/26/2011									12,815.85							

10/26/2011 GL Period Summary

GL Period	Amount
10/11	12,815.85
	<u>12,815.85</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/27/2011												
QUALITY READY MIX-CEMEX												
9422516904	1	Inv	CONCRETE	9955	10/25/2011 11/02/2011	6,758.89	8 No	11/09/2011	62.01			10/11 007-087-5026
Total 10/27/2011						<u>6,758.89</u>						

10/27/2011 GL Period Summary

GL Period	Amount
10/11	<u>6,758.89</u>
	<u><u>6,758.89</u></u>

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/28/2011											
WELLS FARGO REMITTANCE CENTER			20946								
WMH-8014246	1	Inv	EQUIPMENT	10/13/2011 11/02/2011	1,599.00	0 No		.00		001-031-5071	10/11
VALLEY TRUCK & TRAILER SERVICE			21321								
234637	1	Inv	PARTS	10/21/2011 11/09/2011	1,836.21	0 No		.00		002-090-5024	10/11
QUALITY READY MIX-CEMEX			9955								
9422524611	1	Inv	CONCRETE	10/25/2011 11/02/2011	2,459.98	8 No	11/09/2011	22.55		007-087-5026	10/11
TIFCO INDUSTRIES			12040								
70719753	1	Inv	PARTS	10/13/2011 11/09/2011	332.70	0 No		.00		001-050-5024	10/11
QUILL OFFICE PRODUCTS			9990								
7474025	1	Inv	SUPPLIES	10/18/2011 11/09/2011	242.44	0 No		.00		001-050-5021	10/11
7474025	2	Inv	SUPPLIES	10/18/2011 11/09/2011	64.33	0 No		.00		001-004-5021	10/11
Total 7474025					306.77						
7411797	1	Inv	SUPPLIES	10/14/2011 11/09/2011	54.21	0 No		.00		001-085-5021	10/11
7411797	2	Inv	SUPPLIES	10/14/2011 11/09/2011	63.56	0 No		.00		002-091-5021	10/11
7411797	3	Inv	SUPPLIES	10/14/2011 11/09/2011	108.58	0 No		.00		002-092-5021	10/11
Total 7411797					226.35						
Total 9990					533.12						
Total 10/28/2011					6,761.01						

10/28/2011 GL Period Summary

GL Period	Amount
10/11	6,761.01
	<u>6,761.01</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/31/2011												
9422532131	1	Inv	QUALITY READY MIX-CEMEX CONCRETE	9955	10/27/2011 11/02/2011	3,689.98	8 No	11/11/2011	33.82		007-087-5026	10/11
2652-146503	1	Inv	O'REILLY AUTO PARTS PARTS	21622	10/27/2011 11/09/2011	22.15	0 No		.00		002-091-5024	10/11
2652-146401	1	Inv	O'REILLY AUTO PARTS PARTS	21622	10/26/2011 11/09/2011	25.29	0 No		.00		001-050-5024	10/11
Total 21622						47.44						
SEPT11	1	Inv	AMRRP - WORKERS' COMP FUND WORKMAN'S COMP	20892	10/26/2011 11/09/2011	19,581.00	0 No		.00		099-0002360	10/11
10132011	1	Inv	REAL AZ DEVELOPMENT COUNCIL MEMBERSHIP	21780	10/13/2011 11/09/2011	2,000.00	0 No		.00		001-004-5043	10/11
10312011	1	Inv	ALBERT HOLLER & ASSOCIATES AUDITING SERVICES	21271	10/31/2011 11/09/2011	2,000.00	0 No		.00		001-004-5041	10/11
155302	1	Inv	PARKER, RACHAEL ELIZABETH DEPOSIT REFUND	21781	10/28/2011 11/09/2011	112.15	0 No		.00		002-0002520	10/11
1434	1	Inv	GLOVEDADDY, LLC GLOVES	21782	10/20/2011 11/09/2011	405.60	0 No		.00		001-050-5021	10/11
Total 10/31/2011						27,836.17						

10/31/2011 GL Period Summary

GL Period	Amount
10/11	27,836.17
	<u>27,836.17</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
11/1/2011												
QUALITY READY MIX-CEMEX				9955								
9422540674	1	Inv	CONCRETE		10/28/2011 11/02/2011	3,965.97	8 No	11/12/2011	36.38		007-087-5026	11/11
SAM'S CLUB 6604				10530								
10-31-2011	1	Inv	SUPPLIES		10/31/2011 11/09/2011	208.48	0 No		.00		001-031-5026	11/11
10-31-2011	2	Inv	SUPPLIES		10/31/2011 11/09/2011	10.13	0 No		.00		001-004-5021	11/11
10-31-2011	3	Inv	SUPPLIES		10/31/2011 11/09/2011	7.44	0 No		.00		001-050-5026	11/11
Total 10-31-2011						226.05						
Total 10530						226.05						
WELZ, DON				21677								
2559.03	1	Inv	REFUND UTILITIES CREDIT		10/31/2011 11/02/2011	25.78	0 No		.00		002-0001361	11/11
PRECISION ELECTRIC				21262								
1-062418	1	Inv	PUMP		10/24/2011 11/09/2011	229.68	0 No		.00		002-092-5026	11/11
CONLEY, FREDRICA A.				21783								
1751.11	1	Inv	DEPOSIT REFUND		10/31/2011 11/02/2011	64.78	0 No		.00		002-0002520	11/11
Total 11/1/2011						4,512.26						

11/01/2011 GL Period Summary

GL Period	Amount
11/11	4,512.26
	<u>4,512.26</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
11/2/2011												
ARIZONA PUBLIC SERVICE			21025									
50	1	Inv	STREETLIGHT AGREEMENT		11/01/2011 11/01/2011	566.46	0 No		.00	007-087-5048	11/11	Y
MOUNTAIN HIGH WATER, LLC			21154									
7012048	1	Inv	MONTHLY LEASE PAYMENT		11/01/2011 11/01/2011	1,350.00	0 No		.00	001-040-5047	11/11	Y
U.S. POSTMASTER			21221									
32	1	Inv	UTILITY BILLING		11/01/2011 11/01/2011	200.00	0 No		.00	002-090-5042	11/11	Y
32	2	Inv	UTILITY BILLING		11/01/2011 11/01/2011	200.00	0 No		.00	002-091-5042	11/11	Y
32	3	Inv	UTILITY BILLING		11/01/2011 11/01/2011	200.00	0 No		.00	002-092-5042	11/11	Y
Total 32						600.00						
Total 21221						600.00						
ADT SECURITY SERVICES			21275									
10143	1	Inv	SECURITY SERVICES		11/01/2011 11/01/2011	46.75	0 No		.00	001-004-5049	11/11	Y
YESCO			21716									
3	1	Inv	MAINTENANCE		11/01/2011 11/01/2011	265.00	0 No		.00	001-014-5057	11/11	Y
QUALITY READY MIX-CEMEX			9955									
9422532130	1	Inv	AB		10/03/2011 11/02/2011	1,430.19	8 No	10/18/2011	13.11	007-087-5026	11/11	
QUILL OFFICE PRODUCTS			9990									
7647959	1	Inv	SUPPLIES		10/26/2011 11/09/2011	109.74	0 No		.00	001-001-5021	11/11	
7658976	1	Inv	SUPPLIES		10/26/2011 11/09/2011	43.90	0 No		.00	001-001-5021	11/11	
Total 9990						153.64						
QUALITY READY MIX-CEMEX			9955									
9422550941	1	Inv	CONCRETE		10/31/2011 11/03/2011	2,458.88	8 No	11/15/2011	22.55	007-087-5026	11/11	
Total 11/2/2011						6,870.92						

11/02/2011 GL Period Summary

GL Period	Amount
-----------	--------

GL Period	Amount
11/11	6,870.92
	<u>6,870.92</u>
Grand Total:	<u>65,711.43</u>

Report GL Period Summary

GL Period	Amount
10/11	54,328.25
11/11	11,383.18
	<u>65,711.43</u>

Vendor Number Hash: 830309
 Vendor Number Hash - Split: 966261
 Total Number of Invoices: 50
 Total Number of Transactions: 59

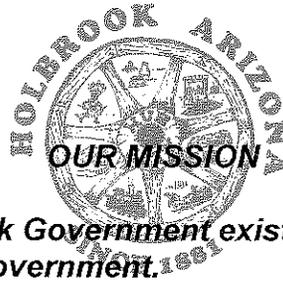
TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	34,827.30	.00	34,827.30
2	NET 7	264.49	.00	264.49
8	1% 15TH, NET 30TH	30,619.64	280.87	30,338.77
		<u>65,711.43</u>	<u>280.87</u>	<u>65,430.56</u>

Report Criteria:
 Invoice.Vendor No = 9701-99999

465 First Avenue
P.O. Box 970
Holbrook, AZ 86025

CITY OF HOLBROOK

Telephone: (928) 524-6225
Fax: (928) 524-2159
holbrookcity@ci.holbrook.az.us



The City of Holbrook Government exists to provide ethical and responsible local government.

AGENDA

REGULAR CITY COUNCIL MEETING

October 25, 2011

6:00 P.M.

Pursuant to ARS 38-431.02, notice is hereby given to the Holbrook City Council, and to the general public, that a meeting, which is open to the public, will be held on above-mentioned date, in the City Council Chambers, at 465 First Avenue, Holbrook, Arizona. Some of the members of the City Council may choose to participate in this meeting telephonically. The City Council may adjourn into executive session, which will not be open to the public, to discuss certain matters in accordance with ARS 38-431.03.

The items on the following agenda are for discussion or consideration and possible action:

- 1) CALL TO ORDER:
- 2) ROLL CALL:
- 3) PLEDGE OF ALLEGIANCE/INVOCATION:
- 4) PUBLIC ANNOUNCEMENTS AND PRESENTATIONS (Please limit to 10 minutes).
- 5) PUBLIC HEARING: EPA Brownfields grant
- 6) CALL TO THE AUDIENCE:
The City Council welcomes public comment at this time only for items listed on this Agenda. There is a five minute time limit per citizen.
- 6) CONSENT AGENDA
 - A. Claims/payment approval for October 6, 2011 thru October 19, 2011: Documentation for claims is available at City Hall.
 - B. Minutes of the regular meeting held on October 11, 2011.
 - C. Minutes of the regular meeting held on May 24, 2011.
- 7) CLAIMS/PAYMENT APPROVAL FOR WALT'S HARDWARE: \$3519.33

8) REPORTS:

Mayor:

Council Members:

Manager:

9) OLD BUSINESS:

10) NEW BUSINESS:

- A. Discussion/possible action regarding request to expend an amount not to exceed \$6843.00 to Precision Electric for rebuild of Romero Lift Station back up pump-Manager Alley.
- B. Resolution 11-09, authorizing the City to participate as a coalition partner in a Brownfield's Grant application with the City of Flagstaff.
- C. Discussion/possible action regarding a grant application to the Governor's Office of Highway Safety for portable breath test devices-Manager Alley.
- D. Discussion/possible action regarding a grant application to the Governor's Office of Highway Safety for speed detection devices-Manager Alley.
- F. Discussion/possible action regarding an agreement for use of City property by ICS Strategic Partners, DBA Operation 29:11-Manager Alley.
- G. Discussion/possible action regarding an agreement for the use of property owned by the American Legion by the City of Holbrook for a public ball field-Manager Alley.

11) EXECUTIVE SESSION:

- A. Per ARS 38-431.03(A) (3), the Council may adjourn into executive session for discussion or consultation or legal advice with the City Attorney for any item listed on the agenda.

12) POST EXECUTIVE SESSION:

13) CALL TO THE AUDIENCE:

The City Council welcomes public comment at this time for items not listed on this Agenda. There is a three minute time limit per citizen.

14) ADJOURNMENT:

Dated this 18th day of October 2011.


Cher Reyes, CMC, CPM, City Clerk

According to the Arizona Open Meeting Law, the City Council may only discuss matters listed on the City Council agenda. Matters discussed by the public during public appearances cannot be discussed by the City Council unless they are specifically listed on this agenda. Speaker's visual aids or recorded tapes are not allowed. Members of the public shall refrain from making personal, impertinent or slanderous remarks and from becoming boisterous while addressing the City Council or while attending the meeting. Unauthorized remarks from the audience, clapping, stomping of feet, yelling or any similar demonstrations are also prohibited. Violations of these rules may result in

removal from the City Council meeting. Individual members of the public body may respond to criticism made by those who have addressed the public body.

1
2 MINUTES OF THE REGULAR MEETING OF THE
3 HOLBROOK CITY COUNCIL HELD ON OCTOBER 25, 2011
4

5 CALL TO ORDER:
6

7 Mayor Hill called the meeting to order at 6:00 p.m.

8 ROLL CALL:

9 Mayor Jeff Hill, Vice-Mayor Charles Haussman, Councilmember's Richard Peterson,
10 and Phil Cobb. Councilmember Carlisle was absent and excused due to family
11 obligations. Councilmember Tyler was absent and excused due to work duties.

12 Councilmember Maxwell was absent and excused due to illness.

13 PLEDGE OF ALLEGIANCE/INVOCATION:

14 Chief of Police Mark Jackson led the pledge of allegiance and Mayor Hill gave the
15 invocation.

16 CITY STAFF:

17 City Manager Ray Alley, Finance Director Randall Sullivan, Chief of Police Mark
18 Jackson and City Clerk Cher Reyes.

19 CEREMONIALS/ANNOUNCEMENTS/PRESENTATION:

20 PETITIONS FROM THE PUBLIC:

21 PUBLIC HEARING:

22 Councilmember Cobb made a motion to open the public hearing. Vice-Mayor
23 Haussman seconded and the hearing was opened at 6:03 p.m. City Clerk Reyes
24 presented the background on the Brownfields Coalition Grant. The U.S. Environmental
25 Protection Agency (EPA) annually awards approximately \$75 million in grants to fund
26 assessment and cleanup of properties that are idle or underdeveloped due to either real

1 or perceived contamination, also known as "Brownfields" properties. One relatively new
2 Brownfields grant is the Coalition grant, which is a Community-Wide Assessment grant
3 awarded to a partnership of three or more local governments. One of the Coalition
4 entities serves as the lead member and is responsible for management duties, such as
5 EPA reporting, consultant contracting, and grants oversight. The maximum funding
6 available for the Coalition grant is \$1,000,000, which is split equitably among coalition
7 partners. Grant awards will be announced in the spring of 2012 with funds being made
8 available in October 2012. The City of Flagstaff is actively pursuing communities along
9 the Highway 66 corridor to be coalition partners. Coalition partners can leverage the
10 City of Flagstaff's experience for their own benefit and expend little resources
11 submitting the grant. The cost to coalition partners will be limited to the level of effort
12 necessary to provide the consultants with the information necessary to complete the
13 grant application as quickly as possible. The coalition partners will agree on a tentative
14 distribution of the grant funds prior to submittal of the grant application For this grant
15 cycle (FY 2012), the grant guidelines have been released and the deadline for the
16 submittal of the grant application is November 28th, 2011. Therefore, the City of
17 Flagstaff requests a commitment from perspective coalition members by Friday October
18 7th in order to get the application process started. Joe Holmes from ATC explained the
19 grant process to the Council. Mr. Holmes stated that two public hearings needed to be
20 held and the next one for the City of Holbrook will be November 8, 2011. Public hearing
21 was closed at 6:07 p.m.

22 CONSENT AGENDA

23 Vice-Mayor Haussman made a motion to approve the items on the consent agenda.

1 A. Claims/payment approval for October 6, 2011 thru October 19, 2011.

2 B. Minutes of the regular meeting held on October 11, 2011.

3 C. Minutes of the regular meeting held on May 24, 2011.

4 Councilmember Cobb seconded and the motion carried unanimously.

5

6 CLAIMS/PAYMENT APPROVAL FOR: Walt's Hardware:

7 This item was tabled due to the lack of a quorum if Mayor Hill recused himself.

8 SUMMARY OF CURRENT EVENTS:

9 Mayor:

10 Councilmembers:

11 1. Councilmember Cobb thanked the Route 66 Car Club for their donation.

12 2. Councilmember Cobb announced that the Court House would be giving
13 haunting tours for Halloween.

14 3. Councilmember Cobb reminded everyone of the Halloween event at the
15 Elks Lodge on October 31.

16 Manager's Report:

17 1. Manager Alley reported that 300 foot of roadway is complete in Clearview
18 Heights.

19 2. Manager Alley reported that a voluntary abatement of a mobile home on 3rd
20 Street and Florida will start tomorrow.

21 3. Manager Alley reported that the land for Summit closed escrow today.

22 4. Manager Alley reported that Navajo County Supervisor J.R. DeSpain has
23 requested a volunteer from the City for the redistricting meetings. Vice-Mayor
24 Haussman volunteered.

1 OLD BUSINESS:

2 NEW BUSINESS:

3 A. Manager Alley requested to be allowed to expend funds not to exceed
4 \$6843.00 to Precision Electric to rebuild the backup pump for the
5 Romero Lift Station. Vice-Mayor Haussman asked how long it has been
6 since it was rebuilt. Manager Alley stated that he did not know the
7 answer but would get back to Council with this information.
8 Councilmember Cobb made a motion to approve the rebuild of the pump
9 in the amount not to exceed \$6843.00. Vice-Mayor Haussman
10 seconded and the motion carried unanimously.

11 B. Vice-Mayor Haussman presented Resolution 11-09 captioned as
12 follows:

13 **A RESOLUTION OF THE COUNCIL OF THE CITY OF HOLBROOK, ARIZONA**
14 **AUTHORIZING THE CITY TO PARTICIPATE AS A COALITION PARTNER IN**
15 **A BROWNFIELDS GRANT APPLICATION WITH THE CITY OF FLAGSTAFF**
16
17

18 Vice-Mayor Haussman made a motion to approve the resolution.
19 Councilmember Cobb seconded and the motion carried unanimously.

20 C. Chief of Police Mark Jackson requested to be allowed to enter into a
21 grant agreement with the Governor's Office of Highway Safety for the
22 purchase of replacement intoxilizers which are carried by the Officers in
23 the field. Chief Jackson stated that the grant amount is \$3825.00 and
24 there is a zero match. Vice-Mayor Haussman made a motion to enter
25 into the agreement with GOHS for a grant in the amount of \$3825.00.
26 Councilmmber Cobb seconded and the motion carried unanimously.

- 1 D. Chief of Police Mark Jackson requested to be allowed to enter into a
2 grant agreement with the Governor's Office of Highway Safety for the
3 purchase of two replacement radar units. Chief Jackson stated that the
4 grant amount is \$5400.00 and there is a zero match. Vice-
5 Councilmember Cobb made a motion to enter into the agreement with
6 GOHS for a grant in the amount of \$5400.00. Vice-Mayor Haussman
7 seconded and the motion carried unanimously.
- 8 E. Manager Alley informed the Council that ICS Strategic Partners, DBA
9 Operation 29:11 has requested to be allowed to use a metal building on
10 the old NPC campus for storage of items which will be delivered to the
11 reservation as part of missionary work. Manger Alley stated that the
12 building has a lot of issues and the City will not be using it.
13 Councilmember Peterson made a motion to approve the agreement for
14 use of the building with ICS. Councilmember Cobb seconded and the
15 motion carried unanimously.
- 16 F. Manager Alley explained that the American Legion is experiencing
17 financial difficulties. Manager Alley asked to be allowed to enter into an
18 agreement with them that in exchange for a long term use of John
19 Barrow Little League Field the City will provide water, sewer and
20 sanitation services to the Legion at no charge. Manager Alley stated
21 that this agreement could also help with getting funding for the Little
22 League Field. Councilmember Cobb made a motion to approve the

1 agreement. Vice-Mayor Hausman seconded and the motion carried
2 unanimously.

3 EXECUTIVE SESSION:

4 POST EXECUTIVE SESSION:

5 CALL TO THE AUDIENCE:

6 ADJOURNMENT:

7 There being no further business to come before the Council at this time, adjourned the
8 meeting by unanimous consent at 6:33 p.m.

9

10

Jeff Hill, Mayor

11

CERTIFICATION:

12 I hereby certify that the foregoing minutes are a true and correct copy of the minutes of
13 the regular meeting of the Holbrook City Council held on the October 25, 2011. I further
14 certify that the meeting was duly called and held and that a quorum was present.

15

16

Cher Reyes, CMC, CPM, City Clerk

17

CITY OF HOLBROOK

INVOICE APPROVAL REPORT

**BY GL NUMBER WALT'S
HARDWARE**

10/06/2011 THRU 11/02/11

TOTAL

\$4229.03

Report Criteria:
 Invoice Vendor No = 9700

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/6/2011												
WALT'S HARDWARE				9700								
094707	1	Inv	SUPPLIES		10/05/2011 10/25/2011	231.12	0 No		.00		001-005-5026	10/11
094707	2	Inv	JANITORIAL CONTRACT		10/05/2011 10/25/2011	20.16	0 No		.00		002-092-5021	10/11
094707	3	Inv	JANITORIAL CONTRACT		10/05/2011 10/25/2011	19.19	0 No		.00		001-031-5021	10/11
094707	4	Inv	JANITORIAL CONTRACT		10/05/2011 10/25/2011	19.19	0 No		.00		007-087-5021	10/11
094707	5	Inv	JANITORIAL CONTRACT		10/05/2011 10/25/2011	19.19	0 No		.00		001-050-5021	10/11
094707	6	Inv	JANITORIAL CONTRACT		10/05/2011 10/25/2011	19.19	0 No		.00		001-004-5021	10/11
094707	7	Inv	JANITORIAL CONTRACT		10/05/2011 10/25/2011	19.19	0 No		.00		002-090-5021	10/11
094707	8	Inv	JANITORIAL CONTRACT		10/05/2011 10/25/2011	19.19	0 No		.00		002-091-5021	10/11
094707	9	Inv	JANITORIAL CONTRACT		10/05/2011 10/25/2011	19.19	0 No		.00		002-092-5021	10/11
Total 094707						385.61						
Total 9700						385.61						
Total 10/6/2011						385.61						

10/06/2011 GL Period Summary

GL Period	Amount
10/11	385.61
	385.61

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/7/2011												
094737	1	Inv	SUPPLIES		10/05/2011 10/25/2011	570.32	0 No		.00			10/11 001-031-5073
Total 9700						570.32						
Total 10/7/2011						570.32						

10/07/2011 GL Period Summary

GL Period	Amount
10/11	570.32
	570.32

Vendor Name			Vendor No								
Invoice No	Seq	Type	Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/12/2011											
094978	1	Inv	SUPPLIES	10/11/2011 10/25/2011	58.98	0 No		.00			10/11 001-014-5026
Total 9700					58.98						
Total 10/12/2011					58.98						

10/12/2011 GL Period Summary

GL Period	Amount
10/11	58.98
	58.98

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/17/2011											
94996	1	Inv	CONCESSION STAND IMP	10/12/2011 10/26/2011	1,233.62	0 No		.00		001-031-5052	10/11
10152011	1	Inv	CONCESSION STAND IMP	10/15/2011 10/26/2011	472.36	0 No		.00		001-031-5052	10/11
10152011	2	Inv	SUPPLIES	10/15/2011 10/26/2011	19.38	0 No		.00		002-091-5026	10/11
10152011	3	Inv	PARTS	10/15/2011 10/26/2011	9.95	0 No		.00		002-091-5024	10/11
10152011	4	Inv	SUPPLIES	10/15/2011 10/26/2011	19.31	0 No		.00		001-093-5026	10/11
10152011	5	Inv	SUPPLIES	10/15/2011 10/26/2011	259.82	0 No		.00		001-040-5026	10/11
10152011	6	Inv	SUPPLIES	10/15/2011 10/26/2011	18.82	0 No		.00		001-031-5026	10/11
10152011	7	Inv	SUPPLIES	10/15/2011 10/26/2011	91.97	0 No		.00		002-092-5026	10/11
10152011	8	Inv	SUPPLIES	10/15/2011 10/26/2011	132.76	0 No		.00		001-031-5026	10/11
10152011	9	Inv	SUPPLIES	10/15/2011 10/26/2011	3.04	0 No		.00		001-084-5026	10/11
10152011	10	Inv	SUPPLIES	10/15/2011 10/26/2011	57.44	0 No		.00		001-014-5058	10/11
10152011	11	Inv	SUPPLIES	10/15/2011 10/26/2011	.88	0 No		.00		001-005-5060	10/11
Total 10152011					1,085.73						
Total 9700					2,319.35						
Total 10/17/2011					2,319.35						

10/17/2011 GL Period Summary

GL Period	Amount
10/11	2,319.35
	<u>2,319.35</u>

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/18/2011												
10172011	1	Inv	SUPPLIES		10/17/2011 10/26/2011	23.92	0 No		.00		001-014-5058	10/11
10172011	2	Inv	SUPPLIES		10/17/2011 10/26/2011	1.96	0 No		.00		001-040-5026	10/11
10172011	3	Inv	SUPPLIES		10/17/2011 10/26/2011	2.17	0 No		.00		001-084-5026	10/11
10172011	4	Inv	SUPPLIES		10/17/2011 10/26/2011	23.85	0 No		.00		001-050-5026	10/11
10172011	5	Inv	SUPPLIES		10/17/2011 10/26/2011	133.17	0 No		.00		001-031-5026	10/11
Total 10172011						185.07						
Total 9700						185.07						
Total 10/18/2011						185.07						

10/18/2011 GL Period Summary

GL Period	Amount
10/11	185.07
	185.07

Invoice No	Seq	Type	Vendor Name Description Inventory No	Vendor No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
10/26/2011												
095587	1	Inv	JANITORIAL CONTRACT		10/26/2011	133.50	0		.00			10/11
					10/26/2011		No			001-031-5026		
095587	2	Inv	JANITORIAL CONTRACT		10/26/2011	38.88	0		.00			10/11
					10/26/2011		No			002-092-5026		
095587	3	Inv	JANITORIAL CONTRACT		10/26/2011	21.78	0		.00			10/11
					10/26/2011		No			001-031-5026		
095587	4	Inv	JANITORIAL CONTRACT		10/26/2011	21.78	0		.00			10/11
					10/26/2011		No			001-004-5026		
Total 095587						215.94						
Total 9700						215.94						
Total 10/26/2011						215.94						

10/26/2011 GL Period Summary

GL Period	Amount
10/11	215.94
	215.94

Invoice No	Seq	Vendor Name Type	Vendor No Description Inventory No	Inv Date Due Date	Total Cost	Term 1099	Disc Date	Disc Amt	PO Number	GL Per GL Acct	R
11/1/2011											
095611	1	Inv	SUPPLIES	10/26/2011 11/09/2011	366.62	0 No		.00		001-040-5052	11/11
095589	1	Inv	SUPPLIES	10/26/2011 11/09/2011	127.14	0 No		.00		001-040-5052	11/11
Total 9700					493.76						
Total 11/1/2011					493.76						

11/01/2011 GL Period Summary

GL Period	Amount
11/11	493.76
	493.76
Grand Total:	4,229.03

Report GL Period Summary

GL Period	Amount
10/11	3,735.27
11/11	493.76
	4,229.03

Vendor Number Hash: 87300
 Vendor Number Hash - Split: 329800
 Total Number of Invoices: 9
 Total Number of Transactions: 34

TC	Terms Description	Invoice Amt	Discount Amt	Net Inv Amt
0	Open Terms	4,229.03	.00	4,229.03
		4,229.03	.00	4,229.03

Report Criteria:
 Invoice.Vendor No = 9700

AGREEMENT

This Agreement is entered into this ____ day of _____, 2011, by and between the City of Holbrook, a municipal corporation, hereinafter referred to as "City" and Katrina Tafoya, hereinafter referred to as "Tafoya". This agreement is for Mexican Dance instruction at the City of Holbrook's Community Building.

For and in consideration of the mutual covenants contained herein, the parties agree as follows:

1. Tafoya agrees to the following:
 - A. To pay a fee of \$1.00 per participant per month.
 - B. To provide his/her own liability insurance coverage in the amount of \$1,000,000.00 for clients.

2. Holbrook agrees to the following:
 - A. To pay all utilities excluding phone service.
 - B. To provide a space of 1000 square foot in the Holbrook Community Building for Mexican Dance instruction.

3. This agreement shall be for a period of one year from the date the agreement is signed above; however, City or Tafoya may cancel the agreement for any reason upon sixty (60) days' written notice to the other party.

4. Tafoya shall maintain the facility and premises in as good condition as now exists, and upon expiration of this agreement, shall immediately surrender the same in said condition to City.

5. Tafoya shall not assign or sublet or transfer any interest in this agreement without the prior written consent of the City.

6. This agreement shall be binding upon and inure to the benefit of the parties hereto, their heirs, successors and assigns.

7. Tafoya shall indemnify and hold the City harmless from and against any liability, obligation or damage arising from the use of the premises by Tafoya, its agents or guests.

8. Tafoya shall procure appropriate liability insurance with the City as an additional insured thereunder, and shall deliver to City a certified copy of such policy within fifteen (15) days of the execution of this agreement.

11. In the event of any litigation to enforce the terms of this lease, the prevailing party shall be entitled to recover its attorney's fees. The laws of the State of Arizona shall govern this agreement.

12. Notices pursuant to this Agreement shall be given by deposit in the custody of the United States Postal Service, certified mail, postage prepaid, addressed as follows:

- (1) CITY OF HOLBROOK: City Manager
City of Holbrook
P.O. Box 970
Holbrook, AZ 86025

- (2) TAFOYA: Katrina Tafoya
Holbrook, AZ 86025

Alternatively, notices required pursuant to this Agreement may be personally served in the same manner as is applicable to civil judicial practice. Notice shall be deemed given as of the date of personal service or as of the date of deposit of such written notice in the course of transmission in the United States Postal Service.

IN WITNESS WHEREOF, the parties have set their hands the day and year first above written.

CITY OF HOLBROOK:

Jeff Hill, Mayor

Katrina Tafoya

ATTEST:

Cher Reyes, City Clerk

CITY OF HOLBROOK RESOLUTION NO. 11-12

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF HOLBROOK, ARIZONA, AMENDING THE FEES FOR USERS OF THE CITY SANITATION SYSTEM.

RECITALS

WHEREAS, the City of Holbrook operates a sanitation system, and charges fees to operate and maintain said systems; and

WHEREAS, given increased costs in operation and maintenance it has become necessary to amend the fees for the use of sanitation systems; and

WHEREAS, the City has conducted a public hearing and has complied with all other requirements of A.R.S. §9-511.01.

ENACTMENT:

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Holbrook, Arizona, as follows:

1. The following fees shall be charged and collected monthly for users of the City's sanitation systems:

<u>Item</u>	<u>Roll Off Containers</u>	
	<u>With City Sanitation Account</u>	<u>Without City Sanitation Account</u>
40 Yard Rolloff	\$400.00	\$800.00
30 Yard Rolloff	\$300.00	\$600.00
20 Yard Rolloff	\$200.00	\$400.00
10 Yard Rolloff	\$100.00	\$200.00
4 Yard Rolloff	\$40.00	\$80.00

Item

Transfer Site

	With City Sanitation Account	Without City Sanitation Account/Cash Customers
Green Waste and Wood (no Household waste can be mixed in)	Free	\$5.00 per cubic yd
Household/Yard Waste	\$5.00 per cubic yard	\$20.00 per cubic yd
White Goods & Miscellaneous Metals	Free if separated	\$5.00 per cubic yd
Toter (1/2 Cubic Yard)	\$2.50	\$5.00
Car or Pickup Tires	\$1.00 each	\$2.00 each
Tractor or Semi Tires	\$15.00 each	\$30.00 each
Mattresses	\$10.00 each	\$10.00 each
Box Springs	\$5.00 each	\$5.00 each
Special waste hauling and disposal	\$65.00 hr	\$65.00 hr

2. These rates will become effective thirty (30) days after the passage of this resolution.

PASSED AND ADOPTED this 8th day of November 2011, by the Mayor and Council of the City of Holbrook, Arizona.

Jeff Hill, Mayor

ATTEST:

Cher Reyes, CMC, CPM, City Clerk

HOLBROOK CITY COUNCIL
AGENDA ITEM

ISSUE/ITEM: Holbrook Energy Efficiency Community Block Grant

DATE OF MEETING: November 8th, 2011

ACTION REQUESTED: Approve Pueblo Mechanical & Controls, Inc.'s bid proposal for HVAC project

BACKGROUND: In March of last year the City was awarded an Energy Efficiency grant through the Department of Commerce for energy efficient retrofits. Staff would like to use most of the remaining funds on replacing the 3 HVAC units on top of City Hall with newer energy efficient models. After closing the bid process, City staff recommends approving Pueblo Mechanical & Controls, Inc.'s proposal as they are the only company to look at the existing units and even though they are \$115.26 more than the lowest bidder, they seem to be the best most responsible bidder. They will also help the City work with APS to maximize rebates.

Cost of the proposal is \$22,225.26 with \$1,820.00 being rebated back to the City.

The City was awarded \$69,403.50 and has about \$35,000 left on the contract. This grant requires zero matching funds.

GENERAL PLAN:

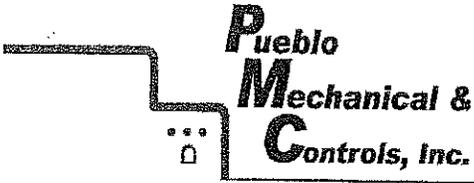
IF A BID, LIST VENDORS BID SENT TO:

Budget Line: 027-004-5001

Funds Available: \$35,000 in Grant Funds

Approvals (as required) _____

Attachments:
Bid Proposals



Design Build HVAC Specialists!

10-28-2011

Dear Mr. Randy Sullivan,

Enclosed is our proposal package for the Holbrook City Hall HVAC upgrade project. I have included an estimated energy savings report based on approximate utility rates, and existing equipment age. Winslow was the closest location available on the Energy Star program, which should provide a fairly accurate analysis.

I have also included in our proposal the APS utility rebate available as of today's date, along with an example of the required application form. Please be advised that APS highly recommends a Pre-Application form be posted online, and once the project is complete we will then assist in the filing of a Post-Application form. The approximate lead time for your rebate is 4-6 weeks. The final determination of the rebate amount and time frame is contingent upon APS and their staff.

If you or any of your staff have any questions and would like to discuss our proposal in detail, please feel free to call or e-mail me at anytime. We thank you for this opportunity to provide this proposal.

Best Regards

Lee Heller
Sales / Service

Pueblo Mechanical & Controls, Inc.
6771 E. Outlook Drive
Tucson, Az 85756
Cell 520-403-3728
Phone 520-545-1044
Fax 520-545-1048
email: lee@pueblo-mechanical.com

#09D-PMAC2-0902 (JOC) • AZ State JOC Contract #ADSP011-009974 • TCPN Contract #R5044
6771 E. Outlook Dr. • Tucson, AZ 85756 • Office - (520) 545-1044 • Fax - (520) 545-1048
www.pueblo-mechanical.com
AZ LIC: K-39 # ROC176640 • AZ LIC: B-01 # ROC173953 • AZ LIC: K-74 # ROC260462



Design Build HVAC Specialists!

PROPOSAL – Replace 3 HVAC systems- Holbrook City Hall Building

From: Pueblo Mechanical and Controls, Inc.

Date: 10-28-2011

Attn: Randy Sullivan – Project Manager
City of Holbrook
465 N. 1st Ave
Holbrook, Az 86025
(928) 524-6225

Dear Randy,

Pueblo Mechanical and Controls is pleased to provide the following scope for the Holbrook city hall HVAC improvement project.

- Remove & Replace 3 Package systems with 3 New Package systems
- Provide & Install 2- Lennox M# LGH048H4EM & 1- Lennox M# LGH060H4EH
- Provide & Install 3- Custom curb adapters for new system installation.
- Provide & Install 3- New Honeywell programmable thermostats (TH6)
- Provide & Install 3- New Fused Electrical disconnects with new fuses.
- All necessary final gas piping from existing to new systems with new gas valves
- All necessary final condensate piping from existing to new systems
- Provide crane & rigging service for removal & replacement.
- Provide estimated operating cost savings report.
- Assist in filing for APS HVAC upgrade rebate in the amount of \$ 1820.00
- Includes Davis-Bacon wage & Made in USA standards per bid package.
- Complete Installation to include system startup & run test.
- 1 Year Labor Warranty & 1 Year Unit parts warranty (5 year compressors)

We Exclude The Following:

- Repair or replacement of any existing device to be found inoperable.

Complete material, service, and labor sub total:	\$ 20,856.06
Mandated applicable taxes (6.565%):	\$ 1369.20
Bonding [N/A – unless specifically requested]	\$ 0.00

Total Cost: **\$ 22,225.26**

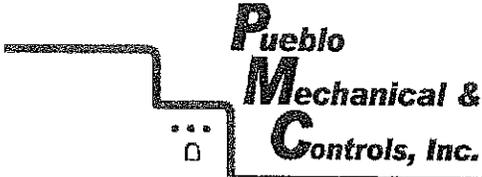
Note: Progress billing authorized when/if required due to project timeline
All projects over \$50,000 must be individually bonded, projects under this amount are at the discretion of the customer, by accepting this proposal you agree to waive bonding for this project. If you require bonding please contact Pueblo Mechanical immediately and we will provide quote for the bonding amount.

We look forward to providing this important service please call if you have any questions.

ALL PRICES QUOTED ABOVE ARE GOOD FOR 30 DAYS

Mohave #09D-PMAC2-0902 (JOC) • AZ State JOC Contract #ADSP011-009974 • TCPN Contract #R5044
6771 E. Outlook Dr. • Tucson, AZ 85756 • Office - (520) 545-1044 • Fax - (520) 545-1048
www.pueblo-mechanical.com

AZ LIC: K-39 # ROC176640 • AZ LIC: B-01 # ROC173953 • AZ LIC: K-74 # ROC260462



Design Build HVAC Specialists!

Sincerely,

Lee Heller: Sales / Service

Ph: 520-545-1044

Fax: 520-545-1048

E mail: lee@pueblo-mechanical.com

Acceptance of Proposal: The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified.

Name

Signature

Date

Due to the high cost of equipment and/or extended nature of this project progress billing may be required; if a purchase order is created for this project the owner agrees to accept progress billing for demonstrated and verifiable completed work and/or arrival of equipment items pending installation.

ALL PRICES QUOTED ABOVE ARE GOOD FOR 30 DAYS

Mohave #09D-PMAC2-0902 (JOC) • AZ State JOC Contract #ADSP011-009974 • TCPN Contract #R5044

6771 E. Outlook Dr. • Tucson, AZ 85756 • Office - (520) 545-1044 • Fax - (520) 545-1048

www.pueblo-mechanical.com

AZ LIC: K-39 # ROC176640 • AZ LIC: B-01 # ROC173953 • AZ LIC: K-74 # ROC260462

Products that earn the ENERGY STAR prevent greenhouse gas emissions by meeting strict energy efficiency guidelines set by the U.S. Environmental Protection Agency and the U.S. Department of Energy.
www.energystar.gov



CHANGE FOR THE
BETTER WITH
ENERGY STAR

Life Cycle Cost Estimate for
2 ENERGY STAR Qualified Central Air Conditioner(s)

2 - 4 TON S

This energy savings calculator was developed by the U.S. EPA and U.S. DOE and is provided for estimating purposes only. Actual energy savings may vary based on use and other factors.

Enter your own values in the gray boxes or use our default values.

Choose your city from the menu at right:

Enter your own values in the gray boxes or use our default values.

Number of units:
 Electric Rate (\$/kWh):
 ENERGY STAR Qualified Unit: Initial Cost per Unit (estimated retail price with installation)**:
 Seasonal Energy Efficiency Ratio (SEER) rating:
 Cooling Capacity of Air Conditioner (BTU/hr):
 Use with programmable Thermostat (Yes/No):

Conventional Unit: Initial Cost per Unit (estimated retail price with installation)**:
 Seasonal Energy Efficiency Ratio (SEER) rating:
 Cooling Capacity of Air Conditioner (BTU/hr):
 Use with programmable Thermostat (Yes/No):

Annual and Life Cycle Costs and Savings for 2 Central Air Conditioner(s)

	2 ENERGY STAR Qualified Units	2 Conventional Units	Savings with ENERGY STAR
Annual Operating Costs*			
Energy cost	\$599	\$1,140	\$542
Maintenance cost	\$0	\$0	\$0
Total	\$599	\$1,140	\$542
Life Cycle Costs*			
Operating costs (energy and maintenance)	\$6,322	\$12,042	\$5,720
Energy costs	\$6,322	\$12,042	\$5,720
Maintenance costs	\$0	\$0	\$0
Purchase price for 2 unit(s)	\$14,000	\$10,000	-\$4,000
Total	\$20,322	\$22,042	\$1,720
	Simple payback of initial additional cost (years) [†]		7.4

* Annual costs exclude the initial purchase price. All costs, except initial cost, are discounted over the products' lifetime using a real discount rate of 4%. See "Assumptions" to change factors including the discount rate.

† A simple payback period of zero years means that the payback is immediate.

Summary of Benefits for 2 Central Air Conditioner(s)

Initial cost difference	\$4,000
Life cycle savings	\$5,720
Net life cycle savings (life cycle savings - additional cost)	\$1,720
Simple payback of additional cost (years)	7.4
Life cycle energy saved (kWh)	60,648
Life cycle air pollution reduction (lbs of CO ₂)	93,398
Air pollution reduction equivalence (number of cars removed from the road for a year)	8
Air pollution reduction equivalence (acres of forest)	10
Savings as a percent of retail price	12%

Products that earn the ENERGY STAR prevent greenhouse gas emissions by meeting strict energy efficiency guidelines set by the U.S. Environmental Protection Agency and the U.S. Department of Energy.
www.energystar.gov



CHANGE FOR THE
BETTER WITH
ENERGY STAR

Life Cycle Cost Estimate for
1 ENERGY STAR Qualified Central Air Conditioner(s)

1-5TON⁰

This energy savings calculator was developed by the U.S. EPA and U.S. DOE and is provided for estimating purposes only. Actual energy savings may vary based on use and other factors.

Enter your own values in the gray boxes or use our default values.

Choose your city from the menu at right

AZ-Winslow

Enter your own values in the gray boxes or use our default values.

Number of units: 1

Electric Rate (\$/kWh): 50.125

	ENERGY STAR Qualified Unit	Conventional Unit
Initial Cost per Unit (estimated retail price with installation)**	\$7,500	\$5,500
Seasonal Energy Efficiency Ratio (SEER) rating	16.0	10.0
Cooling Capacity of Air Conditioner (Btu/hr)	5 ton	5 ton
Use with programmable Thermostat (Yes/No)	Yes	No

Annual and Life Cycle Costs and Savings for 1 Central Air Conditioner(s)

	1 ENERGY STAR Qualified Units	1 Conventional Units	Savings with ENERGY STAR
Annual Operating Costs*			
Energy cost	\$374	\$713	\$338
Maintenance cost	\$0	\$0	\$0
Total	\$374	\$713	\$338
Life Cycle Costs*			
Operating costs (energy and maintenance)	\$3,951	\$7,526	\$3,575
Energy costs	\$3,951	\$7,526	\$3,575
Maintenance costs	\$0	\$0	\$0
Purchase price for 1 unit(s)	\$7,500	\$5,500	-\$2,000
Total	\$11,451	\$13,026	\$1,575
	Simple payback of initial additional cost (years) [†]		5.9

* Annual costs exclude the initial purchase price. All costs, except initial cost, are discounted over the products' lifetime using a real discount rate of 4%. See "Assumptions" to change factors including the discount rate.

† A simple payback period of zero years means that the payback is immediate.

Summary of Benefits for 1 Central Air Conditioner(s)

Initial cost difference	\$2,000
Life cycle savings	\$3,575
Net life cycle savings (life cycle savings - additional cost)	\$1,575
Simple payback of additional cost (years)	5.9
Life cycle energy saved (kWh)	37,905
Life cycle air pollution reduction (lbs of CO ₂)	58,374
Air pollution reduction equivalence (number of cars removed from the road for a year)	5
Air pollution reduction equivalence (acres of forest)	6
Savings as a percent of retail price	21%



Solutions for Business

Prescriptive Measures Retrofit

APS Application #

Customer Information

Application Type	Pre-Notification <input type="text"/>	Final Application <input type="text"/>
Retrofit	Submission Date: <input type="text"/>	Submission Date: <input type="text"/>
	Estimated Completion Date: <input type="text"/>	Project Completion Date: <input type="text"/>

Name of Project	Holbrook City Hall		Business Type <small>(Click and select below)</small> <input type="text"/> K-12 School College / University Office Retail Restaurant Hotel / Motel Medical Grocery Warehouse Industrial Miscellaneous Data Center
Name of Organization	City of Holbrook		
Taxpayer ID Number	Tax Status <small>(Click to the right and select status) Corporation, Tax-Exempt, Other</small>		
Name as it appears on your APS bill			
APS Account Number	Telephone #	Ext #	
Name of Contact Person at Organization			
Title	Fax #		
Email Address			
Address where Measures Installed	Est. Square Footage		
City, State, Zip (Measures Installed)			
Mailing Address			Is this a Government entity? <input type="text"/>
City, State, Zip (Mailing Address)			<input type="checkbox"/> I would like to be considered for financing under the National Bank of Arizona financing option <small>(please complete 3rd Party Payment page)</small>

Contractor Information

Company Name		
Contact Person	Contractor Phone #	Ext #
Mailing Address City, State, Zip		
Email Address	Contractor Fax #	

Incentive Check Information

Issue Incentive Check to: <small>(check only one)</small>	<input type="checkbox"/> Send to Customer listed above.	<input type="checkbox"/> I request that the incentive check be issued to the third party indicated on the 3rd Party Payment page.	Building Age <small>(Click and select below)</small> <input type="text"/> Pre-1970 1970 - 1989 1990 - 2000 2001 - present
--	---	---	---

Please indicate below if your organization intends to file for tax incentives related to the measures in this application.

No

Please indicate below if your organization will receive grants (e.g. ARRA, state funds) related to the measures in this application.

No

Please complete the following section. By signing this agreement I attest that I understand and agree to abide by all program terms and conditions.

Customer Signature _____

Print Name _____

Total Project Cost
Enter Cost then Incentive will Calculate
\$0.00

Total Incentive Requested _____

Randy Sullivan

From: Richard Sparenga [rsparenga@fmiheatingandcooling.com]
Sent: Tuesday, November 01, 2011 1:02 PM
To: Randy Sullivan
Cc: 'Nick McGowan'
Subject: Holbrook City Hall HVAC Upgrade - FMI Heating and Cooling
Attachments: FMI Holbrook Prop.pdf

Randy,

Here is our proposal for the Holbrook City Hall HVAC Upgrade job. Thank you for the opportunity to bid and I look forward to doing business with the City of Holbrook.

Thank you,

Ricky Sparenga
Project Estimator
FMI Heating and Cooling
P: (480) 656-3800
F: (480) 446-0640
C: (480) 359-9859
rsparenga@fmiheatingandcooling.com

FMI Heating and Cooling
1721 W. 10th Pl. #4B
Tempe, AZ 85281
R.O.C. #242085

PROPOSAL

Ph. (480) 656-3800 F. (480) 446-0640

PHONE: (928) 524-6225	DATE 11/1/2011
--------------------------	-------------------

To:
City of Holbrook
465 1st Ave
Holbrook, AZ

Job Name / Location
Holbrook City Hall
465 1st Ave
Holbrook, AZ

Attn:
Randy Sullivan

FAX:	JOB: Holbrook City Hall
------	-------------------------------

We hereby submit specifications and estimates.

RE: Holbrook City Hall

This proposal includes all materials, labor and taxes for the following:

Disconnect and remove (3) existing HVAC units and install (3) new high efficiency 17 SEER Lennox gas package units (Model LGH)

New Lennox units qualify for an APS rebate up to \$1,730.00. If installed after 2011 or if APS does not have sufficient funds in their rebate account, the rebate amount may change.

Excludes: any energy comparison reports

Thank you for the opportunity to submit this proposal.

We propose to furnish material and labor complete in accordance with the above specifications, for the sum of:

Including all taxes: \$ 22,110.00

Payment to be made as follows: Net 30

All material is guaranteed to be as specified. All work to be completed in a professional manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Worker's Compensation insurance.

Authorized
Signature: _____


Ricky Spangola
Account Manager

Note: This proposal may be withdrawn by
us if not accepted within: 30 Days

ACCEPTANCE OF PROPOSAL -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature: _____

Date of Acceptance: _____

Signature: _____

Randy Sullivan

From: Leah Lorenzen [leah@lorconstruction.com]
Sent: Monday, October 31, 2011 12:58 PM
To: Randy Sullivan
Cc: Mark Lorenzen
Subject: RE: HVAC units
Attachments: Holbrook HVAC Units.pdf

Randy,

Thank you for the information. Please find enclosed our bid for this project. Please let us know if you have any questions.

Thank you,

Leah Lorenzen

LOR Construction, Inc.

842 E. Isabella Ave. #102, Mesa, AZ 85204
O: 480.507.1954 F: 480.507.0869 C: 602.377.3943
leah@lorconstruction.com

From: Randy Sullivan [mailto:rsullivan@ci.holbrook.az.us]
Sent: Wednesday, October 26, 2011 12:07 PM
To: Leah Lorenzen
Subject: HVAC units

Sincerely,

Randall L Sullivan Jr
Finance Director
City of Holbrook
456 1st Ave
Holbrook, AZ 86025
rsullivan@ci.holbrook.az.us
(928)524-6225
(928)524-2159

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LOR

CONSTRUCTION, INC.

General Contractor • Construction Manager
AZ License • B1 074231 • B 208605 • A 086680

842 East Isabella Avenue • Suite No. 102 • Mesa, Arizona 85204 • 480-507-1954 • Fax 480-507-0869

October 31, 2011

Randy Sullivan
Project Manager
465 1st Ave
Holbrook, AZ 86025

RE: Replace Three HVAC Units at City Hall

Dear Mr. Sullivan,

LOR Construction, Inc. is pleased to submit a bid to provide and install three (3) 16 SEER HVAC units per the Request for Proposal and Specification Requirements.

Total Bid \$25,729

Sincerely,



Mark Lorenzen
President
LOR Construction, Inc.

C.M.C. INC.

Cruise Mechanical Company

9485 Stardust Trail Flagstaff, AZ 86004
(928)527-8903 FAX (928)526-7026

Proposal Submitted To:
City of Holbrook
P.O. Box 970
Holbrook AZ. 86025
P (928) 524-6225
Attn: Randall Sullivan Jr.

Job Name:
Replace 3 – A/C, Heating
Units at City Hall Building
465 1st Ave. Holbrook AZ.

We Hereby Submit Specifications and Estimates For:

"Base Bid"

Furnish and install two new Lennox model, LGH048H4, 17.60 SEER, 4 ton air conditioning, with R410A refrigerant, 105,000 BTUH input, 80% AFUE efficiency, natural gas heating with modulating single enthalpy control economizer, including "Sun Source" ready option and curb adaptors to replace existing Lennox models GCS29-048-100 rooftop units. Furnish and install one new Lennox model LGH060H4, 17.10 SEER, 5 ton air conditioning, with R410A refrigerant, 105,000 BTUH input, 80% AFUE efficiency, natural gas heating with modulating single enthalpy control economizer, including "Sun Source" ready option, and curb adaptor to replace existing Goodman model GPG 106D1401A rooftop unit. Modifications to existing curbs by adding new curb adaptors, internally insulated and sealed duct transitions, new electrical disconnects with wiring modifications, new Energy Star 7 day programmable digital thermostats (APS Rebate of \$ 40.00 each), gas line modifications with new gas flexes and shutoff valves, tie into existing condensate drains, crane fee included.

Exclusions: Tax, Bonds, Roofing.

Base Bid Price \$ 25,799.00

Note: Included Lennox "Sun Source" ready option has many "Green" technology benefits, as by adding optional solar panels with micro inverters will create effective efficiencies of 34 SEER and beyond, Please see Lennox "Sun Source" brochure.

APS Rebate Options

CO2 wall mount sensor installed worth \$ 250.00 each for APS rebate
Price installed each \$ 476.00 + tax

Lennox Solar Panel Options Un-installed

"Sun Source" Modules Type 2, Price Un-installed each \$ 1,100.00
AS2 Communication Module, (1-per unit required) Price Un-installed each \$ 392.00

C.M.C falls under section 1.07: Minority Women Owned, and labor surplus area firms.

Visit our web site at: cruisemechanicalcompany.com

Or contact us at: cruisemechco@npgcable.com

C.M.C. R.O.C. # 206537

We Hereby propose to furnish labor and materials in accordance with the above specifications.

for the sum of: See Above.

Payment to be made as follows: Net 30 Day's From Invoice Date.

All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our Workers are fully covered by Workman's Compensation Insurance.

AUTHORIZED SIGNATURE

Rosa Cruz DATE 11-1-2011

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

The terms of this proposal are upon this condition; that in case of a breach by owner and/or customer of any of the terms herein or in case owner and/or customer becomes bankrupt, insolvent, or makes an assignment for the benefit of the creditors, then in that event the balance due owing hereunder shall be considered to be due and payable without further notice or demand by C.M.C. Inc. It is further provided that in the event of any of the above events, then and in that event, C.M.C. Inc. may enter the premises and repossess and take any improvement located therein.

There shall be no liability for delays in, or failures to complete, delivery or installation of all or any of the herein mentioned merchandise, if due to fire, strikes, war, governmental regulations, or any cause beyond our control.

Any changes made by you in the specifications herein, necessitating additional materials or labor shall not be included or covered by this proposal, but shall be provided for under separate and additional orders from you.

This proposal and the agreement for credit, if any, shall constitute the entire agreement between parties, which entire agreement and said sketches and specifications shall not be altered or modified except by written agreement between the parties hereto. If this is a credit transaction, the agreements for such credit is incorporated herein by this reference and made part hereof.

In the event that owner and/or customer defaults under the terms of this agreement then, and in the event, owner and/or customer shall pay to C.M.C. Inc. all costs incurred in the collection of the account.

Customer agrees to pay for each purchase and/or service according to the terms of purchase of C.M.C. Inc. in effect at the time of each purchase. In the consideration of the extension of credit by C.M.C. Inc. to the applicant at any time and from time to time hereafter of applicant agrees to pay actual attorney's fees and all collection cost if legal action is brought upon any obligation arising hereafter of applicant of C.M.C. Inc. in addition to the amount of the obligation. If applicant is a corporation/partnership, the undersigned personally guarantees payment of all the applicant's obligations, as they may exist during the existence of applicant's account. This guarantee is unlimited in amount and duration, and its amount of credit requested herein nor by any credit limit granted by C.M.C. Inc. either initially or as it may be revised from time to time. Further hereunder may be denied at any time.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Accepted:

Commercial Customers

Name of Firm _____

Personal Guarantor _____

Title _____

Print Name _____

Date _____

Residential Customers

Personal Guarantor _____

Print Name _____

Date _____



ARRA Buy America Certification

To whom it may concern:

Thank you for your interest in Lennox International Inc. products.

This letter serves to certify the origin of the Lennox products below manufactured at the Lennox manufacturing facilities in Stuttgart, Arkansas and Marshalltown, Iowa. These products qualify for the Buy American Act of 1993 as well as the American Recovery and Reinvestment Act of 2009.

For detailed model numbers, please refer to attached data tables for each product type.

Packaged Rooftop Units

Energence™ LGH/LCH 036 to 600 Rooftop Units

Stratos™ SGA/SCA 036 to 240, and SGB/SCB 288 Rooftop Units

Landmark™ KGA/KCA/KHA024 to 300 Rooftop Units

Split Systems

Air Conditioners & Heat Pumps

S-Class™ SSB/SPB 036 to 060

T-Class™ TSA/TPA 036 to 240 models

Air Handlers

T-Class™ Air Handlers TAA 072-240 models

Unit Heaters and Duct Furnaces

T-Class™ Separated Combustion Unit Heater TUA 045-300 models

LF24 Unit Heater LF24-30 to LF24-400 models

LD24 Duct Furnace LD24-75 to LD24-300 models

Indoor Air Quality

Humiditrol® Dehumidification System for Rooftop Units

Humiditrol® Dehumidification System for Split Systems

Components and raw materials originate from USA, Mexico, and other countries.

Regards,

Lennox Industries
Denise Ernst
Director, Commercial Marketing
denise.ernst@lennoxind.com
2140 Lake Park Blvd.
Richardson, TX 75080

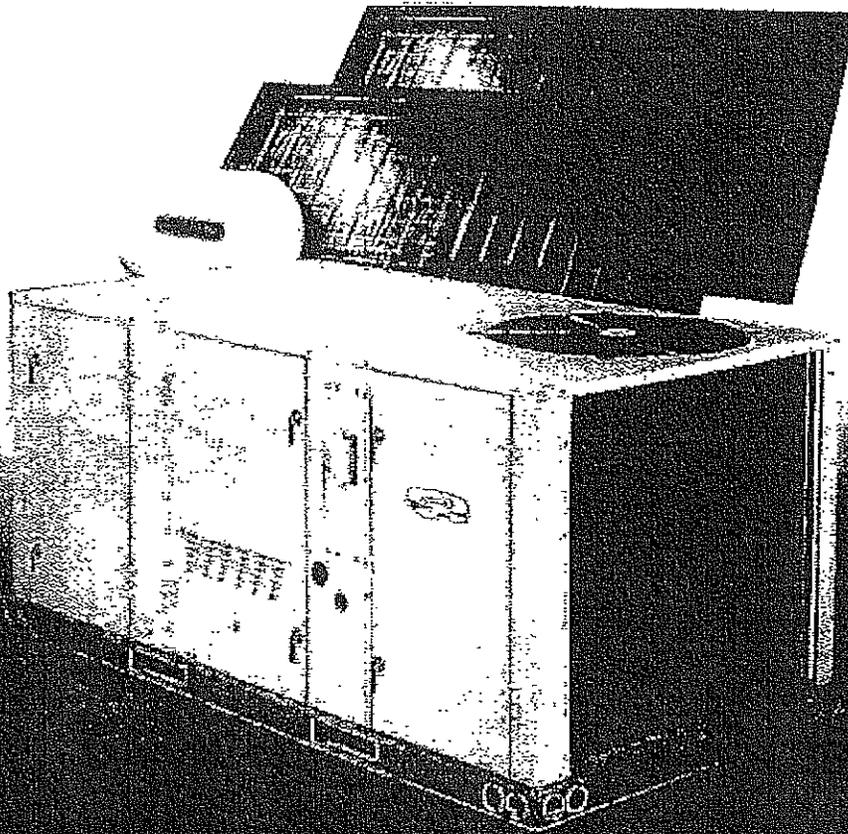
Lennox Industries
Bill Cunningham
Product Manager, Cooling Split Systems
bill.cunningham@lennoxind.com
2100 Lake Park Blvd.
Richardson, TX 75080

SUNSOURCE™

Commercial Energy System

Integrates with the Emergence® rooftop unit, providing effective efficiency of 34 SEER* and beyond

Solar power for an HVAC system and beyond



Innovation never felt so good.™



SunSource® Commercial Energy System at a glance:

Industry's first and only commercial rooftop unit to directly integrate solar energy

Effective efficiency of 34 SEER* and beyond

Only rooftop that can feed power back to the building or the grid

Allows for integration of solar energy without any changes to the building's electrical infrastructure

Helps meet ASHRAE Green Standard 189.1 requirement to be Solar Ready

Helps meet LEED® EAC2 On-Site Renewable Energy credit

More efficient and reliable than traditional string inverter systems

Installation costs can be up to 15% less than traditional solar energy systems

Communication module provides online monitoring of system status, energy production and environmental benefits in real-time

Warranty

5-Year Limited Warranty,
12-Years of 90% limited peak power output guarantee,
25-Years of 80% limited peak power output guarantee on solar modules

15-Year Standard Limited Warranty on microinverters

See warranty certificates for actual details.

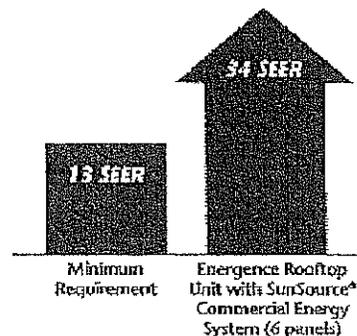
TECHNOLOGY WHOSE TIME HAS COME

Known for our commitment to innovation and excellence, Lennox is proud to introduce the SunSource® Commercial Energy System—the first and only solar system to integrate directly with an HVAC system.

The patent-pending SunSource system allows building owners to take control of their building's energy costs and move commercial HVAC into the future by using the sun's free, clean solar energy.

Maintaining our commitment to comfort and efficiency

The SunSource system integrates with the Emergence® premium rooftop unit product line, providing effective efficiency of 34 SEER* and beyond. It also reduces a building's dependence on the energy grid, which can result in substantial energy savings from reduced demand and operating charges.



5-Year System Comparison, Omaha, NE

Energy cost savings aren't the only benefits of the SunSource system. Building owners can also qualify for tax credits, rebates, government subsidies and grants, which may significantly reduce the first cost of the system. Credits from utility companies can also be earned for energy that is sent back to the power grid.

*Effective SEER estimates for the SunSource® air conditioning system are based on the U.S. Department of Energy (DOE) annual performance factor (APF) method for heat pumps and air conditioners (10CFR part 430). Estimates of annual solar energy production are calculated for a centrally located city in each DOE heating region, using National Renewable Energy Laboratory's (NREL) PVWatts, Version 1. The annual solar energy production is solely an estimate for that region and is based upon a fixed-tilt, south-facing array free of shading, with a module tilt angle equal to the local latitude of the installation. The annual solar energy production is included in the APF calculation as a reduction of the cooling season power consumption. In this example, the air conditioning unit is an Emergence® LGH050H4ES1P (5-Ton/17 SEER) located in Region IV (represented by Omaha, NE at 41° N. latitude) and with six solar modules rated 175 dc Watts each.

Simple, scalable and easy to install

System simplicity and flexibility are easily achieved with the SunSource Commercial Energy System. Capable of being installed on almost any size or shape roof without the stringent installation requirements of a traditional solar energy system, the SunSource system can also be expanded at any time with additional solar modules. Greater system performance is possible thanks to system redundancy—if one solar module fails or does not perform to its maximum capacity, output from the rest of the solar modules is not affected.

Safer installation and operation

The SunSource system is safer to operate than traditional solar systems. The output from each microinverter in the SunSource system has a maximum of 50 volts. In the event of a power loss, the microinverter will stop transmitting power to the rooftop unit and main building panel. A traditional solar system, however, frequently uses a high DC voltage line that can reach up to 600 volts, running the length of the entire building without a way to disconnect the power from the solar system to the main building panel.

Solar energy system comparison

The SunSource® Commercial Energy System has many benefits over a traditional string-inverter solar system:

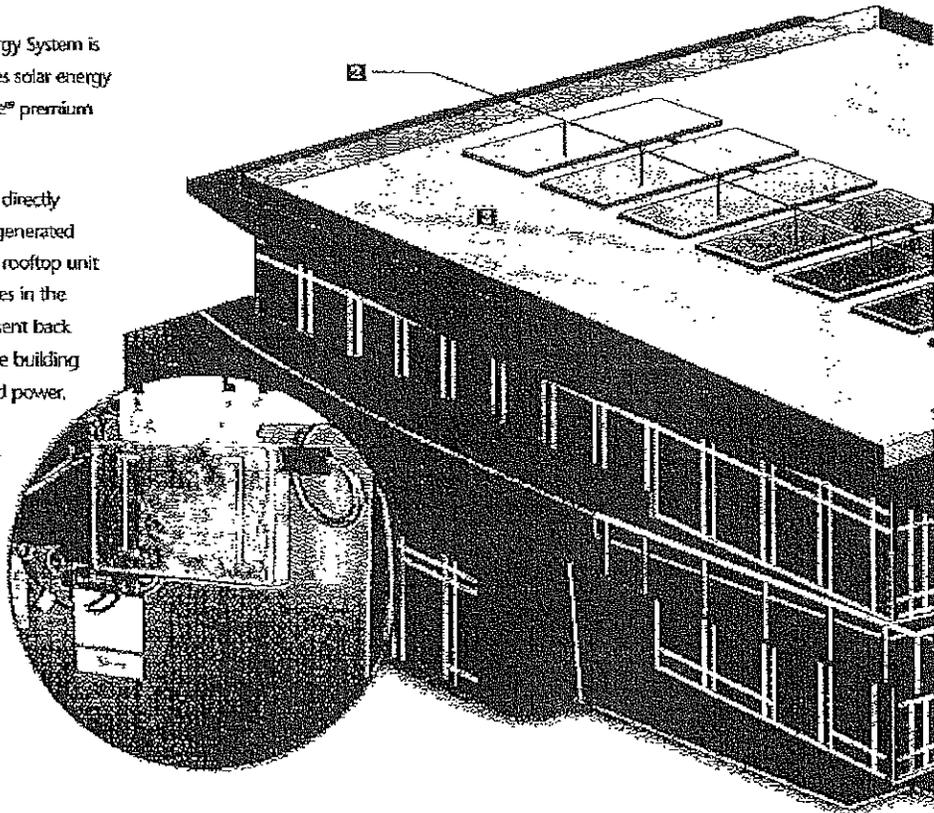
- Improved Performance
- Increased Reliability
- Easier to Design
- Less Complex Installation
- Lower Cost Installation
- More Flexible & Scalable
- Safer

LEADING TECHNOLOGY FOR MORE RELIABLE AND EFFECTIVE OPER

The SunSource® Commercial Energy System is a whole building solution that uses solar energy to power a Solar-Ready Emergence® premium rooftop unit.

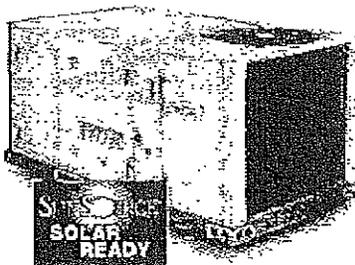
The solar modules are connected directly to the rooftop unit, so electricity generated from the modules can power the rooftop unit and other equipment or appliances in the building. The power can also be sent back to the electricity grid, enabling the building owner to receive credit for unused power.

The SunSource system can help a building reduce its dependence on the power grid during peak load times, which can help reduce demand charges that are incurred year round.



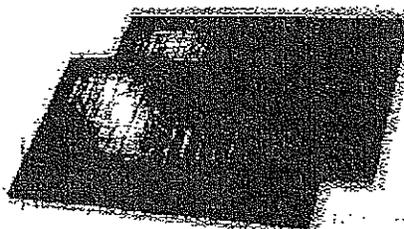
1 Solar-Ready Emergence® rooftop unit

Because the Emergence rooftop unit can be solar ready, it is quick and easy to integrate a solar system to the building. The effective efficiency of Emergence 3- to 5-ton models, already the industry's efficiency leader, can increase from 17 SEER to 34 SEER and beyond when the SunSource system is integrated with the rooftop unit.



2 Solar modules

The SunSource system uses up to 21 solar modules per rooftop unit. The solar modules feature a fully integrated plug-and-play system, making them easier to install than ever before—just mount and attach, and installation is complete. The modular design of the SunSource system allows additional solar modules to be installed at any time, and no system redesign is required.



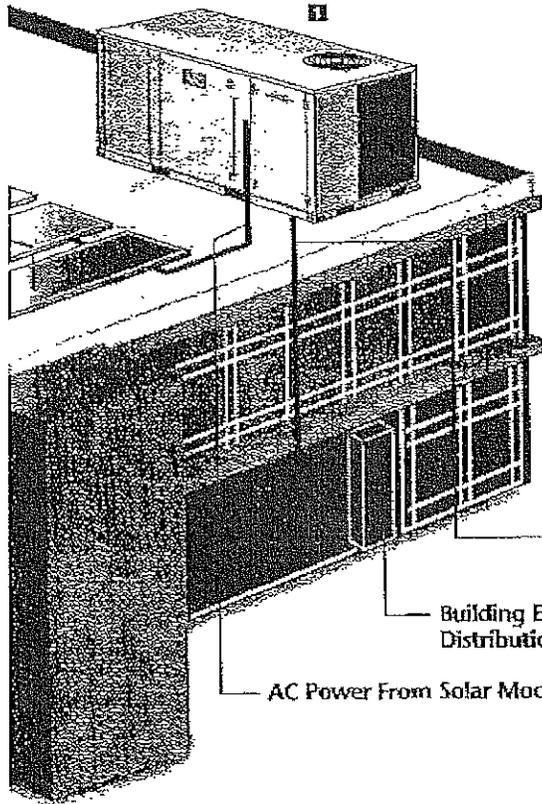
3 Microinverters

Each solar module uses a microinverter to convert DC power harnessed by the panels to AC power, which is then sent to the rooftop unit. The microinverter system is more efficient and reliable than traditional single-inverter systems. In a single-inverter system, if one solar module fails, all modules in the system are affected and system performance drops. With the SunSource system, if one solar module fails or does not perform to its maximum capacity, output from the rest of the solar modules is not affected.

DN

SUNSOURCE™

Commercial Energy System



Existing HVAC Power Wiring

Building Electrical Distribution Panel

AC Power From Solar Modules

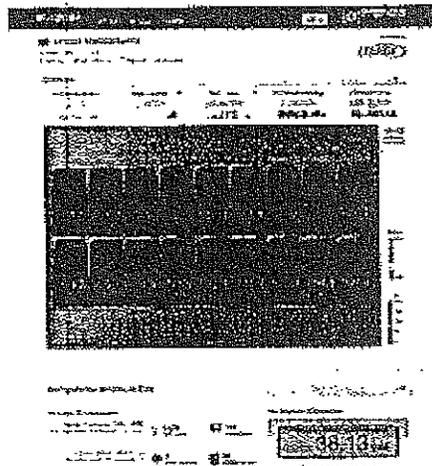
The perfect way to go green

The SunSource® system and the Solar-Ready Emergence® rooftop units can help meet ASHRAE Green Standard 189.1 for high performance green buildings and help meet the LEED® EACZ On-Site Renewable Energy Credit.



Communications module

The communication module allows online monitoring of system status, energy production and environmental benefits in real-time. This data is sent from each solar module through the power lines inside the building, where it is collected by the communication module.



Monitoring website

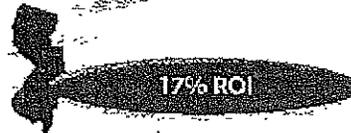
The system will automatically monitor and analyze the solar performance 24 hours a day, 7 days a week. Viewable on a secure website, this gives a detailed picture of the SunSource® system's environmental impact and energy savings.

SOLAR SYSTEMS CAN BE AFFORDABLE

Reduce your utility costs

Many state, federal and utility incentives and grants can help significantly reduce the first cost, or even provide an on-going rebate, to enhance the attractiveness for solar energy systems.

System	Average Installed Cost
3kW	\$24,000

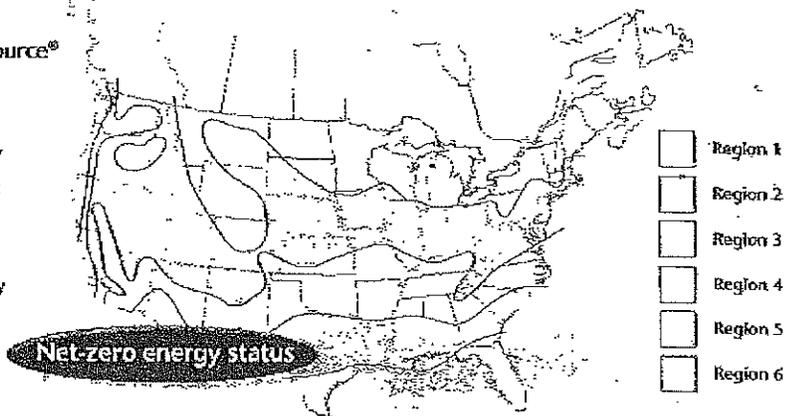


Oregon	
Average Installation Cost	\$24,000
Federal tax credit (30%)	-\$7,200
Oregon state credit (35%)	-\$8,400
Energy Trust of OR rebate of \$1.50/watt	-\$4,500
Total incentives	\$20,100
Net cost	\$3,900

New Jersey	
Average Installation Cost	\$24,000
Federal tax credit (30%)	-\$7,200
New Jersey rebate (\$1/watt)	-\$3,000
Total Incentives	\$10,200
Annual Electric Savings*	\$369
Annual Energy Credit	\$2,011
Total Annual Savings	\$2,380

Overall impact of the SunSource® Commercial Energy System

Lennox' SunSource® Commercial Energy System can help significantly reduce energy costs all across North America. In certain regions, adding additional solar panels can help the rooftop unit achieve net-zero energy status, as the SunSource system will generate more power than what the rooftop unit consumes.

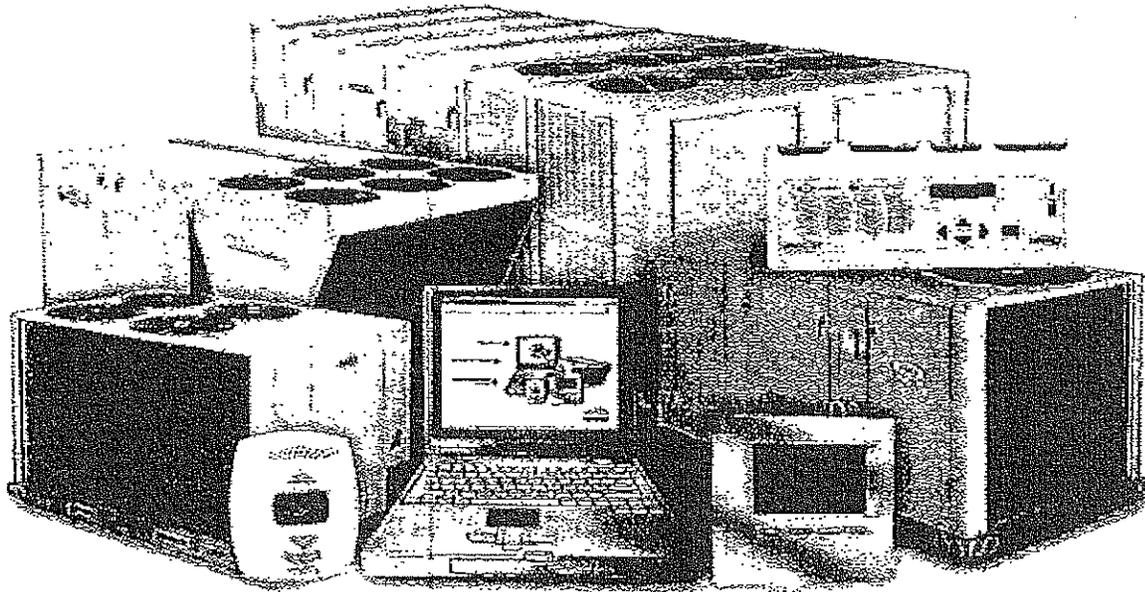


Estimated annual cooling operating cost savings* of a 5-ton 17 SEER Emergence® rooftop unit with solar modules, compared to a 13 SEER rooftop unit.

	with 6 Modules	with 15 Modules	with 21 Modules
Region 1	32.9%	51.2%	63.3%
Region 2	34.2%	56.0%	70.5%
Region 3	36.5%	63.1%	80.8%
Region 4	39.2%	70.9%	92.1%
Region 5	48.1%	92.8%	122.6%
Region 6	44.7%	85.9%	113.3%

*Estimates of annual solar energy production are calculated using National Renewable Energy Laboratory's (NREL) PVWatts, Version 1. Estimates of annual cooling operating cost savings for the rooftop units are calculated using Lennox' Total Cost of Ownership Calculator, with operating hours from 10 am to 10 pm in a small retail environment.

SOLUTIONS FOR CUSTOMIZED COMFORT



Don't just choose a Lennox® product...choose a Lennox Commercial Comfort System. These complete packages of HVAC solutions provide tools to create a healthy and comfortable environment.

Packaged Units

- Strategos® Rooftop Units
- Emergence® Rooftop Units
- Landmark® Rooftop Units

Split Systems

- S-Class™ Air Conditioners/
Heat Pumps
- T-Class™ Air Conditioners/
Heat Pumps
- Air Handlers
- Indoor Coils

Heating

- T-Class Unit Heaters
- Unit Heaters
- Duct Furnaces
- Furnaces

Commercial Controls

- Prodigy® Control System
- L Connection® Network
- Systems Integration Solutions
- Commercial Thermostats

Indoor Air Quality

- Humiditrol®
Dehumidification System
- Demand Control Ventilation
- Energy Recovery Ventilators/Systems
- Air Filters
- UVC Lamps



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Visit us at www.lennox.com, or contact us at 1-877-726-0024.

(77WS9)-01/11

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U.S.A.

PC63870

 **APS Solutions for Business Program**

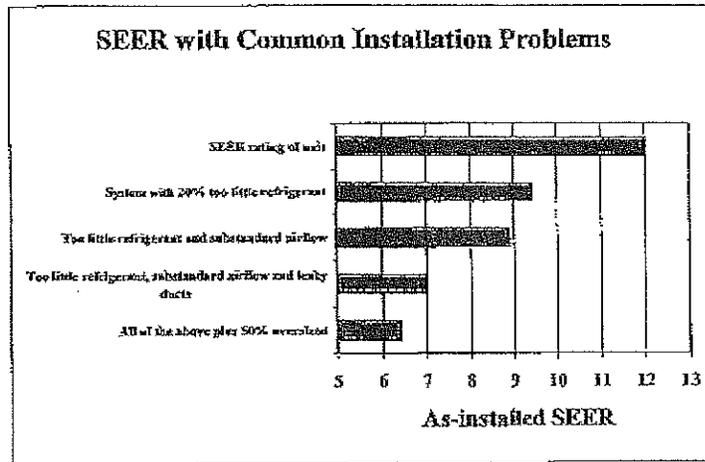
Heating, Ventilation and Cooling

HVAC accounts for 30-50 percent of the electricity use for most Arizona businesses. Improving HVAC efficiency can cut energy costs and improve occupant comfort. The Solutions for Business program offers rebates for new systems and controls. Test and repair incentives are also available to improve the efficiency of existing systems.

HVAC Rebates		
	Equipment Incentive	Efficiency Incentive
<i>Single Phase</i>		
Package & split AC 5.4 tons or less	\$50 per ton	\$30 per unit efficiency per ton
<i>Three Phase</i>		
Package & split AC	\$25 - \$50 per ton	\$50 per unit efficiency per ton
Package terminal AC/HP	\$45 per ton	\$15 per unit efficiency per ton
Outside air economizer	\$40 per ton	NA
Water cooled chillers	\$7 - \$10 per ton	\$300 per unit efficiency per ton
Air cooled chillers	\$7 - \$10 per ton	\$300 per unit efficiency per ton
Programmable thermostats	\$40 per thermostat	NA
External heat sink subcooling	\$200 per ton	
<i>HVAC Controls</i>		
Carbon Monoxide (CO) sensors	\$250 per sensor	
Carbon Dioxide (CO2) sensors	\$200 per sensor	

Download a Rebate Application

- Our [HVAC fact sheet](#) provides a detailed introduction to energy-efficient systems.
- Read about energy-saving upgrades in our [case studies](#).
- Check our [Trade Ally list](#) for an [HVAC Contractor](#).



Saving Money on Your Heating and Cooling Bill

There are many cost-effective ways to save on your heating and cooling energy bill. Several measures are presented below and the chart provides estimates of annual energy cost savings. Refer to our fact sheets on windows and other building construction technologies for additional guidance on ways to reduce the costs of heating and cooling your building.

1. High efficiency heating and cooling equipment

- Units with a high SEER or EER rating.
- High-efficient units have features such as thermal expansion valves, multi-stage compressors, high-efficiency fan motors, and variable speed fans.

2. Proper installation of HVAC systems

- Properly sized heating and cooling equipment. Oversized equipment is much less efficient and does a poorer job of maintaining comfort.
- Properly sized ducts that are insulated and sealed with mastic for minimal air leakage. Make sure the airflow in the building is balanced to design specifications.
- Equipment checked for proper airflow and refrigerant charge per manufacturers' recommendations.
- Avoid using building cavities for return air passages. The cavity is under negative air pressure when used as a return air passage. The negative pressure will draw air into the building through any leaks in the envelope. Indications are that this may significantly reduce the performance of HVAC systems.

3. Install an economizer

- Cool the building with outdoor air when temperatures are mild.

4. Reduce cooling load

- Insulate ceilings and attics.
- Install low-e windows, or internal or external window shades.
- Use energy-efficient lighting to reduce internal heat gain.
- Turn off office equipment evenings and weekends.

5. Use energy management controls

- Programmable thermostats.
- Programmable time clocks, or computerized energy management systems (EMS) for more sophisticated controls.



6. Preventive maintenance

- Change filters every month or more often if conditions dictate.
- Check annually for refrigerant charge, loose electrical connections and dirt buildup on coils.

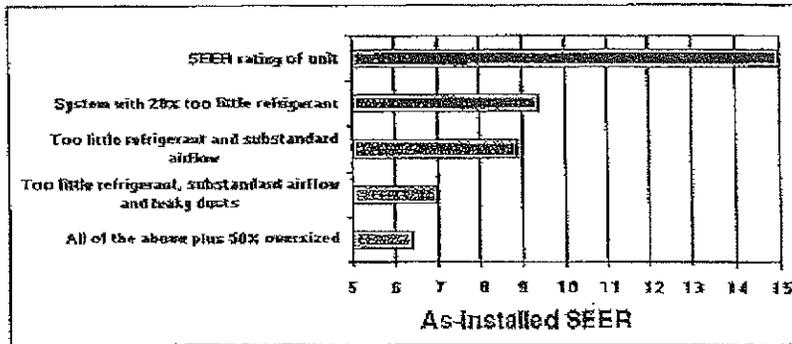
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Efficiency Ratings of HVAC Equipment

Federal law mandates a minimum efficiency of 13 SEER for unitary equipment of less than 65,000 Btuh capacity. The American Society of Heating, Refrigeration and Air Conditioning Engineers (ASHRAE) recommends 10 EER for equipment between 65,000 and 135,000 Btuh. ASHRAE standard 90.1 recommends other efficiencies for larger equipment. It is often cost effective to pay for more efficient equipment. For example, upgrading from a 13 SEER to a 14 will reduce cooling costs by about 7 percent. Upgrading from a 13 to a 15 reduces cooling costs by about 13 percent.

SEER with Common Installation Problems



[More energy efficient HVAC equipment answers](#)